

**Medford Rural Fire Protection District #2**  
**200 South Ivy, #151, Medford, Oregon**  
**May 11, 2022 3:00PM**  
**Board Meeting Minutes**

**Call to Order 4:00PM- Following Budget Committee Meeting**

**Roll Call**

x	President Joe Brooks
x	Vice President Lisa Sandrock
x	Sec/Treasurer Dan Marcisz
x	Director Jack Tait
x	Director Dan Sylvester

**Introduction of Guests- None**

**Staff Members in Attendance**

Eric Thompson, Fire Chief  
Office Administrator Pam Webber

**Public Comment- None**

**Motion to approve Minutes of April 6, 2022 Meeting- Tait**

**Second- Sandrock**

**Unanimous**

**Agenda Meeting Attendees-** Joe Brooks and Lisa Sandrock by phone

**Expenses**

**Line #**

PO#1884 FireCom radio equipment	6371.54	2-5560
PO#1886 Card Member Services- Vortex Binoculars	437.99	2-5560
PO#1887 Card Member Services- Power-flare LED lights	434.20	2-5560
PO#1888 Card Member Services- Rural Address Signs	292.96	1-5160
PO#1894 City of Medford- DFM, Admin Support, M&S	116,278.17	1-5100
PO#1895 Hubbards- New Pumper Hardware	620.82	2-5560
PO#1896 Rosebud Media Legal notices for Budget Meeting	83.20	1-5060
Secretary/Treasurer Stipend	750.00	1-5081
	<b>125,268.88</b>	

**Motion to approve payment of the expenses in the amount of \$125,268.88- Sandrock**

**Second- Tait**

**Unanimous**

### **Correspondence- Marcisz**

- Save the date notice from SDAO one-day conference, September 15, 2022, Salem, OR

### **New Business- None**

### **Old Business**

#### **Public Meeting Updates- Marcisz**

Marcisz introduced House Bill 2560 implementation to discuss public meeting and public access.

- Due to the pandemic, the meeting was held virtually.
- Reviewed the rules on public access for people with disabilities.
- All public meetings should be archived.
- Pam will check with the City Recorder to report on how the City is addressing the new rules.

Marcisz noted that we will submit language to the policy manual that addresses the public meeting access.

#### **Clarification of the Application and Request for Agency and Public Comment Phoenix UGB expansion.**

- Chief noted the statement and response by Medford Fire- "It is our intention to continue the current services for all of the area that Medford Rural Fire Protection District #2 currently protects."
- There was also discussion regarding the fire protection rate per thousand.

#### **Annexation request of 6045 Hillcrest Road**

- There were questions regarding the driveway access and water supply.
- This is a 7763 square foot residence and out- buildings.
- Chief will review the request further with Shay and Browning.
- The applicant will be contacted for more information.
- Chief will report back to the Board.

#### **No decision was made- This request will be tabled pending further information**

### **Fire Chief's Report**

Marcisz requested a report from Fire and Life Safety regarding the fire protection requirements for annexed property.

- The WUII map will be published in June or July. Chief will have a report presented during the June or July meeting.
- There will be a summit with the ISO to discuss the potential of allowing an insurance rider on property located in the Wildland Urban Interface.

### **Good of the Order**

- Information on the Market Update article- Marcisz provided this as interesting information.

- Marcisz noted that the old Jacksonville dump site property has made a request to be annexed into Jacksonville. There was further discussion regarding the fire protection and the taxation rates.

Good of the Order continued from page 2:

- Marcisz will be calculating the stipends for meetings and trainings attended by Board members. Checks will be distributed at the June meeting. Following a discussion, there was a consensus to compensate Marcisz for the Triton meeting.
- Marcisz reported on the Fire District #5 Graduation Ceremony for 21 recruits. There were also several promotions and awards. The new employees that graduated were the result of a State BOLI grant awarded to JCFD#5, Eugene and Clackamas. The program results in trained and marketable firefighters for other departments.
- The May Board meeting date was changed due to a staff scheduling conflict. Marcisz noted that it was very time consuming to make a change like this. He suggested if this happened in the future that the meeting is not moved. Chief apologized for the short notice.
- Marcisz noted that the deadline for budget requests is April every year. Chief noted that the requests were presented to the board during the March April meetings. However, it is a challenge to determine the carryover for future budget requests, especially with the supply chain challenges.

**Meeting Adjourned  
5:05PM**

**Action Items**

Action Item	Responsible Person	Due Date
Report from Fire & Life Safety- Annexation process	Thompson	Next meeting
Report on HB 2560 details and requirements (Check w/ City)	Thompson	Next meeting

Respectfully submitted by Pam Webber, MFD