



MAY 2023 MONTHLY UPDATE

FEATURED PROJECTS:



Happy's Drive-Thru Carwash, Rossanley Drive

Project Valuation: \$2,100,000





City Manager Information



- Carol Wedman and Kimberly London attended the 2023 ENGAGE conference in Nashville, Tennessee. On behalf of the Best of the West User Group (Community



Development software centric), Carol accepted the CentralSquare 2023 User Group of the Year Award. She collaborated with CentralSquare senior management to develop this group. It now consists of 34 members across the U.S. The group has grown 33% just since the conference last week. The network established has solved software and workflow issues and answered many questions amongst the members.

- Chad Wilttrout, Kimberly London, and Nat Patzke provided support for the S. O. International Code Council sponsored booth at the 2023 Jackson County Home Show held early May.
- A preliminary schedule has been provided for the (concrete homes) New Spirit Village project. It is anticipated that the first house will be completed by October 20, 2023 and that eight homes will be listed for sale by December 15, 2023.
- As a direct result of the relationship between permitting and business licenses, twelve businesses were brought into compliance in the month of May. Research is done to assure all contractors are properly licensed when processing permit applications. Staff also become aware of unlicensed businesses through several other avenues such as consumer complaints and acting in the capacity of consumers themselves.
- Staff are preparing for a Building Safety permit fee increase proposal to Council. Many Oregon cities have requested fee increases. The minimum fee increases that cities are requesting is 5%. Most jurisdictions increase fees every two years, some do this every year. Medford has not increased permit fees in nearly ten years and is amongst the lowest in the State.
- Sam Barnum met with Holt Construction who is one of the largest residential developers in Oregon. They currently build homes in Eagle Point and are showing interest in expanding into the Medford market.



- May was Building Safety Month. Kimberly plans activities for customers throughout the month. One activity was to guess how many chocolate coins were in a container at the front counter. Paul Tanner, Hayden Homes, was the contest winner and was awarded the container with the coins and other Building Safety Monty goodies.





- The first permit application has been received for a Psilocybin Therapy facility that will be located on Market Street. The Business License program is preparing for a subsequent business license application.

Kudos:

Dear City of Medford,

Thank you for the continued support, guidance, communication, and extra efforts with assisting Adroit Construction through permitting our projects. The above and beyond efforts of staff, particularly Jay Stine and Holly Fay, have allowed us time and again to meet the increasing demands for expedited project starts. Without the exemplary skill, guidance, and effort of people like Jay and Holly, we couldn't start our projects as timely as we do now. The Building Department team makes the permitting process fast, efficient, and unencumbering every single time! You have our deepest gratitude.

With utmost respect,

Robert Coplen

Project Manager



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Budget

None

Potential Study Session & G-3 Topics

Building Safety fee increase, September 28, 2023

Potential Upcoming Council Agenda Items

None





Information for Council

There were 106 new City of Medford business licenses/rental registrations issued in the month of May. A detailed list can be found on [the Business License website](#).

30/60/90 Days of Upcoming Tasks for Goals Implementation

TASK	GOAL(S)	DEPARTMENT STAFF ASSIGNED	ANTICIPATED COMPLETION DATE
Consult on permit process for RCUCC project	Public Infrastructure	Sam Barnum	2023
Consult on Genesis apartment project	Public Infrastructure	Sam Barnum	TBD
Consult and meet regularly with local developers to assure that Building Safety processes are working to efficiently and effectively support development. May: Holt Construction	Housing	Sam Barnum	Ongoing
Consult on Crossings Development	Health & Safety; Housing	Sam Barnum	TBD

Building Safety Statistics

Development Statistics

- ❖ Developers submitted 42 new single family residential (SFR) permit applications, valuation \$14,466,511
- ❖ Developers submitted 3 new commercial permit applications, valuation \$2,470,000
- ❖ 346 building permits were generated, valuation \$28,911,894

Permit Applications for Significant Developments

- ❖ Happy's Drive-Thru Carwash, Rossanley Drive, valuation \$2,100,000

Acquisition of Permits for Significant Developments

- ❖ Phase 1-Aviation Apron Expansion, Terminal Loop Parkway, valuation \$6,220,000
- ❖ Three 3-story/6 plex multi-family, Skypark Drive, valuation \$2,269,920

