



**MEDFORD**  
**BUILDING SAFETY**

## Derelict Structure Registration

Medford Municipal Code 9.908

Property Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Owner of Property: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Expected period of property vacancy: \_\_\_\_\_

Agent responsible for maintenance: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Address: \_\_\_\_\_

Plan for re-occupancy and use of the structure, or demolition:

| <b>Date of inspection/<br/>Maintenance</b> | <b>In care of</b> |
|--|-------------------|
|  |                   |

The owner of the structure is required to indemnify, defend, and hold the City of Medford harmless from any and all claims asserted by third parties. This provision specifically pertains to injuries to persons or property resulting from the condition or accessibility of the structure.

**Key Obligations:**

1. **Indemnify:** Owners must cover any claims made against the city.
2. **Defend:** In the event of a claim, owners are responsible for the City's legal defense.
3. **Hold Harmless:** Owners shall ensure the City bears no liability for claims related to structure conditions or accessibility.

It is the owner's responsibility to maintain the structure in a safe and accessible condition to prevent incidents that may result in such claims.

The registration and plan are subject to review and approval by the manager.

Any change in the information provided pursuant to this subsection shall be given to the manager within 30 calendar days of the change. When the owner believes the structure is no longer derelict the owner shall contact the manager and request an inspection to determine that the structure is no longer derelict.

Property Owner Signature:\_\_\_\_\_

Date:\_\_\_\_\_

For Office Use

Manager Signature:\_\_\_\_\_

Date:\_\_\_\_\_

Comments: