



URBANIZATION PLAN APPLICATION – Type IV

Planning Unit Number(s): _____

1. APPLICANT INFORMATION (If a corporation, list all principals)

Name _____

Address _____

City _____ State _____ ZIP
Code _____

Email _____

Telephone Primary _____ Secondary _____

2. AGENT INFORMATION (Owner's consent required)

Name _____

Address _____

City _____ State _____ ZIP
Code _____

Email _____

Telephone Primary _____ Secondary _____

3. PROPERTY OWNERS WITHIN THE PLANNING UNIT

Provide a list of the property owners within the planning unit, a corresponding map, and the signed written consent of each owner participating (see page 4 below for signature form). A property owner initiated application must contain the written consent of at least 50% of the property owners representing 50% of the total property area for the planning unit.

4. RELATED APPLICATIONS

List any land use application file numbers (including pre-applications) associated with this project:

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5. PLANNING UNIT DESCRIPTION

The applicant shall include as an attachment the following information regarding the Planning Unit: Existing General Land Use Plan (GLUP) Designations, Proposed GLUP changes (if applicable), Number of Acres/GLUP designation, Open Space Percentage Requirement and Acreage Number, Acreage Totals minus Open Space, Percentage of Total GLUP, Target Residential Density in Units/Acre, and Anticipated Zoning Designations.

Example:

Existing General Land Use Plan (GLUP) Designation(s)	Number of Acres per GLUP	Open Space % Acreage Requirement & Acreage Number	Acreage Total(s)	% of Total GLUP	Target Residential Density Units/Acre	Anticipated Zoning Designation(s)
Urban Residential	10 acres		8 acres	20%	8/6.6 = 52.8 units	SFR-10
Urban Medium Density Residential	30 acres		30 acres	75%	20/15 = 300 units	MFR-15
		5% or 2.0 acres	2 acres	5%	N/A	SFR-10
TOTALS	40 acres		40 acres	100%	353 units	

6. SUBMITTAL REQUIREMENTS (Municipal Code Section 10.220[C])

- Written consent of owners within the Planning Unit (per the requirements in the Comprehensive Plan) and as described in #3 above
- Written findings of compliance with the Plan Contents in Section 5 of the Urbanization Planning Chapter as necessary to explain proposal and including details about the Planning Unit described in #5 above
- (2 copies) Urbanization Plan Maps drawn to scale (showing Plan Contents found in Section 5 of the Urbanization Planning Chapter), and also including:
 - Vicinity map including other adjacent planning units and the General Land Use Plan (GLUP) designations
 - Existing easements, irrigation canals, and structures
 - Areas designated as unbuildable per the Urban Growth Boundary City Council report dated August 18, 2016 (Map A-1), and the status of the areas including agricultural buffers
 - Contour lines and topography

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- Property lines for the subject Planning Unit and Adjacent Properties, particularly where new streets are proposed
- (1 copy each) Reduced size Urbanization Plan Map (8.5" X 11" and 11" x 17")
- Provide planning unit data in electronic files in .dwg format or shapefiles
- Written findings showing compliance with the Regional Plan requirements (Comp Plan Section 4.1.8 Conceptual Land Use Plans)
- Documentation that a neighborhood meeting was conducted in accordance with Section 10.194
- If applicable, identify any changes proposed to the Transportation System Plan or General Land Use Plan map in conjunction with the Urbanization Plan

7. SUBMIT THE APPLICATION AND REQUIRED DOCUMENTS

- Submit the package (paper copy and electronic submittal required)
 - Electronic submittal options:
 - Send via email to planning@cityofmedford.org
 - Submit on a flash drive or other USB storage device (will not be returned)
 - Paper submittal options (one paper copy required):
 - Physical address: 200 S. Ivy Street, Medford, OR 97501
 - Mailing address: 411 W. 8th Street, Medford OR 97501
- Fees
 - Urbanization Plan Application without Annexation: \$5,500
 - Urbanization Plan Application with Annexation: \$8,440
 - Fees are due at time of application submittal
 - Checks shall be made payable to *City of Medford*

8. I HEREBY STATE THAT THE FACTS RELATED IN THE ABOVE APPLICATION AND THE PLANS AND DOCUMENTS SUBMITTED HERewith ARE COMPLETE, TRUE, CORRECT, AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Signature _____

Applicant

Agent

Owner

**All submittals
must be single
sided**

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WRITTEN CONSENT OF OWNER(S)

Property Address _____

Property Acreage: _____

I/We, _____, the property owner(s) of

Tax Lot(s) _____ on Jackson County

Assessor Map _____, hereby consent to the filing of an

application for _____ on said property, and will

allow _____ to represent me

before the City of Medford approving authority.

Signed: _____

Print Name: _____

Date: _____

Signed: _____

Print Name: _____

Date: _____

Signed: _____

Print Name: _____

Date: _____

Signed: _____

Print Name: _____

Date: _____

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