

**Medford Rural Fire Protection District #2**  
**200 South Ivy, #180, Medford, Oregon**  
**August 5, 2020 3:00PM**  
**Board Meeting Minutes**

**Call to Order 3:00PM- Regular Meeting**

**Roll Call**

	President Bill Riggert
X	Vice President Joe Brooks
X	Sec/Treasurer Dan Marcisz
X	Director Lisa Sandrock
X	Director Jack Tait

**Introduction of Guests- None**

**Staff Members in Attendance**

Eric Thompson, Fire Chief  
Pam Webber, Executive Admin Assistant

**Public Comment- None**

**Motion to approve Minutes of July 1, 2020 Board of Directors Meeting- Sandrock  
Second- Tait**

**Motion carried- Unanimous**

**Agenda Meeting Attendees- Bill Riggert**

**Financial Status Report- Marcisz**

As of June 30, 2020

<b>Demand Account</b>		<b>Interest*</b>	<b>Capital Reserve</b>		<b>Interest*</b>
Fund 5942	162,091.58	568.65	Fund 5946	1,349,075.83	1,310.23
Chckg Acct 0847	8,116.04	.37	Pool Plus- 4155	147,021.80	.64
<b>Total</b>	170,207.62		<b>Total</b>	1,496,097.63	

\*Interest noted is included in totals.

As of July 31, 2020

<b>Demand Account</b>		<b>Interest*</b>	<b>Capital Reserve</b>		<b>Interest*</b>
Fund 5942	180,909.69	180.12	Fund 5946	1,350,461.66	1,385.93
Chckg Acct 0847	8,281.50	.22	Pool Plus- 4155	5,976.44	.64
<b>Total</b>	189,191.19		<b>Total</b>	1,356,438.10	

\*Interest noted is included in totals.

**Marcisz presented expenses**

**Financial Report**

Expenses

**Line**

PO#1815 Crater Chainsaw- Chainsaws (2) for the Type 6's	2,175.92	1-5070
PO#1818 Arrow Teleflex- Medical Supplies	3,960.76	1-5140
PO#1819 Mobile Installation- Install Communications Equip	3,000.00	1-5070
Secretary/Treasurer Stipend	650.00	1-5180
<b>Total</b>	<b>\$9,786.68</b>	

**Motion to pay \$9,786.68 in expenses- Tait**

**Second- Sandrock**

**Motion carried- Unanimous**

**Information regarding the interest rate-** Marcisz reported that the rate dropped from 1.3% to 1%

**Correspondence**

- **SDAO Upcoming Trainings August 18, 19, & 25, 2020.** These are scheduled as Webinar presentations. If anyone is interested let Marcisz know and he will get you signed up. Marcisz and Sandrock will be signing up for the Board Duties and Responsibilities training.

**New Business- None**

**Fire Chief's Report**

- **Staffing Reductions Impact on MRFPD2**

Chief informed the group of the Fire Department details of the Work Force reductions. One of the reductions was the Deputy Chief Fire Marshal. Moving forward, Chase Browning will serve as the Acting in Capacity Fire Marshal. It is planned that this position will be posted for as a permanent position. All the DFM's have the opportunity to apply. There were no changes or reductions for operations (line personnel). Three part-time positions were eliminated as well as the Office Manager position. The Office Manager position was re-classified as an Office Administrator. Chief offered a new organizational chart to the district board members. Pam will send one out. This was followed by a brief discussion regarding the effects of COVID and the local impact.

- **Redistricting/Annexations- Riggert**

Bill Riggert was unable to attend the meeting. This subject will be postponed and placed on the September agenda.

- **Discuss the Executive Board Agenda Meeting**

Chief asked if the board would like to continue the Executive Board meetings. Brooks noted that he would like to keep the subject under review and discuss it more at a later date. Tait said the changes between the agenda meeting and the board meeting is minimal and it could be eliminated. Marcisz noted that he handles his agenda requests by email. He suggested handling the agenda items electronically. There will be more discussion on this matter in September.

- **Griffin Creek Fire- 8162 for a four acre grass fire- Chief**

The new Type III was utilized on a grass fire on Griffin Creek road. Fire conditions are currently “extreme”. It was also utilized on the Worthington Fire, just outside Eagle Point. The incident was supported with a great deal of local resources including bull dozers and air support. The fire was caused by a child playing with fire works. DFM Metheny through her skills, managed to obtain a confession from the youth.

- **Grants-**

2019 FEMA Grant for an air compressor and a support trailer.

- **Update on Type 6**

The type 6’s were returned to the painter to be repainted. The first paint on the slip in units was peeling.

- **Update on 4-man crews**

Chief reported on the success of brush rig and tender operations utilizing 4-man crews.

- **Ladder Truck 8121**

The Ladder truck is now stationed more centrally at FS#3. It will respond on every building fire.

**Good of the Order**

- Marcisz will be making a purchase with the district charge card for his district printer ink refill.

**Meeting Adjourned  
4:00PM**

**Action Items**

Action Item	Responsible Person	Due Date
Organizational Chart	Webber	ASAP

Respectfully submitted by Pam Webber, MFR