

**City of Medford
Community Development Block Grant
(CDBG) Program**



**2022/23 Consolidated Annual
Performance Evaluation Report
(CAPER)**

July 1, 2022, through June 30, 2023

Housing and Community Development Division
Planning Department
200 S. Ivy Street
Medford, OR 97501
541-774-2398
hcd@cityofmedford.org

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- Brian Sjothun, City Manager

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CR-05 - Goals and Outcomes 91.520(a), 91.520(g)

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a) *This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.*

The City of Medford is an entitlement jurisdiction that receives Community Development Block Grant (CDBG) funds annually from the U.S. Department of Housing and Urban Development (HUD). As a recipient, the City is required to prepare a Consolidated Plan. This is a 5-year strategic plan that identifies housing and community needs, prioritizes those needs, identifies resources to address the needs, and establishes annual goals and objectives to meet the identified needs.

The outcome indicators for the 5-year and annual plans are estimates made months and years before actual funding levels and project applicants are known; therefore, there are uncertainties, especially in the number and unit of measure.

The 2022/23 Program Year (PY), referred to hereafter as PY 2022, marked the third year of the 2020-24 Consolidated Plan. Throughout the year, the City focused primarily on strategies to increase services and emergency shelter options for individuals experiencing homelessness, reduce barriers to the development of affordable housing, improve housing stability for households at risk of becoming homeless, and increase overall sustainable community capacity to address homelessness, including the aftermath of the Coronavirus pandemic and the Alameda Fire.

Since development of the 5-year Consolidated Plan, the Medford City Council further defined funding goals to prioritize individuals experiencing homelessness. Council Goals for the 2021-23 biennium proactively addressed the health and safety of residents and implemented goals to increase the supply, accessibility, and safety of affordable and supportive housing.

CDBG funding was provided to 20 service providers during PY 22; of these, 15 were carry-over projects from prior program years. Combined, partner agencies served 2,704 people during the year.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Table 1 provides comparisons of expected versus actual outcomes accomplished during PY 2022 – see Table 1 for descriptions of objectives referenced in this section.

Table 1 – Accomplishments – 2022/23 Program Year

Goal	Description	Indicator	Expected Outcome	Actual Outcome	Unit of Measure	Percent Complete
1	Affordable Housing Provide expanded housing options for all economic and demographic segments of Medford's population, focusing on housing affordable to households with income at or below 80% of HAMFI, while diversifying the housing stock across the city.	Homeowner Housing Rehabilitated <ul style="list-style-type: none"> - Rebuilding Together Rogue Valley - Accessible Ramps for Medford Elders & Persons With Disabilities 2021 (0) - Rebuilding Together Rogue Valley - Accessible Ramps for Medford Elders & Persons With Disabilities 2020 (0) 	14	0	Housing Units	0%
		Housing for Homeless Added <ul style="list-style-type: none"> - ColumbiaCare - Veterans Housing 2020 (29) 	0	29	Households	N/A
		Rental Units Rehabilitated <ul style="list-style-type: none"> - OnTrack Rogue Valley - Oakdale Apartment Repairs 2021 (3) - Rebuilding Together Rogue Valley 2021 (0) - Rebuilding Together Rogue Valley 2020 (0) 	0	3	Housing Units	N/A

Goal	Description	Indicator	Expected Outcome	Actual Outcome	Unit of Measure	Percent Complete
2	Support and Strengthen Homeless Services and Housing Expand access to housing and supportive services that address homelessness in Medford through collaborative action with the City's partners. Implement the goals and actions identified in the Homeless System Action Plan (HSAP).	Homeless Person Overnight Shelter <ul style="list-style-type: none"> - OnTrack - Renovation of 404S Grape St CIP 2020 & 2021 (0) - Rogue Retreat Urban Campground Supportive Services PSP 2022 (699) - Hearts With A Mission Medford Youth Shelter PSP 2022 (119) <u>CDBG-CV</u> <ul style="list-style-type: none"> - City of Medford for Rogue Retreat – Urban Campground Lease PSP-CV 2019 (0, 769 reported in PY 2021) - Rogue Retreat – Project Turnkey PSP-CV 2019 (73) 	640	891	Persons Assisted	139%

Goal	Description	Indicator	Expected Outcome	Actual Outcome	Unit of Measure	Percent Complete
		Public Service Activities other than LMI Housing Benefit: <ul style="list-style-type: none"> - Center for NonProfit Legal Services 2022 (34) - Maslow Project Wrap-Around Family Services 2022 (483) 	540	517	Persons Assisted	96%
		<u>CDBG-CV</u> <ul style="list-style-type: none"> - La Clinica - Urban Campground Mobile Medical Clinic 2019 (221) 				
		Public Facility or Infrastructure Activities other than LMI Housing Benefit: <ul style="list-style-type: none"> - Hearts With A Mission - Transitional Living Program Home Rehabilitation CIP 2021 (10) - City of Medford Navigation Center Expansion CIP 2022 (0) 	650	10	Persons Assisted	1.5%
		Overnight/Emergency Shelter/Transitional Housing Beds Added: <ul style="list-style-type: none"> - (none) 	0	0	Beds Added/ Persons Assisted	N/A

Goal	Description	Indicator	Expected Outcome	Actual Outcome	Unit of Measure	Percent Complete
3	Increase Opportunities for Low- to Moderate-Income and Special Needs Residents to Become Self-Sustaining Support residents to become self-sustaining by increasing the availability and accessibility of essential support services to residents who are low- to moderate-income, residents with special needs, families with children, people living with disabilities, seniors, youth, and people living with mental health and substance use disorders.	Public Service Activities other than LMI Housing Benefit: - None * Not listed in IDIS table	0	0	Persons Assisted	N/A
		Homelessness Prevention - None * Not listed in IDIS table	0	0	Persons Assisted	N/A

Goal	Description	Indicator	Expected Outcome	Actual Outcome	Unit of Measure	Percent Complete
4	Improve Quality of Life through Neighborhood Revitalization Improve quality of life through neighborhood revitalization and improvements of community infrastructure and facilities. Engage the community in discussions about ways to improve Medford's public facilities and revitalize neighborhoods. Proactively plan for infrastructure needs by providing facilities necessary for the City's residents and visitors in a manner that is financially and environmentally sustainable.	Public Facility or Infrastructure Activities other than LMI Housing Benefit: <ul style="list-style-type: none"> - City of Medford Public Works - ADA Audible Push Button Traffic Signals CIP 2020 (2) - *Compass House – Property Renovation Phase II CIP 2019 (1,031) *Not listed in IDIS table	0	1,033	Persons Assisted	N/A

Goal	Description	Indicator	Expected Outcome	Actual Outcome	Unit of Measure	Percent Complete
5	<p>Support and Promote Community and Economic Development Efforts that Support Economic Stability</p> <p>Pursue community and economic development efforts that support or improve housing development, economic mobility, small business ownership, economic stability, and the community's economic vitality.</p>	<p>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit:</p> <ul style="list-style-type: none"> - Youth 71Five Ministries – VoTech Expansion 2021 (0) <p>* Not listed in IDIS table</p>	0	0	Persons Assisted	0%

Table 2 – Strategic Plan to Date (2020-24 Consolidated Plan)

Goal	Description	5-Year Funding	Indicator	Expected Outcome	Actual Outcome	Unit of Measure	Percent Complete
1	Affordable Housing	\$2,280,099	Homeowner Housing Rehabilitated	110	21	Housing Units	19%
			Rental Housing Rehabilitated	45	5	Housing Units	11%
			Housing for Homeless Added	30	29	Housing Units	97%
			Homeowner Housing Added *Not listed in ConPlan	N/A	3	Housing Units	N/A *Not listed in ConPlan
2	Homeless Services & Housing	\$277,500	Homeless Person Overnight Shelter	1,440	2,598	Persons	180%
			Overnight/Emergency Shelter/Transitional Housing Beds Added *Not listed in ConPlan	0	26	Beds/Persons Assisted	N/A *Not listed in ConPlan
			Public Service Activities other than Low/Moderate Income Housing Benefit	2,579	2,659	Persons	103%
			Public Facility or Infrastructure Activities other than Low-/Moderate-Income Housing Benefit	650	20	Persons	3%
3	Public Services	\$272,500	Public Service Activities other than LMI Housing Benefit	775	395	Persons	51%
			Homelessness Prevention	375	342	Persons	91%
4	Neighborhood Revitalization	\$710,000	Public Facility/Infrastructure other than LMI Housing Benefit	1,900	4,973	Persons	261%
5	Community & Economic Development	\$125,000	Businesses Assisted	475	0	Businesses	0%

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Medford's Consolidated Plan and Action Plan call for CDBG investments to accomplish five goals. The goals and accomplishments made during PY 2022 are referenced below:

Goal 1) Expand and Improve Affordable Housing Options

Under the 2020-24 Consolidated Plan, the City allows for the use of several strategies to improve and maintain existing housing and to create more opportunities for LMI residents to secure affordable and livable housing. Strategies incorporated during PY 2022 included no-interest loans for housing rehabilitation for homeowners, housing rehabilitation for those recovering from addiction, increasing accessibility through modular ramps for persons of disabilities, and development of affordable homeowner housing.

Homeowner Housing Rehabilitated:

City staff is working closely with Rebuilding Together Rogue Valley (RBTRV), following prior staff turnover, to implement a work plan to help increase accessibility and safety for income eligible households with persons of disabilities through the implementation of modular ramps. There were no ramps installed during PY22 and this project will continue through PY23.

Rental Units Rehabilitated

OnTrack completed their PY 2021 project to renovate four permanent housing units. Single-pane aluminum windows were replaced with vinyl and gutters and downspouts were also replaced. The project suffered delays due to staffing, material cost and worker availability. These units serve households recovering from addiction. Three out of four anticipated units were completed.

Housing for Homeless Added

ColumbiaCare Services acquired property for low-income veteran housing and completed renovation of five rooms in the house. This PY 2020 project resulted in 29 homeless veterans served with housing.

Goal 2) Support and Strengthen Homeless Services and Housing

Medford City Council continues to support and strengthen homeless services and housing through prioritizing and addressing homelessness, utilizing the City's Homeless System Action Plan (HSAP) as a driving force to identify key goals and actions to help assist with reducing homelessness in the community.

Homeless Person Overnight Shelter:

The City supported Hearts with a Mission (HWAM), Medford's only permanent youth emergency homeless shelter, with \$25,000 to support operations, serving 119 unduplicated homeless youth.

The City also supported HWAM through a transitional housing rehabilitation project that was completed this year. This PY 2021 project resulted in 10 accomplishments.

Rogue Retreat's Project Turnkey served 73 individuals experiencing homelessness (including those following hospital discharge) and wildfire victims with transitional housing.

Public Service Activities other than LMI Housing Benefit:

La Clinica's Mobile Medical Clinic utilized \$49,800 to serve 221 individuals experiencing homelessness at the Kelly Shelter and the Urban Campground.

Maslow Project served 483 homeless, and at risk of experiencing homelessness, youth and families with services and outreach.

Goal 3) Increase Opportunities for Low- to Moderate-Income and Special Needs Residents to Become Self-Sustaining

As in past program years, City Council granted the HUD allowable CDBG public service allocation for PY2022 of \$125,000 to four nonprofits addressing priority needs, particularly homeless services, emergency shelter services, and vocational training for homeless individuals. Public service activities were supported through Rogue Retreat (under Goal 2), Maslow Project (under Goal 2), Hearts With A Mission (under Goal 2), Maslow Project (served under Goal 2), and Center for NonProfit Legal Services, collectively serving 1,335 individuals with public services aimed at increasing self-sufficiency.

Goal 4) Improve Quality of Life through Neighborhood Revitalization

Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit

The City's ADA Audible Push Button Traffic Signals project has been completed for two locations, increasing accessibility and safety for individuals with disabilities.

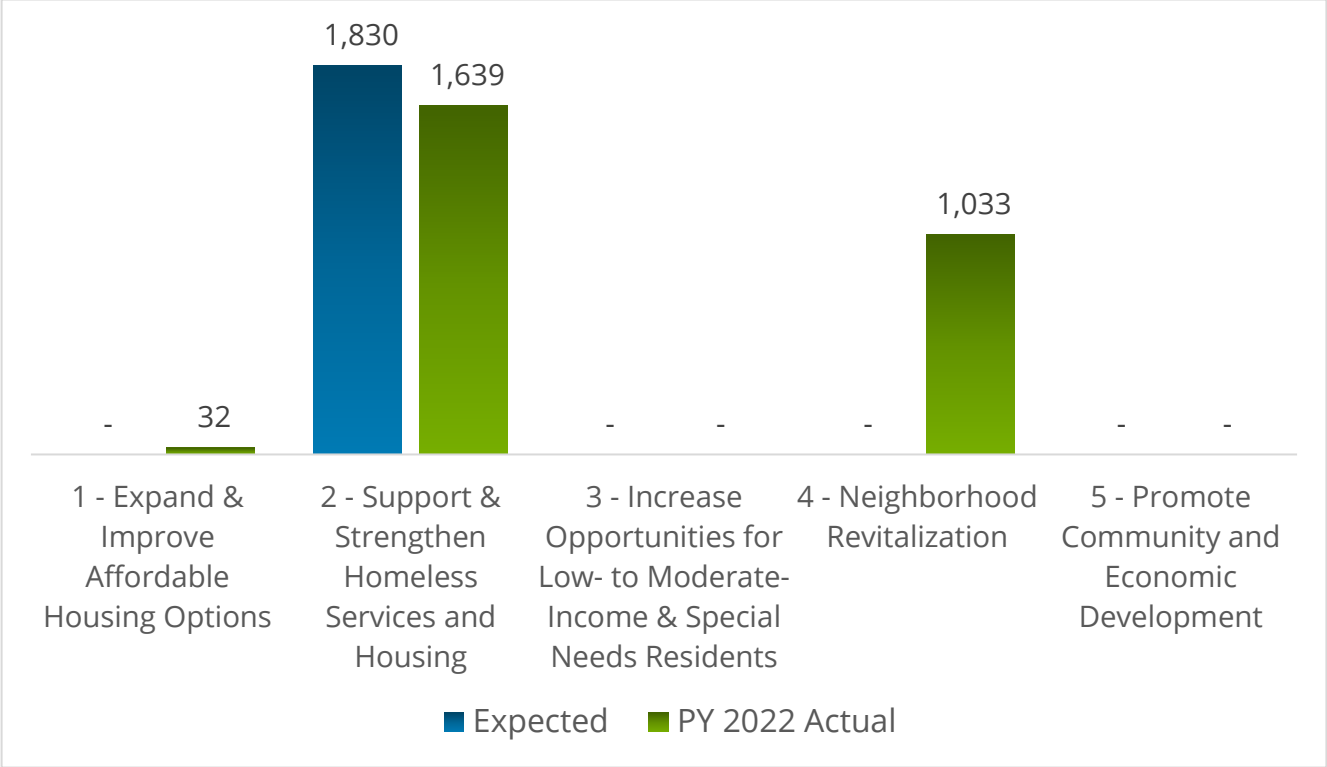
Compass House completed the commercial kitchen project. Members will learn culinary skills.

Goal 5) Promote Community and Economic Development Efforts that Support Economic Stability

Public Facility or Infrastructure Activities other than LMI Housing Benefit:

Youth 71 Five Ministries completed the acquisition to expand the vocational training program. Progress will be reported in the next PY.

Graph 1 – Accomplishments 2022/23 Program Year



***Explanations for Reporting Adjustments**

Due to the timing of the current 2020-2024 Consolidated Plan with the allocation of CDBG-CV funding to the 2019 Action Plan (as suggested by HUD) and the completion of multiple activities from years prior to 2022, the City adjusted data to report accomplishments of 2019 CDBG-CV activities and CDBG activities from years prior to 2022 that expended funding and achieved performance in PY 2022; the above graph shows anticipated and actual performance outcomes from all open CDBG activities, including those funded in prior years. The following sections have been adjusted to account for this: CR-05, CR-10, and CR-20.

CR-10 - Racial and Ethnic Composition of Families Assisted 91.520(a)

Describe the families assisted (including the racial and ethnic status of families assisted).

Table 3 – Assistance to Racial and Ethnic Populations by Source of Funds

	CDBG
White	2,001
Black or African American	63
Asian	27
American Indian or American Native	89
Native Hawaiian or Other Pacific Islander	26
Total	2,206
Hispanic/Latino	320
Not Hispanic/Latino	1,886

Narrative

The City invested in nonprofit agencies providing assistance to LMI and special needs beneficiaries of varying race and ethnicity. Table 3 above reflects the total number served as reported in HUD's IDIS. A total of 2,703 people were served under the categories listed in Table 3. Among all single race beneficiaries, 15% were Hispanic/Latino; and 85%, not Hispanic/Latino.

Additional races not listed in the IDIS-generated table include:

- 3 American Indian/ Alaskan Native and White
- 0 Asian and White
- 2 Black or African American and White
- 27 American Indian/Alaskan Native and Black/African American
- 465 Other Multi-Racial

Among the combined persons/families, 12% identified as Hispanic/Latino.

This data differs from the PR23, CDBG and CDBG-CV Summary of Accomplishments. The total number of persons served reported in the PR23 is higher than staff calculations, which is 3,028 versus 3,813.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Table 4 – Resources Made Available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year*
CDBG	Public – Federal	\$905,720.48	\$648,971.27
CDBG-CV	Public - Federal	\$282,765.11	\$675,459.89

**As directed by HUD's IDIS system, the CDBG-CV amounts above are cumulative, reflecting PY 2020, 2021 and 2022.*

Narrative

Resources made available and amounts expended during PY 2022 were calculated through the IDIS reporting system. Amounts were verified during a review of program year vouchers reported under IDIS PR-07.

Four agencies completed activities funded by CDBG-CV, resulting expenditures of \$137,446.10 during PY 2022. The activities were Urban Campground property lease, Project Turnkey longer-term shelter/transitional housing and recuperative care operations, support of a Homeless Outreach Specialist, and Urban Campground mobile medical clinic.

Table 5 – Geographic Distribution and Location of Investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Eligible Block Groups	N/A	0%	Eligible Census Tract/Block Benefit
Citywide	N/A	100%	LMI Individual Benefit

Narrative

The City expended 100% of available CDBG funding for LMI individual benefit.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Please include if any publicly owned land or property located in the city was used to address Action Plan needs.

The City strongly encourages a leverage component among CDBG subrecipients. Annual applications proposing leverage funds typically score more favorably through the competitive rating system. The City identifies leverage funds through its program administration reporting component. Leverage funding sources during PY 2022 included foundations, other federal funds, other state/local funds, private contributions, and program fees or dues.

Excluding program administration funds, projects and programs funded by CDBG dollars during the year, whether the project was completed during the year or not, equaled \$1,480,676. These projects provided a combined expended leverage of \$3,746,012. Among the leverage sources:

- State or local: 45.51%
- Other Federal funds: 24.56%,
- Foundations: 12.12%
- Private Contributions: 17.22%
- Program Fees/Dues: 0.59%.

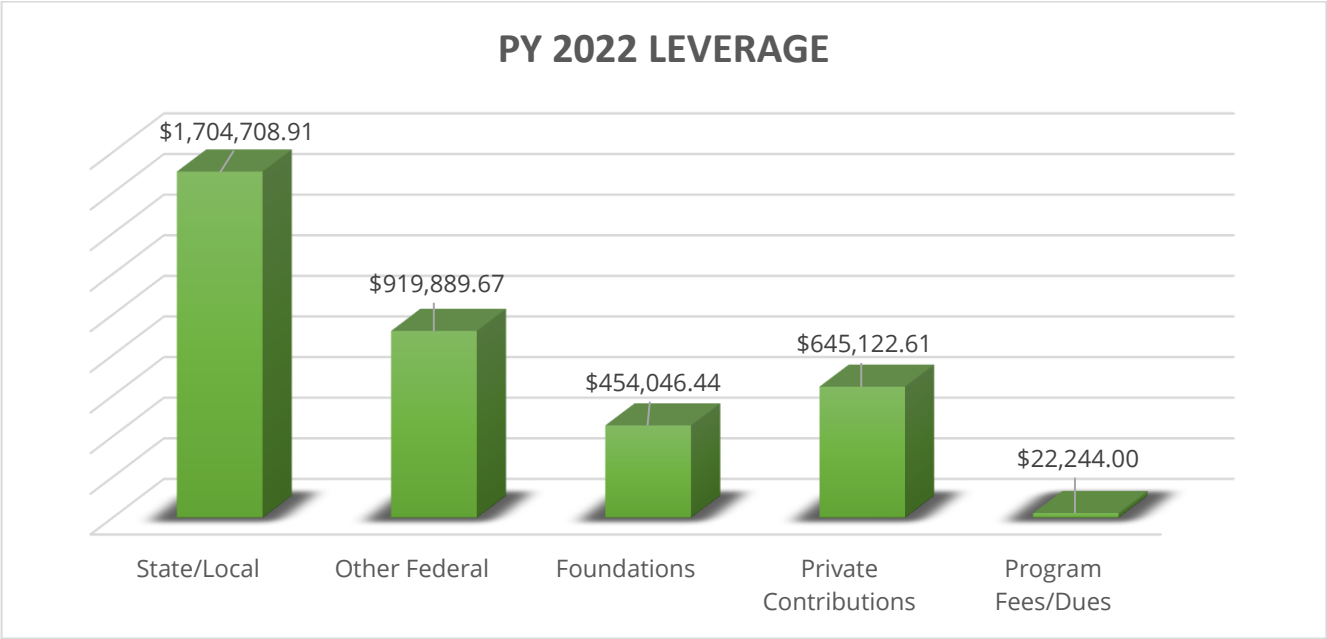
In addition, the City leases at no cost, City-owned land to sustain Hope Village, Southern Oregon's first tiny house community through Rogue Retreat, providing transitional supportive housing for individuals experiencing homelessness, located on City of Medford owned property, adjacent to Medford City Operations Facilities at the corner of North Columbus and West McAndrews Road.

The City also supports the Urban Campground, homeless campground. The Urban Campground is in partnership with Rogue Retreat, the Medford Police Department/Livability Team, and several other community partners.

To support individuals experiencing homelessness, City Council approved an operations and real property use agreement with Rogue Retreat for the operations of the Kelly Shelter on Market Street. In addition, City Council also approved an ordinance ratifying a purchase agreement for a 3.69 acre site to be used as the new location for the Urban Campground and approved leveraging \$1 million of American Rescue Plan Act (ARPA) funds for the acquisition of this site.

In the 2022/23 program year, \$668,200 dollars in total General Fund Grant (GFG) leverage was provided to support 12 essential safety net programs.

Graph 2 - Leverage - 2021/22 Program Year



CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Table 6 – Households Provided Affordable Housing Units

Number of households/persons to be supported	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	5	29
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	4	3
Total	9	32

Table 7 – Households Provided Affordable Housing Support

Number of households/persons to be supported	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through rehab of existing units	0	3
Number of households supported through acquisition of existing units	0	29
Total	0	29

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Number of Homeless Households to be Provided Affordable Housing Units:

The 2020 ColumbiaCare acquisition project to convert to Permanent Supportive Housing (PSH) to serve homeless veterans experienced delays during PY 2021 and 2022, due to individuals experiencing homelessness from the CHOP partnership with Rogue Retreat temporarily residing at this home and subsequent supply chain problems. Rogue Retreat was able to move all residents to the Redwood Inn/Project Turnkey and ColumbiaCare has completed required repairs per a VA inspection and renovation activities. CHOP residents were able to move from co-housing at 1316 W Main to small apartment-style rooms at Project Turnkey, which was an upgrade for these residents.

Number of Special-Needs Households to be Provided Affordable Housing Units:

OnTrack Rogue Valley's Oakdale Apartment Repairs (2021) has been completed, producing three units.

City staff plans to work closely with Rebuilding Together Rogue Valley's 2020 and 2021 projects in the next program year to implement a work plan. Project delays have been due to staff turnover, environmental review delays, construction delays, and City staff capacity, along with challenges encountered from COVID-19. This project will increase accessibility via modular ramps in housing for individuals with disabilities.

Number of households supported through acquisition of existing units

Discussed above, the 2020 ColumbiaCare acquisition project to convert to PSH to serve homeless veterans has been completed.

Discuss how these outcomes will impact future annual action plans.

As barriers are worked through, development associated with the environmental review, procurement processes and staffing capacity issues is expected to positively impact future annual action plans. Due to continued challenges in staff capacity, combined with difficult circumstances as a result of the COVID-19 pandemic and Alameda Fire, the division is continuing to consult with Camas Consulting for assistance regarding the environmental review process. Staff capacity is also expected to increase in the next PY with the hiring of a Grants Manager and Grant Support Technician to be hired in PY 2023; this will assist with strengthening administrative capacity within the HCD. City staff continues to brainstorm solutions to better systems and delegation for more efficient performance estimation and overall project management, including the implementation of grant management software to further assist with building administrative capacity.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Table 8 – Extremely Low- and Low-Income Households Served

Number of Persons Served	CDBG Actual	HOME Actual
Extremely low-income	20	n/a
Low-income	6	n/a
Moderate-income	6	n/a
Total	32	n/a

Narrative Information

Please include a summary of the efforts to address “worst case needs”, and progress in meeting the needs of persons with disabilities. Worst-case housing needs are defined as low-income renter households who pay more than half of their income for rent, live in seriously substandard housing, which includes homeless people, or have been involuntarily

displaced. The needs of persons with disabilities do not include beds in nursing homes or other service-centered facilities.

Describe other actions taken to foster and maintain affordable housing 91.220(k); 91.520(a).

The City seeks to address and prioritize most vulnerable populations, including persons with disabilities, low-income renter households, and homeless individuals. For instance, as previously experienced during the Alameda Fire in September 2020, accessibility is critical to address in worst case emergency evacuation circumstances for individuals living with disabilities. RBTRV's modular ramps assists with helping save lives by increasing accessibility for individuals living with disabilities to allow for safe and quick evacuation when needed, which the City will assist with to ensure project completion in the upcoming PY.

In June 2022, Council approved the allocation of \$682,310 (\$400,000 from Construction Excise Tax and \$282,310 from Council Vision Funds) to fund four new affordable housing projects that will create 272 new residential units. These projects are summarized below:

- Housing Authority of Jackson County: \$400,000 to develop two projects totaling 196 units. Each project will provide 98 units and primarily serve General Family/Workforce individuals and family households earning up to 60% Area Median Income (AMI). The Prescott Gardens project will be located at the 2100 block of Keene Way Drive and the Orchard Meadows project will be located at 1652 and 1634 Orchard Home Drive. These projects are under construction.
- Providence Medford: \$160,000 for the construction of 69 units of permanent supportive housing for homeless seniors who rely on frequent hospitalizations for health care. Supportive services will be available on-site at 1175 Royal Avenue. This project has been delayed due to funding issues.
- CASA of Oregon: \$122,310 for the construction of 34 housing units for agricultural workers displaced by the 2020 Alameda Fire. The Summit Gardens project, located at 915 Broad Street will dedicate 33 units for households at or below 60% AMI and one for a resident manager. This project is in the beginning stages of construction.

ADU SDC Reduction (Council Bill 2022-43) - To further encourage naturally occurring affordable housing, Council approved a \$150,000 allocation of ARPA funds to continue the Accessory Dwelling Unit (ADU) Systems Development Charge (SDC) Reduction Program in May 2023. The reduction of fees include city-assessed SDC fees: Transportation, Sanitary Sewer Collection, Stormwater, and Parks (excluding Sanitary Sewer Treatment). After the 50% reduction of SDC fees, the City relieves the remaining 50%, including the Sanitary Sewer Treatment fee with the ARPA funding. Historically, 8-10 units were produced per year; 25 units were completed in PY 2022.

Council approved \$1,000,000 to be allocated to affordable housing projects. Proposals were solicited through the City's Housing Opportunity Fund. This program addresses challenges that housing developers, providers and property owners encounter when seeking to develop or redevelop quality housing that is affordable.

- Habitat for Humanity: \$200,000 to support infrastructure for eight homes located at 1900 Grandview Avenue. Infrastructure includes excavation, street, and sidewalk. Homes will be built and sold to low-income qualified people in need of housing.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

The City awarded \$125,000, or 100%, of allowable CDBG public service allocation to four agencies serving homeless persons. Supporting Rogue Retreat, Maslow Project, Hearts With A Mission, and Center for NonProfit Legal Services helped the City collectively serve 1,335 individuals.

The City awarded \$500,000 for expansion of the Medford Navigation Center. This funding will go toward renovating a portion of the building to accommodate the addition of Behavioral Health Services. Access to these services will be low-barrier and available to homeless persons.

Using CDBG-CV funding, the City supported medical services for the Kelly Shelter, Urban Campground and Project Turnkey.

Outside of CDBG funding, the City allocated \$265,300 in valuable leverage funding from the City's local General Fund Grant (GFG) program to directly support homeless persons and services.

The City continues to capitalize on a \$23,375 2018 PY investment in the completion of the Medford Homeless System Action Plan (HSAP), which identifies 32 actions within five goals, including: 1) Support the development of affordable and supportive housing; 2) Increase leadership, collaboration and funding; 3) Address unsheltered homelessness and encampments; 4) Increase temporary housing programs and successful placements; and 5) Increase diversion and prevention strategies.

This City's Livability Team (LVT), created in September 2019 and referenced in previous CAPER's, continued to improve the City's ability to address unsheltered homelessness and encampments, or Goal 3 of the HSAP. Members from the LVT partner with non-uniformed professionals from agencies including, but not limited to, Jackson County Mental Health, ACCESS, Rogue Retreat, La Clinica, Maslow Project, Addictions Recovery Center, Veteran's Administration, Options, Mercy Flights, and the Medford Gospel Mission. Together, members from this partnership, known as the Chronically Homeless Outreach Partnership (CHOP), have been successful at building impactful relationships with the community's unhoused residents, on a person-by-person basis. The City anticipates the CHOP will continue to grow both through partnerships and financial support for years to come.

Addressing the emergency shelter and transitional housing needs of homeless persons.

As presented in prior sections, the City supported Hearts With A Mission, Medford's only permanent youth emergency homeless shelter, with \$25,000 to support operations that served 119 unduplicated homeless youth with nights of accommodation and basic needs annually. Program also helped re-unify youth with family or a safe alternative and with progression towards personalized goals in a variety of areas including physical and medical, behavioral and life skills, mental health, education and employment, and safe exit, when necessary.

Rogue Retreat's Urban Campground provided 699 homeless individuals with emergency shelter and services using \$50,000 in CDBG funding.

In addition, CDBG-CV funding supported the Urban Campground lease, providing emergency shelter for 769 individuals experiencing homelessness. Also, CDBG-CV supported La Clinica's mobile medical clinic to serve 221 individuals experiencing homelessness at the Kelly Shelter and Urban Campground, preventing, preparing and responding to COVID-19. Project Turnkey was also supported, serving 73 individuals experiencing homelessness (including those in need of recuperative care) and Alameda Fire survivors with transitional housing.

The Housing Opportunity Fund (HOF) funding recommendations, a local funding source derived from a construction excise tax of 1/3 of 1% on residential, commercial and industrial building permit valuations, addressed transitional housing needs by recently funding Habitat for Humanity with \$200,000 to support infrastructure for eight new affordable homes. The HOF was established to provide a flexible, dedicated funding source to support the development of affordable housing and to provide developers with leverage to capture additional resources from funders with aligning goals and objectives.

OHCS awarded the City \$1 million for the acquisition of a vacant lot behind the Navigation Center to support the expansion and creation of: a community garden, outdoor space for residents and pets, and additional parking for partners.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Four public service agencies collectively expended \$125,000 in CDBG funds, serving 1,335 individuals, targeting LMI individuals and families that were homeless or at risk of experiencing homelessness. Services provided by Rogue Retreat, Maslow Project, Hearts With A Mission and Center for NonProfit Legal Services were summarized in the previous sections.

In addition, two public service agencies, ACCESS and La Clinica, expended CDBG-CV/CARES Act funds, serving 257 LMI individuals with legal services related to preventing eviction and supporting housing stability along with medical services at the Urban Campground and Kelly Shelter.

The annual community meeting, a requirement of Oregon House Bill (HB) 4006, discussed rent burden causes and potential solutions in December 2022.

The GFG program awarded \$265,300 to support services for low-income households and individuals, including assistance through food/nutrition; therapy and services for child abuse victims; emergency shelter, transitional housing, and services for those experiencing homelessness and victims of domestic violence; emergency shelter for homeless youth, medical care for individuals experiencing homelessness, and homelessness prevention through rental assistance. The City's merged funding platform, with staff coordinating CDBG and GFG funding and establishment of funding priorities as discussed previously above, will continue to drive enhanced performance and leveraged opportunities for low-income individuals and families for years to come.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

All public service agencies receiving 2022 CDBG funding served homeless persons with outreach, services, and assistance to help transition to permanent housing, as discussed above, collectively serving 1,335 individuals.

2019 CDBG-CV funds supported legal services and education along with medical services, serving 257 individuals collectively within the PY.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing.

Housing Authority of Jackson County (HAJC) is the region's Public Housing Agency (PHA).

All original aged units owned by the HAJC, subsidized under HUD's old Public Housing Program, went through a disposition process with HUD in 2007. The proceeds were used to leverage construction of hundreds of new units such as The Concord and Newbridge Place. HUD no longer offers Public Housing Program funds to construct new public housing.

Council prioritized affordable housing development through a biennial goal to support the development of 200 affordable housing units for households earning up to 120% of AMI from 2021-23. In June 2022, Council approved the allocation of \$682,310 (\$400,000 from the local Construction Excise Tax and \$282,310 from Council Vision Funds) to fund four new affordable housing projects that will create 272 new residential units. This included funding HAJC with \$400,000 to support the development of two projects, totaling 196 units. Construction is underway for each project, which will develop 98 units and primarily serve General Family/Workforce individuals and family households, earning up to 60% Area Median Income (AMI). The Prescott Gardens project is located at the 2100 block of Keene Way Drive and the Orchard Meadows project is located at 1652 and 1634 Orchard Home Drive.

City staff also actively consults with the expertise of HAJC's Development Director Ryan Haynes through participation as a commissioner of the City's Housing Advisory Commission.

In addition to local funding opportunities, the HAJC also continues to apply for available funding through Oregon Housing and Community Services to develop housing to address the affordable housing needs in the community.

With a regional vacancy rate of 2%, the HAJC currently serves 2,213 Housing Choice Vouchers (HCVs) and Project-Based Vouchers (PBVs), 313 HUD-Veterans Affairs Supportive Housing (HUD-VASH) vouchers, and 12 Homeownership program participants in Jackson County, along with a housing portfolio of 1,519 long-term affordable units.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership.

HAJC operates a Section 8 Voucher Homeownership program and a Family Self Sufficiency program within their HCV program, which offers clients homeownership education and opportunities. HAJC also offers homeownership education opportunities through Resident Services to residents residing in HAJC's affordable housing units.

Although there are no public housing projects or units of public housing in Medford, the City prioritizes homeownership in multiple ways. This year, the City proclaimed April 2022 as Fair Housing Month, increasing awareness of fair housing issues.

In addition, the City's HOF contributed 15% of the revenue from construction excise tax to Oregon Housing and Community Services (OHCS) for homeownership assistance passed through ACCESS; the City's contribution helps ACCESS increase the number of households provided with homeownership assistance.

Actions taken to provide assistance to troubled PHAs.

There are no troubled PHAs operating in Medford.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Medford has become a more collaborative, solutions-based community. With Council support and responsiveness to community input, the City's HAC vehemently led to direct and effective policy changes. The following are examples of City actions/ordinances taken during PY 2022 to address barriers to affordable housing:

- The Crossings (Council Bill 2022-56) – City Council approved the purchase of land to relocate the Urban Campground to a permanent location.
- SB 8 (Council Bill 2022-73) – City Council approved an amendment to the Land Development Code related to affordable housing provisions as outlined in Senate Bill 8. The amendment is specific to affordable housing as defined and prohibits certain land use actions such as zone changes for eligible projects and provides density and height bonuses.
- Middle Housing Land Divisions (Council Bill 2022-74) – City Council approved an amendment to the Land Development code to allow for subdividing of middle housing units (such as duplexes, triplexes and quadplexes) with less regulations in order to provide more opportunities for homeownership.
- Multiple Unit Property Tax Exemption (MUPTE) and (Council Bill 2022-93) – Council adopted the MUPTE program to provide a tax abatement for housing in a specified geographic area (downtown and surrounding areas) for 600 units over a six-year period.
- Nonprofit Corporation Low Income Housing Property Tax Exemption (NCLIHPTE) (Council Bill 2022-94) – Council adopted the NCLIHPTE program for qualifying properties that support affordable housing for tenants earning 60% or less of Area Median Income (AMI) in the first year and 80% or less of AMI for subsequent years.
- ADU SDC Reduction (Council Bill 2022-43) - To further encourage naturally occurring affordable housing, Council approved a \$150,000 allocation of ARPA funds to continue the Accessory Dwelling Unit (ADU) Systems Development Charge (SDC) Reduction Program in May 2023. The reduction of fees include city-assessed SDC fees: Transportation, Sanitary Sewer Collection, Stormwater, and Parks (excluding Sanitary Sewer Treatment). After the 50% reduction of SDC fees, the City relieves the remaining 50%, including the Sanitary Sewer Treatment fee with the ARPA funding. Historically, 8-10 units were produced per year; 25 units were completed in PY 2022.
- Homelessness (Council Bill 2022-147) – City Council authorized the distribution of \$1,350,000 to Rogue Retreat to assist with homeless services at the Urban Campground (homeless tent shelter) and the Navigation Center (homeless shelter).

- Medford Urban Renewal Agency (MURA) committed to an option on 703 N. Central Avenue for a Low-Income Housing Tax Credit (LIHTC) complex pending financing.
- MURA is ready to provide match for a Local Innovation and Fast Track (LIFT)/LIHTC project pending approval at Oregon Health and Human Services (OHCS). This match is donated land valued at \$1.7 million plus \$4.2 million cash.
- MURA supported workforce housing development (80-120% AMI) through land availability and economic incentive grants.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City continued to strengthen and support the Medford Severe Weather Shelter program by helping to build a permanent severe weather shelter, which can also provide opportunities to connect homeless residents to other services during declared events. ACCESS assumed the primary shelter operator role during the FY 2022, organizing volunteers and locations at the Medford Senior Center, future Navigation Center, Library, and First Presbyterian Church. The shelter was moved to a permanent location at the Medford Navigation Center in PY 2022. This was a direct result of the City's efforts to secure state funding and bring partners together.

The City's ongoing efforts to implement the Homeless System Action Plan (HSAP) continued to strengthen relationships with community partners to uncover opportunities that can more efficiently address obstacles. A good example is progress made during PY 2021 to develop a coordinated service delivery model at the Navigation Center which will be implemented in PY 2023. The City looks forward to up to 22 agencies providing on-site services to shelter guests at the Navigation Center. This will significantly reduce transportation and barriers resulting from staffing availability and funding.

In order to maintain focus on the priority needs of the underserved, the City appoints the Community Services and Development Commission (CSDC) as the advisory body to administer the CDBG program and to help identify and address priority needs. The CSDC is comprised of community members including a current member from the City Budget Committee; one representative from healthcare, social services, local business, workforce development, education, affordable housing; two members-at-large encouraging representation from throughout the whole community; and two members with lived experience regarding homelessness. This holistic approach was designed to have representation from multiple areas that directly interact with meeting underserved needs.

The CSDC also works directly with the Housing Advisory Commission (HAC) to help prioritize the affordable housing needs of underserved residents of Medford. The HAC is rostered with experts in the fields of lending, affordable housing development, multi-family housing operation, construction and development, and real estate services' tenant organization. The HAC will further review housing policy, economic incentives, and potential partnerships to cultivate affordable housing development for all residents including those that are underserved and homelessness.

The CSDC assists with administering the General Fund Grant (GFG) along with CDBG. In November 2019, City Council approved a resolution to prioritize GFG program funds of \$300,100, with 50% designated to essential safety net services and 50% to housing stabilization and rapid re-housing programs, providing temporary financial assistance to homeless households or low-income households at risk of losing their housing. Using this platform, staff combined the funding cycles and application processes for both the CDBG & GFG programs, in order to increase efficiency with limited staff capacity.

As mentioned previously, completion of the HSAP has also helped ensure prioritization of the needs of persons who are homeless or at risk of becoming homeless through the funding priorities established by Council in years to come.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City's Consolidated Plan identified an extensive need for rehabilitation programs in Medford targeting the improvement of the City's oldest housing stock. Consolidated planning data directed attention to the 46% of owner housing and 51% of rental housing built prior to 1980 as potential lead-based paint hazards. Data also concluded 36% of owner housing units and 64% of rental units built prior to 1980 are occupied by families with children, a combined 2,535 units. With this in mind, the City applied for the Housing and Urban Development (HUD) Office of Healthy Homes and Lead Hazard Control (OHHLHC) Lead Hazard Reduction Grant in July 2021 and was awarded the full request of \$2,140,542 in combined Lead Hazard Reduction (LHR) and Healthy Homes (HH) supplemental grant program funding. The primary objective of the LHR funding is to control lead-based paint hazards in 78-income eligible households and to leverage HH funding to address non-lead-related housing deficiencies in housing units with lead-based paint hazards by March 2025. A sub-goal of the program is to also build local contractor capacity needed to complete the specifications of this work. This program will result in the rehabilitation of housing stock to mitigate lead hazards and prioritize safe and healthy housing for households with children under the age of 6.

The City of Medford, in conjunction with the partner agency and subrecipient, Habitat for Humanity (HfH), has been working to build staff and contractor capacity. HfH hired a dedicated Program Manager who received certifications to conduct lead inspections, risk assessments, and clearance examinations to administer and support the grant program and operations. The City of Medford hired a dedicated Housing Project Coordinator to support the grant program and operations.

HfH and the City will continue to work to build local contractor capacity and to qualify units for the grant program. The goal is to begin unit production and rehabilitate units as soon as applicants are qualified with qualified contractors available to complete the work.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's actions to reduce the number of poverty-level families during PY 2022 primarily consisted of supporting nonprofit agencies providing social services to poverty-level families and improving the availability and affordability of housing for homeowners, renters, and individuals seeking to transition out of homelessness.

Public Service Availability:

All public service agencies receiving CDBG support during PY 2022 worked to reduce the immediate and/or future poverty-level of those served. Families received emergency shelter, family reunification, safety net services, legal assistance to assist with eviction and homelessness prevention, homelessness prevention through emergency rental housing assistance, referral services, comprehensive case-management, mentorship, services to help transition out of homelessness, legal services and education, medical care for those experiencing homelessness, and vocational training for homeless youth.

In addition, the City continues to support public service agencies through the GFG. Eleven agencies supported perform essential safety net services: ACCESS, CASA (Court Appointed Special Advocates) of Jackson County, Children's Advocacy Center, Community Works, Hearts With A Mission, La Clinica, Maslow Project, Rogue Retreat, Rogue Valley Council of Governments' (RVCOG) Food and Friends, and St. Vincent de Paul, serving 19,246 individuals and households thus far.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Medford residents are fortunate to live in a community that over the past several years has begun to see the outcomes of increased political will and community collaboration. Examples of City actions to develop and strengthen institutional structure during PY 2022 include but are not limited to the following:

- 1) Continued City staff participation on the Continuum of Care (CoC) Board and other CoC workgroups at a level that allows Council to stay connected with the priority needs and efforts of the CoC in addressing homelessness;
- 2) The City continued to work to achieve the following Council goals, established for the 2021-23 Biennium:
 - a) Supported Council's goal to produce 200 affordable housing units for households earning under 120% AMI by a Habitat for Humanity project (from designated HOF funding) to support affordable housing.
 - b) Continued addressing unsheltered homelessness and encampments by funding the Medford Livability Team with City General Fund dollars and continuing the Chronically Homeless Outreach Partnership, a 24-agency working to help chronically homeless one person at a time with individualized and coordinated plans.

- c) Collaborated with nonprofits, faith-based organizations, businesses and other government agencies through the CHOP to support the Redwood Inn, also referred to as Project Turnkey.
- d) Inspired the development of a coordinated services delivery model with approximately 22 agencies that will provide services onsite at the Navigation Center beginning in PY 2022, anticipated to serve up to 80 individuals and 20 family members at any given time with services including shelter, housing navigation, healthcare, behavioral health services, access to benefits, wellness programs, legal services, and credit counseling.

3) Continued to work with Council-appointed advisory bodies, including the CSDC and HAC, to impact housing development and address homelessness;

4) Maintained an institutional arrangement with Camas Consulting to improve services as a Responsible Entity under the National Environmental Policy Act to complete environmental assessments for the development of affordable housing projects involving both CDBG and non-CDBG funds;

5) Continued to provide nonprofits, private businesses, faith-based organizations and other jurisdictions with technical assistance that can help cultivate collaborative community leveraging, partnership-ready initiatives, shovel-ready projects, and the implementation of economic incentives and policy change for the development of housing; and

6) The City's HCD staff continued to develop expertise in the administration of the CDBG program, which has improved capacity to manage two commissions, administer 6+ funding sources, seek additional grant funding, and implement 32 homeless actions and five goals.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City maintained actions throughout the year to enhance coordination between public and private housing and social service agencies through active participation on the CoC Board and other CoC housing and services workgroups; collaborative actions taken during the completion of the Homeless System Action Plan (HSAP); and participation by several City staff from Planning, Police and Legal on the Chronically Homeless Outreach Partnership.

The Development Director of HAJC, Ryan Haynes, continues to serve on the Housing Advisory Commission, providing valuable insight into public and affordable housing.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

The City previously consulted with Root Policy Research to update the 2020-2024 Analysis of Impediments in the last PY, identifying two main challenges with development of seven proposed actions to improve knowledge and awareness of fair housing laws and the City's requirement to Affirmatively Further Fair Housing (AFFH).

The two main challenges identified were:

1. High rates of housing problems and poverty within many of Medford's minority communities creates disproportionate housing needs
2. Some zone districts limit opportunities for residential housing types that help expand housing affordability

City staff utilized a Fair Housing Matrix to appropriately track the progress of overcoming all impediments identified in the City's 2020 Analysis of Impediments.

Progress made to address impediments include:

- **Reduce disproportionate housing needs**

- Action 1: Support the increased production of affordable housing through public private partnerships:
 - *Action 1.1: Leverage new sources of federal and state funds as they become available, prioritizing the product types and subsidy levels needed to reduce disproportionate housing needs among protected classes;*
 - Council approved supporting the development of 272 affordable housing units for four projects through the allocation of \$682,310 in local funding (\$400,000 from Construction Excise Tax and \$282,310 from Council Vision Funds).
 - OHCS awarded the City \$1 million for the acquisition of a vacant lot behind the Navigation Center to expand the campus including adding: additional parking for partners, a community garden, and an outdoor space for residents and pets.
 - Prior actions:
 - The City securing \$2.55 million in Project Turnkey funding (with Rogue Retreat as the primary operator and owner) from the Oregon Community Foundation to acquire the Redwood Inn Motel to convert to non-congregate, longer-term shelter/transitional housing to support Alameda Fire victims, homeless individuals, and

allow individuals experiencing homelessness to recover from COVID-19 and prevent the spread of the virus.

- The City also secured \$2.5 million for the development of a navigation center, a 24/7 low-barrier emergency shelter with wraparound services for individuals experiencing homelessness, funded by the State of Oregon Legislature (under HB 2004 for funding and HB 2006 for policy).
- *Action 1.2: Require effective affirmative marketing of developers receiving public support;*
 - To be taken in future years.
- *Action 1.3: Develop and utilize a language access plan consistent with federal guidelines; make available to development partners.*
 - To be taken in future years.
- *Action 2: Continue the City's rental and owner home rehabilitation programs to address substandard housing conditions, focusing on areas of the city with older housing stock, concentrations of poverty, and concentrations of ethnic minorities.*
 - The City, in partnership with subrecipient HfH, is working to administer the LHR and HH supplemental funding to mitigate the health and safety hazards of lead-based paint in the community. The City continues to grow administrative capacity to successfully administer this program.
- *Action 3: Expand access to home mortgage products among minority households with high denial rates and mitigate vulnerability to predatory lending:*
 - *Action 3.1: Encourage traditional financial and community development institutions to offer products addressing the needs of households utilizing and/or vulnerable to predatory lenders; and*
 - To be taken in future years.
 - *Action 3.2: Support counseling and predatory lending awareness services with a focus on high poverty neighborhoods in Medford.*
 - The City funded CNPLS with CDBG-CV to provide legal services to prevent, prepare for, and respond to the COVID-19 pandemic, serving 184 individuals.
 - The City also relies on the Homeownership Center at ACCESS to help educate potential homebuyers on predatory lending through homeownership counseling and homebuyer education courses, educating prospective homebuyers to help protect against predatory lending practices.

For struggling homeowners within the region, the Homeownership Center also participates in the OHCS Oregon Homeowner Stabilization Initiative (OHSI), which helps homeowners remain in their homes, using funding secured from Hardest Hit Funds (HHF) from the U.S. Department of Treasury, including during the current COVID pandemic.

- Prior actions:
 - The City funded CNPLS (in PY 20 and 21) with CDBG to assist with legal services (including fair housing issues, which may include predatory lending) for CDBG funding expended in this PY served 34 LMI individuals.

- **Expand distribution of affordable housing throughout Medford**

- *Action 1: Expand zone districts in which multifamily uses are allowed by right. Given that minority residents have lower incomes, higher mortgage loan denial rates, and lower ownership rates, allowing multifamily products in more districts could reduce income segregation and broaden access to economic opportunity for minority households.*
 - HB 2001 passed, expanding the type of housing units permitted in all of the SFR zones to encourage development of affordable housing.
 - Prior actions:
 - Three City-initiated zone changes were approved by the Planning Commission, helping to create multi-family zoning in different areas of the City to enable new development. The amount of land rezoned was 20.65 acres and 22 parcels. Properties were rezoned from single family zones to the multi-family zones. (ZC-20-256, ZC-20-324, & ZC-21-073)
- *Action 2: Expand zone districts in which small residential living facilities, such as Accessory Dwelling Units (ADUs) and/or fully self-contained tiny homes; manufactured homes; and duplexes and townhomes are allowed by right.*
 - The City extended the ADU SDC reduction program to stimulate naturally occurring affordable housing types and increased affordability through permit-ready ADU plans to further reduce the cost of development for homeowners.
 - Prior actions:
 - Executive Order 2020-03 provided for the use and establishment of temporary Recreational Vehicles (RV) outside of established RV parks and allowed for the use of manufactured homes as ADUs.

- **Further the City's commitment to affirmatively further fair housing and improving access to opportunity**
 - *Action 1: Improve knowledge and awareness of fair housing laws and the City's requirement to AFFH*
 - *Action 1.1: Target fair housing education and outreach activities to populations with disproportionate housing needs*
 - The CNPLS provided legal services, including fair housing, for 184 LMI individuals using CDBG-CV funding.
 - CNPLS staff presented during the December 14, 2021, Rent Burden Community meeting virtually and educated the community and staff regarding landlord tenant law and fair housing law.
 - The City consulted with Kaleidoscope Consulting to complete the City's Diversity, Equity, and Inclusion Assessment in June 2022, which includes 32 recommended actions for consideration and was supported by CDBG.
 - *Action 1.2: Continue organizing fair housing workshops and information sessions, focusing on expanding knowledge of rights among Hispanic and immigrant populations*
 - Staff worked with the CNPLS to organize fair housing trainings for the following target audience groups utilizing CDBG funding: Medford Planning Commission, Site Plan & Architectural Commission, Landmarks & Historic Preservation Commission, and Housing Advisory Commission.
 - CFNPLS staff presented during the virtual Rent Burden Community meeting, educating the community and staff regarding landlord tenant law and fair housing law.
 - Prior actions:
 - The City developed the 6-Step Toolkit for the Development of Affordable Housing through consulting with Luken Solutions and an adhoc team created with HAC commissioners, Housing Pipeline members, and CSDC commissioners to assist with helping garner community support for affordable housing projects. Project is anticipated to complete in December 2021.
 - *Action 1.3: Implement affirmative marketing and language access plan initiatives*
 - To be taken in future years.
 - *Action 2: Improve fair housing information on the city's website by making the information more user-friendly and less technical in nature, and linking directly to fair housing resources.*

- Medford Mayor Randy Sparacino proclaimed April 2022 as Fair Housing Month to help build support, education, and awareness around fair housing rights.
 - Prior actions:
 - During the first PY, the City linked to Fair Housing Council of Oregon's website under the division's Affordable Housing Program webpage.
 - Medford Mayor Randy Sparacino proclaimed April 2021 as Fair Housing Month to help build support, education, and awareness around fair housing rights.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.

Include if the public notice was published in languages other than English and share if there were access to translation services, TDD/TTY services or a state relay number, or reasonable accommodations and/or access to related meetings for persons with disabilities.

Monitoring of all activities funded under the CDBG program is carried out on an ongoing basis by the City's CDBG program administrative staff. Quarterly updates and financial reports are required of all subrecipients who include both public service programs and capital improvement projects receiving CDBG funds. Subrecipients are also required to submit a grantee performance report with each reimbursement request. This report allows staff to monitor expected outcomes with actual results. The City collects current lists of Board of Directors and notification of single annual audit from all agencies receiving CDBG funding. Audit tracking is maintained to ensure subrecipient's compliance with 2 CFR Part 200. All projects are administered under procurement standards governed by 2 CFR Part 200, Subpart D, and all capital improvement projects adhere to Federal Labor Standards. Records are maintained for a minimum of five years.

During PY 2022, monitoring was not conducted due to staff turnover and capacity limits. Monitoring will resume in PY 2023. Monitoring sessions will include program eligibility, administration, reporting requirements, record keeping, client files, and financial reporting.

In addition, City staff will seek to work closely with Rebuilding Together Rogue Valley during the next PY to assist with 2020 and 2021 projects. Previous challenges encountered include staff turnover at the agency and complexity of project regulations.

Staff continued to work closely with individual agencies to ensure efficiency and accuracy. Staff recently incorporated virtual training to assist with learning enhanced income verification procedures, as needed. In the future, staff plans to conduct a pre-recorded virtual training to be published on the City's website along with a manual to be used to train future subrecipients.

In addition, staff continued to seek to further streamline the reporting process. Staff conducted thorough research on three prospective grant management software solutions and selected a vendor with implementation projected to occur in PY23. This software will assist with administrative capacity.

While the CAPER public notice was posted in English, accessibility and translation notices are posted on agendas of City meetings and will continue to be posted on public notices in the future. City meetings are generally accessible to persons with disabilities. Citizens needing translation services or other special accommodations may contact the Housing and Community Development Division at least three business days prior to the hearing to request these services. A summary of public comments will be incorporated into the final document prior to submission to HUD. Interpreters for hearing impaired or other accommodations for persons with disabilities can be requested by contacting the ADA Coordinator at (541) 774-2074 or ada@cityofmedford.org at least three business days prior to the meeting to ensure availability. For TTY, dial 711 or (800) 735 1232.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Medford developed a Citizen Participation Plan under the 2020-2024 Consolidated Plan to assure citizens are presented with opportunity to provide input and be informed of program performance. During the development of the Consolidated Plan, the City solicited community discussions, collaborative nonprofit agency meetings, and one-on-one discussions with citizens and private businesses to identify community needs, resources and services available, and potential barriers to development.

The Community Services and Development Commission (CSDC) and Housing Advisory Commission (HAC) hold monthly public meetings to solicit public feedback and formulate recommendations to Council. Notifications of all public meetings, comment periods, and public hearings associated with the City's CDBG program are advertised in the Grants Pass Daily Courier, on the City's website, and by email to interested parties. Minutes of all public meetings held for purposes of planning for the use of CDBG funds, evaluating performance of the program, and soliciting public comments are recorded and maintained through the City Recorder. Draft documents are made available on the City's website, at the City Recorder's office and through the Planning Department. CDBG-related documents and records are maintained for a minimum of five years.

Citizen participation pertaining to the 2022/23 CAPER, referred to hereafter as the 2022 CAPER, was facilitated through a mandatory public comment period and two public meetings. The public comment period opened on August 20, 2023, and concluded on September 21, 2023. The CSDC held a meeting on September 6, 2023, and HAC held a meeting on September 13, 2023, to solicit citizen input; both commissions reviewed and approved the CAPER prior to submission to Council. City staff will present the CAPER during these meetings, and if approved, the CSDC and HAC will pass a motion approving the CAPER, as presented by staff. City Council will hold a public hearing at Medford City Hall, Council Chambers on Thursday, September 21, 2023, at 6:00 p.m. to solicit additional feedback and consider the CAPER for approval. Pending Council approval, City Council will then approve Resolution 2023-133 adopting the 2022 CAPER for submission to HUD.

CR-45 - CDBG Misc. 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City's CDBG program objectives were not altered during PY 2022, even with the extenuating circumstances caused by the coronavirus pandemic and Alameda Fire. Consolidated Plan goals focus on improving and increasing affordable housing, improving access to public services and improving neighborhood conditions. Of the strategies identified in the Consolidated Plan, the following have not yet been implemented during the first three years of the Consolidated Plan:

- Create affordable housing opportunities and diversify the types of housing in downtown Medford and other areas by implementing strategies from the City Center Revitalization Plan and Liberty Park Neighborhood Plan.
- Support weatherization programs and incentives to support landlords in improving rental properties serving low- to moderate-income households.
- Support programs that promote a community-wide culture of inclusion, such as neighborhood or outreach programs that engage low- to moderate-income households, people of color, people experiencing homelessness, people living with disabilities and/or mental health issues, seniors, and youth in community discussions.
- Support the removal of dilapidated structures and other blighting influences in low- to moderate income areas, designated slum and blight areas, and citywide on a spot-blight basis in accordance with HUD regulations. Actively enforce City codes to improve the habitability and safety of housing and to eliminate blighting influences in neighborhoods.
- Provide planning assistance toward the development of a Jackson School Neighborhood Plan and a Washington School Neighborhood Plan. The City identified an intention to provide similar planning assistance for the Union Park Neighborhood and the Cottage Street Neighborhood in the City's next consolidated plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No.

CR-58 – Section 3

Table 9 - Total Labor Hours - Section 3

Total Labor Hours	CDBG
Total Number of Activities	0
Total Labor Hours	0
Total Section 3 Worker Hours	0
Total Targeted Section 3 Worker Hours	0

Table 10 - Qualitative Efforts by Program - Section 3

Qualitative Efforts - Number of Activities by Program:	CDBG
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0
Outreach efforts to generate job applicants who are Other Funding Targeted Workers	0
Direct, on-the job training (including apprenticeships)	0
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training	0
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching)	0
Outreach efforts to identify and secure bids from Section 3 business concerns	0
Technical assistance to help Section 3 business concerns understand and bid on contracts	0
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns	0
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services	0
Held one or more job fairs	0
Provided or connected residents with supportive services that can provide direct services or referrals.	0
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation	0
Assisted residents with finding child care	0
Assisted residents to apply for, or attend community college or a four year educational institution	0
Assisted residents to apply for, or attend vocational/technical training	0
Assisted residents to obtain financial literacy training and/or coaching	0
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns	0
Provided or connected residents with training on computer use or online technologies	0

Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses	0
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act	0
Other	0
Total Targeted Section 3 Worker Hours	0

Narrative

There were no projects that required compliance with Section 3 during PY 2022.

Appendix A – Financial Summary (PR-26)



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,052,710.58
02 ENTITLEMENT GRANT	734,360.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	171,360.48
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,958,431.06

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	558,739.79
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	558,739.79
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	90,231.48
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	648,971.27
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,309,459.79

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	557,512.15
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	557,512.15
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	99.78%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	125,000.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	125,000.00
32 ENTITLEMENT GRANT	734,360.00
33 PRIOR YEAR PROGRAM INCOME	141,080.40
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	875,440.40
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.28%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	90,231.48
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	90,231.48
42 ENTITLEMENT GRANT	734,360.00
43 CURRENT YEAR PROGRAM INCOME	171,360.48
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	905,720.48
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	9.96%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	13	448		ColumbiaCare - Acquisition of 1316 W. Main Street for Veterans Housing (2020)	14G	LMH	\$364.15
					14G	Matrix Code :	\$364.15
Total							\$364.15

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	9	475	6715557	Youth 71 Five - VoTech Expansion	01	LMC	\$274,699.17
2021	9	475	6737666	Youth 71 Five - VoTech Expansion	01	LMC	\$152.11
					01	Matrix Code :	\$274,851.28
2019	7	431	6737666	Compass House - Property Renovation Phase II (2019)	03B	LMC	\$110,072.65
					03B	Matrix Code :	\$110,072.65
2021	5	476	6749799	Hearts With A Mission - Transitional Living Program Home Rehabilitation	03C	LMC	\$293.06
2021	5	476	6761841	Hearts With A Mission - Transitional Living Program Home Rehabilitation	03C	LMC	\$2,752.74
2021	5	476	6777404	Hearts With A Mission - Transitional Living Program Home Rehabilitation	03C	LMC	\$26.35
2021	5	476	6802632	Hearts With A Mission - Transitional Living Program Home Rehabilitation	03C	LMC	\$469.93
2022	5	483	6737666	City of Medford - Navigation Center Expansion (2022)	03C	LMC	\$10,310.83
2022	5	483	6749799	City of Medford - Navigation Center Expansion (2022)	03C	LMC	\$7,708.63
2022	5	483	6761841	City of Medford - Navigation Center Expansion (2022)	03C	LMC	\$2,705.13
2022	5	483	6777404	City of Medford - Navigation Center Expansion (2022)	03C	LMC	\$11,388.43
2022	5	483	6802632	City of Medford - Navigation Center Expansion (2022)	03C	LMC	\$8,330.32
					03C	Matrix Code :	\$43,985.42
2020	21	467	6749799	City of Medford Public Works - ADA Audible Push Button Traffic Signals (2020)	03K	LMC	\$3,375.17
2020	21	467	6777404	City of Medford Public Works - ADA Audible Push Button Traffic Signals (2020)	03K	LMC	\$27.43
					03K	Matrix Code :	\$3,402.60
2022	2	480	6737666	Hearts With A Mission - Medford Youth Shelter (2022)	03T	LMC	\$12,500.00
2022	2	480	6777404	Hearts With A Mission - Medford Youth Shelter (2022)	03T	LMC	\$6,250.00
2022	2	480	6802632	Hearts With A Mission - Medford Youth Shelter (2022)	03T	LMC	\$6,250.00
2022	3	481	6749799	Maslow Project - Wrap-Around Family Advocacy Services (2022)	03T	LMC	\$12,070.19
2022	3	481	6802632	Maslow Project - Wrap-Around Family Advocacy Services (2022)	03T	LMC	\$17,929.81
2022	4	482	6761841	Rogue Retreat - Urban Campground Supportive Services (2022)	03T	LMC	\$17,020.74
2022	4	482	6802632	Rogue Retreat - Urban Campground Supportive Services (2022)	03T	LMC	\$32,979.26
					03T	Matrix Code :	\$105,000.00
2022	1	478	6802632	Center For NonProfit Legal Services - Building Resiliency (2022)	05C	LMC	\$20,000.00
					05C	Matrix Code :	\$20,000.00
2020	9	452	6777404	Rebuilding Together RV - Accessible Improvements for Medford Elders & Person with Disabilities 2020	14A	LMH	\$187.75
2020	9	452	6802632	Rebuilding Together RV - Accessible Improvements for Medford Elders & Person with Disabilities 2020	14A	LMH	\$12.45
					14A	Matrix Code :	\$200.20
Total							\$557,512.15

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount	
2022	2	480	6737666	No	Hearts With A Mission - Medford Youth Shelter (2022)	B20MC41	PI	03T	LMC	\$3,331.12	
2022	2	480	6737666	No	Hearts With A Mission - Medford Youth Shelter (2022)	B21MC41	PI	03T	LMC	\$1,021.16	
2022	2	480	6737666	No	Hearts With A Mission - Medford Youth Shelter (2022)	B22MC41	PI	03T	LMC	\$8,147.72	
2022	2	480	6777404	No	Hearts With A Mission - Medford Youth Shelter (2022)	B22MC41	EN	03T	LMC	\$6,250.00	
2022	2	480	6802632	No	Hearts With A Mission - Medford Youth Shelter (2022)	B22MC41	PI	03T	LMC	\$6,250.00	
2022	3	481	6749799	No	Maslow Project - Wrap-Around Family Advocacy Services (2022)	B22MC41	EN	03T	LMC	\$12,070.19	
2022	3	481	6802632	No	Maslow Project - Wrap-Around Family Advocacy Services (2022)	B20MC41	PI	03T	LMC	\$12,614.36	
2022	3	481	6802632	No	Maslow Project - Wrap-Around Family Advocacy Services (2022)	B22MC41	PI	03T	LMC	\$5,315.45	
2022	4	482	6761841	No	Rogue Retreat - Urban Campground Supportive Services (2022)	B21MC41	EN	03T	LMC	\$14,846.00	
2022	4	482	6761841	No	Rogue Retreat - Urban Campground Supportive Services (2022)	B22MC41	EN	03T	LMC	\$2,174.74	
2022	4	482	6802632	No	Rogue Retreat - Urban Campground Supportive Services (2022)	B20MC41	PI	03T	LMC	\$32,979.26	
									03T	Matrix Code	\$105,000.00
2022	1	478	6802632	No	Center For NonProfit Legal Services - Building Resiliency (2022)	B22MC41	PI	05C	LMC	\$20,000.00	
									05C	Matrix Code	\$20,000.00
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$125,000.00	
Total										\$125,000.00	



PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	958,225.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	958,225.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	589,517.95
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	85,941.94
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	675,459.89
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	282,765.11

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	589,517.95
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	589,517.95
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	589,517.95
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	589,517.95
17 CDBG-CV GRANT	958,225.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	61.52%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	85,941.94
20 CDBG-CV GRANT	958,225.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	8.97%

LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount		
2019	14	436	6473109	CV - St. Vincent de Paul COVID-19 Rent Relief Program	05Q	LMC	\$90,985.10		
			6535814	CV - St. Vincent de Paul COVID-19 Rent Relief Program	05Q	LMC	\$59,946.24		
	15	438	6535814	CV - Community Works Emergency Rent Payments Program	05Q	LMC	\$24,526.63		
			6619392	CV - Community Works Emergency Rent Payments Program	05Q	LMC	\$15,473.37		
	17	437	6554491	CV - Center for Nonprofit Legal Services Related to COVID-19 Program	05C	LMC	\$61,890.00		
			6619392	CV - Center for Nonprofit Legal Services Related to COVID-19 Program	05C	LMC	\$32,110.00		
	18	459	6627972	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$21,527.80		
			6649772	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$50,067.73		
			6666834	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$5,094.70		
			6674645	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$4,198.87		
			6737666	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$35,228.63		
			6749799	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$1,881.42		
			6761841	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$28,266.04		
			6777404	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$9,375.00		
			6802632	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$22,616.18		
			21	462	6554491	CV - City of Medford - Urban Campground Property Lease	03T	LMC	\$12,000.00
					6619392	CV - City of Medford - Urban Campground Property Lease	03T	LMC	\$10,800.00
					6627972	CV - City of Medford - Urban Campground Property Lease	03T	LMC	\$1,600.00
	6649772	CV - City of Medford - Urban Campground Property Lease			03T	LMC	\$1,600.00		
	6802632	CV - City of Medford - Urban Campground Property Lease			03T	LMC	\$9,600.00		
	22	463	6627972	CV - La Clinica - Urban Campground Mobile Medical Clinic	05M	LMC	\$21,766.97		
			6649772	CV - La Clinica - Urban Campground Mobile Medical Clinic	05M	LMC	\$1,477.36		
			6666834	CV - La Clinica - Urban Campground Mobile Medical Clinic	05M	LMC	\$18,742.39		
			6674665	CV - La Clinica - Urban Campground Mobile Medical Clinic	05M	LMC	\$8,584.23		
			6737666	CV - La Clinica - Urban Campground Mobile Medical Clinic	05M	LMC	\$8,963.42		
	23	464	6749799	CV - La Clinica - Urban Campground Mobile Medical Clinic	05M	LMC	\$224.01		
			6649772	CV - ACCESS - Homeless Outreach Specialist	03T	LMC	\$37.86		
			6666834	CV - ACCESS - Homeless Outreach Specialist	03T	LMC	\$138.09		
			6674665	CV - ACCESS - Homeless Outreach Specialist	03T	LMC	\$29,959.66		
			6737666	CV - ACCESS - Homeless Outreach Specialist	03T	LMC	\$836.25		
	Total							\$589,517.95	

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount		
2019	14	436	6473109	CV - St. Vincent de Paul COVID-19 Rent Relief Program	05Q	LMC	\$90,985.10		
			6535814	CV - St. Vincent de Paul COVID-19 Rent Relief Program	05Q	LMC	\$59,946.24		
	15	438	6535814	CV - Community Works Emergency Rent Payments Program	05Q	LMC	\$24,526.63		
			6619392	CV - Community Works Emergency Rent Payments Program	05Q	LMC	\$15,473.37		
	17	437	6554491	CV - Center for Nonprofit Legal Services Related to COVID-19 Program	05C	LMC	\$61,890.00		
			6619392	CV - Center for Nonprofit Legal Services Related to COVID-19 Program	05C	LMC	\$32,110.00		
	18	459	6627972	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$21,527.80		
			6649772	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$50,067.73		
			6666834	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$5,094.70		
			6674645	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$4,198.87		
			6737666	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$35,228.63		
			6749799	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$1,881.42		
			6761841	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$28,266.04		
			6777404	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$9,375.00		
			6802632	CV3 - Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing & Operations 2019	03T	LMC	\$22,616.18		
			21	462	6554491	CV - City of Medford - Urban Campground Property Lease	03T	LMC	\$12,000.00
					6619392	CV - City of Medford - Urban Campground Property Lease	03T	LMC	\$10,800.00
					6627972	CV - City of Medford - Urban Campground Property Lease	03T	LMC	\$1,600.00
	6649772	CV - City of Medford - Urban Campground Property Lease			03T	LMC	\$1,600.00		
	6802632	CV - City of Medford - Urban Campground Property Lease			03T	LMC	\$9,600.00		
	22	463	6627972	CV - La Clinica - Urban Campground Mobile Medical Clinic	05M	LMC	\$21,766.97		
			6649772	CV - La Clinica - Urban Campground Mobile Medical Clinic	05M	LMC	\$1,477.36		
			6666834	CV - La Clinica - Urban Campground Mobile Medical Clinic	05M	LMC	\$18,742.39		
			6674665	CV - La Clinica - Urban Campground Mobile Medical Clinic	05M	LMC	\$8,584.23		
			6737666	CV - La Clinica - Urban Campground Mobile Medical Clinic	05M	LMC	\$8,963.42		
	23	464	6749799	CV - La Clinica - Urban Campground Mobile Medical Clinic	05M	LMC	\$224.01		
			6649772	CV - ACCESS - Homeless Outreach Specialist	03T	LMC	\$37.86		
			6666834	CV - ACCESS - Homeless Outreach Specialist	03T	LMC	\$138.09		
			6674665	CV - ACCESS - Homeless Outreach Specialist	03T	LMC	\$29,959.66		
			6737666	CV - ACCESS - Homeless Outreach Specialist	03T	LMC	\$836.25		
	Total							\$589,517.95	

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	19	460	6619392	CV3 - City of Medford Diversity, Equity, and Inclusion Plan	20		\$30,900.00
			6666834	CV3 - City of Medford Diversity, Equity, and Inclusion Plan	20		\$19,100.00
	20	461	6554491	CV3 - City of Medford CDBG - CV3 General Program Administration	21A		\$809.66
			6619392	CV3 - City of Medford CDBG - CV3 General Program Administration	21A		\$7,522.64
			6627972	CV3 - City of Medford CDBG - CV3 General Program Administration	21A		\$2,196.14
			6666834	CV3 - City of Medford CDBG - CV3 General Program Administration	21A		\$4,958.35
			6737666	CV3 - City of Medford CDBG - CV3 General Program Administration	21A		\$19,176.27
			6749799	CV3 - City of Medford CDBG - CV3 General Program Administration	21A		\$731.59
			6777404	CV3 - City of Medford CDBG - CV3 General Program Administration	21A		\$192.14
			6802632	CV3 - City of Medford CDBG - CV3 General Program Administration	21A		\$355.15
Total							\$85,941.94

Appendix B – Resolution 2023-XX

RESOLUTION NO. 2023-133

A RESOLUTION adopting the Consolidated Annual Performance Evaluation Report (CAPER) pertaining to Community Development Block Grant (CDBG) for the 2022/23 program year.

WHEREAS, each year a CAPER is developed and adopted indicating how the activities funded during the program year will meet the needs identified in the City's Consolidated Plan for Housing and Community Development; and

WHEREAS, the City's Consolidated Plan is a comprehensive planning document that identifies the City's overall housing and community development issues and outlining a five-year strategy to address those issues; and

WHEREAS, City Council adopted the 2020-2024 Consolidated Plan on May 7, 2020; and

WHEREAS, this public hearing is a U.S. Department of Housing and Urban Development (HUD) requirement to solicit citizen input regarding the City's CAPER to use CDBG funds for the 2022/23 program year and outlines the goals and strategies that have been met during the third of five consolidated plan program years; and

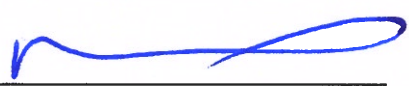
WHEREAS, the City Council must approve the 2022/23 CAPER prior to submitting it to HUD for approval; and

WHEREAS, the City initiated a 15-day public comment period, which ended on September 21, 2023; and


BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON that the Consolidated Annual Performance and Evaluation Report (CAPER) pertaining to Community Development Block Grant (CDBG) funds for the 2022/23 program year, which is on file in the City's Records' Office, is hereby adopted.

PASSED by the Council and signed by me in authentication of its passage this 21st day of September 2023.

ATTEST: 
Acting City Recorder


Mayor Randy Sparacino

APPROVED: September 21, 2023


Mayor Randy Sparacino

Appendix C – Affidavit

RECEIVED

AUG 23 2023

FINANCE DEPT.

Grants Pass
Daily Courier

P.O. Box 1468, 409 S.E. 7th Street • Grants Pass, Oregon 97528

AFFIDAVIT OF PUBLICATION

State of Oregon)
County of Josephine) ss.

I, Sarah Hannon, being first duly sworn, depose and say that I am a manager of Courier Publishing Co., printer of the Grants Pass Daily Courier, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed and published at Grants Pass, in the aforesaid county and state; that the LEGAL NOTICE, a printed copy of which is herein enclosed, was published in the entire issue of said paper, for one insertion, on the following date:

August 20, 2023.

LEGAL NOTICE

NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a public comment period for the City of Medford's Consolidated Annual Performance and Evaluation Report (CAPER) for 2022/23 Community Development Block Grant (CDBG) program funds will commence on Sunday, August 20, 2023, and close on Thursday, September 21, 2023. The 2022 CAPER details goals and objectives of the 2020-2024 Consolidated Plan that were accomplished during the program year July 1, 2022, through June 30, 2023. The report includes performance outcomes of public service programs, housing projects, and other development projects eligible under program regulations. The CAPER also reports data associated with beneficiaries, resources and leveraging, affordable housing, homelessness, program monitoring, and other community actions to address the priority needs of low-income and special needs populations.

The purpose of this notice is to solicit citizen input on the CAPER prior to submission to the U.S. Department of Housing and Urban Development (HUD) on or before September 28, 2023. The Medford Community Services and Development Commission will hold a public meeting on Wednesday, September 6, 2023, at 12:00 p.m. to solicit public comments on the CAPER. This meeting may occur virtually. Please visit www.medfordoregon.gov for the latest details.

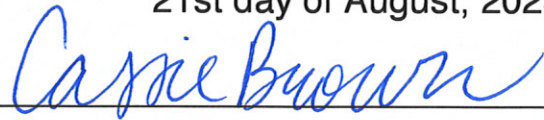
A public hearing will be held on Thursday, September 21, 2023, at 6:00 p.m., in the City of Medford Council Chambers, located at 411 West 8th Street. Please visit www.medfordoregon.gov for the latest details. The public hearing offers a second opportunity to comment on the CAPER. All comments received will be included as official record in the final CAPER submission to HUD.

Copies of the CAPER are available for public review on the City's website at www.medfordoregon.gov and upon special request. To obtain a copy, submit comments, or for additional information on the hearing, please contact the Housing and Community Development Division at hcd@cityofmedford.org or 541-774-2398. Citizens needing translation services or other special accommodations may contact City staff at least three business days prior to the hearing to request these services. A summary of public comments will be incorporated into the final document prior to submission to HUD.

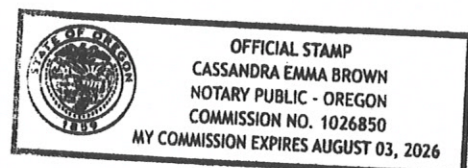
No. 00495684 - August 20, 2023



Subscribed and sworn to before me this
21st day of August, 2023.



Notary Public of Oregon



Appendix D - Public Comments

No public comments received.