

Medford Rural Fire Protection District #2
200 South Ivy, #180, Medford, Oregon
May 1, 2019 3:00PM
Board Meeting Minutes

Call to Order 4:00PM- Regular Meeting following the Budget Committee Meeting

Roll Call

Excused	President Joe Brooks
X	Vice President Jack Tait
X	Sec/Treasurer Dan Marcisz
X	Director Bill Riggert
X	Director Bob Sheets

Staff Members in Attendance

Brian Fish, Fire Chief
 Greg Kleinberg, Deputy Chief/Fire Marshal
 Pam Webber, Executive Admin Assistant

Public Comment- None

Motion to approve Minutes of April 3, 2019 Meeting- Riggert
Second- Sheets
Motion carried- Unanimous

Agenda Meeting Attendees- Jack Tait and Bill Riggert

Financial Status Report- Marcisz

Demand Account		Interest*	Capital Reserve		Interest*
Fund 5942	577,655.19	1,294.86	Fund 5946	1,139,903.81	2,574.29
Checking Account	3,714.03	.09		27,684.36	3.22
Total	581,369.22		Total	1,167,588.17	

Tax Receipts- 4/10/19 \$11,612.22 (All taxes and interest is included in totals)

Marcisz noted he will complete the budget document in preparation of the June 5, 2019 meeting.

Expenses

PO#1731 Life Assist, CPAP Masks	464.72
PO#1732 Zoll, AED Supplies	1,670.00
PO#1733 Brittania Enterprises, Inc, FS#4 Excavation	2,450.00
PO#1734 Card Member Services	114.99
PO#1735 Rosebud Media, Legal notice	90.75
Secretary/Treasurer Monthly Stipend	<u>750.00</u>
Total	\$5,540.46

Motion to pay \$5,540.46 in expenses- Sheets
Second- Riggert
Unanimous

Correspondence

- Letter from Urban Renewal- Regarding the renewal of property in the south end of the MRFPD2 district for 10 additional years.

New Business- None

Item not on the agenda- Sheets

It was suggested that the board move the July meeting since it falls so close to the July 4th holiday.

Motion to reschedule the July Board Meeting to July 10, 2019, 3:00PM- Marcisz

Second- Sheets

Motion carried- Unanimous

Old Business

Policy Manual- Marcisz

Marcisz presented Ordinance #1 Prohibiting employees of the City of Medford or its volunteers and employees of the District from serving as a District Director.

Marcisz noted that he presented the Ordinance to the SDAO attorney, Spencer Rockwell. Rockwell reviewed the policy and did not offer an opinion. The ordinance will be presented at a second reading at the June meeting. Marcisz suggested that we present the Ordinance to District's local attorney.

Staff Report

Activity Reports were sent via email to the Board members.

Operations Chief Recruitment- Fish

Chief reported on the Operations Chief recruitment process. He has conducted telephone interviews and invited 6 candidates to attend an assessment center on May 29, 2019.

If we are unable to locate a candidate, Chief will research other options, such as contracting for recruiting company.

Fire Training Building- Chief

Rick Isner (City Facilities Lead) is ready to begin the construction. The contractor, Brodie Berriochoa informed the City that he anticipates he will arrive about May 15th to begin the process.

City Budget Process- Fish

Chief reported that he presented the MFR budget on April 29th. The presentation went well and the Fire Department budget was tentatively approved by the budget committee. The meeting to adopt will take place June 6th, 2019.

Union President Bryan Baumgartner gave public comment on the Union's opinion and call for additional Firefighters. This spurred Budget Committee discussion that resulted in a request for further information and a Budget Issue document that will allow for more discussion. Once the information is presented the budget committee will discuss the options to fund the Budget Issue. Chief noted if Firefighters were added, they would be utilized to initiate a sixth engine company. There will be more to report at the June meeting.

Staff Ride- Chief

We are in the process of making the reservations to send six personnel to Glenwood Springs, Colorado to attend the Staff Ride for the South Canyon Fire.

Fire Works- Chief/Kleinberg

Kleinberg was directed by the City Council (via the City Manager) to present options to the Council for a fireworks ordinance. Kleinberg went on to give a history. In 1993 there was a full ban. In 2009 the City moved from a total ban to a partial ban allowing Oregon legal fireworks in most areas. No fireworks will be allowed in hazardous wildfire areas, Bear Creek Greenway, city parks or public schools. This would allow the City to target enforcement.

The Agenda Item that will be presented will include the following four options:

- 1. Keep the same restrictions
- 2. Keep the same restrictions with a \$1000 fine for illegal fireworks
- 3. Limit fireworks to a specific time
- 4. A complete ban of all fireworks

Oregon Building Officials Association

Kleinberg was invited to the Oregon Building Officials Association conference to present Medford's Wildfire Hazard Zone Residential Building Code. Medford is 3rd in the state for wildfire risk. Kleinberg will continue to work to get the subject on the Council Agenda seeking local support for an ordinance.

Good of the Order

- Marcisz noted that he would like to address budget forecasting. He asked the Chief for input on how he would approach the planning process. Chief is open to the conversation and explained how he would like to see the board purchase equipment by program, rather than splitting the purchase between the City and the District.

**Meeting Adjourned
5:00PM**

Action Items

Action Item	Responsible Person	Due Date
None		

Respectfully submitted by Pam Webber, MFR