

**IN THE MUNICIPAL COURT FOR THE CITY OF
MEDFORD, STATE OF OREGON,
JACKSON COUNTY**

Plaintiff
vs.

**REQUEST FOR MEDIA OR OTHER PUBLIC ACCESS
COVERAGE OF COURT EVENTS**

Defendant

Case Number: _____

Name: _____

Representing: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

- **Requests for Media or Other Public Access Coverage of Court Events must be made at least 2 hours in advance** of court proceedings for which the request is made.
- Unless otherwise noted, permissions are valid for the duration of all public court proceedings in the named case.

In the Courtroom

I request permission to use an electronic device or still/video camera to:

- Take notes or compose web posts, emails, text messages, or other electronic writing
- Record (select one) audio video (excluding any jury members) still images (excluding any jury members)
- Send/transmit web posts (blog, social media, etc.), emails, text messages, or other electronic writing
- Send/transmit (select one) audio video (excluding any jury members) still images (excluding any jury members)

Pooled Coverage (select one)

- Request for pooled coverage: I have **checked** with other like media and have been designated representative to coordinate media coverage and pooling arrangement
- Request for coverage: I have **not checked** with other like media, but I am willing and technologically capable to pool my coverage if it is so requested

Courthouse Premises

- Electronic writing and sending is allowed on the Courthouse Premises. (See "In the Courtroom" section above for permission while inside the courtroom)

I request permission to use an electronic device or still/video camera on courthouse premises outside the courtrooms to:

- Record (select one) audio video still images

I am knowledgeable about, and agree to abide by the local court rules related to interviewing, recording, photography, and electronic writing on courthouse premises, including allowable spaces and locations for media activity.

Signature: _____ Date: _____

Please email this form to court@cityofmedford.org or deliver to public court window at 411 W. 8th, 2nd Floor, Medford, OR 97501

- Approved Denied

Signature: _____ Date: _____
Municipal Court Judge