

Medford Rural Fire Protection District #2
200 South Ivy, #180, Medford, Oregon (Virtual/In-person)
May 5, 2021 3:00PM
Board Meeting Minutes

Call to Order 4:00PM- Regular Meeting (Immediately following the budget committee meeting)

Roll Call

X	President Bill Riggert
X	Vice President Joe Brooks
X	Sec/Treasurer Dan Marcisz
X	Director Lisa Sandrock
X	Director Jack Tait

Introduction of Guests- None

Staff Members in Attendance

Eric Thompson, Fire Chief
Pam Webber, Office Administrator

Public Comment- None

Motion to approve the minutes of the April 7, 2021 Board of Directors Meeting-Tait

Second- Sandrock

Motion carried- Unanimous

Agenda Meeting Attendees- Riggert & Brooks

Financial Status Report- Marcisz

As of April 30, 2021

Demand Account		Interest*	Capital Reserve		Interest*
Fund 5942*	705,263.94	345.47	Fund 5946	569,807.38	280.86
Chckg Acct 0847	5,622.16	.16	Pool Plus- 4155	7,321.95	.30
Total	710,886.10		Total	577,129.33	

*Interest noted is included in totals.

Tax receipts

Marcisz presented expenses

PO#1840 Cascade Fire- Brush rig equipment	483.00	1-5160
PO#1847 Cascade Fire- Wildland foam	4889.00	1-5500
PO#1853 Zoll Medical- Blood Pressure Tubing for monitors	165.00	1-5140
PO#1854 Card Member Services- Replacement computers & software	1699.95	1-5160
Secretary/Treasurer Stipend	750.00	1-5180
Total	7986.95	

*Interest noted is included in totals.

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Motion to pay \$7,986.95 in expenses- Sandrock

Second- Tait

Motion carried- Unanimous

Correspondence- None

New Business- None

Old Business

2021-2022 Budget Process- Marcisz

Marcisz asked the board members if they were happy with budget process and if the education was helpful. Sandrock noted that it was very helpful to learn about the budget throughout the entire year.

Budget Committee Member Stipends- Marcisz

Marcisz noted that he would like to send thank you notes and a token of appreciation to the budget committee members for giving their time to our process. He is determining what the token will be. There was a discussion about the options.

Stipend Policy for Special Projects- 2nd Reading

The policy was read.

Motion to approve the Stipend Policy and include in the Policy Manual- Sandrock

Second- Books

Motion carried- Unanimous

Item not on the agenda- Marcisz

Marcisz reviewed the 2020-2021 board member meeting attendance. He confirmed the record is correct for each of the board member. The annual checks will be issued.

Fire Chief's Report

- The brush units are in service. The ladder truck is near completion delivery is expected to take place in late June, or early July.
- Six new recruits graduated from the academy and began shift work on Saturday, May 1st. This was followed with a discussion regarding the recruit pool and the recent hiring challenges.
- Chief reviewed the Engineer promotion list.
- The City Budget for the FD was tentatively approved by the City budget committee. Chief noted that the City is beginning to discuss the potential replacement of Fire Station #5 and the possibility of a downtown fire station.
- Chief gave a report on the City process of improving the Bear Creek Greenway.

Meeting Adjourned

4:45

Respectfully submitted by Pam Webber, MFD