

Medford Rural Fire Protection District #2
200 South Ivy, #180, Medford, Oregon
September 1, 2021 3:00PM
Board Meeting Minutes

Call to Order 3:00PM- Regular Meeting

Roll Call

X	President Joe Brooks
X	Lisa Sandrock
X	Sec/Treasurer Dan Marcisz
X	Director Jack Tait
-	Director Dan Sylvester

Introduction of Guests- None

Staff Members in Attendance

Eric Thompson, Fire Chief
Pam Webber, Executive Admin Assistant

Public Comment- None

Motion to approve Minutes of the August 4, 2021 Board of Directors Meeting- Tait

Second- Sandrock

Motion carried- Unanimous

Agenda Meeting Attendees- Jo Brooks & Lisa Sandrock (By phone)

Financial Status Report- *Pending information from Marcisz will be added*

As of August 31, 2021

Demand Account		Interest*	Capital Reserve		Interest*
Fund 5942*	261,398.17	173.70	Fund 5946	933,148.27	383.73
Chckg Acct 0847	4,362.25	.12	Pool Plus- 4155	5,982.79	.05
Total	265,760.42		Total	939,131.06	

*Interest noted for information is included in totals.

Expenses-

Budget Line

PO#1862 Sign Dude Reflective graphics for brush rigs (2)	2,794.42	1-5160
PO#1865 Richard Brewster, CPA	8,250.00	1-5000
PO#1866 Secretary of State Office Audit	250.00	1-5090
Secretary/Treasurer Stipend	750.00	1-5180
Total	12,044.42	

Motion to pay \$12,044.42 in expenses- Sandrock

Second- Tait

Motion carried- Unanimous

Marcisz noted there will be an \$87.00 credit to the district charge card. This is due to the cancellation of the SDAO training.

Marcisz had a conversation with the auditor in regards to compensating a member that invested time to write newsletter articles. The auditor advised that compensation for the time is allowable.

Correspondence- Notice regarding the cancellation of the SDAO board member training due to COVID challenges.

New Business

Newsletter article ideas were discussed:

- New board of directors group picture
- Signing up for Emergency Alerts- Lisa Sandrock will author
- Picture and article about the new brush rigs
- Feature article to introduce new board member, Dan Sylvester
- Article of thanks for Bill Riggert's time served on the district board

Old Business

Umpqua Bank Signature Process- Three members have completed the signature card. The remaining two members indicated they will get it done in the next few days.

September 15th Agenda Meeting: Jack Tait will attend the September 15, 2021 Agenda meeting in place of Joe Brooks

Policy Manual Motions to approve- Marcisz

Powers of the Board Policy

Changing Chairman to President- Second Reading

Motion to approve - Sandrock

Second- Tait

Motion carried- Unanimous

Terms of Office- Delete existing paragraph, and replace with update provided by Marcisz

Motion to approve- Tait

Second- Sandrock

Motion carried- Unanimous

Fire Chief Report

Training Equipment Budget Expenditures

Chief reviewed the requests presented during the May budget meeting. He explained the uses of the training building and the proposed changes. Seth McEwen and the Training committee requested consideration of props that will increase the value of the training experiences. The adjustments in the previously approved plan will be focused around ventilation props and the purchase of multi-

purpose Conex box that can facilitate search and burn scenarios as well as utilization as storage containers. The proposed ventilation props will include both pitched and flat roof designs. The board members appreciated the information and gave a nod of approval.

Extrication Equipment Training

A consultant will be instructing the Firefighters on extrication in November. Chief invited the board to a demonstration once the props are completed. There will be more information later.

Vaccination Update- Thompson

Chief explained, getting a vaccination is a personal choice. The governor eventually announced required vaccinations for EMS certificate holders/health care workers. This is a very sensitive issue for the Emergency Medical Technicians. The reasons vary, including medical concerns or religious beliefs. The firefighter labor group, human resources and the Chief have formed a work group to navigate through the complicated matter. Chief reported that he feels the City is making progress with this complicated matter.

Stewart Market Structure Fire

Chief reviewed the Stewart and Lozier Lane market structure fire for the board.

Good of the Order

- Dan distributed the hard copy audit report and Brewster will present at the October 6, 2021.
- Dan distributed several thankyou cards that the board members signed.

**Meeting Adjourned
4:05**

Action Items

Action Item	Responsible Person	Due Date
Marcisz will supply board members with the audit to review	Marcisz	By October Mtg

Respectfully submitted by Pam Webber, MFR