

Medford Rural Fire Protection District #2
200 South Ivy, #151, Medford, OR
March 2, 2022 3:00PM
Board Meeting Minutes

Call to Order 3:00PM- Regular Meeting

Roll Call

X	President Joe Brooks
X	Vice President Lisa Sandrock
X	Sec/Treasurer Dan Marcisz
X	Director Jack Tait
X	Director Dan Sylvester

Introduction of Guests- None

Staff Members in Attendance

Eric Thompson, Fire Chief
Pam Webber, Executive Admin Assistant

Public Comment- None

Motion to approve Minutes of February 2, 2022 Board Meeting- Marcisz

Second- Sandrock

Motion carried- Unanimous

Agenda Meeting- Brooks and Sandrock by phone

Financial Report- Marcisz

As of February 28, 2022

Demand Account		Interest*	Capital Reserve		Interest*
Fund 5942*	726,760.82	249.97	Fund 5946*	935,017.33	322.77
Checking 0847*	6,218.29	.06	Pool Plus- 4155*	5,983.08	.04
Total	732,979.11		Total	941,000.41	

*Interest noted is included in totals.
February tax receipts \$12,604.12

Expenses

Line #

Ram Offset Lithographers	2,766.00	1-5150
Secretary/Treasurer Stipend	600.00	1-5180
Total	\$3,366.00	

Motion to pay \$3,366.00 in expenses- Tait

Second- Sandrock

Motion carried- Unanimous

Correspondence- Marcisz

- **SDIS Best Practices Survey-** Marcisz will complete the survey which will result in a 4% discount on our insurance premium through November.
- **SB 1582-** This House Bill moved to a committee hearing. This is a bill that allows a fire district to annex any property within 7 miles of the jurisdiction.
- **Article on Annexation from Fire Districts-** This article shared with board members is an editorial on the loss of revenue when urban renewal annexes from fire districts.

New Business- Item not on the agenda

Board Member training and working time- Marcisz

This was a review and record of the hours of the board members.

Old Business

Signing of Annexation Agreement- Brooks

Signed and turned over to Webber

Secretary/Treasurer Succession Check-in- Marcisz

Marcisz continues to keep track of the tasks he performs each month and will build a procedure manual. He briefly discussed the complexity of splitting the responsibilities.

SDAO Conference Report- Attendees

There was a brief discussion about the virtual SDAO training. Sylvester noted that he is attempting to get a copy of the “tool kit” associated with recruiting of board members. There was discussion about the various subjects and the quality presentation delivered by Eileen Aikens.

Request clarification of SB5066, \$51,000 revenue and Resolution- Brooks

The income was received and recorded as tax revenue. Per the contract with the City of Medford, the City will receive 80% of the revenue.

Training Trailer Bill of Sale and Payment- Marcisz

The bill of sale and check were turned over to Secretary/Treasurer Marcisz.

Fire Chief’s Report

Chief Thompson gave a presentation regarding Medford Fire, the recent organizational changes, notable successes, the past year’s call volume and a review of last year’s budget. He presented suggestions/requests for the 2022-2023 fiscal year (presentation attached). The information was discussed, noted by Secretary/Treasurer Marcisz, and he will present a preliminary budget in April in preparation of the May Budget Committee meeting.

Action Items

Action Item	Responsibility	Due Date
Budget preparation	Marcisz	April 2022 Mtg

Meeting Adjourned

5:10PM

Respectfully submitted by Pam Webber, MFR