

# City of Medford

## Community Development Block Grant Program

**CARES Act Fifth Amendment to the  
2019/20 Action Plan**  
[AP-12](#), [AP-20](#), [AP-35](#), [Appendix B](#), [Appendix L](#)



**This Plan Covers the Period Beginning  
July 1, 2019 and Ending June 30, 2023**

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## City of Medford

Randy Sparacino, Mayor  
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Tim D'Alessandro, Ward 2	Sarah Spansail, Ward 1	Michael Zarosinski, Ward 4
Chad Miller, Ward 3	Eric Stark, Ward 4	

#### Community Services Development Commission

- Marie Cabler, Chair, At Large
- Tom Sramek, Jr., Vice Chair, At Large
- Jason Bull, Workforce Development Representative
- Marshall Doak, Business Representative
- Rebecca Erickson, Healthcare Representative
- Carol Fiddler, Social Services Representative
- September Flock, Educational Institution Representative
- Shannon Holland, Lived Experience
- Barbara Laskin, Budget Committee Representative
- Chad McComas, Affordable Housing Representative
- Rowena Reeley, Lived Experience
- Angela Durant, Staff Liaison
- Aleia Fletcher, Staff Liaison
- Eric Mitton, Legal Staff Liaison

#### Housing Advisory Commission

- Randell Embertson, Chair, Affordable Housing Representative
- Jason Elzy, Vice Chair, Local Realtor & Multifamily Housing Operator Representative
- Steven Erb, Lending Institution Representative
- Randy Jones, Construction & Development Representative
- Alexander Knecht, Affordable Housing Developer
- Debra Lee, Tenant Organization Representative
- John Michaels, At Large
- Matt Stranahan, Local Realtor & Multifamily Housing Operator Representative
- Paul Tanner, Construction & Development Representative
- Clay Bearnson, City Council Liaison
- Alex Poythress, City Council Liaison (Alternate)
- Matt Brinkley, Planning Director
- Harry Weiss, MURA Executive Director
- Angela Durant, Staff Liaison
- Eric Mitton, Legal Staff Liaison
- Carla Paladino, Staff Liaison

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## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Medford is an entitlement community receiving annual grant funding from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) program. The grant funds are allocated annually based on the goals, objectives and strategies documented in the 2015-19 Consolidated Plan. The Consolidated Plan is a comprehensive planning document that identifies the city's overall housing and community development needs for assisting low- to moderate-income (LMI) persons and families and provides a framework for annual decisions on the use of CDBG funds.

The 2019/20 Action Plan outlines specific projects, programs, and administrative and planning activities that can help increase and improve affordable housing, address homelessness, and stimulate economic development through vocational training and job skills during the program year July 1, 2019 through June 30, 2020. The proposed actions serve to help the City accomplish the goals and objectives of the Consolidated Plan through performance outcomes documented in the Action Plan.

#### 2. Summarize the objectives and outcomes identified in the Plan

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

The Consolidated Plan outlines a set of five-year objectives and strategies that the City aims to accomplish through annual entitlement funds and subrecipient leverage. Partnership and collaboration with agencies from the nonprofit and private sector are essential to achieving outcomes through implementation of targeted projects and programs. The following goals and objectives serve as a foundation for annual funding allocations to accomplish outcomes also presented below:

#### **Goal 1      Improve the Condition and Availability of Affordable Housing**

- Objective 1**    Improve and maintain living conditions, safety and long-term affordability of rental and/or homeowner housing occupied by low/moderate-income and special needs households
- Objective 2**    Create more opportunities for low/moderate-income and special needs residents to secure affordable and livable rental and/or homeowner housing

**Goal 2      Improve the ability of low/moderate-income (LMI) and special needs residents to become self-sustaining**

**Objective 1**    Improve the opportunities of low/moderate-income and special needs residents to become self-sustaining through the availability and accessibility of essential support services offered directly through public service agencies

**Goal 3      Improve living conditions by addressing community development projects that improve public infrastructure, public facilities, and neighborhood revitalization**

**Objective 1**    Improve community infrastructure and facilities, reduce blighting influences, and preserve and build community through neighborhood revitalization in low/moderate-income neighborhoods

**Table 1 - Five-Year Goal Outcome Indicators**

<b>Goal 1</b>	Objective 1	Homeowner Housing Rehabilitated	76 Units
	Objective 2	Tenant-based Rental Assistance/Rapid Re-housing	35 Households
<b>Goal 2</b>	Objective 1	Homeless Person/Overnight Shelter	1,875 Persons
		Public Service Activities other than LMI Housing Benefit	7,166 Persons
<b>Goal 3</b>	Objective 1	Public Facility or Infrastructure Activities other than LMI Housing Benefit: 6,030 persons	6,030 Persons
		Public Facility or Infrastructure Activities for LMI Housing Benefit	50 Households
		Buildings Demolished/Blight Removal	27 Properties

[Click here](#) to access the City of Medford 2015-19 Consolidated Plan.

Entitlement jurisdictions receiving HUD funds are accountable for performance outcomes measured annually. The City is allocating CDBG funds to 12 projects and programs during the 2019/20 program year to achieve outcomes referenced in Section **AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)**.

### **3.      Evaluation of past performance**

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

The City's past performance and relevant actions to address homelessness, increase affordable housing and stimulate vocational training opportunities contribute to the projects and activities presented in the Action Plan.

*Homelessness.* One of City Council's 2017/19 biennial goals has been to work within the Continuum of Care (CoC) to ensure homeless mitigation strategies are completed and acted on. Over the course of the previous year, City Manager Sjothun and other staff members from the Planning and Police departments continued to participate on the CoC Board and workgroups including the Homeless Task Force, Housing Pipeline, and Services and Housing. This commitment resulted in the City allocating 2018 CDBG administration and planning funds to complete a Homeless System Action Plan with the following primary objectives:

- Leverage recent momentum to accelerate innovation and regional collaboration
- Gain a better understanding of the drivers of homelessness
- Assess strengths and challenges and highlight best practices
- Identify goals and strategies for the City and potential partners
- Develop performance-based funding strategies to accomplish goals
- Share goals and strategies with the larger region for potential adoption

The Homeless System Action Plan may provide the City with an evaluation tool that can direct future CDBG allocations that are both appropriate and effective in addressing homelessness.

In addition; during the City's previous program year, the Housing and Community Development Commission, the advisory body to Council during the 2018/19 CDBG grant competition, recommended the prioritization of proposals that participated in the Homeless Management Information System (HMIS). This effort resulted in St. Vincent de Paul's agreement to participate in HMIS. Implementation is expected during the 2019 program year, as the agency continues to work with the CoC. This type of performance is expected to have a positive impact on effectively using CDBG resource to reduce homelessness.

*Affordable Housing.* Working with the CoC and several other community partners has increased the City's awareness of the need for all housing types on the housing continuum including shelter options, transitional housing, and permanent supportive and permanent housing. A severe lack of resources resulted in City Council adopting a Construction Excise (CET) Tax for affordable housing in February 2018. The City anticipates raising, on average, approximately \$400,000 annually to help fund affordable housing programs, projects and incentives. These funds will be allocated in accordance with ORS 320.192.

During the previous program year, the City also completed work under a technical assistance grant from the Department of Land Conservation and Development (DLCD) that has produced recommendations from professional consultants on housing policy and economic incentives that may be considered for Council approval during this next program year.

*Economic Development through Job Skills and Vocational Training.* Rising costs of living paired with stagnant wage growth have stimulated a strong focus toward programs and projects that can provide youth and adults that are homeless or at risk of becoming homeless with job skills and vocational training. The City will continue to look at opportunities to increase the wage potential of the individuals served through CDBG programs.

#### **4. Summary of citizen participation process and consultation process**

The City of Medford allocates CDBG funds through a competitive process. Nine members from the Council-appointed Community Development Grants Commission reviewed all grant applications and formulated a funding recommendation during a public meeting on April 3, 2019. The Commission amended its recommendation during a public meeting held on May 1, 2019 after one of the agencies that was previously recommended for funding withdrew its request due to timing constraints and misaligned funding source regulations. The Commission's funding recommendation was presented to City Council during a public hearing on June 6, 2019 at 6:00 p.m. in Medford City Hall Council Chambers. The public comment period for the draft 2019/20 Action Plan commenced on May 7, 2019 and concluded at the public hearing on June 6. Both public participation requirements were noticed in the Legal Notices section of The Medford Mail Tribune, on the City's website, and emailed to past CDBG and City General Fund Grant applicants.

The City engages in conversations with residents, nonprofit agencies, private businesses, faith-based organizations, other planning and government agencies, elected officials, educational institutions, employers, healthcare providers, financial institutions, real estate professionals, housing providers and developers, contractors, legal professionals, and City departments to ensure the Consolidated Plan and annual action plans are carried out based on the needs of CDBG targeted populations. Please refer to Table 4 for a list and summary of consultations that occurred in preparation for the 2019/20 Action Plan.

#### **5. Summary of public comments**

The City received 10 public comments, in the form of letters of support, which were recorded through the close of the public hearing on June 6, 2019.

Two public comments were received related to the CARES Act Amendment as discussed in attachments.

No public comments were received related to the CARES Act Second Amendment.

Two public comments were received related to the CARES Act Third Amendment as discussed in attachments.

No public comments were received related to the CARES Act Fourth Amendment.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

The City did not reject or dismiss any public comments.

## 7. Summary

The Action Plan outlines the activities the City will undertake or support during the one-year period of July 1, 2019 through June 30, 2020. These activities meet one or more of the city's priority needs identified in the Consolidated Plan. The City is committed to serving households earning at or below 80% of the AMI, as defined by HUD regulations. At minimum, 51% of the beneficiaries of projects and programs that are income restricted, whether by individual or area, will meet this requirement. The City is committed to ongoing consultation with nonprofits, businesses, stakeholders, surrounding jurisdictions and residents to ensure progressive growth and strategic investment of valuable community resources.

### The Process

#### PR-05 Lead & Responsible Agencies - 91.200(b)

##### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

**Table 2 - Responsible Agencies**

Agency Role	Name	Department/Agency
CDBG Administrator	MEDFORD	Medford Planning Department

The City of Medford, through the Housing and Community Development Division of the Planning Department, is the lead agency for delivery of CDBG program funding through this Action Plan for the City's fiscal year 2019/20.

#### Consolidated Plan Public Contact Information

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Medford coordinates efforts with outside public and private entities that focus on affordable housing, homelessness, health care, mental illness, substance abuse, domestic violence and other related services as reflected in the narratives to follow. The City seeks to support community initiatives uncovered through consultation and during the HUD mandated citizen participation process.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

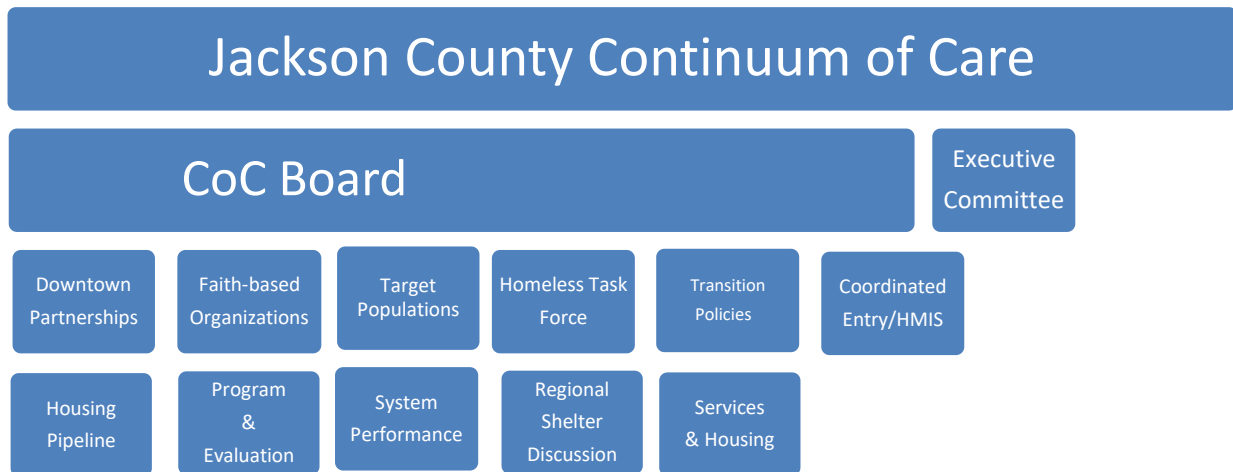
The City of Medford utilizes the Community Development Grants Commission and City staff to enhance coordination between social service agencies, advocates, housing providers and developers, and community stakeholders. The Commission holds public meetings on the first Wednesday of each month from 5:30 p.m. to 7:00 p.m. Meetings are held at City Hall, Medford Room 330, located at 411 W. 8th Street. Leading up to the development of the 2019/20 Action Plan, Commissioners and City staff participated in conversations and collaborative efforts with the agencies listed in this section.

The City's most recent efforts to enhance coordination between housing providers, healthcare organizations and other service agencies has been through active participation in the newly restructured CoC. The City Manager serves on the CoC Board; the Principal Planner of Housing and Community Development serves on workgroups including the Housing Pipeline, Services and Housing, and Homeless Taskforce; and the Medford Police Cultural Liaison also serves on the Homeless Taskforce. Housing and Community Development Division staff will also continue to work closely with the two local Coordinated Care Organizations (CCOs), Jackson Care Connect and AllCare Health, to identify opportunities for leveraging resources and community partnerships. Lastly, the City Planning Department will continue to enhance a pilot program that assigns a City staff liaison to facilitate communication between housing developers, providers, and City departments during the application and permitting process.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

As referenced above, the City actively participates in the newly structured CoC, which is illustrated below in Table 4. The CoC Board now operates as a 27-member interagency, along with an Executive Committee and 12 standing workgroups. The City contributed to six of the workgroups over the course of the past year and intends to continue active participation during the next program year.

**Table 3 - Jackson County Continuum of Care Organization Chart**



As a continued effort to address the needs of homeless persons and persons at risk of homelessness, the City may work in collaboration with the CoC, at the direction of City Council, to implement select actions recommended in the recently drafted Medford Homeless System Action Plan. The Plan identifies the following five goals in order of priority:

1. Increase the Supply of Affordable and Supportive Housing;
2. Increase Leadership, Collaboration, and Funding;
3. Address Unsheltered Homelessness and Encampments;
4. Increase Temporary Housing Programs and Successful Placements; and
5. Increase Diversion and Prevention Strategies.

Within these goals are 31 recommended actions, six of which involve City-only strategies. The focus of these potential actions relate to implementing housing strategies recommended by the Medford Housing Advisory Committee; exploring zone changes that could facilitate development of affordable housing; exploring opportunities to develop Accessory Dwelling Units (ADUs); identifying a City point of contact responsible for implementing the Homeless System Action Plan (if directed by Council); updating City policies related to encampment abatement to include proactive outreach responses; and implementing adopted best practices for projects and programs receiving City resources to address homelessness. The remaining 25 actions would require partnership with several community organizations.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Medford does not currently receive ESG funds. See the Table 5 on the pages to follow for explanation of consultations held in conjunction with the 2019/20 Action Plan.

**Describe agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities.**

**Table 4 - Agencies, Groups, Organizations Who Participated**

1	<b>Agency/Group/Organization</b>	<b>ACCESS</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services - Elderly Persons Services - Persons with Disabilities Services - Homeless Services - Education Services - Fair Housing Community Action Agency Continuum of Care Lead Agency Regional Organization Planning Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied Youth Homelessness Strategy Homeless System Action Plan Weatherization
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff worked with ACCESS' housing director, support services staff, and the executive director to identify strategies and partnerships to address homelessness and increase affordable housing. Developing community support for a year-round, permanent homeless shelter was a focus during past several months.

2	<b>Agency/Group/Organization</b>	<b>Housing Authority of Jackson County (HAJC)</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services - Fair Housing Planning Organization Regional Organization Affordable Housing Developer
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City piloted a pre-development environmental review project with HAJC to address regulatory barriers resulting from Part 58. Conducting the ER prior to applying for federal funding may become a viable option to addressing this barrier; however, the cost of completing the work may be too costly when coupled with the risk of the property not being suitable (environmentally) or the project not being selected for funding.
3	<b>Agency/Group/Organization</b>	<b>St Vincent de Paul</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services - Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Anti-poverty Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff consulted with Rich Hansen, St. Vincent's Government Liaison to learn about challenges the agency is experiencing with implementing HMIS/CES within an all-volunteer organization.

4	<b>Agency/Group/Organization</b>	<b>Rogue Retreat</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services - Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied Youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Rogue Retreat's Executive Director, Chad McComas, serves on the City's Community Development Grants Commission where he provides ongoing advisory feedback on issues pertaining to homelessness, housing, and coordinated services.
5	<b>Agency/Group/Organization</b>	<b>Habitat for Humanity</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Blighted Properties
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Denise James, Executive Director of Rogue Valley Habitat for Humanity serves on the City's newly adopted Housing Advisory Commission where she provides ongoing feedback on development and homeownership opportunities for persons earning at or below 80% and 120% of the Area Median Income. Mrs. James also continues to work with City staff to address blighted properties through acquisition, demolition, reconstruction and rehabilitation.
6	<b>Agency/Group/Organization</b>	<b>Center for Nonprofit Legal Services</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services - Elderly Persons Services - Persons with Disabilities Services - Fair Housing Services - Victims Legal Services
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs LMI Legal Representation

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Debra Lee, Executive Director of Nonprofit Legal Services serves on the City's Housing Advisory Commission where she provides ongoing advisory feedback associated with landlord/tenant violations, eviction prevention and instances of protected class discrimination.
7	<b>Agency/Group/Organization</b>	<b>Maslow Project</b>
	<b>Agency/Group/Organization Type</b>	Services - Children Services - Homeless Services - Health Services - Education Services - Mental Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homeless Needs - Unaccompanied Youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Mary Ferrell, Executive Director of Maslow Project participated in an interview and shared her impressions and input as a stakeholder for the development of the City's Homeless System Action Plan.
8	<b>Agency/Group/Organization</b>	<b>Hearts with A Mission</b>
	<b>Agency/Group/Organization Type</b>	Services - Children Services - Homeless Services - Health Services - Education Services - Employment Mental Health Publicly Funded Institution/System of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Kevin Lamson, Executive Director of Hearts with a Mission provided City staff and LeSar Development Consultants, the consulting firm that worked with the City to complete the Homeless System Action Plan, with an in-person interview and facility tour to help identify the community's strengths, weaknesses and gaps in services relating to youth homelessness.
9	<b>Agency/Group/Organization</b>	<b>Jackson Care Connect</b>
	<b>Agency/Group/Organization Type</b>	Services - Health Coordinated Care Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Housing Related Health Issues
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Per invitation by Jackson Care Connect, the City's Principal Planner of Housing and Community Development participated in the development of a Housing Awareness Campaign and updated Community Health Improvement Plan. Through this work, the City has gained knowledge from a healthcare perspective relating to housing as a social determinant of health.
10	<b>Agency/Group/Organization</b>	<b>VA Southern Oregon Residential Rehabilitation Center and Clinics</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services - Persons with Disabilities Services - Homeless Services - Health Health Agency Publicly Funded Institution/System of Care Other Government - State Mental Health Services – Veterans
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	VA Southern Oregon Residential Rehabilitation Center and Clinics (VA SORCC) participated in the completion of the City's Homeless System Action Plan. The City learned about the services provided and the impact of serving Veterans with dual diagnoses can have on permanent in-migration of homeless Veterans to the region. The City also learned about the agency's interest in developing a reunification pilot program that could help Veterans return to their home support system, if safe and appropriate.
11	<b>Agency/Group/Organization</b>	<b>La Clinica</b>
	<b>Agency/Group/Organization Type</b>	Services - Health Health Agency

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Housing Related Health Issues
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff consulted with La Clinica on the impact mobile healthcare, providing primary care in low-income neighborhoods, can have on addressing the needs of underserved populations. Consultation resulted in the agency submitting an application for funding under the 2019/20 program year.
12	<b>Agency/Group/Organization</b>	<b>Rogue Valley Council of Governments</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Elderly Persons Services - Persons with Disabilities Regional Organization Planning Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff consulted with RVCOG's GIS Specialist, Nikki Hart-Brinkley to develop a GIS map of local services the community could use to identify potential duplication of and gaps in public services. Staff also consulted with RVCOG's Senior and Disability Services Planner, Connie Saldana to learn about the city's Permanent Supportive Housing (PSH) needs as well as the agency's Home-at-Last PSH program.
13	<b>Agency/Group/Organization</b>	<b>Oregon Housing and Community Services</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Other Government - State Neighborhood Stabilization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Market Analysis Lead-based Paint Strategy Funding Resource

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City consulted with OHCS staff members, Kim Travis and Connor McDonnell to learn more about State funding opportunities and working with Oregon Health Authority to leverage funding.
14	<b>Agency/Group/Organization</b>	<b>PeopleFirst Properties</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Private Affordable Housing Developer
	<b>What section of the Plan was addressed by Consultation?</b>	Rental Housing Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	PeopleFirst Properties provided insight, from a small developer's perspective, on impactful incentives to encourage production of Accessory Dwelling Units (ADUs) to potentially serve Medford's low-income residents. Conversations will continue throughout the 2019/20 program year.
15	<b>Agency/Group/Organization</b>	<b>Columbia Care Services</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services - Elderly Persons Services - Persons with Disabilities Services - Health Services - Mental Health Housing Services - Homeless Planning Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically Homeless Homelessness Needs - Veterans Homelessness Strategy Permanent Supportive Housing Transitional Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff consulted with Columbia Care's Housing Director, Cindy Dyer about opportunities to develop permanent supportive housing and address the mental health needs of homeless subpopulations.
16	<b>Agency/Group/Organization</b>	<b>Oregon Health Authority</b>
	<b>Agency/Group/Organization Type</b>	Services – Health Health Agency Other Government - Federal
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff consulted with Ryan Barker at Oregon Health Authority regarding lead hazard reduction in rental properties. Mr. Barker agreed to provide additional insight to the City during submission of a 2019/20 grant application for Lead-based Paint Hazard Removal program funding.
17	<b>Agency/Group/Organization</b>	<b>Youth 71Five Ministries</b>
	<b>Agency/Group/Organization Type</b>	Services - Children Services - Education Services - Employment Other - Transitional Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment Homeless Needs - Unaccompanied Youth Economic Development Anti-poverty Strategy Other - Vocational Training
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Youth 71Five Ministries provided the City with feedback on developing a more robust youth vocational training program in Medford, and regarding the potential community applications for the Lead-based Paint and Youth Build grants.
18	<b>Agency/Group/Organization</b>	<b>City of Bend</b>
	<b>Agency/Group/Organization Type</b>	Housing Other Government - Local Other - Affordable Housing Program Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Affordable Housing Program Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City Planning Department staff sought consultation from Lynne McConnell, Bend's Affordable Housing Manager regarding administration of the City's new Construction Excise Tax (CET) program for the development of affordable housing. Staff visited Bend and participated in an advisory meeting that informed the City in developing local CET policies and procedures.
19	<b>Agency/Group/Organization</b>	<b>ECONorthwest</b>
	<b>Agency/Group/Organization Type</b>	Planning Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Affordable Housing Development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City allocated grant funding from the Department of Land Conservation and Development to work with ECONorthwest on an analysis of various financial incentives to encourage housing production. Analysis focused on ways to encourage production of Accessory Dwelling Units (ADUs), tax abatements to encourage greater multifamily housing density and production, and the administration of the City's Construction Excise Tax revenue.
20	<b>Agency/Group/Organization</b>	<b>Department of Land Conservation and Development (DLCD)</b>
	<b>Agency/Group/Organization Type</b>	Other Government - State Planning Organization
	<b>What section of the Plan was addressed by Consultation?</b>	UBG Expansion Housing Strategies
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City's Principal Planner of Housing and Community Development serves on the Continuum of Care's Housing Pipeline workgroup with Josh LeBombard, the Southern Oregon Regional Representative from DLCD to help identify ways to facilitate development of affordable housing.
21	<b>Agency/Group/Organization</b>	<b>NeighborWorks Umpqua</b>
	<b>Agency/Group/Organization Type</b>	Housing Planning Organization Other - Nonprofit Private
	<b>What section of the Plan was addressed by Consultation?</b>	Other - Housing Development Other - Housing Rehabilitation Other - Medford's Receivership Program Other - Land Banking
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff members from Planning, Building, and Urban Renewal engaged in conversations with NeighborWorks Umpqua to explore future housing development opportunities, especially with regard to a Community Land Trust.
22	<b>Agency/Group/Organization</b>	<b>Hayden Homes</b>
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Other - Housing Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Paul Tanner, Project Manager with Hayden Homes serves on the City's Housing Advisory Commission where he provides ongoing advisory feedback on housing production and favorable developer incentives.

23	<b>Agency/Group/Organization</b>	<b>LeSar Development Consultants</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services - Homeless Planning Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs Homelessness Strategy Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied Youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Planning Department staff consulted with Kris Kuntz and Maureen Richey, members of LeSar Development Consultants' Homeless Solutions Team, on the community's current homeless crisis response system for the completion of the City of Medford Homeless System Action Plan.
24	<b>Agency/Group/Organization</b>	<b>Jackson County Continuum of Care</b>
	<b>Agency/Group/Organization Type</b>	Civic Leaders Business and Civic Leaders Regional Organization Planning Organization Other Government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff worked closely with Connie Wilkerson, the Continuum of Care (CoC) Manager to identify ways the City can contribute to solutions to ending homelessness through the efforts of the CoC. Mrs. Wilkerson also served as one of the key stakeholders and provided feedback during the completion of the Homeless System Action Plan.
25	<b>Agency/Group/Organization</b>	<b>AllCare Health</b>
	<b>Agency/Group/Organization Type</b>	Services - Health Coordinated Care Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Housing Related Health Issues

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	AllCare staff members participated in the completion of the City's Homeless System Action Plan by providing feedback on potential programs and partnerships to address housing and homelessness from a healthcare perspective.
26	<b>Agency/Group/Organization</b>	<b>Community Alliance of Tenants</b>
	<b>Agency/Group/Organization Type</b>	Services - Fair Housing Other - Services - Renter's Rights
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs Homelessness Strategy Barriers to Affordable Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff met with Jesse Sharpe and Pamela Phan to discuss opportunism to develop landlord incentive programs and work within our existing system to communicate rental inspection policies and procedures and improve the safety of existing housing.
27	<b>Agency/Group/Organization</b>	<b>Medford Chamber of Commerce</b>
	<b>Agency/Group/Organization Type</b>	Civic Leaders Business and Civic Leaders Regional Organization Homelessness Strategy
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs Homelessness Strategy Barriers to Affordable Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Brad Hicks, Chamber of Commerce President and CEO participated in the development of the Homeless System Action Plan providing input on the business community's concerns as well as willingness to continue to participate in identifying appropriate roles and actions.

**Identify any Agency Types not consulted and provide rationale for not consulting.**

There were no agency types not consulted in preparing the City of Medford Consolidated Plan, which forms the basis of this Action Plan.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

**Table 5 - Other Local/Regional/Federal Planning Efforts**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
City of Medford 2015-20 Strategic Plan	City of Medford	Several of the City's Strategic Plan goals and objectives align with the CDBG Strategic Plan/Consolidated Plan including <b>Objective 1.1:</b> Continue effectively enforcing residential housing standards; <b>Objective 1.4:</b> Direct law enforcement strategies to respond most effectively to crime trends and emerging issues; <b>Objective 1.5:</b> Enhance community partnerships to address crime and emerging crime trends; <b>Objective 5.1:</b> Promote retention and expansion of existing businesses and development of new businesses; <b>Objective 5.3:</b> Collaborate with other agencies, non-profits, and educational institutions to prepare a workforce for the 21st century; <b>Objective 6.1:</b> Promote the aesthetic quality of the urban environment; <b>Objective 6.2:</b> Ensure that the City's codes enable developers, for-profit and nonprofit housing providers to meet the housing needs of the residents of Medford; <b>Objective 6.5:</b> Support and encourage community driven efforts to establish identity and sense of place; <b>Objective 6.7:</b> Improve the ability of residents to become self-sustaining; <b>Objective 6.8:</b> Work with community and regional partners and stakeholders to gain understanding regarding homeless issues in the community and potential opportunities to address the issues; <b>Objective 9.2:</b> Encourage pedestrian friendly design near activity centers; <b>Objective 11.1:</b> Reduce development application cycle time, <b>Objective 11.2:</b> Assist applicants in submitting thorough and complete development applications; and <b>Objective 14.5:</b> Provide adequate opportunities for public input.

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
State of Oregon Statewide Housing Plan	Oregon Housing and Community Services	The City's Plan goals are aligned with state priorities to develop quality affordable housing through the implementation of tools to address the housing need, strategies and partnerships; and specially, the allocation of CDBG resources to support housing development through off-site public infrastructure, acquisition, rehabilitation and planning activities.
Jackson County 10-Year Plan to End Homelessness	Continuum of Care	Many goals, objectives, and implemented strategies of the City's Consolidated and Strategic plans align with the Jackson County 10-Year Plan to End Homelessness including efforts to increase opportunities for new affordable housing and accessible decent existing housing; financial and technical assistance to programs that provide essential support services to low-income and special needs populations; neighborhood revitalization in low-income areas; participation in the CoC; and strategic allocations from the City's General Fund Grant program to service agencies providing direct assistance to the homeless.
A Home for the Hope: A 10-Year Plan to End Homelessness in Oregon	Governor's Office - Ending Homelessness Advisory Council	The City is coordinating with the region's CoC system to help end homelessness through adoption of housing policy and economic incentives to develop permanent housing with support services. Priorities within this Action Plan are meant to improve the homeless systematic approach to collecting homeless data, streamlining the chronically homeless and providing all homeless subpopulations with decent, safe, stable and permanent housing.
Opening Doors: Federal Strategic Plan to End Homelessness	The White House	The City's Consolidated Plan identifies strategies and anticipated outcomes to increase permanent housing, homeless sheltering and services to persons that are homeless or at risk of becoming homeless.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2018 Community Health Assessment (CHA) of Jackson and Josephine Counties	Jefferson Regional Health Alliance	The quantitative and qualitative data and the 15 key themes presented in the CHA overlap with several priority needs identified in the City's Five-year Consolidated Plan. In addition, the following five priority themes align with the majority of the projects and programs receiving 2019/20 CDBG funding: 1) Affordable housing; 2) Substance use; 3) Mental health and well-being; 4) Poverty and employment; and 5) Education and workforce development.

## **AP-12 Participation - 91.105, 91.200(c)**

### **1. Summary of citizen participation process/efforts made to broaden citizen participation.**

#### **Summarize citizen participation process and how it impacted goal-setting.**

As a CDBG entitlement jurisdiction, the City of Medford is required to implement a Citizen Participation Plan under Federal law. The City's citizen participation process is documented under the Consolidated Plan and has been in practice since inception of the program. Priority needs, goals, objectives, and strategies have been identified through a comprehensive and collaborative approach to citizen participation. An extension of this process has assisted in the development of a targeted Action Plan. As during past years, a public hearing preceded by a 30-day public comment period was conducted to solicit public participation prior to obtaining Council approval. This process assisted the City make a final funding determination and refine goals for future plans. All feedback and comments received during the 30-day comment period and public hearing have been considered and documented herein.

Obtaining direct input from low- to moderate-income (LMI) citizens is a priority within the City's Citizen Participation Plan yet found to be a challenge even when participation is highly encouraged. Consequently, the City places great value in the collaborative relationships with local nonprofit agencies providing direct services to CDBG targeted populations. Collecting information and data from these agencies builds a better understanding of the immediate and future needs of Medford's LMI residents.

In the event an amendment to this Action Plan would be necessary, the City would follow the documented amendment process below:

*Substantial Amendment.* A substantial change is defined as: (a) for projects over \$25,000 increasing or decreasing the amount budgeted for a project by 25%, (unless a decrease is due to an under run of the project); (b) for projects under \$25,000 increasing or decreasing the amount budgeted for a project by 50% (unless a decrease is due to an under run of a project); (c) changing the purpose, scope, location, or intended beneficiaries or adding a new project.

*Minor Change.* A minor change in location is NOT a substantial change, if the purpose, scope and intended beneficiaries remain essentially the same. If capital dollars are used for a different portion of the project (e.g. rehabilitation rather than acquisition) this does not constitute a substantial change.

*Public Participation.* Prior to amending an annual action plan, the City shall provide citizens with 30 days' notice and opportunity to comment on substantial amendment(s), unless a waiver is granted to the City by HUD for special circumstances such as COVID-19. Notice shall be given by public notice and electronic mail or letter to persons and organizations which have previously been involved in the consolidated planning process or have requested their name be placed on the consolidated plan mailing list. All comments received in writing or orally at public hearings will

be considered, and if deemed appropriate, the City shall modify the amendment(s). A summary of these, and a summary of any comments not accepted, and the reasons therefore shall be attached to the substantial amendment(s) of the action plan.

## Citizen Participation Outreach

**Table 6 - Citizen Participation Outreach**

#	Mode of Outreach	Target of Outreach	Summary of Response - Attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
1	Newspaper	Broad Community	Community-wide	None	None	N/A
2	City Website	Broad Community	Community-wide	None	None	<a href="https://www.ci.medford.or.us/SIB/files/City%20of%20Medford%202019%20Action%20Plan.pdf">https://www.ci.medford.or.us/SIB/files/City%20of%20Medford%202019%20Action%20Plan.pdf</a>
3	Public Hearing	Council/Community	Compass House	None	None	<a href="https://www.ci.medford.or.us/files/CC%20Agenda%2006-06-19%20Packet.pdf">https://www.ci.medford.or.us/files/CC%20Agenda%2006-06-19%20Packet.pdf</a>
4	Internet/Email	Applicants/Recruited Candidates	CDBG Notification Distribution List and 2019 Applicants	Ten letters of support for Compass House	None	N/A
5	CARES-Act Amendment Newspaper	Broad Community	Community-wide	No responses were provided directly associated with the newspaper ad.	None	N/A
6	CARES-Act Amendment City Website	Broad Community	Community-wide	No responses were provided directly associated with the website.	None	<a href="http://www.ci.medford.or.us/Page.asp?NavID=4299">http://www.ci.medford.or.us/Page.asp?NavID=4299</a>
7	CARES-Act Amendment City Public Hearing	Council/Community	Community-wide	No citizens attended the public hearing to provide comment.	None	<a href="https://www.ci.medford.or.us/files/CC%2006-18-20%20Agenda%20Packet.pdf">https://www.ci.medford.or.us/files/CC%2006-18-20%20Agenda%20Packet.pdf</a>
8	CARES-Act Amendment City Website	City Grants Distribution List	Stakeholder-wide	Public comment was solicited and provided by ACCESS and the Jackson County Continuum of Care.	None	N/A

#	Mode of Outreach	Target of Outreach	Summary of Response - Attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
9	CARES-Act Second Amendment Newspaper	Broad Community	Community-wide	None	None	N/A
10	CARES-Act Second Amendment City Website	Broad Community	Community-wide	No responses were provided directly associated with the website.	None	<a href="https://www.medfordoregon.gov/Government/Departments/Housing-and-Community-Development/Plans-and-Policies">https://www.medfordoregon.gov/Government/Departments/Housing-and-Community-Development/Plans-and-Policies</a>
11	CARES-Act Second Amendment Council Public Hearing	Council/Community	Community-wide	No citizens provided comment through the public hearing.	None	<a href="https://www.medfordoregon.gov/files/assets/public/city-recorders-office/2021-minutes-amp-agendas/06-03-2021-cc/cc-06-03-2021-agenda-packet_1.pdf">https://www.medfordoregon.gov/files/assets/public/city-recorders-office/2021-minutes-amp-agendas/06-03-2021-cc/cc-06-03-2021-agenda-packet_1.pdf</a>
12	CARES-Act Second Amendment City Website	City Grants Distribution List	Stakeholder-wide	No responses were provided directly associated with the City Grants Distribution List.	None	N/A
13	CARES-Act Third Amendment Newspaper	Broad Community	Community-wide	None	None	N/A
14	CARES-Act Third Amendment City Website	Broad Community	Community-wide	No responses were provided directly associated with the website.	None	<a href="https://www.medfordoregon.gov/Government/Departments/Housing-and-Community-Development/Plans-and-Policies">https://www.medfordoregon.gov/Government/Departments/Housing-and-Community-Development/Plans-and-Policies</a>
15	CARES-Act Third Amendment Council Public Hearing	Council/Community	Community-wide	Two citizens attended the public hearing to provide comment.	None	<a href="https://www.medfordoregon.gov/files/assets/public/city-recorders-office/2021-minutes-amp-agendas/july-dec-2021/07-15-2021-cc/cc-07-15-2021-agenda-packet.pdf">https://www.medfordoregon.gov/files/assets/public/city-recorders-office/2021-minutes-amp-agendas/july-dec-2021/07-15-2021-cc/cc-07-15-2021-agenda-packet.pdf</a>
16	CARES-Act Third Amendment City Website	City Grants Distribution List	Stakeholder-wide	None	None	N/A
17	CARES-Act Fourth Amendment Newspaper	Broad Community	Community-wide	None	None	N/A

#	Mode of Outreach	Target of Outreach	Summary of Response - Attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
18	CARES-Act Fourth Amendment City Website	Broad Community	Community-wide	No responses were provided directly associated with the website.	None	<a href="https://www.medfordoregon.gov/Government/Departments/Housing-and-Community-Development/Plans-and-Policies">https://www.medfordoregon.gov/Government/Departments/Housing-and-Community-Development/Plans-and-Policies</a>
19	CARES-Act Fourth Amendment Council Public Hearing	Council/Community	Community-wide	No citizens attended the public hearing to provide comment.	None	<a href="https://www.medfordoregon.gov/files/assets/public/city-recorders-office/2022-agendas-amp-minutes/jul-dec/07-07-2022-cc/07-07-2022-agenda-packet-numbers.pdf">https://www.medfordoregon.gov/files/assets/public/city-recorders-office/2022-agendas-amp-minutes/jul-dec/07-07-2022-cc/07-07-2022-agenda-packet-numbers.pdf</a>
20	CARES-Act Fourth Amendment City Distribution List	City Grants Distribution List	Stakeholder-wide	None	None	N/A
21	CARES-Act Fifth Amendment Newspaper	Broad Community	Community-wide	None	None	N/A
22	CARES-Act Fifth Amendment City Website	Broad Community	Community-wide	No responses were provided directly associated with the website.	None	<a href="https://www.medfordoregon.gov/Government/Departments/Housing-and-Community-Development/Plans-and-Policies">https://www.medfordoregon.gov/Government/Departments/Housing-and-Community-Development/Plans-and-Policies</a>
23	CARES-Act Fifth Amendment Council Public Hearing	Council/Community	Community-wide	No citizens attended the public hearing to provide comment.	None	<a href="https://www.medfordoregon.gov/files/assets/public/city-recorders-office/2022-agendas-amp-minutes/jul-dec/07-07-2022-cc/07-07-2022-agenda-packet-numbers.pdf">https://www.medfordoregon.gov/files/assets/public/city-recorders-office/2022-agendas-amp-minutes/jul-dec/07-07-2022-cc/07-07-2022-agenda-packet-numbers.pdf</a>
24	CARES-Act Fifth Amendment City Distribution List	City Grants Distribution List	Stakeholder-wide	None	None	N/A

## Annual Action Plan

### AP-15 Expected Resources - 91.220(c) (1, 2)

#### Introduction

The City's 2019 entitlement award was \$715,527. Originally estimated additional budget allocations included program income of \$100,000; \$95,000 from paid off liens reserved for homeowner repairs and \$5,000 from prior rental deposit assistance funding returns. The City originally estimated a 2019 budget of \$815,527 for the projects and programs referenced in AP-35 Projects. The City proposed to allocate \$815,527 to a total of 12 projects including 5 public service programs referenced herein. The actual 2019 CDBG budget was and will remain subject to further change from unspent Program Administration and other possible variances in project expenditures through June 30, 2020. The City received a first allocation of CDBG CARES Act funding in the amount of \$432,691 to prevent, prepare for, and respond to the Coronavirus. Projects 13 through 16 of Table 10, reflect the distribution of these CDBG-CV funds. The City received a second allocation of CDBG CARES Act funds in the amount of \$525,534, which are described in projects 17 through 19 of Table 10. Table 7 has been amended to include both allocations. Also reflected in the revision to Expected Resources, is an increase in program income from \$100,000 to \$183,537.51, received from Housing Authority of Jackson County, St. Vincent de Paul, and ACCESS. Of the total program income received \$130,567.39 was reallocated to project 6, Homeowner Repair Program 2019 and \$1,570.91 to project 1, Housing Move-in Program. Any remaining program income funds will be allocated to 2020 program year capital projects.

Table 7 - Expected Resources Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan	Narrative Description
			Annual Allocation:	Program Income:	Prior Year Resources:	Total:		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2019 Entitlement: \$715,527 CDBG-CV: \$432,691 CDBG-CV3: \$525,534	\$183,537.51	\$0.00	\$1,857,289.51	\$0.00	See section <b>AP-38 Projects Summary</b> , for detailed description

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.**

During the City's request for proposals, the Housing and Community Development Commission (HCDC) encourages and favorably scores projects and programs proposing strong leverage. During the 2019/20 program year, the combined leverage of all new and carryforward projects and programs is \$2,095,763. Subrecipients have secured or intend to secure leverage from the following sources:

- ACCESS – State Homeless Assistance Program (SHAP)
- Administration for Community Living (ACL) - Administration on Aging
- AllCare Health Medicare/Medicaid
- Asante
- Ashland Fire and Rescue
- Basic Center Grant
- Ben Cheney
- Carpenter Foundation
- Child and Adult Care Food Program (CACFP)
- City Of Medford General Fund
- Coquille Fund
- Oregon Department of Human Services (ODHS)
- Federal Street Outreach Program (SOP) - Family & Youth Services Bureau (FSYSB) and Runaway and Homeless Youth (RHY)
- Individual, Business, & Faith Community Contributions
- Medford School District
- MJ Murdock Charitable Trust
- Oregon Community Foundation (OCF) - Smoke Busters
- Oregon Community Foundation (OCF) - Walker
- Oregon Community Foundation (OCF) - Walker Legacy
- Oregon Community Foundation (OCF) - Walker Responsive
- Oregon Community Foundation (OCD) – Project Turnkey
- Oregon Housing & Community Services - Emergency Housing Assistance (EHA)
- Oregon Youth Development
- United Way
- US Bank
- Jackson County Health
- Providence Health & Services
- Medford Urban Renewal Agency

Categorical leverages are as follows:

1. Support public service agencies that provide services to individuals and families experiencing homelessness and those at risk of becoming homeless: \$4,587,180
2. Increase opportunities for vocational training: \$75,000
3. Support public service agency that provides rental assistance to help combat

homelessness: \$165,000

4. Improve the condition and accessibility of existing rental and owner-occupied housing: \$95,000
5. Support community center serving individuals with mental illness: \$401,583

Subrecipient leverage obligations are monitored through the CDBG funding agreement, voucher reimbursement requests, grantee performance reports, and onsite monitoring visits. The City recognizes that it is not feasible for all projects and programs to bring strong leverage in an environment of declining resources. However, the 2019/20 Action Plan is well-balanced across the overall funding landscape.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.**

City owned Fire Station No. 2, located at 1241 W. 8<sup>th</sup> Street was leased to Youth 71Five Ministries during the 2018/19 program year for conversion to a multi-use community center focusing on serving the kids and families in the high-risk neighborhoods surrounding the facility. This site may also serve as a referral site for Youth 71Five Ministries' vocational training facility located at 11 Almond Street. Although this property was not publically owned, the property was purchased during the 2018/19 program year with CDBG funds and will continue to be used to address the needs identified in this plan.

#### **Discussion**

N/A

## AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

### Goals Summary Information

Table 8 - Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
<b>1</b>	Affordable Housing - Objective 1	2015	2019	Affordable Housing	Citywide	Major Home Improvements Minor and Emergency Home Improvements	CDBG: \$330,567.39 (including 130,567.39 in program income)	Homeowner Housing Rehabilitated: <b>18</b>
<b>2</b>	Affordable Housing - Objective 2	2015	2019	Affordable Housing Public Housing Homeless	Citywide	Mental Health/Substance Abuse Homeless Prevention/Emergency Assistance Homeless Prevention/Rapid Re-housing Transitional Housing	CDBG: \$125,989.91(including \$1,570.91 in program income) CDBG-CV: \$190,931.34	Public Facility or Infrastructure Activities other than for LMI Housing: <b>50</b>  Homelessness Prevention: <b>273</b>  Homeowner Housing Rehabilitated: <b>20</b>

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Services Availability - Objective 1	2015	2019	Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Youth Services Youth Centers Homeless Facilities/Services Homeless Facilities Homeless Prevention/Rapid Re-housing Emergency Shelter Emergency Assistance/Operations and Services Emergency Assistance Employment/Job Training, Workforce Readiness Transitional Housing	CDBG: \$77,329.00 CDBG-CV: \$217,597.52 CDBG-CV3: \$211,099.89	Public service activities other than LMI Housing Benefit: <b>2,039</b>  Homeless Person Overnight Shelter: <b>570</b>
4	Community Development - Objective 1	2015	2019	Non-Housing Community Development	Citywide	Senior & Disabled Services Employment/Job Training, Workforce Readiness Mental Health/Substance Abuse	CDBG: \$170,674 CDBG-CV3: \$234,653.27	Public Facility or Infrastructure Activities other than LMI Housing Benefit: Community Center/Mental Illness: <b>850</b>  Homeless Person Overnight Shelter: <b>650</b>

## Goal Descriptions

**Table 9 - Goal Descriptions**

<b>1</b>	<b>Goal</b>	Affordable Housing - Objective 1
	<b>Description</b>	Improve the Condition and Availability of Affordable Housing over a Five-Year Period
<b>2</b>	<b>Goal</b>	Affordable Housing - Objective 2
	<b>Description</b>	Improve the Condition and Availability of Affordable Housing over a Five-Year Period
<b>3</b>	<b>Goal</b>	Public Services Availability - Objective 1
	<b>Description</b>	Improve the Ability of Low/Moderate-Income and Special Needs Residents to Become Self-Sustaining
<b>4</b>	<b>Goal</b>	Community Development - Objective 1
	<b>Description</b>	Improve Living Conditions by Addressing Community Development Projects that Improve Public Infrastructure, Public Facilities, and Neighborhood Revitalization Over a Five-Year Period

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

The Community Development Grants Commission's recommendation to prioritize projects was stimulated by community education and awareness throughout the year. This year, this jurisdiction will rehabilitate and help create transitional housing for those in addiction recovery, serving 50 individuals. Additionally, 20 senior citizens will also be assisted via the construction of modular ramps, helping to increase both safety and accessibility. Moreover, 18 LMI homeowners are expected to benefit from home repair loans. In an effort to help individuals stay in their homes, 55 households will be assisted via tenant-based rental assistance, helping to stabilize those at risk of homelessness and end existing homelessness. All of the above projects listed directly affect extremely low-, low-, and moderate-income families, helping to support those in need.

## AP-35 Projects - 91.220(d)

### Introduction

This section lists and describes the projects and programs that will receive new 2019/20 grant awards. The Original 2019 CDBG allocations mirror HUD's allowable percentages with 15% awarded to public service programs primarily addressing homelessness, and 20% to planning and program administration, which includes funding dedicated to the completion of the next five-year consolidated plan. The remaining 65% is awarded to housing and community development projects focusing on housing rehabilitation, accessibility improvements, and mental health.

Pertaining to the first amendment to this Action Plan, CDBG CARES Act, or CDBG-CV first round funding is allocated 100% to public service programs to prevent, prepare for, and respond to the Coronavirus. Projects associated with this allocation are listed as projects 13 through 16 in Table 10.

Pertaining to the second amendment to this Action Plan, CDBG-CV3 funding is allocated 80% to public services programs that prevent, prepare for, and respond to the Coronavirus, and 20% to program administration and planning activities associated with the Coronavirus. These activities are listed as projects 17 through 19 of Table 10.

Pertaining to the third amendment to this Action Plan, CDBG-CV funding was reallocated to projects 20 through 22.

Pertaining to the fourth amendment to this Action Plan, CDBG-CV funding returned from child care was reallocated to Project Turnkey, Urban Campground, and La Clinica (projects 17, 20, and 21).

Pertaining to the fifth amendment to this Action Plan, \$234,653.27 CDBG-CV3 funding would be reallocated from Project Turnkey to the Navigation Center (project 24), due to expenditure timeframes and funding need.

**Table 10 - Project Information**

#	Project Name
1	St. Vincent de Paul - Housing Move-in Program
2	Maslow Project - Safety Net and Case Management Services for Homeless Youth and Families
3	Rogue Retreat - Employment Training Through Cleaning Medford Streets
4	Hearts with a Mission - Shelter and Extended After Care
5	Rebuilding Together Rogue Valley - Accessible Ramps for Medford Elders
6	Housing Authority of Jackson County - Homeowner Repair Program 2019
7	Compass House - Property Renovation Phase II
8	Youth 71Five Ministries - Vocational Training

#	Project Name
9	Addictions Recovery Center - Property Renovation
10	OnTrack - Roofs for Recovery/New Transitional Housing Roof Rehabilitations
11	Planning and Capacity Building - City of Medford 2020-24 Consolidated Plan
12	General Program Administration – 2019/20 PY
13	Center For Nonprofit Legal Services - Legal Services Related to COVID-19
14	St. Vincent de Paul - Emergency Rent Payments
15	Community Works - Emergency Rent Payments
16	City of Medford - Child Care Program using Eligible Providers
17	Rogue Retreat - Project Turnkey Longer-Term Shelter/Transitional Housing and Recuperative Care Operations
18	City of Medford - Diversity, Equity, and Inclusion Plan
19	City of Medford - CDBG – CV3 General Program Administration
20	City of Medford – Urban Campground Property Lease
21	La Clinica – Urban Campground Mobile Medical Clinic
22	ACCESS – Homeless Outreach Specialist
23	To Be Allocated – CDBG
24	City of Medford – Navigation Center Expansion

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.**

Funding allocations and technical assistance during the 2019/20 CDBG program year are primarily focused on addressing homelessness and housing stabilization through essential safety-net and other public services programs, emergency shelter, outreach, and transitional housing; rehabilitation, preservation, and increased accessibility of existing homeowner and rental housing; mental health services; and job skills and vocational training. A significant lack of community-wide resources including funding, housing, and agency staff capacity are significant obstacles to addressing the needs of Medford’s underserved.

Housing developers and providers continue to experience barriers to development including a lack of available land and flexible funding sources; restrictive zoning and building code requirements; expensive development charges; lengthy application review processes; and insufficient access to construction labor. Much of the City’s foundational work going into the 2019/20 CDBG program year has been applied to developing policy amendments and economic incentives the may be able to address these barriers during this next program year. The City also continues to address the challenge of existing blighted, abandoned housing units. This challenge is viewed through a lens of opportunity to convert a select number of these units to restricted affordable housing.

## **AP-38 Projects Summary Information**

**Table 11 - Project Summary**

<b>1</b>	<b>Project Name</b>	St. Vincent de Paul - Housing Move-in Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing - Objective 2
	<b>Needs Addressed</b>	Emergency Assistance Homeless Prevention/Emergency Homeless Prevention/Rapid Re-housing
	<b>Funding</b>	CDBG: \$35,000.00
	<b>Description</b>	This program will follow HUD guidelines regarding income and affordable rent calculations when offering eligible residents rent and utility assistance. St. Vincent will work with clients to determine program qualification and pay security deposits and first and/or last month's rent, as well as provide guidance during the following 12 months to help keep tenants in their homes.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Based on previous year's performance and an average cost of \$1,043 per family or \$422 per person, St. Vincent anticipates serving approximately 55-60 families or 80 adults and 65 children.
	<b>Location Description</b>	Project benefits low-and moderate-income families citywide.
	<b>Planned Activities</b>	Provide rental and utility assistance to households at risk.
<b>2</b>	<b>Project Name</b>	Maslow Project - Safety Net and Case Management Services for Homeless Youth and Families
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services Availability - Objective 1
	<b>Needs Addressed</b>	Emergency Assistance Youth Services Employment/Job Training, Workforce Readiness Youth Centers Emergency Assistance/Operations and Services Homeless Facilities/Services
	<b>Funding</b>	CDBG: \$25,000.00
	<b>Description</b>	This program serves Medford homeless youth (ages 0-21) and families with intensive, integrated support services. All services are aimed towards supporting homeless youth and families with achieving self-sufficiency and stability.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	CDBG funds are estimated to serve approximately 1,350 youth and families currently experiencing, or are at high risk of, homelessness through safety-net services that lead to stability.
	<b>Location Description</b>	Maslow Project is located at 500 Monroe Street, Medford, Oregon 97501; however, program services are conducted citywide.
	<b>Planned Activities</b>	The City will provide funds that will directly impact Medford's homeless, or at risk of becoming homeless, youth and families by reimbursing a percentage of staff salaries.
<b>3</b>	<b>Project Name</b>	Rogue Retreat - Employment Training Through Cleaning Medford Streets
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services Availability - Objective 1
	<b>Needs Addressed</b>	Employment/Job Training, Workforce Readiness Homeless Facilities/Services
	<b>Funding</b>	CDBG: \$7,329.00
	<b>Description</b>	Due to an increase of trash correlated with homeless population presence in the city of Medford, this program was created to address the need for clean and habitable streets within the downtown Medford corridor and to further develop homeless participants' employment-related skills, thus contributing to the increase of participants' overall self-worth and self-perception.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Rogue Retreat estimates serving at least 30 unduplicated homeless, or at risk of becoming homeless, individuals through this project. Additionally, this organization estimates that 75% will obtain independent employment within the year and transition into more permanent housing.
	<b>Location Description</b>	Program is currently run out of the Medford City Hall at 411 W. 8th Street, where cleaning equipment is stored, but program duties are performed in streets of downtown Medford.
	<b>Planned Activities</b>	This program will serve the homeless community and those at risk of experiencing homelessness by providing participants with transferrable employment skills through working to keep downtown Medford streets safe, clean, and habitable for the community.
<b>4</b>	<b>Project Name</b>	Hearts with a Mission - Shelter and Extended After Care
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services Availability - Objective 1

	<b>Needs Addressed</b>	Youth Services Youth Centers Homeless Facilities/Services Emergency Shelter Homeless Prevention/Rapid Re-housing Transitional Housing Homeless Facilities
	<b>Funding</b>	CDBG: \$25,000.00
	<b>Description</b>	This program provides emergency sheltering and after care options to help stabilize youth in crisis while decreasing the possibility of victimization. Once crisis situations are stabilized, individualized services will provide therapeutic support, education, and strategic intervention.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project will be reported under a HUD-defined homeless shelter, expecting to serve approximately 120 youth at the shelter during the program year.
	<b>Location Description</b>	The emergency shelter is located at 521 Edwards Street in Medford; however, Hearts with a Mission serves homeless youth and families on a citywide basis.
	<b>Planned Activities</b>	CDBG funds will provide program support and case management for runaway, transitional, and homeless youth and families.
5	<b>Project Name</b>	Rebuilding Together Rogue Valley - Accessible Ramps for Medford Elders
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing - Objective 2
	<b>Needs Addressed</b>	Minor and Emergency Home Improvements Senior & Disabled Services
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Program focuses on improving accessibility and safety for elderly Medford residents of owner-occupied and rental housing units through the implementation of modular ramps.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This program estimates building a minimum of 20 ramps, serving 20 households.

	<b>Location Description</b>	Rebuilding Together Rogue Valley is located at 421 Stone Point Drive, Central Point, OR 97502; however, project will assist elderly Medford residents citywide. The agency's storage facility will also be located in Medford.
	<b>Planned Activities</b>	Construct modular ramps to increase safety and accessibility for Medford residents.
6	<b>Project Name</b>	Housing Authority of Jackson County - Homeowner Repair Program 2019
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing - Objective 1
	<b>Needs Addressed</b>	Major Home Improvements Minor and Emergency Home Improvements
	<b>Funding</b>	CDBG: \$200,000.00 plus \$130,567.39 in program income
	<b>Description</b>	The Homeowner Repair Program provides zero-interest, deferred loans to LMI homeowners for the correction of recognized home hazards to health and safety. Loans are secured by a lien on the property with repayment due upon sale or transfer of property by owner(s).
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The average home repair cost is \$11,000. HAJC anticipates serving 18 homeowners, depending upon the total amount of program income returned during the year.
	<b>Location Description</b>	Citywide
7	<b>Planned Activities</b>	Rehabilitation activities may include the repair of leaking roofs, failed heating systems, unsafe wiring, failed plumbing, installation of ADA improvements and other necessary repairs as deemed necessary and eligible.
	<b>Project Name</b>	Compass House - Property Renovation Phase II
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Community Development – Objective 1
	<b>Needs Addressed</b>	Senior & Disabled Services Employment/Job Training, Workforce Readiness Mental Health/Substance Abuse
	<b>Funding</b>	CDBG: \$170,674
	<b>Description</b>	This project seeks to renovate a historic building by building a commercialized kitchen to serve those living with mental illness.
	<b>Target Date</b>	06/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Compass House provides services to adults living with mental illness. Services include education, life, job and skills training, case management, housing, other public service referrals and job placement assistance and are anticipated to be made accessible to approximately 850 individuals during the program year.
	<b>Location Description</b>	37 N. Ivy Street, Medford, Oregon
	<b>Planned Activities</b>	Renovate to create commercialized kitchen.
8	<b>Project Name</b>	Youth 71Five Ministries - Vocational Training
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services Availability - Objective 1
	<b>Needs Addressed</b>	Youth Services Employment/Job Training, Workforce Readiness
	<b>Funding</b>	CDBG: \$20,000.00
	<b>Description</b>	Project proposes to expand economic opportunities for homeless youth through offering employment training for 8 high-demand vocational trades.
	<b>Target Date</b>	06/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Program is anticipated to impact 35 homeless, or at risk of homelessness, youth.
	<b>Location Description</b>	529 Edwards Street, Medford, OR 97501
9	<b>Planned Activities</b>	The City will provide funds that will directly impact Medford's homeless, or at risk of homelessness, youth and families by reimbursing a percentage of staff salaries.
	<b>Project Name</b>	Addictions Recovery Center - Property Renovation
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing - Objective 2
	<b>Needs Addressed</b>	Mental Health/Substance Abuse Transitional Housing
	<b>Funding</b>	CDBG: \$26,519.00
	<b>Description</b>	This project will provide a zero interest, deferred loan to help rehabilitate 923 West Main Street in Medford, Oregon for use as a transitional housing facility, in accordance with Oregon Health Authority.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Through the rehabilitation of 923 West Main Street in Medford, Oregon, an estimate of 20 individuals in recovery are anticipated to be served.

	<b>Location Description</b>	923 West Main Street in Medford, Oregon
	<b>Planned Activities</b>	Renovation of 923 West Main Street in Medford to include an upgraded kitchen and bathroom amenities, in order to maintain compliance with Oregon Health Authority regulations.
<b>10</b>	<b>Project Name</b>	OnTrack - Roofs for Recovery/New Transitional Housing Roof Rehabilitations
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing - Objective 2
	<b>Needs Addressed</b>	Mental Health/Substance Abuse Transitional Housing
	<b>Funding</b>	CDBG: \$17,900.00
	<b>Description</b>	Provides zero interest, deferred loans to replace the roofs of two new transitional housing facilities located at 1316 W. Main Street and 1107 Stevens Street in Medford, Oregon.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Project will serve an estimated 30 individuals in addiction recovery through transitional housing.
	<b>Location Description</b>	1316 West Main Street and 1107 Stevens Street in Medford, Oregon
	<b>Planned Activities</b>	Replace roofs for two new transitional houses, in order to support those in recovery.
<b>11</b>	<b>Project Name</b>	Planning and Capacity Building - City of Medford 2020-24 Consolidated Plan
	<b>Target Area</b>	Citywide
	<b>Goals Support</b>	Affordable Housing - Objective 1 Affordable Housing - Objective 2 Community Development – Objective 1 Public Services Availability - Objective 1

	<b>Needs Addressed</b>	Major Home Improvements Affordable Housing Development for Owner/Rental Homeownership Assistance Emergency Assistance Minor and Emergency Home Improvements Domestic Violence and Child Abuse Senior & Disabled Services Youth Services Fair Housing Child Care Services Health Services Transportation Services Employment/Job Training, Workforce Readiness Technical Assistance to Small Business/Incubators Small Business Loans Public Infrastructure Parks and Recreation Infrastructure Code Enforcement Demolition and Blight Clearance Community Facilities/Park and Recreation Senior Center Youth Centers Homeless Facilities/Services Mental Health/Substance Abuse Domestic Violence Homeless Facilities Homeless Prevention/Emergency Emergency Shelter Emergency Assistance/Operations and Services Homeless Prevention/Rapid Re-housing Transitional Housing
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	City of Medford planning and capacity building through the completion of the City's 2020-2024 Consolidated Plan.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	To be determined through the administration of CDBG funding during five consecutive action plan years.
	<b>Location Description</b>	Citywide. CDBG program administration staff members are located at 200 S. Ivy Street, Medford, Oregon 97501.

	<b>Planned Activities</b>	City staff will work with a consulting firm to analyze data, conduct research, and seek community participation required to update the City's Five-Year Consolidated Plan.
<b>12</b>	<b>Project Name</b>	Program Administration – 2019/20 PY
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing - Objective 1 Affordable Housing - Objective 2 Community Development – Objective 1 Public Services Availability - Objective 1
	<b>Needs Addressed</b>	Major Home Improvements Emergency Assistance Minor and Emergency Home Improvements Senior & Disabled Service Youth Services Employment/Job Training, Workforce Readiness Youth Centers Homeless Facilities/Services Mental Health/Substance Abuse Homeless Facilities Homeless Prevention/Emergency Emergency Shelter Emergency Assistance/Operations and Services Homeless Prevention/Rapid Re-housing Transitional Housing
	<b>Funding</b>	CDBG: \$123,105
	<b>Description</b>	City of Medford Community Development Block Grant 2019/20 program administration.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<p>Program administration funds will be allocated to administrative expenses necessary to administer the CDBG program. Anticipated performance outcomes can be summarized as serving:</p> <ul style="list-style-type: none"> <li>• 35 youth with vocational training</li> <li>• 1,350 youth and families through wrap-around case management services</li> <li>• 120 youth with overnight emergency shelter at a homeless youth shelter</li> <li>• 30 homeless, or at risk of becoming homeless, increase job-related skills</li> <li>• 55 persons with emergency rental assistance</li> <li>• 18 homeowners with home repair loans</li> <li>• 850 adults with life skills to cope with mental illness and disabilities</li> <li>• 50 individuals in recovery through renovation of transitional housing</li> <li>• 20 households increase accessibility with modular ramps</li> </ul>
	<b>Location Description</b>	Citywide. Program administration staff is located at 200 S. Ivy Street, Medford, Oregon 97501.
	<b>Planned Activities</b>	Planned program administration activities include (but may not be limited to): City CDBG staff wages, benefits, training, materials, Fair Housing outreach and education, community planning, and environmental review/assessment costs.
13	<b>Project Name</b>	Center for NonProfit Legal Services Related to COVID-19
	<b>Target Area</b>	Citywide, Low-to Moderate-Income Households
	<b>Goals Supported</b>	Public Services Availability - Objective 1
	<b>Needs Addressed</b>	Emergency Assistance Homeless Prevention/Emergency
	<b>Funding</b>	CDBG-CV Funds: \$94,000
	<b>Description</b>	Provide legal services and representation to help prevent eviction and to aid in other areas impacted by COVID-19, including accessing government benefits, bankruptcy, domestic violence protection, family disputes, and immigration.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Based on an average of \$750 to \$1,000 per case, the City is estimating a minimum of 94 residents will receive legal support to address COVID-related issues.

	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Legal services and representation to low-to moderate-income households.
14	<b>Project Name</b>	St. Vincent de Paul – Emergency Rent Payments
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services Availability - Objective 1 Affordable Housing - Objective 2
	<b>Needs Addressed</b>	Emergency Assistance Homeless Prevention/Emergency
	<b>Funding</b>	CDBG-CV Funds: \$ 150,931.34
	<b>Description</b>	Provide up to three consecutive months of emergency rent payments to households earning between 51% - 80% of the Area Median Income (AMI). All payments will be based on need with provisions in place to prevent duplication of funding from other rental assistance programs. Payments will be made directly to the housing provider or property management company. Income verification will be required.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Based on the HUD average 2019 Fair Market Rent of \$988 and the potential of up to 3 consecutive rent payments per household, the City estimates approximately 84 households could be served. However, this number will change based on the actual need and relative rent payments.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Provide emergency payments for rent, made directly to housing providers or property managers, for up to three consecutive months.
15	<b>Project Name</b>	Community Works – Emergency Rent Payments
	<b>Target Area</b>	Citywide – Presumed Benefit
	<b>Goals Supported</b>	Public Services Availability - Objective 1 Affordable Housing - Objective 2
	<b>Needs Addressed</b>	Domestic Violence Homeless Prevention/Emergency Emergency Assistance/Operations and Services Homeless Prevention/Rapid Re-housing
	<b>Funding</b>	CDBG-CV Funds: \$40,000
	<b>Description</b>	Provide up to three consecutive months of emergency rent payments to persons fleeing from domestic violence. All payments will be based on need with provisions in place to prevent duplication of funding from other rental assistance programs. Payments will be made directly to the housing provider or property management company.

	<b>Target Date</b>	06/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Based on the HUD average 2019 Fair Market Rent of \$988 and the potential of up to 3 consecutive rent payments per household, the City estimates approximately 13 households fleeing from domestic violence could be served. However, this number will change based on the actual need and relative rent payments.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Provide emergency payments for rent, made directly to housing providers or property managers, for up to three consecutive months.
16	<b>Project Name</b>	City of Medford – Child Care Program using Eligible Providers
	<b>Target Area</b>	Citywide Low-to Moderate-Income Households
	<b>Goals Supported</b>	Public Services Availability - Objective 1
	<b>Needs Addressed</b>	Child Care Services Homeless Prevention/Emergency
	<b>Funding</b>	CDBG-CV: \$0 Cancelled
	<b>Description</b>	This program has been cancelled.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Based on the Oregon Department of Human Services' highest reported average monthly rate of \$855 for licensed centers in Medford, and a maximum of three consecutive months of assistance, the City anticipates serving a minimum of 19 families. Actual performance outcomes will increase based on a reduction in child care expense per family in need. <a href="https://www.oregon.gov/dhs/assistance/child-care/pages/rates.aspx">https://www.oregon.gov/dhs/assistance/child-care/pages/rates.aspx</a>
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Provide child care scholarships, made directly to child care providers, for up to three consecutive months.
17	<b>Project Name</b>	Rogue Retreat - Project Turnkey Longer-Term Shelter/Housing and Recuperative Care Operations
	<b>Target Area</b>	Citywide, Homeless
	<b>Goals Supported</b>	Public Services Availability - Objective 1
	<b>Needs Addressed</b>	Emergency Shelter Transitional Housing Homeless Facilities/Services Health Services Emergency Assistance/Operations and Services Mental Health/Substance Abuse Senior & Disabled Services Employment/Job Training, Workforce Readiness

	<b>Funding</b>	CDBG-CV3 Funds: \$185,846.73 (\$420,500 - \$234,653.27) + CDBG-CV Funds: \$13,200; \$12,053.16 (Activity Delivery Costs) = \$211,099.89
	<b>Description</b>	Funding will support new staffing positions and other operational support at the Project Turnkey site, serving unhoused Alameda Fire victims in need of longer-term shelter/housing, individuals recovering from COVID-19 in isolation, and discharge patients from Providence in need of recuperative care. All residents are in need of non-congregate accommodations, as well as case management; peer support; resource/navigation connections; healthcare services; and on-site oversight, management, and living assistance. Funding will also support the development of a long-term, sustainable and community-based operations model for Project Turnkey. Additional funding of \$13,200 will support this project. Also, \$12,053.16 for Activity Delivery Costs for this program has been reallocated from Program Administration. Due to expenditure timeframe and funding need, \$234,653.27 would be transferred to the support the Navigation Center (see project 24).
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The 47-room facility may serve up to two people per room. Assuming an average four-month stay, approximately 282 people could be served during the program year. However, the performance outcome is estimated at 200 people based on a variance in the number of people per room and phased occupancy.
	<b>Location Description</b>	722 N. Riverside Avenue, Medford, Oregon 97501
	<b>Planned Activities</b>	Operational Costs for Homeless (HUD Matrix Code 03T)
18	<b>Project Name</b>	City of Medford Diversity, Equity, and Inclusion Plan
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing - Objective 1 Affordable Housing - Objective 2 Community Development – Objective 1 Public Services Availability - Objective 1

	<b>Needs Addressed</b>	Emergency Shelter Transitional Housing Homeless Facilities/Services Homeless Prevention/Emergency/Rapid Re-housing Health Services Emergency Assistance/Operations and Services Mental Health/Substance Abuse Senior & Disabled Services Employment/Job Training, Workforce Readiness Affordable Housing Development Homeownership Assistance Home Repair Domestic Violence and Child Abuse Youth Services Fair Housing Child Care Services Transportation Services Technical Assistance/Small Business Small Business Loans Public Infrastructure Parks and Recreation Infrastructure Code Enforcement Community Facilities Youth Centers
	<b>Funding</b>	CDBG-CV3 Funds: \$50,000
	<b>Description</b>	In response to the disproportionate impact of the Coronavirus on the LatinX and BIPOC communities, the City of Medford will procure a consultant to complete a diversity, equity and inclusion plan to increase awareness, address disparities, and promote a diverse culture that is inclusive and equitable at Project Turnkey and within the city.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Based on the Medford population of 83,072, estimated by the Census Bureau as of July 1, 2019, 25.3% or roughly 21,000 Medford residents identify as a race or national origin other than White.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Planning (HUD Matrix Code 20)
	<b>Project Name</b>	City of Medford CDBG – CV3 General Program Administration
19	<b>Target Area</b>	Citywide

<b>Goals Supported</b>	Affordable Housing - Objective 1 Affordable Housing - Objective 2 Community Development – Objective 1 Public Services Availability - Objective 1
<b>Needs Addressed</b>	Emergency Shelter Transitional Housing Homeless Facilities/Services Homeless Prevention/Emergency/Rapid Re-housing Health Services Emergency Assistance/Operations and Services Mental Health/Substance Abuse Senior & Disabled Services Employment/Job Training, Workforce Readiness Affordable Housing Development Homeownership Assistance Home Repair Domestic Violence and Child Abuse Youth Services Fair Housing Child Care Services Transportation Services Technical Assistance/Small Business Small Business Loans Public Infrastructure Parks and Recreation Infrastructure Code Enforcement Community Facilities Youth Centers
<b>Funding</b>	CDBG-CV3 Funds: \$53,942.98 (Decrease from \$55,034, due to reallocation to Activity Delivery Costs)
<b>Description</b>	City Housing and Community Development Division staff is responsible for the administration of the City's CDBG-CV funds and will be allocating time to the administration of these funds, which will include the acquisition of grant management software.
<b>Target Date</b>	6/30/2022
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<ul style="list-style-type: none"> <li>• Estimated 200 unhoused persons</li> <li>• Roughly 21,000 residents that are part of Medford's LatinX and BIPOC communities</li> </ul>
<b>Location Description</b>	Citywide. Program administration staff is located at 200 S. Ivy Street, Medford, Oregon 97501.

	<b>Planned Activities</b>	General Program Administration (HUD Matrix Code 21A)
20	<b>Project Name</b>	City of Medford – Urban Campground Property Lease
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing - Objective 2 Public Services Availability - Objective 1
	<b>Needs Addressed</b>	Emergency Shelter Transitional Housing Homeless Facilities/Services Homeless Prevention/Emergency/Rapid Re-housing Health Services Emergency Assistance/Operations and Services Mental Health/Substance Abuse
	<b>Funding</b>	CDBG-CV Funds: \$26,000 + \$9,600 = \$35,600
	<b>Description</b>	Provide funds to secure a 6-month property lease to continue the operation of the Urban Campground, while the City and Rogue Retreat explore options and funding for a permanent location. Additional funding to extend the lease of 2727 Biddle to continue the operation of the Urban Campground, while the City and Rogue Retreat explore options for the acquisition of a permanent location. The campground primarily serves chronically unhoused individuals residing along the Greenway. This activity directly responds to COVID-19 by providing non-congregate shelter options to an increased number of individuals that were urged to “shelter in place” on the Greenway at the onset of the pandemic.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimated 250 chronically unhoused individuals residing along the Greenway
	<b>Location Description</b>	2727 Biddle Road, Medford, Oregon 97501
	<b>Planned Activities</b>	Operational Costs for Homeless ( <i>HUD Matrix Code 03T</i> )
21	<b>Project Name</b>	La Clinica – Urban Campground Mobile Medical Clinic
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services Availability - Objective 1
	<b>Needs Addressed</b>	Homeless Facilities/Services Health Services Emergency Assistance/Operations and Services Mental Health/Substance Abuse
	<b>Funding</b>	CDBG-CV Funds: \$49,800 + \$8,200 = \$58,000

	<b>Description</b>	Provide support for the mobile medical clinic, one day per week, at the Urban Campground. Services to unhoused, uninsured patients may include, but may not be limited to, health assessments/screenings, connection to insurance benefits, testing (including COVID-19), administration of the COVID vaccine, and wound care.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimated 240 unduplicated, chronically homeless patients in six months.
	<b>Location Description</b>	2727 Biddle Road, Medford, Oregon 97501.
	<b>Planned Activities</b>	Health Services (HUD Matrix Code 05M)
22	<b>Project Name</b>	ACCESS – Homeless Outreach Specialist
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing - Objective 2 Public Services Availability - Objective 1
	<b>Needs Addressed</b>	Emergency Shelter Transitional Housing Homeless Facilities/Services Homeless Prevention/Emergency/Rapid Re-housing Emergency Assistance/Operations and Services Mental Health/Substance Abuse
	<b>Funding</b>	CDBG-CV Funds: \$29,959.66 + \$37.86 (Activity Delivery Costs) = \$29,997.52
	<b>Description</b>	Provide funds to cover staffing expenses in support of a new outreach specialist that would accompany the Medford Livability Team and other community partners on the Greenway to help connect Medford's chronically unhoused community members to the Urban Campground and other shelter, housing, and services.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimated 250 individuals in six months, working in partnership with the Livability and Urban Campground
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Operational Costs for Homeless (HUD Matrix Code 03T)
23	<b>Project Name</b>	To Be Allocated – CDBG (Program Income)
	<b>Funding</b>	\$51,399.21
24	<b>Project Name</b>	City of Medford – Navigation Center Expansion (CARES Act)

<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Community Development - Objective 1
<b>Needs Addressed</b>	Public Infrastructure Emergency Shelter Homeless Facilities/Services
<b>Funding</b>	CDBG-CV Funds: \$234,653.27
<b>Description</b>	Funding through substantial amendment would renovate 691 Market Street, adjacent to the Navigation Center, to develop a 2-3 bedroom family shelter and install an HVAC unit and other ADA accessibility improvements.
<b>Target Date</b>	6/30/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	650 chronically homeless individuals
<b>Location Description</b>	685 and 691 Market Street; however, services will support individuals experiencing homelessness citywide.
<b>Planned Activities</b>	Homeless Facilities – Not Operating Costs (HUD Matrix Code 03C)

## AP-50 Geographic Distribution - 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Medford will not be distributing CDBG resources through a geographic targeting approach during the 2019/20 program year, and all activities are eligible based on benefiting low- and moderate-income (LMI) persons and/or by presumed benefit, citywide.

### Geographic Distribution

Table 12 - Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

## **Rationale for the priorities for allocating investments geographically**

N/A.

### **Discussion**

Housing and community development projects and public service activities funded with 2019 CDBG funds are intended to provide citywide benefits, regardless where they reside in Medford. The City has prioritized target areas under previous consolidated plans but does not identify specific geographic target areas under the 2015-19 Consolidated Plan.

## **AP-55 Affordable Housing - 91.220(g)**

### **Introduction**

The City continues to support projects and programs that increase new housing and improve the condition and affordability of existing housing, while focusing on rental and homeownership opportunities. Both homeless and non-homeless persons will be assisted with resources to help develop affordable housing.

The City complies with HUD 24 CFR 91.220 when defining “affordable housing” for performance reporting purposes. Activities proposed under the Action Plan include rental assistance, rehabilitation of existing housing units to create new transitional rental housing, rehabilitation of existing homeowner units, and construction of ADA ramps for elderly persons living in homeowner and rental units. The term affordable housing is defined as follows per 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

*Rental Housing.* CDBG-assisted rental housing must be occupied by households that are eligible as LMI families as per the most recent HUD Income Limits. Housing projects will be occupied within six months of completion by tenants paying fair market rent based on 24 CFR 888.111. Rent limits apply to rent plus the utilities and combined should not exceed 30% of the tenant’s adjusted gross income.

*Homeownership.* According to 24 CFR 92.254, housing must be modest single family in type with a purchase price not to exceed 95% of the median purchase price for the area. The home must serve as the primary residence for an income eligible buyer earning  $\leq 80\%$  of the AMI.

Transitional housing units are not included in the following one-year expectations based on HUD definitions of affordable housing. The tables to follow identify numbers of households to be served based on the forecasted status at the time of service and associated project costs. Actual numbers may vary.

**Table 13 - One Year Goals for Affordable Housing – New Housing Units**

<b>Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	<b><u>0</u></b>

**Table 14 - One Year Goals for Affordable Housing – Housing Support**

<b>Number of Households to be Supported</b>	
Rental Assistance	60
The Production of New Units	0
Rehab of Existing Units	21
Acquisition of Existing Units	0
Total	<b><u>81</u></b>

## Discussion

Although the City is prioritizing housing- and homeless-related activities during the 2019/20 program year, no new units will be produced as a result of CDBG funding. However, existing inventory will be rehabilitated to create three new transitional housing facilities for addiction recovery programs (through the Addictions Recovery Center and OnTrack), serving 50 individuals in recovery, along with 18 homeowner units in need of emergency repairs to help community members stay in their homes through the Housing Authority of Jackson County. Additionally, a unique program that will be funded this year is Rebuilding Together Rogue Valley, which will impact homeowners and tenants who are elderly and disabled, providing them with increased safety and accessibility through the construction of modular remaps, serving 20 households. The City looks forward to continuing to generate a positive impact on the community through assisting the efforts of our non-profit community partners with the above projects and programs.

As related to this second amendment; and through the City's effort as a co-applicant for Oregon Community Foundation Project Turnkey grant funds, Rogue Retreat was able to purchase a motel for conversion to a 47-unit emergency shelter and transitional housing facility, offering non-congregate accommodations. In addition, the City was awarded a grant from Providence Health and Services to help renovate four recuperative care units at this site; and the Medford Urban Renewal Agency Board (comprised of members from the Medford City Council) awarded funds to Rogue Retreat to help complete renovations. Although not acquired or renovated with CDBG funds, this project will be supported with 12 months of operations, while the community continues to develop a governance and operations plan that is in compliance with all funding sources, equitable, and sustainable for the long-term.

## **AP-60 Public Housing - 91.220(h)**

### **Introduction**

There are no units of public housing in the City of Medford.

### **Actions planned during the next year to address the needs to public housing**

This narrative is not applicable as there are no units of public housing in the City of Medford.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

N/A

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

### **Discussion**

N/A

## **AP-65 Homeless and Other Special Needs Activities - 91.220(i)**

### **Introduction**

The Community Development Grants Commission, serving as the advisory body to Council on matters related to the CDBG program, solicits projects and programs that propose activities to address the needs of homeless and special needs individuals. Maintaining the CDBG annual grant competition and holding monthly public meetings for advocates to share concerns are two ways the Commission stays connected with these needs. Heightened awareness has been directed to the needs of persons experiencing homelessness or at risk of becoming homeless, persons with mental illness and substance abuse disorders, and a general lack of affordable housing for households earning extremely low- to moderate-incomes.

The City Budget Committee is considering an increase in the City's General Fund Grant program's biennial budget; which if approved, would make available just under \$430,000 annually to programs potentially serving the needs of homeless and special needs populations. As of the 2019/20 program year, the Community Development Grants Commission will administer the General Fund Grant program in alignment with CDBG funds to strategically invest City resources to meet the community's priority needs. The Budget Committee is also considering \$150,000, generated from local marijuana tax, to implement Council approved actions recommended in the City's Homeless System Action Plan.

City Council has prioritized addressing homelessness. In fact, "Working with the CoC to ensure homeless mitigation strategies are completed and acted on" is one of Council's 2017/19 Biennium Goals. This goal has been a driving force in the development of the 2019/20 Action Plan. A summary of actions the City will take to address the needs of homeless and special needs populations is listed below and further explained in the sections to follow:

- Maintain active involvement with the CoC;
- Allocate City resources to nonprofit agencies specializing in homeless outreach;
- Work closely with nonprofit agencies to address emergency shelter and transitional housing needs;
- Help low-income individuals and families avoid becoming homeless through emergency rental assistance;
- Provide financial assistance to the operations of an emergency shelter working with homeless youth and their families;
- Acknowledge the need to better serve individuals with mental illness through funding the rehabilitation and expansion of a community facility; and
- Provide homeless and at-risk youth with vocational training program funding.

**Describe the jurisdiction's one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

A significant percentage of the expected resources listed under **AP-15 Expected Resources** are allocated to either affordable housing or homeless service programs focused on preventing/ending homelessness, preserving existing housing, and increasing accessibility for existing housing in Medford. Council also awards funding to agencies that provide direct services to homeless and other special needs subpopulations on a biannual basis through the City's General Fund Grants program.

During the 2019/20 CDBG grant cycle, the City will allocate 81.37% of the allowable 15% entitlement funding to three programs that provide homeless outreach or prevention services in Medford: 1) Maslow Project, \$25,000; 2) St. Vincent de Paul, \$30,000 (plus \$5,000 in eligible program income); 3) Hearts with a Mission, \$25,000; and 4) Rogue Retreat, \$7,329. Together, these agencies will provide outreach and services to an estimated 1,555 individuals that are homeless or at risk of becoming homeless. Services include overnight shelter, emergency rental assistance, vocational training, healthcare referrals, mental health counseling, food, clothing, transportation, life skills, transitional planning, education planning, financial assistance, referral services, and other basic needs. In addition, Council may allocate funding to agencies that provide direct services to homeless and at-risk subpopulations through the City's General Fund Grants (GFG) program. Collectively, Maslow Project, Hearts with a Mission, St. Vincent de Paul, and Rogue Retreat were awarded \$87,329 during the 2019/20 biennium. An additional \$30,000 non-GFG dollars were awarded to staffing the CoC Manager.

Please see AP-15 for revisions made to allocate CARES Act funding in the amount of \$525,534, which is allocated to address homelessness through shelter, transitional housing, outreach, case management, peer support, on-site assistance and management, housing navigation services, and more.

Under the Third Amendment to the 2019/20 Action Plan, reallocation of \$97,959.66 from returned COVID-related rental assistance will be allocated to three activities, all addressing chronically unsheltered homelessness along the Greenway. At the onset of the Coronavirus pandemic, Jackson County Public Health and community partners encouraged and supported the Governor's "shelter in place executive order, along the Greenway, for unhoused community members. As a result, encampments increased and created concerns related to ongoing chronic homelessness. In response, the City supported the creation of an urban campground where individuals could receive wrap-around services, 24/7 shelter in tents and pallet houses, access to on-site healthcare, and navigation to transitional and permanent housing.

Ongoing lease payments of the existing urban campground property, an on-site mobile medical clinic, and additional non-uniformed outreach professionals seek to address this issue and continue

to prevent, prepare and respond to the Coronavirus.

Under the Fourth Amendment, \$31,000 in CDBG-CV funding was reallocated to Project Turnkey, Urban Campground lease, and La Clinica to help respond to the COVID-19 pandemic.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Emergency shelters and transitional housing have been identified by several agencies to be a strong need over the next two years. As referenced above, the City will allocate funds to Hearts with a Mission's homeless youth shelter, along with Maslow Project, which will provide a seasonal emergency homeless shelter and additional homeless-oriented services/outreach. During the current completion year, City staff coordinated with the Community Action Agency for Jackson County, ACCESS, to assist with the development of a low-barrier homeless shelter in Medford, Oregon. Several City staff members participated in a regional conversation (prior to grant competition) regarding the need for a year-round shelter and discussed potential strategies for securing the location for the homeless shelter and policies for operations. While ACCESS applied for and was recommended for CDBG funding by the Community Development Grants Commission, the agency withdrew its funding request because of leverage source's expedited timelines and conflicting regulatory requirements. However, City staff and ACCESS intend on future collaboration to continue to work towards prioritizing homeless needs within the community.

Regarding support of transitional housing, the City has awarded funding to two addiction recovery agencies; Addictions Recovery Center and OnTrack, to convert two existing housing units to transitional housing through roof rehabilitation. The converted units will serve 50 individuals in recovery.

Allocating \$420,500 in CDBG-CV3 funds to Rogue Retreat to provide essential services to unhoused community members, through Project Turnkey, will address emergency shelter and transitional housing needs. The City's willingness to partner with Rogue Retreat, and take an active role in securing resources outside of CDBG has resulted in a permanent asset for the community. The anticipated performance outcome is roughly 200 persons each year for the long-term.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Investing in the operations of Hearts with a Mission's homeless youth shelter helps homeless, runaway, and at-risk youth to re-unite with their families, transition to a temporary host family, or independently transition to permanent supportive housing. The shelter program is designed to meet

the needs of youth ages 10-17, while their host home program, Safe Families for Children, serves youth up to age 22. Hearts with a Mission anticipates providing 70 homeless youth with shelter accommodations and services during the 2019/19 program year.

In addition, the City contributes to the operations of the Maslow Project, an organization providing comprehensive services and outreach with referrals to Medford youth up to age 24, along with their parents/guardians, who are experiencing homelessness or at risk of becoming homeless.

A contribution to St. Vincent de Paul's Housing Move-in Program will help create more opportunities for homeless and at-risk residents to secure and/or sustain affordable rental housing. St. Vincent estimates assisting approximately 55 families or about 200 people living in Medford. On average, approximately 50 percent of those served are homeless at the time of service.

Youth 71Five's (formerly Youth for Christ) Vocational Training center (VoTech), as referenced above, will work to enable youth to live more self-sustainable lives through formation of job skills and assistance with job placements that may lead to the ability to secure permanent housing; this organization estimates serving 35 homeless youth during the program year 2019/20.

Compass House will receive \$170,674 to expand and rehabilitate the agency's clubhouse that serve adults with mental illness. Many of the 850 forecasted members to be served will gain essential life and job skills training, employment placement and mentorship, housing referrals and assistance, referrals, social interaction and assistance with monitoring medications. Approximately 34% of Compass House's members report homelessness at the time of entry. Rogue Retreat will receive \$7,329.00 to support a program that enables homeless individuals to obtain transferrable employment skills via helping to clean downtown Medford streets, in hopes that this will positively correlate with securing employment and transitioning out of homelessness.

In addition, Rogue Retreat will receive \$420,500 in CDBG-CV3 funds, through Project Turnkey (as described previously), to work directly with homeless persons to transition to permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Several CDBG-funded activities will help LMI individuals and families avoid becoming homeless by either providing essential safety net and supportive services, case management, referrals, rental

assistance, or housing rehabilitation or development.

The following five projects previously referenced help LMI individuals and families avoid becoming homeless:

- Hearts with a Mission, helping youth to re-unite with their families, transition to a temporary host family, or independently transition to permanent supportive housing along with outreach and referrals, generating impact through providing stability to youth;
- Maslow Project, providing comprehensive services and outreach with youth up to age 24, and their parents/guardians, who are currently experiencing homelessness or at risk of becoming homeless;
- Youth 71Five vocational training project, assisting with development of vocational skills to assist with increased employment opportunities and homeless prevention;
- Compass House, serving adults with mental illness to assist with homeless prevention through housing and employment opportunities; and
- Housing Authority of Jackson County's homeowner repair program, providing emergency assistance for homeowner repairs to prevent homelessness triggered by unabsorbent housing costs, associated medical expenses or extreme code violations that create uninhabitable conditions.

Completing a diversity, equity, and inclusion plan with \$50,000 in CDBG-CV3 funds will help the City uncover barriers that low-income LatinX and BIPOC community members are experiencing, which may help persons and families avoid homelessness.

## **Discussion**

The City will continue its efforts to provide technical assistance to all agencies working to end and prevent homelessness. Collaboration among local government, elected officials, nonprofit agencies, private businesses, stakeholders, homeless individuals and the public is a priority of the new program year. Council has directed staff to bring back several housing strategies for review and potential approval during the 2019/20 program year. Potential policy changes and economic incentives would help increase housing production of all types leading to the prevention of homelessness by offering affordable alternatives to residents earning  $\leq 30\%$  of the AMI. Driving rents down through supply would also provide residents earning up to 120% of the AMI with more housing options.

## **HOPWA Funding**

The City of Medford does not currently receive or administer HOPWA funding.

**Table 15 - One Year Goals for HOPWA by Support Requirement**

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	N/A
Tenant-based rental assistance	N/A
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated	N/A
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	N/A
Total	N/A

## **AP-75 Barriers to Affordable Housing - 91.220(j)**

### **Introduction**

The City recognizes that barriers to the development of affordable housing exist at the federal, state and local levels. According to 24 CFR 91.220(j), actions to remove or ameliorate negative effects of public policies that serve as barriers to affordable housing may include but are not limited to land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. The following potential barriers were identified during the 2015-19 consolidated planning process:

- Low vacancy rate of citywide affordable housing
- Abandoned, foreclosed or unsafe/problem properties
- Residential system development charges
- Unfamiliarity with the City's development process
- Confusion about the standards for development of infill projects and the definition of neighborhood compatibility
- Perception of difficulty working with mixed-use development using the current land development code
- Culture of "Not in My Backyard," as well as perceptions that projects may reduce property values or alter the physical environment and population composition of a neighborhood
- Lack of use of inclusionary zoning
- Insufficient land supply that is available and appropriate for development within the Urban Growth Boundary (UGB)
- Density maximums limit the number of units buildable on a given parcel of land
- Multifamily affordable housing developments at risk of expiring use

Additional barriers uncovered during the first four years of the Consolidated Plan period include:

- Compliance and timeliness challenges when utilizing multiple regulated funding sources
- Scarcity of flexible-use funding
- Lack of cross-sector collaboration
- Substandard affordable rental housing stock
- High rental market rates coupled with stagnant wage rates and employment opportunities
- High cost of living
- Insufficient capacity to develop creative projects that are competitive in state/federal grant

competitions

- Environmental constraints including lengthy and costly assessment requirements
- Cost barriers to developing smaller units

More recently, the Coronavirus pandemic and the Alameda Fire have exasperated the demand placed on Medford for additional longer-term, non-congregate shelter; isolated, recuperative care units; and permanent supportive and generally affordable housing.

While identifying potential barriers to affordable housing may be relatively simple, assessing the severity of the impact and implementing solutions is complex. Development of tools and strategies may require policy changes, adoption of new policy and a more community-wide collaborative approach to addressing barriers. The City recognizes this endeavor will take time, consistency and strong resolve to develop sustainable solutions.

**Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City works to address barriers to affordable housing through Council directed actions. During the 2019/20 program year, Council will be reviewing policy and incentive recommendations from the newly appointed Housing Advisory Commission to increase the development of affordable housing. Planning Department staff will be assisting the Commission in analyzing policy and incentives that can help increase density; stimulate development of cottage housing, Accessory Dwelling Units (ADUs), permanent supportive housing (PSH), and workforce housing; increase building height, reduce off-street parking requirements (in some cases), and support targeted emergency shelters and transitional housing. Working with housing developers and providers to implement tax incentives, reduce fees and charges, and implement housing support programs through funding generated from the City's Construction Excise Tax revenue may help increase the return on residential investment.

**Discussion**

The City is increasing housing opportunities through regulatory reform; economic incentives; strategic investing of City resources; seeking additional community funding for housing development and preservation, and economic development; and helping to identify additional buildable land in areas close to work, education, and amenities that will continue to develop Medford as a desirable city to live, work and play.

## **AP-85 Other Actions - 91.220(k)**

### **Introduction**

The City plans to facilitate other actions that can help address the needs of underserved persons, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies. Actions may extend beyond what is referenced in this section based on Council direction and community consultations throughout the program year.

### **Actions planned to address obstacles to meeting underserved needs**

A primary underserved need in Medford is the need for affordable housing, especially by households and families with extremely low and very low incomes, as well as transitional housing for the homeless. While overcoming these obstacles will extend beyond the duration of this Action Plan, most of the projects and programs referenced herein address one or both needs either directly or indirectly. The City's efforts in this area will continue to progress in future program years through the exploration of new funding sources and promoting community collaboration to strengthen leverage.

City staff will continue to seek consultation from agencies and individuals specializing in the needs of seniors and persons with all types of disabilities to help maintain their independence through suitable housing.

As mentioned previously; once completed, the Medford Diversity, Equity, and Inclusion Plan may expose obstacles experienced by LatinX and BIPOC community members. This is a good action to begin to develop strategic actions to better meet the needs of these residents.

### **Actions planned to foster and maintain affordable housing**

**Section AP-55 Affordable Housing - 91.220(g)** references the City's one-year goals to provide households with rental assistance, rehabilitation of transitional housing units, homeowner repair assistance, and construction of modular ramps for seniors and those with disabilities. Fostering and maintaining affordable housing will be attainable through the funding of sustainable activities with experienced agencies.

The City will continue to work with partner developer, Habitat for Humanity, by passing through approximately \$720,000 in Neighborhood Stabilization Program (NSP) funds over the past two years to acquire and rehabilitate foreclosed homes. The third and final home will be rehabilitated and sold to a homebuyer household earning  $\leq 50\%$  of the area median income. The City will also continue to pursue opportunities with NeighborWorks Umpqua to explore a Housing Trust Fund.

Lastly, Housing and Community Development Division staff will continue supporting the efforts of the Community Development Grants Commission and Housing Advisory Commission to explore potential partnerships with housing developers and providers, nonprofit agencies, private employers, faith-based organizations, Coordinated Care Organizations (CCOs), and other governmental agencies to foster the development of affordable housing.

### **Actions planned to reduce lead-based paint hazards**

The City seeks to aid projects and programs that will help expand the stock of lead-safe housing units. Through the Housing Authority of Jackson County, the City will allocate \$200,000 plus estimated \$95,000 in program income to rehabilitate owner-occupied homes in need of emergency repairs. This program provides the City with an avenue to reach older homes with the potential presence of lead-based paint. The City also supports identifying Housing Code violations through the combined efforts of the Code Enforcement and Building Safety divisions. These programs target some of the oldest housing stock in the city, which is typically in the worst condition and the most likely to possess lead-based paint hazards. All programs comply with lead-based paint laws and authorities.

During the 2019/20 program year, the City anticipates working with community partners including, but not necessarily limited, to the Housing Authority of Jackson County, Oregon Health Authority, Jackson Care Connect, AllCare Health, OnTrack, and Jackson County Health to apply for the federal Lead-Based Paint Hazard Removal Grant. If awarded funding, the partnership would bolster the community's ability to improve the health and safety of Medford's aged housing stock occupied primarily by young children.

### **Actions planned to reduce the number of poverty-level families**

City CDBG staff will provide technical assistance to 10 agencies that work to reduce the number of poverty-level families through safety-net services and essential referrals to other service providers:

- St. Vincent de Paul - Reducing Medford Homelessness in 2019
- Maslow Project - Safety Net and Case Management Services for Homeless Youth and

#### Families

- Rogue Retreat - Employment Training Through Cleaning Medford Streets
- Hearts with a Mission - Shelter and Extended After Care
- Rebuilding Together Rogue Valley - Accessible Ramps for Medford Elders
- Housing Authority of Jackson County - Homeowner Repair Program 2019
- Compass House - Property Renovation Phase II
- Youth 71Five Ministries - Vocational Training
- Addictions Recovery Center - Property Renovation
- OnTrack - Roofs for Recovery/New Transitional Housing Roof Rehabilitations

Supporting these agencies is the primary planned action to reduce poverty through the CDBG Program. Combined CDBG funding allocated to these 10 subrecipients totals \$672,422. Other actions include increasing community and staff awareness of barriers to preventing a reduction in poverty as well as the need for job training and education assistance programs to promote self-sufficiency. City staff stay connected with local nonprofits serving residents living in poverty to assess the needs of these individuals and the agencies serving them. This commitment opens doors for future actions to reduce poverty in Medford.

#### **Actions planned to develop institutional structure**

The institutional delivery system in Medford is well coordinated and spans a range of community needs. The City has many years of experience managing and implementing the programs addressed in the Consolidated Plan, as well as working with outside agencies that fill needs outlined in the Consolidated Plan. The City's institutional delivery structure has grown to well over 30 agencies, 25 of which are identified herein as providing specific consultation during the completion of the City's 2019/20 Action Plan.

To further develop institutional structure, the City will increase collaboration with the CoC Board, and all associated workgroups, ad hoc committees and agencies of membership to identify solutions to address homelessness. The City will also serve as a convener of key community stakeholders, nonprofits, and leadership; and business, healthcare and faith-based sectors to develop non-CoC specific strategies to address homelessness and to improve housing and economic development.

As related to this second amendment, the City may develop institutional structure through the support of and active participation on the advisory committee to the Project Turnkey and through the completion of the Medford Diversity, Equity, and Inclusion Plan. Both actions have the potential to impact policy-making as well as the development of additional strategic actions to assist underserved residents, promote development of affordable housing, and address homelessness.

#### **Actions planned to enhance coordination between public and private housing and social**

## **service agencies**

The City intends to help strengthen coordination between private housing and social service agencies by engaging private sector business through consultation and inclusion in focus group meetings held during the program year. Other actions that may help enhance coordination include:

- Cultivate cross-sector pilot housing partnerships by collaborating with housing developers, nonprofit services providers, private businesses, healthcare organizations, and the faith-based community.
- Continue to enhance efforts to convert blighted properties to decent affordable housing stock by cultivating owner options including voluntary self-rehabilitation and selling to a philanthropic developer.
- Explore opportunities with Jackson County to offer nonprofit developers priority during foreclosure auctions which may help expand the city's long-term affordable housing stock.
- Explore landlord incentive programs where nonprofit agencies and housing providers serve as the tenant for the benefit of individuals dealing with restrictive and challenging circumstances.
- Serve on and support the advisory committee to Project Turnkey, which will develop an equitable and sustainable governance and operations plan. This action will take strong coordination between public and private housing and social service agencies.
- Complete a diversity, equity and inclusion plan in coordination with public and private housing and social services agencies, and other organizations as necessary.

## **Discussion:**

None.

## **AP-90 Program Specific Requirements - 91.220(l)(1,2,4)**

### **Introduction**

The Action Plan describes activities planned with respect to all CDBG resources expected to be available during the program year. Program income is anticipated throughout the year, but exact amounts are unknown during the Action Plan development process. The City's 2019/20 Action Plan does not include activities related to section 108 loan guarantees, surplus funds from urban

renewal settlements, line of credit returns or income from float-funded activities. The City proposes no urgent needs activities and plans to allocate 100% of available CDBG resources to benefit persons of LMI during the 2019/20 Action Plan.

**Community Development Block Grant Program (CDBG)**  
**Reference 24 CFR 91.220(i)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the section AP-35 Projects. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0
5. The amount of income from float-funded activities	\$0
<b>Total Program Income:</b>	\$0

**Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low-and moderate-income. Specify the years covered that include this Annual Action Plan.	100% LMI

**Discussion**

None.

## Appendix A - Citizen Participation Plan

### 1. INTRODUCTION

This Citizen Participation Plan applies to the City of Medford's *Consolidated Plan for Housing and Community Development*. The Plan is required by the U.S. Department of Housing and Urban Development in order for the City to receive Community Development Block Grant funds and other HUD funding for federal programs.

Opportunities for citizen participation are required by Federal law. This plan is intended to encourage citizens to participate in the development of the Consolidated Plan, to participate in any substantial amendments to the Plan, and to participate in the performance report which is prepared annually. The Plan particularly is intended to encourage citizens of low and moderate income and residents of low and moderate-income areas in Medford. The following table summarizes the citizen participation opportunities in the Consolidated Plan process.

#### Public Participation in the Consolidated Plan Process

Process	Plan Preparation	Consolidated Plan Amendment	One Year Action Plan Amendment	Annual Report
1. Information about the amendment process and content	Yes	Yes	Yes	Yes
2. Review and comment period	Yes	Yes	Yes	Yes
3. Public hearing	1	1	1	2
4. Comment period	30 days	30 days	30 days	15 days
5. Summary of comments and response	Yes	Yes	Yes	Yes

### 2. CONSOLIDATED PLAN PREPARATION

(1) Information will be provided to citizens, public agencies, and other interested parties information during the planning process that includes:

- The amount of assistance Medford expects to receive.

- The range of activities that may be undertaken.
- Estimated amount that will benefit persons of low and moderate income.
- Efforts to minimize displacement of persons and assistance if displacement occurs.

Information will be provided by public notices, through a public input meeting, and notification to organizations that have participated in previous Consolidated Plan development planning or have requested information.

(2) The City of Medford shall provide reasonable opportunities for review and comment on the Draft Consolidated Plan as follows:

- Publish a notice of the availability of the Draft Plan for review.
- Offer a summary of the Draft Consolidated Plan electronically upon request.
- Provide hard copies of the Summary to interested parties and individuals upon request.

(3) The City of Medford shall provide at least one public hearing during the development of the Consolidated Plan.

(4) A period of not less than 30 days shall be provided to receive comments from citizens.

(5) The City will consider any comments whether written or submitted orally in public hearings in preparing the final Consolidated Plan and will include a summary of these comments or views and the reasons for adjusting or not adjusting the Consolidated Plan.

### 3. AMENDMENTS TO THE CONSOLIDATED PLAN

(1) The following process is required for substantial amendments to the Consolidated Plan. A substantial change is defined as the addition or deletion of a Strategy or a Goal in the Strategic Plan section of the Consolidated Plan. A change in the objectives of the Strategic Plan section including additions or deletions of the objectives is not considered a substantial change and does not require the amendment process.

(2) Prior to amending the Consolidated Plan, the City of Medford shall provide citizens with 30 days' notice and opportunity to comment on substantial amendment(s). Notice shall be given by a public notice and an electronic mail or letter to persons and organizations which have previously been involved in the Consolidated Plan process or have requested their name be placed on the Consolidated Plan mailing list.

(3) All comments received in writing or orally at the public hearings will be considered, and if deemed appropriate, the City shall modify the amendment(s). A summary of these, and a summary of any comments not accepted and the reasons therefore shall be attached to the substantial amendment(s) of the Consolidated Plan.

#### 4. AMENDMENTS TO THE ONE YEAR ACTION PLAN

(1) The following process is required for substantial amendments to the One Year Action Plan. A substantial change is defined as: (a) for projects over \$25,000 increasing or decreasing the amount budgeted for a project by 25%, (unless a decrease is due to an under run of the project); (b) for projects under \$25,000 increasing or decreasing the amount budgeted for a project by 50% (unless a decrease is due to an under run of a project); (c) changing the purpose, scope, location, or intended beneficiaries or adding a new project.

A minor change in location is NOT a substantial change, if the purpose, scope and intended beneficiaries remain essentially the same. If capital dollars are used for a different portion of the project (e.g. rehabilitation rather than acquisition) this does not constitute a substantial change.

(2) Prior to amending the One Year Action Plan, the City of Medford shall provide citizens with 30 days' notice and opportunity to comment on substantial amendment(s). Notice shall be published in the Mail Tribune, posted on the City's website, on social media, and distributed by email to persons and organizations previously involved in the consolidated planning process or those that have requested to be on the Grant Notification Distribution List.

(3) All comments received in writing or orally at the public hearings will be considered, and if deemed appropriate, the City shall modify the amendment(s). A summary of these, and a summary of any comments not accepted and the reasons therefore shall be attached to the substantial amendment(s) of the One Year Action Plan.

(4) Under the CARES Act, the City has been granted a waiver permitting a 5-day public comment period and a virtual public hearing format to solicit public input on the CARES Act Amendment to the Program Year 2019 Action Plan, in addition to other amendments that directly prevent, prepare for, or are in response to the Coronavirus. Notice shall be published in the Mail Tribune, posted on the City's website, on social media, and distributed by email to persons and organizations previously involved in the consolidated planning process or those that have requested to be on the Grant Notification Distribution List.

#### 5. PERFORMANCE REPORTS

(1) The City of Medford will provide citizens with notice and an opportunity to comment on the annual Performance Report. Notice will be provided by a public notice. The review and comment period shall be at least 15 days.

## 6. MISCELLANEOUS

### (1) Bilingual Opportunities

Upon reasonable request, or upon identification of a specific need, the City of Medford will provide public notices and summaries of basic information in other languages. Also upon reasonable request, the City will provide translators at workshops and public hearings to facilitate participation of non-English speaking citizens. To arrange this service, contact the City at least 5 days prior to a scheduled meeting or workshop.

### (2) Accessibility

Meetings shall be held in locations that are accessible to people with physical handicaps.

### (3) Access to records

The City will provide reasonable and timely access to information and records related to the Consolidated Plan and the use of assistance under programs covered by the Consolidated Plan. Within 15 business days of a request, the City will provide opportunities for citizens to review information regarding the Consolidated Plan and reply to inquiries for information. Copies of the Plan will be available at the City offices and the public library.

### (4) Technical Assistance

The City will provide technical assistance to group's representatives of low and moderate income persons that request such assistance. Technical assistance may consist of one-on-one assistance, providing technical materials such as HUD guidelines and information, referrals to sources on the Internet, training workshops, or referrals to specialists at HUD or other communities.

### (5) Complaints

Complaints, inquiries, and other grievances concerning the Consolidated Plan, Community Development Block Grant program, or the One Year Action Plan can be made to the HUD Grants Manager at the City of Medford. The City will make every effort to provide a substantive, written response to every written citizen complaint within fifteen business days of its receipt.

### (6) Use of the Citizen Participation Plan

The City of Medford will follow the Citizen Participation Plan in carrying out the Consolidated Plan, the One Year Action Plan, and the Community Development Block Grant process.

## **Appendix B – Public Comments**

### **Public comments received related to the CARES Act Fifth Amendment to the 2019/20 Action Plan**

None.

### **Public comments received related to the CARES Act Fourth Amendment to the 2019/20 Action Plan**

None.

### **Public comments received related to the CARES Act Third Amendment to the 2019/20 Action Plan**

#### **Public comments from the Medford City Council Public Hearing on July 15, 2021**

Maig Tinnin, Medford:

“I just want to flag (as I have said this before) but the connection in this valley, the close connection between all of the major service providers and the Medford Livability Team, and the fact that they are always accompanied by one another when they approach homeless folks on the Greenway, is not a good system in terms of reaching some of the most vulnerable people that need to be reached.

I know that the Livability Team believes that people think that they are well-respected and have a good relationship with folks. There is a lack of awareness that having on a uniform, being armed, and holding the level of power that they hold impacts the actual meaning and interaction with that unhoused person. The same issue with services who align themselves with people who enforce laws, the same people who are sweeping them, giving them tickets, who are making their lives more difficult. Then, you send out service providers with these people, and it’s not a recipe to get folks who have been through extreme amounts of trauma, people that do not trust the system, to suddenly trust the system.

You are not getting to the most vulnerable people. You may be getting some people, and I think there are people who are getting help, but when it comes to actually addressing other folks who are most service-resistant (to use a professional term that I do not really like, to be honest), you are not going to do that through this process. It is truly, truly impacting the level of trust between service providers and the folks on the street, and I get their actual reaction because I am a person who is there to be their friend to help out, so I get to hear right after it happens, exactly what they think. I get the calls when service providers are out with the Livability Team, saying “Oh my gosh, they are here. I am stressed, I am stressed, I am stressed.” I really want to emphasize that, and I

do not think that the service providers understand it, I don't think they really see it, and I don't think that the Livability Team sees it. I am telling you as somebody who has conversations with some of those hard to reach people out there that's what is going on, and it is a barrier, so I just want to flag that as something to consider when we are talking about putting more dollars into services with the Livability Team. Thanks."

Justin Hon, Medford, Rogue Retreat:

"I just wanted to speak to the last comment. I go out on outreach with the Livability Team, and I think that it is very trauma-informed. When we do outreach, we will go to sites, and they [the Livability Team] will step back so that we will have time and that has been able to help 589 different individuals come to the Urban Campground."

## Public comments received related to the CARES Act Second Amendment to the 2019/20 Action Plan.

No comments to date.

## Public comments received related to the CARES Act Amendment to the 2019 Action Plan.

### 1) Feedback on solicitation of comment from ACCESS:

Staff Inquiry: Based on the demand ACCESS received during the first allocation of CARES Act rental assistance funds up to 50% AMI, do you recommend the City not limit CDBG funds to 51% - 80%; but rather, target up to 80%?

"We believe it is always better for funding to be as flexible as possible.

*Pam Norr, Executive Director  
June 15, 2020*

### 2) Email support from the Jackson County Continuum of Care:

"Thank you for your work on the proposed activities for the CDBG-CV monies. All of the activities outlined in the legal notice are well informed and represent many of the pressing needs faced by Medford residents during this unprecedented time."

*Connie Wilkerson, CoC Manager  
June 16, 2020*

Public comments received related to the 2019 Action Plan.

**1) Letter of support for Compass House:**

Compass House taught me a lot of things, a lot of cooking skills, business skills, employment skills, and outreach skills. Without Compass House I had no where to go. I wasn't a very good reader before and I'm doing really good now. I'm a little bit better reader and I can lead meetings. I can go talk to people.

Jill Redelf

A handwritten signature in purple ink that reads "Jill Redelf". The signature is written in a cursive, flowing style.

## 2) Letter of support for Compass House:

City of Medford Planning Department  
Attn: Angela Durant  
Principal Planner – Housing and Community Development  
200 S. Ivy Street  
Medford, Oregon 97501

Compass House is the only facility in this area that is addressing homelessness by helping people help themselves to financial and household independence and self-sufficiency. Our homeless population is at about 35% and while not all of our members are homeless, we will be filling a need for this part of our population. In our new building we plan to have showers as well as washers and dryers to assist our members to stay clean and have clean clothes to wear, especially if they want to seek employment. Compass House is a solution to homelessness that saves the community millions in preventative healthcare costs, government subsidy and supplemental benefits.

As we are now over 600 members, we are bursting at the seams. Our dining room is packed during the lunch hour, with members sometimes eating in shifts. The kitchen is not adequate for making meals for this many members and the culinary members have to take turns in the kitchen while learning how to make nutritious meals. In our new building we plan on having a commercial kitchen that can serve the member population as well as have enough room to teach the culinary team skills that could lead to employment in the culinary field.

Compass House is in partnership with the Behavior Health Unit at RRM in Medford and is the only organization proven to reduce hospitalization rates by 96%. Personally, after one year of membership at Compass House, I had enough support from staff and other members that I didn't have to return to the BHU. Now I can support others through friendship in a family-like atmosphere where it isn't important why you are there, but you are welcomed with non-judgmental acceptance and encouragement to challenge yourself to be the best you can be. This unique program is the only one of its kind in this area and is vital to the health and stability of our community.

Compass House has already developed employment opportunities through Transitional Employment, Supported Employment and Independent Employment. These are three levels of employment are offered to members who are seeking to get back into the workforce. Returning to the workforce teaches members to become independent, obtain housing and I've seen a change in those who begin to work. They have a sense of pride and dignity as they become integrated into the local community.

I support Compass House because not only have I seen lives change, but my life has changed. I feel like can go into the community and not be afraid of people. I can look them in the eye and smile because I feel confident in myself and that I am not just a diagnosis, but a person first. This change is something that can happen to any of our members because of the support of Compass House.

Thank You,



Karen E. Campbell  
Compass House Member

### 3) Letter of support for Compass House:

Dear city council

I moved here from Alaska I helped start a clubhouse there but this one has helped me a lot in the short time I have been here. I got a job at a local hotel through the clubhouse. I have made lots of friends. I have learned how to better take care of myself through choosing lunch options. I have learned how to cook with a hot plate and skillet. I have gotten off of meds that I didn't need and gained support. Im doing much better since joining the compass house I so glad my counselor recommended it. I hope to grow more and meet more people and your contribution to our program would help me do so.

Sincerely anna pfrimmer



### 4) Letter of support for Compass House:

To Whom This May Concern: April 3<sup>rd</sup>, 2019

Before in life, I never let the world's suffering overwhelm me. Now as I begin to care MORE, witnessing all chaos & tears... especially, from children IT HURTS & has BROKEN me. I am not brave or courageous enough to commit suicide, but I do have some moments of fantasizing of such an act! However, because of my new membership & FAMILY @ Compass House, my life has changed dramatically!!!

The care, respect & mutual involvement required by staff & members gives me GREAT COMFORT plus provides numerous reasons for me to attend Mon.-Fri 8:am to 4:30 pm. And being homeless, I am able to hope for the Compass House Transitional Housing opportunity. Now I can volunteer for several jobs thru-out the facility, thus keeping me off the streets focussing on value & purpose!

Yours Truly, Patrick S. Munro

## 5) Letter of Support for Compass House:

City of Medford Planning Department  
Attn: Angela Durant  
Principal Planner – Housing and Community Development  
200 S. Ivy Street  
Medford, Oregon 97501

May 2, 2019

To whom it may concern,

I am writing this letter in support of funding for the renovation of a permanent home for Compass House. The community needs to fund this project for the health, stability and good of the community.

The purpose of Compass House is to provide psychosocial and vocational rehabilitation for adults living with mental illness. Their objectives include reducing inpatient hospitalizations & incarcerations, providing instruction in life skills & resocialization, helping members obtain & maintain adequate, safe & stable living situations, and facilitating appropriate employment. 43 members were assisted with paid employment in 2017.

Compass House is the only evidence based non-clinical mental health agency in Southern Oregon. Within 1 year of membership, research has shown a decrease in hospitalization by 96% and has been proven to lower suicide and incarceration rates.

Why should we be enthusiastic about this project? Why am I interested and invested in Compass House? As a taxpayer, it only makes sense. For every \$1 invested in Compass House, the community saves \$14 in the mental health system. Saving the community millions in preventative healthcare costs, improving our members lives and creating a better community helps all of us.

Compass House has already reached the maximum occupancy for the building they currently lease. Without expanding into a larger space Compass House will have to implement a member waiting list. This will leave some of Medford's most vulnerable population unable to get these services when they need the support.

I urge your support and funding for this renovation project.

Sincerely,



Dale Verger, ABR, CRS, Broker  
Windermere, VVA Real Estate  
Licensed in Oregon

**6) Letter of support for Compass House:**

**FROHNMAYER, DEATHERAGE, JAMIESON, MOORE,  
ARMOSINO & McGOVERN, P.C.**

ATTORNEYS AT LAW

STEPHEN G. JAMIESON  
BERNARD S. MOORE  
THOMAS F. ARMOSINO  
TRACY M. MCGOVERN  
AUCIA M. WILSON

LARSON CREEK PROFESSIONAL CENTER  
2592 East Barnett Road  
Medford, Oregon 97504  
TELEPHONE: (541) 779-2333

FAX: (541) 779-6379  
www.fdfirm.com

JODY COLE, Office Manager

*Established 1916*

NICHOLAS J. NAUMES  
MOLLY R. SILVER  
TROY W. HICKMAN

WILLIAM V. DEATHERAGE  
(1927-2018)  
OTTO J. FROHNMAYER  
(1903-2000)

May 23, 2019

City of Medford Planning Department  
Attention: Angela Durant  
Principal Planner – Housing and Community Development  
200 S. Ivy Street  
Medford, OR 97501

**Re: *Compass House Inc. / Community Development Block Grants Commission***

Dear Ms. Durant, the Commission and City Council:

As a community member I write this letter of support for Compass House to receive CDBG funding from the City. In the interest of transparency I am also a Board Member from Compass House, Inc. which gives me the unique opportunity to witness the inspiring and necessary work that Compass House does for its members and this community.

Compass House purchased a new space given program growth and the progressive reach of its services in the last few years. This program is unique within the State of Oregon as the only Clubhouse International accredited clubhouse in Oregon. Compass House's success in Southern Oregon has been a beacon of light and model for others across this State and requires a larger space more tailored to some of the reasons that members love Compass House. For example, members working alongside staff have put on Restaurant nights producing a fully catered three-course gourmet meal. A commercial kitchen will assist this one example of a meaningful opportunity provided for members which has the added benefit of honing skills that can be transitioned to employment for those who seek it.

**7) Letter of support for Compass House:**



**Joann Z. Cleckner**  
Certified Public Accountant JD

3861 Windgate Street  
Medford, Oregon 97504

Tel: (541) 500-8382

jzccpa@sonic.net

April 29, 2019

Medford City Council  
City of Medford Planning Department  
Lausmann Annex  
200 South Ivy Street  
Medford, OR 97501

Re: Community Development Block Grant for Compass House

Dear Members of the Medford City Council:

This letter is coming to you on behalf of Compass House and the Community Development Block Grant you are considering granting to Compass House.

Although I am an agent of Compass House as current President of the Compass House Board of Trustees, I am also a member of the Medford community and I write to you as a member of the community.

Compass House is assisting adults with mental illness here in our community reintegrate back into the community by assisting with job skills and assisting with job placements, also by assisting with life skills as well as transitional housing.

In order to better serve our Members and the community at large, Compass House has purchased the property located at 37 North Ivy Street here in Medford. This Block Grant will assist in the construction and repurposing of the Ivy Street facility. It will allow Compass House to serve more Members in this important work.

As a community member, I urge you to approve the Community Block Grant for this very worthy organization and its mission.

Sincerely yours,

Joann Z. Cleckner

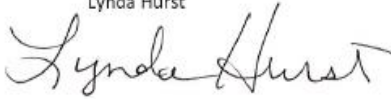
## 8) Letter of support for Compass House:

What Compass House Is.....

A year and a half ago, I left Oregon with the hopes of helping my children overcome addiction and their own mental health difficulties. I left a wonderful apartment, fully furnished, and went to live in NJ. After being there for 3 months, I knew I was not in a healthy situation. It took another year before I was able to make it back home to Oregon. I had no access to a clubhouse where I lived in NJ. On December 7<sup>th</sup> 2018, I boarded a Greyhound bound for Oregon. I had no place to live, no access to mental health care, no support system whatsoever. I landed in Medford, Oregon on December 10<sup>th</sup>, 2018. When I went into Compass House the next day, I was greeted with a huge "welcome home" sign and a huge hug from several members. I filled out a housing application and 2 days later I was moved into my new home. The Compass House housing program saved me from living on the streets. The Compass House is a wonderful place that not only has helped me with my physical health needs, knowing I was returning to my Compass House family who loves me and cares for me, made all the difference. I still worry about my children, but I now have the safety of my own home and the support of my Compass House family to help me overcome the rest of life's challenges. Thank you for your consideration in helping us with the funding of our new kitchen, in our new clubhouse!!

Sincerely,

Lynda Hurst

A handwritten signature in cursive script that reads "Lynda Hurst".

9) Letter of support for Compass House:

June 3, 2019

City of Medford Planning Dept.

Attn: Angela Durant

200 S Ivy St.

Medford, Or. 97501

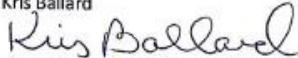
City of Medford Planning;

I am writing this letter to thank you for the opportunity to be considered for Community Development Block Grant. I am currently the Treasurer for Compass House Board. Every time I visit Compass House I am reminded of the many things they do for their members. I have personally sat with several members and listened to their stories on how if it wasn't for Compass House they would not know where they would be in life. With this grant they could finish the renovation and provide additional job training and support for new members.

I have worked in Downtown Medford since 2008 and have seen many individuals who could use their services. Compass house provides support for individuals to relearn life skills, job skills and to get them back into the general population and feel good about themselves. With this grant I see Compass House completing this project and continuing their great service. The skills the members learn at Compass House can be used in any number of jobs in the valley. The Commercial Kitchen that will be built will give individuals the skills to work in most restaurants in the surrounding areas.

This is a vital service for the Medford area and I fully support Compass House in their journey to provide the training for individual to better their life.

Kris Ballard



Treasurer

Compass House Board of Directors

## Appendix C - Application for Federal Assistance

OMB Number: 4040-0004  
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424		
<div> <div> * 1. Type of Submission:  <input type="checkbox"/> Preapplication  <input checked="" type="checkbox"/> Application  <input type="checkbox"/> Changed/Corrected Application </div> <div> * 2. Type of Application:  <input checked="" type="checkbox"/> New  <input type="checkbox"/> Continuation  <input type="checkbox"/> Revision </div> <div> * If Revision, select appropriate letter(s):  <input type="text"/>  * Other (Specify):  <input type="text"/> </div> </div>		
* 3. Date Received:		4. Applicant Identifier:
<input type="text"/>		<input type="text"/>
5a. Federal Entity Identifier:		5b. Federal Award Identifier:
<input type="text"/>		B-19-MC-41-0005
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
<input type="text"/>		<input type="text"/>
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Medford		
* b. Employer/Taxpayer Identification Number (EIN/TIN):		* c. Organizational DUNS:
93-6002207		0307885170000
d. Address:		
* Street1:	200 S. Ivy Street	
Street2:	<input type="text"/>	
* City:	Medford	
County/Parish:	<input type="text"/>	
* State:	OR: Oregon	
Province:	<input type="text"/>	
* Country:	USA: UNITED STATES	
* Zip / Postal Code:	97501	
e. Organizational Unit:		
Department Name:		Division Name:
Planning Department		Housing/Community Development
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	Mrs.	* First Name: Angela
Middle Name:	Rena	
* Last Name:	Durant	
Suffix:	<input type="text"/>	
Title:	Principal Planner	
Organizational Affiliation:		
<input type="text"/>		
* Telephone Number:	541-774-2390	Fax Number: 541-618-1708
* Email:	angela.durant@cityofmedford.org	

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="C: City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-218"/> <b>CFDA Title:</b> <input type="text" value="Community Development Block Grant Program"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="N/A"/> <b>* Title:</b> <input type="text" value="N/A"/>	
<b>13. Competition Identification Number:</b> <input type="text" value="N/A"/> <b>Title:</b> <input type="text" value="N/A"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <div> <input type="text" value="City of Medford"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="The 2019/20 Action Plan for year five of the City of Medford 2015-19 Consolidated Plan for Housing and Community Development."/>	
Attach supporting documents as specified in agency instructions. <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant <input style="width: 100px;" type="text" value="OR-002"/>	* b. Program/Project <input style="width: 100px;" type="text" value="OR-002"/>
Attach an additional list of Program/Project Congressional Districts if needed. <div style="display: flex; align-items: center; gap: 10px;"> <input style="width: 200px;" type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<b>17. Proposed Project:</b>	
* a. Start Date: <input style="width: 100px;" type="text" value="07/01/2019"/>	* b. End Date: <input style="width: 100px;" type="text" value="06/30/2020"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	\$715,527
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	\$100,000
* g. TOTAL	\$815,527
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b> <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 100px;" type="text"/> . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <div style="display: flex; align-items: center; gap: 10px;"> <input style="width: 200px;" type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b> <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: <input style="width: 100px;" type="text" value="Mr."/> <input style="width: 20px;" type="button" value="v"/>	* First Name: <input style="width: 200px;" type="text" value="Gary"/>
Middle Name: <input style="width: 200px;" type="text" value="H."/>	
* Last Name: <input style="width: 250px;" type="text" value="Wheeler"/>	
Suffix: <input style="width: 100px;" type="text"/> <input style="width: 20px;" type="button" value="v"/>	
* Title: <input style="width: 250px;" type="text" value="Mayor"/>	
* Telephone Number: <input style="width: 150px;" type="text" value="541-774-2000"/>	Fax Number: <input style="width: 150px;" type="text" value="541-618-1700"/>
* Email: <input style="width: 300px;" type="text" value="Gary.Wheeler@cityofmedford.org"/>	
* Signature of Authorized Representative:	* Date Signed: <input style="width: 100px;" type="text" value="5/30/19"/>

## Appendix D - Certifications

*June 6, 2019*

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

## Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing certification. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification or otherwise violates the requirement of the Drug-Free Workplace Act, HUD, in addition to other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
2. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
3. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority of State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
4. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
5. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Places of Performance:      City of Medford Planning Department  
   200 S. Ivy Street  
   Medford, Oregon 97501

Check X if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

6. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantee's attention is called, in particular, to the following definitions from these rules:

“Controlled substance” means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); “Conviction” means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violation of the Federal or State criminal drug statutes;

Criminal drug statute” means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use or possession of any controlled substance;

“Employee” means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All “direct charge” employees; (ii) all “indirect charge” employees unless their impact of involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee’s payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee’s payroll; or employees of the subrecipient or subcontractors in covered workplaces).

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

### **Specific CDBG Certifications**

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s), (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights

demonstrations within its jurisdiction.

**Compliance with Anti-discrimination Laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

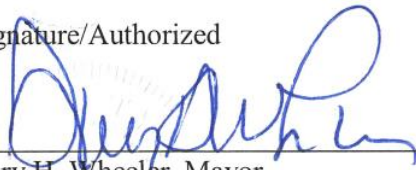
## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature/Authorized



Gary H. Wheeler, Mayor  
City of Medford

5-29-2019

Official Date

## Appendix E – Assurances

### ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 		TITLE City of Medford Mayor	
APPLICANT ORGANIZATION City of Medford		DATE SUBMITTED 5-29-2019	

SF-424D (Rev. 7-97) Back

## Appendix F - Affidavit of Publication

City of Medford  
200 S Ivy Street  
Medford, OR 97501

**RECEIVED**  
MAY 15 2019  
PLANNING DEPT.

### Affidavit of Publication

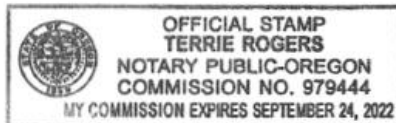
\*\*\*THIS IS NOT A BILL\*\*\*

State of Oregon  
County of Jackson

CASE NO.

I, Jennie DeBunce, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 successive and consecutive insertion(s) in the following issues 5/7/2019 (HERE SET FORTH DATES OF ISSUE)

Subscribed and sworn to before me this 9<sup>th</sup> day of May, 2019.



Terrie Rogers  
NOTARY PUBLIC FOR OREGON

My commission expires 24<sup>th</sup> day of Sept., 2022

Rosebud Media - Mail Tribune - Ashland Tidings  
111 N Fir St  
Medford, OR 97501

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT	PO
Mail Tribune	5/7/2019	NOTICE OF PUBLIC HEARING	1	275.28	GAD1001791- 2019

## **NOTICE OF OPENING OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a 30-day public comment period for the **City of Medford's 2019/20 Action Plan for Housing and Community Development** will commence on Tuesday, May 7, 2019, and close on Thursday, June 6, 2019, to solicit citizen input regarding the Action Plan. The City Council, City of Medford, will hold a public hearing on Thursday, June 6, 2019, at 6:00 p.m. in the Council Chambers of Medford City Hall, 411 W. 8th Street, for the purpose of soliciting citizen input on the Action Plan.

The City of Medford is an entitlement jurisdiction for Community Development Block Grant (CDBG) funds. The Action Plan is an update of the **2015–2019 Consolidated Plan**, which outlines and establishes priorities for the upcoming program year. The Consolidated Plan is a comprehensive planning document for CDBG that identifies the City's overall needs for housing and community development and outlines a five-year strategy to address those needs adopted by Medford City Council. The purpose of the Consolidated Plan is to provide the framework for annual decisions on the use of CDBG funds provided by the U.S. Department of Housing and Urban Development (HUD). The City's 2019/20 annual allocation from HUD is \$715,527. Additional expected resources include \$100,000 in program income that may become available for re-allocation throughout the program year. There are no additional available resources from prior program years.

### **HOUSING & COMMUNITY DEVELOPMENT PROJECTS**

1. **Housing Authority of Jackson County – Homeowner Repair Program: \$200,000 and estimated program income of \$95,000**  
Funding will provide zero interest, deferred loans to low- and moderate-income Medford homeowners for the correction of recognized hazards to health and safety.
2. **Rebuilding Together Rogue Valley – Accessible Ramps for Elders: \$50,000**  
Funding will improve accessibility and safety for elderly Medford residents of owner-occupied and rental housing units through the implementation of modular ramps.
3. **Compass House – Clubhouse Renovation: \$170,674**  
Funding will support the renovation of 37-47 N. Ivy Street, Medford, Oregon, to provide more opportunities for adults living with mental illness.
4. **OnTrack – Roofs for Recovery/New Transitional Housing Roof Rehabilitations: \$17,900**  
Funding will provide zero interest, deferred loans to replace the roofs of two new transitional housing facilities located at 1316 West Main Street and 1107 Stevens Street in Medford, Oregon.
5. **Addictions Recovery Center – Property Renovation: \$26,519**  
Funding will provide a zero interest, deferred loan to rehabilitate 923 West Main Street, Medford, Oregon, for use as a transitional housing facility in accordance with Oregon Health Authority.

### **PUBLIC SERVICES – \$107,329 plus program income of \$5,000**

The following nonprofit agencies will be receiving grants for public service program expenses during the 2019/20 program year:

St. Vincent de Paul	\$30,000; and estimated program income of \$5,000
Youth 71Five Ministries	\$20,000
Hearts with a Mission	\$25,000
Maslow Project	\$25,000
Rogue Retreat	\$7,329

### **PROGRAM ADMINISTRATION – \$143,105**

Copies of the City's Consolidated Plan and draft 2019/20 Action Plan are available for public review in the Medford Planning Department at 200 S. Ivy Street, Medford, OR 97501 and on the City's website at [www.ci.medford.or.us](http://www.ci.medford.or.us). To obtain a copy, submit comments or for additional information on the hearing, please contact Angela Durant, Housing and Community Development Principal Planner at [angela.durant@cityofmedford.org](mailto:angela.durant@cityofmedford.org) or 541-774-2390. Citizens needing translation services or other special accommodations may contact Angela Durant 10 days prior to the hearing to request these services. A summary of public comments will be incorporated into the final document prior to submission to HUD.

March 7, 2019.

## Appendix G – Resolution

### RESOLUTION NO. 2019-41

A RESOLUTION adopting the Action Plan for use of the City's Community Development Block Grant (CDBG) funds for fiscal year 2019/20.

WHEREAS, the City Council must adopt the 2019/20 Action Plan before it is sent to the U.S. Department of Housing and Urban Development (HUD) for approval; and

WHEREAS, a public hearing is required to receive citizen input which public hearing has been duly held in accordance with HUD requirements; and

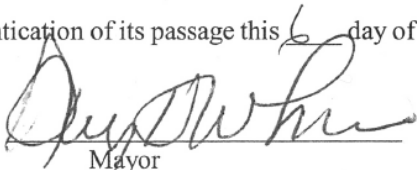
WHEREAS, a Resolution is a required step to officially adopt the proposed expenditures as the City's Action Plan with respect to its 2019/20 HUD CDBG Grant #B-19-MC-0005; and

WHEREAS, each of the actions is consistent with the goals and strategies of the City's 2019-19 Consolidated Plan for Housing and Community Development which was adopted by the Council on May 7, 2015; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON that the Action Plan for use of the City's CDBG funds in fiscal year 2019/20, on file in the City Recorder's Office, is hereby adopted.

PASSED by the Council and signed by me in authentication of its passage this 6 day of June, 2019.

ATTEST:   
City Recorder

  
Mayor

## Appendix H – CARES Act Amendment Attachments (Certifications, SF-424 & Assurances)

### CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

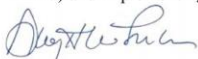
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

June 18, 2020

Date

Mayor

Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.



\_\_\_\_\_  
Signature of Authorized Official

June 18, 2020  
Date

\_\_\_\_\_  
Mayor

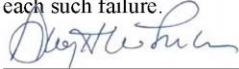
\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



\_\_\_\_\_  
Signature of Authorized Official

June 18, 2020

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Title

Application for Federal Assistance SF-424		
<div> <div> * 1. Type of Submission:  <input type="checkbox"/> Preapplication  <input checked="" type="checkbox"/> Application  <input type="checkbox"/> Changed/Corrected Application </div> <div> * 2. Type of Application:  <input type="checkbox"/> New  <input type="checkbox"/> Continuation  <input checked="" type="checkbox"/> Revision </div> <div> * If Revision, select appropriate letter(s):  <input type="text" value="E: Other (specify)"/>  * Other (Specify):  <input type="text" value="CDBG-CV Funds"/> </div> </div>		
* 3. Date Received: <input type="text" value="06/19/2020"/>		4. Applicant Identifier: <input type="text"/>
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text" value="B-20-MC-41-0005"/>
State Use Only:		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Medford"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="93-6002207"/>		* c. Organizational DUNS: <input type="text" value="0307885170000"/>
d. Address:		
* Street1: <input type="text" value="200 S Ivy Street"/> Street2: <input type="text"/> * City: <input type="text" value="Medford"/> County/Parish: <input type="text" value="Jackson"/> * State: <input type="text" value="OR: Oregon"/> Province: <input type="text"/> * Country: <input type="text" value="USA: UNITED STATES"/> * Zip / Postal Code: <input type="text" value="97501-8601"/>		
e. Organizational Unit:		
Department Name: <input type="text" value="Planning Department"/>		Division Name: <input type="text" value="Housing/Community Development"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mrs."/> * First Name: <input type="text" value="Angela"/> Middle Name: <input type="text" value="Rena"/> * Last Name: <input type="text" value="Durant"/> Suffix: <input type="text"/> Title: <input type="text" value="Principal Planner/CDBG Program Manager"/> Organizational Affiliation: <input type="text"/> * Telephone Number: <input type="text" value="541-774-2390"/> Fax Number: <input type="text" value="541-618-1708"/> * Email: <input type="text" value="angela.durant@cityofmedford.org"/>		

Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <p>C: City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>	
<p><b>* 10. Name of Federal Agency:</b></p> <p>U.S. Department of Housing and Urban Development</p>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <p>14-218</p> <p>CFDA Title:</p> <p>Community Development Block Grant Program (CARES Act Funds)</p>	
<p><b>* 12. Funding Opportunity Number:</b></p> <p>N/A</p> <p>* Title:</p> <p>Entitlement Jurisdiction</p>	
<p><b>13. Competition Identification Number:</b></p> <p>N/A</p> <p>Title:</p> <p>N/A</p>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <p> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </p>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <p>City of Medford CARES Act Amendment to the Program Year 2019 Action Plan.</p>	
<p>Attach supporting documents as specified in agency instructions.</p> <p> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </p>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant <input style="width: 50px;" type="text" value="OR-002"/>	* b. Program/Project <input style="width: 50px;" type="text" value="OR-002"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input style="width: 150px;" type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: <input style="width: 50px;" type="text" value="07/01/2020"/>	* b. End Date: <input style="width: 50px;" type="text" value="06/30/2021"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input style="width: 100px;" type="text" value="432,691.00"/>
* b. Applicant	<input style="width: 100px;" type="text" value="0.00"/>
* c. State	<input style="width: 100px;" type="text"/>
* d. Local	<input style="width: 100px;" type="text" value="0.00"/>
* e. Other	<input style="width: 100px;" type="text"/>
* f. Program Income	<input style="width: 100px;" type="text"/>
* g. TOTAL	<input style="width: 100px;" type="text" value="432,691.00"/>
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b> <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 50px;" type="text"/> . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input style="width: 150px;" type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b> <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: <input style="width: 50px;" type="text" value="Mr."/>	* First Name: <input style="width: 100px;" type="text" value="Gary"/>
Middle Name: <input style="width: 100px;" type="text" value="H."/>	
* Last Name: <input style="width: 150px;" type="text" value="Wheeler"/>	
Suffix: <input style="width: 50px;" type="text"/>	
* Title: <input style="width: 100px;" type="text" value="Mayor"/>	
* Telephone Number: <input style="width: 100px;" type="text" value="541-774-2000"/>	Fax Number: <input style="width: 100px;" type="text" value="541-618-1700"/>
* Email: <input style="width: 150px;" type="text" value="Gary.Wheeler@cityofmedford.org"/>	
* Signature of Authorized Representative:	* Date Signed: <input style="width: 50px;" type="text" value="06/18/2020"/>

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

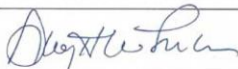
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Medford	DATE SUBMITTED 06/18/2020

SF-424D (Rev. 7-97) Back

City of Medford  
411 W 8th St. #380  
Medford, OR 97501

**RECEIVED**

JUN 30 2020

PLANNING DEPT.

Affidavit of Publication

\*\*\*THIS IS NOT A BILL\*\*\*

State of Oregon  
County of Jackson

CASE NO.

I, Charles Duncan, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 successive and consecutive insertion(s) in the following issues 6.9.20 (HERE SET FORTH DATES OF ISSUE)

Chas Duncan

Subscribed and sworn to before me this 23<sup>rd</sup> day of June, 2020.



Terrie Rogers  
NOTARY PUBLIC FOR OREGON

My commission expires 24<sup>th</sup> day of Sept., 2022.

Rosebud Media - Mail Tribune - Ashland Tidings  
111 N Fir St  
Medford, OR 97501

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT	PO
Mail Tribune	6.9.20	Opening Public Comment Period	1	251.10	

#### NOTICE OF OPENING OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN of a 5-day public comment period for the proposed City of Medford CARES Act Amendment to the Program Year (PY) 2019 Action Plan for Community Development Block Grant (CDBG) funds to be used to prevent, prepare for, and respond to the Coronavirus. A public comment period will open on Tuesday, June 9, 2020 and close on Tuesday, June 16, 2020, to solicit citizen input regarding the amended Action Plan. The City Council, City of Medford, will hold an in-person public hearing on Thursday, June 18, 2020, at 6:00 p.m. in the Council Chambers of Medford City Hall, 411 W. 8th Street, for the purpose of soliciting additional citizen input on the amended Action Plan.

The proposed amended Action Plan allocates \$432,691 in CARES Act funding, referred to as CDBG-CV funds, issued by the U.S. Department of Housing and Urban Development (HUD). Medford City Council will distribute CDBG-CV funds to eligible activities that can help keep low- to moderate-income and special needs families housed during these unprecedented times. The proposed activities are described below and referenced in the draft amended Action Plan under Section AP-35 Projects. Additional revisions to the amended Action Plan are reflected in sections AP-12 Participation, AP-15 Expected Resources, Appendix A - Citizen Participation Plan, and Appendix B - Public Comments. Additional amendments to the Action Plan include an increase to the program income received during the 2019 program year from an anticipated \$100,000 to \$183,537.51, described in AP-15 Expected Resources.

#### ACTIVITIES PROPOSED FOR CDBG-CV FUNDING

##### 1. Center for NonProfit Legal Services – Legal Services: \$94,000

Provide legal services and representation to help prevent eviction and to aid in other areas impacted by COVID-19 including accessing government benefits, bankruptcy, domestic violence protection, family disputes, and immigration.

##### 2. St. Vincent de Paul – Emergency Rent Payments: \$248,691

Provide up to three consecutive months of emergency rent payments to households earning between 51% - 80% of the Area Median Income (AMI). All payments will be based on need with provisions in place to prevent duplication of funding from other rental assistance programs. Payments will be made directly to housing providers or property management companies. Income verification will be required.

##### 3. Community Works – Emergency Rent Payments: 40,000

Provide up to three consecutive months of emergency rent payments to persons fleeing from domestic violence. All payments will be based on need with provisions in place to prevent duplication of funding from other rental assistance programs. Payments will be made directly to housing providers or property management companies.

##### 4. City of Medford – Child Care Scholarships: \$50,000

Provide child care scholarships through eligible providers using a simplified application process. The City's Community Development Grants Commission (CDGC) will collaborate with Southern Oregon Early Learning Services (SOELS) to select providers that are licensed, offer an acceptable SPARK rating (a state quality and consistency rating), and have the capacity to administer federal funds. Providers will offer scholarship funds to families earning up to 80% AMI. Provisions will be in place to prevent duplication of funding from other child care scholarship programs and income verification will be required.

The proposed City of Medford CARES Act Amendment to the PY 2019 Action Plan is available for review on the City's website at [www.ci.medford.or.us](http://www.ci.medford.or.us). Please go to the Housing and Community Development Division's webpage, under City Departments, and select CDBG Plans and Policies under Funding Opportunities and Incentives/Community Development Block Grant Program; or go directly to <https://www.ci.medford.or.us/Page.asp?NavID=4299>. To obtain a copy, submit comments, or for additional information on the hearing, please contact Angela Durant, Principal Planner at [angela.durant@cityofmedford.org](mailto:angela.durant@cityofmedford.org) or 541-774-2390. Citizens needing translation services or other special accommodations may contact Angela Durant three (3) days prior to the hearing to request these services. A summary of public comments will be incorporated into the final document prior to submission to HUD.

June 9, 2020

RESOLUTION NO. 2020-83

A RESOLUTION authorizing the City of Medford CARES Act Amendment to the Program Year 2019 Action Plan to use Community Development Block Grant (CDBG-CV) funds to prevent, prepare for, and respond to the Coronavirus pandemic.

WHEREAS, the City has received guidance from the U.S. Department of Housing and Urban Development (HUD) on planning and submission requirements for proper distribution of Community Development Block Grant (CDBG) funds to prevent, prepare for, and respond to the Coronavirus pandemic, which are referred to as the CDBG-CV Funds; and

WHEREAS, the Flexible CARES Act provisions allow for an expedited, 5-day public comment period and an exemption to the 15% cap on allocations to public service programs. The City is using the expedited public comment period and the exemption through a HUD waiver approved on April 20, 2020; and

WHEREAS, Council held G3 meetings on April 15-17, 2020 to discuss funding priorities and an expedited allocation process for the administration of CDBG-CV funds. Council also held a study session on May 14, 2020 to provide staff with direction on funding priorities including legal services, emergency rent payments, and child care scholarships. The Council-designated priorities are categorized as critical housing stabilization activities, with a primary focus on eviction prevention pending the expiration of Governor Brown's Eviction Moratorium on July 6, 2020; and

WHEREAS, THE City Council held a duly noticed public hearing on June 18, 2020 to receive comments on the proposed uses of the CDBB-CV Funds; and

WHEREAS, Council-directed administration of CDBG-CV funds is in compliance with current HUD provisions and allows for streamlined distribution of funds to support legal services and emergency rent payments; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON

The City of Medford's CARES Act Amendment to the Program Year 2019 Action Plan to use Community Development Block Grants (CDBG-CV) funds to prevent, prepare for, and respond to the Coronavirus, is hereby adopted. The Plan is on file in the City Recorder's office.

PASSED by the Council and signed by me in authentication of its passage this 18 day of June, 2020.

ATTEST:

  
City Recorder

  
Mayor

Resolution No. 2020-83

## Appendix I – CARES Act Second Amendment Attachments

### CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

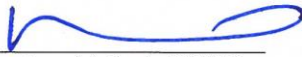
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature of Authorized Official

6/30/21  
\_\_\_\_\_  
Date

Mayor  
\_\_\_\_\_  
Title

### **Specific Community Development Block Grant Certifications**

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019-2022 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

6/30/21  
\_\_\_\_\_  
Date


Mayor  
\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

  
\_\_\_\_\_  
Signature of Authorized Official

6/30/21  
\_\_\_\_\_  
Date


Mayor  
\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

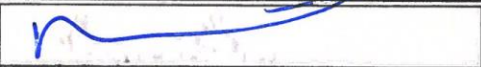
  
\_\_\_\_\_  
Signature of Authorized Official

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Title

Application for Federal Assistance SF-424		
<div> <div> * 1. Type of Submission:  <input type="checkbox"/> Preapplication  <input checked="" type="checkbox"/> Application  <input type="checkbox"/> Changed/Corrected Application </div> <div> * 2. Type of Application:  <input type="checkbox"/> New  <input type="checkbox"/> Continuation  <input checked="" type="checkbox"/> Revision </div> <div> * If Revision, select appropriate letter(s):  <input type="text" value="E: Other (specify)"/>  * Other (Specify):  <input type="text" value="CDBG-CV Funds"/> </div> </div>		
* 3. Date Received: <input type="text" value="06/19/2020"/>		4. Applicant Identifier: <input type="text"/>
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text" value="B-20-MC-41-0005"/>
State Use Only:		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Medford"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="93-6002207"/>		* c. Organizational DUNS: <input type="text" value="0307885170000"/>
d. Address:		
* Street1: <input type="text" value="200 S Ivy Street"/> Street2: <input type="text"/> * City: <input type="text" value="Medford"/> County/Parish: <input type="text" value="Jackson"/> * State: <input type="text" value="OR: Oregon"/> Province: <input type="text"/> * Country: <input type="text" value="USA: UNITED STATES"/> * Zip / Postal Code: <input type="text" value="97501-8601"/>		
e. Organizational Unit:		
Department Name: <input type="text" value="Planning Department"/>		Division Name: <input type="text" value="Housing/Community Development"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mrs."/> * First Name: <input type="text" value="Angela"/> Middle Name: <input type="text" value="Renee"/> * Last Name: <input type="text" value="Durant"/> Suffix: <input type="text"/> Title: <input type="text" value="Principal Planner/CDBG Program Manager"/> Organizational Affiliation: <input type="text"/> * Telephone Number: <input type="text" value="541-774-2390"/> Fax Number: <input type="text" value="541-618-1708"/> * Email: <input type="text" value="angela.durant@cityofmedford.org"/>		

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="C: City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-218"/>	
<b>CFDA Title:</b> <input type="text" value="Community Development Block Grant Program (CARES Act Funds)"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="N/A"/>	
<b>* Title:</b> <input type="text" value="Entitlement Jurisdiction"/>	
<b>13. Competition Identification Number:</b> <input type="text" value="N/A"/>	
<b>Title:</b> <input type="text" value="N/A"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <div> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="City of Medford CARES Act Second-Amendment to the Program Year 2019 Action Plan."/>	
Attach supporting documents as specified in agency instructions. <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424			
16. Congressional Districts Of:			
* a. Applicant <input type="text" value="OR-002"/>	* b. Program/Project <input type="text" value="OR-002"/>		
Attach an additional list of Program/Project Congressional Districts if needed.			
<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
17. Proposed Project:			
* a. Start Date: <input type="text" value="07/01/2020"/>	* b. End Date: <input type="text" value="06/30/2022"/>		
18. Estimated Funding (\$):			
* a. Federal	\$958,225	First and Second CARES Act Allocations \$432,691 and \$525,534	
* b. Applicant	0.00		
* c. State	0.00		
* d. Local	0.00		
* e. Other	0.00		
* f. Program Income	\$958,225		
* g. TOTAL	\$958,225		
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?			
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>			
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.			
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.			
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If "Yes", provide explanation and attach <input type="text"/>			
<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>			
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)			
<input checked="" type="checkbox"/> ** I AGREE			
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.			
Authorized Representative:			
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Randy"/>		
Middle Name: <input type="text" value="L."/>			
* Last Name: <input type="text" value="Sparacino"/>			
Suffix: <input type="text"/>			
* Title: <input type="text" value="Mayor"/>			
* Telephone Number: <input type="text" value="541-774-2000"/>		Fax Number: <input type="text" value="541-618-1700"/>	
* Email: <input type="text" value="Randy.Sparacino@cityofmedford.org"/>			
* Signature of Authorized Representative: 			* Date Signed: <input type="text" value="6/30/21"/>

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.


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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Medford	06/30/2021

SF-424D (Rev. 7-97) Back

RECEIVED

JUN 17 2021

PLANNING DEPT.

CITY OF MEDFORD FINANCE DEPARTMENT  
411 W 8TH STREET  
MEDFORD, OR 97501

Affidavit of Publication

\*\*\*THIS IS NOT A BILL\*\*\*

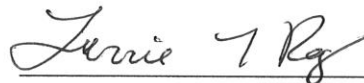
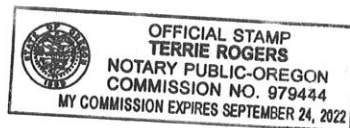
State of Oregon  
County of Jackson

CASE NO.

I, Sarah Lucier, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 successive and consecutive insertion(s) in the following issues 5/26/2021 (HERE SET FORTH DATES OF ISSUE)



Subscribed and sworn to before me this 16<sup>th</sup> day of June, 2021.



NOTARY PUBLIC FOR OREGON

My commission expires 24<sup>th</sup> day of Sept, 2022

Rosebud Media - Mail Tribune - Ashland Tidings  
111 N Fir St  
Medford, OR 97501

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT	PO
MAIL TRIBUNE	5/26/2021	NOTICE OF OPENING OF PUBLIC	1	238.95	GAD3000- 731 #2205

#### NOTICE OF OPENING OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN of a 5-day public comment period for the **City of Medford CARES Act Second Amendment to the 2019/20 Action Plan** for Community Development Block Grant (CDBG) funds to be used to prevent, prepare for, and respond to the Coronavirus. The public comment period will commence on Wednesday, May 26, 2021, and close on Wednesday, June 2, 2021 to solicit citizen input regarding the amended action plan. The City Council, City of Medford, will hold a public hearing on Thursday, June 3, 2021 at 6:00 p.m. in the Council Chambers of Medford City Hall, 411 W. 8th Street, for the purpose of soliciting additional citizen input on the amended Action Plan.

The proposed Amendment would allocate \$525,534 in CARES Act funding, referred to as CDBG-CV3 funds, issued by the U.S. Department of Housing and Urban Development (HUD). The proposed activities were approved for recommendation to City Council by the Community Services and Development Commission and the Housing Advisory Commission on April 28, 2021. Proposed allocations represent eligible activities that address non-congregate shelter and transitional housing needs, and disproportionate impact on Latinx and BIPOC communities. The proposed allocations described below are further detailed in the draft Second Amendment to the 2019/20 Action Plan under Section AP-35 Projects; and if approved by City Council would be submitted to HUD for final consideration and approval. Additional revisions to the Action Plan are reflected in sections AP-12 Participation, AP-15 Expected Resources, AP-20 Annual Goals and Objectives, AP-65 Homeless and Other Special Needs Activities, AP-75 Barriers to Affordable Housing, AP-85 Other Actions, Appendix A Citizen Participation Plan, Appendix B Public Comments, and Appendix I Attachments. City Council will make a final determination on these proposed allocations at the public hearing on June 3, 2021.

#### **PUBLIC SERVICES - \$420,500**

• **Rogue Retreat, \$420,500:** Project Turnkey Longer-Term Shelter/Transitional Housing and Recuperative Care Operations at the Redwood Inn located at 722 N. Riverside, Medford, as follows:

Grant funds in the amount of \$280,611 would be allocated to support five positions including a facility night manager, bilingual resource/outreach specialist, case manager, peer support specialist, and maintenance/laundry staff. Fifty-thousand (\$50,000) would be allocated to consulting services to help develop a community-based collaborative model that is equitable and sustainable, long-term. Additional grant funds totaling \$89,889 would be allocated to on-site recuperative care operations in partnership with Providence Health & Services and other healthcare agencies. These allocations are recommended for funding during the period of July 1, 2021 through June 30, 2022.

#### **PROGRAM ADMINISTRATION – \$105,034**

• The allowable 20% is recommended for allocation to program administration, planning, and capacity building activities including \$50,000 in support of consulting services to complete a Medford Diversity, Equity, and Inclusion Plan; and \$55,034 to support administrative expenses and grant management software in response to COVID-19.

The City of Medford CARES Act Second Amendment to the 2019/20 Action Plan is available on the City's website at [www.ci.medford.or.us](http://www.ci.medford.or.us), or upon special request. To obtain a copy, submit comments, or for additional information on the hearing, please contact Angela Durant, Housing and Community Development Principal Planner, at [angela.durant@cityofmedford.org](mailto:angela.durant@cityofmedford.org) or 541-774-2390. Citizens needing translation services or other special accommodations may contact Angela Durant three days prior to the hearing to request these services. A summary of public comments will be incorporated into the final document prior to submission to HUD.

May 26, 2021

RESOLUTION NO. 2021-51

A RESOLUTION authorizing the City of Medford CARES Act Second Amendment to the 2019/20 Action Plan to allocate Community Development Block Grant (CDBG-CV3) funds from the U.S. Department of Housing and Urban Development to prevent, prepare for, and respond to the Coronavirus pandemic.

WHEREAS, the City has received guidance from the U.S. Department of Housing and Urban Development (HUD) on planning and administration requirements for proper distribution of Community Development Block Grant CARES Act (CDBG-CV3) funds;

WHEREAS, the flexible CARES Act provisions allow for an expedited, 5-day public comment period and an exemption to the 15% cap on allocations to public service programs. The City is using the expedited public comment period and the exemption through a HUD waiver approved on April 20, 2020;

WHEREAS, HUD has provided guidance to the City that this Substantial Amendment is associated with the City's 2015-2019 Consolidated Plan for Housing and Community Development;

WHEREAS; City Council approved Council Bill 2015-46 on May 7, 2015, adopting the 2015-2019 Consolidated Plan;

WHEREAS, proposed recommendations are eligible under HUD regulations and support the Consolidated Plan by serving vulnerable unhoused Alameda Fire victims, discharged patients from Providence Medical Center, and recovering COVID-19 patients referred by Jackson County Public Health;

WHEREAS, City Council approved Council Bill 2020-83 on June 18, 2020, adopting the first City of Medford CARES Act Amendment to the 2019/20 Action Plan;

WHEREAS, the draft of the proposed CARES Act Second Amendment to the 2019/20 Action Plan was reviewed and approved by the Community Services and Development Commission (CSDC) and the Housing Advisory Commission (HAC) on April 28, 2021;

WHEREAS, an expedited 5-day public comment period under flexible CARES Act provisions commenced on May 26, 2021 and concluded on June 2, 2021; and

WHEREAS, a public hearing is required to receive citizen input, which public hearing was duly held on June 3, 2021 in accordance with HUD requirements; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON:

Section 1. The City Council hereby approves and adopts the City of Medford CARES Act Second Amendment to the 2019/20 Action Plan to use Community Development Block Grant (CDBG-CV3) funds to prevent, prepare for, and respond to the Coronavirus. The Substantial

Resolution No. 2021-51


Amendment is on file in the City's Recorder's office.

Section 2. This Resolution shall become effective immediately upon its passage by the Council and approval by the Mayor.

PASSED by the Council and signed by me in authentication of its passage this 3<sup>rd</sup> day of June, 2021.

ATTEST:

  
Acting City Recorder

  
Mayor

Resolution No. 2021-51

## Appendix J – CARES Act Third Amendment Attachments

### CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.



Signature of Authorized Official

8/4/2021

Date

Mayor

Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.



\_\_\_\_\_  
Signature of Authorized Official

8/4/2021

\_\_\_\_\_  
Date


\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature of Authorized Official

8/4/2021  
Date

Mayor  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



\_\_\_\_\_  
Signature of Authorized Official

8/4/2021

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Title

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input checked="" type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text" value="E: Other (specify)"/> <b>* Other (Specify):</b> <input type="text" value="CDBG-CV Funds"/>
<b>* 3. Date Received:</b> <input type="text" value="08/04/2021"/>	<b>4. Applicant Identifier:</b> <input type="text"/>	
<b>5a. Federal Entity Identifier:</b> <input type="text"/>	<b>5b. Federal Award Identifier:</b> <input type="text" value="B-20-MC-41-0005"/>	
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> <input type="text" value="City of Medford"/>		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="93-6002207"/>	<b>* c. UEI:</b> <input type="text" value="030788517000"/>	
<b>d. Address:</b>		
<b>* Street1:</b> <input type="text" value="200 S Ivy Street"/> <b>Street2:</b> <input type="text"/> <b>* City:</b> <input type="text" value="Medford"/> <b>County/Parish:</b> <input type="text" value="Jackson"/> <b>* State:</b> <input type="text" value="OR: Oregon"/> <b>Province:</b> <input type="text"/> <b>* Country:</b> <input type="text" value="USA: UNITED STATES"/> <b>* Zip / Postal Code:</b> <input type="text" value="97501-8601"/>		
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> <input type="text" value="Planning Department"/>	<b>Division Name:</b> <input type="text" value="Housing/Community Development"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> <input type="text" value="Mrs."/>	<b>* First Name:</b> <input type="text" value="Angela"/>	
<b>Middle Name:</b> <input type="text" value="Rena"/>		
<b>* Last Name:</b> <input type="text" value="Durant"/>		
<b>Suffix:</b> <input type="text"/>		
<b>Title:</b> <input type="text" value="Principal Planner/CDBG Program Manager"/>		
<b>Organizational Affiliation:</b> <input type="text"/>		
<b>* Telephone Number:</b> <input type="text" value="541-774-2390"/>	<b>Fax Number:</b> <input type="text" value="541-618-1708"/>	
<b>* Email:</b> <input type="text" value="angela.durant@cityofmedford.org"/>		

Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <p>C: City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>	
<p><b>* 10. Name of Federal Agency:</b></p> <p>U.S. Department of Housing and Urban Development</p>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <p>14-218</p> <p><b>CFDA Title:</b></p> <p>Community Development Block Grant Program (CARES Act Funds)</p>	
<p><b>* 12. Funding Opportunity Number:</b></p> <p>N/A</p> <p><b>* Title:</b></p> <p>Entitlement Jurisdiction</p>	
<p><b>13. Competition Identification Number:</b></p> <p>N/A</p> <p><b>Title:</b></p> <p>N/A</p>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <p> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </p>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <p>City of Medford CARES Act Third Amendment to the Program Year 2019 Action Plan.</p>	
<p>Attach supporting documents as specified in agency instructions.</p> <p> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </p>	

Application for Federal Assistance SF-424															
<b>16. Congressional Districts Of:</b> <div style="display: flex; justify-content: space-between;"> <span>* a. Applicant <input style="width: 100px;" type="text" value="OR-002"/></span> <span>* b. Program/Project <input style="width: 100px;" type="text" value="OR-002"/></span> </div>															
Attach an additional list of Program/Project Congressional Districts if needed. <div style="display: flex; align-items: center;"> <input style="width: 200px;" type="text"/> <div style="margin-left: 10px;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>															
<b>17. Proposed Project:</b> <div style="display: flex; justify-content: space-between;"> <span>* a. Start Date: <input style="width: 100px;" type="text" value="07/01/2021"/></span> <span>* b. End Date: <input style="width: 100px;" type="text" value="06/30/2022"/></span> </div>															
<b>18. Estimated Funding (\$):</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">* a. Federal</td> <td style="border: 1px solid black; text-align: right;">715,527.00</td> </tr> <tr> <td>* b. Applicant</td> <td style="border: 1px solid black;"></td> </tr> <tr> <td>* c. State</td> <td style="border: 1px solid black;"></td> </tr> <tr> <td>* d. Local</td> <td style="border: 1px solid black;"></td> </tr> <tr> <td>* e. Other</td> <td style="border: 1px solid black; text-align: right;">958,225.00</td> </tr> <tr> <td>* f. Program Income</td> <td style="border: 1px solid black; text-align: right;">183,537.51</td> </tr> <tr> <td>* g. TOTAL</td> <td style="border: 1px solid black; text-align: right;">1,857,289.51</td> </tr> </table>		* a. Federal	715,527.00	* b. Applicant		* c. State		* d. Local		* e. Other	958,225.00	* f. Program Income	183,537.51	* g. TOTAL	1,857,289.51
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* d. Local															
* e. Other	958,225.00														
* f. Program Income	183,537.51														
* g. TOTAL	1,857,289.51														
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b> <div style="margin-top: 5px;"> <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 100px;" type="text"/>.         </div> <div style="margin-top: 5px;"> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.         </div> <div style="margin-top: 5px;"> <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.         </div>															
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b> <div style="margin-top: 5px;"> <input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No         </div> <div style="margin-top: 5px;">           If "Yes", provide explanation and attach  <input style="width: 200px;" type="text"/> <div style="float: right; margin-top: -20px;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>															
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b> <div style="margin-top: 5px;"> <input checked="" type="checkbox"/> ** I AGREE         </div> <div style="margin-top: 5px; font-size: small;">           ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.         </div>															
<b>Authorized Representative:</b>															
<div style="display: flex; justify-content: space-between;"> <div>           Prefix: <input style="width: 100px;" type="text" value="Mr."/>            Middle Name: <input style="width: 150px;" type="text" value="L."/>            * Last Name: <input style="width: 250px;" type="text" value="Sparacino"/>            Suffix: <input style="width: 100px;" type="text"/> </div> <div>           * First Name: <input style="width: 150px;" type="text" value="Randy"/> </div> </div>															
* Title: <input style="width: 200px;" type="text" value="Mayor"/>															
<div style="display: flex; justify-content: space-between;"> <div>* Telephone Number: <input style="width: 150px;" type="text" value="541-774-2000"/></div> <div>Fax Number: <input style="width: 150px;" type="text" value="541-618-1700"/></div> </div>															
* Email: <input style="width: 300px;" type="text" value="Randy.Sparacino@cityofmedford.org"/>															
<div style="display: flex; justify-content: space-between;"> <div>           * Signature of Authorized Representative: <div style="border: 1px solid black; width: 200px; height: 40px; display: flex; align-items: center; justify-content: center;"> </div> </div> <div>           * Date Signed: <input style="width: 100px;" type="text" value="8/4/2021"/> </div> </div>															

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Medford	08/04/2021

SF-424D (Rev. 7-97) Back

CITY OF MEDFORD  
411 W 8TH STREET #380 CITY HALL  
MEDFORD, OR 97501

Affidavit of Publication

\*\*\*THIS IS NOT A BILL\*\*\*

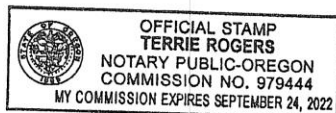
State of Oregon  
County of Jackson

CASE NO.

I, Sarah Lucier, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 successive and consecutive insertion(s) in the following issues 7/11/2021 (HERE SET FORTH DATES OF ISSUE)



Subscribed and sworn to before me this 29<sup>th</sup> day of July, 2021.



  
NOTARY PUBLIC FOR OREGON

My commission expires 24<sup>th</sup> day of Sept., 2022

Rosebud Media - Mail Tribune - Ashland Tidings  
111 N Fir St  
Medford, OR 97501

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT	PO
MAIL TRIBUNE	7/11/2021	NOTICE OF OPENING COMMENT	1	254.79	GAD1012731

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#### NOTICE OF OPENING OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN of a 5-day public comment period for the City of Medford CARES Act Third Amendment to the 2019/20 Action Plan for Community Development Block Grant (CDBG) funds to be used to prevent, prepare for, and respond to the Coronavirus. The public comment period will commence on Sunday, July 11, 2021, and close on Thursday, July 15, 2021 to solicit citizen input regarding the amended action plan. The City Council, City of Medford, will hold a public hearing on Thursday, July 15, 2021 at 6:00 p.m. in the Council Chambers of Medford City Hall, 411 W. 8th Street, for the purpose of soliciting additional citizen input on the amended Action Plan.

The proposed Amendment would reallocate \$97,759.66 in CARES Act funding, referred to as CDBG-CV, returned by St. Vincent de Paul, originally awarded to provide rental assistance to Medford residents impacted by the Coronavirus pandemic. These funds are issued by the U.S. Department of Housing and Urban Development (HUD). The proposed activities were approved for recommendation to City Council by the Community Services and Development Commission on June 16, 2021. Proposed reallocations represent eligible activities that would support the continued operation of the Medford Urban Campground to provide shelter, healthcare and outreach services in partnership with the Medford Livability Team, Rogue Retreat, La Clinica, ACCESS, and several other essential community partners. The proposed reallocations described below are further detailed in the draft Third Amendment to the 2019/20 Action Plan under Section AP-35 Projects; and if approved by City Council would be submitted to HUD for final consideration and approval. City Council will make a final determination on the proposed reallocations at the public hearing on July 15, 2021.

#### **PUBLIC SERVICES - \$97,759.66**

- **City of Medford, \$18,000 - Urban Campground Property Lease of 2727 Biddle, in Medford:** Provide funds to secure a 6-month lease of 2727 Biddle to continue the operation of the Urban Campground, while the City and Rogue Retreat explore options and funding for a permanent location. The campground primarily serves chronically unhoused individuals residing along the Greenway. This activity directly responds to COVID-19 by providing non-congregate shelter options to an increased number of individuals that were urged to "shelter in place" on the Greenway at the onset of the pandemic.

- **La Clinica, \$49,800 - Urban Campground Mobile Medical Clinic:** Provide partial funding for the mobile medical clinic to maintain operations at the Urban Campground. The mobile clinic offers services to unhoused, uninsured patients including, but not limited to, health assessments/screenings, connection to insurance benefits, testing (including COVID-19), administration of the COVID vaccine, and wound care.

- **ACCESS, \$29,959.66 - Non-law Outreach Specialist:** Provide funds to cover staffing expenses in support of a new outreach specialist that would accompany the Medford Livability Team and other community partners on the Greenway to help connect Medford's chronically unhoused community members to the Urban Campground and other shelter, housing, and services. This activity would help address the increased number of unhoused residents living on the Greenway after COVID-19 and also connect vulnerable residents to non-congregate shelter and housing to help prevent the spread of the virus.

The City of Medford CARES Act Third Amendment to the 2019/20 Action Plan is available on the City's website at [www.ci.medford.or.us](http://www.ci.medford.or.us), or upon special request. To obtain a copy, submit comments, or for additional information on the hearing, please contact Angela Durant, Housing and Community Development Principal Planner, at [angela.durant@cityofmedford.org](mailto:angela.durant@cityofmedford.org) or 541-774-2390. Citizens needing translation services or other special accommodations may contact Angela Durant one day prior to the hearing to request these services. A summary of public comments will be incorporated into the final document prior to submission to HUD.

July 11, 2021

RESOLUTION NO. 2021-77

A RESOLUTION approving and adopting the City of Medford CARES Act Third Amendment to the 2019/20 Action Plan to reallocate Community Development Block Grant (CDBG-CV) funds from the U.S. Department of Housing and Urban Development to prevent, prepare for, and respond to the Coronavirus pandemic.

WHEREAS, the City has received guidance from the U.S. Department of Housing and Urban Development (HUD) on planning and submission requirements for proper reallocation of Community Development Block Grant (CDBG-CV) funds;

WHEREAS, the Substantial Amendment is associated with the reallocation of funds returned by St. Vincent de Paul in the amount of \$97,759.66, originally allocated to provide rental assistance to residents of Medford impacted by COVID-19;

WHEREAS, in accordance with the City's CDBG Citizen Participation Plan and under HUD's flexible CARES Act provisions, the City was granted an expedited 5-day public comment period;

WHEREAS; City Council approved Council Bill 2015-46 on May 7, 2015, adopting the 2015-2019 Consolidated Plan for Housing and Community Development;

WHEREAS, HUD has provided guidance to the City that this Substantial Amendment is associated with the City's 2015-2019 Consolidated Plan;

WHEREAS, the proposed recommendations are eligible under HUD regulations and support the Consolidated Plan by supporting programs that help unhoused community members transition to permanent housing; seek to improve the ability of unhoused community members to become self-sustaining, and support public service agencies that assist with services to help overcome barriers, such as homelessness;

WHEREAS, City Council approved Council Bill 2020-83 on June 18, 2020, adopting the first City of Medford CARES Act Amendment to the 2019/20 Action Plan;

WHEREAS, City Council approved Council Bill 2020-51, on June 3, 2021, adopting the City of Medford CARES Act Second Amendment to the 2019/20 Action Plan;

WHEREAS, the proposed CARES Act Third Amendment to the 2019/20 Action Plan was reviewed and approved by the Community Services and Development Commission on June 16, 2021;

WHEREAS, an expedited 5-day public comment period commenced on July 11, 2021 and concluded on July 15, 2021; and

Resolution No. 2021-77

WHEREAS, a public hearing is required to receive citizen input, which public hearing was duly held on July 15, 2021 in accordance with HUD requirements; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON:

Section 1. The City Council hereby approves and adopts the City of Medford CARES Act Third Amendment to the 2019/20 Action Plan to use Community Development Block Grant CARES Act funds to prevent, prepare for, and respond to the Coronavirus. The Substantial Amendment is on file in the City's Recorder's office.

Section 2. This Resolution shall become effective immediately upon its passage by the Council and approval by the Mayor.

PASSED by the Council and signed by me in authentication of its passage this 15<sup>th</sup> day of July, 2021.

ATTEST:    
City Recorder Mayor

Resolution No. 2021-77

## Appendix K – CARES Act Fourth Amendment Attachments

### AFFIDAVIT OF PUBLICATION

\*\*\*\* THIS IS NOT A BILL \*\*\*\*

On Behalf of:  
City of Medford-Legal  
411 W 8th St Rm 380  
Medford, OR 97501

STATE OF OREGON COUNTY OF JACKSON:

I, Kristy Gallon, being first duly sworn, depose and say that I am the principal clerk of Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the public notice, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 successive and consecutive insertion(s) in the following issues 6/8/2022 (HERE SET FORTH DATES OF ISSUE).

  
Affiant

Subscribed and sworn to before me this  
15<sup>th</sup> day of June, 2022.

  
Notary State of Oregon County of Jackson

My commission expires Sept. 24, 2022



Rosebud Media - Mail Tribune  
111 N Fir St, Medford, OR 97501

Publication Cost: \$227.11 | 2019 Action Plan, Substantial Amendment 4,  
PO #: GAD2130731 Acct. #220  
Ad No: 11018 Customer No: 101093

### COPY OF ADVERTISEMENT

#### NOTICE OF OPENING OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN of a 30-day public comment period for the City of Medford CARES Act Fourth Amendment to the 2019/20 Action Plan for Community Development Block Grant (CDBG) funds to be used to prevent, prepare for, and respond to the Coronavirus. The public comment period will commence on Wednesday, June 8, 2022, and close on Thursday, July 7, 2022 to solicit citizen input regarding the amended action plan. The City Council, City of Medford, will hold a public hearing on Thursday, July 7, 2022 at 6:00 p.m. in the Council Chambers of Medford City Hall, 411 W. 8th Street, for the purpose of soliciting additional citizen input on the amended Action Plan.

The proposed Amendment would reallocate \$31,000 in CARES Act funding, referred to as CDBG-CV, returned by Kids Unlimited and the YMCA, originally awarded to provide child care assistance to Medford residents impacted by the Coronavirus pandemic. These funds are issued by the U.S. Department of Housing and Urban Development (HUD). The proposed activities were approved for recommendation to City Council by the Community Services and Development Commission on June 1, 2022. Proposed reallocations represent eligible activities that would support the continued operation of the Medford Urban Campground and Project Turnkey to provide shelter, healthcare and outreach services in partnership with the Medford Livability Team, Rogue Retreat, La Clinica, and several other essential community partners. The proposed reallocations described below are further detailed in the draft Fourth Amendment to the 2019/20 Action Plan under Section AP-35 Projects, and if approved by City Council would be submitted to HUD for final consideration and approval. City Council will make a final determination on the proposed reallocations at the public hearing on July 7, 2022.

#### PUBLIC SERVICES - \$31,000

- City of Medford, \$9,600 (from \$26,000 to \$35,600) - Urban Campground Property Lease of 2727 Biddle, in Medford. Provide funds to secure an additional 6-month lease of 2727 Biddle to continue the operation of the Urban Campground, while the City and Rogue Retreat explore options and funding for a permanent location. The campground primarily serves chronically unhoused individuals residing along the Greenway. This activity directly responds to COVID-19 by providing non-congregate shelter options to an increased number of individuals that were urged to "shelter in place" on the Greenway at the onset of the pandemic.
- La Clinica, \$8,200 (from \$49,800 to \$58,000) - Kelly Shelter and Urban Campground Mobile Medical Clinic. Provide partial funding for the mobile medical clinic to maintain operations at the Kelly Shelter and Urban Campground. The mobile clinic offers services to unhoused, uninsured patients including, but not limited to, health assessments/screenings, connection to insurance benefits, testing (including COVID-19), administration of the COVID vaccine, and wound care.
- Rogue Retreat, \$13,200 (from \$420,500 to \$433,700): Project Turnkey Longer-Term Shelter/Transitional Housing and Recuperative Care Operations at the Redwood Inn located at 722 N. Riverside, Medford, as follows: Additional funding would be allocated to on-site recuperative care operations in partnership with Providence Health & Services and other healthcare agencies, increasing from \$98,689 to \$103,089. Prior grant funds in the amount of \$280,611 were allocated to support five positions including a facility night manager, bilingual resource/outreach specialist, case manager, peer support specialist, and maintenance/laundry staff. Fifty-thousand (\$50,000) were allocated to consulting services to help develop a community-based collaborative model that is equitable and sustainable, long-term.

The City of Medford CARES Act Fourth Amendment to the 2019/20 Action Plan is available on the City's website at [www.medfordoregon.gov](http://www.medfordoregon.gov) or upon special request. To obtain a copy, submit comments, or for additional information on the hearing, please contact Angela Durant, Housing and Community Development Principal Planner, at [angela.durant@cityofmedford.org](mailto:angela.durant@cityofmedford.org) or 541-774-2390. Citizens needing translation services or other special accommodations may contact Angela Durant three days prior to the hearing to request these services. A summary of public comments will be incorporated into the final document prior to submission to HUD.

June 8, 2022

RESOLUTION NO. 2022-69

A RESOLUTION authorizing the City of Medford CARES Act Fourth Amendment to the 2019/20 Action Plan to reallocate Community Development Block Grant CARES Act funds (CDBG-CV) from the U.S. Department of Housing and Urban Development (HUD) to prevent, prepare for, and respond to the Coronavirus pandemic.

WHEREAS, the Substantial Amendment is associated with the reallocation of funds returned by Kids Unlimited and the Rogue Valley YMCA in the amount of \$31,000, originally allocated to provide child care assistance to residents of Medford impacted by COVID-19;

WHEREAS, On June 1, 2022, the Community Services and Development Commission, as the advisory body to the City Council on the City's CDBG program and homelessness, developed the recommended funding reallocations as presented in Exhibit A of the Agenda Item Commentary with funding recommendations to three agencies including:

- \$9,600 to the City of Medford to extend funding for the Urban Campground property lease through December 31, 2022;
- \$8,200 to La Clinica to support the mobile medical clinic at the Kelly Shelter and Urban Campground;
- \$13,200 to Rogue Retreat to support transitional housing and medical decompression care operations at Project Turnkey; and

WHEREAS, HUD provided guidance to the City that this Substantial Amendment is associated with the City's 2015-2019 Consolidated Plan adopted by Council under Council Bill 2015-46 on May 7, 2015, and the 2019/20 Action Plan adopted by Council on June 6, 2019 under Council Bill 2019-41;

WHEREAS, on June 18, 2020, Council Bill 2020-83 was approved, adopting the first amendment to the 2019/20 Action Plan including a CDBG-CV allocation to increase child care capacity;

WHEREAS, On September 18, 2020, Council Bill 2020-121 was approved, adopting the Seventh Supplemental Budget for the 2019-2021 biennium, including CDBG-CV funds;

WHEREAS, on December 3, 2020, Council Bill 2020-153 was approved, allocating CDBG-CV child care funds to Kids Unlimited and the Rogue Valley YMCA;

WHEREAS, on June 3, 2021, Council Bill 2021-51 was approved, adopting the second amendment to the 2019/20 Action Plan to receive HUD's second allocation of CARES Act funds, referred to as CDBG-CV3 funds and to allocate CDBG-CV3 funds to Project Turnkey;

WHEREAS, on July 1, 2021, Council Bill 2021-71 was approved, adopting the First Supplemental Budget for the 2021-2023 biennium, including carryforward CDBG-CV funds and CDBG-CV3 funds;

Resolution No. 2022-69

WHEREAS, on November 4, 2021, Council Bill 2021-134 was approved, executing a CDBG-CV3 funding agreement with Rogue Retreat to support operations and planning activities for Project Turnkey;

WHEREAS, on November 18, 2021, Council Bill 2021-144 was approved, adopting funding priorities for the City's CDBG program for the 2021-2023 biennium;

WHEREAS, the Community Services and Development Commission considered 11 existing CDBG-CV funded projects while developing a reallocation plan based on the funding amount available, funding needs to address COVID-19, and the City's ability to expend funds in a timely manner and in alignment with Council's CDBG funding priorities for the 2021-2023 biennium;

WHEREAS, the proposed reallocations relate to Council's Housing and Health and Safety Goals by supporting the operations of transitional and supportive housing, continued implementation of the Homeless System Action Plan and support for the Urban Campground;

WHEREAS, in accordance with the City's CDBG Citizen Participation Plan, this Substantial Amendment is required due to an increase in funding of greater than 25% to the Urban Campground and for cancelling Kids Unlimited and YMCA childcare projects; and

WHEREAS, the City is required to process this Substantial Amendment through a public hearing preceded by a 30-day public comment period, commencing on June 8, 2022 and concluding on July 7, 2022; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON

Section 1. The City Council authorizes and approves the City of Medford CARES Act Fourth Amendment to the 2019/20 Action Plan to use Community Development Block Grant CARES Act funds to prevent, prepare for, and respond to the Coronavirus.

Section 2. This Resolution shall become effective immediately upon its passage by the Council and approval by the Mayor.

PASSED by the Council and signed by me in authentication of its passage this 7<sup>th</sup> day of July, 2022.

ATTEST:   
City Recorder

  
Mayor

**Appendix L – CARES Act Fifth Amendment Attachments**

**RECEIVED**

APR 06 2023

**FINANCE DEPT.**

**Grants Pass  
Daily Courier**

P.O. Box 1468, 409 S.E. 7th Street • Grants Pass, Oregon 97528

**AFFIDAVIT OF PUBLICATION**

State of Oregon       )  
County of Josephine ) ss.

I, Sarah Hannon, being first duly sworn, depose and say that I am a manager of Courier Publishing Co., printer of the Grants Pass Daily Courier, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed and published at Grants Pass, in the aforesaid county and state; that the LEGAL NOTICE, a printed copy of which is herein enclosed, was published in the entire issue of said paper, for one insertion, on the following date:

**April 4, 2023.**

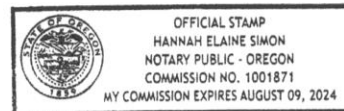


Subscribed and sworn to before me this  
fourth day of April, 2023.



Notary Public of Oregon

490421



RECEIVED

APR 06 2023

FINANCE DEPT.

LEGAL NOTICE

NOTICE OF OPENING OF PUBLIC COMMENT PERIOD  
AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN of a 30-day additional public comment period for the draft **City of Medford's Fifth Substantial Amendment to 2019/20 Action Plan, Second Substantial Amendment to the 2020/21 Action Plan, and Substantial Amendment to the 2022/23 Action Plan** for Community Development Block Grant (CDBG) funds, issued by the U.S. Department of Housing and Urban Development (HUD). The amendment proposes the reallocation of CDBG resources of \$448,893.06 from: \$10,681.54 (Program Year (PY) 2018), \$234,653.27 (2019/20 CARES Act funds from Project Turnkey), \$110,693.89 (PY 2019), \$59,180.13 (PY 2020), and \$33,684.23 (PY 2021). The public comment period will commence on Tuesday, April 4, 2023, and close on Thursday, May 4, 2023 to solicit citizen input regarding the amended action plans.

Allocations represent activities that address a heightened need for non-congregate and transitional shelter. The proposed allocations described below are further detailed in the draft Fifth Substantial Amendment to the 2019/20 Action Plan, Second Substantial Amendment to the 2020/21 Action Plan, and Substantial Amendment to the 2022/23 Action Plan under Section AP-35 Projects; and as approved by City Council, will be submitted to HUD for final consideration and approval. Additional revisions to the Action Plan are reflected in sections AP-12 Participation, AP-15 Expected Resources, and Appendix B - Public Comments.

**HOUSING & COMMUNITY DEVELOPMENT PROJECTS**

**1. OnTrack - \$60,291.01 (\$50,246, 2020; \$10,045.01, 2021) - Renovations in Support of Transitional Housing - Change of Address**

Funding would provide a zero interest, deferred loan to renovate the men's transitional housing complex located at 404 S Grape Street (funding previously designated for 421 W. 10th Street) via the following activities: rehabilitating the chimney that is pulling away from the structure, renovating the main bath, fixing outdated wiring, adding duct exhaust fans to exterior to remove moisture from the attic, replacing damaged rafters in the attic, painting the exterior, and replacing missing gutters.

**2. City of Medford - \$373,207.17 (\$234,653.27, 2019 CARES Act; \$105,980.55, 2019; \$8,934.13, 2020; \$23,639.22, 2021) - Increase for Renovations to the Navigation Center**

Funding would renovate 691 Market Street, adjacent to the Navigation Center, to develop a 2-3 bedroom family shelter and install an HVAC unit and other ADA accessibility improvements. Partial funding (\$234,653.27) would come from Project Turnkey (CARES Act funding), due to the CARES Act expenditure timeframe.

Project delivery costs of \$15,394.88 (\$10,681.54, 2018; \$4,713.34, 2019) will also be allocated to existing projects.

The City of Medford's Fifth Substantial Amendment to the 2019/20 Action Plan, Second Substantial Amendment to the 2020/21 Action Plan, and Substantial Amendment to the 2022/23 Action Plan are available on the City's website at [www.medfordoregon.gov](http://www.medfordoregon.gov) or upon request. To obtain a copy, submit comments, or for additional information, please contact the Housing and Community Development Division at [hcd@cityofmedford.org](mailto:hcd@cityofmedford.org) or 541-774-2398. Citizens needing translation services or other special accommodations may contact the Housing and Community Development Division at least three business days prior to the hearing to request these services. A summary of public comments will be incorporated into the final document prior to submission to HUD.

No. 00490421 - April 4, 2023

RESOLUTION NO. 2023-52

A RESOLUTION authorizing the City of Medford's Fifth Substantial Amendment to 2019/20 Action Plan, Second Substantial Amendment to the 2020/21 Action Plan, and Substantial Amendment to the 2022/23 Action Plan to allocate available Community Development Block Grant (CDBG) resources.

WHEREAS, the Substantial Amendment is associated with funds that have been received from the payoff of homeowner repair or down payment assistance liens, returned funds from projects that were completed under budget or were canceled, and unused program administration dollars from previous years;

WHEREAS, On March 15, 2023, the Community Services and Development Commission, as the advisory body to the City Council on the City's CDBG program and homelessness, developed the recommended funding reallocations as presented in Exhibit A;

WHEREAS, on March 22, 2023, the Housing Advisory Commission, as the advisory body to the City Council on the City's CDBG program and housing, recommended approval of the funding reallocations as presented in Exhibit A:

- \$373,207.17 to the City of Medford for the Navigation Center
- \$60,291.01 to OnTrack Rogue Valley for the renovation of 404 S. Grape Street for men's transitional housing

WHEREAS, HUD provided guidance to the City that this Substantial Amendment is associated with the City's 2015-2019 Consolidated Plan adopted by Council under Council Bill 2015-46 on May 7, 2015, and the 2019/20 Action Plan adopted by Council on June 6, 2019, under Council Bill 2019-41;

WHEREAS, on June 6, 2019, Council Bill 2019-41 was approved, adopting the Action Plan for the use of the City's CDBG funds for fiscal year 2019/20; and Council Bill 2019-45 was approved, adopting the City of Medford 2019-2021 Biennial Budget;

WHEREAS, on November 21, 2019, Council approved Council Bill 2019-21 adopting the Homeless System Action Plan-Implementation Plan and City's Funding Priorities for the 2019-21 Biennium;

WHEREAS, on May 7, 2020, Council Bill 2020-54 was approved, adopting the 2020-2024 Consolidated Plan and Council Bill 2020-55 was approved, adopting the 2020/21 Action Plan;

WHEREAS, on June 18, 2020, Council Bill 2020-83 was approved, adopting the first amendment to the 2019/20 Action Plan including a CDBG-CV allocation to increase childcare capacity;

WHEREAS, on September 18, 2020, Council Bill 2020-121 was approved, adopting the Seventh Supplemental Budget for the 2019-2021 biennium, including CDBG-CV funds;

WHEREAS, on December 3, 2020, Council Bill 2020-153 was approved, allocating CDBG-CV childcare funds to Kids Unlimited and the Rogue Valley YMCA;

WHEREAS, on June 3, 2021, Council Bill 2021-51 was approved, adopting the second amendment to the 2019/20 Action Plan to receive HUD's second allocation of CARES Act funds, referred to as CDBG-CV3 funds and to allocate CDBG-CV3 funds to Project Turnkey;

WHEREAS, on June 17, 2021, Council approved Council Bill 2021-56, adopting the 2021-2023 Biennial Goals for the City of Medford;

WHEREAS, on July 1, 2021, Council Bill 2021-71 was approved, adopting the First Supplemental Budget for the 2021-2023 biennium, including carryforward CDBG-CV funds and CDBG-CV3 funds;

WHEREAS, on July 15, 2021, Council Bill 2021-77 was approved, adopting the City of Medford CARES Act Third Amendment to the 2019/20 Action Plan, including allocations to the Urban Campground Lease and La Clinica Mobile Medical Clinic projects;

WHEREAS, on November 4, 2021, Council Bill 2021-134 was approved, executing a CDBG-CV3 funding agreement with Rogue Retreat to support operations and planning activities for Project Turnkey;

WHEREAS, on November 18, 2021, Council Bill 2021-144 was approved, adopting funding priorities for the City's CDBG program for the 2021-2023 biennium;

WHEREAS, on July 7, 2022, Council Bill 2022-69 was approved adopting City of Medford CARES Act Fourth Amendment to the 2019/20 Action Plan, increasing allocations to the Urban Campground Property Lease, La Clinica Mobile Medical Clinic, and Rogue Retreat's Project Turnkey projects;

WHEREAS, on July 21, 2022, Council Bill 2022-82 was approved, adopting the 2022/23 Action Plan;

WHEREAS, the proposed reallocations relate to Council's Housing and Health and Safety Goals by supporting the operations of transitional and supportive housing, continued implementation of the Homeless System Action Plan and support for the Urban Campground;

WHEREAS, in accordance with the City's CDBG Citizen Participation Plan, this Substantial Amendment is required due to an increase in funding of greater than 25% to the Urban Campground and for cancelling Kids Unlimited and YMCA childcare projects; and

WHEREAS, the City is required to process this Substantial Amendment through a public hearing preceded by a 30-day public comment period, commencing on April 4, 2023, and concluding on May 4, 2023; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON that the City of Medford Fifth Substantial Amendment to 2019/20 Action Plan, Second Substantial Amendment to the 2020/21 Action Plan, and Substantial Amendment to the 2022/23 Action Plan to use CDBG funds support development of transitional and permanent supportive housing, is hereby adopted.

PASSED by the Council and signed by me in authentication of its passage this 4<sup>th</sup> day of May, 2023.

ATTEST: Winnie Shepard  
City Recorder

[Signature]  
Mayor Randy Sparacino

APPROVED: May 4, 2023

[Signature]  
Mayor Randy Sparacino