City of Medford
2017-2019
Adopted Biennial Budget

July 21, 2017

Honorable Gary Wheeler
Medford City Councilmembers
Appointed Members of the Budget Committee
Citizens of Medford

Dear Mayor Wheeler and Councilmembers:

As Medford's City Manager, I present the 2017-2019 Adopted Biennial Budget for the City of Medford. The budget is balanced and supports the organization's focus on maintaining current services and adequately maintaining the city's assets.

The overall biennial budget totals $323,772,490 for all funds which includes $26,378,000 in contingencies. This is a decrease of 9.8% over the adjusted 2015-17 budget.

The budget represents the direction provided to departments in the development of their requests for this fiscal period:

- Materials & Services Requests
  - No across the board percentage increases. Each department was to prepare requests at the adopted 2015-17 levels.

  - Requests for additional resources in this area must be provided through a justification process. These requests were reviewed, and where appropriate, added to the department's request.

- Capital Outlay Requests
  - Requests for replacement vehicles/equipment must be part of an approved plan. All requests must identify the life expectancy for the item. Also, the department had to determine if extending the life of the current vehicle was feasible without adding costs for on-going maintenance.

- Capital Improvement Projects
    - Requests must be part on an approved plan or extend the life expectancy of the asset.

The departments followed the directions provided and increases to the items previously identified were added to their baseline requests if appropriate.

The Budget Committee reviewed 12 Budget Issues that were presented by the requesting departments. As a result of those presentations and robust deliberation all of the issues were approved and included the following:

- 13 New Full-Time Positions
    - Building Safety Department – Plans Examiner
    - City Attorney – Senior Assistant City Attorney
    - Parks & Recreation (3 positions)
        - Recreation Supervisor (Senior Center)
        - Custodian
        - Umpire/Sports Official Coordinator
    - Public Works (6 positions)
        - Storm/Sewer Maintenance – 3 positions
        - Laborer – 2 positions
        - Administrative Support Technician
    - Fire Department – Deputy Fire Marshal
    - Technology Services – Service Desk Supervisor

Of the new positions, 11 are funded through either savings from other areas within the departments or through established or proposed increase fees for services. The Deputy Fire Marshal is funded through a 50/50 cost share with Fire District #2.

- Bear Creek Greenway Vegetation Removal – Program will provide for an accelerated removal of non-native vegetation along the Bear Creek Greenway.

- General Fund Grants were reviewed and the following was the result of the discussion:
    - Non-Competitive grants of $194,140 will be awarded to the William H. Moore Sobering Center and the Domestic Violence/Sexual Assault Advocate which is provided through Community Works.
    - Competitive grants will be awarded through a formal solicitation and were approved in the amount of $300,100.

There were challenges in developing and balancing the adopted budget with one of the largest impacts being the City's increased costs related to the Oregon Public Retirees System (PERS). PERS is a state and nationwide issue surrounding public employee pension liability which was center stage during the current legislative session. There seems to be little that can be done in regards to those employees which are Tier 1 and have already retired and the other plans have already addressed removing some of the expansive benefits. The City of Medford's blended rate will rise from 11.3% to 15% which equals an increase of $3.8 million in the biennium. $2.81 million of this total is due to the rate increase and the balance is from increases in wages for employees.

Finally, a key component of the proposed budget are the Key Objectives and Performance Measures for each department. These measurements will be tracked and reported semi-annually to the Council and Budget Committee.

We will continue to work collectively to develop core values and a vision for the City of Medford during the first six months of the new biennium. These values and vision will drive future financial decisions in order to meet the identified needs of the community. The City Leadership Team looks forward to working collaboratively in achieving a bright and vibrant future for Medford.

Respectfully submitted,

Brian Sjothun
City Manager

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City Manager's Budget Message
2017-2019 Proposed Biennial Budget

April 17, 2017

To the City of Medford Budget Committee:

Introduction

As the City Manager and budget officer for the City of Medford, I submit for your review and consideration the Preliminary 2017-2019 Biennial Budget. The budget is balanced in accordance with ORS 291.388(1), but this was a difficult task and all staff participated in making difficult decisions without sacrificing core services. There are a number of factors that have made this a tough season in developing the proposed budget and many of those will be outlined in this budget message.

The overall biennial budget totals $294,973,300 for all funds. This is a decrease of 16% over the currently adjusted 2015-17 budget. Medford continues to see a continued growth in both residential and commercial development which provide property tax and utility fee collection increases. Medford currently sits at 78,500 residents, which comes from the Portland State University annual study certified in December 2016 and represents population figures as of July 1, 2016. With the continued growth in healthcare, retail and manufacturing along with retirees discovering this great region, we anticipate a continued growth rate of 1.8% per year.

As Medford is experiencing this growth, the need to develop a vision for the community will be vital in the next years. This visioning process has already begun and we look forward to creating a shared vision between the City of Medford and all key community partners that will make the region a great place to live, work and play.

Budget Format & Preparation Instructions

The preparation and presentation of the proposed 2017-2019 Biennial Budget has gone through some changes from past practices. The Budget Committee was engaged earlier in the process as staff requested direction on the following topics:

- Presentation of Budget Issues (Direction was to review all issues)
- Budgeting for Marijuana Tax revenue (Direction was to wait until 2nd year of biennium)

Staff reinstated the Budget Kickoff Meeting and also provided a Budget Preparation Manual for the departments to utilize in preparing budget requests. Direction was provided to each department in the following key areas:

- Materials & Services Requests
    - No across the board percentage increases. Each department was to prepare budget requests at the adopted 2015-17 levels.
    - Requests for additional resources in this area must be provided through a justification process.

- Capital Outlay Requests
    - Requests for replacement vehicles/equipment must be part of an approved plan. All requests must identify the life expectancy for the item. Also, the department had to determine if extending the life of the current vehicle was feasible without adding costs for on-going maintenance.

- Capital Improvement Projects
    - Requests must be part of an approved plan or extend the life expectancy of the asset.

In my review of request for additional resources, I required that each department analyze if there could be reductions in other areas of their operations and simply move funds between line-items. Also, there needed to be justification on how the increases provide for better services to either external or internal customers.

The presentation format has also gone through some changes from past practices. This change will result in shorter presentations by the department directors which will provide ample time for the Budget Committee to ask questions and deliberate on higher order policy direction items. Here is a summary of the changes:

- Each department was required to provide information on their achievements and accomplishments for the current biennium which have been placed into the budget document. This information was often delivered in the budget presentations, taking away the emphasis on what we will do with the resources provided in the next biennium.

- Presentations are to focus on the Objectives and Performance Outcomes contained in the budget narratives.

- A timeframe for each department, based on size and complexity, has been provided as a guideline. The department directors have done an excellent job during the practice presentations to stay within the guidelines.

I felt there was a need to focus the information provided to what each department will accomplish with the requested resources needed. All of you are volunteers and we want to be sensitive to your time without reducing the opportunity to discuss in more detail the requests being made.

Fiscal Policies & Practices

The budget document contains information related to the Comprehensive Financial Policy that were utilized in development of the proposed biennial budget. There have been no changes to the Policy and all funds maintain a contingency of 12.5% of the biennial operating budget.

The Budget Committee provided direction to staff in preparing the proposed budget in regards to tax that is expected to be collected through the sale of recreational marijuana. Staff is to track the collection of revenues for the first year of the biennium and present to the Budget Committee such collection rate. Once the data is collected, staff will be seeking direction from Council or the entire Budget Committee on a policy for use of these revenues.

In looking towards the future, the Finance Department will be addressing the following objectives and performance measures related to financial policies:

- Objective #1: Develop and incorporate financial strategies to provide a sustainable level of core services funded from predictable revenue by providing accurate financial forecasts for all funds and evaluating the effect of economic pressures and trends
    - Review and update all financial policies
    - Create Audit Committee
    - Create a six-year forecast of revenues, expenditures and debt service

- Objective #2: Provide financial services which support economic growth within the community by securely, efficiently and effectively managing cash receipts, receivables, and licensing
    - Complete a fee study of all revenues and services
    - Establish a cost recovery policy reviewed and approved by Council

The City will re-establish the Materials & Services Savings program (M&S Savings). This program was created a number of years ago in order to eliminate the “spend it or lose it” mentality that exist at the end of fiscal cycles in government. M&S Savings will be determined and allocated to the departments after the approval of the current biennium audited financial statements. Staff understands the need to regularly review, update and expand the scope of fiscal policies in order to address long-range financial planning, thus we will be looking at creating a policy for Council review and approval in regards to this program prior to allocating funding in FY 2018.

Financial Outlook & Challenges for 2017-19 Biennium

There is a continued construction growth that has resulted in a near record pace of new home construction along with retail development expansion. The City is moving through the Urban Growth Boundary amendment which will be critical in providing sufficient land to help address the housing issue that Medford and other communities in Oregon are currently facing. As a result of the growth, staff has developed the proposed budget using the following property tax assumptions:

- Property Taxes
  - Assessed Valuation 4.5% growth
  - Collection Rate = 95%
  - Estimated Collection = $72,751,000
  - Current Adopted Budget = $68,416,000
  - Estimated Total Growth = $4,335,000

Utility Fees – Growth allows for a higher level of collection for utility fees associated with;

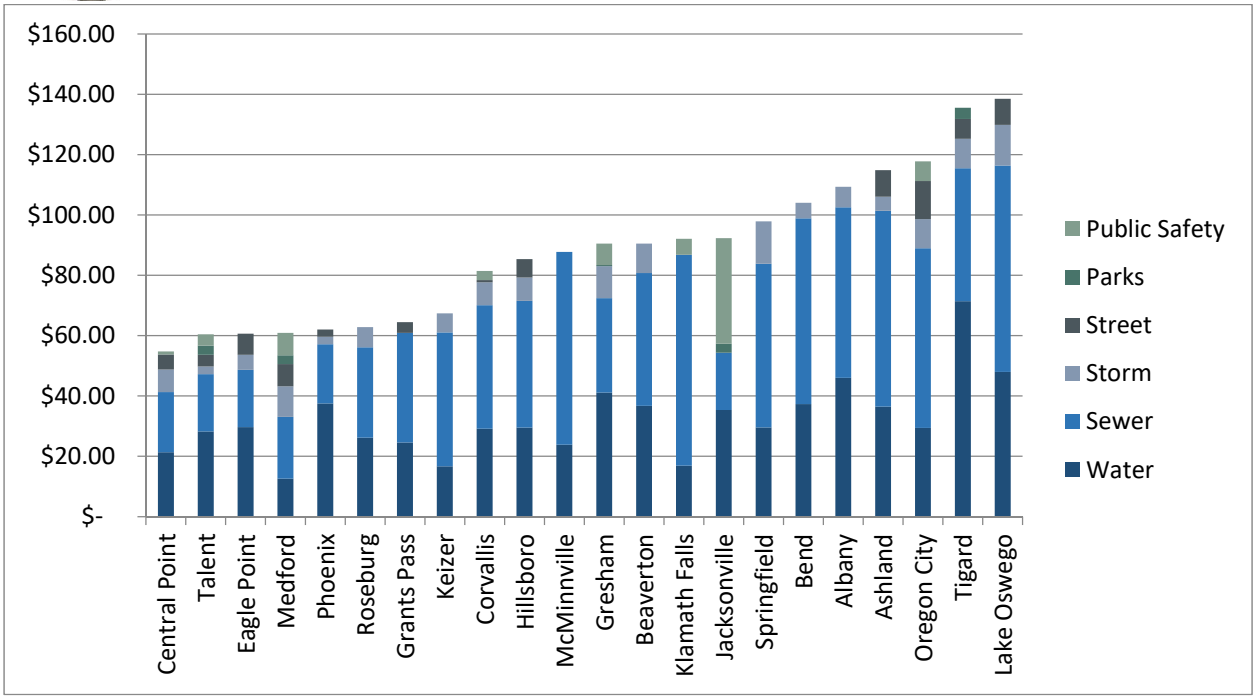
- Public Works - Street
- Public Works - Sewer
- Public Works - Storm Drain
- Public Safety
- Parks

The utility fees charged by Public Works fully funds the department without any support from the General Fund. In addition, Public Works transfers revenue to the General Fund through an indirect cost allocation process that offsets this department's services received from other General Fund departments.

The Public Safety fees allow for each of the Fire and Police departments to accommodate funding for five employees each and also provides for debt service for the four new public safety facilities.

Parks fees pays for maintenance of rights-of-way/beautification areas as well as debt service for U.S. Cellular Community Park and Santo Community Center improvements.

A comparison has been completed in regards to utility fees with Medford being surpassed by Grants Pass and Ashland, but higher than other agencies in the area. As the chart indicates, the total utility and water fees for an average single family home in Medford is $60 per month.



Challenges

There are becoming more and more challenges in being able to provide the growing number of requested services to the community. We'll summarize the obvious issues, but also outline some ideas in helping to address revenues and expenses.

- **PERS** – A state and nationwide issue surrounding public employee pension liability gains center stage during the current legislative session. There seems to be little that can be done in regards to those employees which are Tier 1 and have already retired and the other plans have already addressed removing the expansive benefits. The City of Medford's blended rate will rise from 11.3% to 15% for the biennium which equals an increase of $3.8 million in the biennium. $2.81 million is due to the PERS rate increase and $0.99 million is related to increased wages.

  Currently, nearly all governmental agencies in Oregon "pick-up" the employees 6% contribution. There would be great difficulty in negotiating with our labor groups to require employees to begin contributing to their required share, but we need to begin the conversations.

- **Health Care Costs** – The City continues to see increases in the cost for health insurance provided for our over 460 full-time employees. Much like retirement plans, this issue is not just specific to Medford. However, controlling costs needs to be a priority in order to provide financial stability to the organization.

The City has a current health plan that is one price for all. We will be looking at various options that could provide a tier plan where those that have families covered would pay a higher portion of the monthly premium. Staff will also be finalizing and presenting to Council the potential of becoming self-insured, which could lead to significant savings.

Stabilization Ideas

There are a number of ideas in regards to controlling costs and looking at potential revenues to assist with stabilizing future budgets. Some of these ideas have already been presented to the Budget Committee in November 2016 and staff will look to implement the review during FY 2018.

- **Revenue Team – City of Eugene Model** – The Revenue Team is one part of a multi-faceted approach designed to address a long-term sustainable financial strategy for the City of Medford. The team will identify potential General Fund revenue strategies that might make sense for the Budget Committee and City Council to consider. **https://www.eugene-or.gov/2582/Revenue-Team**

- **Internal Services Review** – Each department is responsible for various items that are common throughout the organization; payroll, contracts and accounts payable. The City Manager and Finance Departments will be conducting a review of these processes in order to determine if there are costs and efficiencies to gain through the consolidation of these services.

- **Cost Recover and Fee Study** – The Finance Department will be reviewing cost recovery rates through a fee study during FY 2018. As an example, the Planning Department is currently at 7% cost recovery when comparable agencies range from 20%-40%. All City fees will be reviewed and presented to the Budget Committee/Council for consideration in developing a cost recovery policy for all services.

Performance Measurements

For decades, each department was required to provide; Goals, Objectives, Performance Measurements and Outcomes as part of the budget narrative contained within the budget document. During my tenure as Parks & Recreation Director, each department was never required to report on the measurements presented and adopted through the budget process.

There has been limited reporting on various measurements through individual department reports or in the Achievement and Accomplishment Reports that were also part of previous budget process. However, there has been no consistency and have been somewhat a waste of time and energy.

This budget document contains a more detailed list of objectives and performance outcomes that will be measured on a semi-annual basis to the Budget Committee and Council. Each department was to prepare these items based on the following:

- Goals:
  - Need to reflect the mission or vision statements for each department.

- Key Objectives – Linked to one of the following:
  - Department strategic or operation plan(s).
  - City Strategic Plan
  - Comprehensive Plan
  - Developed by using examples from other cities (internal services areas)
  - Other Resources – ICMA, state or national associations

For some internal services departments, the development of measureable outcomes is somewhat difficult at best. Since this is the first time where each department will be responsible for regular reporting on these items, I suspect that performance measures will look much different in future budget documents as a result of lessons learned as we move forward.

The performance measurements will also be used in evaluating each department director as part of a Performance Management System. However, these measurements will not serve as the lone evaluation piece as self-development for both the director and their staff will need to be a major portion of the process.

The ultimate future goal is to develop these measurements that relate to Council and community goals that will be developed in the 2017-2019 biennium.

Budget Issues

The Budget issues section identifies increased needs in Personnel or Material and Services that departments determine necessary to meet objectives and accomplish performance outcomes set forth in the Budget Narrative. In the case of General Fund Grants, the issue is to continue to fund as in past years and if so, at what level.

Staff was provided direction from the Budget Committee on how and what budget issues should be presented during deliberations and summarized as follows:

- Budget Committee to review all budget issues with staff making presentations.
- City Manager providing a recommended priority based on various criteria.
- Budget Committee to set final prioritization.

The Budget Issue section details 12 budget issues which are prioritized in three different recommendation levels that provides analysis on each item.

Conclusion

The City is a very complex organization. Forecasting our resources, preparing the budget, monitoring its implementation, assuring accountability and transparency, all while getting the work done takes an exceptional group of professionals. I want to thank the City's Management Leadership team, and the many employees across the City who participated in the development and preparation of this budget. The proposed budget was also developed utilizing the City's new financial software system, which will begin full implementation in May.

Finally, I would like to recognize the great work by our City Council, whose leadership will be paramount as we begin a visioning process that will help shape future budget decisions for decades to come.

Sincerely,



Brian Sjothun
City Manager

This Reader's Guide provides an overview of the budget document structure, budget process, the budget calendar, the City's fund and organization structure, and general City information. This guide is designed to help familiarize the reader with the City and its budget.

Overview

The City of Medford's budget document is designed to provide information to assist the reader in understanding how the City plans to meet the needs of the community. The document also includes information on City operations and funding sources so citizens can better understand how their City operates. The City's budget has been divided into sixteen primary sections.

Introduction

This section contains the City Manager's Budget Message, Table of Contents and Reader's Guide. The Budget Message discusses the current state of the City and the future plans for the City. The Budget Message highlights the major provisions that have been included in the 2017-2019 Biennial Budget. It also discusses changes from the prior year's budget and budget assumptions used to prepare the budget.

Summary

This section provides an overview of the 2017-2019 Biennial Budget providing the reader with background information, category descriptions and the comprehensive financial policy. It also contains a variety of other budget-related information.

Budget Issues

The Budget issues section identifies increased needs in Personnel or Material and Services that departments determine necessary to meet objectives and accomplish performance outcomes set forth in the Budget Narrative for the next biennium. In the case of General Fund Grants, the issue is whether to continue to fund as in past years and if so, at what level.

Police

This section includes current and historical budget appropriations and explanatory material for Police Administration/Technical Bureau and Operations Bureau.

Fire

This section includes current and historical budget appropriations, capital projects and explanatory material for the Fire Administration, Operations, Fire and Life Safety, Training, and Emergency Management Divisions.

Parks, Recreation & Facilities

This section includes current and historical budget appropriations, capital projects and explanatory material for the Parks & Recreation Administration, General Recreation, Arts & Culture, Park Maintenance, Park Utility Fund, Special Restricted Funds, City Tree Program, Facilities Management, Downtown Parking Maintenance, U.S. Cellular Community Park Special Events, Street Banner Program Divisions.

Community

This section includes current and historical budget appropriations and explanatory material for Mayor and Council and the Municipal Court Operations. The Mayor and Council division includes Boards and Commissions, Special Events, General Fund Grants, Community Promotions, and City Vision implementation.

Development Services

This section includes budget appropriations and explanatory material for the Development Service Area. The Development Service Area includes Planning, Building and Business Licensing.

Public Works

This section includes budget appropriations, capital improvement projects and explanatory material for Public Works. Public Works Department consists of Engineering and Development, Utility Billing Services, Operations Administration, Traffic Maintenance, Street Utility, Sewer Utility, Storm Drain Utility, Fleet Maintenance and Water Reclamation divisions.

Administration

This section includes budget appropriations and explanatory material for Administration Support Services. The Administration includes City Management; City Manager's Office, Economic Development, City Recorder, and Community Relations; Finance, Technology Services, City Attorney, Human Resources and Risk Management.

Capital Improvement Projects (CIP) Summary

This section provides information about major construction and capital acquisitions project summaries for City-wide capital improvements included in 2017-2019 Biennial Budget. CIPs are broken down by division and fund. It also provides historical biennial budget appropriation comparison data.

Resources & Requirements

The Resources & Requirements section shows the City's fund structure and detailed fund reconciliations for each fund managed by the City. A fund is a self-balancing set of accounts and is used to track revenues and expenditures for specific operations. Under Oregon law and Generally Accepted Accounting Principles, revenues and expenditures of individual funds may not be co-mingled. This section shows current and historical information on the resources and requirements of each of the City's funds.

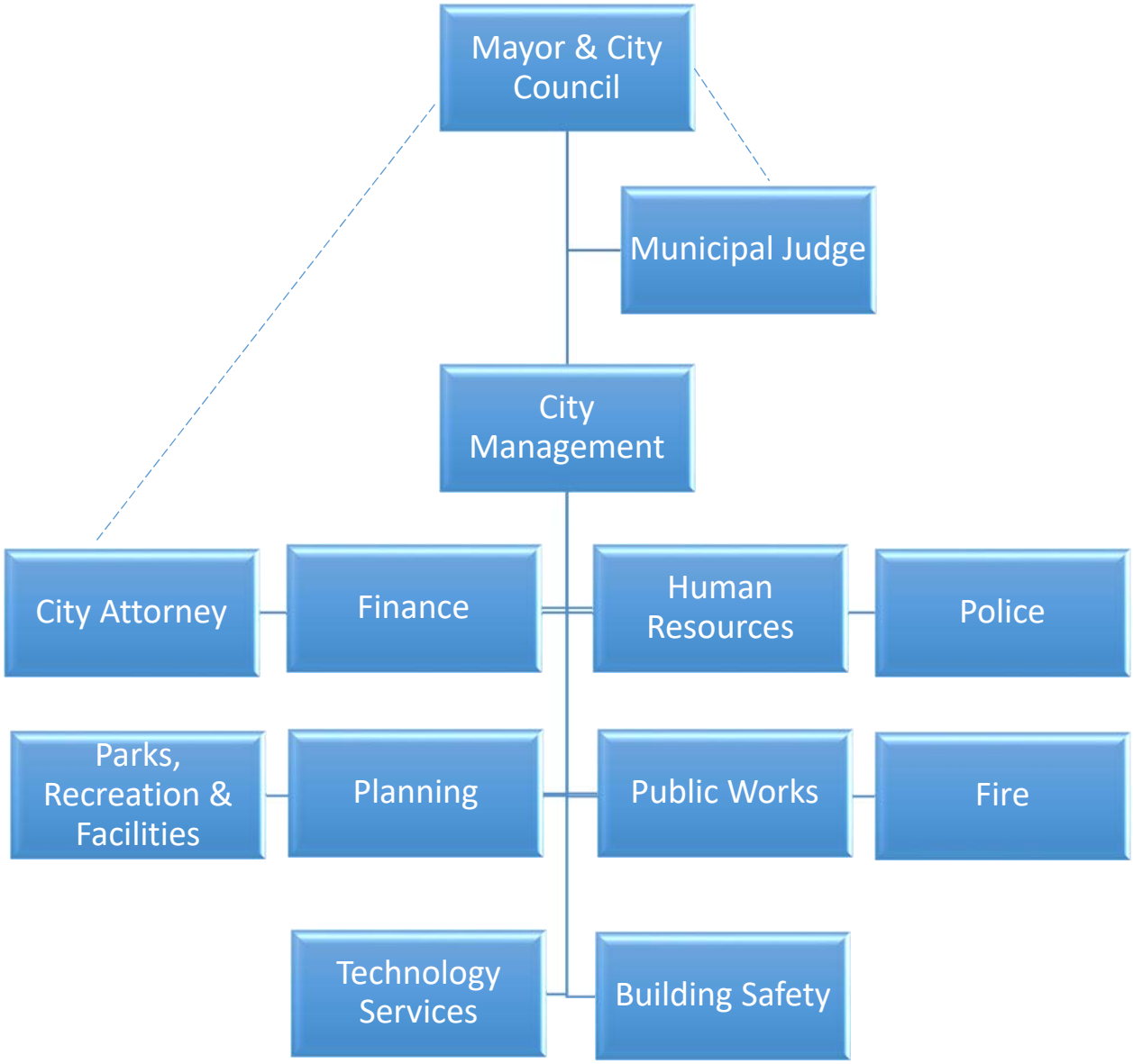
Revenues
The Revenues section contains information about the City's primary sources of revenue across all funds and a city-wide summary of revenue by type. This section also provides historical information from the previous two biennium, the current adjusted biennial budget, as well as the proposed 2017-2019 budget information on the City's funds.

Expenditure Detail
The Expenditure Detail section presents a summary of the City of Medford's expenditures by fund and provides detailed Personnel Services, Materials & Services, and Capital Outlay expenditures for each division within the City.

Other Information
This section contains various exhibits including estimated property tax revenue, recent history and current projections of property taxes, and a position staffing summary.

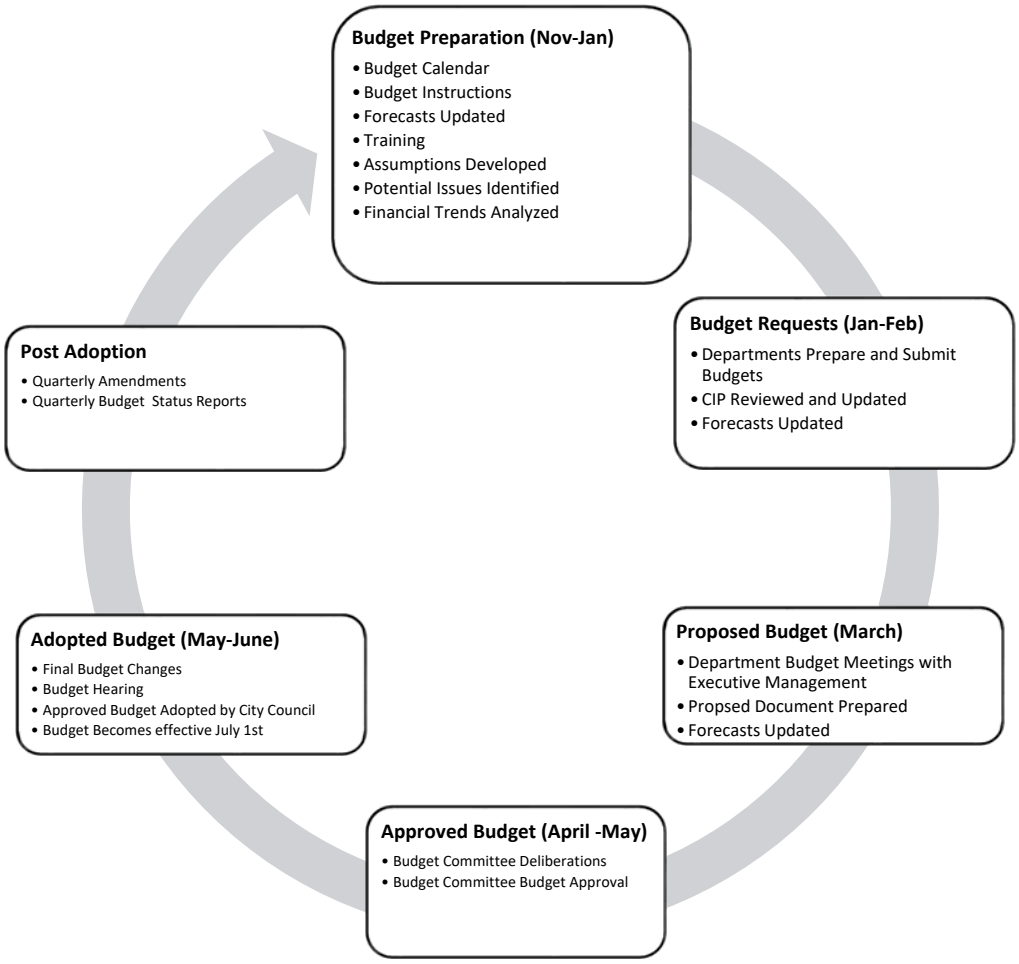
Achievements & Accomplishments
The Achievements & Accomplishments section highlights recent performance outcomes detailed for each department.

Organizational Chart



Budget Process

The process followed in the preparation of the City's budget complies with Oregon Local Budget Law established by the State of Oregon under Oregon Revised Statutes. The process and calendar of events leading up to the adoption of this budget are as follows:



Budget Calendar

Date	Time	Meeting	Location
Monday, April 17, 2017	Noon	MURA and COM Budget Committee	Prescott Room
Wednesday, April 19, 2017	6 p.m.	MURA Budget Committee	Prescott Room
Monday, April 24, 2017	6 p.m.	Budget Committee - 1st Mtg	Prescott Room
Wednesday, April 26, 2017	6 p.m.	Budget Committee - 2nd Mtg	Prescott Room
Monday, May 1, 2017	6 p.m.	Budget Committee-3rd Mtg	Prescott Room
Wednesday, May 3, 2017	6 p.m.	Budget Committee-4th Mtg	Prescott Room

Budget Process Continued

Oregon Local Budget Law allows public input, participation and deliberation throughout the process. Budget Committee meetings are open to the public and are advertised as such. Advertisement of the public hearing prior to City Council adoption includes a summary of the budget as approved by the Budget Committee.

The proposed budget is submitted to the Budget Committee in April and is available to the public. The approved budget is submitted to the City Council in June.

After the Budget Committee reviews the proposed budget, and makes any appropriate changes, the Committee will then recommend and forward to the City Council an approved budget. After a public hearing, the Council will take under consideration and take action on any final changes deemed appropriate, and adopt the budget in June. Should the Council recommend an increase in appropriations greater than 10% of the approved appropriations in any one fund, by law, the Budget Committee must reconvene to consider and approve the proposed change(s). Although the budget is detailed by line item within the categories of each fund, the budget will be adopted at the program level or department level within each fund. The line item budget will be published and used as a management tool for budgetary control.

Budget Amendment Procedures

Oregon Local Budget Law sets forth procedures to be followed to amend the budget as events occur after budget adoption. The type of events determines the procedures to be followed.

The adopted budget appropriates contingencies. Contingencies are amounts appropriated in anticipation that some operating expenditures will become necessary which cannot be foreseen and planned in the budget. A general operating fund may contain one line for operating contingency.

Oregon Local Budget Law provides that certain budget changes may be made by the governing body without Budget Committee action. Such changes include:

- Award of a grant for a specific purpose
- Refunds of prior expenditures
- Voter approved bond sales
- Expenditures of special assessments
- Expenditures of insurance proceeds
- Transfers of appropriations in a fund

Most other budget changes, after budget adoption, require a supplemental budget. A supplemental budget can be acted on by the City Council at a regularly scheduled meeting. If, however, the supplemental budget results in changes greater than 15% in any fund, the supplemental budget must be published prior to the meeting. If, at least ten taxpayers request, in writing, within ten days of the notice, the Council must refer the supplemental budget to the Budget Committee prior to consideration and action.

Basis of Budgeting

The basis of budgeting is largely the same as the basis of accounting with a few exceptions. Budgets are prepared in accordance with the modified accrual basis of accounting for Governmental Fund Types. Proprietary Fund Type budgets follow the accrual basis of accounting except capital outlay, shown as an expense on budgetary basis and capitalized for accounting purposes, and depreciation which is not shown as a budgetary expense. Proprietary Funds also accrue compensated absences when incurred and become a fund liability. In the Governmental Funds, compensated absences are paid with current resources and reported as expenditures.

Activities of the general fund, special revenue funds, debt service funds, enterprise funds, internal service funds and reserve funds are included in the biennial appropriated budget. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the program level within each individual fund. The City maintains an encumbrance accounting system as one technique of accomplishing budgetary control. All encumbered amounts lapse at the end of the biennium.

Account Structure

The City's account structure is comprised of two main components: ORG KEY & OBJECT CODE. Budget amounts are entered and tracked at the KEY OBJECT level detail.

Org Key

The 7 digit ORG KEY is the combination of the 3 digit Fund Number and the 4 digit Division Code. The Division Code is a summary of the Department and Division. The ORG KEY describes **WHO** is receiving the revenue or making the expense and where the revenue or expenditure should be recorded.

FUNDS are organized by major programs:

- General: 1XX
- Police: 2XX
- Fire: 3XX
- Building Safety: 400
- Public Works: 5XX
- Parks: 6XX
- Other: 7XX

Object Code

The 7 digit OBJECT CODE is the combination of the 3 digit Transaction Type and the 4 digit Account Code. The OBJECT CODE describes **WHAT** type of item is being purchased or the type of revenue being received.

TRANSACTION TYPES are broken down as follows:

First digit identifies what it is:

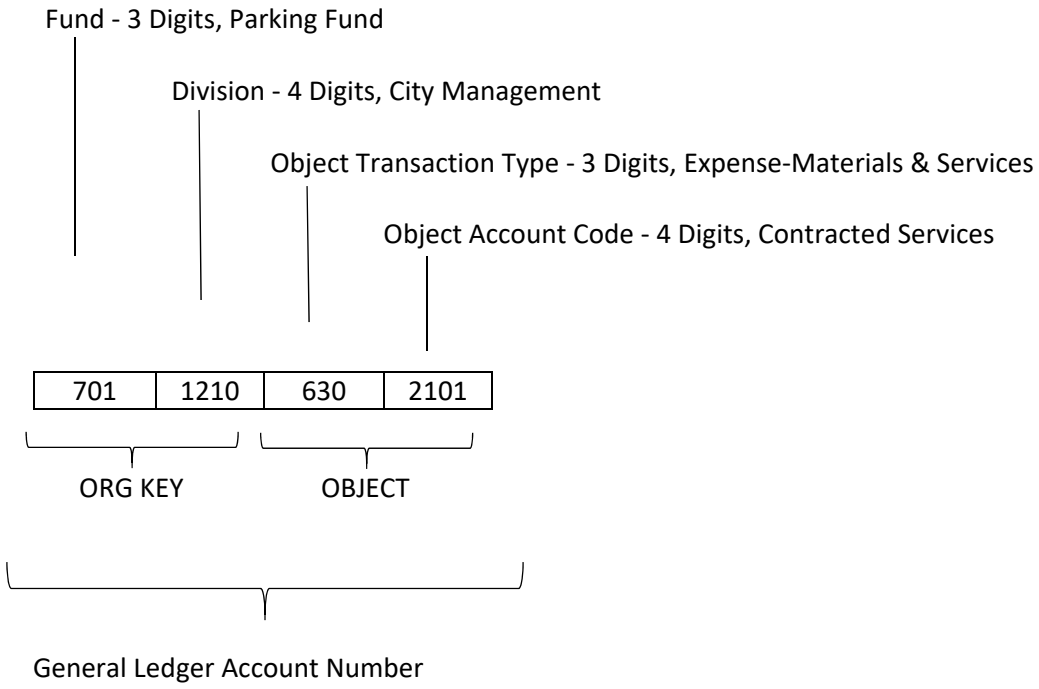
- Asset: 1XX
- Liability: 2XX
- Revenue: 4XX
- Expense: 6XX

Project Number

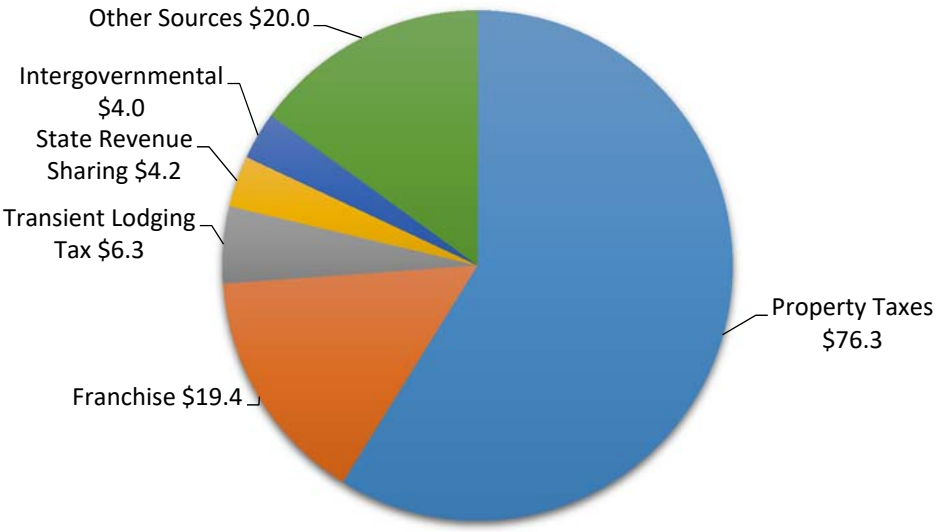
The 7 digit PROJECT NUMBER is an optional field and will not be used for most transactions. When it is used, it is an additional piece of information that allows users to view project budgets and actual revenues and expenditures across organizational boundaries (both departmental and fund).

Example: General Ledger Account: 7011210 6302101 AAA0102701

ORG KEY	Description	OBJECT CODE	Description	PROJECT	Description
7011210	Downtown Parking	6302101	Contracted Services	APD0102701	Garage restroom renovation

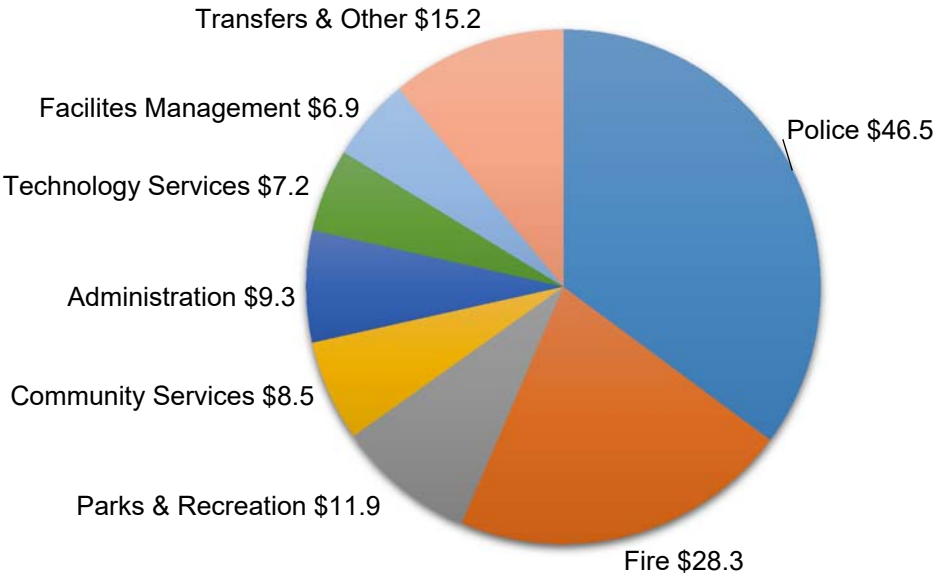


General Fund Revenues



Total Resources	$130.2 million
Property Taxes	59%
Franchise Fees	15%
Transient Lodging Tax	5%
State Revenue Sharing	3%
Intergovernmental	3%
Other Sources	Fines & Forfeitures - court fines Charges for Services - planning fee, parks program fees Interest Income Licenses & Permits - business licenses & alarm permits Transfers & Other - PERs debt transfers, MURA debt transfers and Indirect cost transfers (reimbursements for a portion of finance, legal, human resources, facilities management, technology services)

General Fund Expenditures



Total Expenditures	$133.8 million
Police	35%
Fire	21%
Parks and Recreation	9%
Community Services	Mayor & Council, Municipal Court, Planning and Business Licensing
Administrative	City Manager's Office, City Attorney, Human Resources and Finance
Technology Services	
Facilities Management	
Transfers & Other	

All divisions' personnel services	$89.1 million or 67% of expenditures
All divisions' materials & services	$23.8 million or 18% of expenditures

Combined, Police and Fire are equal to 98% of property tax revenue

General Fund Overview

	2017-2019 Adopted Biennium Budget
Revenues	$ 130.2
Beginning Fund Balance	17.4
Total Resources	147.6
Personnel Services	89.1
Materials & Services	23.8
Capital Outlay & Capital Improvement Projects	6.4
Transfers & Other	14.6
Contingency	13.7
Total Appropriations	147.6
Ending Unappropriated Fund Balance	$ 0.0

Revenue	$ 130.2
Personnel Services	(89.1)
Materials & Services	(23.8)
Subtotal	17.3
Capital Outlay & Capital Improvement Projects	6.4
Transfers & Other	14.6
Expenditures in excess of Resources	(3.7)
Beginning Fund balance	17.4
Expenditures in excess of Resources	(3.7)
Contingency	(13.7)
Ending Unappropriated Fund Balance	$ 0.0

All Funds Combined

	2017-2019 Adopted Biennium Budget
Revenue	$ 267.9
Beginning Fund Balance	107.7
Total Resources	375.6
Personnel Services	124.0
Materials & Services	49.5
Capital Outlay & Capital Improvements Projects	74.8
Debt Service	20.3
Transfers & Other	28.7
Contingency	26.4
Total Appropriations	323.7
Unappropriated Ending Fund Balance	$ 51.9

Revenue	$ 267.9
Personnel Services	(124.0)
Materials & Services	(49.5)
Subtotal	94.4
Capital Outlay & Capital Improvement Projects	74.8
Debt Service	20.3
Transfers & Other	28.7
Expenditures in excess of Resources	(29.4)
Beginning Fund balance	107.7
Expenditures in excess of Resources	(29.4)
Contingency	(26.4)
Ending Unappropriated Fund Balance	$ 51.9

Background Information:

The 2001 Oregon Legislature revised local budget law to allow municipalities to adopt biennial budgets. The City of Medford has prepared a two-year budget since the 2003-2005 biennium. As anticipated, the adoption of biennial budgets has significantly reduced staff time devoted to preparing budgets each year.

Category Descriptions:

Under Oregon Local Budget Law, expenditures are grouped into five different categories: personnel services, materials and services, capital outlay, capital improvements, and transfers and other.

Personnel Services include salaries, overtime, temporary and seasonal help, employee insurance, retirement benefits and payroll taxes.

Materials and Services account for all general operating expenditures, which include supplies, fuel, utilities including telephone, gas and electricity, professional services, and training.

Capital Outlay includes fixed assets purchased or constructed with a value of $5,000 or more.

Capital Improvement Projects (CIPs) are projects that involve additions to, or enhancements of, the City's infrastructure and include buildings, roads, sidewalks, storm drains, parks and waste water treatment facilities. These projects frequently require phasing over multiple years because of their scope and complexity. We are presenting carryover requirements of CIP projects as an indication as to whether they will be complete by the end of the biennium.

Transfers and Other includes the transfers & special payments budget categories which are transfers to other departments/funds for a variety of purposes, including debt service and special payments. These become resources to other funds in the budget. Though not technically expenditures, all interfund transfers and loans are reflected as required by Local Budget Law.

Contingency accounts (which are an appropriated level of reserves) are three (3) months of operating expense for all funds. This enables each fund (with Council approval) the flexibility of accessing three months of working capital from reserves during the biennium. Contingency requirements exclude the CIP and other categories.

Unappropriated Ending Fund Balance represents a set-aside for subsequent years' cash and working capital. Such funds can only be "accessed" by Council action in response to a civil disturbance or natural disaster (ORS 294.455). The Unappropriated

Ending Fund Balance is the difference between revenues and expenditure (including Contingency) appropriations.

Comprehensive Financial Policy:

This budget document has been prepared in the format of a program-based budget. All costs have been assigned to program account codes and consolidated into standard expenditure categories. This format does not affect the fund accounting procedures, as appropriations will be by department by fund.

The City of Medford uses the modified accrual basis of accounting for governmental and fiduciary fund types and the accrual basis of accounting for the proprietary fund types, including full encumbrances, in accordance with generally accepted accounting principles.

Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized when the related fund liability is incurred. The exception to this general rule is interest on general long-term debt which is recognized when due. Under the accrual basis of accounting, revenues are recognized when earned and expenditures are recognized, when liabilities are incurred. Service revenues are recognized as billed.

The City has modified its Comprehensive Financial Policy to include a formalized Contingency Policy and implement GASB 54 reclassifying ending fund balances.

1. The City of Medford's target contingency will be 25% of annual operating budgets or 12.5% of a biennial operating budget (excluding capital and CIP expenditures):

    a. The City will maintain General Fund undesignated reserves of at 12.5% of the biennial operating budget of the General Fund.

    b. All other operating funds – The City will maintain undesignated reserves of at least 12.5% of the biennial operating budget unless it can be demonstrated that less than 12.5% is adequate to meet the needs of the operation for the biennium.

    c. Use of fund balance to support budgeted operations in the General or other funds shall be explained in the annual budget document; such explanation shall

describe the nature of the budgeted reduction in the fund balance and its expected future impact. Fund balances in excess of future needs shall be evaluated for alternative uses.

2. The City delegated to the Finance Director, the authority to assign (and un-assign) additional amounts intended to be used for specific purposes more narrow than the overall purpose of the funds established by Council. A schedule of such assignments shall be included within the adopted budget document.

The City of Medford considers restricted amounts to have been spent prior to unrestricted (committed, assigned, or unassigned) amounts when an expenditure is incurred for purposes for which both restricted and unrestricted amounts are available. Within unrestricted amounts, committed amounts are considered to have been spent first, followed by assigned amounts, and then unassigned amounts when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

The following information will be specified by Council in the establishment of Stabilization Arrangements as defined in GASB Statement No. 54:

a. the authority for establishing the arrangement (resolution or ordinance),
b. the requirements, if any, for additions to the stabilization amount,
c. the specific conditions under which stabilization amounts may be spent, and
d. the intended stabilization balance


CITY OF MEDFORD
OREGON

REVENUE SUMMARY BY FUND

Fund Description	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
100 GENERAL FUND	$ 124,939,870	$ 111,995,584	$ 127,111,310	$ 129,296,850	$ 130,155,570	$ 130,155,570
160 GENERAL BOND FUND	9,472,187	5,468,332	6,017,200	7,143,100	7,143,100	7,143,100
161 REVENUE BOND FUND	8,551,504	10,642,476	21,262,370	13,164,900	13,164,900	13,164,900
170 PERS RESERVE FUND	1,160,105	824,184	639,600	180,000	180,000	180,000
200 POLICE PUB SAFETY UTILITY FUND	2,347,319	37,025,048	5,559,860	3,574,300	3,574,300	3,574,300
201 POLICE FEDERAL FORFEITURE FUND	-	1,230,347	328,120	18,000	18,000	18,000
202 POLICE STATE FORFEITURE FUND	-	227,760	102,400	44,000	44,000	44,000
203 POLICE GRANT FUND	571,213	751,933	1,600	-	-	-
300 FIRE PUB SAFETY UTILITY FUND	-	-	13,726,090	3,678,300	3,678,300	3,678,300
370 FIRE APPARATUS RESERVE FUND	-	-	810,000	1,000,000	1,000,000	1,000,000
400 BUILDING SAFETY FUND	2,415,357	3,518,916	3,103,000	4,024,000	4,024,000	4,024,000
500 STREET UTILITY FUND	15,359,548	18,258,530	15,786,250	15,507,000	15,507,000	15,507,000
501 STORM DRAIN UTILITY FUND	8,394,782	9,425,211	10,901,400	12,911,000	12,911,000	12,911,000
502 SEWER COLLECTION UTILITY FUND	10,801,597	6,890,620	8,233,000	8,862,000	8,862,000	8,862,000
503 REG SEW TREATMENT UTILITY FUND	9,268,819	10,356,645	10,309,310	12,031,000	12,031,000	12,031,000
520 STREET SDC FUND	4,940,103	4,164,958	17,523,870	20,251,000	20,251,000	20,251,000
521 SEWER COLLECTION SDC FUND	242,742	288,042	204,600	646,000	646,000	646,000
522 STORM DRAIN SDC FUND	269,638	491,740	473,400	686,000	686,000	686,000
523 REG SEW TREATMENT SDC FUND	1,401,971	1,700,840	1,376,400	2,148,000	2,148,000	2,148,000
530 GAS TAX FUND	10,931,186	9,556,584	9,752,230	11,045,000	11,045,000	11,045,000
531 SIDEWALK FUND	18,306	7,048	7,000	3,500	3,500	3,500
540 FLEET MAINTENANCE FUND	2,305,577	2,681,432	2,456,400	2,465,000	2,465,000	2,465,000
550 STREET IMPROVEMENT FUND	1,862,875	1,644,031	7,099,200	634,000	634,000	634,000
600 PARK MAINTENANCE FUND	2,539,218	2,582,316	2,611,600	2,294,000	2,294,000	2,294,000
620 PARK SDC FUND	8,103,865	12,163,933	5,426,280	1,861,000	1,861,000	1,861,000
621 PARK SOUTHEAST AREA SDC FUND	-	-	100,000	496,000	496,000	496,000
630 PARK IMPROVEMENT FUND	-	-	1,000,000	4,083,000	4,083,000	4,083,000
631 BEAR CREEK MAINTENANCE FUND	558	725	400	-	-	-
632 BEAR CREEK RECONSTRUCTION FUND	185	143	200	-	-	-
633 CEMETERY FUND	17,799	9,521	38,800	6,400	6,400	6,400
634 VETERANS PARK IMPROVEMNT FUND	124	87	-	-	-	-
650 GREENWAY CONSTRUCTION FUND	27	21	-	-	-	-
670 COMMUNITY PARK RESERVE FUND	29,552	37,986	31,200	32,000	32,000	32,000
671 AQUATIC RESERVE FUND	-	-	346,900	68,000	68,000	68,000
700 RISK MANAGEMENT FUND	3,069,145	3,070,645	3,334,520	3,470,400	3,470,400	3,470,400
701 PARKING FUND	881,525	1,120,796	1,066,200	1,163,600	1,163,600	1,163,600
730 COMMUNITY PROMOTION FUND	1,286,881	1,560,777	1,695,000	2,213,000	2,213,000	2,213,000
731 CDBG FUND	884,094	1,628,611	1,652,310	2,088,400	2,088,400	2,088,400
Grand Total	**$ 232,067,675**	**$ 259,325,821**	**$ 280,088,020**	**$ 267,088,750**	**$ 267,947,470**	**$ 267,947,470**

EXPENDITURE SUMMARY BY FUND

17/19 BIENNIUM	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CAPITAL IMPROVEMENT	DEBT SERVICE	TRANSFER & SPECIAL PAYMENTS	TOTAL EXPENSE
100 GENERAL FUND	$ 89,012,690	$ 23,799,400	$ 1,761,800	$ 4,627,280	$ -	$ 14,639,300	$ 133,840,470
160 GENERAL BOND FUND	-	-	-	-	7,130,200	-	7,130,200
161 REVENUE BOND FUND	-	-	-	-	13,162,500	-	13,162,500
170 PERS RESERVE FUND	-	-	-	-	-	-	-
200 POLICE PUB SAFETY UTILITY FUND	1,261,800	106,800	24,000	-	-	2,225,800	3,618,400
201 POLICE FEDERAL FORFEITURE FUND	-	381,000	170,300	-	-	-	551,300
202 POLICE STATE FORFEITURE FUND	-	5,000	40,000	-	-	-	45,000
203 POLICE GRANT FUND	-	-	-	-	-	-	-
300 FIRE PUB SAFETY UTILITY FUND	1,274,600	-	-	4,505,000	-	1,050,100	6,829,700
370 FIRE APPARATUS RESERVE FUND	-	-	460,000	-	-	-	460,000
400 BUILDING SAFETY FUND	2,737,730	344,560	-	-	-	657,700	3,739,990
500 STREET UTILITY FUND	6,525,200	4,615,780	542,400	5,497,500	-	1,531,900	18,712,780
501 STORM DRAIN UTILITY FUND	5,192,400	2,919,350	74,400	7,082,500	-	679,600	15,948,250
502 SEWER COLLECTION UTILITY FUND	4,727,400	2,839,470	613,400	2,652,500	-	685,300	11,518,070
503 REG SEW TREATMENT UTILITY FUND	6,539,400	3,508,100	60,000	2,160,000	-	678,800	12,946,300
520 STREET SDC FUND	745,800	11,300	-	21,871,000	-	781,000	23,409,100
521 SEWER COLLECTION SDC FUND	-	1,500	-	1,195,000	-	1,000	1,197,500
522 STORM DRAIN SDC FUND	277,500	3,920	-	770,000	-	25,000	1,076,420
523 REG SEW TREATMENT SDC FUND	-	-	-	3,860,000	-	29,900	3,889,900
530 GAS TAX FUND	2,887,300	1,849,440	80,400	8,888,500	-	431,300	14,136,940
531 SIDEWALK FUND	-	-	-	623,100	-	-	623,100
540 FLEET MAINTENANCE FUND	1,419,200	1,093,400	33,500	-	-	150,300	2,696,400
550 STREET IMPROVEMENT FUND	-	104,000	-	750,000	-	53,400	907,400
600 PARK MAINTENANCE FUND	134,300	233,200	-	-	-	1,010,300	1,377,800
620 PARK SDC FUND	-	-	-	3,397,800	-	888,000	4,285,800
621 PARK SOUTHEAST AREA SDC FUND	-	-	-	767,000	-	-	767,000
630 PARK IMPROVEMENT FUND	370,200	60,200	-	1,993,100	-	2,884,200	5,307,700
631 BEAR CREEK MAINTENANCE FUND	-	2,000	-	-	-	-	2,000
632 BEAR CREEK RECONSTRUCTION FUND	-	-	-	-	-	-	-
633 CEMETERY FUND	-	11,730	-	-	-	-	11,730
634 VETERANS PARK IMPROVEMNT FUND	-	1,000	-	-	-	-	1,000
650 GREENWAY CONSTRUCTION FUND	-	-	-	-	-	-	-
670 COMMUNITY PARK RESERVE FUND	-	-	-	92,400	-	-	92,400
671 AQUATICS RESERVE FUND	-	-	-	-	-	-	-
700 RISK MANAGEMENT FUND	453,100	2,776,380	-	-	-	296,960	3,526,440
701 PARKING FUND	265,000	880,000	88,000	-	-	48,500	1,281,500
730 COMMUNITY PROMOTION FUND	-	2,213,000	-	-	-	-	2,213,000
731 CDBG FUND	179,600	1,765,800	-	143,000	-	-	2,088,400
TOTAL BUDGET	**$ 124,003,220**	**$ 49,526,330**	**$ 3,948,200**	**$ 70,875,680**	**$ 20,292,700**	**$ 28,748,360**	**$ 297,394,490**

EXPENDITURE SUMMARY BY FUND

17/19 BIENNIUM	CONTINGENCY	17-19 BIENNIUM ADOPTED APPROPRIATIONS	UNAPPROPRIATED
100 GENERAL FUND	$ 13,727,000	$ 147,567,470	$ -
160 GENERAL BOND FUND	-	7,130,200	170,800
161 REVENUE BOND FUND	-	13,162,500	132,500
170 PERS RESERVE FUND	-	-	4,267,000
200 POLICE PUB SAFETY UTILITY FUND	170,000	3,788,400	113,400
201 POLICE FEDERAL FORFEITURE FUND	50,000	601,300	687,500
202 POLICE STATE FORFEITURE FUND	10,000	55,000	241,800
203 POLICE GRANT FUND	-	-	-
300 FIRE PUB SAFETY UTILITY FUND	-	6,829,700	-
370 FIRE APPARATUS RESERVE FUND	60,000	520,000	586,600
400 BUILDING SAFETY FUND	360,000	4,099,990	4,032,110
500 STREET UTILITY FUND	1,390,000	20,102,780	2,900,720
501 STORM DRAIN UTILITY FUND	960,000	16,908,250	8,490,250
502 SEWER COLLECTION UTILITY FUND	950,000	12,468,070	608,930
503 REG SEW TREATMENT UTILITY FUND	1,250,000	14,196,300	427,400
520 STREET SDC FUND	2,730,000	26,139,100	5,848,600
521 SEWER COLLECTION SDC FUND	150,000	1,347,500	308,700
522 STORM DRAIN SDC FUND	100,000	1,176,420	1,120,980
523 REG SEW TREATMENT SDC FUND	480,000	4,369,900	3,982,000
530 GAS TAX FUND	1,120,000	15,256,940	11,394,960
531 SIDEWALK FUND	-	623,100	-
540 FLEET MAINTENANCE FUND	310,000	3,006,400	185,000
550 STREET IMPROVEMENT FUND	90,000	997,400	2,666,200
600 PARK MAINTENANCE FUND	51,000	1,428,800	1,139,600
620 PARK SDC FUND	420,000	4,705,800	312,660
621 PARK SOUTHEAST AREA SDC FUND	96,000	863,000	-
630 PARK IMPROVEMENT FUND	250,000	5,557,700	148,340
631 BEAR CREEK MAINTENANCE FUND	-	2,000	33,800
632 BEAR CREEK RECONSTRUCTION FUND	-	-	12,800
633 CEMETERY FUND	-	11,730	43,270
634 VETERANS PARK IMPROVEMNT FUND	-	1,000	6,700
650 GREENWAY CONSTRUCTION FUND	-	-	1,900
670 COMMUNITY PARK RESERVE FUND	7,000	99,400	-
671 AQUATICS RESERVE FUND	-	-	417,700
700 RISK MANAGEMENT FUND	1,500,000	5,026,440	1,173,860
701 PARKING FUND	147,000	1,428,500	390,500
730 COMMUNITY PROMOTION FUND	-	2,213,000	-
731 CDBG FUND	-	2,088,400	-
TOTAL BUDGET	**$ 26,378,000**	**$ 323,772,490**	**$ 51,846,580**


CITY OF MEDFORD
OREGON

CITY-WIDE SUMMARY **Resources & Requirements for all Funds.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
105 PROPERTY TAXES	60,086,835	63,692,195	71,392,000	76,922,000	77,212,000	77,212,000
110 FRANCHISE FEES	16,235,111	17,100,572	17,909,340	19,443,000	19,443,000	19,443,000
115 USER TAXES	5,894,468	8,031,101	8,580,000	10,275,050	10,275,050	10,275,050
120 LICENSES	1,041,327	1,058,160	1,083,000	1,172,000	1,172,000	1,172,000
125 PERMITS	2,563,402	3,664,110	3,317,800	4,203,000	4,203,000	4,203,000
130 STATE SHARED REV	12,213,059	12,404,981	13,228,030	13,532,000	13,532,000	13,532,000
135 GRANTS	5,248,180	4,972,744	14,237,620	6,925,100	6,925,100	6,925,100
140 CHARGES FOR SERVICES	43,293,796	44,109,944	46,650,200	50,647,700	50,980,620	50,980,620
145 GEN GOVERNMENT	3,459,684	4,681,494	4,133,050	3,643,900	3,643,900	3,643,900
150 SDC	7,999,621	8,491,220	7,953,470	12,682,000	12,682,000	12,682,000
155 INTERGOVERMENTAL	10,136,219	17,978,319	14,988,460	17,056,100	17,176,540	17,176,540
160 SP ASSESSMENTS	121,992	16,104	-	-	-	-
165 FINES & FORFEIT	2,902,555	3,006,220	3,088,000	3,161,000	3,161,000	3,161,000
170 CONTRIBUTIONS & DONATIONS	197,185	249,318	115,880	67,400	67,400	67,400
175 DEBT PROCEEDS	27,649,094	39,592,143	-	-	-	-
180 INTEREST INCOME	1,101,770	1,321,240	1,487,400	2,296,500	2,296,500	2,296,500
185 RENTAL INCOME	661,024	821,460	809,800	833,600	833,600	833,600
190 CONCESSIONS	44,265	50,531	45,800	40,800	40,800	40,800
195 SALES	24,146	18,913	8,000	6,000	6,000	6,000
200 SALE OF PROPERTY	831,438	1,679,355	528,730	-	-	-
210 SERVICE PAY & TRANSFERS	28,278,040	22,322,397	47,122,080	28,633,000	28,748,360	28,748,360
215 OTHER	2,084,465	4,063,300	23,409,360	15,548,600	15,548,600	15,548,600
Sub-Total	**232,067,675**	**259,325,821**	**280,088,020**	**267,088,750**	**267,947,470**	**267,947,470**
BEGINNING FUND BALANCE	66,770,920	69,087,040	103,860,110	107,671,600	107,671,600	107,671,600
Total Resources	**$ 298,838,595**	**$ 328,412,861**	**$ 383,948,130**	**$ 374,760,350**	**$ 375,619,070**	**$ 375,619,070**
REQUIREMENTS						
610 SALARIES & WAGES	64,038,956	66,481,476	74,817,840	77,974,530	78,901,010	78,901,010
620 FRINGE BENEFITS	31,405,607	33,412,103	39,052,310	44,381,200	45,102,210	45,102,210
630 MATERIALS & SERVICES	36,630,558	40,918,844	47,612,720	48,873,990	49,526,330	49,526,330
640 CAPITAL OUTLAY	2,868,477	2,896,031	4,243,240	3,942,200	3,948,200	3,948,200
650 CAPITAL IMPROVEMENT PROJECTS	26,029,003	29,650,893	96,064,070	70,875,680	70,875,680	70,875,680
660 DEBT SERVICE	40,500,914	16,027,795	27,305,860	20,292,700	20,292,700	20,292,700
670 TRANSFERS	28,278,040	22,322,397	47,178,880	28,633,000	28,748,360	28,748,360
Sub-Total	**229,751,555**	**211,709,539**	**336,274,920**	**294,973,300**	**297,394,490**	**297,394,490**
CONTINGENCY	-	-	22,813,010	26,533,000	26,378,000	26,378,000
Unappropriated Ending Fund Balance	69,087,040	116,703,322	24,860,200	53,254,050	51,846,580	51,846,580
Total Requirements	**$ 298,838,595**	**$ 328,412,861**	**$ 383,948,130**	**$ 374,760,350**	**$ 375,619,070**	**$ 375,619,070**

EXPENDITURE SUMMARY BY DEPARTMENT

	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CAPITAL IMPROVEMENT PROJECTS	DEBT SERVICE	Transfers	17/19 BIENNIUM TOTAL DEPARTMENT
11							
MAYOR & COUNCIL							
100 GENERAL FUND	-	1,349,400	-	-	-	-	1,349,400
MAYOR & COUNCIL Total	**-**	**1,349,400**	**-**	**-**	**-**	**-**	**1,349,400**
12							
CITY MANAGER							
100 GENERAL FUND	2,247,000	366,000	-	-	-	-	2,613,000
701 PARKING FUND	61,000	641,900	53,000	-	-	-	755,900
731 CDBG FUND	-	-	-	-	-	-	-
CITY MANAGER Total	**2,308,000**	**1,007,900**	**53,000**	**-**	**-**	**-**	**3,368,900**
13							
CITY ATTORNEY							
100 GENERAL FUND	1,400,200	86,800	-	-	-	-	1,487,000
CITY ATTORNEY Total	**1,400,200**	**86,800**	**-**	**-**	**-**	**-**	**1,487,000**
14							
HUMAN RESOURCES							
100 GENERAL FUND	1,277,400	233,900	-	-	-	-	1,511,300
700 RISK MANAGEMENT FUND	453,100	2,729,000	-	-	-	-	3,182,100
HUMAN RESOURCES Total	**1,730,500**	**2,962,900**	**-**	**-**	**-**	**-**	**4,693,400**
15							
FINANCE							
100 GENERAL FUND	2,716,500	1,065,420	-	-	-	14,639,300	18,421,220
160 GENERAL BOND FUND	-	-	-	-	7,130,200	-	7,130,200
161 REVENUE BOND FUND	-	-	-	-	13,162,500	-	13,162,500
200 POLICE PUB SAFETY UTILITY FUND	-	-	-	-	-	2,225,800	2,225,800
203 POLICE GRANT FUND	-	-	-	-	-	-	-
300 FIRE PUB SAFETY UTILITY FUND	-	-	-	-	-	1,050,100	1,050,100
400 BUILDING SAFETY FUND	-	-	-	-	-	657,700	657,700
500 STREET UTILITY FUND	-	-	-	-	-	1,531,900	1,531,900
501 STORM DRAIN UTILITY FUND	-	-	-	-	-	679,600	679,600
502 SEWER COLLECTION UTILITY FUND	-	-	-	-	-	685,300	685,300
503 REG SEW TREATMENT UTILITY FUND	-	-	-	-	-	678,800	678,800
520 STREET SDC FUND	-	-	-	-	-	781,000	781,000
521 SEWER COLLECTION SDC FUND	-	-	-	-	-	1,000	1,000
522 STORM DRAIN SDC FUND	-	-	-	-	-	25,000	25,000
523 REG SEW TREATMENT SDC FUND	-	-	-	-	-	29,900	29,900
530 GAS TAX FUND	-	-	-	-	-	431,300	431,300
531 SIDEWALK FUND	-	-	-	-	-	-	-
540 FLEET MAINTENANCE FUND	-	-	-	-	-	150,300	150,300
550 STREET IMPROVEMENT FUND	-	-	-	-	-	53,400	53,400
600 PARK MAINTENANCE FUND	-	-	-	-	-	1,010,300	1,010,300
620 PARK SDC FUND	-	-	-	-	-	888,000	888,000
630 PARK IMPROVEMENT FUND	-	-	-	-	-	2,884,200	2,884,200
670 COMMUNITY PARK RESERVE FUND	-	-	-	-	-	-	-
700 RISK MANAGEMENT FUND	-	-	-	-	-	296,960	296,960
701 PARKING FUND	-	-	-	-	-	48,500	48,500
731 CDBG FUND	-	-	-	-	-	-	-
FINANCE Total	**2,716,500**	**1,065,420**	**-**	**-**	**20,292,700**	**28,748,360**	**52,822,980**
16							
MUNICIPAL COURT							
100 GENERAL FUND	1,577,000	933,800	-	-	-	-	2,510,800
MUNICIPAL COURT Total	**1,577,000**	**933,800**	**-**	**-**	**-**	**-**	**2,510,800**
17							
TECHNOLOGY SERVICES							
100 GENERAL FUND	2,737,770	2,187,470	233,500	2,018,480	-	-	7,177,220
400 BUILDING SAFETY FUND	-	63,160	-	-	-	-	63,160
500 STREET UTILITY FUND	115,900	23,180	-	-	-	-	139,080
501 STORM DRAIN UTILITY FUND	58,000	10,650	-	-	-	-	68,650
502 SEWER COLLECTION UTILITY FUND	58,000	19,170	-	-	-	-	77,170
503 REG SEW TREATMENT UTILITY FUND	-	18,100	-	-	-	-	18,100
520 STREET SDC FUND	-	2,300	-	-	-	-	2,300
521 SEWER COLLECTION SDC FUND	-	500	-	-	-	-	500
522 STORM DRAIN SDC FUND	-	920	-	-	-	-	920
530 GAS TAX FUND	58,000	15,640	-	-	-	-	73,640
540 FLEET MAINTENANCE FUND	-	4,400	-	-	-	-	4,400
700 RISK MANAGEMENT FUND	-	47,380	-	-	-	-	47,380
TECHNOLOGY SERVICES Total	**3,027,670**	**2,392,870**	**233,500**	**2,018,480**	**-**	**-**	**7,672,520**
18							
PLANNING							
100 GENERAL FUND	3,727,000	462,590	-	-	-	-	4,189,590
PLANNING Total	**3,727,000**	**462,590**	**-**	**-**	**-**	**-**	**4,189,590**
19							
FACILITIES MANAGEMENT							
100 GENERAL FUND	2,716,500	2,321,320	35,000	1,796,500	-	-	6,869,320
701 PARKING FUND	204,000	238,100	35,000	-	-	-	477,100
FACILITIES MANAGEMENT Total	**2,920,500**	**2,559,420**	**70,000**	**1,796,500**	**-**	**-**	**7,346,420**

	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CAPITAL IMPROVEMENT PROJECTS	DEBT SERVICE	Transfers	17/19 BIENNIUM TOTAL DEPARTMENT
21							
POLICE							
100 GENERAL FUND	38,787,030	6,684,500	1,046,600	-	-	-	46,518,130
200 POLICE PUB SAFETY UTILITY FUND	1,261,800	106,800	24,000	-	-	-	1,392,600
201 POLICE FEDERAL FORFEITURE FUND	-	381,000	170,300	-	-	-	551,300
202 POLICE STATE FORFEITURE FUND	-	5,000	40,000	-	-	-	45,000
203 POLICE GRANT FUND	-	-	-	-	-	-	-
POLICE Total	**40,048,830**	**7,177,300**	**1,280,900**	**-**	**-**	**-**	**48,507,030**
22							
FIRE							
100 GENERAL FUND	24,242,070	3,888,960	265,000	-	-	-	28,396,030
200 POLICE PUB SAFETY UTILITY FUND	-	-	-	-	-	-	-
300 FIRE PUB SAFETY UTILITY FUND	1,274,600	-	-	4,505,000	-	-	5,779,600
370 FIRE APPARATUS RESERVE FUND	-	-	460,000	-	-	-	460,000
FIRE Total	**25,516,670**	**3,888,960**	**725,000**	**4,505,000**	**-**	**-**	**34,635,630**
23							
BUILDING SAFETY							
100 GENERAL FUND	359,200	38,600	5,000	-	-	-	402,800
400 BUILDING SAFETY FUND	2,737,730	281,400	-	-	-	-	3,019,130
BUILDING SAFETY Total	**3,096,930**	**320,000**	**5,000**	**-**	**-**	**-**	**3,421,930**
31							
PUBLIC WORKS OPERATIONS							
500 STREET UTILITY FUND	4,571,700	3,835,800	522,000	4,987,500	-	-	13,917,000
501 STORM DRAIN UTILITY FUND	3,042,650	1,812,600	54,000	1,837,500	-	-	6,746,750
502 SEWER COLLECTION UTILITY FUND	2,547,700	2,170,000	593,000	1,887,500	-	-	7,198,200
530 GAS TAX FUND	706,900	1,355,800	50,000	137,500	-	-	2,250,200
540 FLEET MAINTENANCE FUND	1,419,200	1,089,000	33,500	-	-	-	2,541,700
PUBLIC WORKS OPERATIONS Total	**12,288,150**	**10,263,200**	**1,252,500**	**8,850,000**	**-**	**-**	**32,653,850**
32							
REGIONAL WATER RECLAMATION							
503 REG SEW TREATMENT UTILITY FUND	6,539,400	3,490,000	60,000	2,160,000	-	-	12,249,400
523 REG SEW TREATMENT SDC FUND	-	-	-	3,860,000	-	-	3,860,000
REGIONAL WATER RECLAMATION Total	**6,539,400**	**3,490,000**	**60,000**	**6,020,000**	**-**	**-**	**16,109,400**
33							
ENGINEERING & DEVELOPMENT							
100 GENERAL FUND	-	-	-	-	-	-	-
500 STREET UTILITY FUND	1,238,700	452,600	20,400	-	-	-	1,711,700
501 STORM DRAIN UTILITY FUND	1,645,950	802,800	20,400	4,750,000	-	-	7,219,150
502 SEWER COLLECTION UTILITY FUND	1,675,900	356,800	20,400	270,000	-	-	2,323,100
520 STREET SDC FUND	745,800	9,000	-	21,871,000	-	-	22,625,800
521 SEWER COLLECTION SDC FUND	-	1,000	-	1,195,000	-	-	1,196,000
522 STORM DRAIN SDC FUND	277,500	3,000	-	770,000	-	-	1,050,500
530 GAS TAX FUND	2,122,400	478,000	30,400	8,751,000	-	-	11,381,800
531 SIDEWALK FUND	-	-	-	623,100	-	-	623,100
550 STREET IMPROVEMENT FUND	-	104,000	-	750,000	-	-	854,000
731 CDBG FUND	-	-	-	143,000	-	-	143,000
ENGINEERING & DEVELOPMENT Total	**7,706,250**	**2,207,200**	**91,600**	**39,123,100**	**-**	**-**	**49,128,150**
34							
UTILITY BILLING SERVICES							
500 STREET UTILITY FUND	598,900	304,200	-	510,000	-	-	1,413,100
501 STORM DRAIN UTILITY FUND	445,800	293,300	-	495,000	-	-	1,234,100
502 SEWER COLLECTION UTILITY FUND	445,800	293,500	-	495,000	-	-	1,234,300
UTILITY BILLING SERVICES Total	**1,490,500**	**891,000**	**-**	**1,500,000**	**-**	**-**	**3,881,500**
51							
PARKS & RECREATION							
100 GENERAL FUND	7,225,020	3,686,400	176,700	812,300	-	-	11,900,420
203 POLICE GRANT FUND	-	-	-	-	-	-	-
600 PARK MAINTENANCE FUND	134,300	233,200	-	-	-	-	367,500
620 PARK SDC FUND	-	-	-	3,397,800	-	-	3,397,800
621 PARK SOUTHEAST AREA SDC FUND	-	-	-	767,000	-	-	767,000
630 PARK IMPROVEMENT FUND	370,200	60,200	-	1,993,100	-	-	2,423,500
631 BEAR CREEK MAINTENANCE FUND	-	2,000	-	-	-	-	2,000
633 CEMETERY FUND	-	11,730	-	-	-	-	11,730
634 VETERANS PARK IMPROVEMNT FUND	-	1,000	-	-	-	-	1,000
670 COMMUNITY PARK RESERVE FUND	-	-	-	92,400	-	-	92,400
731 CDBG FUND	-	-	-	-	-	-	-
PARKS & RECREATION Total	**7,729,520**	**3,994,530**	**176,700**	**7,062,600**	**-**	**-**	**18,963,350**
61							
COMMUNITY PROMOTION & GRANTS							
100 GENERAL FUND	-	494,240	-	-	-	-	494,240
730 COMMUNITY PROMOTION FUND	-	2,213,000	-	-	-	-	2,213,000
731 CDBG FUND	179,600	1,765,800	-	-	-	-	1,945,400
COMMUNITY PROMOTION & GRANTS Total	**179,600**	**4,473,040**	**-**	**-**	**-**	**-**	**4,652,640**
Grand Total	**124,003,220**	**49,526,330**	**3,948,200**	**70,875,680**	**20,292,700**	**28,748,360**	**297,394,490**

Notice of Budget Committee Meeting

A public meeting of the Budget Committee of the City of Medford, Jackson County, State of Oregon, on the budget for the biennium July 1, 2017 to June 30, 2019, will be held at the Medford police station Prescott room, 219 S. Ivy. The meeting will take place on April 17th, 2017 at 12:00PM. The purpose of this meeting is to receive the budget message and the preliminary budget document. This is a public meeting where deliberation of the Budget Committee will take place. Additional separate meetings of the Budget Committee will be held to take public comment. Any person may appear at these meetings and discuss the proposed programs with the Budget Committee. The meetings for public comment will be on April 24th 2017, April 26th 2017, May 1st 2017, and May 3rd 2017 at 6:00 PM, held at the Medford police station Prescott room, 219 S. Ivy. A copy of the budget document may be inspected or obtained on or after April 17th, 2017 at 411 W. 8th Street, Rm. 380, at 12:00PM. The meeting notice and the proposed budget document will be available on the City of Medford website. The website address is http//www.ci.medford.or.us. *The meeting location is accessible to persons with disabilities. A request for persons with disabilities should be made at least 48 hours before the meeting by calling 541-774-2000.*

April 9, 2017

RECEIVED
APR 18 2017
FINANCE DEPT.

City of Medford
411 W. 8th Street #380
Medford, OR 97501

Affidavit of Publication

THIS IS NOT A BILL

CASE NO.

State of Oregon
County of Jackson

I, Cheri R. Gray, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 (One) successive and consecutive *insertion(s)* in the following issues 4/9/2017, (HERE SET FORTH DATES OF ISSUE)

Subscribed and sworn to before me this 14 day of April, 2017.

OFFICIAL STAMP
SHONNA LEE ZIMMERMANN
NOTARY PUBLIC-OREGON
COMMISSION NO. 932681
MY COMMISSION EXPIRES OCTOBER 12, 2018

NOTARY PUBLIC FOR OREGON

My commission expires 12 day of October, 2018.

Southern Oregon Media Group - Mail Tribune - Ashland Daily Tidings
111 N Fir St
Medford, OR 97501

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT	PO
Mail Tribune	4/9/2017	Notice of Budget Committee Meeting	1 (One)	73.91	261502

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FORM LB-1 **NOTICE OF BUDGET HEARING**

A public meeting of the Medford City Council will be held on June 15, 2017 at 7:00pm at City Hall Council Chambers, Medford, Oregon. The purpose of this meeting is to discuss the budget for the biennium beginning July 1, 2017 as approved by the City of Medford Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 411 West 8th Street, in the Finance Department Room 380, between the hours of 8:00 a.m. and 5:00 p.m. or online at http://www.ci.medford.or.us. This budget is for a biennial budget period. This budget was prepared on a basis of accounting that is the same as the preceding biennium.

Contact: Alison Chan, Finance Director Telephone: 541-774-2030 Email: alison.chan@cityofmedford.org

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount Biennium 2013-2015	Adjusted Budget This Biennium 2015-2017	Approved Budget Next Biennium 2017-2019
Beginning Fund Balance/Net Working Capital	69,087,040	103,860,110	107,671,600
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	65,291,000	68,730,540	74,756,620
Federal, State and all Other Grants, Gifts, Allocations and Donations	5,222,062	14,353,500	6,992,500
Revenue from Bonds and Other Debt	39,592,143	0	0
Interfund Transfers / Internal Service Reimbursements	22,322,397	47,122,080	29,236,360
All Other Resources Except Current Year Property Taxes	63,206,024	78,489,900	79,749,990
Current Year Property Taxes Estimated to be Received	63,692,195	71,392,000	77,212,000
Total Resources	**328,412,861**	**383,948,130**	**375,619,070**

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	99,893,579	113,777,770	124,003,220
Materials and Services	40,918,844	47,705,100	49,526,330
Capital Outlay	32,546,924	100,307,310	74,823,880
Debt Service	16,027,795	27,305,860	20,292,700
Interfund Transfers	22,322,397	47,178,880	28,748,360
Contingencies	0	22,813,010	26,378,000
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	116,703,322	24,860,200	51,846,580
Total Requirements	**328,412,861**	**383,948,130**	**375,619,070**

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program			
Mayor and Council	831,142	1,429,540	1,349,400
FTE	0	0	0
Technology Services	4,601,943	7,662,510	7,672,520
FTE	11	10	11
City Manager	3,066,066	5,918,900	3,368,900
FTE	9	9	8
Human Resources	3,603,491	4,598,600	4,693,400
FTE	6	7	7
Municipal Court	2,209,427	2,518,310	2,510,800
FTE	7	8	8
Finance	18,872,183	30,848,100	24,074,620
FTE	10	11	11
Planning	3,726,109	4,168,410	4,189,590
FTE	17	14	18
Building Safety	2,223,599	3,315,440	3,421,930
FTE	8	13	15
Parks and Recreation	21,815,872	17,853,050	18,963,350
FTE	38	33	38
Facilities	3,326,845	4,635,020	7,346,420
FTE	10	15	15
City Attorney	1,213,662	1,355,020	1,487,000
FTE	4	4	5
Police	43,874,496	64,758,540	48,507,030
FTE	141	136	142
Fire	27,140,129	38,571,320	34,635,630
FTE	79	80	82
Engineering	14,482,689	52,916,860	49,128,150
FTE	34	30	31
Public Works Operations	24,203,706	29,250,430	32,653,850
FTE	56	56	63
Utility Billing Services	0	2,134,360	3,881,500
FTE	0	7	8
Water Reclamation	10,554,355	13,321,280	16,109,400
FTE	26	24	28
Community	3,641,428	3,840,350	4,652,640
FTE	1	1	1
Transfers	22,322,397	47,178,880	28,748,360
FTE	0	0	0
Contingency	0	22,813,010	26,378,000
FTE	0		0
Unappropriated Ending Balance & Reserves for Future Expenditure	116,703,322	24,860,200	51,846,580
FTE	0	0	0
Total Requirements	**328,412,861**	**383,948,130**	**375,619,070**
Total FTE	**457**	**458**	**491**

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

Since the last Biennial Budget (2015-2017) was approved, the economic climate in Medford continues to improve. Development improvements increasing the City's tax base are strong. Given the current activity in the Planning and Building Departments, this budget projects that the robust construction activity will continue. The increases to the Public Employment Retirement System (PERS) continue to be significant. The City's blended employer rate for the 2017-2019 biennium is 15.0% which is a 3.7% increase from the previous biennium. A similar increase is expected in the next biennium. The 2015-2020 City of Medford Strategic Plan will continue to provide us with the guidance needed to establish the priorities contained in the proposed budget document. The Strategic Plan is the result of significant work and input by the Public, our Boards and Commissions, City staff and the City Council. It is important that we continue to prioritize the limited resources that carry out the themes of the Safe Community, Healthy Economy, Quality Public Services and Responsive Leadership. It will also serve as a "report card" to our citizens, allowing us to measure progress against the goals, objectives and action plans outlined in the Strategic Plan. The budget was balanced, by reducing expenditures and budgeting for unspent personnel services. It was a long and difficult task, but the budget is balanced and the contingency remains at 3 months.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit $5.2953 per $1,000)	5.2953	5.2953	5.2953
Local Option Levy	None	None	None
Levy For General Obligation Bonds	950,000	851,800	816,000

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	$27,085,000	None
Other Bonds	$55,431,000	None
Other Borrowings		None
Total	$82,516,000	None

RECEIVED
JUN 23 2017
FINANCE DEPT.

CITY OF MEDFORD
411 W 8TH STREET #380
Medford, OR 97501

Affidavit of Publication

THIS IS NOT A BILL

CASE NO.

State of Oregon
County of Jackson

I, Christina Littrell, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 (ONE) successive and consecutive *insertion(s)* in the following issues 6/10/2017 (HERE SET FORTH DATES OF ISSUE)

Christina Littrell

Subscribed and sworn to before me this 19 day of June, 2017.

OFFICIAL STAMP
SHONNA LEE ZIMMERMANN
NOTARY PUBLIC-OREGON
COMMISSION NO. 932681
MY COMMISSION EXPIRES OCTOBER 12, 2018

Shonna L Zimmermann
NOTARY PUBLIC FOR OREGON

My commission expires 12 day of October, 2018.

Southern Oregon Media Group - Mail Tribune - Ashland Daily Tidings
111 N Fir St
Medford, OR 97501

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT	PO
Mail Tribune	6/10/2017	Notice of Budget Hearing	1 (ONE)	897.45	

RECEIVED
JUN 23 2017
FINANCE DEPT.

STATE OF OREGON)
COUNTY OF JACKSON)

I, Karen M. Spoonts, MMC, City Recorder of the City of Medford, do hereby certify that I have prepared the foregoing copy of Ordinance No. 2017-57, have carefully compared the same with the original thereof on file in my office, and that it is correct, true and complete transcript there from and of the whole thereof.

Dated at Medford, Oregon this 22nd day of June, 2017.

Karen M Spoonts

City Recorder

RESOLUTION NO. 2017-57

A RESOLUTION adopting the budget for the City of Medford for the biennium commencing July 1, 2017, and making appropriations thereunder.

WHEREAS, the proposed budget for the biennium commencing July 1, 2017, has been heretofore reviewed and approved by the Budget Committee of the City of Medford, Oregon, and filed with the City Recorder and published for the time and in the manner prescribed by law, and said proposed budget came regularly for hearing before the City Council at the hour of 12:00 o'clock noon on the 15th day of June, 2017; and

WHEREAS, a public hearing was duly held at said time and place, due notice thereof having been given to the public, and the City Council at said time considered said proposed budget and the matters discussed at the public hearing; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON, that:

Section 1. The City Council hereby adopts the budget for biennium 2017-19 in the sum of $323,772,490 as approved by the Budget Committee on May 11, 2017, and now on file in the City Recorder's Office.

Section 2. Interfund loans, if needed, have been identified and are hereby authorized for the purposes stated in the budget document. If loaned, the money so loaned shall be returned to the funds from which it was borrowed by the end of the biennium. New interfund loans not presently identified but determined necessary during the ensuing budget period shall be budgeted in accordance with Oregon local budget law.

Section 3. The amounts for the biennium beginning July 1, 2017, totaling $323,772,490 are hereby appropriated by fund and program as shown on the functional schedule attached hereto, marked Exhibit "A", and by this reference incorporated herein. The sum of $51,846,580 is the total unappropriated ending fund balance to be carried forward.

Section 4. The City Recorder is hereby directed to file with the County Clerk and County Assessor of Jackson County, Oregon, and the Department of Revenue in Salem, Oregon, a certified copy of the budget as finally adopted.

PASSED by the Council and signed by me in authentication of its passage this 15th day of June, 2017.

ATTEST: Karen M Spoon
City Recorder

Mayor

EXHIBIT A

EXPENDITURE SUMMARY BY DEPARTMENT

For City Council Adoption	CITY MGR PROPOSED	CHANGES	17/19 BIENNIUM BUDGET COMM APPROVED
MAYOR & COUNCIL			
100 GENERAL FUND	1,338,400	11,000	1,349,400
MAYOR & COUNCIL Total	**1,338,400**	**11,000**	**1,349,400**
CITY MANAGER			
100 GENERAL FUND	2,613,000	-	2,613,000
701 PARKING FUND	755,900	-	755,900
731 CDBG FUND	-	-	-
CITY MANAGER Total	**3,368,900**	**-**	**3,368,900**
CITY ATTORNEY			
100 GENERAL FUND	1,369,800	117,200	1,487,000
CITY ATTORNEY Total	**1,369,800**	**117,200**	**1,487,000**
HUMAN RESOURCES			
100 GENERAL FUND	1,511,300	-	1,511,300
700 RISK MANAGEMENT FUND	3,182,100	-	3,182,100
HUMAN RESOURCES Total	**4,693,400**	**-**	**4,693,400**
FINANCE			
100 GENERAL FUND	32,321,220	(173,000)	32,148,220
160 GENERAL BOND FUND	7,130,200	-	7,130,200
161 REVENUE BOND FUND	13,162,500	-	13,162,500
200 POLICE PUB SAFETY UTILITY FUND	2,395,800	-	2,395,800
201 POLICE FEDERAL FORFEITURE FUND	50,000	-	50,000
202 POLICE STATE FORFEITURE FUND	10,000	-	10,000
203 POLICE GRANT FUND	-	-	-
300 FIRE PUB SAFETY UTILITY FUND	1,050,100	-	1,050,100
370 FIRE APPARATUS RESERVE FUND	60,000	-	60,000
400 BUILDING SAFETY FUND	1,017,700	-	1,017,700
500 STREET UTILITY FUND	2,921,900	-	2,921,900
501 STORM DRAIN UTILITY FUND	1,639,600	-	1,639,600
502 SEWER COLLECTION UTILITY FUND	1,635,300	-	1,635,300
503 REG SEW TREATMENT UTILITY FUND	1,928,800	-	1,928,800
520 STREET SDC FUND	3,511,000	-	3,511,000
521 SEWER COLLECTION SDC FUND	151,000	-	151,000
522 STORM DRAIN SDC FUND	125,000	-	125,000
523 REG SEW TREATMENT SDC FUND	509,900	-	509,900
530 GAS TAX FUND	1,551,300	-	1,551,300
531 SIDEWALK FUND	-	-	-
540 FLEET MAINTENANCE FUND	460,300	-	460,300
550 STREET IMPROVEMENT FUND	143,400	-	143,400
600 PARK MAINTENANCE FUND	1,050,300	11,000	1,061,300
620 PARK SDC FUND	1,308,000	-	1,308,000
621 PARK SOUTHEAST AREA SDC FUND	96,000	-	96,000
630 PARK IMPROVEMENT FUND	3,134,200	-	3,134,200
633 CEMETERY FUND	-	-	-
670 COMMUNITY PARK RESERVE FUND	7,000	-	7,000
700 RISK MANAGEMENT FUND	1,681,600	115,360	1,796,960
701 PARKING FUND	188,500	7,000	195,500
731 CDBG FUND	-	-	-
FINANCE Total	**79,240,620**	**(39,640)**	**79,200,980**

For City Council Adoption	CITY MGR PROPOSED	CHANGES	17/19 BIENNIUM BUDGET COMM APPROVED
MUNICIPAL COURT			
100 GENERAL FUND	2,510,800	-	2,510,800
MUNICIPAL COURT Total	**2,510,800**	**-**	**2,510,800**
TECHNOLOGY SERVICES			
100 GENERAL FUND	6,929,650	247,570	7,177,220
400 BUILDING SAFETY FUND	63,160	-	63,160
500 STREET UTILITY FUND	139,080	-	139,080
501 STORM DRAIN UTILITY FUND	68,650	-	68,650
502 SEWER COLLECTION UTILITY FUND	77,170	-	77,170
503 REG SEW TREATMENT UTILITY FUND	18,100	-	18,100
520 STREET SDC FUND	2,300	-	2,300
521 SEWER COLLECTION SDC FUND	500	-	500
522 STORM DRAIN SDC FUND	920	-	920
530 GAS TAX FUND	73,640	-	73,640
540 FLEET MAINTENANCE FUND	4,400	-	4,400
700 RISK MANAGEMENT FUND	47,380	-	47,380
TECHNOLOGY SERVICES Total	**7,424,950**	**247,570**	**7,672,520**
PLANNING			
100 GENERAL FUND	4,189,590	-	4,189,590
PLANNING Total	**4,189,590**	**-**	**4,189,590**
FACILITIES MANAGEMENT			
100 GENERAL FUND	6,869,320	-	6,869,320
701 PARKING FUND	442,100	35,000	477,100
FACILITIES MANAGEMENT Total	**7,311,420**	**35,000**	**7,346,420**
POLICE			
100 GENERAL FUND	46,518,130	-	46,518,130
200 POLICE PUB SAFETY UTILITY FUND	1,392,600	-	1,392,600
201 POLICE FEDERAL FORFEITURE FUND	551,300	-	551,300
202 POLICE STATE FORFEITURE FUND	45,000	-	45,000
203 POLICE GRANT FUND	-	-	-
POLICE Total	**48,507,030**	**-**	**48,507,030**
FIRE			
100 GENERAL FUND	28,155,160	240,870	28,396,030
200 POLICE PUB SAFETY UTILITY FUND	-	-	-
300 FIRE PUB SAFETY UTILITY FUND	5,779,600	-	5,779,600
370 FIRE APPARATUS RESERVE FUND	460,000	-	460,000
FIRE Total	**34,394,760**	**240,870**	**34,635,630**
BUILDING SAFETY			
100 GENERAL FUND	402,800	-	402,800
400 BUILDING SAFETY FUND	2,885,400	133,730	3,019,130
BUILDING SAFETY Total	**3,288,200**	**133,730**	**3,421,930**
PUBLIC WORKS OPERATIONS			
500 STREET UTILITY FUND	13,917,000	-	13,917,000
501 STORM DRAIN UTILITY FUND	6,503,600	243,150	6,746,750
502 SEWER COLLECTION UTILITY FUND	7,198,200	-	7,198,200
530 GAS TAX FUND	2,250,200	-	2,250,200
540 FLEET MAINTENANCE FUND	2,541,700	-	2,541,700
PUBLIC WORKS OPERATIONS Total	**32,410,700**	**243,150**	**32,653,850**
REGIONAL WATER RECLAMATION			
503 REG SEW TREATMENT UTILITY FUND	12,179,000	70,400	12,249,400
523 REG SEW TREATMENT SDC FUND	3,860,000	-	3,860,000
REGIONAL WATER RECLAMATION Total	**16,039,000**	**70,400**	**16,109,400**

For City Council Adoption	CITY MGR PROPOSED	CHANGES	17/19 BIENNIUM BUDGET COMM APPROVED
ENGINEERING & DEVELOPMENT			
100 GENERAL FUND	-	-	-
500 STREET UTILITY FUND	1,711,700	-	1,711,700
501 STORM DRAIN UTILITY FUND	7,015,200	203,950	7,219,150
502 SEWER COLLECTION UTILITY FUND	2,323,100	-	2,323,100
520 STREET SDC FUND	22,625,800	-	22,625,800
521 SEWER COLLECTION SDC FUND	1,196,000	-	1,196,000
522 STORM DRAIN SDC FUND	1,050,500	-	1,050,500
530 GAS TAX FUND	11,381,800	-	11,381,800
531 SIDEWALK FUND	623,100	-	623,100
550 STREET IMPROVEMENT FUND	854,000	-	854,000
731 CDBG FUND	143,000	-	143,000
ENGINEERING & DEVELOPMENT Total	**48,924,200**	**203,950**	**49,128,150**
UTILITY BILLING SERVICES			
500 STREET UTILITY FUND	1,413,100	-	1,413,100
501 STORM DRAIN UTILITY FUND	1,234,100	-	1,234,100
502 SEWER COLLECTION UTILITY FUND	1,234,300	-	1,234,300
UTILITY BILLING SERVICES Total	**3,881,500**	**-**	**3,881,500**
PARKS & RECREATION			
100 GENERAL FUND	11,477,500	422,920	11,900,420
203 POLICE GRANT FUND	-	-	-
600 PARK MAINTENANCE FUND	281,700	85,800	367,500
620 PARK SDC FUND	3,397,800	-	3,397,800
621 PARK SOUTHEAST AREA SDC FUND	767,000	-	767,000
630 PARK IMPROVEMENT FUND	2,423,500	-	2,423,500
631 BEAR CREEK MAINTENANCE FUND	2,000	-	2,000
633 CEMETERY FUND	11,730	-	11,730
634 VETERANS PARK IMPROVEMNT FUND	1,000	-	1,000
670 COMMUNITY PARK RESERVE FUND	92,400	-	92,400
731 CDBG FUND	-	-	-
PARKS & RECREATION Total	**18,454,630**	**508,720**	**18,963,350**
COMMUNITY PROMOTION & GRANTS			
100 GENERAL FUND	-	494,240	494,240
730 COMMUNITY PROMOTION FUND	2,213,000	-	2,213,000
731 CDBG FUND	1,945,400	-	1,945,400
COMMUNITY PROMOTION & GRANTS Total	**4,158,400**	**494,240**	**4,652,640**
Grand Total	321,506,300	2,266,190	323,772,490

ORDINANCE NO. 2017-56

AN ORDINANCE making the annual ad valorem property tax levy of the City of Medford for fiscal year 2017-18.

THE CITY OF MEDFORD ORDAINS AS FOLLOWS:

Section 1. The City Council of the City of Medford hereby determines, makes and declares the ad valorem property taxes provided for in the adopted budget for the fiscal year commencing July 1, 2017, and levies these taxes upon all taxable property within the city as provided by law. The following is the itemization and categorization of taxes which make up the aggregate levy:

Description of Levy:	**Subject to Measure 5 Limits-General Government Rate per $1,000 of Assessed Value**	**Not Subject to Measure 5 Limits Amount of Levy in Total Dollar Amount Levied**
Permanent Rate: Rate of ad valorem property taxation levy within permanent rate limitation	$5.2953	
General Obligation Bond Debt Service: Levy for bonded indebtedness or interest thereon not subject to Measure 50		$450,000
Special Assessments, Fees, and Charges: Estimate of unpaid sewer fees (final amount to be submitted in August).		$150,000

Section 2. The City of Medford hereby certifies that the City's permanent rate limit in dollars and cents per $1,000 is $5.2953.

Section 3. The Finance Director is hereby authorized and directed to certify to the County Clerk and County Assessor of Jackson County, Oregon, and the Department of Revenue in Salem, Oregon, the levy of taxes made by this ordinance pursuant to Form LB-50 attached as Exhibit A and

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incorporated by reference.

PASSED by the Council and signed by me in authentication of its passage this 15 day of June, 2017.

ATTEST: Valerie Spoonts
City Recorder

Mayor

APPROVED: June 15, 2017.

Mayor

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of Jackson County

FORM LB-50
2017-2018

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

☒ Check here if this is an amended form.

The City of Medford (District Name) has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Jackson (County Name) County. The property tax, fee, charge or assessment is categorized as stated by this form.

411 W 8th Street	Medford	Oregon	97501	June 15, 2017
Mailing Address of District	City	State	ZIP code	Date

Alison Chan	Finance Director	541-774-2030	alisonchan@cityofmedford.org
Contact Person	Title	Daytime Telephone	Contact Person E-Mail

CERTIFICATION - You **must** check one box if your district is subject to Local Budget Law.

☒ The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.

☐ The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits: Rate -or- Dollar Amount	Excluded from Measure 5 Limits: Dollar Amount of Bond Levy
1. Rate per $1,000 or Total dollar amount levied (within permanent rate limit)	1	5.2953	
2. Local option operating tax	2	NA	
3. Local option capital project tax	3	NA	
4. City of Portland Levy for pension and disability obligations	4	NA	
5a. Levy for bonded indebtedness from bonds approved by voters **prior** to October 6, 2001	5a.		NA
5b. Levy for bonded indebtedness from bonds approved by voters **on or after** October 6, 2001	5b.		450,000
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.		**450,000**

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per $1,000	6	**5.2953**
7. Election date when your **new district** received voter approval for your permanent rate limit	7	NA
8. **Estimated** permanent rate limit for newly **merged/consolidated district**	8	NA

PART III: SCHEDULE OF LOCAL OPTION TAXES

- Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters
NA				

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1 Unpaid Sewer Fees		$ 150,000 (estimated)
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS 454.225 **(Must be completed if you have an entry in Part IV)**

150-504-073-7 (Rev. 12-13) **(see the back for worksheet for lines 5a, 5b, and 5c)**

File with your assessor no later than JULY 15, unless granted an extension in writing.

EXHIBIT A

STATE OF OREGON)
COUNTY OF JACKSON)

I, Winnie Shepard, Deputy City Recorder of the City of Medford, do hereby certify that I have prepared the foregoing copy of Ordinance No. 2017-58, have carefully compared the same with the original thereof on file in my office, and that it is correct, true and complete transcript there from and of the whole thereof.

Dated at Medford, Oregon this 13th day of July, 2017.

Winnie Shepard
Deputy City Recorder

RESOLUTION NO. 2017-58

A RESOLUTION certifying that the City of Medford is eligible to receive state-shared revenues and elects to receive state-shared revenues for fiscal year 2017-18.

WHEREAS, ORS 221.760 provides as follows:

"The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall disburse funds in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, only if the officer reasonably is satisfied that the city meets the requirements set out in subsection (2) of this section, or if the city provides four or more of the following municipal services:

(a) Police protection
(b) Fire protection
(c) Street construction, maintenance and lighting
(d) Sanitary sewers
(e) Storm sewers
(f) Planning, zoning and subdivision control
(g) One or more utility services..."; and

WHEREAS, the city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEDFORD, OREGON:

(1) That the City of Medford hereby certifies that it provides the following municipal services enumerated in Section 1, ORS 221.760:

(a) Police protection
(b) Fire protection
(c) Street construction, maintenance and lighting
(d) Sanitary sewers
(e) Storm sewers
(f) Planning, zoning and subdivision control
(g) One or more utility services

(2) That the City of Medford hereby elects to receive state shared revenues for fiscal year 2017-18 and certifies that the public hearings required by ORS 221.770 have been

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completed prior to July 1, 2017.

PASSED by the Council and signed by me in authentication of its passage this 1 day of June, 2017.

ATTEST: Karen M Spoons
City Recorder

Mayor

CITY OF MEDFORD
2017-2019 Biennial Budget

City Manager Budget Issue Prioritization

Background

Historically, budget issues have been reserved for the final portion of the budget process and are the mechanism for the review and approval of additional full-time staff and initiatives that require additional funding or fee increases. This is no exception for the issues that are being presented as part of the 2017-2019 biennial budget process.

Staff requested direction from the Budget Committee at the November 10, 2016 study session. The direction requested was; how did the committee wish to review the budget issues? The City Manager is presenting the budget issues as directed:

- All budget issues will be presented by the requesting departments
- The City Manager develops a prioritization recommendation

The City Manager developed the following priority levels from criteria established and presented to department directors as part of the budget preparation instructions.

Prioritization Levels

- **Level A**: Funding has been identified through either increased revenues, reduction in expenditures or a combination of both. The requesting department has successfully linked approved goals, objectives or strategic plan initiatives to demonstrate the need. The department has also followed budget development instructions by attempting to seek partnerships with other departments to determine if there is any existing staffing capacity that could be used.

- **Level B**: The department has not identified existing funds in order to make the request cost neutral to either the General Fund or other Funds. The request will require consideration of funding through these sources by the Budget Committee for approval. A request at this level could also be considered during the second year of the biennium in the event that proposed increased revenues are being used to fund all or a portion of the budget issue.

- **Level C**: These requests have merit and each department has detailed goals and objectives which can be met through approval of the budget issue. However, the goals of the department can be achieved without adding resources that will require either General Fund or other Funds to support. During the course of the 2017-2019 biennium, various processes will be reviewed to determine if positions are needed or systems changed. Budget issues in this level are considered part of those reviews.

Presentation Order

Each department director will present their budget issue in accordance with the recommendation level listing as follows:

City Manager Recommendation Level: A

Issue #	Page #	Department	Item
1	2-3	Building Safety	Plans Examiner
2	2-5	City Attorney	Senior Assistant City Attorney
3	2-8	City Council	General Fund Grants
4	2-11	Parks, Recreation & Facilities	Recreation Supervisor (Senior Center)
5	2-13	Parks, Recreation & Facilities	Custodian
6	2-15	Public Works	Storm Drain – 3 Positions
7	2-18	Public Works	Public Works Laborer – 2 Positions

City Manager Recommendation Level: B

Issue #	Page #	Department	Item
8	2-20	Fire Department	Deputy Fire Marshal
9	2-23	Parks, Recreation & Facilities	Umpire/Sports Official Coordinator
10	2-26	Parks, Recreation & Facilities	Bear Greenway Vegetation Removal

City Manager Recommendation Level: C

Issue #	Page #	Department	Item
11	2-31	Public Works	Administrative Support Technician
12	2-34	Technology Services	Network Administrator Position

Budget Committee Action:

The Budget Committee approved Budget Issues #1 through #12. During the budget meetings, there was a public request to increase the funding for the Pear blossom event. The Budget Committee approved this request.

1001110 6302214 $11,000

Budget items were funded by either reducing other expenditures (including $173,000 from general fund contingency) and increased revenues. (After discussion between the Budget Committee and the Finance Director, the property tax collection rate was increased by .36% to accommodate the budget issues.)

Council Action:

The City council approved the Budget Committee recommendation for all 12 budget issues and the additional funding for the Pear Blossom event.

CITY OF MEDFORD
2017-19 Biennial Budget

Budget Issue #1
Request of Plans Examiner 1 Position
Building Safety Department

Issue:
The Building Safety Department is committed to professional customer service. A portion of this customer service includes residential plan reviews, which in 2016 has increased 25% from the previous year. Development is moving quickly in Medford and all trends lead us to believe that this will be the case for the 2017-19 Biennium.

The Building Safety Department currently has 1 full time plan reviewer on staff. The influx of plan reviews have increased the demand on the inspectors. The need for cross training is essential and additional staff members are being cross trained. This will allow the inspectors to do both plan review and inspections, however the utilization of their professional plan review application will be limited due to their high demand as inspectors.

Background:
The department has proposed a measureable objective in the biennium of processing standard residential plan review within 15 business days of submission. With the current number of Building Department personnel, submitted residential plans are reviewed within 21 business days on average.

The Building Safety Department is requesting the addition of a Plans Examiner I position to assist in processing and reviewing of submitted residential plans. This position will decrease the current review timeframe and help facilitate the proposed measurable of 15 business days to review plans.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #2	15 business day initial review with comments	95%	98%

To achieve this objective, the Plans Examiner I position is necessary to meet the increase development and demand on the staff. This position will also allow for professional, accurate and timely processing and review.

Proposed Costs

Item	FY18	FY19	Biennial
Salary	47,840	51,350	99,190
Benefits	31,160	32,380	63,540
Total Costs	$79,000	$83,730	$162,730

Proposed Funding Sources

Item	FY18	FY19	Biennial
400 – Building Revenue	$79,000	$83,730	$162,730

The fund sources for the proposed Plans Examiner I will come from revenues generated from fees collected for such plan reviews. The department has budgeted for the proposed increased revenues that will off-set the costs for the proposed position.

City Manager Recommendation Level: A
The Building Safety Department has demonstrated the need for the position in order to provide timely services to the development community. Funding is available for this position through the increase of fees for such plan reviews and the fund also as sufficient cash reserves that will not be compromised by adding this position.

Budget Committee Action:
The Budget Committee approved the request for a Plans Examiner 1 position in the Building Safety Department. Increased revenues were already reflected in the budget. This budget issue approved the increased appropriations in personnel services for the additional position. The appropriations were increased as follows:

4002310 6101001	Salaries/Wages	$ 99,190
4002310 62020	Benefits	63,540
Total Increased Appropriations		**$162,730**

Council Action:
The City council approved the budget committee recommendation.

CITY OF MEDFORD
2017-2019 Biennial Budget

Budget Issue #2
Request for Senior Assistant City Attorney Position

Issue:
The City Attorney's Office is requesting one additional staff member, a Senior Assistant City Attorney. This attorney would assist with risk management and claims litigation, as well as a variety of other tasks the legal department has not been able to adequately staff due to increased workload. These tasks include working with the Finance Department to update the contracting and purchasing code, assisting Risk Management with claims review and ADA compliance, updating the City's franchise agreement language, and updating the City's internal administrative regulations.

Background:
The City Attorney's Office strives to serve all City Departments with a staff of three attorneys and one legal assistant. The City Attorney's Office last added an attorney to its staff in 2001. Since then, the volume of legal work has increased substantially, especially in the following areas: 1) employment and labor law, 2) contracts and purchasing, 3) land use law, 4) code enforcement/nuisance abatement, and 5) receivership for blighted properties. There are also an increasing number of tort claims that must be processed and evaluated, as well as new and unanticipated legal issues related to the proposed casino and recreational marijuana legalization.

Adding the attorney position will allow the City Attorney's Office to handle more claims litigation, as well as other types of litigation, resulting in cost savings over using outside counsel. In addition, with an additional full-time attorney, the City Attorney's Office will be able to assist Risk Management in claims review and ADA compliance.

In the last year of the 2015-2017 biennium, rather than hiring outside counsel, the City Attorney's Office has defended the City in several claims lawsuits, thus reducing the amount of money needed to pay outside counsel. The hourly rate for the City Attorney's Office is substantially less than the hourly rate of outside counsel from private law firms.

Outside counsel will still be hired, and has been budgeted, on a limited basis to provide assistance for complex personal injury litigation or other items that are outside the scope and expertise of in-house staff.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018	FY 2019
Objective D	Prosecute misdemeanors in municipal court	Conviction rate/plea agreements in 75% of cases	Conviction rate/plea agreements in 78% of cases
Objective B	Pursue earlier legal involvement across all departments	Inform client of progress on legal requests in timely manner	Implement a tracking system, measure response times
Objective G	Educate departments in changing area of law which affect department's responsibilities	Reduce claims and challenges to City actions by 5%	Reduce claims and challenges to City actions by 7%

Proposed Costs

Item	FY18	FY19	Biennial
Salary	75,200	80,700	155,900
Benefits	40,000	42,000	82,000
Materials & Services	2,000	2,000	4,000
Total Costs	$117,200	$124,700	$241,900

Proposed Funding Sources

The City Attorney's approved budget for the 2015-2017 biennium included $110,000 for contract services for a contract attorney to perform Municipal Court prosecution services. This contract ended in October 2015, as having outside counsel as the part-time prosecutor provided to be difficult to manage and was not effective.

Since January 2016, the City Attorney's Office has employed a temporary, part-time attorney for as the Municipal Court prosecutor. This employee currently works 30-hours per week and has provided excellent prosecution services along with other legal duties as assigned.

The City Attorney's office is proposing to fund this full-time position through the reduction in contract services that is currently utilized for the part-time position

along with additional funding through the reduction of contract services within Risk Management.

Item	FY18	FY19	Biennial
Current Personnel Services	85,200	87,000	172,200
Reduction in Risk Management	32,000	37,700	69,700
Total Costs	$117,200	$124,700	$241,900

City Manager Recommendation Level: A
The City Attorney's Office has collaborated with Risk Management to identify current funding sources to provide for this necessary staff position. This department has not seen an increase in staff since 2001 and there are increased needs for in-house legal services, especially in the area of ADA compliance and Risk Management.

Budget Committee Action:
The Budget Committee approved the request for a Senior Assistant City Attorney position. The City Attorney's office proposed to fund this full-time position through the reduction in part time personnel appropriations along with additional funding through the reduction of contract services within the Risk Management Fund. The Risk Management Fund will transfer their portion of the cost to the General Fund. The appropriations were increased as follows:

1001310 6101001	Salaries/Wages	$ 155,600
1001310 62020	Benefits	82,000
1001310 6302401	Materials & Services	4,000
Total Increased Appropriations		**$241,900**

1001310 6101005	Part Time Wages	82,500
1001310 62020	Part Time Benefits	42,200
1000000 4715670	Transfer Revenue	$ 115,360
Total Reduction In Appropriations And Increased revenues		**$240,060**

Risk Management Changes

7001521 6707100	Transfer to General Fund	$ 115,360

Council Action:
The City council approved the budget committee recommendation.

CITY OF MEDFORD
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Budget Issue #3
General Fund Grants

Issue:
The City of Medford currently offers a General Fund Grant Program funding non-profit organizations that provide services to the citizens of Medford the City cannot or does not provide. The 2015-2017 Biennium funded 18 General Fund competitive grants, the William H. Moore Sobering Center, the Community Works Victim Advocate, and the Southern Oregon Meth Project.

In the current biennium, the competitive General Fund grants total $300,100 and non-competitive General Fund grants total $210,940. The total grant funds allocated is $511,040.

The budget issue being presented is in regards to what level of funding should be provided for this program?

Background:
General Fund grants have been funded since the 1996/1997 fiscal year and have provided over $5.0 million to assist Medford citizens. The mission of the City General Fund Grants Program is to provide funding to support outside agencies and organizations that care for the needs of Medford residents with programs and services the City itself either cannot, or does not, provide due to lack of facilities, staffing, funding, or other limitations. City Council has determined that it will fund social and health service organizations and agencies that provide essential safety net services to the citizens of Medford.

Current Non-Competitive General Fund Grants - $210,940

- William H. Moore Sobering Center - $92,140 for the biennium. In March 2004, Jackson County requested that the City partner to keep the Sobering Center open. Council approved the partnership with the County and has continued to fund the program.

- Southern Oregon Meth Project - $16,800 for the biennium. Council approved a three year partnership in June 2007 with KOBI for the Southern Oregon Meth Project. The City partnership has continued with a contribution of $8,400 per year.

- Domestic Violence/Sexual Assault Advocate - $102,000 for the biennium. For the five years, Community Works funded a Domestic Violence/Sexual Assault Advocate via the federal Violence Against Women Act (VAWA)

grant. The advocate was an employee of Community Works assigned to the Medford Police Department to aid and assist victims of domestic & sexual violence. That federal grant expired in 2013 and last biennium the City funded the Advocate in the amount of $102,000. This Advocate's direct victim contact and immediate follow up in such investigations increases victim safety, increases offender accountability and is a crime prevention piece when it comes to domestic violence and sexual assault.

Current Competitive General Fund Grants - $300,100

CASA of Jackson County	20,000
Maslow Project	40,000
Community Works - Sexual Assault Victim Services	3,000
ACCESS	50,000
Hearts with a Mission	19,550
Community Works - Dunn House Shelter	20,000
RVCOG - Food and Friends	25,900
J.C. Sexual Assault Response Team	16,000
St. Vincent de Paul	25,000
Community Works - Helpline	6,000
J. C. Child Abuse Task Force - Children's Advocacy Center	10,000
OnTrack	13,500
Salvation Army Hope House	7,500
Medford Senior Center	12,000
Rogue Retreat - Operating Funds	9,000
Community Volunteer Network - RSVP	5,070
Children's Dental Clinic - Sponsor a Smile	10,080
Fresh Start Detox and Sobering (Addictions Recovery Center)	7,500

Funding options:
$502,080 is available in unappropriated ending fund balance for this budget issue.

City Manager Recommendation Level: A
Medford is one of just a handful of cities in Oregon that continues to provide General Fund support through both a competitive and non-competitive grant process. The continuation of this program is vital in order to address many of the safety net services that have been a priority for previous policy makers. Many of the programs address areas of need where the City has no resources or expertise to achieve successful results and funding should be continued if funds are available.

Additional recommendations for consideration:

- Council should review and establish priorities to address through this program for the biennium.

- Any funding agreement should provide detailed goals, objectives and measurements that address the Council established priorities.

Budget Committee Action:
The Budget Committee approved the request for General Fund Grants with one change. The Southern Oregon Meth Project was discontinued and therefore the non-competitive general fund grants was approved at $194,140 (Sobering Center $92,140 and Domestic Violence $102,000). The Current competitive general fund grants were approved at $300,100. The appropriations are as follows:

1006110 6302704	Grants	$ 494,240

Council Action:
The City council approved the budget committee recommendation.

City of Medford
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Budget Issue #4
Medford Senior Center Management Contract Staffing Authorization
Recreation Supervisor Position

Issue:
The Board of Directors of the Medford Senior Center, a non-profit 501(c)3 organization, and the Parks, Recreation and Facilities Management Department have negotiated a contract for the City of Medford to manage day-to-day operations of the Medford Senior Center for a two-year timeframe with a proposed July 1, 2017 start date, pending City Council approval. The City's expenses ($134,450 in FY18 and $133,600 in FY 19) will be reimbursed by the Board on a quarterly basis during the biennium.

2016-25 Leisure Services Plan goals supported:
Policy 1-C(1) - Provide park and recreation facilities to support community programming needs.
Policy 1-C(2) - Provide program services to all ages, abilities, and economic and cultural backgrounds.
Policy 1-C(3) - Expand the City's role as a primary provider of recreation programs and services and increase programming to meet changing demographics and growing community needs.

Background:
Because the allocation of City staff resources is traditionally conducted through the biennial budget process, the City Council directed staff to submit the Medford Senior Center management agreement as a budget issue.

If the budget issue is approved by the Budget Committee, the proposed Medford Senior Center management agreement will be placed on an upcoming City Council regular meeting agenda for final approval.

The contract stipulates the provision of one full-time Recreation Supervisor and 2,080 hours of part-time staffing per year. All expenses would be offset by quarterly payments from the Medford Senior Center to the City during the biennium.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #2	Report on number of new or expanded programs, increased attendance numbers	3 new programs, 2 expanded programs and increase program participation rates 3% per year	4 new programs, 2 expanded programs and increase program participation rates 3% per year
Objective #3	Report on number of new or expanded programs, increased attendance numbers	3 new programs, 2 expanded	4 new programs, 2 expanded

		programs and increase program participation rates 3% per year	programs and increase program participation rates 3% per year
Objective #4	Conduct annual community survey	Facilitate 1 or more new programs based on survey feedback	Facilitate 1 or more new programs based on survey feedback

Proposed Costs

Item	FY18	FY19	Biennial
Recreation Supervisor salary	53,740	57,640	111,380
Recreation Supervisor benefits	35,710	37,460	73,170
Part-time staff	29,000	29,000	58,000
Office supplies	8,500	4,000	12,500
Technical Supplies	3,000	1,000	4,000
Publications/postage	4,500	4,500	9,000
	$134,450	$133,600	$268,050

Proposed Funding Sources

City costs will be offset by quarterly reimbursement payments from the Medford Senior Center, making this budget issue cost-neutral.

Item	FY18	FY19	Biennial
Senior Center reimbursement	$134,450	$133,600	$268,050

City Manager Recommendation Level: A

The Parks, Recreation and Facilities Department has identified resources to cover the costs associated with this budget issue. The continued operations of the Medford Senior Center is important in order to serve a much-needed and growing demographic in the area.

Budget Committee Action:

The Budget Committee approved the request for an additional Recreation Supervisor Position to manage the Medford Senior Center. The appropriations and additional revenues to manage the Senior Center were increased as follows:

1005120 6101001	Salaries/Wages	$ 111,380
1005120 6101005	Part Time Salaries	58,000
1005120 62020	Benefits	73,170
1005120 63024	Materials & Service	25,500
Total Increased Appropriations		**268,050**
1000000 4415130	Revenue	$268,050
Total Increased Revenue		**$268,050**

Council Action:

The City council approved the budget committee recommendation.

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Budget Issue #5
Request for Full-Time Status for One Existing Full-Time Temporary Custodian

Issue:
The Facilities Management Division is requesting to make a temporary full-time custodian position a permanent full-time position, effective July 1, 2017.

The division is also facing issues with filling the part-time custodial positions. During the current biennium, several part-time staff have been hired only to leave the organization for full-time employment elsewhere. An analysis was completed regarding the potential for contracting out various areas of City facilities. However, nearly all City facilities have some form of security issues where there is a need for full background screening for individuals that are working in these areas.

Background:
In 2017, the new 47,000-square-foot Police Station and its adjacent 97,110-square-foot parking garage opened. Several areas of City Hall previously occupied by the Police Department are now utilized by other Departments, representing a significant increase in coverage responsibility for the Facilities Management Division.

During the current biennium, funding was allocated for one full-time custodian for the Police Station, and another full-time position was created on a temporary basis by consolidating funding budgeted for part-time custodians. The Department requests this temporary full-time custodial position (and the corresponding reduction in part-time funding) be made permanent for the FY17-19 biennium, which does not represent a net increase in personnel services for this particular position.

The City of Medford's desired level-of-service for custodial maintenance is 1 custodian per 23,000 square feet of building space in an eight-hour shift, based on benchmarks established by the Association of Physical Plant Administrators. The City's five full-time custodians, including the temporary full-time position, are operating at a 1-to-44,138 ratio, not including the Police parking structure. The Department will assess internal staffing options during the FY17-19 to address the custodial coverage issue.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1 & #2	Monitor customer requests and satisfaction report cards; implement an internal customer satisfaction survey system	Achieve aggregate customer satisfaction rating of 90%	Achieve aggregate customer satisfaction rating of 92%
Objective #3	Establish cost-per-square-foot baseline data necessary for measurement and provide timely reports to Department Head and/or City Manager as needed using One Solution	Determine baseline data	Annual report

Proposed Costs

Item	FY18	FY19	Biennial
Salary	38,270	41,080	79,350
Benefits	28,730	30,920	59,650
Total Costs	$67,000	$72,000	$139,000

Proposed Funding Source:
The Facilities Management Division requests converting the temporary custodial position to permanent status through the reduction in the temporary staffing line item. This reduction will make this budget issue cost neutral.

Item	FY18	FY19	Biennial
Temporary Staff Reduction	$67,000	$72,000	$139,000

City Manager Recommendation Level: A
The Facilities Management Division has made the necessary adjustments to lower line item costs in order to make this budget issue cost-neutral. There is a great need to move this position to a permanent status due to the difficulty in filling part-time positions in this area.

Budget Committee Action:
The Budget Committee approved the request for a Full Time custodian position:

1001910 6101001	Salaries/Wages	$ 79,350
1001910 62020	Benefits	59,650
Total Increased Appropriations		**$139,000**
1001910 6101005	Temporary Wages	$139,000
Total Reduction in Appropriations		**$139,000**

Council Action:
The City council approved the budget committee recommendation.

CITY OF MEDFORD
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Budget Issue #6
Request of Three (3) additional staff positions within the Engineering Division and Operations Division Storm/Sewer Maintenance Section
Engineering Technician III (1)
Public Works Technicians (2)

Issue:

The Public Works Department proposes an additional position in the Engineering Division and two additional positions, one per fiscal year, in the Operations Division Storm/Sewer Maintenance Section. These positions are necessary to perform the increased monitoring, inspection, review, reporting and maintenance responsibilities associated with increased regulations and facilities resulting from the implementation of the municipal stormwater management program required by the City's National Pollution Discharge Elimination System (NPDES) Phase II permit.

The Engineering position will ensure compliance by performing the required inspection and monitoring of private detention systems, open and closed conveyance systems, and water quality facilities; inspection of erosion control sites; inspection of water quality and detention facilities for new development; participate in local regulatory meetings; design and manage the construction of water quality and riparian projects for the City; and provide public outreach.

The Storm/Sewer Maintenance positions will ensure compliance with the City's National Pollution Discharge Elimination System (NPDES) Phase II permit by performing the required inspections and maintenance of public storm drainage facilities such as detention systems, open and closed conveyance systems, and water quality facilities.

Background:

The City of Medford was originally issued a NPDES Phase II Stormwater permit in 2007, which is required by Section 402(p) of the Clean Water Act. The permit is renewed every 5 years, typically with additional requirements. The revised permit outlines specific requirements for inspection and maintenance of the storm drainage system that currently cannot be met with current staff. In addition, it is anticipated that more requirements will accompany the new NPDES Phase II permit that the Oregon Department of Environmental Quality (DEQ) anticipates will be issued June 2017.

The Public Works Department previously used personnel in the Survey Section to perform the work that will be done by the proposed Engineering Technician III position. The workload for surveying private development and public projects

has increased, and is projected to further increase, and those personnel are no longer able to fulfill the NPDES permit requirements.

The storm drain maintenance positions are needed due to the increased volume of work that is required to maintain the storm drainage system at the lowest life-cycle cost. The storm drainage infrastructure system includes over 9,000 storm drain inlets, maintenance and cleaning of 137 pollution/flow control structures, 95 water quality structures, 175 miles of pipe, 50 detention facilities, 31 miles of ditches, 25 miles of creek, and 133 acres of vegetation maintenance, primarily mowing and weed eating, at over 150 different locations. Currently this section has 4 positions and storm drainage maintenance is being deferred. Deferred maintenance in the storm drainage system can result in non-compliance with the City's NPDES Phase II permit and can result in preventable localized flooding during heavy rain events which can cause damage to private property resulting in damage claims.

Changes to storm water regulations have significantly increased the required maintenance of storm water infrastructure.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 BUDGET	FY 2019 BUDGET
Objective #1	Dollar value of flood damage claims paid	Less than 5,000	Less than 5,000
Objective #2	Percentage of the system cleaned and inspected	16.5%	16.5%

Proposed Costs – Engineering Technician III (1 Position)

Item	FY18	FY19	Biennial
Salary	62,230	66,810	129,040
Benefits	35,170	36,940	72,110
M&S	1,400	1,400	2,800
Total Costs	**$98,800**	**$105,150**	**$203,950**

Proposed Costs – Public Works Technician – Storm Drain Maintenance (2 Positions)

Item	FY18	FY19	Biennial
Salary	45,830	94,810	140,640
Benefits	32,880	66,830	99,710
M&S	1,400	1,400	2,800
Total Costs	**$80,110**	**$163,040**	**$243,150**

Proposed Funding Sources
These three positions will be funded by the Storm Drainage Utility Fund (Fund 501) through a pre-approved increase to the Storm Drain Utility Fee, effective 7/17.

Item	FY18	FY19	Biennial
Increased utility fee revenue	178,910	268,190	447,100
Total Funding Source	**$178,910**	**$268,190**	**$447,100**

City Manager Recommendation Level: A
The Public Works Department has demonstrated the need for the three positions in order to meet increased regulatory requirements regarding storm water discharge and growth in the infrastructure to be maintained. Funding for these positions comes from the Storm Drain Maintenance Utility Fund and will not affect General Fund activities.

Budget Committee Action:
The Budget Committee approved the request for three (3) additional staff positions within the Engineering Division and the Operations Division. The appropriations were increased as follows:

5013122 6101001	Salaries/Wages	$ 140,640
5013122 62020	Benefits	99,710
5013122 6302430	Materials & Services	2,800
Total Increased Appropriations		**$243,150**

Increased revenues were already reflected in the budget.

Council Action:
The City council approved the budget committee recommendation.

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Budget Issue #7
Request for Public Works Laborer (2) Positions
Public Works - Water Reclamation Division (WRD)

Issue:
This request is for two Public Works Department Water Reclamation Division (WRD) Laborers. There is no current job description for WRD Laborers, but it is anticipated it will be based on the current Public Works Laborer job description and wage classification. These positions will be funded from the Sewage Treatment Fund 503.

Background:
The WRD currently budgets $73,520 per year for temporary labor and an additional $40,000 per year for contracted outdoor maintenance; a total expenditure of $113,520 per year between these two line items. The temporary labor performs landscape maintenance, carries mail to/from City Hall, and provides support to the maintenance section. Tank hose down, cleaning outbuildings, outdoor broom down, window washing, leaf removal, and weed abatement are provided through outside vendors.

This proposal is for two WRD Laborers to perform this and additional work in lieu of the current practice of hiring annual temporary labor and contracting services. The fully loaded cost of two laborers is $143,800 per year. However, the temporary labor and contracted services will no longer be needed, resulting in net addition to the labor budget of $34,100 per year.

It is also anticipated that the solids handling duties in the summer months can be shifted from plant operators to these laborers. Doing so will make approximately 200 man hours per year of plant operators time that can be more effectively utilized to perform necessary work that is being deferred. Approval of these positions will defer the need for additional plant operator positions.

The maintenance section is currently deferring some routine preventative maintenance due to a shortage of staff. Lower cost labor to assist with preventative maintenance will reduce the amount of deferred maintenance.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 BUDGET	FY 2019 BUDGET
Objective #1	Number of NPDES Permit violations	0 Violations	0 Violations
Objective #2	Provide group tours of the RWRF	9 Tours	9 Tours

Proposed Costs

Item	FY18	FY19	Biennial
Salary	80,420	86,080	166,500
Benefits	63,380	65,360	128,740
M&S	1,100	1,100	2,200
Total Costs	**$144,900**	**$152,540**	**$297,440**

Proposed Funding Sources

These two positions will be partially funded by the Regional Sewage Treatment Utility Fund (Fund 503) through savings generated by not hiring temporary laborers and a reduction in contract maintenance.

Item	FY18	FY19	Biennial
Fund 503 Revenues	31,380	39,020	70,400
Temporary Staff Reduction	73,520	73,520	147,040
Contract Maintenance Reduction	40,000	40,000	80,000
Total Funding Sources	**$144,900**	**$152,540**	**$297,440**

City Manager Recommendation Level: A

The Public Works Department Water Reclamation Division has made the necessary adjustments to lower line item costs in order to reduce the cost of this budget issue. Even though the budget issue is not cost neutral, there is sufficient funding within Fund 503 - Regional Sewage Treatment to cover the costs and there is no impact to the General Fund.

Budget Committee Action:

The Budget Committee approved the request for two (2) Public Works Laborer positions. The appropriations were increased as follows:

5033210 6101001	Salaries/Wages	$ 166,500
5033210 62020	Benefits	128,740
5033210 6302401	Materials & Services	2,200
Total	**Increased Appropriations**	**$297,440**
5033210 6101005	Temporary Wages	$ 147,040
5033210 630240	Materials & Services	80,000
Total	**Reduction in Revenues**	**$227,040**

Increased revenues were already reflected in the budget.

Council Action:

The City council approved the budget committee recommendation.

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Budget Issue #8
Request for Deputy Fire Marshal Position
Fire and Life Safety Division

Issue:
The Fire Department seeks authorization to create one additional staff position to assist with the increased demand within the Fire and Life Safety Division (FLSD) and the wildland urban interface areas. The division currently has four (4) Deputy Fire Marshals (DFM). This would add one (1) additional DFM to the division.

Currently the FLSD is not able to meet reasonable inspection intervals of regulated occupancies due to Medford's growth. In addition to the regular growth FLSD has added responsibilities from the introduction of legalized marijuana grow and extraction facilities.

In addition to the growth impact, the Fire Department has not been able to focus on the Wildland Urban Interface threat that faces our community. This new position would incorporate this into their expected duties.

Goals and Objectives supported:

Budget Narrative; Fire and Life Safety (2221):
This position would directly impact Objectives 1 and 5 by increasing the number of inspections and site visits possible.

> **Objective 1:** A 25% increase should be expected raising the current target from 1200 to 1500 inspections per year
>
> **Objective 5:** Since this would be a significant part of the duties for this position, the number of site visits in the wildland hazard risk areas should double from 25 to 50 visits

Medford Fire-Rescue's Mission:

> "We serve our community through risk reduction and all-hazard response to emergencies."

Medford Fire-Rescue Strategic Plan:

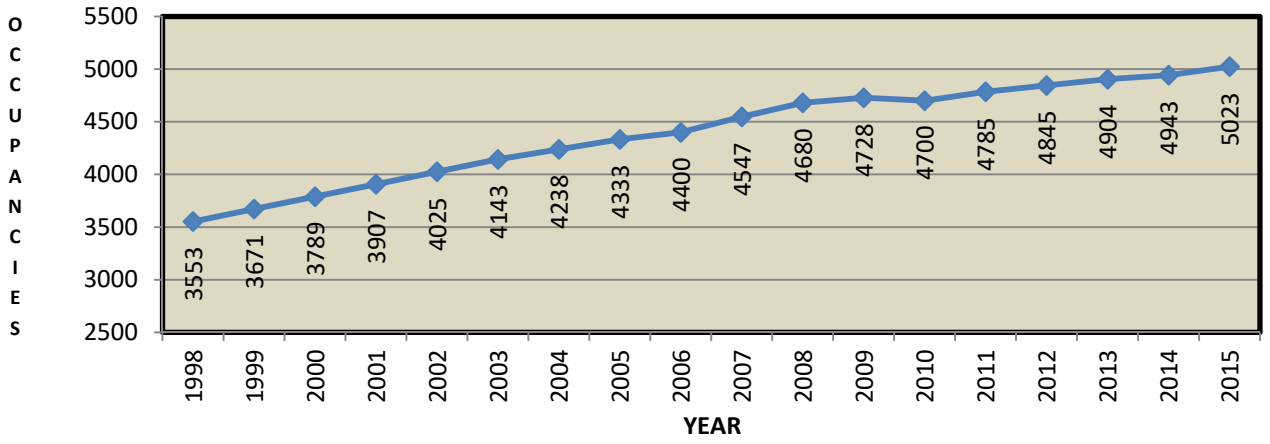
> **Goal 5:** Ensure a safe community through fire code enforcement and public education (5c, 5d)
> **Goal 10:** Review staffing needs for the Fire Department and develop plan to meet current and additional future needs (10a)

Background:
The role the FLSD takes in preventing fire and life safety hazards is a significant part of community risk reduction. The Division incorporates a multifaceted approach to make the community safer. The FLSD directly reduces the risk to both the public and our firefighters through programs such as:

- Fire and life safety enforcement inspections
- Fire Code permit inspections
- Fire protection system plan review and inspections on construction projects
- Fire protection system testing/maintenance oversight
- Land development and new construction reviews
- Certificate of occupancy inspections
- Wildland Urban Interface home evaluations
- Public education programs
- Business license review
- Fire investigations
- Target hazard training

In the 2014 Emergency Services Consulting International (ECSI), 3rd party evaluation report, it stated *"An aggressive risk management program, through active fire and life safety services is a fire department's best opportunity to minimize the losses and human trauma associated with fires and other community risks."* (Page 97). The report acknowledged Medford Fire-Rescue (MFR) did not meet National Fire Protection Association's (NFPA) recommended inspection frequencies because of *"staffing limitations"* (Page 102). It further reflected the fact that *"MFR is lightly staffed in the Fire and Life Safety Division and, as a result, is challenged to meet inspections frequency goals, reportedly having the same number of inspection personnel in place that it did many years ago, despite a large increase in the number of buildings that are subject to inspection."* (Page 101).

The chart below shows the increase of regulated occupancies in MFR's response area from 1998 through 2015, an increase of 70.73% without a staffing adjustment.



Proposed Costs

Item	FY18	FY19	Biennium
Salary	66,700	71,830	138,530
Benefits	42,990	45,350	88,340
Materials & Services	7,000	7,000	14,000
Total Costs	$116,690	$124,180	$240,870

Proposed Funding Sources

There is a unique opportunity for the Medford Fire Department to partner with the Medford Rural Fire Protection District 2 (MRFPD2) to assist with partial funding for this position. MRFPD2 is proposing to fund 50% of the total wages, benefits and materials for the position with the remainder of the funding being requested for additional support from the General Fund or an increase to the Public Safety Fee dedicated to Medford Fire.

Item	FY18	FY19	Biennium
MRFPD2 Contribution	58,350	62,090	120,440
GF or Utility Fee Request	58,350	62,090	120,440
Total Costs	$116,700	$124,180	$240,880

Option A: Request for additional General Fund support in the amount of $120,440.

Option B: Request for increase to the Fire Public Safety Fee of $0.13 per month.

City Manager Recommendation Level: B

The Medford Fire Department has an existing 60-year partnership in providing services to the MRFPD2 area. MRFPD2 pays, through a contract that was approved in late 2016, approximately $1.5 million per year to Medford in order to provide services. There are justifications that this type of cost-sharing solution could benefit both the City and MRFPD2.

Recommendation is to consider funding this budget issue if there are sufficient General Fund support or to increase the Fire Public Safety Fee by the amount outlined above. Another option for consideration is to wait until after the audited financial statements are completed for FY 2017 and during the semi-annual meeting of the budget committee to review any higher than budgeted ending fund balances that can be utilized for this position.

Budget Committee Action:

The Budget Committee approved the request for a Deputy Fire Marshal position. The appropriations were increased as follows:

1002221 6101001	Salaries/Wages	$ 138,530
1002221 62020	Benefits	88,340
1002221 63024	Materials & Service	14,000
Total Increased Appropriations		**$248,070**
1000000 4412213	Rural Fire District	$120,440
Total Increase in Revenue		**$120,440**

Council Action:

The City council approved the budget committee recommendation.

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Budget Issue #9
Request for Umpire/Sports Official Coordinator Position

Issue:
The Recreation Division seeks authorization to create a full-time Umpire/Sports Official Coordinator using existing and projected budget resources to more efficiently administer youth and adult sports leagues and U.S. Cellular Community Park tournaments coordinated by the Medford Parks, Recreation and Facilities Management Department.

Leisure Services Plan goals supported:
Goal 1 – 2016 City of Medford Leisure Services Plan
Goal 8.3a – City of Medford Strategic Plan

Background:
This position addresses a critical Department and community need in the recruitment and assignment of sports officials and umpires necessary to maintain service levels with qualified personnel. This function is currently conducted by three part-time employees.

In 2016, 30 percent of youth baseball tournament umpires at USCCP were imported from outside the Rogue Valley, representing a leakage of economic benefit generated by the sports park. The difficulty in obtaining adequate numbers of umpires/officials is the biggest threat to the continued growth, quality and vitality of USCCP events and City sports leagues.

Goal 1 of the City of Medford's 2016 Parks, Recreation and Leisure Services Plan calls for the Department to "provide a full range of recreational activities and opportunities to meet the needs of all residents of Medford." The Plan also calls for the Department to:

- Stimulate tourist expenditures within the City of Medford.
- Expand the city's role as a primary provider of recreation services and increase programming to meet changing demographics and growing community needs.
- Establish revenue-generating programs to help fund or subsidize other programs and services.

The necessity of the position is illustrated by the growth and popularity of City-coordinated youth and adult tournaments and recreational sports leagues held at U.S. Cellular Community Park.

Department-Coordinated Adult and Youth Tournament Official Assignments:

Year	Youth Baseball	Adult Softball
2013	510	154
2016	1166	337

The necessity of the position is also illustrated by large amount of recreational sports leagues that the department facilitates as outlined below.

Softball League Demand:

Year	Team Count	Umpire Assignments
2011	356	
2014	383	1,609
2016	442	2,315

Other Recreational Leagues (Basketball, Baseball, Futsal, Soccer and Kickball):

Year	Team Count	Official Assignments
2010	127	809
2016	194	1,667

Current Division of Labor

Currently, three part-time employees manage the complex duties of assigning and coordinating umpires and officials. The following table is a summary of wages and benefits for these three positions during the 2016 calendar year:

Adult Softball Umpire Assignor / Manager	$17,850
Official Payments Manager and Auditor	$8,100
Adult Basketball and Youth Baseball Tournament Assignor / Manager	$21,4420
Total	**$47,370**

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #3	Report on number of new or expanded programs, increased attendance numbers	3 new programs 2 expanded programs Increase participation rates 3% per year	4 new programs 2 expanded programs and increase program participation rates 3% per year
Objective #7	Report on number of new or expanded programs, increased attendance numbers	3 new programs 2 expanded programs Increase participation rates 3% per year	4 new programs 2 expanded programs and increase program participation rates 3% per year

Proposed Costs

Item	FY18	FY19	Biennial
Salary (M30)	47,750	51,200	98,950
Benefits	32,200	33,720	65,920
Total Costs	$79,950	$84,920	$164,870

Proposed Funding Sources

The Recreation Division requests establishing a full-time coordinator position through the reduction in the temporary staffing line item coupled with an increase in athletics revenue in the form of a team fee registration surcharge. These actions make this budget issue cost-neutral.

Item	FY18	FY19	Biennial
Temporary Staff Reduction	50,000	50,000	100,000
USCCP tournament team fee registration surcharge	19,950	24,920	64,870
League team fee registration surcharge	10,000	10,000	20,000
Totals	$79,950	$84,920	$164,870

City Manager Recommendation Level: B

The Parks, Recreation and Facilities Department has demonstrated the need for the proposed position. A portion of the funding for this position is through estimated increases in program revenue, which the department has already pledged for additional materials and services within the Recreation Division budget. This position should be considered for FY 2019 as long as revenues in FY 2018 meet projections.

Budget Committee Action:

The Budget Committee approved the request for a Umpire/Sports Coordinator position. The appropriations were increased as follows:

1005120 6101001	Salaries/Wages	$ 98,950
1005120 62020	Benefits	65,920
Total Increased Appropriations		**$164,870**
1005120 6101005	Temporary Wages	$ 100,000
1000000 4415123	Revenue	64,870
Total Reduction in Appropriations & Increase in Revenue		**$164,870**

Council Action:

The City council approved the budget committee recommendation.

City of Medford
2017-2019 Biennial Budget

Budget Issue #10
Funding Request for Accelerated Removal of Non-Native Vegetation Along the Bear Creek Greenway

Issue:
The Parks, Recreation and Facilities Management Department requests $90,000 for the biennium to improve the safety of the Bear Creek Greenway by accelerating removal of non-native vegetation, particularly Himalayan Blackberries, on City-owned property along the path.

2016-25 Leisure Services Plan goals supported:
Policy 2-B - The City of Medford shall give special consideration to the Bear Creek Greenway corridor in order to protect this dynamic and recreational resource for the enjoyment of present and future generations
Policy 5-B - The City of Medford shall partner with public safety agencies in order to address community perceptions regarding safety in parks and greenways

Background:
In cooperation with Medford Police and Fire, the Department is recommending enhancement of non-native vegetation removal efforts that will improve sightlines for Bear Creek Greenway security patrols and users, address user safety concerns, and reduce the risk of a fire sparked on City property.

This request accelerates the pace of blackberry removal on City property along the seven miles of Greenway within the city limits.

The Department estimates over 2 million square feet of blackberries are growing on City property along the Greenway. The requested funding will treat up to 529,000 square feet over the course of the biennium. Additionally, the funding would enhance municipal and regional efforts to garner state and federal watershed management grant funding, which requires stipulated levels of local matching funds.

Open-ended responses in the 2015 Community Survey conducted by the Parks and Recreation Department generated numerous citizen concerns about pedestrain and bicyclist safety along the Greenway. In 2016, the City responded to 441 calls for emergency services along the Greenway – a record total and a 32 percent increase compared to 2015. Among the calls were 19 human-caused fires in areas along the Greenway heavily choked with highly flammable Himalayan Blackberries.

Greenway Calls For Emergency Services

Year	Police Calls	Fire Calls	Total
2014	357	19	376
2015	321	13	334
2016	422	19	441

The Parks Maintenance Division has traditionally budgeted $26,500 for removing non-native vegetation throughout Medford's 510-acre developed park system. In 2016, this level of funding level removed approximately 109,000 square feet of blackberries and other noxious plants that jeopardize the health of native ecosystems.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #2	Inspect Parks and Recreation facilities to ensure identify potential safety and sanitation issues	Annual comprehensive inspection	Annual comprehensive inspection

Proposed Funding Source:
The General Fund or Park Utility Fund are two potential funding sources. The requested amount could be fully funded through a 10 cent-per-unit increase to the Park Utility Fee.

Proposed Costs

Item	FY18	FY19	Biennial
Contractor(s)	$45,000	$45,000	$90,000

City Manager Recommendation Level: B
The removal of non-native vegetation along the Bear Creek Greenway has been met with great success and appreciation by residents and general users of the greenway. I applaud the efforts of all three departments that have coordinated on this budget issue. This requests falls to this recommendation level due to no additional revenue or reduction in expenses to make this cost neutural. Serious consideration should be given to fund this budget issue if funding is available.

Budget Committee Action:
The Budget Committee approved the request for additional funding for the accelerated removal of non-native vegetation along the Bear Creek Greenway. The appropriations were increased as follows:

1005130 6302101 Materials & Services	$90,000
Total Increased Appropriations	**$90,000**

Council Action:
The City council approved the budget committee recommendation.

BEAR CREEK BLACKBERRY REMOVAL
Cottage Street to E Barnett Road

0 62.5125 250 375 500 Feet

N
W E
S



BEAR CREEK BLACKBERRY REMOVAL
Midway Parkland to Crater Lake Highway

0 37.5 75 150 225 300 Feet

N
W E
S



BEAR CREEK BLACKBERRY REMOVAL
U.S. Cellular Community Park

0 50 100 200 300 400 Feet

N
W E
S



CITY OF MEDFORD
2017 - 2019 Biennial Budget

Budget Issue #11
Request for Administrative Support Technician Position
Public Works - Operations Division Administration Section

Issue:

The Public Works Department seeks authorization to fill a vacant staff position in fiscal year 2018 to assist with the workload in the Operations Division Administration Section.

This position will provide administrative support to multiple sections of the Operations Division, but will primarily support procurement and infrastructure work order data entry functions.

Background:

The Administrative Section of the Operations Division consists of a Supervisor, one Administrative Support Technician, one Data Base Technician, one Financial Support Technician, and one Warehouse/Trades Technician. The reclassification of the Materials Services Supervisor to the Administrative Supervisor in 2016 resulted in combining the support staff team previously managed by two different supervisors. This change allowed redistribution of duties and responsibilities which resulted in this position remaining vacant for the past 5 years. The growth in work volume over that period now requires that this position be filled in order to avoid administrative bottlenecks which can negatively impact productivity and timely responses to customers.

Responsibilities of the Administrative Division include: documenting and responding to over 2,300 incoming service requests annually, either by phone, mail, or e-mail; payroll and related employee services for 58 full time employees; preparation and implementation of more than 20 contracts for services each year; creating and maintenance of inventory records for fleet equipment; research and procurement of fleet parts for over 850 pieces of equipment; maintenance of a material and supply inventory of over 1,800 items, entry of over 21,400 transactions for materials and supplies from warehouse stocks during the past fiscal year; cycle inventory counts three times per year; Purchase (P)-card transaction processing for thirteen P-card holders; data entry of parts, labor, and equipment on approx. 5,000 fleet jobs and more than 3,900 field work orders annually; capturing repair costs, coordination with insurance companies and the DA's office, and billing for over 30 incidents of damage to City property (approx.. $40,000/annually); fleet services monthly billing activities with manual invoicing for eighteen external fleet customers; as well as many other duties too numerous to list. Increased activities and growth in the Operations Division over the past

five years has directly impacted the workload and ability to effectively support all the needs.

In October of 2011 the Public Works Department developed a Personnel and Staffing Strategic Plan. At that time it was proposed to eliminate one administrative support position coincident with the retirement of an Administrative Support Technician. That reduction in administrative support staff occurred in 2012. The report also recommended adding a Fleet Parts Technician position to procure fleet parts due to the increase in fleet business. That position has never been created and fleet parts procurement remains the responsibility of the Administration Section. The administrative support position that was eliminated in 2012 is still in the Operations Division FTE count.

It is requested that the vacant Administrative Support Technician position be included in the budget for fiscal year 2018.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 BUDGET	FY 2019 BUDGET
Objective #1	Number of updates	2 Updates	2 Updates
Objective #2	Coordinate with Community Relations Coordinator to publish our snow response plan and other plans on the City website	1 Item	1 Item

Proposed Costs

Item	FY18	FY19	Biennial
Salary	46,620	50,050	96,670
Benefits	30,650	32,070	62,720
M&S	4,000	1,500	5,500
Total Costs	**$81,270**	**$83,620**	**$164,890**

Proposed Funding Sources

This position will be funded 20% from each of the following funds:

Street Utility Fund, Fund 500
Storm Drainage Utility Fund, Fund 501
Sewer Collection Utility Fund, Fund 502
Gas Tax Fund, Fund 530
Fleet Maintenance Fund, Fund 540

Item	FY18	FY19	Biennial
Increased revenue	81,270	83,620	164,890
Total	**$81,270**	**$83,620**	**$164,890**

City Manager Recommendation Level: C
The city is moving towards the implementation of a new financial and work order software package. At this time, the potential time saving impacts of this software has not been evaluated. In addition, a full analysis will be completed during FY18 to determine potential duplication of services for processing of contracts, payroll, accounts payable and other administrative functions. The goal of this analysis is to establish if some of these core functions can be combined in order to reduce such staffing needs.

Budget Committee Action:
The Budget Committee approved the request for a Public Works Administrative Support Technician. This position was already in the budget document.

Council Action:
The City council approved the budget committee recommendation.

City of Medford
2017-2019 Biennial Budget

Budget Issue #12
Request restoration of Network Administrator Position
Technology Services

Issue: The Technology Services Department seeks to restore a position never filled when a Technology Services staff member left the City in June 2012 to seek employment in the private sector. The number of personnel proposed for the Technology Services 17-19 budget is less than the number of personnel staffed in the Technology Services Department in 2002, yet the quantity and the diversity of technology supported by the department has grown significantly, since 2002. Approval of the Technology Services request to restore this position will help the Technology Services Department:

- prevent the continued degradation in the level of service provided to its customers
- complete deferred maintenance tasks
- support the new ONESolution software applications

Background: At a time when the budget was extremely challenging for the City and in an effort to help reduce the cost of Personnel Services, the Technology Services Department chose to postpone filling an open and funded position in their Department. Unfortunately, when the budgeting process began for the following biennium, the Technology Services Department learned the position they temporarily suspended would not be restored. Rather, it would become one of many budget issues facing the City.

Technology Services personnel have witnessed an increase in the quantity and diversity of technology they support for the various City Departments. The diversity of technology usually increases with additional initiatives proposed during the budgeting process. It has been proposed to eliminate some, if not all of these initiatives to ease the burden of support, but the beneficiaries of the initiative(s) eliminated may suffer the consequence(s) of this decision.

The quantity and diversity of technology supported currently includes, but is not limited to: software applications for Finance, Community Development, Purchasing/Inventory, Payroll, GIS, Utility Billing, Work Orders, Fleet, Police and Fire Records Management systems, Electronic Plans Review, email. Plus, imaging, ShoreTel VoIP (phones), video arraignment, web and SPAM filtering, Council Chambers media room, surveillance system, storage, fiber, barcode equipment, interview room recording, email archive, wireless access points, mobile computing (iPads, tablets, smart phones), virtual servers, social media archive, backup and recovery solutions, switches, firewall, security upgrades, radio system, Roxy Ann, Water Reclamation Department, online services, Purchase Card Industry and Criminal Justice Information System compliance, desktops, etc.

This biennium witnessed inclusion of technology for the new Police facility and Fire Stations (fiber and technology), audio/visual project(s), site-to-site encryption, intrusion detection, firewall replacement, VPN replacement, core switch replacement, wireless expansion, virtualizing old servers, instant messaging, online policy affirmation, body cameras for the Police Department, and software replacement projects for Financials, Purchasing & Inventory, Human Resources, Payroll, and Municipal Court.

Proposed in the next biennium are: additional software replacement projects for Community Development, Utilities, Fleet, Work Orders, Police Records Management, Electronic Plans Review for Planning, and the City's Intranet. Plus, server and storage upgrades, password management, a backup replacement solution, and security enhancements.

Due to resource constraints, the understaffed Technology Services Department defers some maintenance items, as resources target higher priority tasks. In addition, there are projects, which cannot be addressed. For example, the new ONESolution software allows for the design and use of "dash boards", which can display key metrics at a glance. However, there is currently insufficient time and staff to address the creation of dash boards.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #8	Annual Customer Survey	90% or > sat	90% or > sat

Proposed Costs

Network Admin	FY18	FY19	Biennial
Salary	78,880	84,620	163,500
Benefits	40,970	43,100	84,070
Total Costs	$119,850	$127,720	$247,570

Proposed Funding Source:
This budget issue would require full amount of funding from the General Fund.

City Manager Recommendation Level: C
The Technology Services Department has been requested to complete a strategic plan that looks into the future needs for software, maintenance, hardware and staffing to support. Part of the strategic plan is to determine what items might be more cost effective to out-source in order to reduce hardware and personnel costs. This budget issue could be considered at the mid-Biennium meeting of the Budget Committee after the completion of the strategic plan and to determine if there are revenues to fund the position.

Budget Committee Action:
The Budget Committee approved the request for a Network Administrator Position in the Technology Services Department. The appropriations were increased as follows:

1001710 6101001	Salaries/Wages	$ 163,500
1001700 62020	Benefits	84,070
Total Increased Appropriations		**$247,570**

Council Action:
The City council approved the budget committee recommendation.


CITY OF MEDFORD
OREGON

POLICE DEPARTMENT

SUPPORT BUREAU (2110,2111,2121,2122,2180)

OVERALL GOAL

The Support Bureau manages personnel, fiscal affairs, training, fleet services, technology, and logistical needs of the Medford Police Department. It safeguards and accurately tracks property and evidence. It provides high quality professional law enforcement investigations and investigative support for the City of Medford, the Operations Bureau, and other Jackson County law enforcement partners.

KEY OBJECTIVES

- Objective #1: Increase Community Involvement in Crime Prevention
- Objective #2: Maintain a well trained staff to deliver exceptional services
- Objective #3: Provide outstanding financial payroll services
- Objective #4: Impact/reduce drug distribution and gang activity
- Objective #5: Conduct thorough investigations for criminal prosecutions
- Objective #6: Maintain an efficient cost effective fleet
- Objective #7: Accurately document and safeguard all seized property and/or evidence via Property Control

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1: Maintain a volunteer work group of 30 volunteers and increase neighborhood watch by 5 percent.	Meet or exceed 30 active volunteers; increase Neighborhood Watch groups by 5%	30+ Active volunteers; increase NBW by 5%	30+ Active volunteers; increase NBW by 5%
Objective #1: Conduct annual citizen academies in English and Spanish.	Conduct one Citizens' Academy in English and one Citizens' Academy in Spanish each year	Based upon academies conducted.	Based upon academies conducted.
Objective #2: The department will meet or exceed the minimum hours of training per year for each employee upon completion the initial training period and will meet the minimum DPSST standards to maintain certification:	Records Specialists: 24 hours Police Officers : 96 hours	24 hours (Records Specialists) 96 hours (Police Officers)	24 hours (Records Specialists) 96 hours (Police Officers)
Objective #2: Department will provide leadership training opportunities to obtain/maintain supervisor, management executive DPSST certification	Minimum of 8 hours of leadership training to maintain certification	Meet or exceed 8 hours	Meet or exceed 8 hours
Objective #2: Department will ensure individuals attend additional training annually in accordance with their assigned responsibilities to ensure proficiency.	Meet or exceed 90% compliance	Establish Baseline	90% Compliance

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #2: The department will not allow current full time police officer and records specialist hiring lists to fall below two qualified applicants.	Maintain hiring lists of two qualified applicants	At least two qualified applicants	At least two qualified applicants
Objective #3: Payroll will be 99 percent accurate submitted.	Meet or exceed 99% accuracy of submitted payroll	99% accuracy	99% accuracy
Objective #4: Disrupt/Dismantle target number of drug trafficking organizations	Dismantle three (3) Drug Trafficking Organizations per year	Measured by Records statistics	Measured by Records statistics
Objective #5: Exceed a 70 percent clearance rate for Part I and Part II offenses.	Exceed a 70% clearance rate for Part I and Part II Offenses	Exceed 70%	Exceed 70%
Objective #6: Maintain fleet rotation as scheduled.	4 years (Patrol), 6 years (CID), 8 years (Admin). Yearly review.	Rotate Fleet per Equipment Life Cycle Schedule	Rotate Fleet per Equipment Life Cycle Schedule
Objective #7: Property Control will have 99 percent accuracy of all property/evidence being properly stored.	Meet or exceed 99% accuracy in audits of Property Control, per monthly random auditing of Property Control	99% Accuracy	99% Accuracy

CAPITAL OUTLAY - FY 2018

General Fund Replacement Vehicles:	
• Replacement Vehicles, as follows (2110):	409,000
o 1 CIS Vehicle (30,000)	
o 1 Police Motorcycle (26,000)	
o 1 Administrative Vehicle (35,000)	
o 6 Fully-Outfitted Patrol Ford Explorers (318,000)	
• New Vehicles/Addition to Fleet (2110):	
o 3 Fully-Outfitted Patrol Ford Explorers (159,000)	159,000
State Forfeiture Fund Vehicle:	30,000
• 1 CIS Vehicle (20,000 in Fund 202; 10,000 in Fund 100)	
Federal Forfeiture Fund Vehicle:	53,000
• 1 Fully-Outfitted Patrol Ford Explorer (Fund 201)	
Other Capital Outlay:	
• Arbitrator Digital Video Cameras (3 x 6000) (2111)	18,000
• KRONOS Scheduling Software (2111)	20,000
• Cellebrite – High Tech Crimes Unit (2121)	13,600
• Cellebrite – MADGE (Fund 201)	11,300
total	**713,900**

CAPITAL OUTLAY - FY 2019

General Fund Replacement Vehicles:	
• Replacement Vehicles, as follows (2110):	375,000
o 1 K-9 Vehicle (55,000)	
o 1 CIS Vehicle (30,000)	
o 1 CSO Pickup (25,000)	
o 5 Fully-Outfitted Patrol Ford Explorers (265,000)	
State Forfeiture Fund Vehicle:	
• 1 CIS Vehicle (20,000 in Fund 202; 10,000 in Fund 100)	30,000
Federal Forfeiture Fund Vehicles:	
• 2 Fully-Outfitted Patrol Ford Explorers (Fund 201)	106,000
Other Capital Outlay:	
• Arbitrator Digital Video Cameras (3 x 6000) (2111)	18,000
total	**529,000**

POLICE DEPARTMENT

OPERATIONS BUREAU (2120,2123,2124)

OVERALL GOAL

To ensure a safe community by protecting people, property and the environment. To accomplish our public safety vision and shared goals by providing comprehensive, impartial high quality professional law enforcement services with respect for all.

KEY OBJECTIVES

- Objective #1: To ensure efficient and quality policing services for our community
- Objective #2: Improve response times and cycle time for both criminal and code enforcement complaints
- Objective #3: To promote and maintain professional partnerships with the community
- Objective #4: Maintain excellent customer satisfaction
- Objective #5: Improve neighborhood livability issues through Code Enforcement

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1: Provide leadership training to recently promoted lieutenants, sergeants, supervisors and managers to ensure they are at the highest DPSST certification level for that position.	40 hours of training per supervisor	Based on number of promotions	Based on number of promotions
Objective #1: Records will exceed the Law Enforcement Data System's 96% accuracy rating required for all O-NIBRS.	Meet or exceed 96% accuracy, measured by the LEDS monthly audit report	96% accuracy	96% accuracy
Objective #1: Records will have a 90% accuracy rate.	Meet or exceed 90% accuracy, measured through random entry audits	90% accuracy	90% accuracy
Objective #2: To be more proactive in the approach to policing.	Research feasibility of evidence based policing & geo tracking technology. Reduce repeat calls for service by 3%	Establish Baseline	3% reduction in repeat calls for service
Objective #3: Establish and maintain a partnership with Jackson County Mental Health crisis team.	Reduce mental health transports and prolonged officer contacts with patients.	Establish Baseline	3% decrease in mental health transports
Objective #4: Records Division will meet or exceed a 90% rating as good or excellent.	Meet or exceed 90% good or excellent rating, measured through comment cards	90% rating	90% rating

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #4: Exceed an 80% approval rating from Operation Care.	Exceed 80% approval rating, measured by Operation Care Surveys	Exceed 80% rating	Exceed 80% rating
Objective #4: Exceed a 90% approval rating as measured by Department Service Audits	Exceed 90% approval rating, measured by Department Service Audits	Exceed 90% rating	Exceed 90% rating
Objective #5: Coordinate with the City Attorney's Office to revise our municipal code to address chronic nuisance properties.	Update and implement City Code #5.511 by end of the biennium		Updated Code 5.511
Objective #5: Refine procedures that address chronic nuisance properties to increase efficiency and to improve community livability.	Implement plan involving all stakeholders. Compliance rate of 70% for all reported nuisance properties.	Establish Baseline	70% Compliance

CAPITAL OUTLAY - FY 2018

• Police K-9 Dog (Fund 200)		12,000
• Automated Ticket-Writer		7,000
	Total	**19,000**

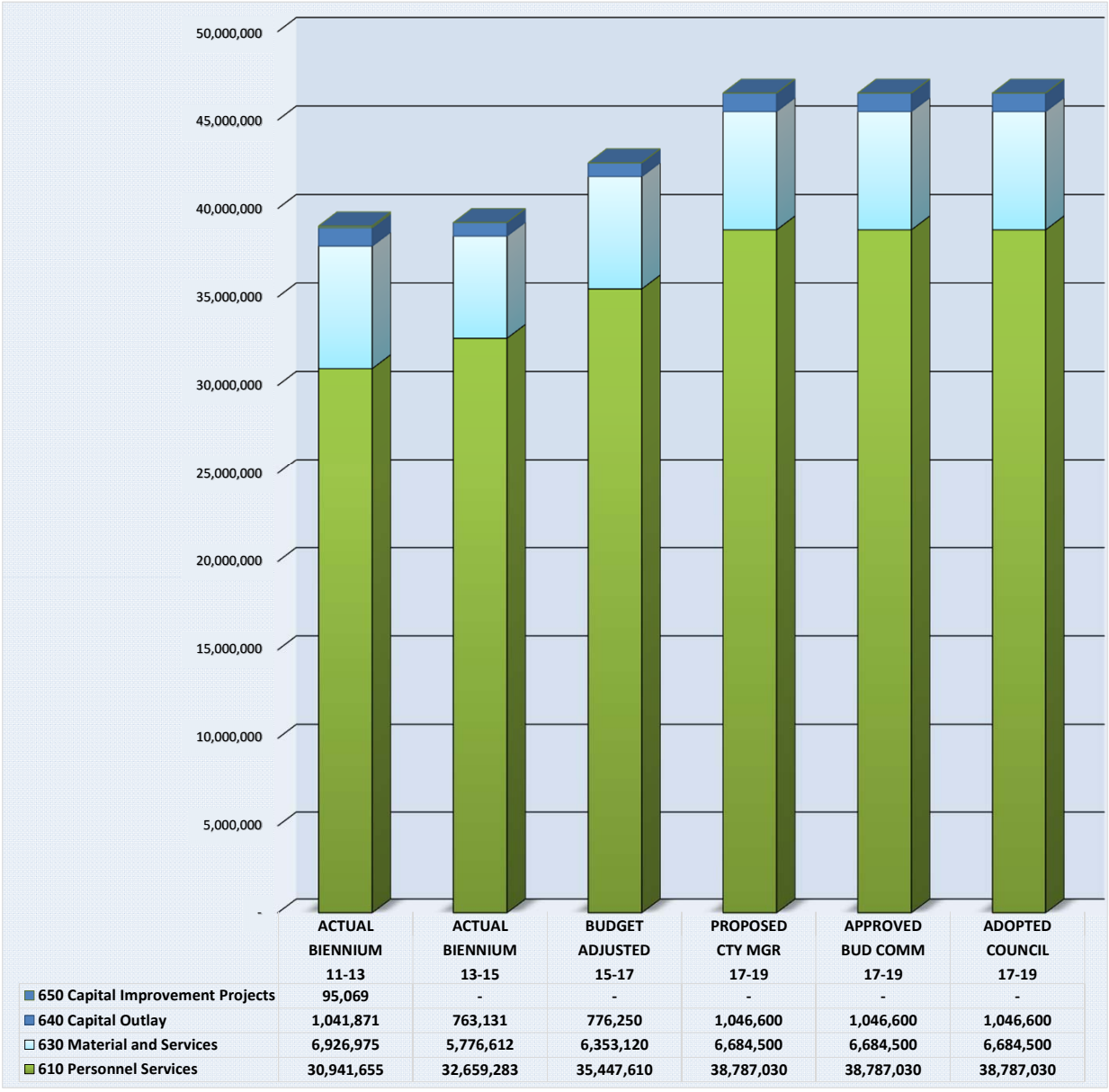
CAPITAL OUTLAY - FY 2019

• Police K-9 Dog (Fund 200)		12,000
• Automated Ticket-Writer		7,000
	Total	**19,000**

POLICE (21)

GENERAL FUND (100)

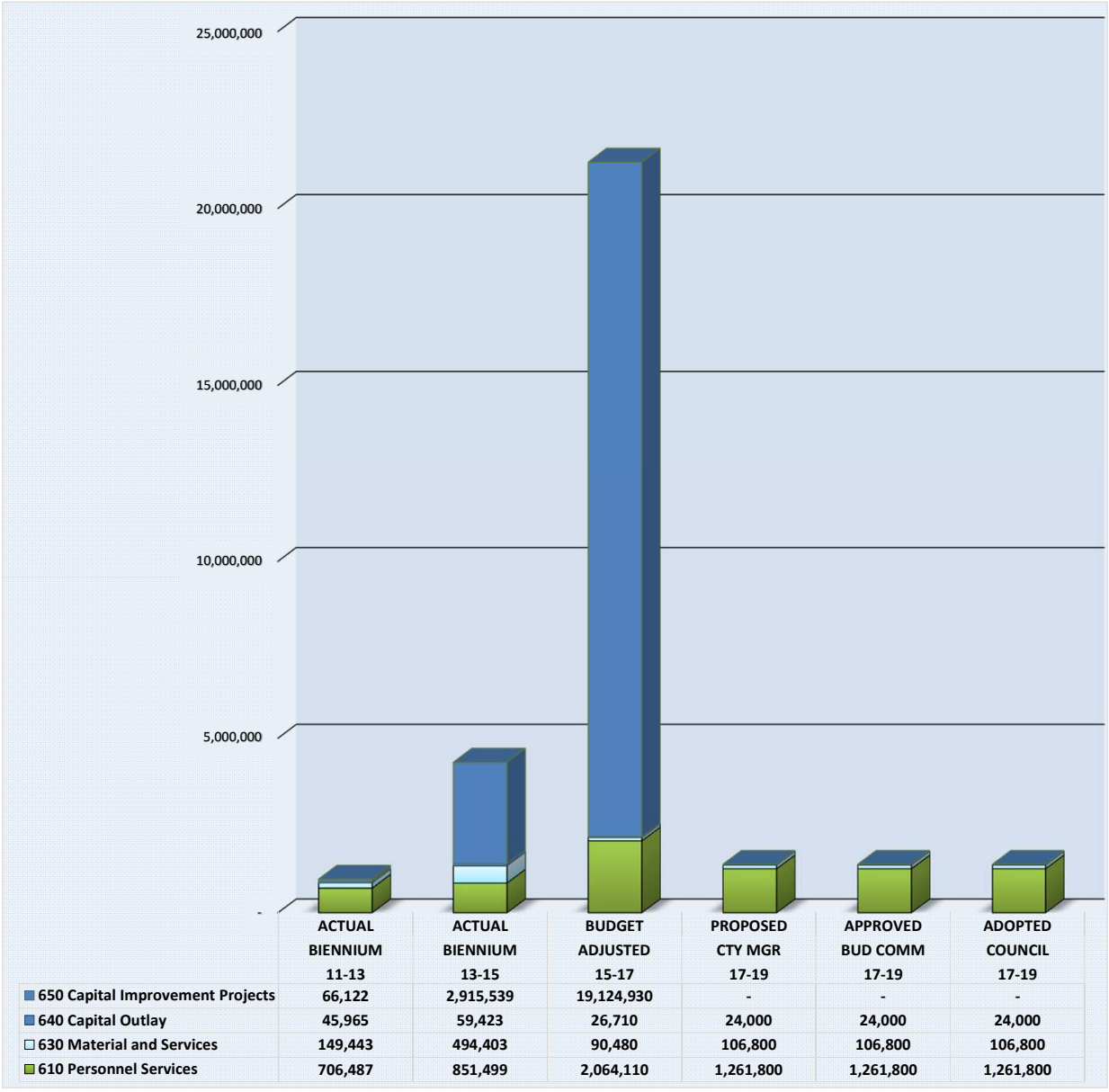
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	30,941,655	32,659,283	35,447,610	38,787,030	38,787,030	38,787,030
630	Material and Services	6,926,975	5,776,612	6,353,120	6,684,500	6,684,500	6,684,500
640	Capital Outlay	1,041,871	763,131	776,250	1,046,600	1,046,600	1,046,600
650	Capital Improvement Projects	95,069	-	-	-	-	-
TOTALS		**39,005,570**	**39,199,026**	**42,576,980**	**46,518,130**	**46,518,130**	**46,518,130**



POLICE (21)

POLICE PUB SAFETY UTILITY FUND (200)

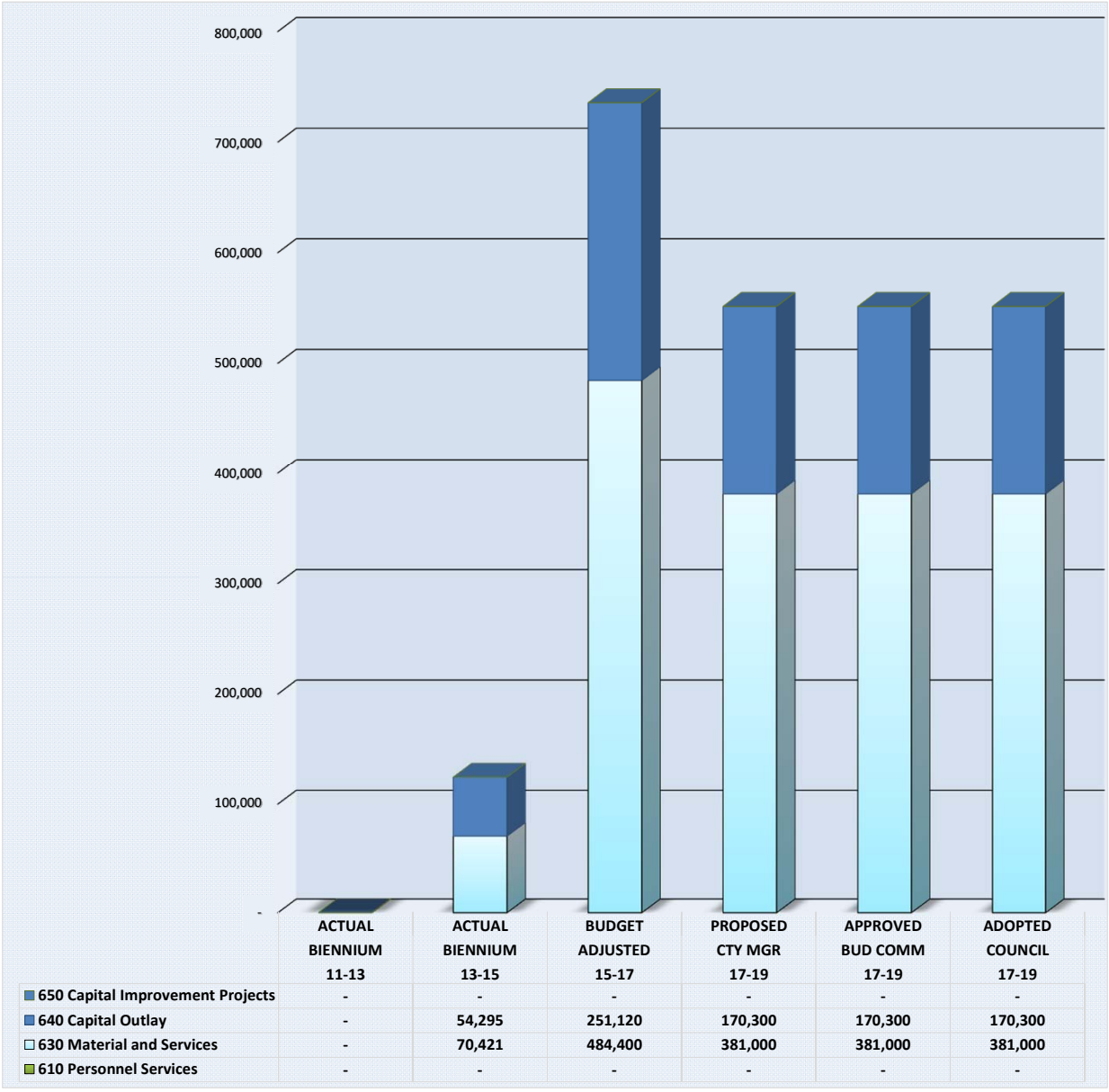
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	706,487	851,499	2,064,110	1,261,800	1,261,800	1,261,800
630	Material and Services	149,443	494,403	90,480	106,800	106,800	106,800
640	Capital Outlay	45,965	59,423	26,710	24,000	24,000	24,000
650	Capital Improvement Projects	66,122	2,915,539	19,124,930	-	-	-
TOTALS		**968,016**	**4,320,863**	**21,306,230**	**1,392,600**	**1,392,600**	**1,392,600**



POLICE (21)

POLICE FEDERAL FORFEITURE FUND (201)

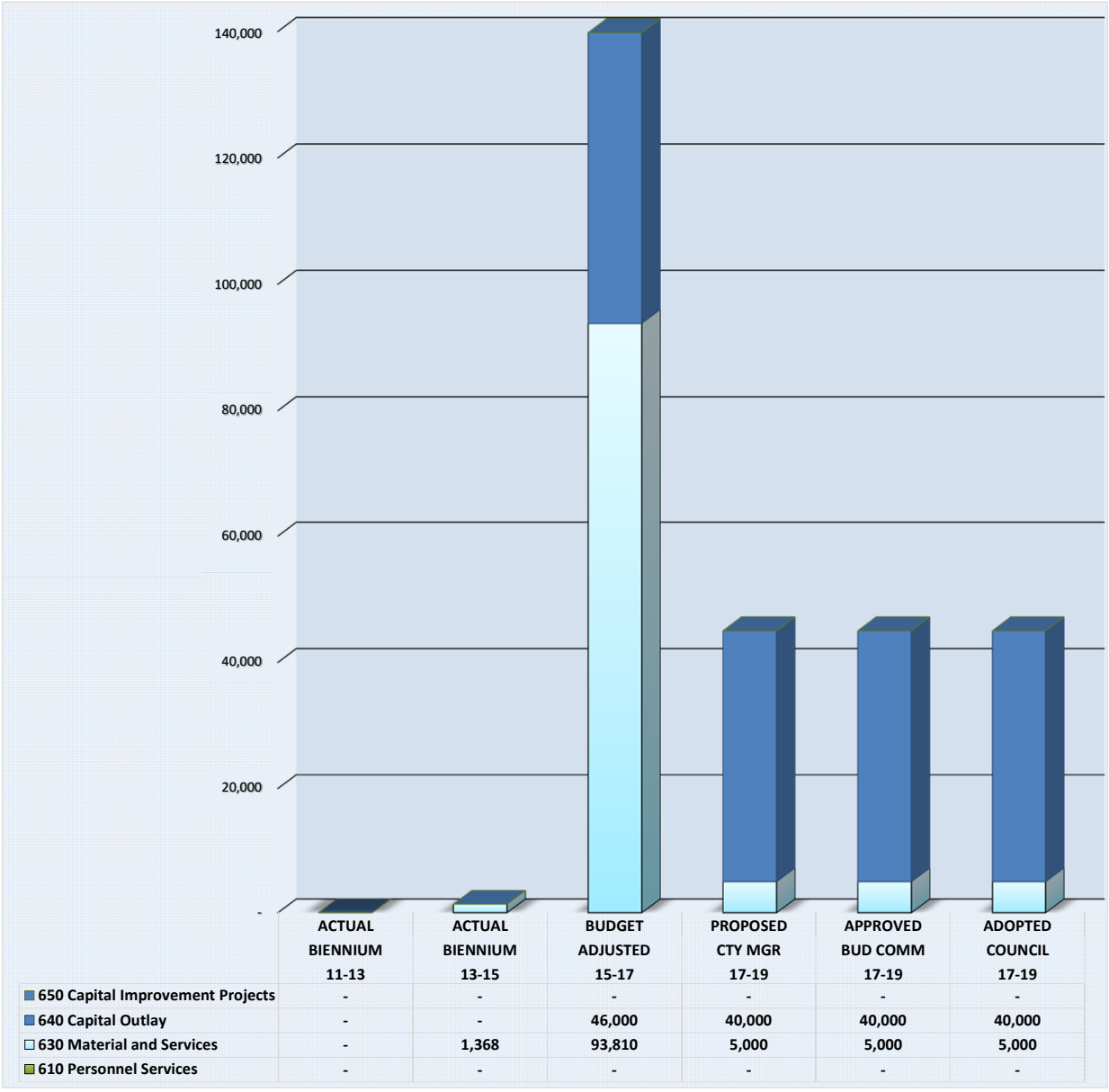
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	-	70,421	484,400	381,000	381,000	381,000
640	Capital Outlay	-	54,295	251,120	170,300	170,300	170,300
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**-**	**124,716**	**735,520**	**551,300**	**551,300**	**551,300**



POLICE (21)

POLICE STATE FORFEITURE FUND (202)

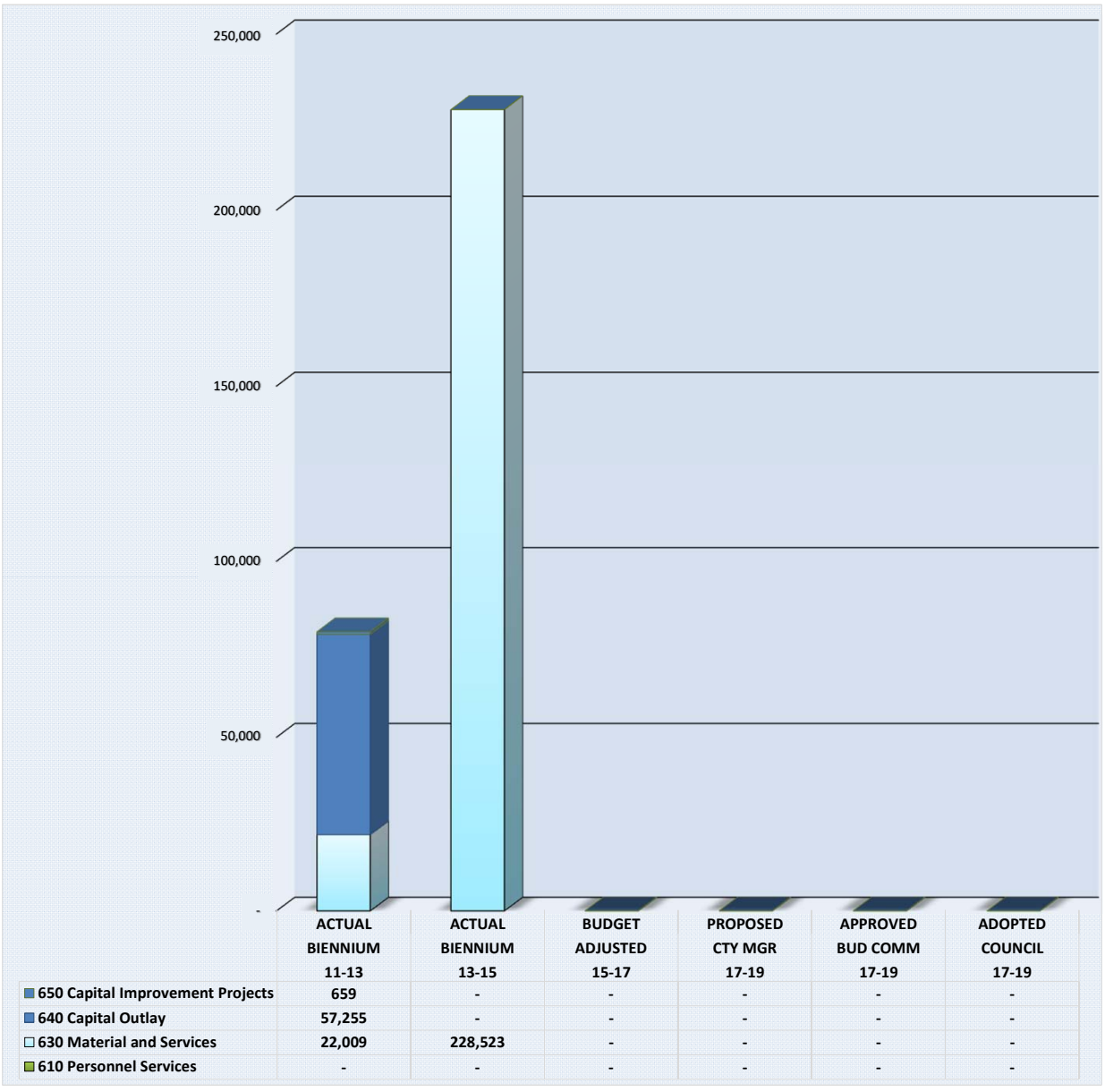
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	-	1,368	93,810	5,000	5,000	5,000
640	Capital Outlay	-	-	46,000	40,000	40,000	40,000
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**-**	**1,368**	**139,810**	**45,000**	**45,000**	**45,000**



POLICE (21)

POLICE GRANT FUND (203)

CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	22,009	228,523	-	-	-	-
640	Capital Outlay	57,255	-	-	-	-	-
650	Capital Improvement Projects	659	-	-	-	-	-
TOTALS		**79,923**	**228,523**	**-**	**-**	**-**	**-**



FIRE

ADMINISTRATION (2210)

OVERALL GOAL

The Administrative Division will provide leadership and direction for the Fire Department. The division will set policies, establish protocols, and work collaboratively with stake holders and other City departments. The division will assure the highest level of service and livability to the citizens of Medford.

KEY OBJECTIVES

- Objective #1: Maintain a prepared and responsive work force of professionally trained staff members
- Objective #2: Provide financial oversight and implementation of the department budget to coincide with the City's overall budget process
- Objective #3: Utilize fire service best practices to enhance the standard of operation
- Objective #4: Provide in-depth analysis of department operations and set policy based on response data
- Objective #5: Monitor the development of personnel for advancement into leadership positions within the Fire Department

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	To monitor all divisions so that leadership is adequately prepared to manage workforce.	Analysis through consultation reported to City Manager quarterly	A analysis through consultation reported to City Manager quarterly
Objective #2	Review expenditure reports and collectively monitor financials to stay within resources	Monthly consultation with Command Staff to review department expenditure report	Monthly consultation with Command Staff to review department expenditure report
Objective #3	Monitor industry best practices and continually seek areas of improvement	Monthly review with Command Staff reported to City Manager quarterly	Monthly review with Command Staff reported to City Manager quarterly
Objective #4	Review and analyze incident response data with Operations Chief tracking changes that could affect our overall response plan	Monthly review with Operations Chief reporting irregularities to Command Staff	Monthly review with Operations Chief reporting irregularities to Command Staff
Objective #5	Monitor training division to ensure adequate training hours to meet Oregon requirements and maintain a current promotional list	Annual reporting to the State and strive to fill promotional vacancies within 30 days.	Annual reporting to the State and strive to fill promotional vacancies within 30 days.

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

FIRE

OPERATIONS (2220)

OVERALL GOAL

The Operations Division will provide emergency response to incidents involving; fires, emergency medical services, hazardous materials, and natural disasters. The Goal of the Operations Division is to provide the highest quality of service. We will strive to meet the needs of the public in these emergent areas in a timely manner as designated by our elected officials. (Council Resolution adopted February 16, 2012.)

KEY OBJECTIVES

- Objective #1: Deliver high quality emergency medical care to the sick and injured, in order to improve the quality of life for our citizens
- Objective #2: Provide timely, professional, and effective customer service to our community
- Objective #3: Work collectively with neighboring fire agencies to leverage resources and improve response performance
- Objective #4: Review response time data for compliance of adopted response goals
- Objective #5: Maintain a fully operational emergency response fleet with equipment to respond effectively to the emergent needs of the citizens
- Objective #6: Review "Modern Fire Behavior" studies and incorporate industry standards

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Provide Quality Assurance for incident reporting to ensure reports are completed following reporting requirements (State and Federal)	Monthly review	Monthly review
Objective #2	Seek customer feedback and track responses	Daily	Daily
Objective #3	Monitor response data in coordination with neighboring agencies	Monthly incident reporting	Monthly incident reporting
Objective #4	Review Mutual Aid report, monitor, and adjust deficiencies	Monthly reporting	Monthly reporting
Objective #5	Monitor preventative maintenance activity in coordination with the fleet replacement plan.	Quarterly review	Quarterly review
Objective #6	Compare Modern Fire Behavior reports to current operational standards of practice	Annual review	Annual review

CAPITAL OUTLAY - FY 2018

• Extrication Equipment		140,000
o Set for 8103 (70,000)		
o Set for 8113 (70,000)		
• Two (2) Staff Response Vehicles		120,000
	total	**260,000**

CAPITAL OUTLAY - FY 2019

• Training Grounds Covered Storage		5,000
	total	**5,000**

FIRE- PUBLIC SAFETY

OPERATIONS (2220)

OVERALL GOAL

The goal of Fund 11 has two purposes: 1) to specifically fund five (5) firefighters, training and equipment. 2) To fund the repayment of bonds issued to replace Fire Stations #2, #3 and #4. This shall support the fire department's goal to provide emergency response to incidents involving; fires, emergency medical services, hazardous materials, and natural disasters in a timely, service orientated manner promoting a safe community.

KEY OBJECTIVES

- Objective #1: Management of the fund will support five (5) firefighters wages, benefits, training, and equipment so they can operate safely and efficiently as a permanent part of the fire department
- Objective #2: Management of the fund so that it will be able to repay the debt incurred for the fire station replacement in the manner in which the bonds for those projects were secured

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Fill vacant firefighter positions to ensure continuity of service within the Operations Division in conjunction with in house Firefighter Academy	As vacancies occur grouped to support academy schedule	As vacancies occur grouped to support academy schedule
Objective #2	Monitor fund balance and expenditures so that fund sustains repayment plan	Monthly review at the Department level and Quarterly with the Finance Dept.	Monthly review at the Department level and Quarterly with the Finance Dept.

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

FIRE- APPARATUS RESERVE

OPERATIONS (2220)

OVERALL GOAL

The Apparatus Reserve and Equipment Fund is a proactive approach to appropriately fund and maintain the fire department fleet and large equipment items. By projecting the life cycles of fire department emergency response vehicles and major emergency equipment items, the City will have a strategic approach to replace aging fleet on a specific schedule.

KEY OBJECTIVES

- Objective #1: Provide a written life cycle of fire apparatus for planning and budgeting purposes
- Objective #2: Maintain a fund to replaced aged fire apparatus as necessary
- Objective #3: Partner with Fleet Maintenance to ensure proper well maintained apparatus are available to respond to emergency incidents
- Objective #4: Monitor use, maintenance, and repairs to large equipment items monitoring life cycle requirements

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 TARGET	FY 2019 TARGET
Objective #1	To monitor the condition of fleet and make appropriate necessary adjustments to plan	Annual review with Fleet Maintenance report to City Manage and Finance any proposed changes to the plan	Annual review with Fleet Maintenance report to City Manage and Finance any proposed changes to the plan
Objective #2	Monitor fund to ensure replacement plan for apparatus is keeping up with the actual replacement requirement	Annual review with Finance	Annual review with Finance
Objective #3	Review with Fleet Maintenance the performance of aging fire apparatus fleet	Annual review with Fleet Maintenance report to City Manage and Finance any proposed changes to the plan	Annual review with Fleet Maintenance report to City Manage and Finance any proposed changes to the plan
Objective #4	Work with Fire Department Leads on the condition and performance of large equipment within replacement plan	Quarterly review with Leads to review replacement plan and equipment use and report to Finance any proposed changes to the plan	Quarterly review with Leads to review replacement plan and equipment use and report to Finance any proposed changes to the plan

CAPITAL OUTLAY - FY 2018

- Self-Contained Breathing Apparatus (SCBA) 460,000

Total 460,000

CAPITAL OUTLAY - FY 2019

- None

FIRE

FIRE AND LIFE SAFETY (2221)

OVERALL GOAL

The Fire and Life Safety Division will strive to prevent fires and promote life safety through, code enforcement, public education, protection system oversite, investigations and hazard mitigation efforts. This proactive involvement helps prevent incidents and furthers our vision of making Medford one of the safest communities where residents can live, work, and play.

KEY OBJECTIVES

- Objective #1: Reduce hazards in existing buildings by enforcing fire and life safety codes
- Objective #2: Ensure fire apparatus access roads, water supply, fire suppression, and detection systems are installed correctly in all new developments and buildings
- Objective #3: Investigate all fires for origin and cause
- Objective #4: Promote fire and injury prevention, early detection, and suppression of all residential fires through public education efforts. This includes residential smoke alarm and fire sprinkler systems
- Objective #5: Engage in wildfire risk area mitigation efforts and encourage wildfire readiness through "Firewise" and "Ready, Set, Go!" programs
- Objective #6: Partner with Medford Police to prevent violations of Oregon State fireworks laws
- Objective #7: Maintain leadership roles and strong partnerships in regional groups including, CPR Anytime, Rogue Valley Fire Prevention Cooperative (RVFPC), Rogue Valley International Association of Arson Investigators (RVIAAI), Southern Oregon Fire Code Officials (SOFCO), and Southern Oregon International Code Councils (SOICC)
- Objective #8: Oversee required inspection, testing, and maintenance of building fire protection systems performed at code-required intervals and service contractor noted deficiencies are abated

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Inspect regulated occupancies on a periodic schedule based upon targeted hazards	Target-1200/year	Target-1200/year
Objective #2	Perform land development reviews, site inspections, and plan reviews of new development projects.	As received from the Building and Planning Departments and returned within 2 weeks	As received from the Building and Planning Departments and returned within 2 weeks
Objective #3	Investigate and report origin and cause of fires to the State Fire Marshal's office	Quarterly reporting	Quarterly reporting
Objective #4	Provide residential smoke alarm and fire sprinkler education; including periodic smoke detector installation programs	200 public education events annually included in annual report	200 public education events annually included in annual report
Objective #5	Conduct site visits in wildland hazard risk areas	25 site visits annually while maintaining a list is sites	25 site visits annually while maintaining a list is sites
Objective #6	Partner with Police Department for illegal firework mitigation efforts, including the issuance of citations	Conducted annually and reported to City Manager	Conducted annually and reported to City Manager
Objective #7	Regularly attend regional association events, to maintain partnership involvement at the local, State and National level	Monthly	Monthly
Objective #8	Ensure required inspection, testing, and maintenance of building fire protection systems are performed at code required intervals	Minimum 90% compliance	Minimum 90% compliance

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

FIRE

TRAINING (2222)

OVERALL GOAL

The Training Division will provide innovative, high quality, relevant, and realistic training to meet operational needs. This will prepare, develop, and enhance the ability of fire department personnel to deliver the highest possible level of service with the maximum commitment to safety.

KEY OBJECTIVES

- Objective #1: Develop the skills and abilities of all fire department personnel, this includes maintaining required certifications
- Objective #2: Prepare fire department personnel for advancement within the organization through a structured succession plan
- Objective #3: Conduct recruitment and promotional assessments to establish qualified eligibility lists for positions in the fire department
- Objective #4: Prepare new employees for their assignment as a contributing member of the Fire Department
- Objective #5: Establish and monitor personnel through their required probationary period
- Objective #6: Partner with area fire agencies to prepare consistent fire response protocols

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Maintain record of fire personnel's training activities and complete state re-certification requirements	Quarterly review, annual and biannual recertification	Quarterly review, annual and biannual recertification
Objective #2	Provide training opportunities for fire personnel aligned with the department succession plan and review and update plan as needed	Annual review for updates	Annual review for updates
Objective #3	Establish eligibility and promotional lists for Firefighters, Engineers, Captains and Battalion Chiefs	Eligibility as opening occurs, biannual for promotional list.	Eligibility as opening occurs, biannual for promotional list.
Objective #4	Provide Firefighter academy and probationary program for new recruits	As vacancies occur tracking the numbers	As vacancies occur tracking the numbers
Objective #5	Provide probationary program (promoted personnel)	As promotions occur tracking training hours	As promotions occur tracking training hours
Objective #6	Monitor deployment of Fire-Rescue Protocols in conjunction with neighboring agencies using best practices	Quarterly review	Quarterly review

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

FIRE

EMERGENCY MANAGEMENT (2223)

OVERALL GOAL

Research, develop, implement, and exercise emergency management plans, programs and resources to prepare City staff, partners and residents for emergencies and disasters.

KEY OBJECTIVES

- Objective #1: Maintain and expand the Citizen Emergency Response Team (CERT) program
- Objective #2: Maintain the Emergency Operations Center in a state of readiness
- Objective #3: Coordinate all online and classroom National Incident Management System (NIMS) training to selected City staff as required for Federal and State compliance, and additional training based on City hazards, vulnerabilities, and needs
- Objective #4: Coordinate the Crisis Management Team for the purposes of updating City emergency plans and strategic initiatives and developing team capabilities
- Objective #5: Coordinate with Oregon Emergency Management, Jackson County Emergency Management and other agencies/organizations to facilitate effective cooperative relationships for emergency preparedness, response, and recovery activities
- Objective #6: Develop and maintain Emergency Response and Recovery plans
- Objective #7: Maintain an effective community outreach program, including local hazard awareness, individual and family preparedness, and business resilience

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Graduated citizens trained as CERT volunteers	50 per year	50 per year
Objective #1	Implement 4/year CERT Training schedule, proposed dates: Sept. 7-10, 2017; Oct. 26-29, 2017; Apr. 12-15, 2018. Jun 21-24, 2018; Sept. 13-16, 2018; Oct. 25-28, 2018; Apr. 4-7, 2018; June 6-9, 2018	4 per year	4 per year
Objective #1	Recruit, intake, train and retain qualified members of the City CERT unit	15 per year	15 per year
Objective #2	Maintain EOC working group to identify and implement improvements in the facility and its operations	2 meetings per year	2 meetings per year
Objective #2	Conduct training, tabletop and functional/full scale exercises to develop staff and processes	2 per year	2 per year
Objective #3	Conduct city-wide employee emergency training based on an approved annual schedule to maintain NIMS compliance and maintain list	95%	95%

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #4	Train all new employees on NIMS and maintain records: • Within 30 days – online/independent study • Within 180 days – classroom (NIMS 700) scheduled the first Wednesday of April and October each year.	100% 100%	100% 100%
Objective #4:	Maintain the City's Crisis Management Team to provide input into emergency plans and procedures and to develop team readiness to lead in a complex emergency or disaster	6 per year	6 per year
Objective #5	Identify opportunities to include partners' participation in relevant City meetings, training, drills, exercises, and other functions	90%+	90%+
Objective #6	Develop and coordinate approval of update of the City's Emergency Operations Plan 2017-2018 (EOP) Develop and coordinate approval of the City's Continuity of Operations/Continuity of Government Plan/Annex 2018-2019 (COOP)	Update EOP	Update COOP
Objective #7	Identify, create, and facilitate opportunities to inform, train, and empower individuals, families, neighborhoods, businesses, and others in emergency preparedness and citizen response.	A minimum of 1,000 student hours.	A minimum of 1,100 student hours.

CAPITAL OUTLAY - FY 2018

None

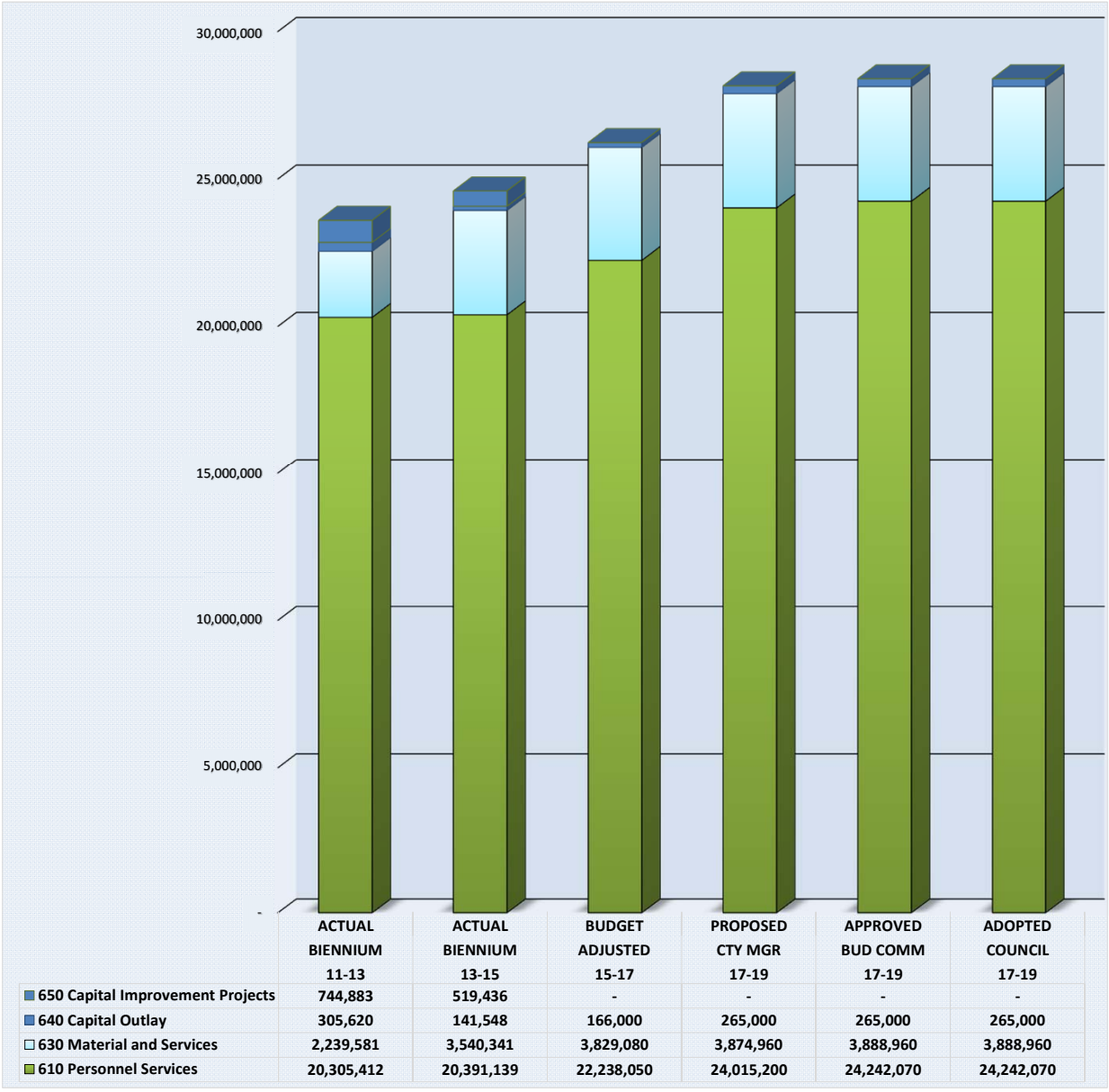
CAPITAL OUTLAY - FY 2019

None

FIRE (22)

GENERAL FUND (100)

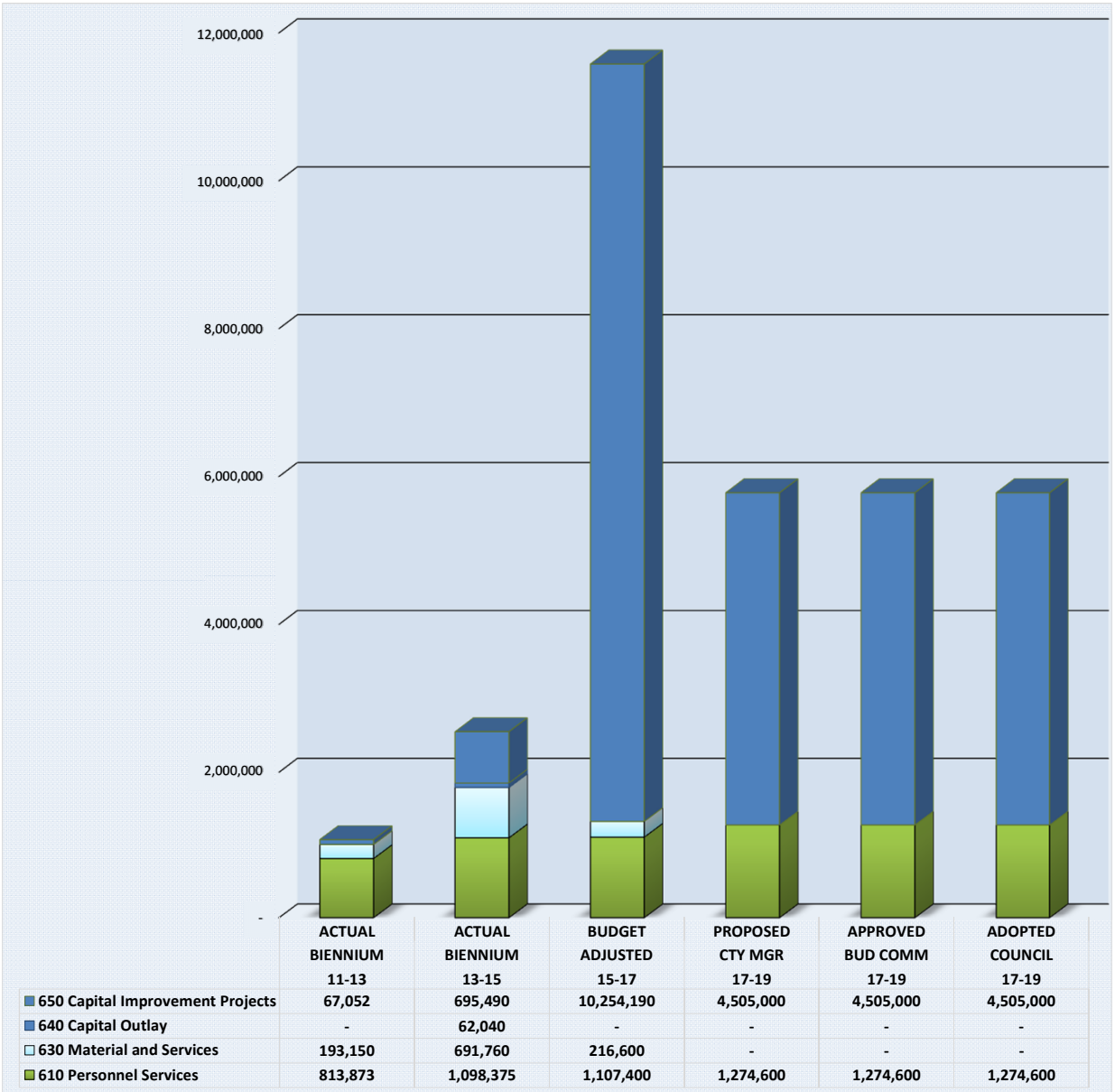
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	20,305,412	20,391,139	22,238,050	24,015,200	24,242,070	24,242,070
630	Material and Services	2,239,581	3,540,341	3,829,080	3,874,960	3,888,960	3,888,960
640	Capital Outlay	305,620	141,548	166,000	265,000	265,000	265,000
650	Capital Improvement Projects	744,883	519,436	-	-	-	-
TOTALS		**23,595,497**	**24,592,464**	**26,233,130**	**28,155,160**	**28,396,030**	**28,396,030**



FIRE (22)

FIRE PUBLIC SAFETY UTILITY FUND (200/300)

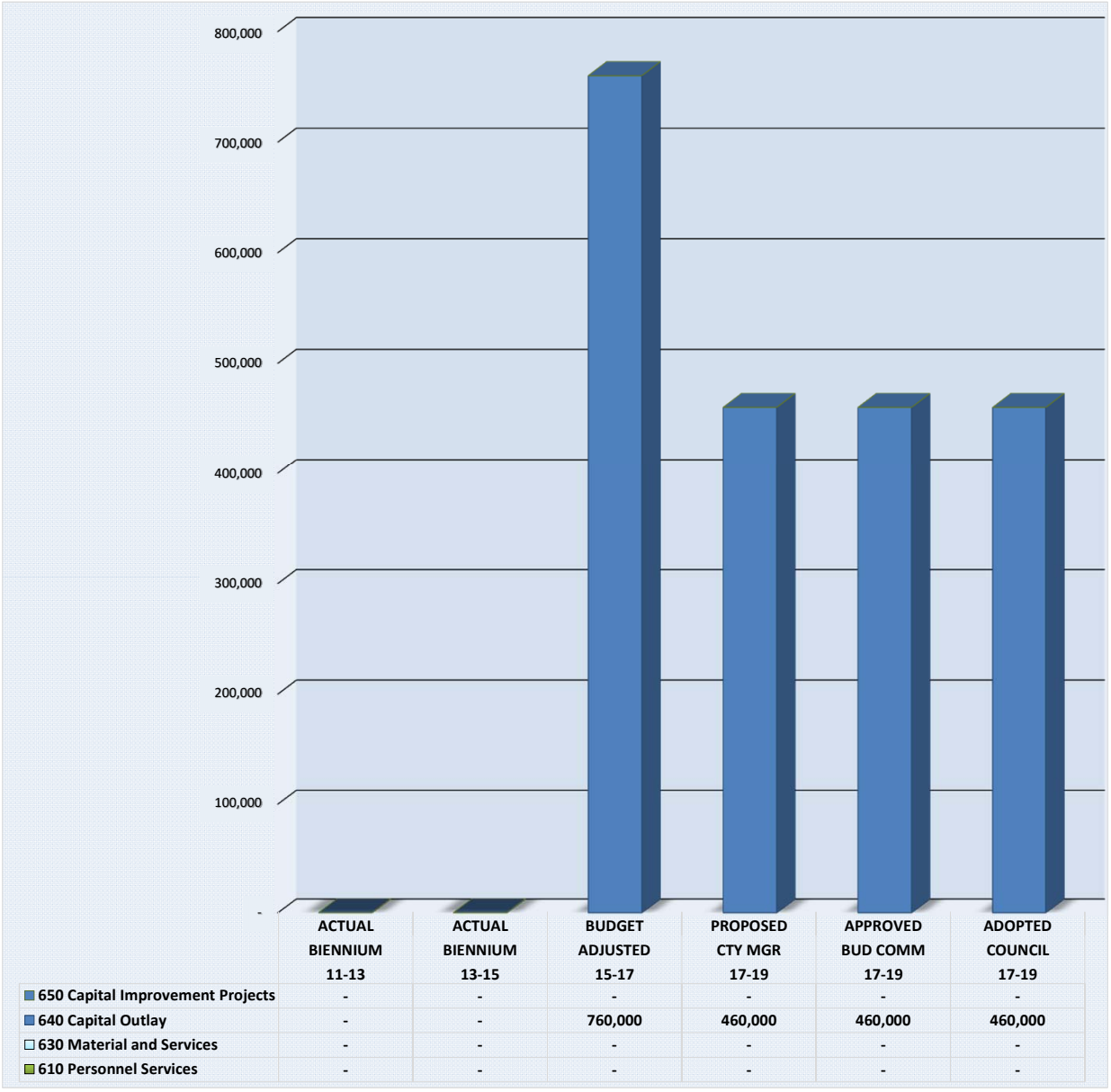
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	813,873	1,098,375	1,107,400	1,274,600	1,274,600	1,274,600
630	Material and Services	193,150	691,760	216,600	-	-	-
640	Capital Outlay	-	62,040	-	-	-	-
650	Capital Improvement Projects	67,052	695,490	10,254,190	4,505,000	4,505,000	4,505,000
TOTALS		**1,074,074**	**2,547,665**	**11,578,190**	**5,779,600**	**5,779,600**	**5,779,600**



FIRE (22)

FIRE APPARATUS RESERVE FUND (370)

CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	-	-	-	-	-	-
640	Capital Outlay	-	-	760,000	460,000	460,000	460,000
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**-**	**-**	**760,000**	**460,000**	**460,000**	**460,000**



Fire Project (Managed by Parks and Recreation - Facilities Management)

Capital Improvement Projects (2280)

PROJECT NUMBER: BF30001300 Fire Station #3 Replacement

DESCRIPTION

Construction of new Fire Station #3

PURPOSE AND JUSTIFICATION

This project provides for the replacement of Fire Station #3. The replacement of Fire Station #3 was included in the original Public Safety Project, as identified in the 2012 Group Mackenzie Report. Fire Stations #2 and #4, which were started under the Public Safety Project in the last biennium, are nearing completion. This project is identified as a top priority for this coming budget period. The cost of the project will vary depending upon the scope of the project itself; and whether development of an Administration Office area at the site is also constructed.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BF30001300	Fire Station #3 Replacement	1,977,138	1,827,862	700,000	4,505,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	1,977,138	1,827,862	700,000	4,505,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
300	Fire Public Safety Fund	1,977,138	1,827,862	700,000	4,505,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	1,977,138	1,827,862	700,000	4,505,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PARKS AND RECREATION

ADMINISTRATION (5110)

OVERALL GOAL

Provide overall direction and coordination for the Parks and Recreation Department, including but not limited to implementation of the City of Medford Strategic Plan (SP), City of Medford Leisure Services Plan (LSP) and Commission for Accreditation of Park and Recreation Agencies standards (CAPRA) by continuing collaboration with, and support of city departments, boards, commissions, public and private agencies (SP Goals 4, 5, 6, 8, 12, 13, 14, 15, 16; LSP Chapter 9; CAPRA standards 1-151).

KEY OBJECTIVES

- Objective #1: Coordinate and manage capital improvement projects identified in the Leisure Services Plan 10-Year Capital Facilities and 6-Year Capital Improvement plans, including master plan design and implementation for parks, city facilities, greenways and active recreation facilities incorporation sustainable design practices to reduce water, power and maintenance needs (SP 8, LSP 4, CAPRA 2.0-2.9)
- Objective #2: Provide staff liaison and technical support to the Parks and Recreation Commission, Arts Commission, Cemetery Commission, Tree Committee, Mayor's Youth Advisory Commission, Housing and Community Development Commission (SP 14).
- Objective #3: Evaluate staff on an annual basis based on performance measures established in job descriptions (CAPRA 4.3)
- Objective #4: Identify and incorporate current trends in parks and recreation management (SP 14; LSP goals 1-5, CAPRA 10.1 – 10.4)
- Objective #5: Manage alternative funding for park acquisition, development and recreation programs (SP 6, 8; LSP 1, CAPRA 2.0-2.9)
- Objective #6: Implement strategies and recommendations from the parks and Recreation Leisure Services Plan. Provide for a full range of recreational activities and opportunities to meet the needs of all residents of Medford (LSP 2, 3, 4)

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Completed Capital Improvement Projects and Master Plans	11 scheduled for biennium	11 scheduled for biennium
Objective #2	Report on number of staff hours provided to the commissions and committees	115 hours annually	115 hours annually
Objective #3	Verify all full-time employees receive an annual performance review	Reviews for all 42 full-time employees	Reviews for all 42 full-time employees
Objective #4	Staff attending National and State conferences and implementing trends	3-5 staff members	3-5 staff members
Objective #5	Report on funding received from alternative sources	60-80% effective rate	60-80% effective rate
Objective #5	Number of completed grant applications	Complete 2-4 applications	Complete 2-4 applications
Objective #6	Conduct Community Survey	Citizen rating of 80% excellent/good; facilitate new or modify existing programs	Citizen rating of 80% excellent/good; facilitate new or modify existing programs

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

PARKS AND RECREATION

STREET BANNER PROGRAM (5110)

OVERALL GOAL

Administer the City of Medford downtown street banner program in a strategic and efficient manner that generates revenue to help offset costs. The program encompasses signage on 200 downtown utility poles and a banner spanning Central Avenue between Fifth and Sixth streets (Strategic Plan (SP) Goal 8.4a).

KEY OBJECTIVES

- Objective #1: Coordinate reservations, banner production and installation with local businesses, non-profit organizations and City staff (LSP Policy 1-E)
- Objective #2: Promote street banner opportunities (LSP Policy 1-E)
- Objective #3: Add additional banner to Riverside Ave to increase revenue and to offset labor costs (LSP Policy 1-E)
- Objective #4: Utilize advertising space to promote City of Medford events and programs when reservation spots are available. (LSP Policy 1-E)

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objectives #1, #2, #3 and #4	Utilize existing tools, such as Facebook, Twitter, and partnerships with local merchants. Report on number of signage contracts and banners hung	5-10% increase in existing revenues	5-10% increase in existing revenues
Objective #3	Purchase and install banner poles on Riverside Ave through Capital Improvement Funds. Progress will be provided through Capital Improvement report provided to City Council and City Manager	20% increase in revenue	20% increase in revenue

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

PARKS AND RECREATION

GENERAL RECREATION (5120)

OVERALL GOAL

By working with our community partners, provide recreational activities and opportunities to improve the lives of Medford residents through people, parks and programs. Offer high-quality programs and services that meet and adapt to the ever-changing needs of the community. Correspondingly provide a system of attractive, safe, clean, accessible, interconnected parks throughout the city and coordinate a variety of passive and active recreational activities. (Strategic Plan (SP) Goal 8; Leisure Services Plan (LSP) Goal 1; CAPRA 6.1).

KEY OBJECTIVES

- Objective #1: Provide recreational activities and opportunities to improve the lives of Medford residents (SP 8; LSP 1; CAPRA 6.1)
- Objective #2: Provide program services to all ages, abilities, and economic and cultural backgrounds (SP 8.2; LSP 1; CAPRA 6.1)
- Objective #3: Expand the City's role as a primary provider of recreation programs and services and increase programming to meet changing demographics and growing community needs (SP 8.2; LSP 1; CAPRA 6.1)
- Objective #4: Monitor local and regional recreation trends to ensure community needs and interests are addressed by available programming (LSP 1; CAPRA 6.1)
- Objective #5: Expand alternative revenue sources for recreation programs through sponsorships and other funding sources (SP 8.2; LSP 1; CAPRA 6.1)
- Objective #6: Offer programs at a range of costs (free, low-cost, full price) and implement other strategies to ensure program affordability, while meeting city financial goals (SP 8.2; LSP 1; CPRA 6.1)
- Objective #7: Establish more revenue-generating programs to increase program funding to subsidize other programs and services (SP 8.3; LSP 1; CAPRA 6.1)

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objectives #1, #2, #3, and #7	Report on number of new or expanded programs, increased attendance numbers	3 new programs 2 expanded programs Increase participation rates 3% per year	4 new programs 2 expanded programs and increase program participation rates 3% per year
Objective #5	Revenue generated from corporate sponsorships and signage sales	$200,000 from alternative revenue sources	$210,000 from alternative revenue sources
Objective #6	Report on calculation of cost per participant vs. direct/indirect expenses based on pricing policy	Meet the level of subsidy per program as stated in pricing policy.	Meet the level of subsidy per program as stated in pricing policy.
Objective #4	Conduct annual community survey	Facilitate 1 or more new programs based on survey feedback	Facilitate 1 or more new programs based on survey feedback

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

PARKS AND RECREATION

U.S. CELLULAR COMMUNITY PARK SPECIAL EVENTS (5121)

OVERALL GOAL

Attract tournaments and special events to U.S. Cellular Community Park for the economic and recreational benefit of the community (Strategic Plan (SP) Goal 8; Leisure Services Plan (LSP) Goal 1 and 5).

KEY OBJECTIVES

- Objective #1: Maximize programming of U.S. Cellular Community Park and recreational facilities for community benefit, efficiency, economic impact and/or revenue generation (SP 8, LSP 1, CAPRA 6.1)
- Objective #2: Coordinate the 2017 ASA U16B Western National Tournament (LSP 5)
- Objective #3: Coordinate the 2017 ASA U18B Western National Tournament (LSP 5)
- Objective #4: Coordinate the 2018 ASA U16A Western National Tournament (LSP 5)
- Objective #5: Attract future events and tournaments to U.S. Cellular Community Park through state, regional and national associations (LSP 1, 5; CAPRA 6.1)
- Objective #6: Promote City-operated baseball, fast pitch and softball tournaments on the state and regional levels (LSP 1, CAPRA 6.1)
- Objective #7: Provide Youth Instructional Clinics (LSP 1; CAPRA 6.1)

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Number of registrations for leagues and tournaments. USCCP Economic Impact and revenue report.	Total registrations up 3%	Total registrations up 3%
Objective #2	Number of teams registered	Goal of 18 teams	
Objective #3	Number of teams registered	Goal of 12 teams	
Objective #4	Number of teams registered		Goal of 30 teams
Objective #5 & #6	Number of events held at USCCP	40 per year	40 per year
Objective #7	Number of clinics provided	1 per year	1 per year

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

PARKS AND RECREATION

ARTS & CULTURE (5122)

OVERALL GOAL

Park and recreation planning values the relationship to arts and culture, as they directly contribute to the quality of life, sense of place and ability of Medford to continue as a healthy and vibrant community. We provide quality, free-of-charge programs and wholesome family entertainment to enhance understanding and appreciation of arts, music and culture (Strategic Plan (SP) Goal 8; Leisure Services Plan (LSP) Goal 1; CAPRA 6.1).

KEY OBJECTIVES

- Objective #1: Coordinate annual summer concert series at Bear Creek Park (SP 8; LSP 1; CAPRA 6.1)
- Objective #2: Coordinate summer lunchtime concert series in conjunction with Lithia sponsorship agreement for Pear Blossom Park (SP 8; LSP 1; CAPRA 6.1)
- Objective #3: Coordinate annual summer outdoor movie series with four movies taking place at a neighborhood park in each ward (SP 8; LSP 1; CAPRA 6.1)
- Objective #4: Provide Park & Play summertime program for youth at multiple neighborhood parks in each ward (SP 8; LSP 1; CAPRA 6.1)
- Objective #5: Cultivate sponsors and donors to offset operating expenses (SP 8.3b; LSP 1; CAPRA 6.1)

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Use surveys to measure customer satisfaction and enjoyment	Audience satisfaction ratings of 90% of "good" or better	Audience satisfaction ratings of 93% of "good" or better
Objective #2	Use surveys to measure customer satisfaction and enjoyment	Audience satisfaction ratings of 90% of "good" or better	Audience satisfaction ratings of 93% of "good" or better
Objective #3	Use surveys to measure customer satisfaction and enjoyment	Audience satisfaction ratings of 90% of "good" or better	Audience satisfaction ratings of 93% of "good" or better
Objective #4	Park & Play participation numbers	Increase in participation rates of 5% per year	Increase in participation rates of 7% per year
Objective #5	Amount of sponsorship revenue	Sponsorship revenue that covers concert and movie direct expenses	Sponsorship revenue that covers concert and movie direct expenses

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

PARKS AND RECREATION

PARK MAINTENANCE (5130)

OVERALL GOAL

Provide clean, safe, attractive and functional parks, open space and municipal recreation facilities by providing appropriate maintenance for each area that enables the city to effectively and efficiently deliver services to the public (Strategic Plan (SP) Goal 6; Leisure Services Plan (LSP) 6.1; CAPRA 7.5).

KEY OBJECTIVES

- Objective #1: Increase efficiencies of staff organization, work systems, vehicle use, and work zones to reduce travel time and fuel use (SP 14.4; LSP Policy 4-B; CAPRA 7.5.2)
- Objective #2: Conduct quarterly sanitation and safety inspections to evaluate conditions throughout the park system (SP 4.1; LSP Policy 4-A; CAPRA 7.5.2)
- Objective #3: Implement comprehensive recycling program at Parks and Recreation facilities (CAPRA 7.9.1)
- Objective #4: Implement a standardized restroom replacement plan contingent based on prioritized need and funding (SP 12.3a; LSP Policy 4-C)
- Objective #5: Manage, maintain and provide support for city-owned or leased parks, street landscapes, and open spaces based on industry standard management practices defined by CAPRA accreditation (SP 6.1; LSP Policy 4-C; CAPRA 7.5.2)
- Objective #6: Implement maintenance staff review of all new projects and rehabilitation projects to minimize ongoing maintenance costs based on established department specifications (SP 15.2; LSP Policy 4-B)
- Objective #7: Address ADA compliance issues identified in the Medford Parks and Recreation ADA transition plan. (MPRD ADA Transition Plan, LSP Policy 4-C)
- Objective #8: Train and certify staff to better perform duties associated with assignment and classification to comply with CAPRA accreditation standards (SP 15.2b; CAPRA 4.6.1 and 4.2)
- Objective #9: Improve the overall lawn turf and irrigation use throughout the park systems. Implement computerized irrigation software to report on water savings. (LSP Policy 4-C)
- Objective #10: Calculate annual maintenance cost per acre of different park classifications to forecast future maintenance needs (SP 12.3b and 14.4b; LSP Policy 4-B)

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Establish annual fuel usage baseline. Report on fuel reductions.	Establish baseline	2.5% Reduction
Objective #2	Safety Committee to perform quarterly inspections of building facilities and annual inspections of park assets	4 quarterly building inspections, 1 annual comprehensive inspection of park properties	4 quarterly building inspections, 1 annual comprehensive inspection of park properties
Objective #3	Establish annual baseline quantity of recyclables. Report on quantity of recycled materials as program is implemented	Establish baseline	5% Increase in recyclables
Objective #4	Replace older restrooms as funding allows	1 restroom per year	1 restroom per year

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #7	Make park and facility improvements as prescribed in ADA Plan, as funding permits	1-3 projects per City ward	1-3 projects per City ward
Objective #5, #6, #8, #9 and #10	Maintain parks, trials, open spaces and rights-of-way areas in the most cost effective manner	Establish baseline for cost per acre for maintenance	Report on baseline along with a customer satisfaction rating of 80% satisfactory

CAPITAL OUTLAY - FY 2018

- Small Area Mower Replacement (2)
  - This request is for the replacement of two 10 year old 72" Jacobsen small area mowers. These mowers have incurred significant repair costs and replacement parts are becoming hard to find.

70,000

- Power Harrow Replacement
  - This request is for the replacement of a 20-year-old tractor-driven power harrow used to renovate fields. Our current power harrow has outlived its useful life and we can no longer obtain parts for repairs. This piece of equipment is vital for field renovations.

7,500

total **77,500**

CAPITAL OUTLAY - FY 2019

- Utility Truck Replacement
  - This allows the division to continue with a vehicle replacement plan that reduces fuel and maintenance costs. The utility truck identified for replacement is 17 years old and has 101,000 hard miles as of January 30, 2017.

32,000

- Small Utility Vehicle, John Deere Gator
  - This request is for the replacement of one electric utility vehicle with a new small utility vehicle. Maintenance costs associated with the current electric utility vehicle have exceeded the current value. Staff wishes to replace this vehicle with a John Deere Gator that would be used during City of Medford sponsored events as well as for daily maintenance activities.

18,000

- Spreader
  - This request is for a new tractor-mounted material spreader to be used for field maintenance, including topdressing and fertilizer application.

8,200

total **58,200**

PARKS AND RECREATION

PARK UTILITY FUND (5130)

OVERALL GOAL

Provide management, maintenance and oversight of all vegetation within City rights-of-way and beautification areas in an economical, professional and aesthetically appealing manner (Strategic Plan (SP) Goal 6; CAPRA 7.5).

KEY OBJECTIVES

- Objective #1: Coordinate maintenance of rights-of-way and beautification areas that are the responsibility of the Department. (SP 6.1; LSP Policy 4-C; CAPRA 7.5.2)
- Objective #2: Assist Engineering, Public Works, and Oregon Department of Transportation in the design and development of rights-of-way and beautification areas that will become the responsibility of the department (SP 6.1a; CAPRA 7.5)
- Objective #3: Administer comprehensive vegetation management program to include irrigation, integrated pest management and tree maintenance (SP 6.1; LSP 5, 6; CAPRA 1.6)
- Objective #4: Maintain an asset management inventory utilizing database software (SP 6.1b; CAPRA 3.5)
- Objective #5: Develop a design standard for trails and right-of-way areas that promotes aesthetics and reduces maintenance requirements (CAPRA 7.5)
- Objective #6: Work with public works to revise the Municipal Code regarding right-of-way vegetation requirements; modify the code to promote reduction in water and maintenance requirements. (SP 6.1)

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objectives #1, #3 and #4	Accurately track cost per acre to maintain right-of-way assets. Establish a maintenance cost per acre baseline for future budgets as areas are added.	Establish baseline cost per acre measurement	Report annually provided to Department Director
Objectives #1, #3 and #4	Report on acres and location of restoration work being accomplished	2-5 projects annually	2-5 projects annually
Objectives #2, #5 and #6	Report on progress and meetings	1-2 municipal code modifications	1-2 municipal code modifications

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

PARKS AND RECREATION

CITY TREE PROGRAM (5131)

OVERALL GOAL

To implement urban forest management in a positive, productive and socially beneficial way based on best management practices and City standards; to maintain and enhance the health, diversity, and environmental benefits of the urban forest along arterial and collector streets; to maintain and expand street tree inventory as a tool for management; and to work with other departments and agencies to assist with all aspects of community forestry. (Strategic Plan Goal 6.1, 6.5; Leisure Services Plan Goal 4, 4-A (4), 4-C, 6-A; CAPRA 7.8)

KEY OBJECTIVES

- Objective #1: Enhance the health, diversity, and positive impact of the urban forest through tree planting, maintenance and replacement (SP 6.1; LSP 4-C, 6-A)
- Objective #2: Address current and potential urban forest health concerns through planning, pro-active management, and Integrated Pest Management (IPM) (SP 1, 6; CAPRA 7.9)
- Objective #3: Coordinate with Park Maintenance Division for care of trees in parks, rights-of-way and open spaces, and with other City departments for street tree maintenance and emergency response (SP 1.11, 1.12, 6.1; LSP 4-C, 6-A; CAPRA 7.5)
- Objective #4: Update City standards to reflect Best Management Practices for arboriculture; continue Development Plan review and updates to the Selected Street Tree List (SP 6.1, 11)
- Objective #5: Conduct educational programs for the community, City staff, schools, and volunteers on proper tree maintenance, urban forestry, green infrastructure, and the societal benefits of trees; work with the Tree Committee to coordinate outreach and education activities including the Neighborhood Street Tree Partnership, Heritage Tree Award, and Arbor Day celebration (SP 6.1, SP 6.5, 15.2; LSP 1-C, 6-A (1), 6.5, 7-A (2); CAPRA 6.3)
- Objective #6: Annual review of City of Medford Street Tree List by City Arborist and City of Medford Tree Committee. Updates completed as needed. (SP 6.1, LSP 4-C)

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Annually increase the number of trees planted and maintained relative to the number replaced	25:1 ratio	25:1 ratio
Objective #2	Annual report on urban forest status and threat response	Reporting in September	Reporting in September
Objective #3	Report on tree planting, interdepartmental monitoring and outreach, emergency event response	6 month review	6 month review
Objective #4	Update City standards to reflect Best Management Practices for Arboriculture	Annual review of Standards	Annual review of Standards
Objective #5	Public and staff trainings, annual Arbor Day, Heritage Tree Award and Neighborhood Street Tree Partnership (NSTP)	5-6 public trainings, urban forestry events	5-6 public trainings, urban forestry events
Objective #6	Annual Review with City Arborist and City of Medford Tree Committee	Annual Review	Annual Review

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

PARKS AND RECREATION

SPECIAL RESTRICTED FUNDS (5140)

OVERALL GOAL

To provide special restricted funds for:

- Arts Commission
- Cemetery Commission
- Veterans Park Memorial

The Department provides staffing and assistance to the Medford Arts Commission, the Cemetery Commission, the Parks and Recreation Commission, the Mayor's Youth Advisory Commission, the Housing and Community Development Commission and the Tree Committee (Strategic Plan (SP) Goal 14).

In collaboration with the Medford Arts Commission, funds assist with the acquisition and stewardship of City-owned art. Medford's vision for support of the arts includes consultation and support of projects that enhance City programs and facilities (SP Goal 8, Leisure Services Plan (LSP) Goal 5).

The Department collaborates with the Cemetery Commission to provide goal-setting, master planning and management and maintenance of the IOOF/Eastwood Cemetery (SP Goal 12, 14; LSP Goal 4).

The Parks Maintenance Division maintains the Veterans Memorial at Veterans Park, – facilities with dedicated maintenance trust funds (SP Goal 12; LSP Goal 4).

KEY OBJECTIVES

- Objective #1: Implement the Arts Partnership Opportunity Program (SP 8)
- Objective #2: Assist Arts Commission in acquisition and placement of public art in coordination with the Public Art Selection & Acquisition Policy (SP 8)
- Objective #3: Administer industry standard management strategies for the IOOF/Eastwood Cemetery (SP 12, 14)
- Objective #4: Promote community awareness of the IOOF/Eastwood Cemetery with emphasis on its State of Oregon Historic Cemetery and National Historic Site designations (SP 12, 14)
- Objective #5: Continue to solicit volunteer facility improvements per the Eastwood Cemetery Management Plan
- Objective #6: Develop systems that provide opportunities to educate the public on the function of the respective commissions and committees and how members of the public may assist in this effort

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objectives #1 and #2	Programs assisted via the Arts Partnership Opportunity Program	2 or more programs assisted	2 or more programs assisted
Objective #2	Number of public art pieces acquired	1 or more acquisitions	2 or more acquisitions
Objective #5	Report on number of projects completed	2 projects	2 projects
Objective #3, #4 and #6	Develop educational programs to take place at Eastwood Cemetery	2 programs	2 programs

CAPITAL OUTLAY - FY 2018

• Medford Arts Commission – Public Art Acquisition	20,500
total	**20,500**

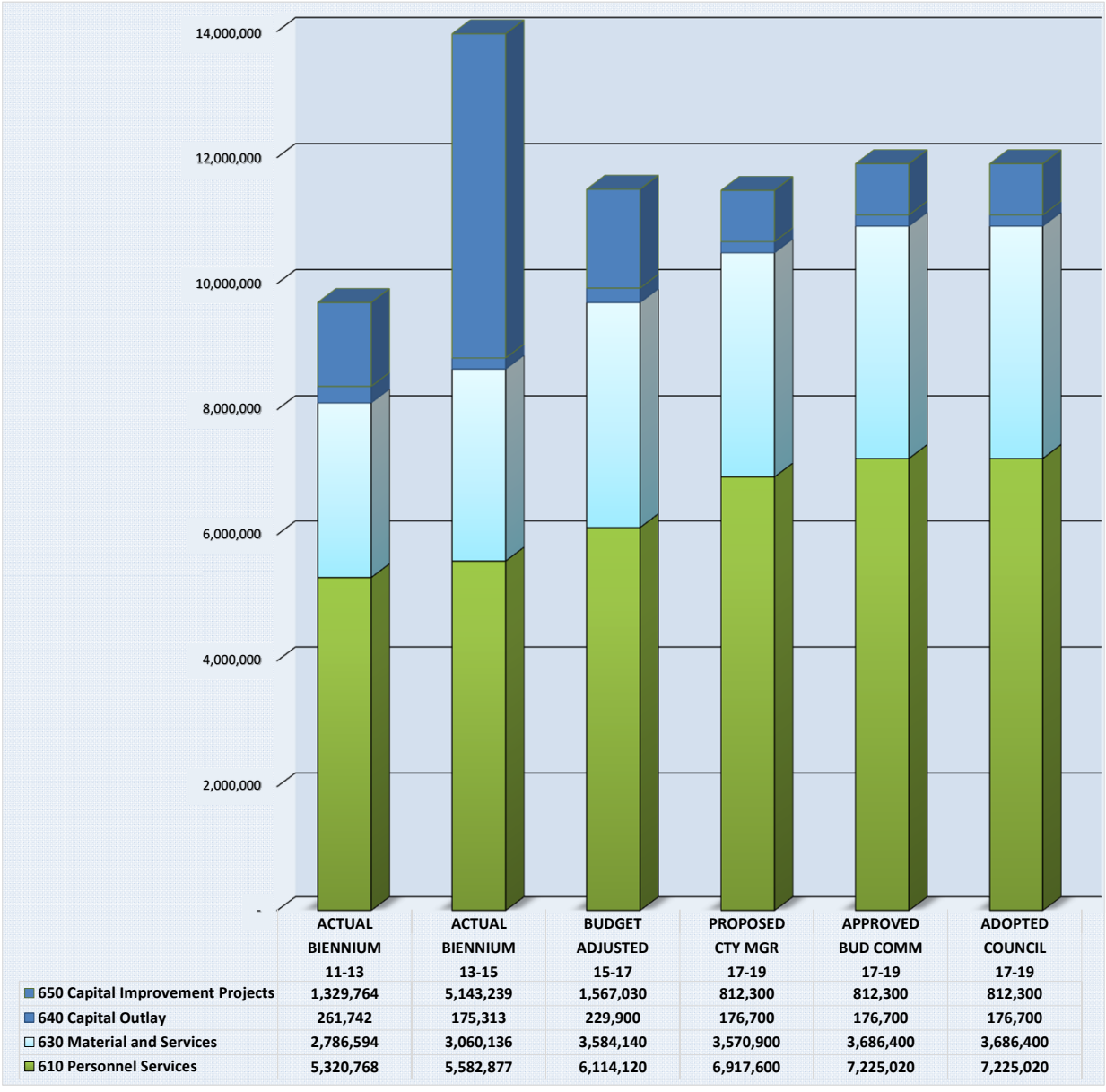
CAPITAL OUTLAY - FY 2019

• Medford Arts Commission – Public Art Acquisition	20,500
total	**20,500**

PARKS & RECREATION (51)

GENERAL FUND (100)

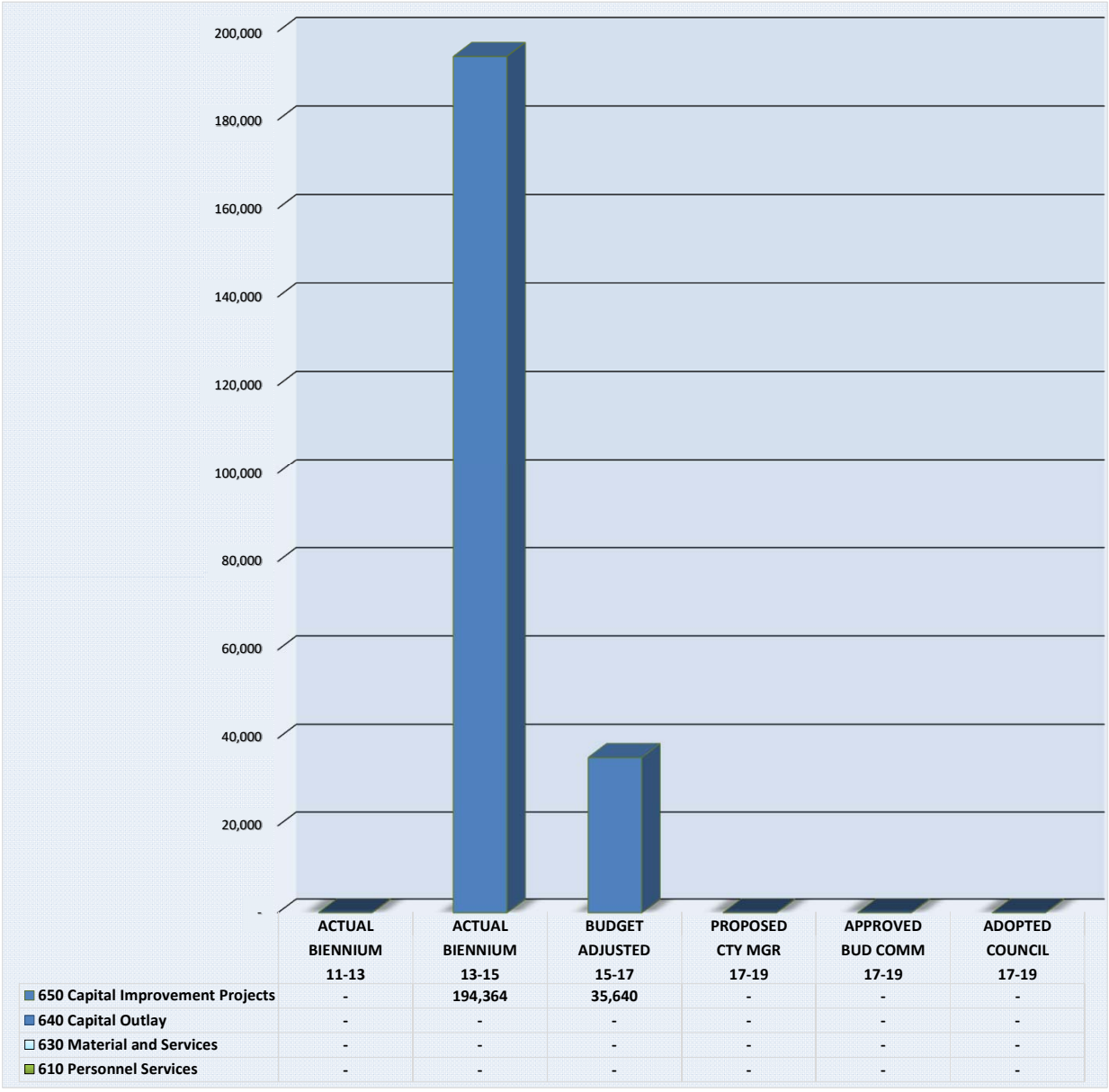
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	5,320,768	5,582,877	6,114,120	6,917,600	7,225,020	7,225,020
630	Material and Services	2,786,594	3,060,136	3,584,140	3,570,900	3,686,400	3,686,400
640	Capital Outlay	261,742	175,313	229,900	176,700	176,700	176,700
650	Capital Improvement Projects	1,329,764	5,143,239	1,567,030	812,300	812,300	812,300
TOTALS		**9,698,868**	**13,961,565**	**11,495,190**	**11,477,500**	**11,900,420**	**11,900,420**



PARKS & RECREATION (51)

POLICE GRANT FUND (203)

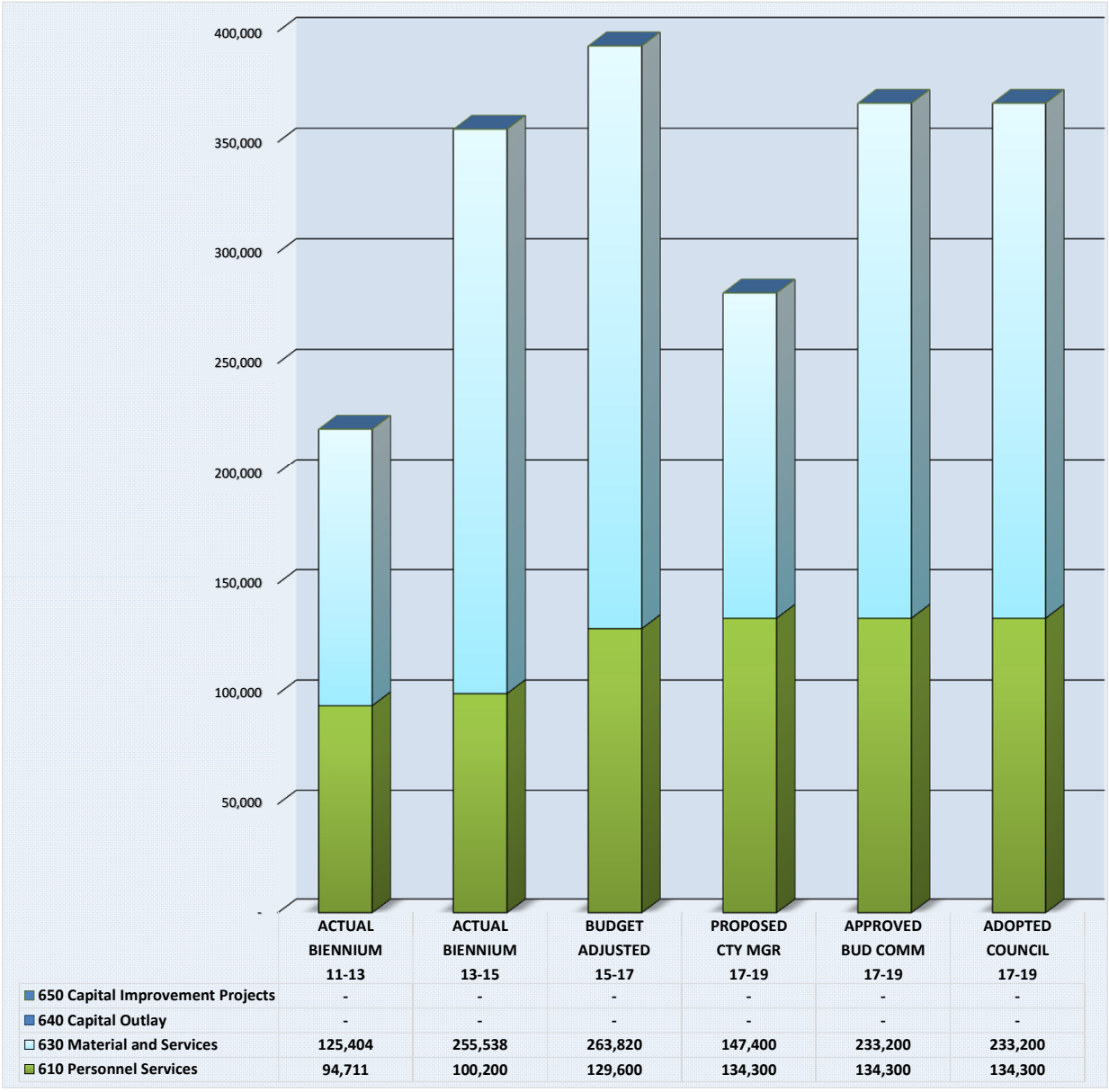
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	-	-	-	-	-	-
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	194,364	35,640	-	-	-
TOTALS		**-**	**194,364**	**35,640**	**-**	**-**	**-**



PARKS & RECREATION (51)

PARK MAINTENANCE FUND (600)

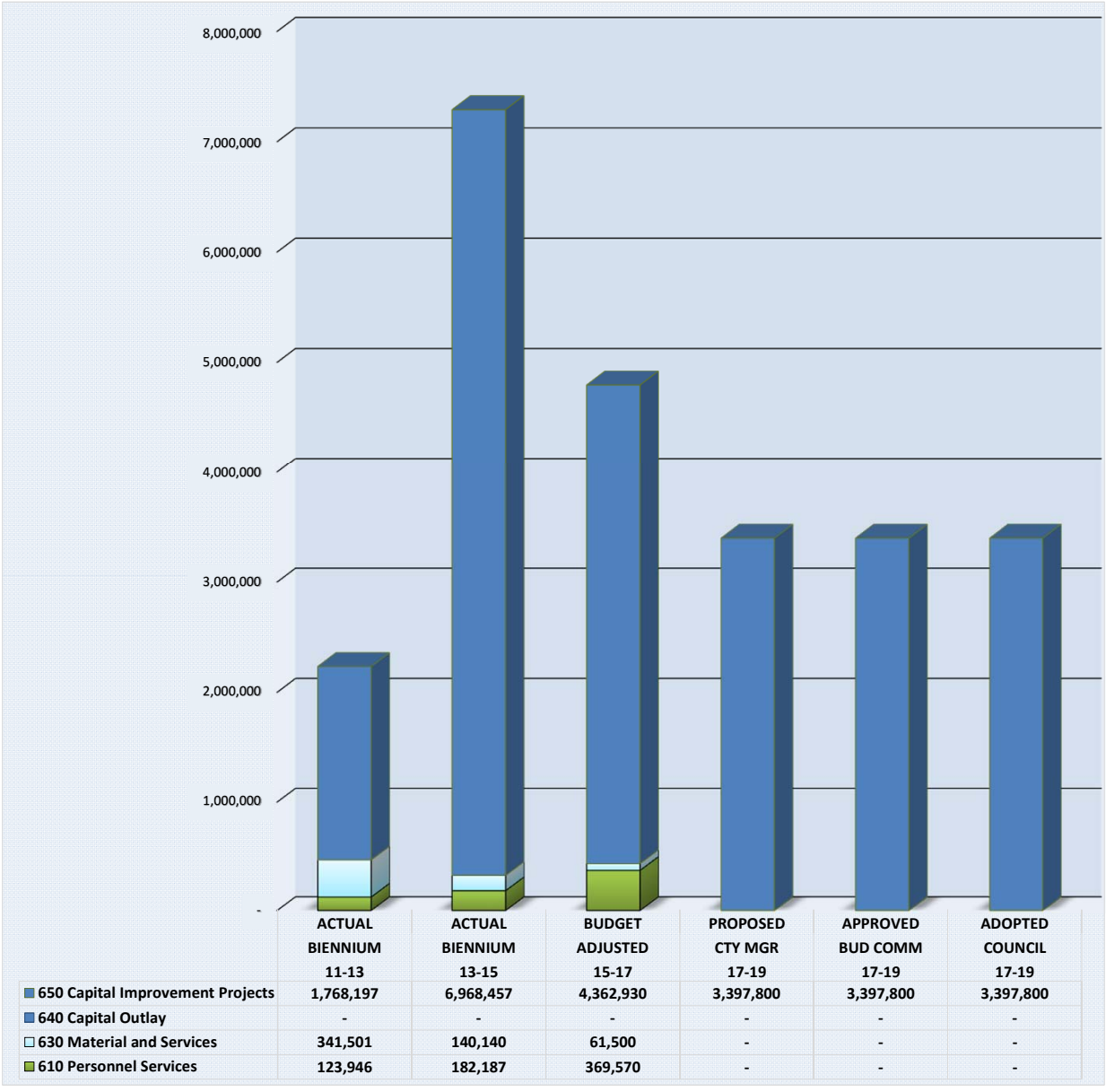
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	94,711	100,200	129,600	134,300	134,300	134,300
630	Material and Services	125,404	255,538	263,820	147,400	233,200	233,200
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**220,115**	**355,738**	**393,420**	**281,700**	**367,500**	**367,500**



PARKS & RECREATION (51)

PARK SDC FUND (620)

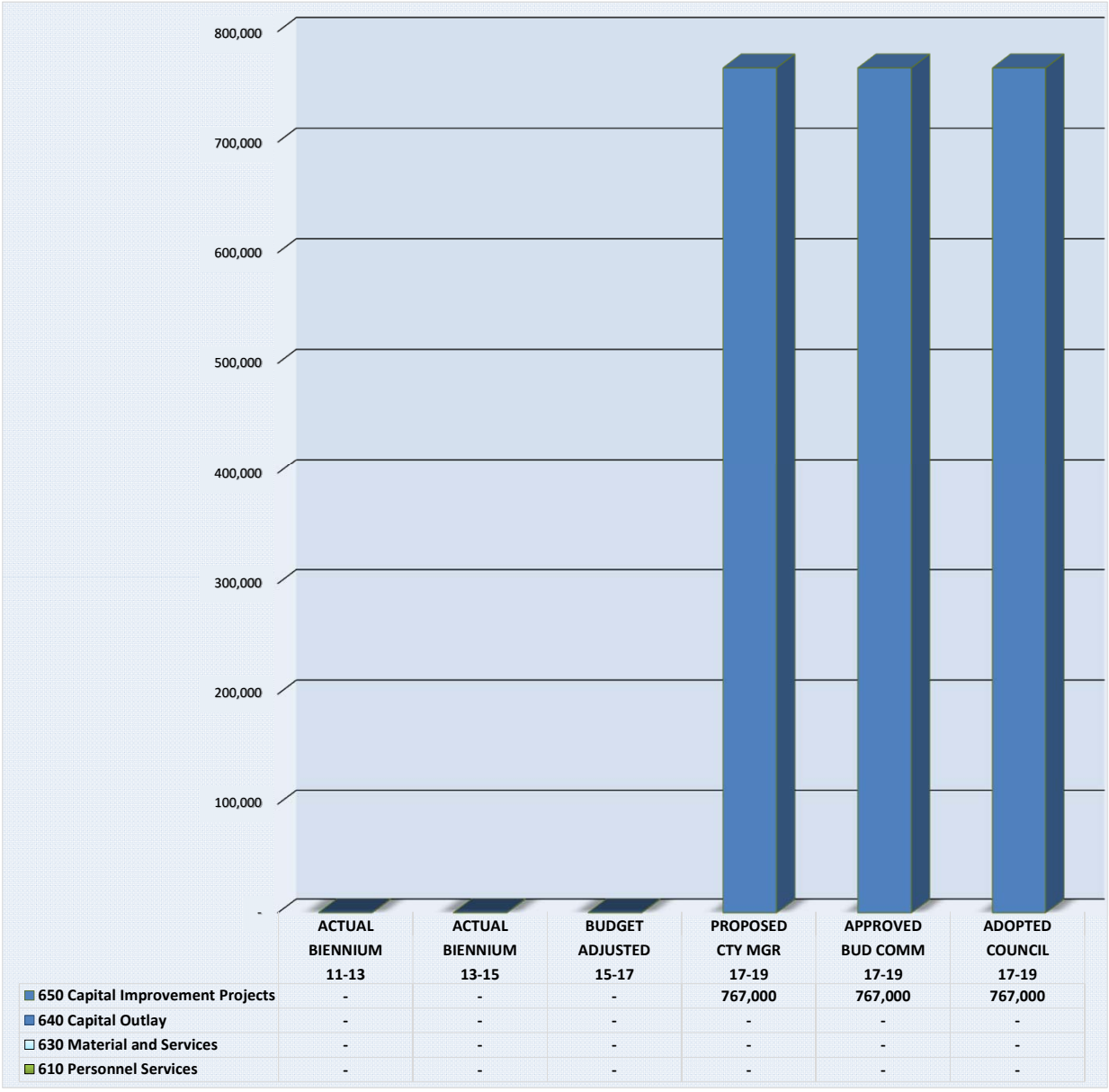
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	123,946	182,187	369,570	-	-	-
630	Material and Services	341,501	140,140	61,500	-	-	-
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	1,768,197	6,968,457	4,362,930	3,397,800	3,397,800	3,397,800
TOTALS		**2,233,645**	**7,290,784**	**4,794,000**	**3,397,800**	**3,397,800**	**3,397,800**



PARKS & RECREATION (51)

PARK SOUTHEAST AREA SDC FUND (621)

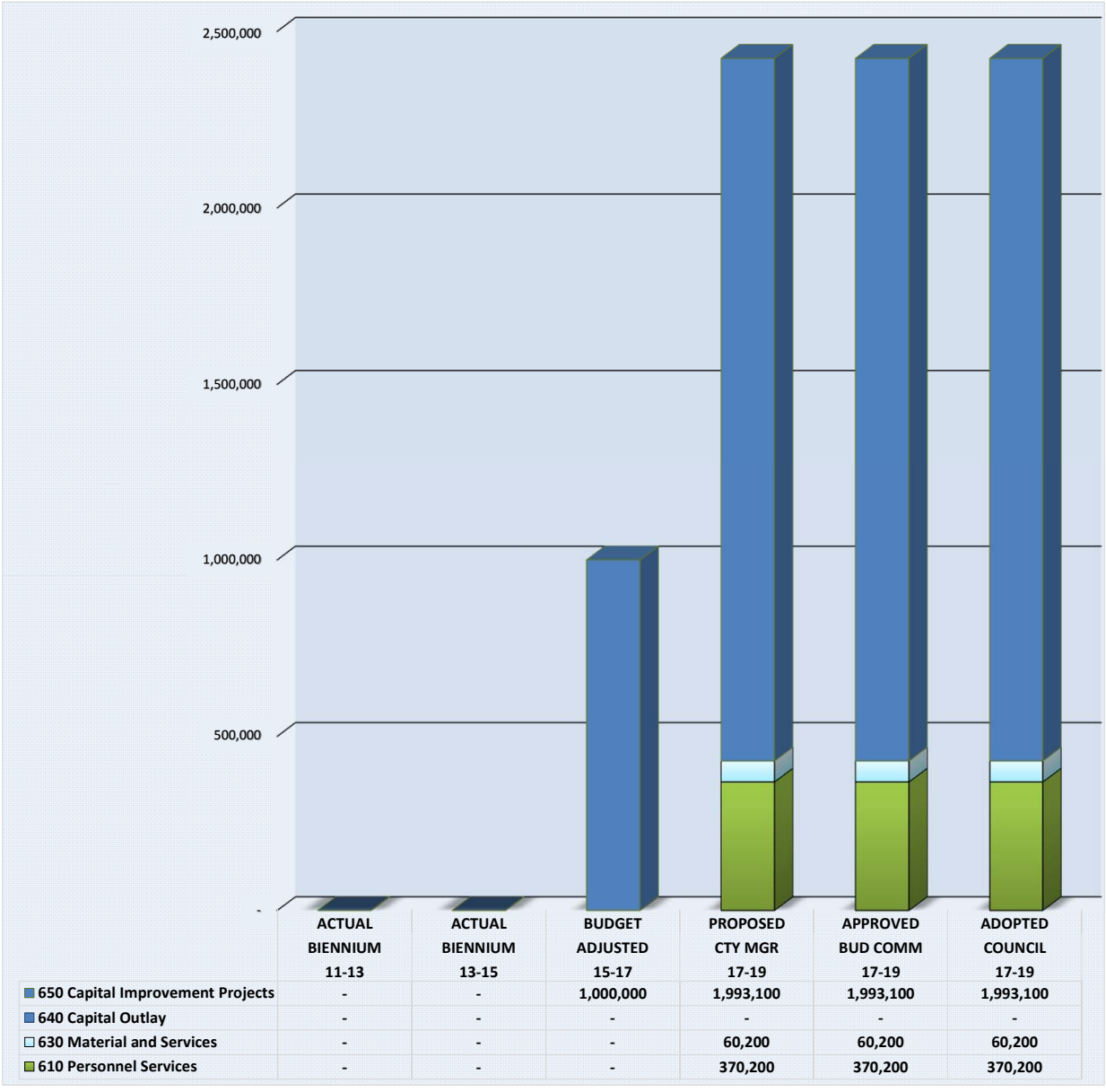
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	-	-	-	-	-	-
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	767,000	767,000	767,000
TOTALS		**-**	**-**	**-**	**767,000**	**767,000**	**767,000**



PARKS & RECREATION (51)

PARK IMPROVEMENT FUND (630)

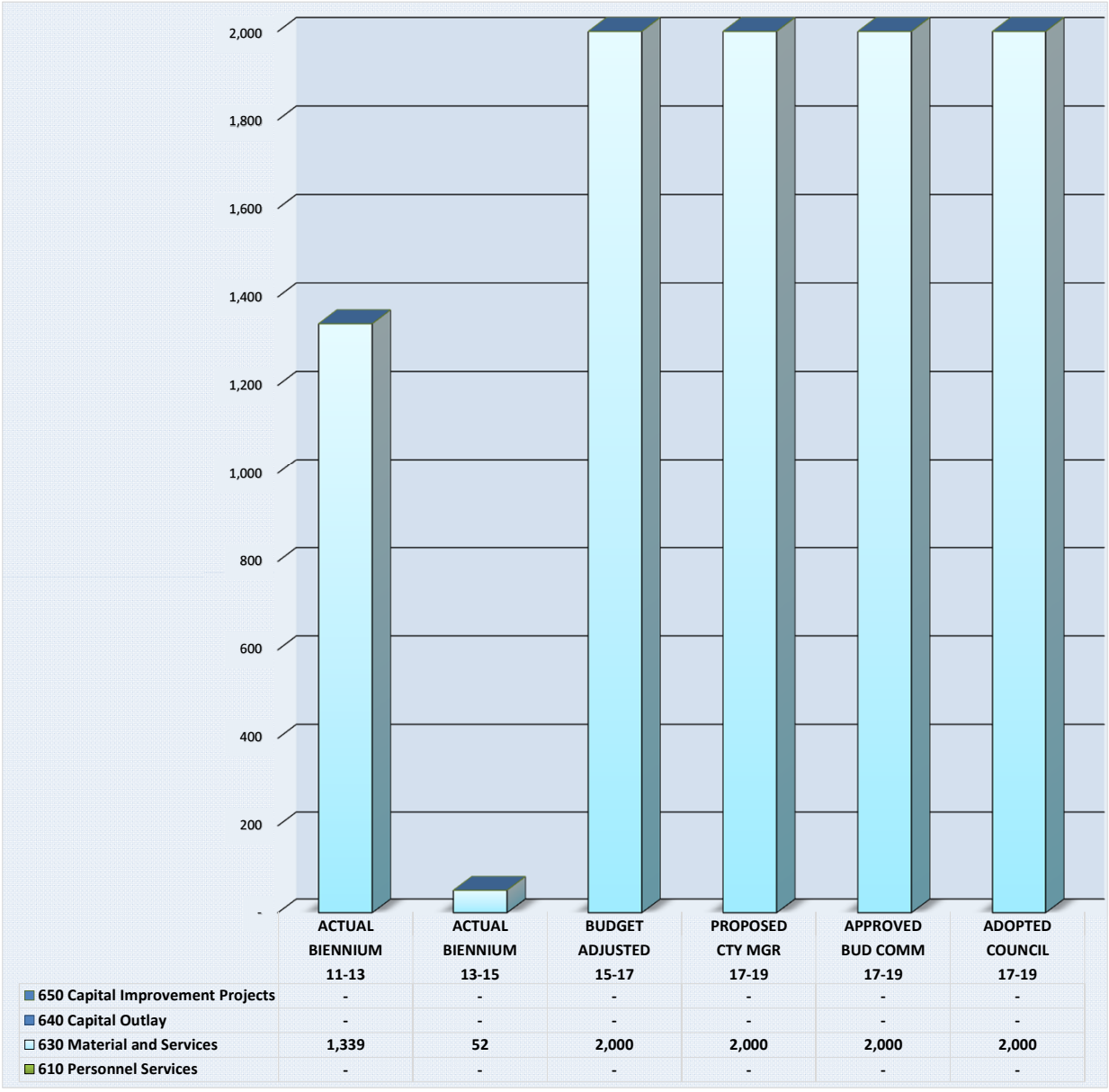
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	370,200	370,200	370,200
630	Material and Services	-	-	-	60,200	60,200	60,200
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	1,000,000	1,993,100	1,993,100	1,993,100
TOTALS		**-**	**-**	**1,000,000**	**2,423,500**	**2,423,500**	**2,423,500**



PARKS & RECREATION (51)

BEAR CREEK MAINTENANCE FUND (631)

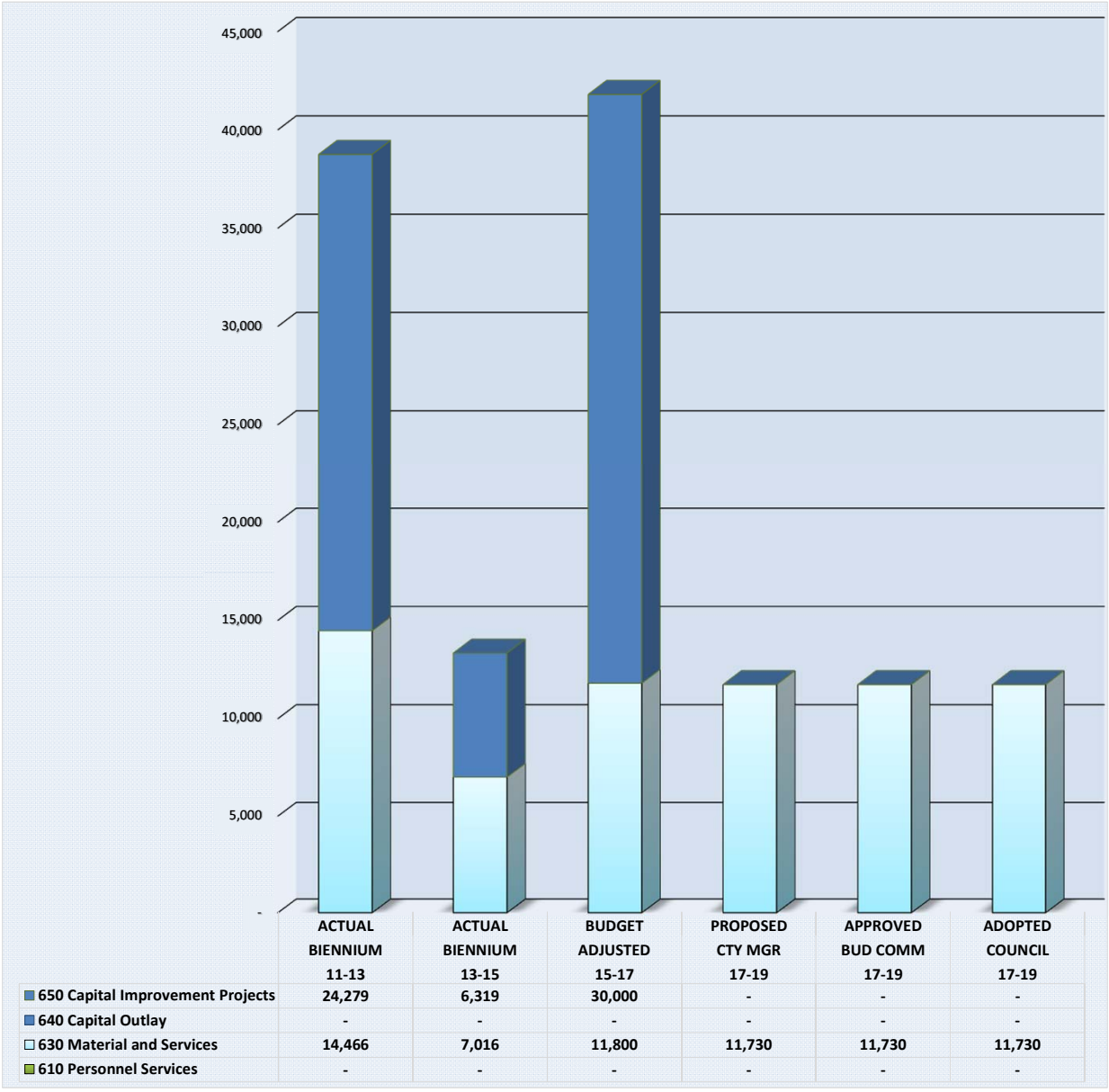
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	1,339	52	2,000	2,000	2,000	2,000
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**1,339**	**52**	**2,000**	**2,000**	**2,000**	**2,000**



PARKS & RECREATION (51)

CEMETERY FUND (633)

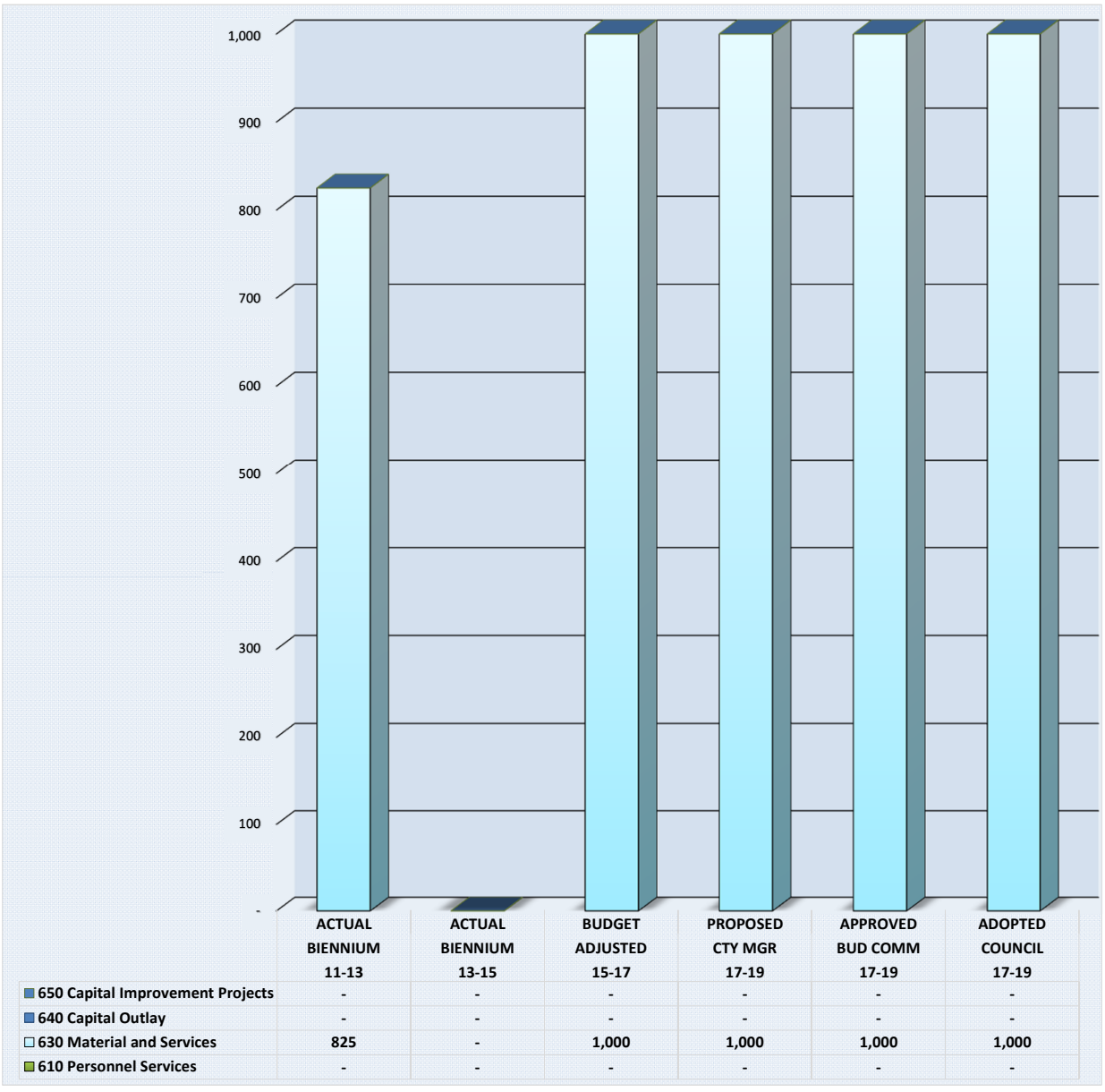
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	14,466	7,016	11,800	11,730	11,730	11,730
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	24,279	6,319	30,000	-	-	-
TOTALS		**38,745**	**13,335**	**41,800**	**11,730**	**11,730**	**11,730**



PARKS & RECREATION (51)

VETERANS PARK IMPROVEMNT FUND (634)

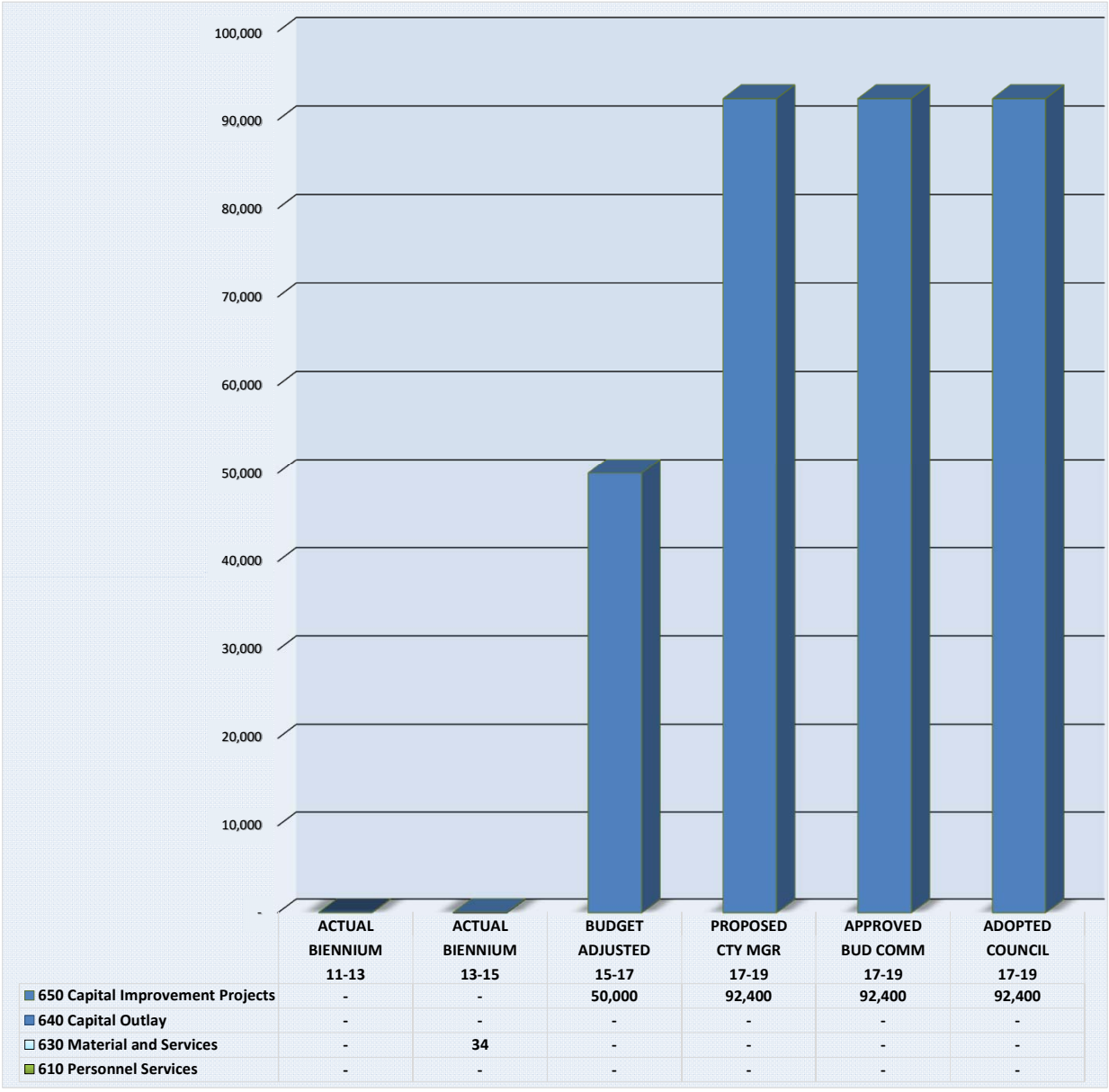
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	825	-	1,000	1,000	1,000	1,000
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**825**	**-**	**1,000**	**1,000**	**1,000**	**1,000**



PARKS & RECREATION (51)

COMMUNITY PARK RESERVE FUND (670)

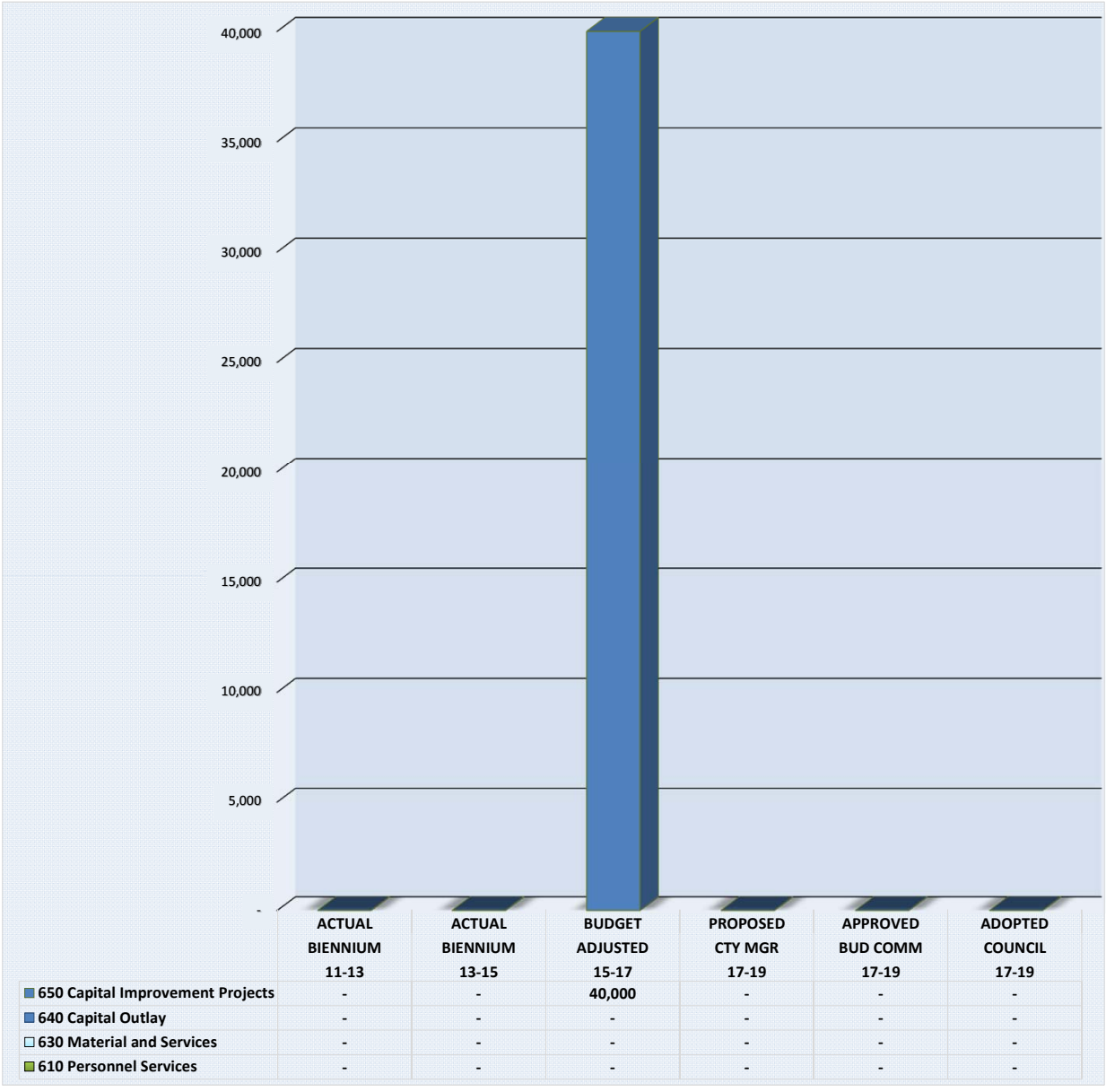
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	-	34	-	-	-	-
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	50,000	92,400	92,400	92,400
TOTALS		**-**	**34**	**50,000**	**92,400**	**92,400**	**92,400**



PARKS & RECREATION (51)

CDBG FUND (731)

CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	-	-	-	-	-	-
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	40,000	-	-	-
TOTALS		**-**	**-**	**40,000**	**-**	**-**	**-**



Parks and Recreation

Parks Capital Improvement Projects (5180)

Project	Description	Carry Forward*	17/18	18/19	Total
RAA1000620	Administration & Acquisition	1,350,000	225,000	225,000	1,800,000
RZZ1002100	Bike and Pedestrian Path Renovation	-	25,000	25,000	50,000
QCL1001	Cedar Links Park	4,500	400,000	300,000	704,500
QCP1001630	Chrissy Park Development	290,000	-	-	290,000
QBG1001100	Hilfiker Wall Repairs	7,300	100,000		107,300
QKS1001620	Kennedy Park Development	671,000	-	-	671,000
RTR1001100	Neighborhood Street Tree Program	-	10,000	10,000	20,000
RZZ1001100	North Medford High School Tennis Courts	-	260,000	-	260,000
QOR1001620	Oregon Hills Park Phase II	360,000	-	-	360,000
RAD1001100	Park System ADA Renovations	-	50,000	50,000	100,000
RZZ1009630	Pathway Development	-	100,000	100,000	200,000
RZZ1008630	Playground Replacement	-	40,000	150,000	190,000
QPP1002620	Prescott Park Development	500	-	10,000	10,500
RZZ1004100	Park Restroom Replacement	-	50,000	50,000	100,000
RZZ1006100	Riverside Banner Pole Install		15,000		15,000
RZZ1007630	Safety Improvements	-	150,000	150,000	300,000
RZZ1003100	Santo Community Center	-	60,000	-	60,000
RAA1001620	SDC Methodology	10,000	-	-	10,000
RZZ1012621	Southeast Area Plan/Villa Center Pkwy	367,000	200,000	200,000	767,000
RZZ1005100	TORO Sentinel Central Irrigation Control	-	50,000	50,000	100,000
RZZ1011620	Trail Development	50,000	50,000		100,000
QUS1002630	USCCP Turf Replacement	-	225,000	225,000	450,000
QUS1003630	U.S. Cellular Community Park	304,900	-	-	304,900
QUS1002670	USCCP Turf Replacement	67,400	15,000	10,000	92,400

Parks Capital Improvement Projects (5180) TOTAL	3,482,600	2,025,000	1,555,000	7,062,600

GRAND TOTAL	3,482,600	2,025,000	1,555,000	7,062,600

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	7,300	620,000	185,000	812,300
620	Park SDC Fund	2,446,000	520,100	431,700	3,397,800
621	Park Southeast Area SDC Fund	367,000	200,000	200,000	767,000
630	Park Improvement Fund	594,900	669,900	728,300	1,993,100
670	Community Park Reserve Fund	67,400	15,000	10,000	92,400

TOTAL FUNDING	3,482,600	2,025,000	1,555,000	7,062,600

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation

Parks Capital Improvement Projects (5180)

PROJECT NUMBER: RAA1000620 - Administration and Acquisition

DESCRIPTION

This project is to allow for acquisition and development of recreation facilities and park sites, as outlined in the Leisure Services Plan.

PURPOSE AND JUSTIFICATION

The projects in this request fall into two areas. The first is for land purchases in areas of Medford specified by the Leisure Services Plan. The second is for related personnel services and materials and services costs associated with this program.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RAA1000620	Land Acquisitions & Administration	1,350,000	225,000	225,000	1,800,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	1,350,000	225,000	225,000	1,800,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
620	Park SDC Fund	1,350,000	225,000	225,000	1,800,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	1,350,000	225,000	225,000	1,800,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation

Parks Capital Improvement Projects (5180)

PROJECT NUMBER: RZZ1002100 Bike and Pedestrian Path Renovations

DESCRIPTION

This project is to repair or replace damaged sections of City-Owned pathways.

PURPOSE AND JUSTIFICATION

This project is intended to address Policy 4 outlined in the Parks and Recreation Department Leisure Services Plan pertaining to upgrading facilities in a manner that reduces maintenance costs and improves park pathway safety. Many of the pathways within City park facilities contain hazard areas for pedestrians caused by tree roots, expansive soils and various other factors. Thousands of residents utilize these popular pathways, and industry best-practice prescription is to continue this routine maintenance program.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RZZ1002100	Cost Associated with Repair/Replacement of Pathways		25,000	25,000	50,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	25,000	25,000	50,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund		25,000	25,000	50,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	25,000	25,000	50,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: QCL1001 - Cedar Links Park Development

DESCRIPTION

This project is to develop this neighborhood park as identified in the Leisure Services Plan and the Six-Year Capital Improvement Plan.

PURPOSE AND JUSTIFICATION

Park development is scheduled for the 2017-19 biennium.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
QCL1001	Cedar Links Park	4,500	400,000	300,000	704,500
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	4,500	400,000	300,000	704,500

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
620	Park SDC Fund	4,500	262,200	196,700	463,400
630	Park Improvement Fund	-	137,800	103,300	241,100
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	4,500	400,000	300,000	704,500

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation

Parks Capital Improvement Projects (5180)

PROJECT NUMBER: QCP1001630 - Chrissy Park Development

DESCRIPTION

This project is to begin development of the current Chrissy Park property as outlined in the Community Development Master Plan completed by staff and approved by the Parks & Recreation Commission in 2006.

PURPOSE AND JUSTIFICATION

This area of the community has been identified by the Leisure Services Plan as a priority in developing currently owned open space into a developed neighborhood park. With the adjacent property being developed into housing units, a completed park is vital to the livability of this area.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
QCP1001630	Design & Development of Chrissy Park	290,000			290,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	290,000	-	-	290,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
630	Park Improvement Fund	290,000			290,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	290,000	-	-	290,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: QBG1001100 Hilfiker Wall Repair

DESCRIPTION

This project is to continue with restoration necessary to the Hilfiker Wall located south of U. S. Cellular Community Park along the Bear Creek Greenway.

PURPOSE AND JUSTIFICATION

In December 2010, a portion of a Hilfiker Wall along the Bear Creek Greenway failed. Council-approved funding for a temporary repair to this wall. Funding is being requested to continue to implement a long-term solution for securing this wall that protects the Bear Creek Greenway, along with a residential neighborhood, from possible flood damage if there is a severE weather event.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
QBG1001100	Hilfiker Wall Repair	7,300	100,000		107,300
		-		-	-
		-	-	-	-

total	7,300	100,000	-	107,300

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	7,300	100,000		107,300
		-	-	-	-
		-	-	-	-

total	7,300	100,000	-	107,300

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: QKS1001620 - Kennedy Park Development

DESCRIPTION

This project is to complete the improvements for this neighborhood park as per the approved master plan.

PURPOSE AND JUSTIFICATION

This area of the community has been identified by the Leisure Services Plan as a priority in developing currently owned open space into a developed neighborhood park. This project will complete the approved master plan improvements.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
QKS1001620	Kennedy Park Development	671,000			671,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	671,000	-	-	671,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
620	Park SDC Fund	671,000			671,000
		-		-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	671,000	-	-	671,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: RTR1001100 Neighborhood Street Tree Program

DESCRIPTION

A partnership with residents for the installation and care of street trees in identified neighborhoods.

PURPOSE AND JUSTIFICATION

This project addresses Implementation Policies 4 and 6 outlined in the Parks and Recreation Department Leisure Services Plan that emphasizes the importance of tree diversity, urban forestry and aesthetics throughout the City of Medford. Funding will be used to install or replace street trees in areas where appropriate and continue the annual partnership with residents. This successful and popular program is coordinated by the City Arborist and the Tree Committee.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RTR1001100	Cost Associated with Procurement of Trees		10,000	10,000	20,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	10,000	10,000	20,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund		10,000	10,000	20,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	10,000	10,000	20,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: RZZ1001100 North Medford High School Tennis Courts

DESCRIPTION

Rebuild and resurface five City-owned tennis courts at North Medford High School.

PURPOSE AND JUSTIFICATION

This project addresses Policy 4 outlined in the Parks and Recreation Department Leisure Services Plan pertaining to upgrading facilities to reduce maintenance costs as well as to improve site safety and playability. Additionally, this project involves a cost-sharing partnership with the Medford School District in order to achieve an economy of scale that benefits both entities with respect to resurfacing all 10 tennis courts on site at the same time.

After considerable research, parks maintenance staff has determined these public courts need to be rebuilt and resurfaced due to a weak sub-surface. Merely resurfacing the courts would not solve the problem of cracks within the base of the courts and would require frequent additional resurfacing at a higher overall cost.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RZZ1001100	Cost Estimate to Replace Tennis Courts		260,000		260,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	260,000	-	260,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund		260,000		260,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	260,000	-	260,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: QOR1001620 - Oregon Hills Park Phase II

DESCRIPTION

This project is to continue implementation of the approved master plan for this East Medford park site, as outlined in the Leisure Services Plan.

PURPOSE AND JUSTIFICATION

Oregon Hills Park is being built in phases. Approximately 95 percent of the planned park development will be complete in 2017. The final phase of the park will be constructed when Public Works complete their portion of the property development with the installation of a storm water detention plan, at a date that is yet to be determined

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
QOR1001620	Phase II Construction	360,000			360,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	360,000	-	-	360,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
620	Park SDC Fund	360,000			360,000
		-		-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	360,000	-	-	360,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: RAD1001100 Park System ADA Renovations

DESCRIPTION

This project is to implement ADA upgrades to parks in all four wards as prescribed in the City Council-approved Medford Parks and Recreation ADA Transition Plan.

PURPOSE AND JUSTIFICATION

This project addresses Policy 4 of the Parks and Recreation Department Leisure Services Plan identifying the need to upgrade facilities to reduce maintenance costs and to provide universal access. The project also implements the Council approved Parks ADA Transition Plan, which outlines a prioritized, sequential list of projects for parks in all four wards of the city.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RAD1001100	Estimated cost of ADA Renovations		50,000	50,000	100,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	50,000	50,000	100,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund		50,000	50,000	100,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	50,000	50,000	100,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: RZZ1009630 - Pathway Development

DESCRIPTION

This project provides funding for development of paved pathways specified in the 2016 Leisure Services Plan.

PURPOSE AND JUSTIFICATION

The 2016 Leisure Services Plan recommended creating separate funding sources for pathway (paved) and trail (unpaved) development in order to achieve desired levels of service. Funding allocated for pathway development is intended to develop an 8-foot pathway along Foothill Drive in conjunction with Public Works transportation improvements.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RZZ1009630	Pathway Development	-	100,000	100,000	200,000
	total	-	100,000	100,000	200,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
630	Park Improvement Fund	-	100,000	100,000	200,000
	total	-	100,000	100,000	200,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation

Parks Capital Improvement Projects (5180)

PROJECT NUMBER: RZZ1008630 - Playground Replacement

DESCRIPTION

This project is to provide funding to replace Leathers Playground at Bear Creek Park with a newer Leathers Playground made with modern materials.

PURPOSE AND JUSTIFICATION

The requested funding will be used to remove and replace Leathers Playground at Bear Creek Park. First year funding will be used to remove the existing structure as well as cover design costs associated with the new structure. Leathers and Associates will be responsible for providing a new design. The remaining funding will be used in the second year of the biennium to reconstruct the structure. The Parks and Recreation Commission has directed staff that the reconstruction will involve community volunteers similar to the original install that took place 25 years ago.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RZZ1008630	Playground Replacement		40,000	150,000	190,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	40,000	150,000	190,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
630	Park Improvement Fund		40,000	150,000	190,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	40,000	150,000	190,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: QPP1002620 Prescott Park Development

DESCRIPTION

This project is to continue the implementation of the master plan that was approved in January 2009. Funding will be used to obtain proper land-use approvals and for trail construction.

PURPOSE AND JUSTIFICATION

The implementation of the master plan for this site will increase the amount of usable park space, including the prospect of a 40-acre neighborhood park and ongoing trail system development.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
QPP1002620	Prescott Park Development	500		10,000	10,500
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	500	-	10,000	10,500

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
620	Park SDC Fund	500		10,000	10,500
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	500	-	10,000	10,500

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: RZZ1004100 Park System Restroom Replacement

DESCRIPTION

The project is to replace one park restroom per fiscal year with an ADA-compliant structure. Parks identified for prospective restroom replacement are Alba, Union, Railroad, Holmes, Bear Creek, Jackson, Veterans and Fichtner-Mainwaring

PURPOSE AND JUSTIFICATION

This project addresses Policy 4 of the Parks and Recreation Department Leisure Services Plan identifying the need to upgrade facilities to reduce maintenance costs and to provide universal access. The project also implements elements of the Council-approved Parks ADA Transition Plan.

Medford Parks and Recreation has eight parks restrooms that have reached the end of their useful life and/or do not meet ADA standards. Maintenance and compliance issues include inaccessible entrances, inaccessible and inefficient toilets, inadequate sewage lines, odor-filled floor drains, lack of insulation for plumbing, non-energy efficient lighting fixtures, inaccessible sinks, and inaccessible entry and storage room doors.

Standardization of restrooms within the park system will streamline maintenance resource needs and provide park patrons a consistent amenity throughout all park areas.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RZZ1004100	Estimated Cost of Restroom Replacement		50,000	50,000	100,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	50,000	50,000	100,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund		50,000	50,000	100,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	50,000	50,000	100,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: RZZ1006100 Riverside Banner Pole Installation

DESCRIPTION

This project is to provide funding for two new large banner poles for Riverside Avenue between 9th and 10th Streets.

PURPOSE AND JUSTIFICATION

Currently, the City owns and manages two large poles on Central Avenue that support a single banner to be stretched over the street. Banner space is sold to advertisers which provides the City with a revenue stream. By adding additional banner poles on Riverside Avenue, the department hopes to double the incoming revenue stream. Revenues offset maintenance costs and provide local organizations more promotion options.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RZZ1006100	2 Banner Poles for Riverside Ave		15,000		15,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	15,000	-	15,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund		15,000		15,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	15,000	-	15,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: RZZ1007630 - Safety Improvements

DESCRIPTION

This project is to provide funding for safety items not identified in the Medford Parks and Recreation Department's ADA transition plan.

PURPOSE AND JUSTIFICATION

The requested funding will address safety and security items not identified in MPRD ADA Transition Plan. These items include: lighting, signage, pathway rehabilitation, fencing rehabilitation, bleacher repair/replacement, parking lot striping, drainage, concrete/asphalt pathway rehabilitation, synthetic turf and infill for repairs, etc.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RZZ1007630	Safety Improvements		150,000	150,000	300,000
		-		-	-
		-	-	-	-

total	-	150,000	150,000	300,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
630	Park Improvement Fund		150,000	150,000	300,000
		-	-	-	-
		-	-	-	-

total	-	150,000	150,000	300,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: RZZ1003100 Santo Community Center Improvements

DESCRIPTION

The project is to complete the Santo Community Center courtyard master plan and to improve safety, security, ADA accessibility and functionality of the courtyard and the Discovery Preschool building.

PURPOSE AND JUSTIFICATION

This project is primarily intended to address site safety concerns relating to Discovery Preschool operations. The existing building and courtyard were not originally designed for a preschool. Funding would retrofit an existing custodial closet into a restroom, complete the courtyard plan by installing synthetic grass, complete the sidewalk, containerize the existing sandbox, install additional play equipment and install a kitchen-style sink in the preschool room.

The children in the Discovery Preschool currently share adult-sized sinks and toilets with the general public, creating a potential safety issue with kids having strangers present in the restroom. Providing a sink in the classroom gives the teachers the ability to safely prep food and to clean the classroom without leaving the classroom thus maintaining a 10:1 staff-to-child supervisory ratio.

Completing the courtyard would allow children to use the entire area without being concerned about the uneven rocky surface on 40 percent of the usable area. Synthetic grass and sidewalk completion greatly improves ADA accessibility.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RZZ1003100	Santo Courtyard Completion		50,000		50,000
RZZ1003100	Preschool Bathroom Retrofit	-	10,000	-	10,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	60,000	-	60,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund		60,000		60,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	60,000	-	60,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation

Parks Capital Improvement Projects (5180)

PROJECT NUMBER: RAA1001620 - System Development Charge Methodology Update

DESCRIPTION

This project is to allow for periodic updates to Park System Development Charge methodology.

PURPOSE AND JUSTIFICATION

The 2016 update to the Parks SDC methodology allows for annual adjustments to fees. Funding allows for necessary technical reviews of PSDC methodology.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RAA1001620	SDC Methodology Update	10,000			10,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	10,000	-	-	10,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
620	Park SDC Fund	10,000			10,000
		-		-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	10,000	-	-	10,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: RZZ1012621 - Southeast Area Plan

DESCRIPTION

This project is to complete planning documents and methodology and to fund park development in the Southeast Area.

PURPOSE AND JUSTIFICATION

The Southeast Area Plan is a 1,000-acre development where all park system development charges collected in that area are to be expended on park acquisition and development within that area. Funding is allocated for the development of Village Center Park, a 4.7-acre park on Shamrock and Lone Oak Dr.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RZZ1012621	Southeast Area Plan	367,000	200,000	200,000	767,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	367,000	200,000	200,000	767,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
621	Park Southeast Area SDC Fund	367,000	200,000	200,000	767,000
		-		-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	367,000	200,000	200,000	767,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: RZZ1005100 TORO Sentinel Central Irrigation Control

DESCRIPTION

Standardize all City parks to the TORO Sentinel central irrigation control system.

PURPOSE AND JUSTIFICATION

This project is part of the department strategy to follow state and federal efforts to conserve its natural resources, which is also identified in the 2016 Leisure Services Plan. The project will also standardize all City parks to an expandable central irrigation control system. The proposed system upgrade connects all areas to one computer for a single point of control that will provide automated programming, based on daily recorded water demands. These water demands are collected from a weather station directly connected to the central computer and the daily evapotranspiration rate (ET) is used to program all zones throughout the entire Medford Park system.

Currently the City has an outdated system that does not incorporate all areas and has limited communication ability between the central control computer and irrigation field controllers. The City's existing system field controllers require an active phone line to communicate. Only five park areas have the phone line required and the existing system is not upgradable. The proposed upgrade utilizes radio, cellular, or phone lines to communicate. The flexibility in communication available with the proposed system upgrade will allow the City to incorporate all areas.

This proposed upgrade is also capable of detecting leaks and high water flow events, which allows staff a quicker response time to repair leaks and mitigate water loss. The smart system learns water usage patterns and reduces watering to maximize efficiency and conserve water.

This will be a phased multi-biennium project in order to reduce the impact on the General Fund.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RZZ1005100	Hardware and Installation of Toro Central Control	-	50,000	50,000	100,000
		-		-	-
	total	-	50,000	50,000	100,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	50,000	50,000	100,000
	total	-	50,000	50,000	100,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation

Parks Capital Improvement Projects (5180)

PROJECT NUMBER: RZZ1011 - Trail & Pathway Development

DESCRIPTION

This project is to continue development of phases for trail development within current or to be constructed facilities as outlined in the Leisure Services Plan.

PURPOSE AND JUSTIFICATION

Trail and pathway development was one of the highest priorities that the community identified within the Leisure Services Plan. These funds will be used to develop trails within Prescott Park.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
RZZ1011	Trail & Pathway Development	50,000	50,000		100,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	50,000	50,000	-	100,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
620	Park SDC Fund	50,000	32,900		82,900
630	Park Improvement Fund	-	17,100	-	17,100
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	50,000	50,000	-	100,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: QUS1002630 - USCCP Turf Replacement

DESCRIPTION

This project is to provide funding to replace worn turf at U.S. Cellular Community Sports Park.

PURPOSE AND JUSTIFICATION

This project funds replacement of high-traffic areas identified by Medford Parks and Recreation Department (MRPD) at U.S. Cellular Community Park. MRPD intends to replace the infields of fields 3,4, and 5 in the first year of the biennium and fields 1 and 2 in the second year of the biennium. These infields are worn down to the extent that player safety has become a concern and replacement is the best option.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
QUS1002630	USCCP Turf Replacement	-	225,000	225,000	450,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	225,000	225,000	450,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
630	Park Improvement Fund	-	225,000	225,000	450,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	225,000	225,000	450,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: QUS1003630 - U.S. Cellular Community Park

DESCRIPTION

This project will allow for the continuation of improvements at U.S. Cellular Community Park.

PURPOSE AND JUSTIFICATION

Carry forward to be utilized to complete remainder of Phase 4 improvements.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
QUS1003630	U.S. Cellular Community Park Improvements	304,900			304,900
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
total		304,900	-	-	304,900

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
630	Park Improvement Fund	304,900			304,900
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
total		304,900	-	-	304,900

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: QUS1002670 - USCCP Turf Replacement

DESCRIPTION

This project is to provide funding to replace worn turf at U.S. Cellular Community Sports Park.

PURPOSE AND JUSTIFICATION

This project funds replacement of high-traffic areas identified by Medford Parks and Recreation Department (MRPD) at U.S. Cellular Community Park. MRPD intends to replace the infields of fields 3,4, and 5 in the first year of the biennium and fields 1 and 2 in the second year of the biennium. These infields are worn down to the extent that player safety has become a concern and replacement is the best option.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
QUS1002670	USCCP Turf Replacement	67,400	15,000	10,000	92,400
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	67,400	15,000	10,000	92,400

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
670	Park Improvement Fund	67,400	15,000	10,000	92,400
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	67,400	15,000	10,000	92,400

* These projects were approved as part of a previous budget cycle and have not been completed.


CITY OF MEDFORD
OREGON

COMMUNITY

MAYOR AND CITY COUNCIL (1110)

OVERALL GOAL

Effectively represent the citizens of Medford and provide leadership as the policy-making body of the City. Make Medford an outstandingly livable community – the financial, medical, tourist and business hub of Southern Oregon and Northern California. Seek to blend family lifestyles, diverse educational, artistic and cultural resources and a strong sense of environmental stewardship with robust economic activity to create a vibrant place for people to live, work, and play.

KEY OBJECTIVES

- Objective #1: Adopt ordinances and resolutions, policy positions, and a biennial budget reflecting Council goals and objectives, and community vision
- Objective #2: Develop a new Vision Plan for the City of Medford
- Objective #3: Seek legislative and congressional support for proposals that advance the community vision, goals, and objectives through contracting for lobbying services. Maintain effective communication with other governmental agencies whose programs affect, or are affected by the City.
- Objective #4: Maintain effective communications between citizens and the City Council
- Objective #5: Encourage new and expanded businesses, and family wage jobs
- Objective #6: Support agencies and organizations that deliver essential safety net health and human services including programs promoting education, prevention, intervention, and treatment, with emphasis on children and families
- Objective #7: Provide funding and other support for key special events and community celebrations

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Ordinances and resolutions adopted and policy positions taken reflecting Council goals and objectives	# Actions taken	# Actions taken
Objective #2	Develop a new Vision Plan for the City of Medford	Work with staff to develop a mission, vision, core values on which the organization will operate	Engage the community to develop a new Vision Plan – Medford 2040 Plan
Objective #3	Legislative Bills reviewed and submitted to state and federal lobbyists for action	# HB # SB	# HB # SB
Objective #3	Attendance at state and federal events to network and advocate for the City	Council and staff representation at conferences	Council and staff representation at conferences
Objective #4	Interviews and appointments made to City boards and commissions	100%	100%
Objective #5	Develop an Economic Development Plan for the City	Develop plan	Implement plan

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #6	Grants awarded and reports received for supported programs showing targeted and actual outcomes.	Establish committee to prioritize programs and $ to award	Review reports and implement payment installments
Objective #7	In-kind support provided for Council designated special events	$ awarded	$ awarded

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

COMMUNITY

DOWNTOWN PARKING DISTRICT (1210)

OVERALL GOAL

To provide aesthetically pleasing, convenient, and efficient public parking for downtown visitors, employees, students and residents while maintaining a self-sustaining parking district.

KEY OBJECTIVES

- Objective #1: Manage the Downtown Parking District as a self-sustaining enterprise fund
- Objective #2: Continue to fund capital improvements to city owned facilities to preserve and increase the life capacity
- Objective #3: Consider implementing wayfinding techniques to reduce parking citations and direct citizens, travelers and tourists to and from the downtown area
- Objective #4: Manage a parking plan that addresses the needs of downtown employees, students, residents and visitors
- Objective #5: Provide security and enforcement to ensure customer safety and reduce liability

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objectives #1, #3 & #4	Balancing revenues and expenditures in order to be fiscally responsible in the maintenance of a self-sustaining enterprise fund budget maintaining a 3-month contingency	Quarterly review of revenue / maintain 3-month contingency	Quarterly review of revenue / maintain 3-month contingency
Objective #2	Implement Capital Outlay Plan	FY 18 listed improvements	FY 19 listed improvements
Objective #4	Add additional pay-by-phone areas to address the need for adequate parking downtown	3 areas	3 areas
Objective #4	Purchase, or encourage private development, for new lots to plan for future parking needs.	Acquire land	Develop
Objective #5	Initiate an RFP for facility security	Issue RFP and contract	Monitor effectiveness of contractor

CAPITAL OUTLAY - FY 2018

• Wayfinding	10,000
o Wayfinding signs	
• Retail Space	16,500
o Retail Space improvements	
	26,500

CAPITAL OUTLAY - FY 2019

• Wayfinding	10,000
o Wayfinding signs	
• Retail Space	16,500
o Retail Space improvements	
	26,500

MUNICIPAL COURT OPERATIONS (1610)

OVERALL GOAL

To ensure that every person accused of criminal wrongdoing is provided the constitutional guarantee of a fair and timely judicial process, preserving the rights and dignity of the defendant as well as the citizens of Medford.

KEY OBJECTIVES

- Objective #1: Ensure efficient courtroom management, including fair and timely adjudication of cases
- Objective #2: Utilize enforcement sanctions to ensure compliance with judicial orders, including payment of fines and completion of obligations such as jail time, special programs, classes and community service

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	CourTools National Standards Develop a measurement plan for case clearance rates to determine whether the court is keeping up with the incoming caseload	Establish a base line for measurement	Increase clearance rate by 2%
Objective #1	CourTools National Standards Create a plan for reduction of Juror Yield (jurors selected for service as compared to jurors summoned)	Code change Establish a Juror Yield baseline for measurement	Reduce Juror Yield by 2%
Objective #2	CourTools National Standards Develop inventory of active pending cases and establish efficient processing time standards	Establish a base line for measurement	Reduce processing time by 3%

CAPITAL OUTLAY – FY 2018

None

CAPITAL OUTLAY – FY 2019

None

PARKS AND RECREATION

DOWNTOWN PARKING DISTRICT (1910)

OVERALL GOAL

To maintain municipal surface parking lots and two parking structures utilizing funding from the enterprise fund. (Strategic Plan (SP) Goal 6; Leisure Services Plan (LSP) Goal 4; CAPRA 7.5).

KEY OBJECTIVES

- Objective #1: Manage maintenance costs and services in a manner that keeps the District self-sustaining (SP 6.3; CAPRA 7.5)
- Objective #2: Develop and implement a parking structure and parking lot Asset Management Plan by fiscal year end 2019
- Objective #3: Continuous inspections and preventative maintenance of the downtown parking facilities to allow the Parking District to provide the public with sustainable and reliable parking solutions

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Analysis of costs in order to identify the current and future operation and maintenance needs	Annual report	Annual report
Objective #2	Report on areas assessed and added to Asset Management Plan listing	Complete Plan	Implement
Objective #3	Develop and implement a customer satisfaction survey with the basis of routine inspections; monitor effectiveness of City security patrol contractor	Annual survey/with numbers of inspections; contract for security services	Annual survey/with numbers of inspections; contract for security services

CAPITAL OUTLAY - FY 2018

- Street Sweeper
  - o John Deere Gator NewGen Mini Street Sweeper with Snow Plow Blade 35,000

total 35,000

CAPITAL OUTLAY - FY 2019

None

COMMUNITY

COMMUNITY DEVELOPMENT BLOCK GRANTS (6110)

OVERALL GOAL

The overall goal of the Community Development Block Grant (CDBG) Program is to develop viable urban communities through allocation of financial resources and technical assistance to build suitable living environments, provide decent housing, and expand economic opportunities. The City of Medford 2015-2019 Consolidated Plan (CP) for Housing and Community Development provides the basis for recommendations by the Housing and Community Development Commission on allocation of CDBG funds under the U. S. Department of Housing and Urban Development (HUD). (Strategic Plan (SP) Goals 5, 6, 10, 12; CP Goals 1, 2, 3; LSP Goal 4).

KEY OBJECTIVES

- Objective #1: Improve and maintain living conditions, safety and long-term affordability of rental and/or homeowner housing occupied by low/moderate income households (SP 6; CP 1)
- Objective #2: Create more opportunities for low/moderate income Medford residents to secure affordable and livable rental and/or homeowner housing (SP 5, 6, 12; CP 1)
- Objective #3: Improve living conditions through development of public infrastructure, public facilities and neighborhood revitalization (SP 5, 6, 10, 12; CP 3; LSP 4)
- Objective #4: Improve the opportunities of low/moderate income residents and special needs populations to become self-sustaining through the availability and accessibility of essential support services offered directly through public service agencies (SP 6; CP 2)
- Objective #5: Implement remedial actions from the City of Medford 2015-19 Analysis of Impediments to Fair Housing Choice (SP 6, 12; CP 2)
- Objective #6: Provide staff assistance to the Housing and Community Development Commission to implement strategies and accomplish goals identified in 2015-19 Consolidated Plan for Housing and Community Development (SP 5, 6, 10, 12; CP 1, 2, 3)
-

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Financial resources for homeowner and renter-occupied housing repairs and rehabilitation	15 units	15 units
Objective #2	Financial resources and technical assistance to secure or maintain homeowner and renter-occupied affordable housing	20-30 units	20-30 units
Objective #3	Financial resources to: a) develop or improve public infrastructure, public facilities, parks and open space; and b) address blighted properties	a) 1,206 persons or households b) 7 blighted properties	a) 1,206 persons or households b) 7 blighted properties
Objective #4	Financial resources to public service agencies to help low/moderate income residents become self-sustaining	1,808 persons or households	1,808 persons or households
Objective #5	Financial resources and technical assistance to address impediments to Fair Housing Choice	a) 6-Step Project Development Tool-kit b) Fair Housing testing c) Fair Housing Matrix	Fair Housing community training event
Objective #6	Administrative and technical assistance to the Housing and Community Development Commission	Achieve goals and objectives of the 2017/18 Action Plan	Achieve goals and objectives of the 2018/19 Action Plan

CAPITAL OUTLAY - FY 2018

None

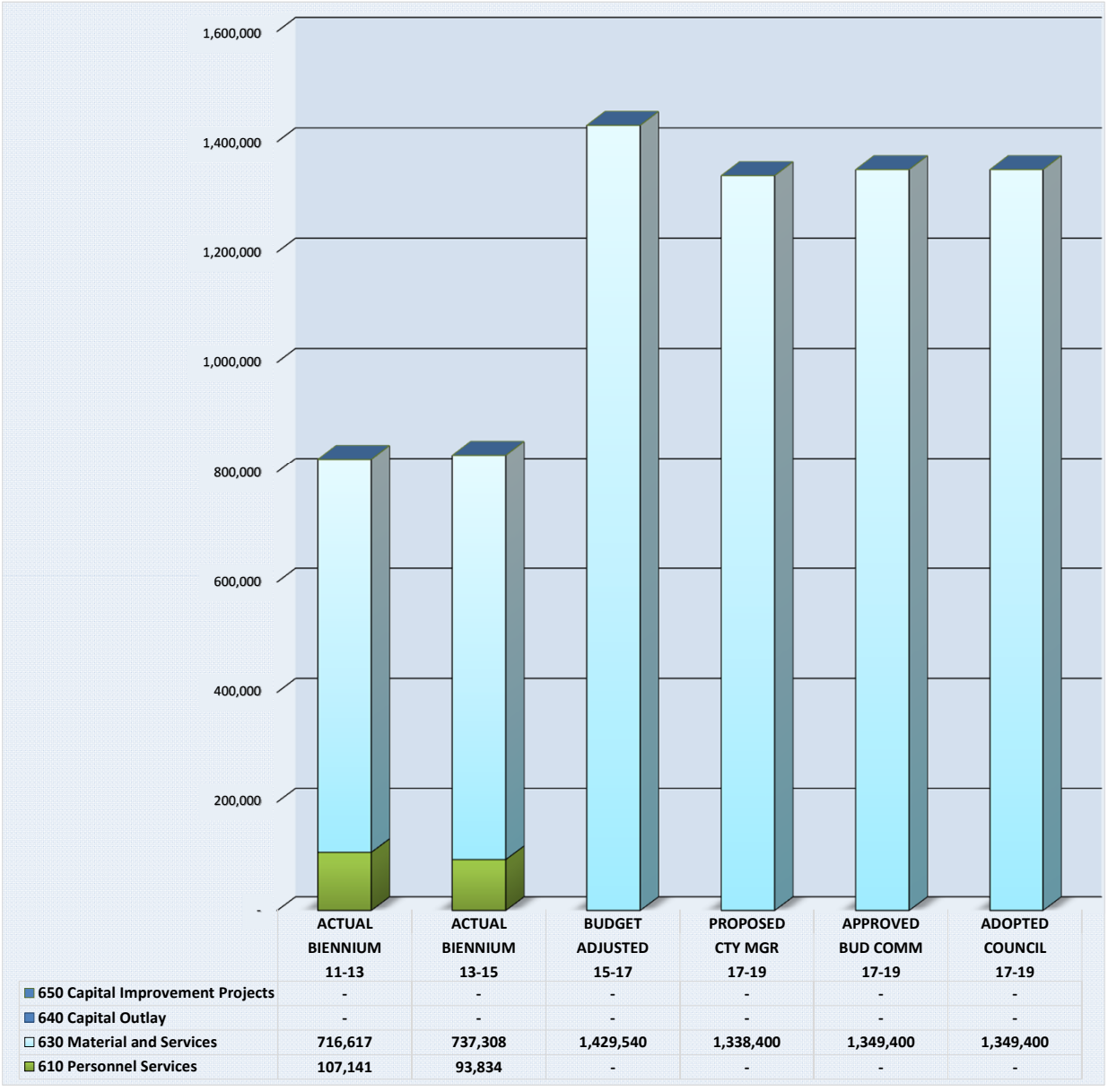
CAPITAL OUTLAY - FY 2019

None

MAYOR & COUNCIL (11)

GENERAL FUND (100)

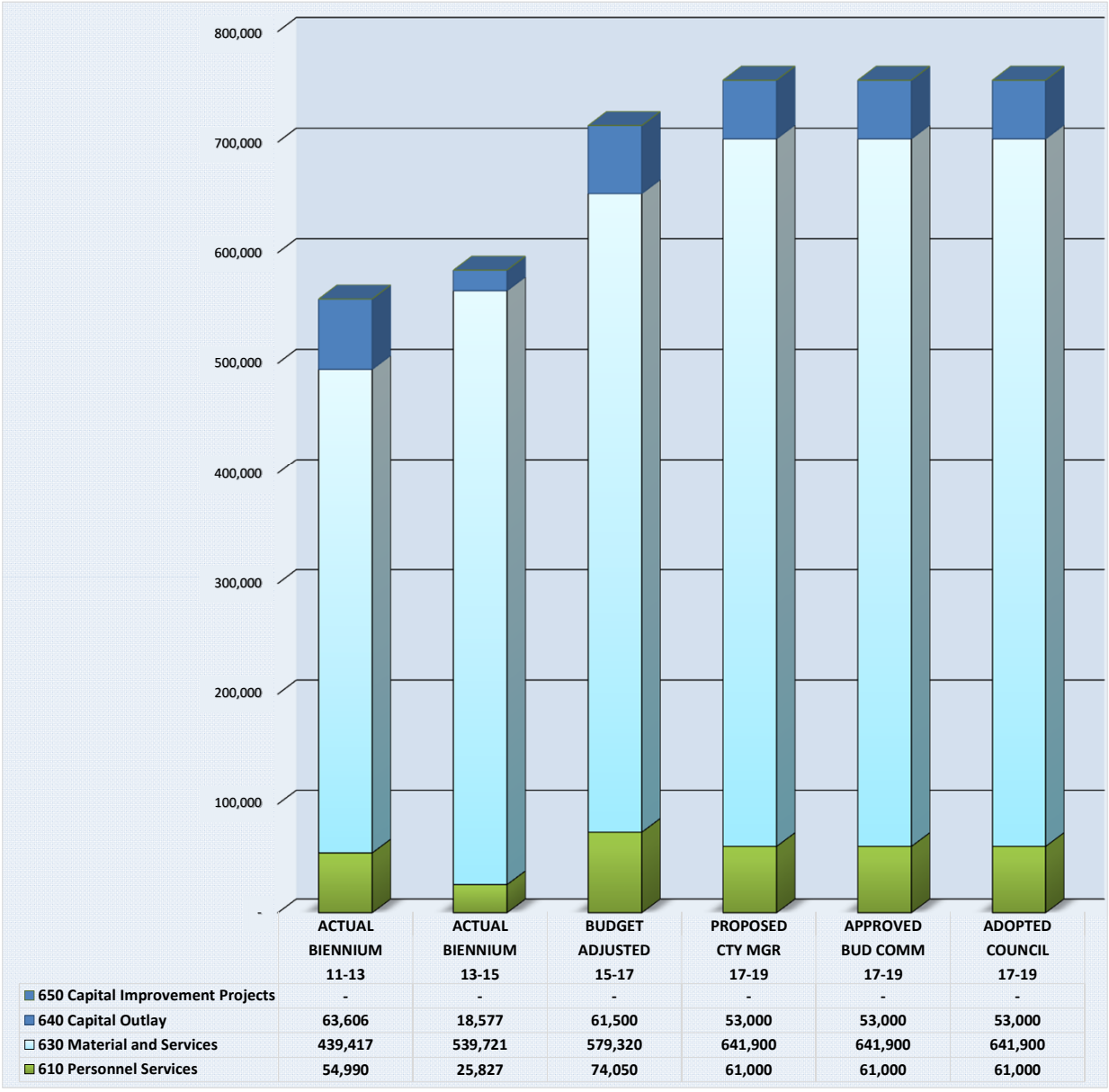
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	107,141	93,834	-	-	-	-
630	Material and Services	716,617	737,308	1,429,540	1,338,400	1,349,400	1,349,400
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**823,757**	**831,142**	**1,429,540**	**1,338,400**	**1,349,400**	**1,349,400**



CITY MANAGER (12)

PARKING FUND (701)

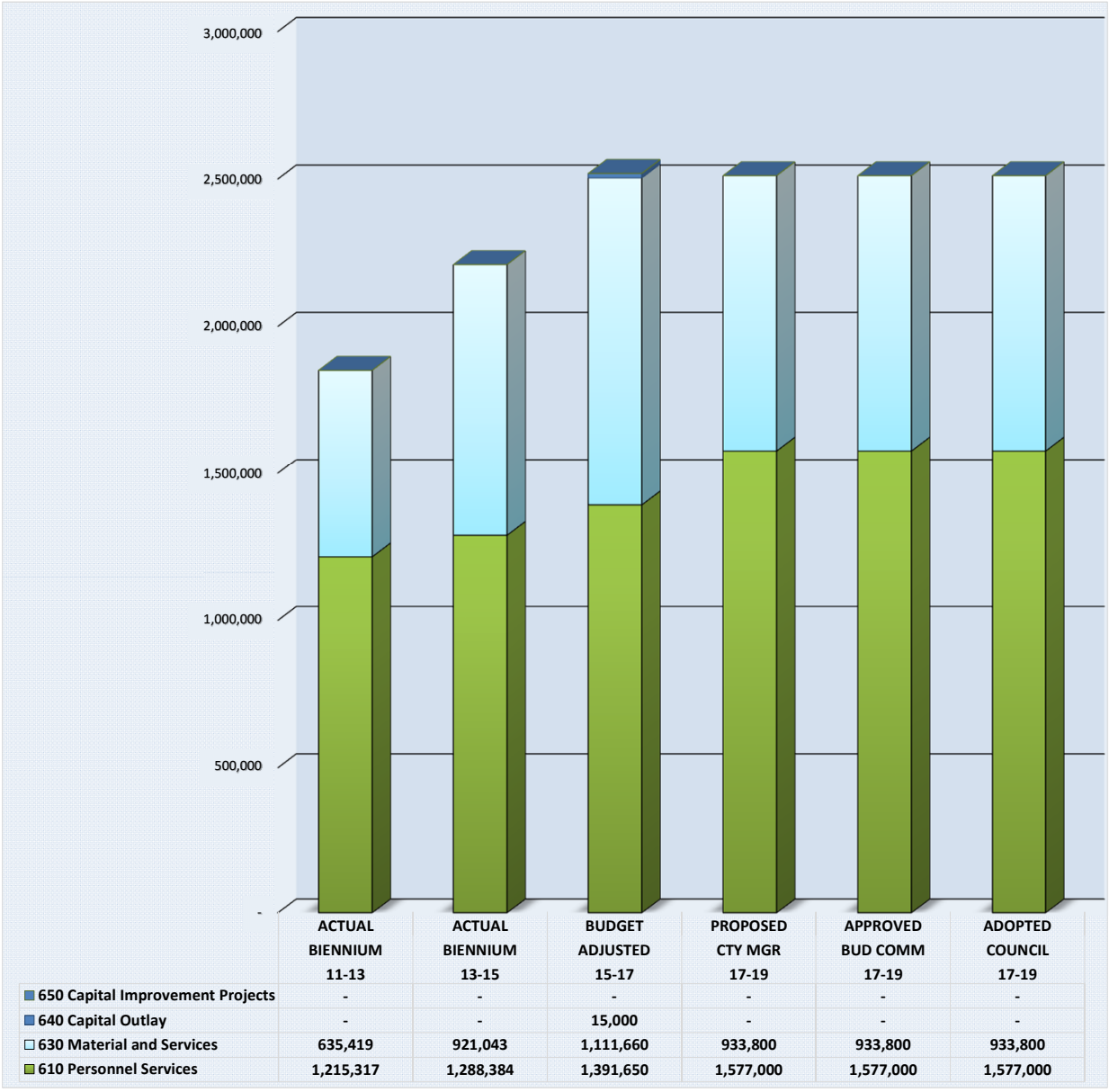
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	54,990	25,827	74,050	61,000	61,000	61,000
630	Material and Services	439,417	539,721	579,320	641,900	641,900	641,900
640	Capital Outlay	63,606	18,577	61,500	53,000	53,000	53,000
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**558,013**	**584,125**	**714,870**	**755,900**	**755,900**	**755,900**



MUNICIPAL COURT (16)

GENERAL FUND (100)

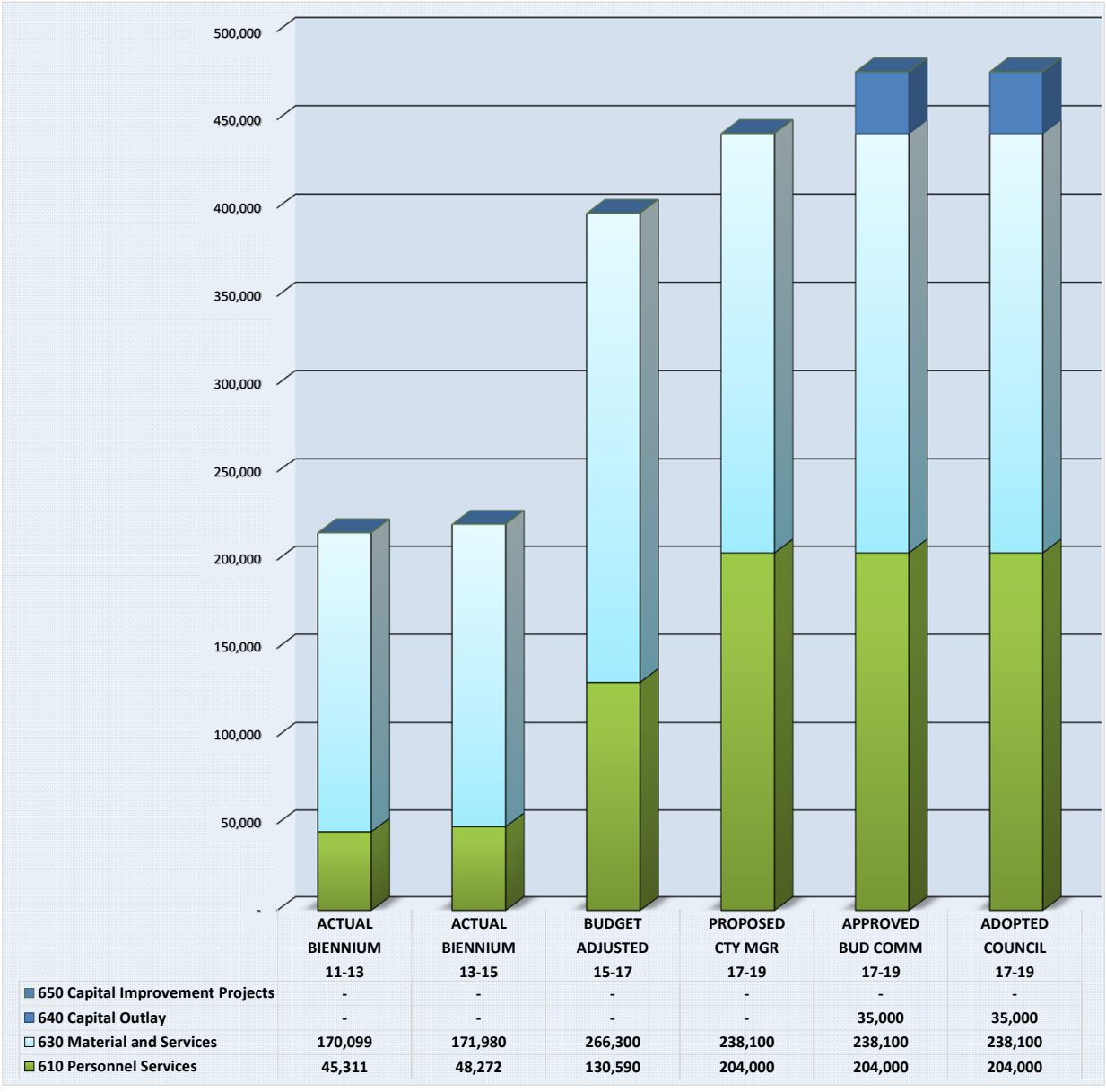
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	1,215,317	1,288,384	1,391,650	1,577,000	1,577,000	1,577,000
630	Material and Services	635,419	921,043	1,111,660	933,800	933,800	933,800
640	Capital Outlay	-	-	15,000	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**1,850,736**	**2,209,427**	**2,518,310**	**2,510,800**	**2,510,800**	**2,510,800**



FACILITIES MANAGEMENT (19)

PARKING FUND (701)

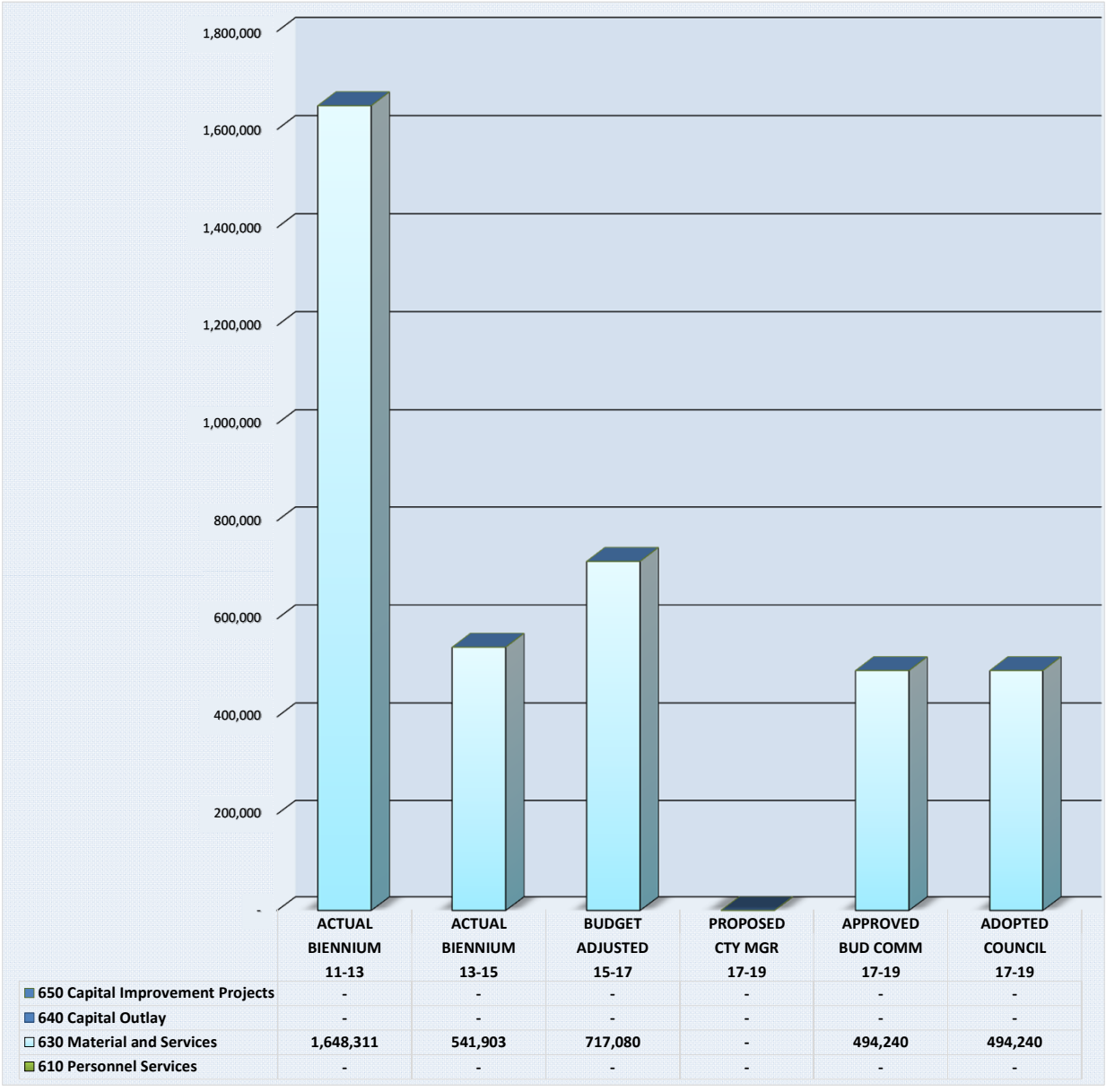
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	45,311	48,272	130,590	204,000	204,000	204,000
630	Material and Services	170,099	171,980	266,300	238,100	238,100	238,100
640	Capital Outlay	-	-	-	-	35,000	35,000
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**215,410**	**220,252**	**396,890**	**442,100**	**477,100**	**477,100**



COMMUNITY PROMOTION & GRANTS (61)

GENERAL FUND (100)

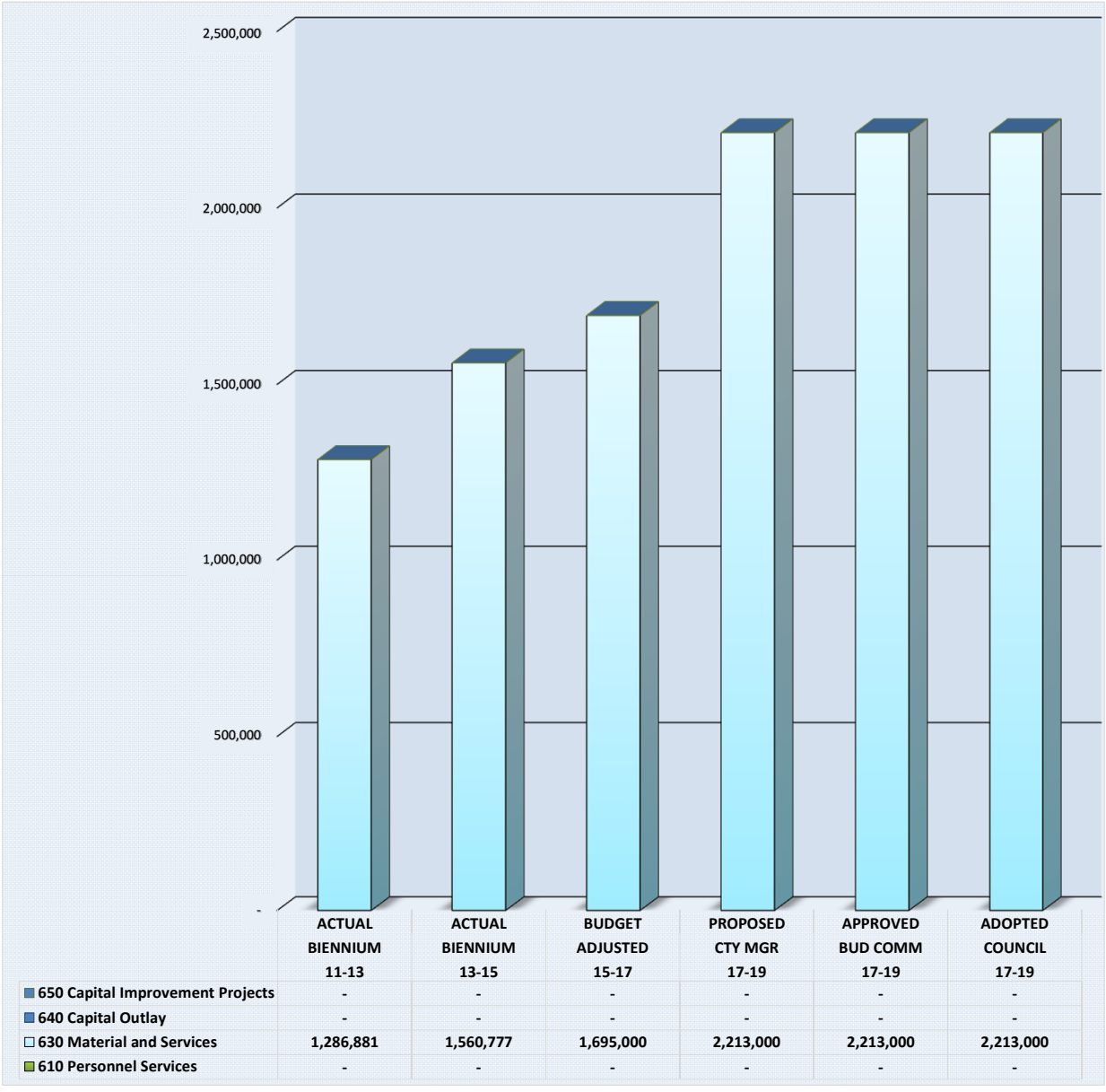
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	1,648,311	541,903	717,080	-	494,240	494,240
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**1,648,311**	**541,903**	**717,080**	**-**	**494,240**	**494,240**



COMMUNITY PROMOTION & GRANTS (61)

COMMUNITY PROMOTION FUND (730)

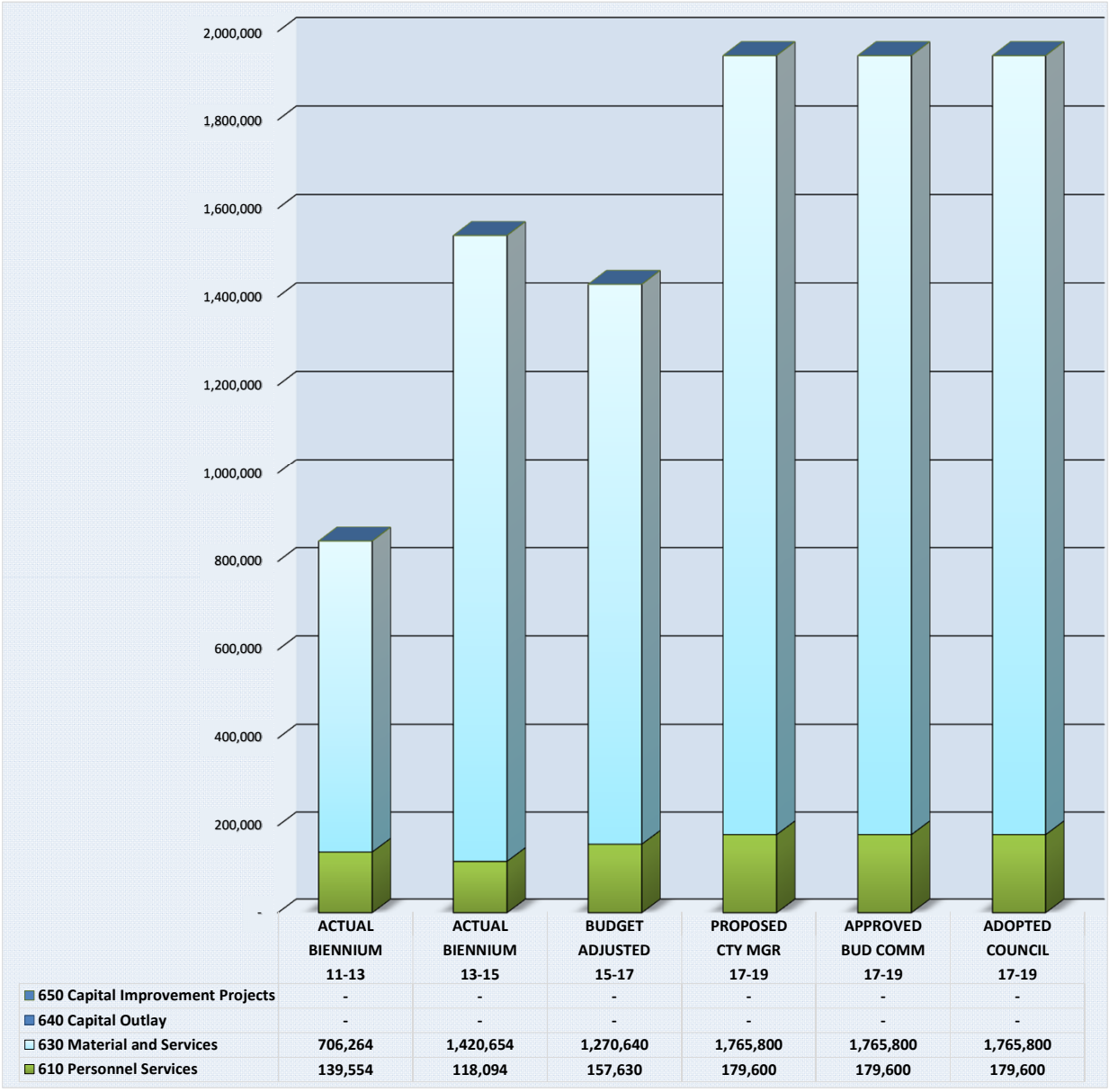
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	1,286,881	1,560,777	1,695,000	2,213,000	2,213,000	2,213,000
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**1,286,881**	**1,560,777**	**1,695,000**	**2,213,000**	**2,213,000**	**2,213,000**



COMMUNITY PROMOTION & GRANTS (61)

CDBG FUND (731)

CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	139,554	118,094	157,630	179,600	179,600	179,600
630	Material and Services	706,264	1,420,654	1,270,640	1,765,800	1,765,800	1,765,800
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**845,818**	**1,538,748**	**1,428,270**	**1,945,400**	**1,945,400**	**1,945,400**




CITY OF MEDFORD
OREGON

PLANNING DEPARTMENT

PLANNING (1810)

OVERALL GOAL

The Planning Department is a dynamic team working with the community to shape a vibrant and exceptional City. The Department is responsible for many different things, but, to put it as simply as possible, it is responsible for the review and issuance of land use permits as well as the preparation and implementation of long range plans for the City. In the execution of its duties, the Department will:

- Vigorously serve the public interest by applying the highest level of professional expertise, skill, and critical thinking.
- Always pursue planning that achieves excellence in the design and experience of the built environment; protects and responsibly manages natural resources and systems for generations to come; ensures a high quality of life for the people of Medford; and welcomes new people, businesses, and ideas.
- Assist and advise land use decision-making using best practices and sound planning methods.
- Actively work to educate the public through the communication of the most accurate, comprehensive, and thorough information available to the department.
- Respectfully listen to differing points of view and work collaboratively with diverse stakeholders to resolve disagreement to the mutual benefit of all parties, whenever possible.
- Consistently review land use permit applications in a transparent, consistent, thoughtful, and timely manner.
- Continuously review and improve department practices, processes, and procedures.
- Always execute our responsibilities in an ethical and professional manner.

KEY OBJECTIVES

- Objective #1: Cultivate the depth and breadth of our skills and professional talent
- Objective #2: Improve the level of service to the communities we serve
- Objective #3: Maintain long range plans that achieve excellence in the design and experience of the built environment; protect and responsibly manage natural resources and systems for generations to come; ensure a high quality of life for the residents of Medford; and welcome new people, businesses, and ideas
- Objective #4: Continually improve the built environment
- Objective #5: Foster a productive work environment that encourages balance between life and work and encourages collegial, interpersonal relationships

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	• Bi-weekly, all-department meetings to introduce new ideas and discuss innovations and best practices in planning • Develop staff educational opportunities to maintain AICP certification • Write two white papers quarterly, analyzing a planning issue facing the City, publish on department website, and present to the Planning Commission and City Council • Attend Oregon Chapter APA conference and Oregon Planning Directors Association trainings; attend the national APA conference whenever it is	• Staff present at every planning department meeting • Staff completes minimum of one educational opportunity/ year and one webinar per qtr. • 2% of staff time allocated to education and professional development • 100% of staff participate in professional organizations • 100% of eligible staff achieve AICP status	• Staff present at every planning department meeting • Staff completes minimum of one educational opportunity/ year and one webinar per qtr. • 2% of staff time allocated to education and professional development • 100% of staff participate in professional organizations

	held in the western United States • Support staff seeking AICP certification through a combination of the following: organize test preparation study group and dedicate one hour/week for study during regular working hours • Department to pay for testing fees and membership in the APA & AICP • Regularly attend local meetings of planning organizations and groups; including the MPO TAC, Bear Creek SWAT, and other organizations • Maintain and pursue relevant professional certifications; membership in the APA and AICP, and Certified Floodplain Manager	• Two white papers quarterly	• 100% of eligible staff achieve AICP status • Two white papers quarterly
Objective #2	• Current department website and social media • Updated manuals and FAQ sheets available online • Review and revise fee schedule for land use permits and other planning fees; collaborate with Department of Public Works and City Manager's Office to review system development charges (SDCs) • Continue collaborative effort with Building Department to expand streamlined Single Family Residential permitting process • Continue to provide staff coverage for telephones and counter on a 5 day/week, 9 hours/day basis. • Work with other Development Services departments to improve rate of application intake, review, and decision, and reduce average duration of visits through a combination of the following: change routing of inquiries at the counter; within existing budgeted staff, devote an additional Planner I or II to counter and telephone inquiry responsibilities on a half-time basis; track number of customers served daily and average duration of visits • Provide preliminary site design services to property owners	• Website information current as of two weeks • FAQ sheets updated semi-annually – posted online • Four community education initiatives held annually • Establish baseline measures for application review and develop monitoring program • Establish development support services program	• Website information current as of two weeks • FAQ sheets updated semi-annually – posted online • Fees and Development charges review completed • Four community education initiatives held annually • Forms and submittals available online • Report on application review time, reduce processing times by 5-10% by the end of the second half of the biennium • Implement development support services program

	and businesses within areas of interest as identified by approved long range and strategic plans • Conduct training semi-annually and upon induction of new members to the Planning, Site Plan and Architectural, Landmark and Historic Preservation commissions		
Objective #3	• Complete staff review and processing for TSP update (not including adoption by City Council) • Circumstances allowing, complete adoption and implementation of the Urban Growth Boundary (UGB) Amendment (not including resolution of any legal challenges) • Complete Regional Housing Strategy • Complete review and processing of Natural Hazards Mitigation Plan • Complete review and processing of Leisure Services Plan • Develop long term implementation monitoring program • Acquire technical capacity needed to support long range planning initiatives including hardware (e.g., a plotter) and software (Sketchup, Adobe Creative Cloud, Basecamp) • Maintain current Long Range division staffing levels and augment with interns and other resources • Cross-train at least one Planner II/III in both Current and Long Range Planning • Collaborate with other RPS communities, DLCD, and RVCOG to share the costs of producing the Regional Housing Strategy	• Work on TSP update complete by 10/31/17 • Draft Regional Housing Strategy complete 3/30/18 • Review and processing of Natural Hazards Mitigation Plan by 6/30/2018 • Leisure Services Plan complete 8/30/17 • Establish measurements and review procedures for long range monitoring program • One Planner II/III cross-trained in both Current and Long Range Planning	• Work on UGB Amendment complete • Work on Downtown Plan complete • Implement long range monitoring program
Objective #4	• Evaluate and continually update implementing regulations, in particular the Medford Land Development Code • Complete planned capital improvements projects • Provide greater certainty of outcomes and improve the visual appearance of streetscapes throughout the City	• Installation of ten bicycle racks and two covered bicycle parking units • Establish annual current planning outcomes monitoring program	• Complete Phase I of wayfinding installation • Development of architectural design standards for residential and commercial development, with priority given to multi-family development

			• Revision of landscape standards completed • Development of a mural program completed
Objective #5	• Continue to assess and implement alternative scheduling (for example the 9-80 program) according to personal and departmental needs • Monitor staff hours worked and check-in with staff who are committed to high priority, demanding projects • Evaluate effectiveness of current counter-staffing program and consider alternatives that share those responsibilities more equitably • Coordinate social events a year outside of regular work hours that staff may participate in on a voluntary basis. • Organize teambuilding event or exercise during work hours every year • Managers maintain open door policy whenever possible	• Retain 100% of senior management staff • Reduce turnover of staff planners to regularly expected intervals of 3-5 years	• Retain 100% of senior management staff • Reduce turnover of staff planners to regularly expected intervals of 3-5 years

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

BUILDING

BUILDING (2310)

OVERALL GOAL

The City of Medford Building Safety Departments mission is to ensure the community's safety and health, contribute to a vibrant economy, and protect the environment through effective management of the building permit process. This is achieved through conformance of State Building Code, local and federal requirements in all construction. The effective management necessary includes responsive, timely, and predictable delivery of quality customer service. The building department is staffed by experienced permit technicians, plan reviewers, building-plumbing-electrical inspectors and administrative staff that manage the programs that are essential to facilitate the departments' mission.

KEY OBJECTIVES

The Building Departments objective is continued enforcement of safety through State – local - federal codes and regulations. Improve customer services through the use of technology, personnel and public education.

- Objective #1: Residential Plan review – 14 business day review time
- Objective #2: Commercial Plan review – 15 business day initial review with comments
- Objective #3: Express permit Wednesday Program - Over-the-Counter permit issuance
- Objective #4: Process master permits application – within 3 business days
- Objective #5: Community training – 1 community training per month
- Objective #6: Cross Training staff – 4 certifications per year
- Objective #7: Safety committee involvement and Monthly Safety training – 1 meeting per month
- Objective #8: Stay current on local / state / federal code standards – Continued education for staff
- Objective #9: Respond to all inspection requests within 24 hrs. – Ensure all inspections are completed

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Complete review process within 14 business days	75%	80%
Objective #2	15 business day initial review with comments	95%	98%
Objective #3	Percent of over-the-counter residential / light commercial permits issued	95%	98%
Objective #4	Percent of applications processed within 3 business days	85%	88%
Objective #5	1 meeting per month with real-estate organization	12	12
Objective #6	State certification training	8	8
Objective #7	1 meeting per month with all staff	12	12
Objective #8	Ensure staff is current on continued education	100%	100%
Objective #9	Percent of inspections cleared daily	100%	100%

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

BUSINESS LICENSE

BUSINESS LICENSE (2310)

OVERALL GOAL

The business license department's goal is to assist the community with professional, accurate and timely application / processing of business licenses. Implement current technology to streamline the process with a kiosk, allowing applicants to implement data, obtain renewals and receive business licenses immediately and independently. Stay current on all local / state / and federal laws and regulation pertaining to business application and processing.

KEY OBJECTIVES

The overall objective of the business license department is to intake, process and issue licenses quickly and accurately. To keeps records and web site current for public access and review.

- Objective #1: Mail renewal notices – monthly
- Objective #2: Daily applicant processing – Input data by end of each day
- Objective #3: Print business licenses –weekly
- Objective #4: Maintain business license data on web site – upload new licenses monthly
- Objective #5: Payment input – Same day as received
- Objective #6: Stay current on local / state / federal license laws and regulations – Continued education
- Objective #7: Housekeeping on expired licenses – monthly

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Mail renewal notices monthly	100%	100%
Objective #2	Input applicants data by end of work day	90%	93%
Objective #3	Print and mail one time per week	100%	100%
Objective #4	Upload new licenses at the end of each month	98%	99%
Objective #5	Daily payment processing by end of work day	95%	98%
Objective #6	Ensure staff is current on continued education	60%	65%
Objective #7	Clear expired licenses from folder monthly	90%	94%

CAPITAL OUTLAY - FY 2018

- Kiosk 5,000
  - o Touch screen, key board with payment processing and printing of license capability

total 5,000

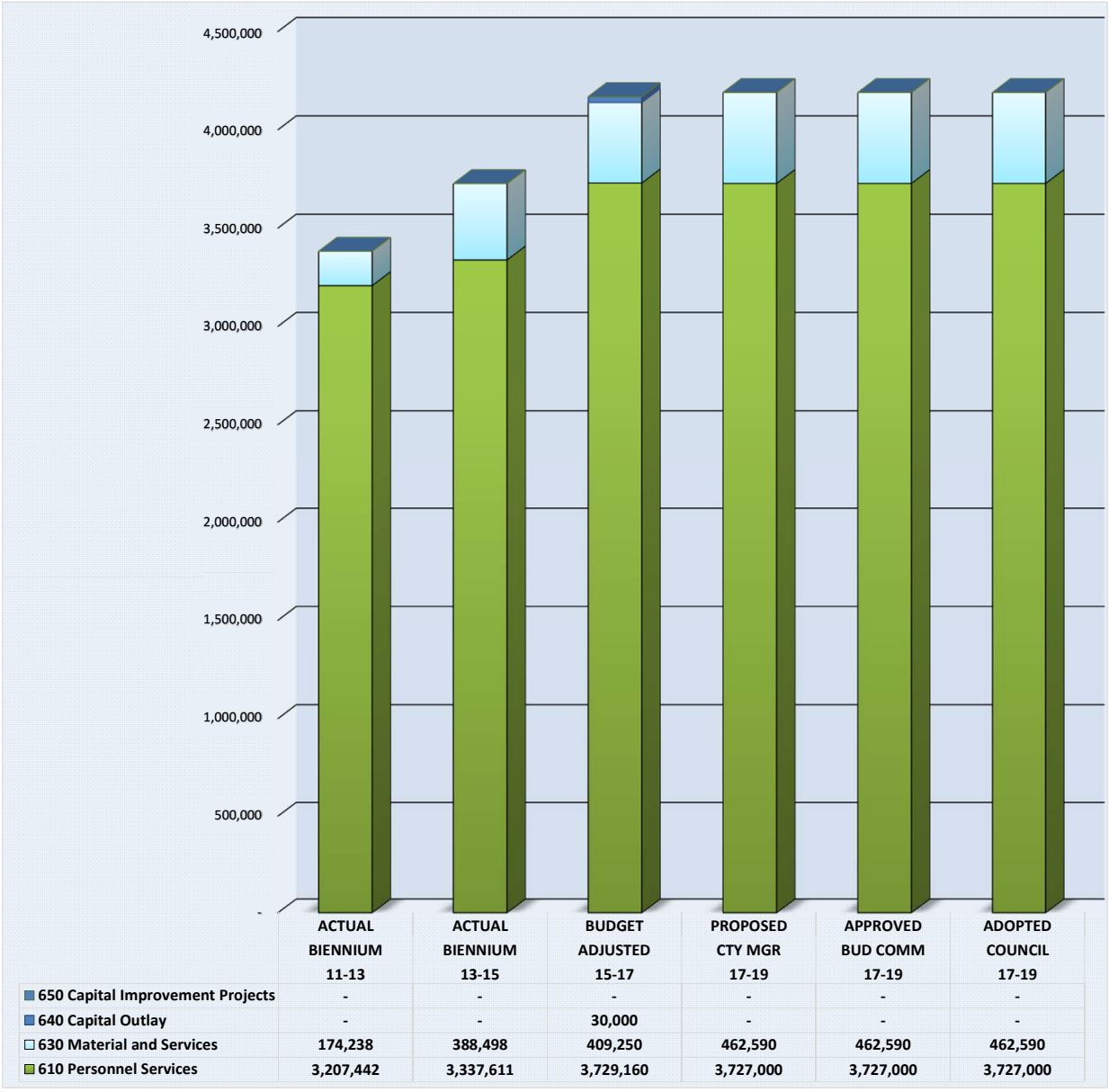
CAPITAL OUTLAY - FY 2019

None

PLANNING (18)

GENERAL FUND (100)

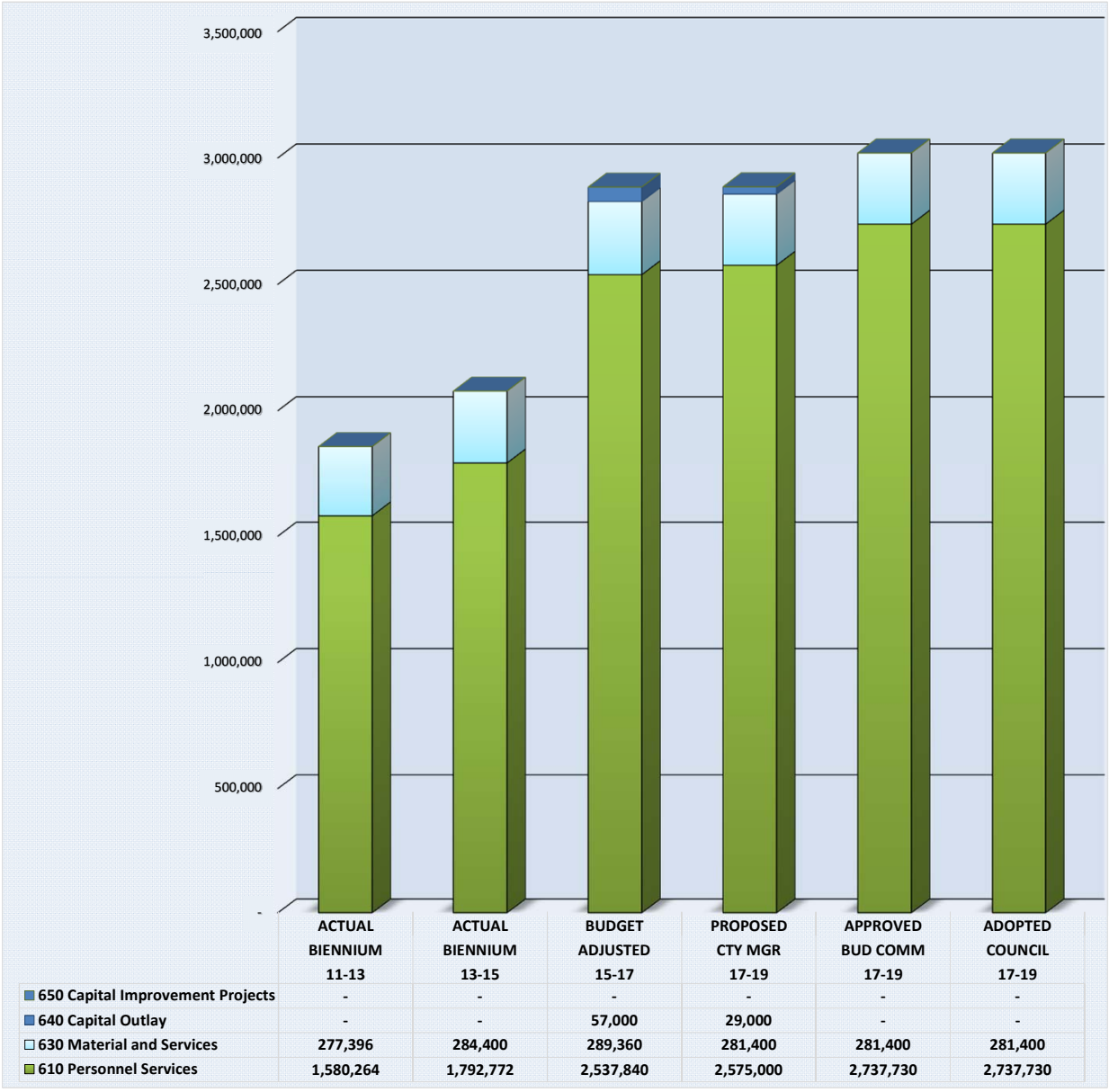
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	3,207,442	3,337,611	3,729,160	3,727,000	3,727,000	3,727,000
630	Material and Services	174,238	388,498	409,250	462,590	462,590	462,590
640	Capital Outlay	-	-	30,000	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**3,381,680**	**3,726,109**	**4,168,410**	**4,189,590**	**4,189,590**	**4,189,590**



BUILDING SAFETY (23)

BUILDING SAFETY FUND (400)

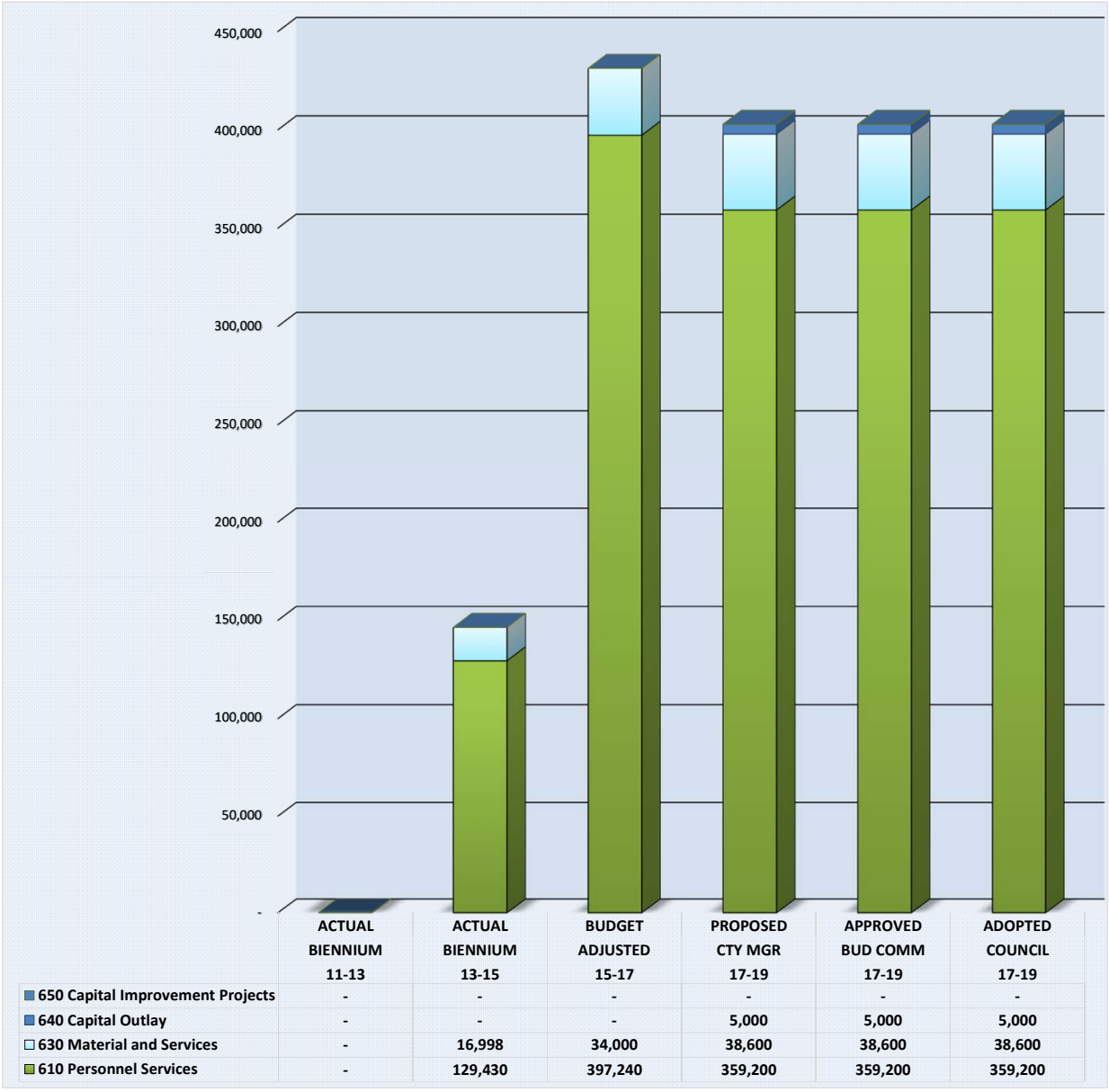
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	1,580,264	1,792,772	2,537,840	2,575,000	2,737,730	2,737,730
630	Material and Services	277,396	284,400	289,360	281,400	281,400	281,400
640	Capital Outlay	-	-	57,000	29,000	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**1,857,660**	**2,077,172**	**2,884,200**	**2,885,400**	**3,019,130**	**3,019,130**



BUILDING SAFETY (23)

GENERAL FUND (100)

CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	129,430	397,240	359,200	359,200	359,200
630	Material and Services	-	16,998	34,000	38,600	38,600	38,600
640	Capital Outlay	-	-	-	5,000	5,000	5,000
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**-**	**146,427**	**431,240**	**402,800**	**402,800**	**402,800**




CITY OF MEDFORD
OREGON

PUBLIC WORKS

OPERATIONS ADMINISTRATION (3110)

OVERALL GOAL

Provide management and administrative support services for the staff that maintains the public infrastructure necessary to make Medford a Great Place to Live, Work and Play; to provide a safe workplace, and communicate with our customers.

KEY OBJECTIVES

Support field crew maintenance activities by providing written policies and procedures, adequate training, timely performance review, new technologies, timely materials procurement, and other support functions common to all maintenance crews. Meet all OSHA required safety training requirements in order to provide a safe work environment for our employees. Improve information availability for our customers.

- Objective #1: Provide current written policies and procedures for Public Works Operations staff
- Objective #2: Improve information availability for our customers
- Objective #3: Provide OSHA required safety training

KEY PERFORMANCE MEASURES

Policy and Procedure Manual updates are tracked to ensure that policies are being reviewed and kept current. It is expected that the manual will be updated twice per year which reflects attention to this item. Providing maintenance related information on the City's website is tracked as a measure of efforts to improve information availability for our customers. The number of OSHA mandated trainings completed are tracked as a measure of compliance with their requirements and is and indicator of providing a safe work environment for our employees.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 TARGET	FY 2019 TARGET
Objective #1	Number of updates	2 Updates	2 Updates
Objective #2	Coordinate with Community Relations Coordinator to publish our snow response plan and other plans on the City website	Monthly	Monthly
Objective #3	Provide OSHA required safety training sessions	4 Sessions	4 Sessions

CAPITAL OUTLAY - FY 2018

- Furnishings for Front Office 25,000
    - Proposed remodel of front offices to better serve the public and provide more efficient work spaces

total 25,000

CAPITAL OUTLAY - FY 2019

- Furnishings for Front Office 25,000
    - Proposed remodel of front offices to better serve the public and provide more efficient work spaces

total 25,000

PUBLIC WORKS

OPERATIONS SURFACE MAINTENANCE (3120)

OVERALL GOAL

Maintain public street pavements in good condition. Good pavements are critical for providing access to the businesses, homes, and recreational opportunities that make Medford a Great Place to Live, Work, and Play.

KEY OBJECTIVES

Maximize the use of resources needed to implement the 2008 City of Medford Pavement Management Strategy. Provide maintenance treatments that extend the life of pavements and provides sound travel surfaces at the lowest life cycle cost.

- Objective #1: Maintain pavement ratings for all streets at or above 75
- Objective #2: Explore new pavement maintenance treatments

KEY PERFORMANCE MEASURES

Conducting pavement condition inspections on a routine basis is critical to management of pavement assets at the lowest life cycle cost. Arterial and collector streets are inspected every two years and residential streets every four years. Pavement ratings are a measure of the condition of the city street network. Public Works utilizes a number of different types of pavement maintenance treatments. The total number of lane miles of the various treatments provides important information used to determine if pavements are being maintained at the same rate they are deteriorating. A lane mile is defined as 14 feet wide and one mile long. The average since the implementation of the Pavement Management Strategy is 35.1 lane miles per year. Exploring different pavement maintenance treatments provides opportunities for maintaining pavements at the lowest life cycle cost by utilizing different technologies.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 TARGET	FY 2019 TARGET
Objective #1	Pavement ratings for all pavements	Minimum of 75	Minimum of 75
Objective #2	Total number of lane miles of pavement maintenance treatments completed annually. Average since program inception – 35.1	27 Lane miles	25 Lane miles
Objective #3	Conduct a demonstration project with a new type of pavement treatment	Develop specifications	Complete 1 Project

CAPITAL OUTLAY - FY 2018

- Narrow Gauge Paver (20 year life) 140,000
  - o New equipment used for paving narrow widths

total **140,000**

CAPITAL OUTLAY - FY 2019

- Air Compressor (20 year life) 12,000
  - o Truck mounted air compressor for Truck 647
- Equipment Trailer (20 year life) 10,000
  - o New trailer used to haul small equipment such as skid steer loader to job sites

total **22,000**

PUBLIC WORKS

OPERATIONS TRAFFIC MAINTENANCE (3121)

OVERALL GOAL

Maintain safe and effective traffic controls which comply with the Manual on Uniform Traffic Control Devices (MUTCD) and maximize capacity of existing transportation infrastructure. Safe and effective traffic controls provide access to the businesses, homes, and recreational opportunities that make Medford a Great Place to Live, Work, and Play.

KEY OBJECTIVES

To provide maintenance of traffic controls for maximum reliability at the lowest life cycle cost.

- Objective #1: Maintain traffic signals for maximum reliability
- Objective #2: Maintain roadway striping in accordance with the MUTCD
- Objective #3: Maintain roadway signs in accordance with the MUTCD

KEY PERFORMANCE MEASURES

The number of emergency traffic signal responses that are not related to traffic accidents or power failures is tracked as a measure of an effective signal maintenance program. This data is displayed as "calls per signal" in our system. It is expected that we will have, on average, less than one call per signal per year. The number of miles of roadway striping painted is tracked as a measure of effective striping maintenance. This can be negatively impacted by weather and equipment failures. Every sign should be inspected every five years. The number of signs inspected per year is tracked as a measure of obtaining that five year frequency. Signs are replaced as needed based on inspections.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 TARGET	FY 2019 TARGET
Objective #1	Number of emergency traffic signal repair calls per signal that are not traffic accident or power outage	Less than 1	Less than 1
Objective #2	Minimum number of miles of striping painted	200 Miles	200 Miles
Objective #3	Number of signs inspected	2,000 Signs	2,000 Signs

CAPITAL OUTLAY - FY 2018

• Portable Vacuum Excavator (15 year life) o New equipment used to safely excavate buried cables	30,000
• F350 Utility Truck (15 year life) o Replacement of sign maintenance service truck	90,000
• Sign Printer (10 year life) o Replacement of printer used to print sign faces	45,000
• Sign Roller (10 year life) o Replacement of existing sign roller	12,000
• Air Compressor (20 year life) o Replacement of air compressor mounted on long line striper	45,000
total	**222,000**

CAPITAL OUTLAY - FY 2019

• Fiber Trailer (20 year life) o New trailer used for clean space for splicing fiber optic cables	28,000
• Thermoplastic Applicator (12 year life) o New thermoplastic applicator for applying thermoplastic lines and legends	30,000
• F350 Utility Truck (15 year life) o Replacement of striping maintenance service truck	80,000
total	**138,000**

PUBLIC WORKS

OPERATIONS STORM UTILITY (3122)

OVERALL GOAL

To provide preventative maintenance of the City of Medford's storm drainage system in compliance with all Federal, State, and Local regulations in order to provide a drainage system which protects property and the environment from high storm water flows while maintaining regulatory compliance. Protecting property and the environment helps to make Medford a Great Place to Live, Work, and Play.

KEY OBJECTIVES

Compliance with the City's National Pollution Discharge Elimination System (NPDES), Phase II Stormwater permit; and the City's Stormwater Management Program (SWMP). The Phase II permit, issued to the City in 2007 as required by the Clean Water Act, required the City to develop the SWMP which provides the framework for performing certain maintenance and inspection activities on the City's stormwater infrastructure in order to maintain permit compliance.

- Objective #1: Dollar value of flood damage claims paid
- Objective #2: Clean and inspect the storm drainage system

KEY PERFORMANCE MEASURES

The dollar value of flood damage claims is a measure of the effectiveness of the storm drainage maintenance program. The ideal benchmark is zero. An increasing trend is an indicator of aging infrastructure, insufficient system capacity, significant weather events, and need for additional maintenance resources or improved processes. Cleaning of storm drainage infrastructure such as curb inlets, pipes, ditches, and detention ponds not only provides for a more effectively operating system it also helps to prevent pollution and reduce flood damage.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 TARGET	FY 2019 TARGET
Objective #1	Dollar value of flood damage claims paid	Less than $5,000	Less than $5,000
Objective #2	Percentage of the system cleaned and inspected	16.5%	16.5%

CAPITAL OUTLAY - FY 2018

- ¾ Ton Pickup (15 year life)
  - Replacement ¾ ton pickup truck 30,000
- Trench Boxes (10 year life) 24,000
  - Additional trench safety boxes compatible with existing modular trench shield system

Total 54,000

CAPITAL OUTLAY - FY 2019

None

PUBLIC WORKS

OPERATIONS SEWER UTILITY (3123)

OVERALL GOAL

To provide preventative maintenance of the City of Medford's sanitary sewer collection system in compliance with all Federal, State, and Local regulations in order to provide a sewer system which operates at design capacity, protects the environment, public health, and maintains regulatory compliance. Providing sewer system capacity for businesses and residences and protecting the environment helps to make Medford a Great Place to Live, Work, and Play.

KEY OBJECTIVES

Compliance with the City's National Pollution Discharge Elimination System (NPDES) Permit, issued to the City in 2011, requires sanitary sewer collection system maintenance activities. Maintaining the City of Medford's sanitary sewer collection system in compliance with all Federal, State, and local regulations to a level that prevents sanitary sewer overflows.

- Objective #1: Number of sanitary sewer overflows
- Objective #2: Cleaning of sanitary sewer pipes
- Objective #3: CCTV inspection of sanitary sewer pipes

KEY PERFORMANCE MEASURES

The number of sanitary sewer overflows is a measure of an effective maintenance program. Sanitary sewer overflows can also be a result of inflow and infiltration and design capacity inadequacies. The ideal benchmark is zero; however our historical average is 1.6 per year. An increasing trend is an indicator of aging infrastructure, insufficient system capacity, significant weather events, and need for additional maintenance resources or improved processes.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 TARGET	FY 2019 TARGET
Objective #1	Number of sanitary sewer overflows. Ten year average – 1.6	2 Maximum	2 Maximum
Objective #2	Percentage of the system cleaned	33%	33%
Objective #3	Percentage of the system inspected	20%	20%

CAPITAL OUTLAY - FY 2018

- CCTV Inspection Truck (10 year life) 250,000
    - o New CCTV inspection truck used to perform video inspection of sewer pipes. The existing CCTV truck will be retained as a back-up and for use in the storm drain system

Total 250,000

CAPITAL OUTLAY - FY 2019

- Jet Truck (10 year life) 330,000
    - o Replacement jet truck used for cleaning sewer pipes with high pressure water
- Pipe Bursting Trailer (20 year life) 13,000
    - o New trailer for storing and transporting equipment used specifically for pipe bursting

Total 343,000

PUBLIC WORKS

OPERATIONS FLEET MAINTENANCE (3124)

OVERALL GOAL

The goal of Fleet Services is to provide high quality vehicle and equipment maintenance for the City of Medford fleet and all external fleet services customers.

KEY OBJECTIVES

To provide efficient, cost effective vehicle and equipment maintenance for fleet customers in a self-sustaining manner. Fleet Maintenance is an internal service funded operation. In order to remain viable, revenues must meet or exceed expenses.

- Objective #1: Fleet Mechanic utilization
- Objective #2: Sustainable fleet services organization

KEY PERFORMANCE MEASURES

Mechanic utilization is a measure of billed hours compared to available work hours. As noted in the Best Fleet Management Practices and Performance Measures Report from Spectrum Consultants, 1994, the benchmark for a well-run public sector organization is 70% utilization. Revenues and expenses are tracked to insure that Fleet Services remains financially viable. A minimum beginning fund balance is maintained in order to offset unforeseen reductions in productivity.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 TARGET	FY 2019 TARGET
Objective #1	Percentage of available work hours that are billed	70%	70%
Objective #2	Revenues as a percentage of expenses	100% min	100% min

CAPITAL OUTLAY - FY 2018

- Mid-size SUV (15 year life) 27,000
  - Replacement of twenty year old mid-size SUV
- New dump deck trailer (20 year life) 6,500
  - New trailer for use by several divisions will allow debris to be unloaded by one person

Total 33,500

CAPITAL OUTLAY - FY 2019

None

PUBLIC WORKS

OPERATIONS SUB-SURFACE MAINTENANCE (3125)

OVERALL GOAL

To provide corrective maintenance of the City of Medford's sanitary sewer collection system in compliance with all Federal, State, and Local regulations in order to provide a sewer system which operates at design capacity, protects the environment, protects public health, and maintains regulatory compliance. Providing corrective maintenance of the City of Medford's sanitary sewer and storm drainage systems in compliance with all Federal, State, and Local regulations in order to protect property and the environment while maintaining regulatory compliance helps to make Medford a Great Place to Live, Work, and Play.

KEY OBJECTIVES

Compliance with the City's National Pollution Discharge Elimination System (NPDES) Permit, issued to the City in 2011, requires sanitary sewer collection system maintenance activities. Compliance with the City's National Pollution Discharge Elimination System (NPDES), Phase II Stormwater permit; and the City's Stormwater Management Program (SWMP) requires storm drainage system maintenance activities.

- Objective #1: Provide repair of sanitary sewer pipes
- Objective #2: Provide repair of storm drain pipes

KEY PERFORMANCE MEASURES

The sub-surface maintenance division provides corrective repairs to defective pipes. The number of feet of defective sanitary sewer and storm drain pipes replaced is a measure of effective corrective maintenance.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 TARGET	FY 2019 TARGET
Objective #1	Number of feet of sanitary sewer pipe replaced	2000 Ft.	2000 Ft.
Objective #2	Number of feet of storm drain pipe replaced	500 Ft.	500 Ft.

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

PUBLIC WORKS

WATER RECLAMATION DIVISION (3210)

OVERALL GOAL

To provide a wastewater treatment program which operates as designed, protects the environment and public health, and maintains compliance with all Federal, State, and Local regulations. An efficient and effective wastewater treatment system supports business and residential growth while protecting the Rogue River aquatic environment helping to make Medford a Great Place to Live, Work, and Play.

KEY OBJECTIVES

Compliance with the City's National Pollution Discharge Elimination System (NPDES) permit, issued to the City in 2011 by the Oregon Department of Environmental Quality. Focus is on the lowest life-cycle costs to operate the Regional Water Reclamation Facility (RWRF) and maintain the sewage treatment rate structure as a competitive asset for attracting economic activity to the area.

- Objective #1: Compliance with NPDES Permit
- Objective #2: Increase public awareness
- Objective #3: Maintain the quality of aquatic habitat of the Rogue River by providing stream shading

KEY PERFORMANCE MEASURES

Compliance with the City's National Pollution Discharge Elimination System (NPDES) permit is essential to protecting the Rogue River Ecosystem. There are a multitude of vary specific water quality parameters that are measured daily to insure permit compliance. Construct improvements consistent with the 2012 Regional Water Reclamation Facility Facilities Master Plan including stream shading. The NPDES permit requires the RWRF to complete 177 million kilocalories (kC) of shading by the end of 2022. Increase public awareness about the wastewater treatment program and how it contributes to the economic vitality of this region while maintaining the quality of the aquatic habitat in the Rogue River.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 BUDGET	FY 2019 BUDGET
Objective #1	Number of NPDES Permit violations	0 Violations	0 Violations
Objective #2	Provide group tours of the RWRF	9 Tours	9 Tours
Objective #3	Total kilocalories (kC) of shading to date by end of the fiscal year	200 Million kC	210 Million kC

CAPITAL OUTLAY - FY 2018

• Split Flow Actuator-Replace Existing	10,000
• 2 Admin Building HVAC Units-Replace Existing	12,000
total	**22,000**

CAPITAL OUTLAY - FY 2019

• Hoist for Flat Bed Truck	20,000
o For safe handling of equipment with increased efficiency	
• 2 Chemical HVAC Units – Replace Existing	18,000
total	**38,000**

PUBLIC WORKS

ENGINEERING AND DEVELOPMENT (3310)

OVERALL GOAL

Protect the public's health and safety by establishing and enforcing standards for public infrastructure, including but not limited to updating, and then implementing, the Transportation System Plan, Sanitary Sewer Master Plan and Stormwater Master Plan. This goal will be pursued while continuing collaboration with developers, contractors, governmental agencies and the general public who perform work in the public right-of-way.

KEY OBJECTIVES

- Objective #1: Complete review of Public Improvement Plans by all Engineering sections within 15 business days
- Objective #2: Accurately engineer and design public infrastructure projects so that change orders are minimized after contract award
- Objective #3: Effectively manage construction contracts to ensure actual construction costs do not exceed budgeted construction costs

KEY PERFORMANCE MEASURES

Contributing to new commercial and housing development in the City by making it easy for developers and contractors to do business with Public Works is essential. This will be accomplished through prompt, accurate reviews of development-related infrastructure projects to ensure compliance with City standards and policies and by processing permit applications for transportation, right-of-way construction, grading permits and subdivision plans in a timely manner. Providing Public Works infrastructure (streets, sewer and storm drainage) construction and maintenance at the lowest life-cycle costs is critical to keep utility fees within Medford affordable.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 TARGET	FY 2019 TARGET
Objective #1	Average Percentage of Public Improvement plans reviewed by all Engineering sections within 15 business days	95%	98%
Objective #2	Cumulative construction contract change orders involving scope changes or unanticipated items as a percent of total contractor payments	<6%	<6%
Objective #3	Percentage of construction projects within budget	98%	100%

CAPITAL OUTLAY - FY 2018

• Replace traffic system server that controls 163 traffic signals		10,000
• Purchase Point Cloud Data Collection System to increase survey efficiency		15,000
• Replace digital level and rod		6,600
• Replace 1994 Ford Ranger		30,000
	total	**61,600**

CAPITAL OUTLAY - FY 2019

• Replace 2004 Dodge pick-up		30,000
	total	**30,000**

PUBLIC WORKS

UTILITY BILLING SERVICES (3410)

OVERALL GOAL

Provide timely and accurate billing and collection of the City's utility fees (Public Works, Parks and Public Safety) in accordance with Medford's Municipal Code to ensure sufficient funding is available to maintain streets, sewer, storm drain, parks, and essential public safety services.

KEY OBJECTIVES

Provide customers with accurate utility billing and collections services, including bill delivery (US mail and electronic bills) and payment options that they need and want (cash, check, e-check, and credit/debit cards) via payment channels that customers desire (US mail, website, phone, in-person and mobile devices), while ensuring amounts billed are collected.

- Objective #1: Increase customer usage of self-service options to pay their utility bill
- Objective #2: Increase customer adoption of e-bills
- Objective #3: Maintain delinquent account balances older than 90-days at or below targeted rate

KEY PERFORMANCE MEASURES

Most customers desire to conduct financial transactions electronically; this includes bill receipt and payment. Promoting self-service payment options and electronic bill receipt enables customers to perform all City of Medford utility transactions over the phone, internet or mobile device (by FY 2019) while reducing payment processing and staff costs. Traditional channels such as US mail, in-person and over the phone are also offered to meet the needs of customers who either do not have access to electronic options or desire to utilize these channels. Additionally, ensuring that revenue billed is actually collected is critical to the City's ability to maintain its infrastructure and provide essential public safety services. Several initiatives are in place to reduce the amount of unpaid utility bills older than 90 days. Initiatives to be undertaken in this biennium to improve collections include automating notification of final billed amount to title companies and automating the process of referring accounts to the outside collection agency through the new utility billing system.

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	FY 2018 TARGET	FY 2019 TARGET
Objective #1	Percent of customer self-service payment transactions (e-Check, website, IVR, autopay) BASELINE: 59% as of 12/31/16	61%	63%
Objective #2	Electronic bills as a percent of total bills issued BASELINE: 6% as of 12/31/16	7%	10%
Objective #3	Dollar amount of utility bill revenue that remains unpaid for 90 days or more, divided by total revenue billed. BASELINE: 1.27% as of 12/31/16	1.1%	1.0%

CAPITAL OUTLAY - FY 2018

None

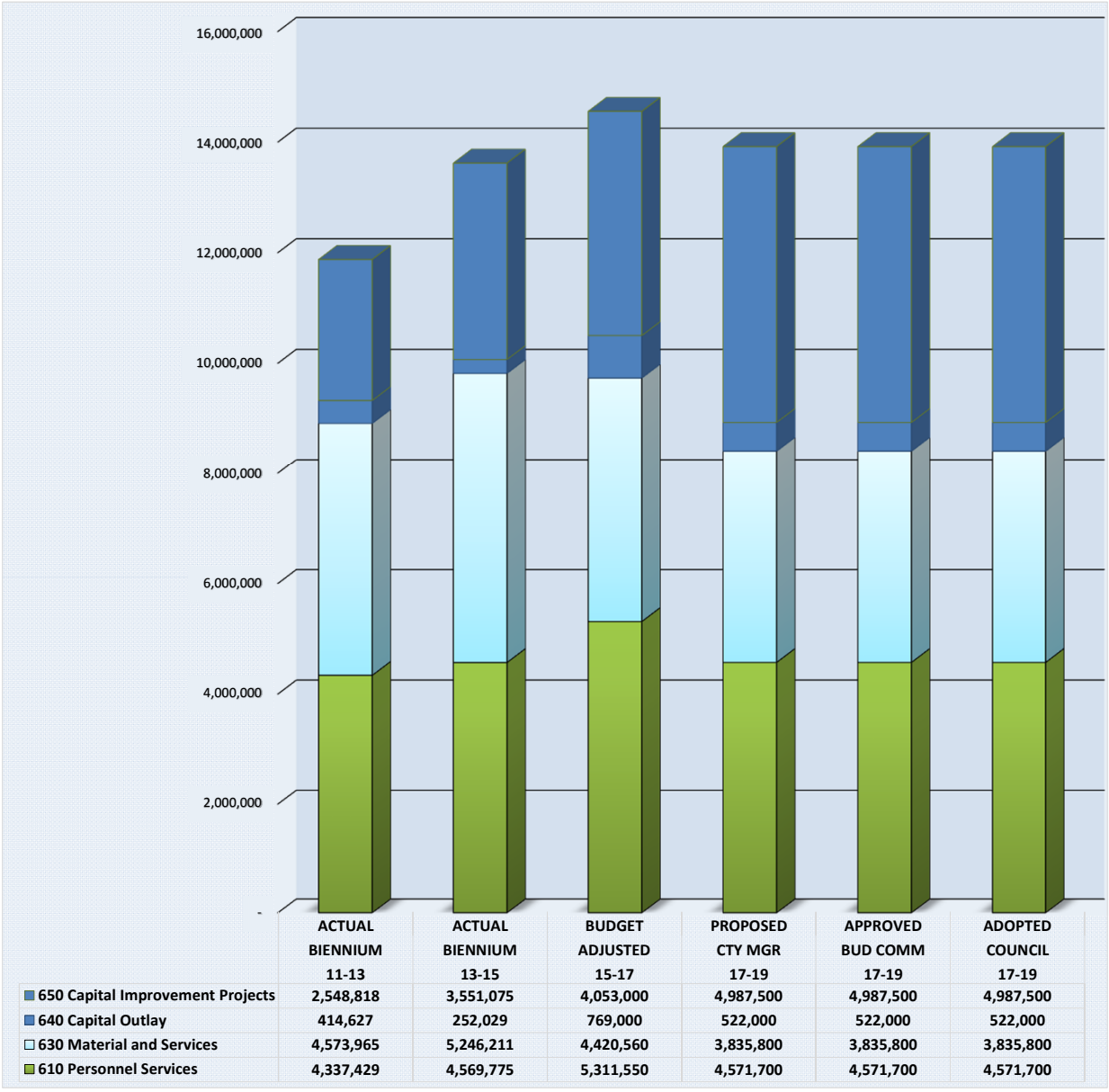
CAPITAL OUTLAY - FY 2019

None

PUBLIC WORKS OPERATIONS (31)

STREET UTILITY FUND (500)

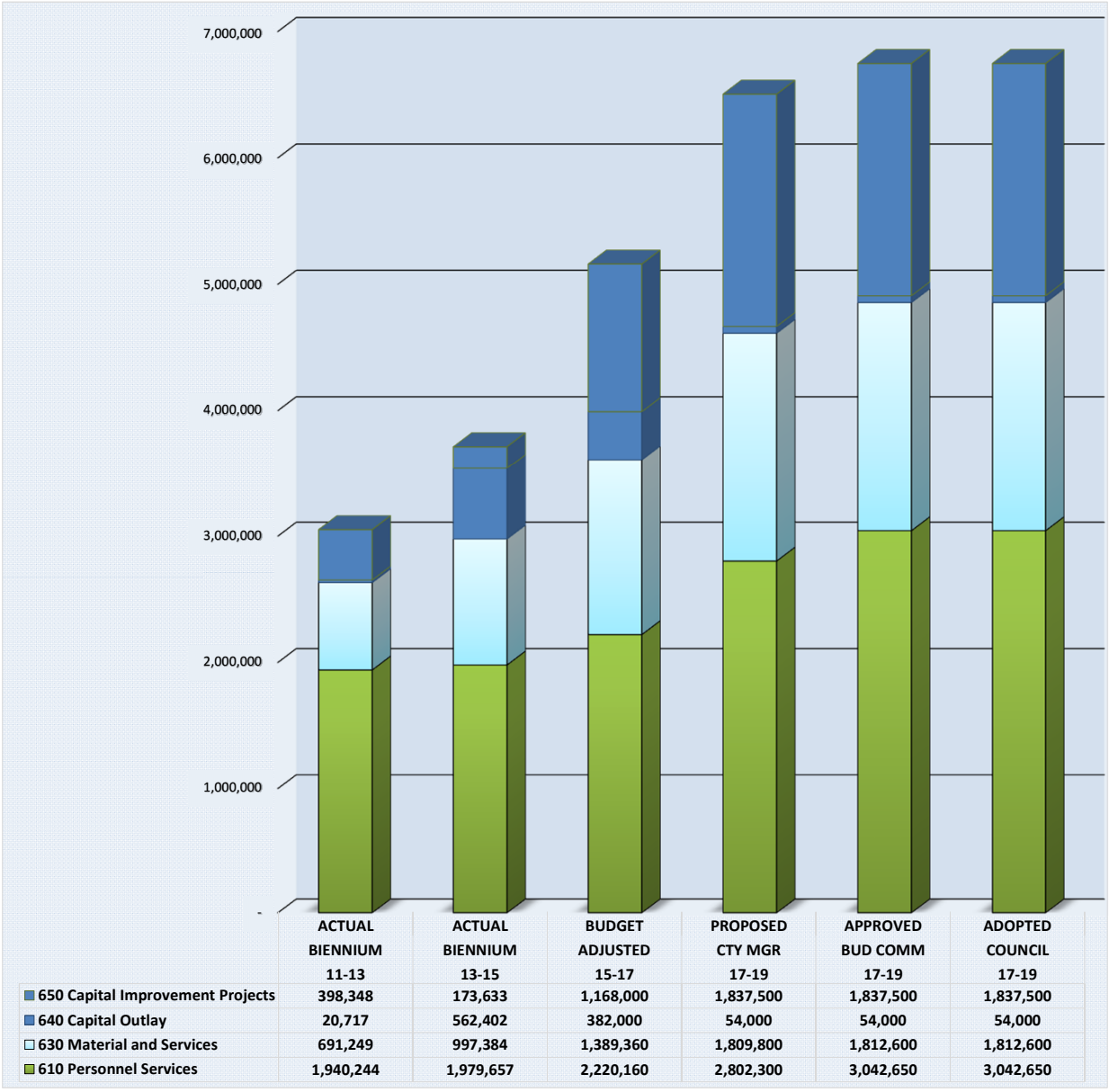
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	4,337,429	4,569,775	5,311,550	4,571,700	4,571,700	4,571,700
630	Material and Services	4,573,965	5,246,211	4,420,560	3,835,800	3,835,800	3,835,800
640	Capital Outlay	414,627	252,029	769,000	522,000	522,000	522,000
650	Capital Improvement Projects	2,548,818	3,551,075	4,053,000	4,987,500	4,987,500	4,987,500
TOTALS		**11,874,840**	**13,619,089**	**14,554,110**	**13,917,000**	**13,917,000**	**13,917,000**



PUBLIC WORKS OPERATIONS (31)

STORM DRAIN UTILITY FUND (501)

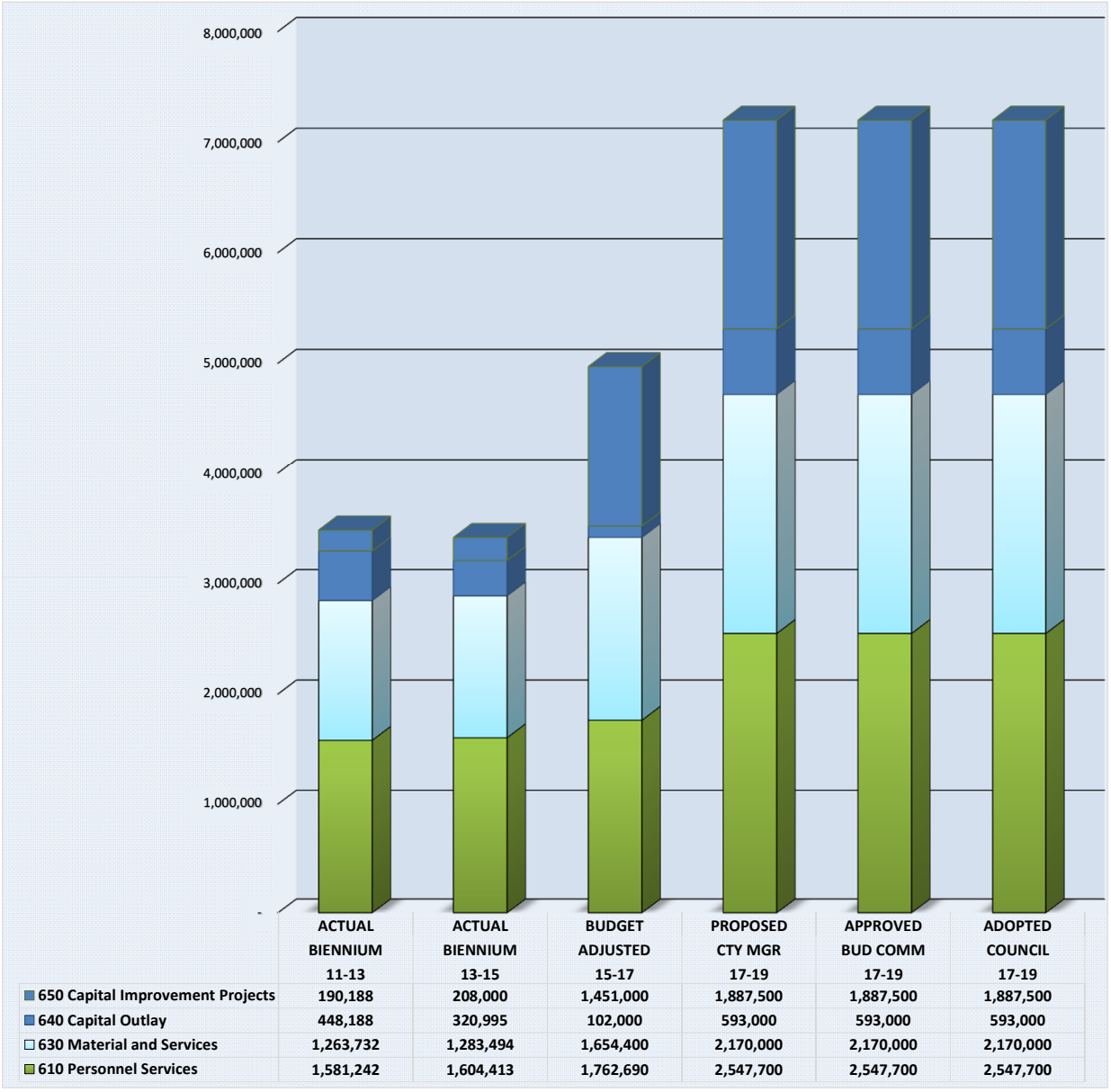
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	1,940,244	1,979,657	2,220,160	2,802,300	3,042,650	3,042,650
630	Material and Services	691,249	997,384	1,389,360	1,809,800	1,812,600	1,812,600
640	Capital Outlay	20,717	562,402	382,000	54,000	54,000	54,000
650	Capital Improvement Projects	398,348	173,633	1,168,000	1,837,500	1,837,500	1,837,500
TOTALS		**3,050,557**	**3,713,076**	**5,159,520**	**6,503,600**	**6,746,750**	**6,746,750**



PUBLIC WORKS OPERATIONS (31)

SEWER COLLECTION UTILITY FUND (502)

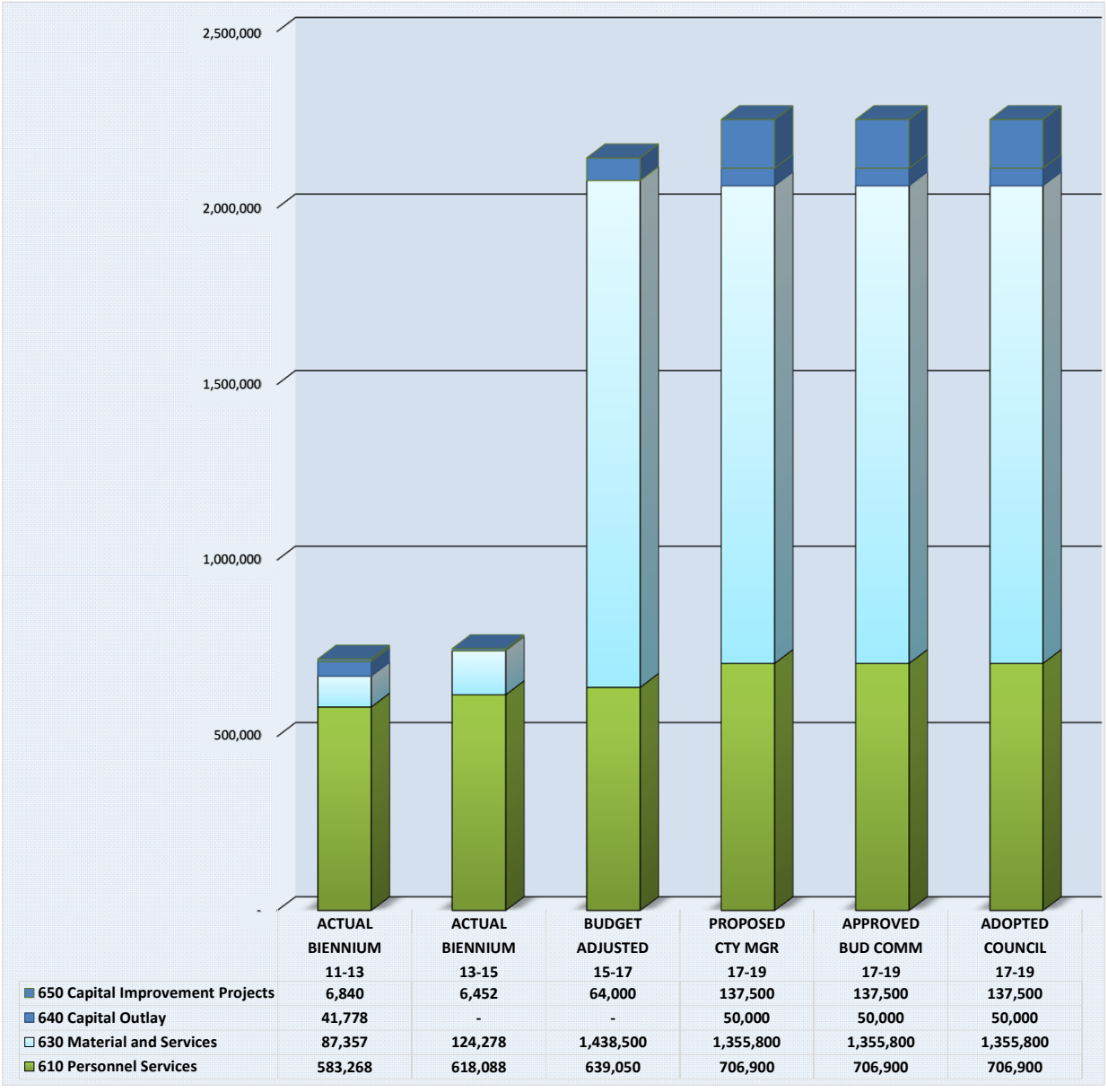
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	1,581,242	1,604,413	1,762,690	2,547,700	2,547,700	2,547,700
630	Material and Services	1,263,732	1,283,494	1,654,400	2,170,000	2,170,000	2,170,000
640	Capital Outlay	448,188	320,995	102,000	593,000	593,000	593,000
650	Capital Improvement Projects	190,188	208,000	1,451,000	1,887,500	1,887,500	1,887,500
TOTALS		**3,483,350**	**3,416,903**	**4,970,090**	**7,198,200**	**7,198,200**	**7,198,200**



PUBLIC WORKS OPERATIONS (31)

GAS TAX FUND (530)

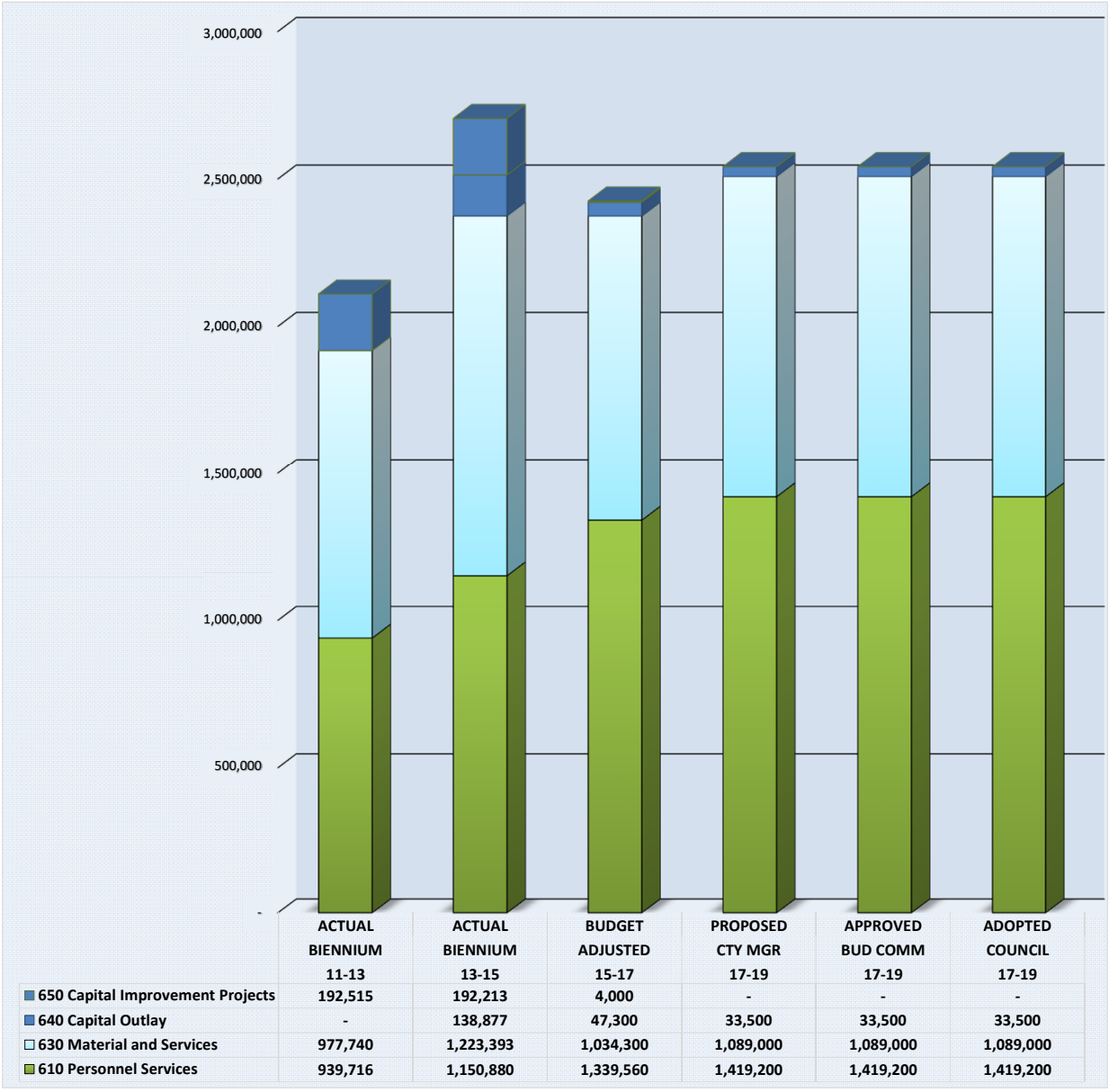
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	583,268	618,088	639,050	706,900	706,900	706,900
630	Material and Services	87,357	124,278	1,438,500	1,355,800	1,355,800	1,355,800
640	Capital Outlay	41,778	-	-	50,000	50,000	50,000
650	Capital Improvement Projects	6,840	6,452	64,000	137,500	137,500	137,500
TOTALS		**719,242**	**748,818**	**2,141,550**	**2,250,200**	**2,250,200**	**2,250,200**



PUBLIC WORKS OPERATIONS (31)

FLEET MAINTENANCE FUND (540)

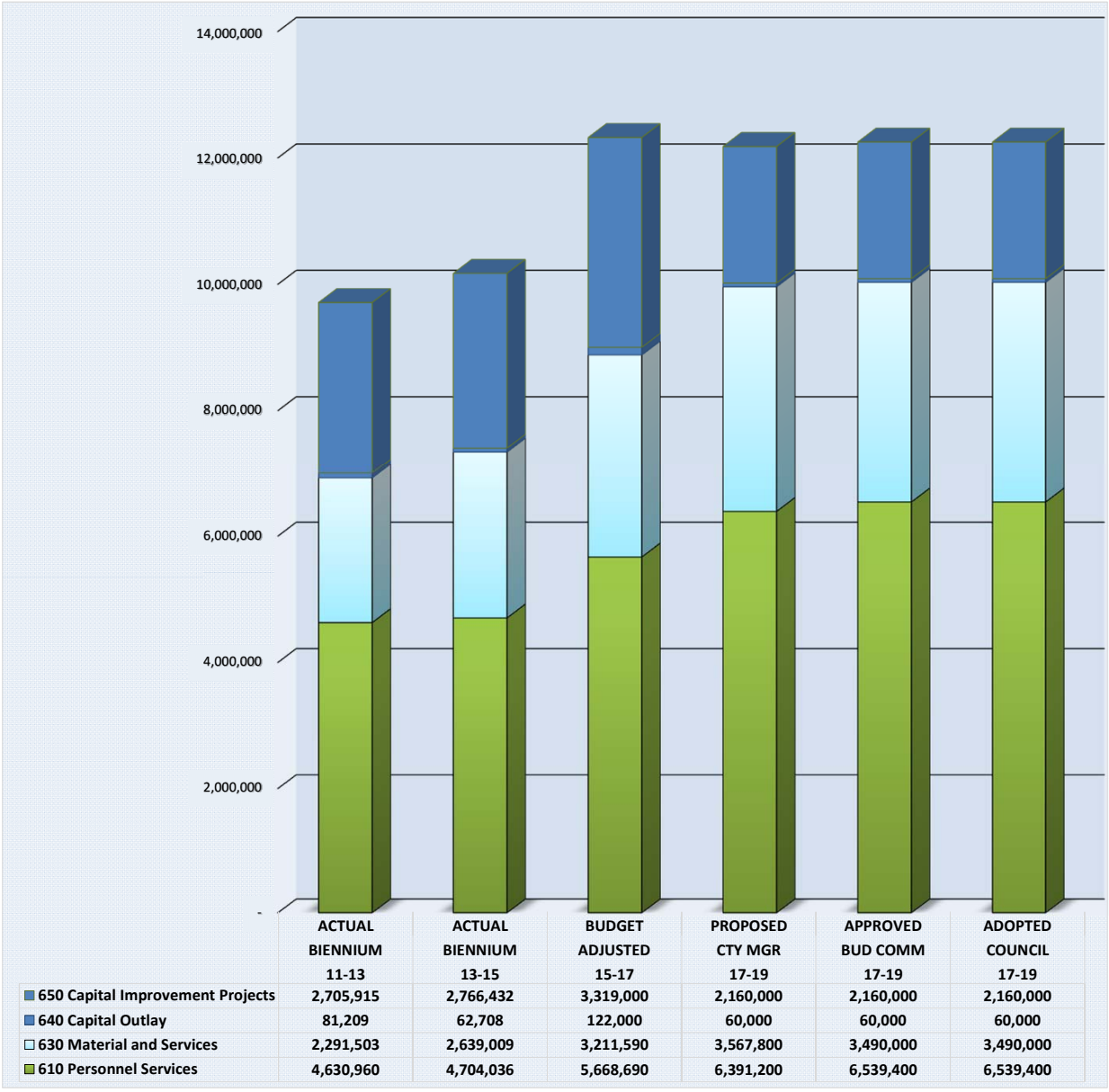
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	939,716	1,150,880	1,339,560	1,419,200	1,419,200	1,419,200
630	Material and Services	977,740	1,223,393	1,034,300	1,089,000	1,089,000	1,089,000
640	Capital Outlay	-	138,877	47,300	33,500	33,500	33,500
650	Capital Improvement Projects	192,515	192,213	4,000	-	-	-
TOTALS		**2,178,754**	**2,705,820**	**2,425,160**	**2,541,700**	**2,541,700**	**2,541,700**



REGIONAL WATER RECLAMATION (32)

REG SEW TREATMENT UTILITY FUND (503)

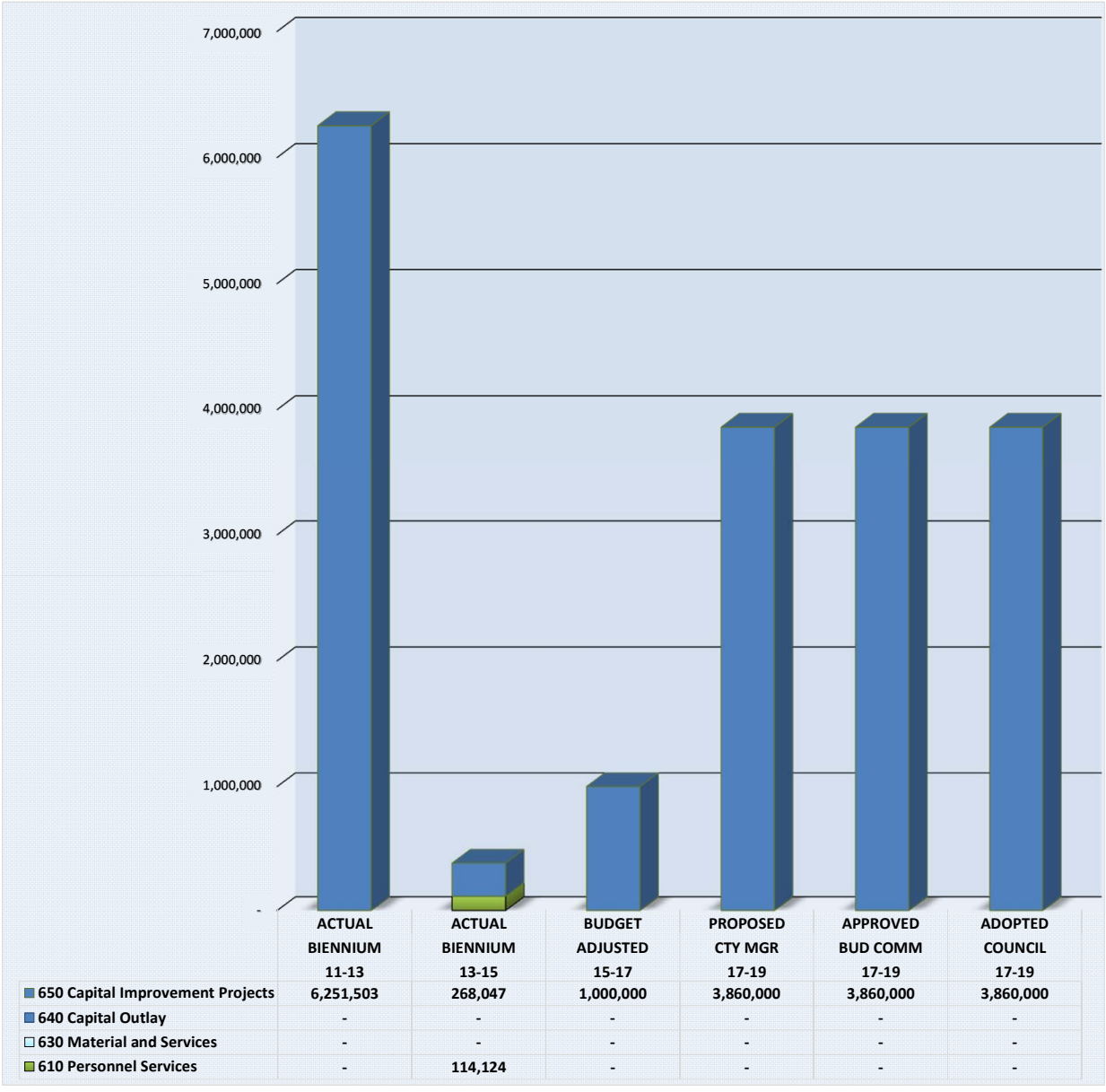
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	4,630,960	4,704,036	5,668,690	6,391,200	6,539,400	6,539,400
630	Material and Services	2,291,503	2,639,009	3,211,590	3,567,800	3,490,000	3,490,000
640	Capital Outlay	81,209	62,708	122,000	60,000	60,000	60,000
650	Capital Improvement Projects	2,705,915	2,766,432	3,319,000	2,160,000	2,160,000	2,160,000
TOTALS		**9,709,588**	**10,172,184**	**12,321,280**	**12,179,000**	**12,249,400**	**12,249,400**



REGIONAL WATER RECLAMATION (32)

REG SEW TREATMENT SDC FUND (523)

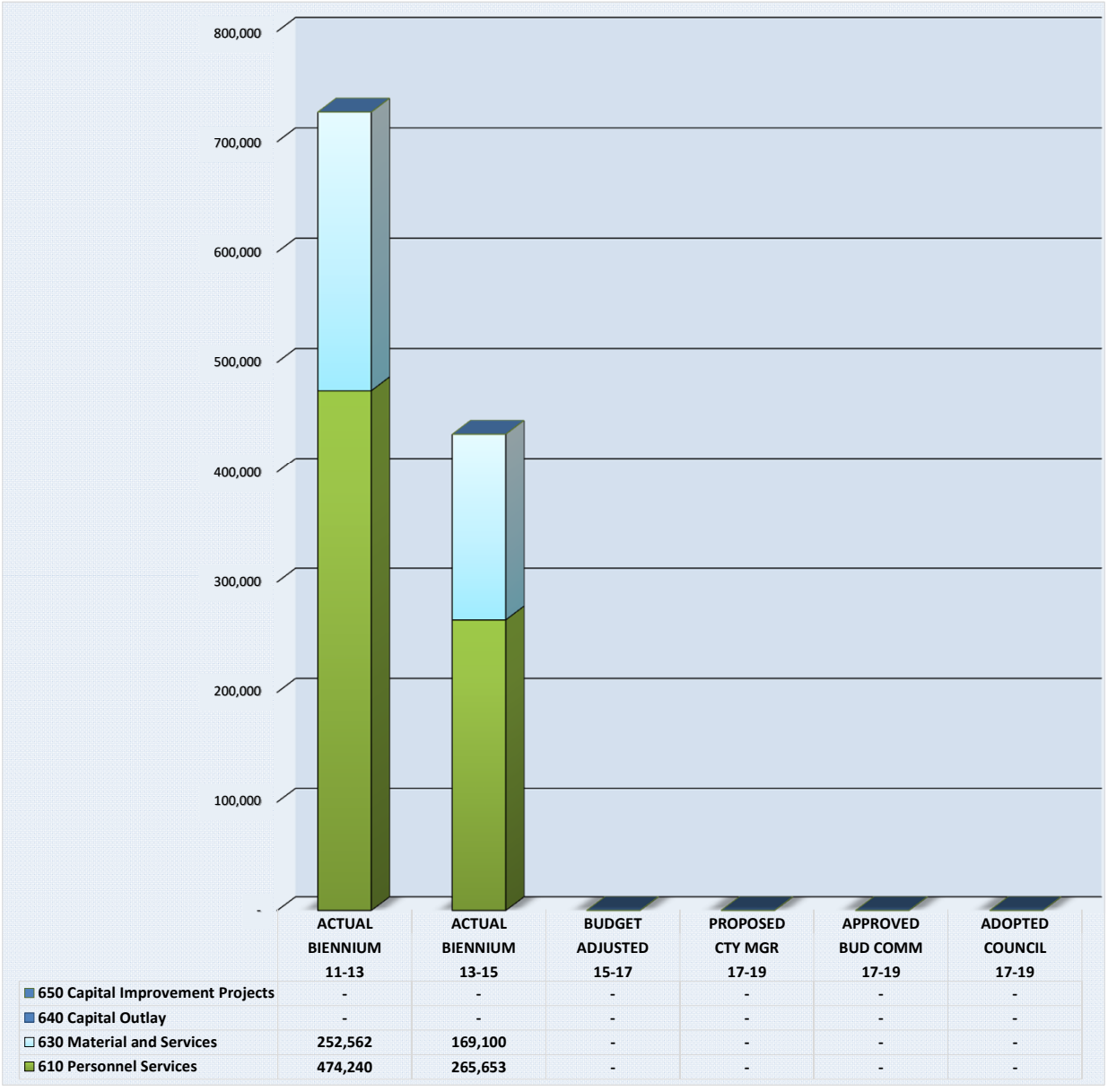
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	114,124	-	-	-	-
630	Material and Services	-	-	-	-	-	-
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	6,251,503	268,047	1,000,000	3,860,000	3,860,000	3,860,000
TOTALS		**6,251,503**	**382,171**	**1,000,000**	**3,860,000**	**3,860,000**	**3,860,000**



ENGINEERING & DEVELOPMENT (33)

GENERAL FUND (100)

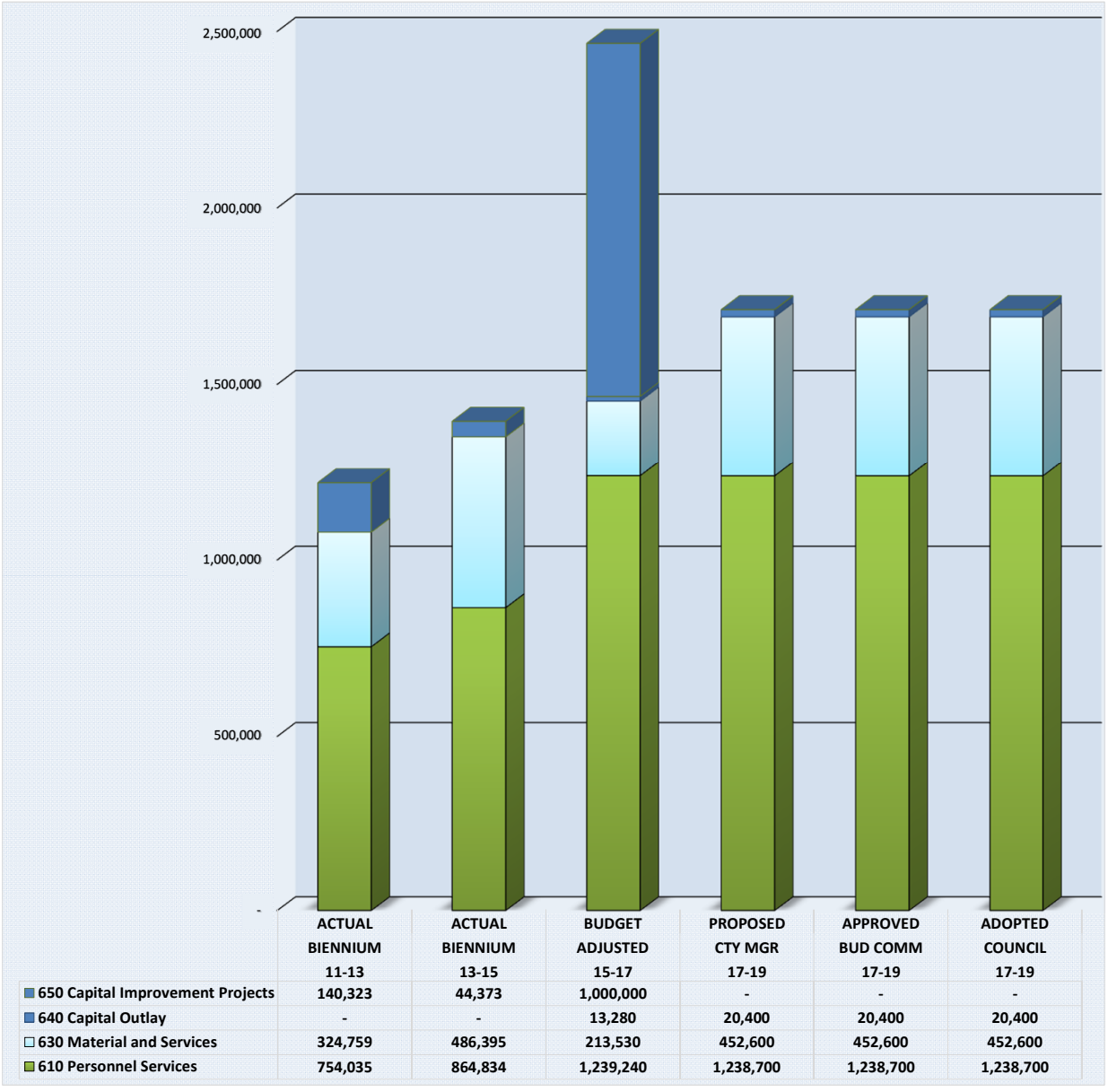
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	474,240	265,653	-	-	-	-
630	Material and Services	252,562	169,100	-	-	-	-
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**726,802**	**434,753**	**-**	**-**	**-**	**-**



ENGINEERING & DEVELOPMENT (33)

STREET UTILITY FUND (500)

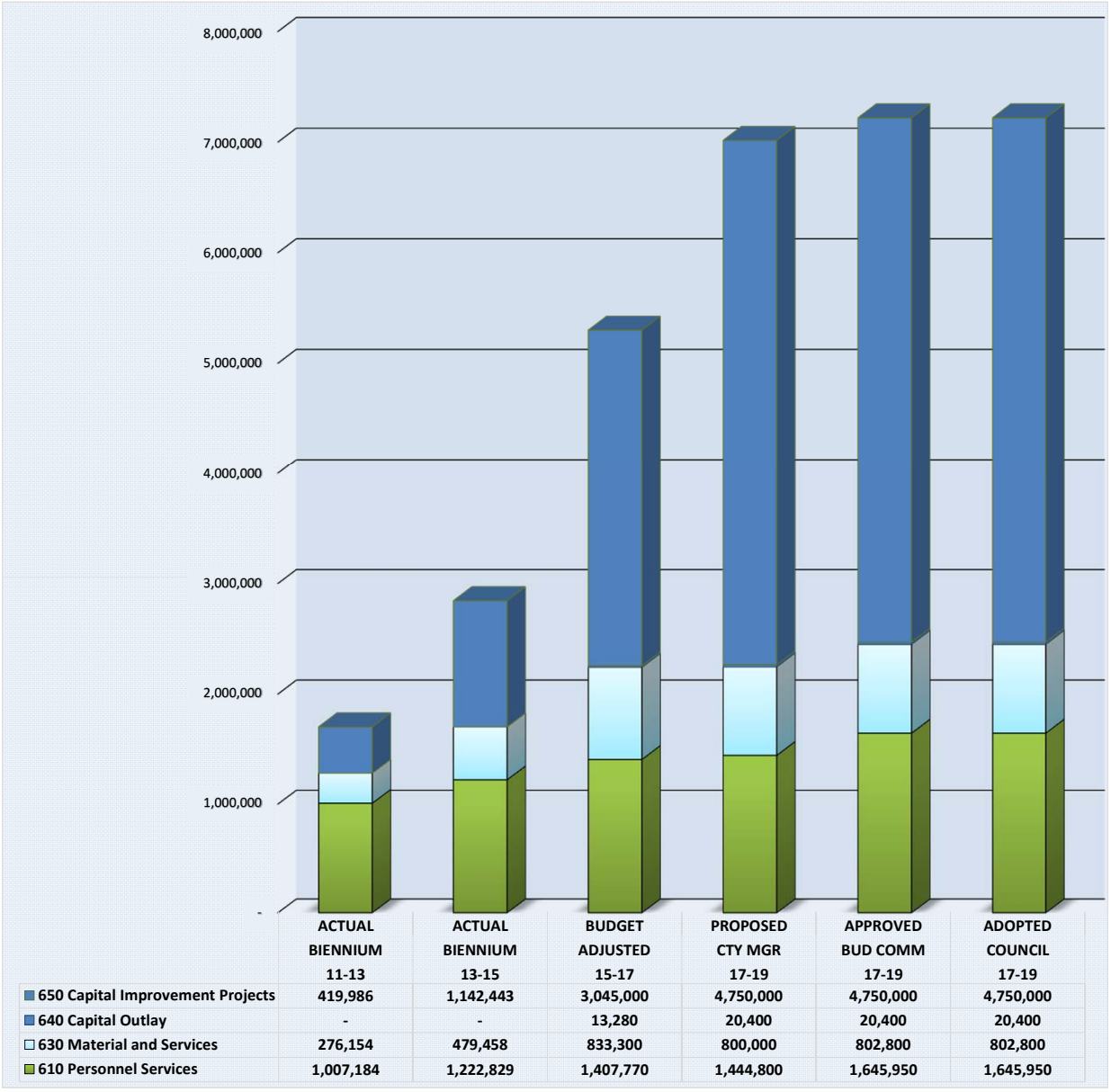
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	754,035	864,834	1,239,240	1,238,700	1,238,700	1,238,700
630	Material and Services	324,759	486,395	213,530	452,600	452,600	452,600
640	Capital Outlay	-	-	13,280	20,400	20,400	20,400
650	Capital Improvement Projects	140,323	44,373	1,000,000	-	-	-
TOTALS		**1,219,117**	**1,395,603**	**2,466,050**	**1,711,700**	**1,711,700**	**1,711,700**



ENGINEERING & DEVELOPMENT (33)

STORM DRAIN UTILITY FUND (501)

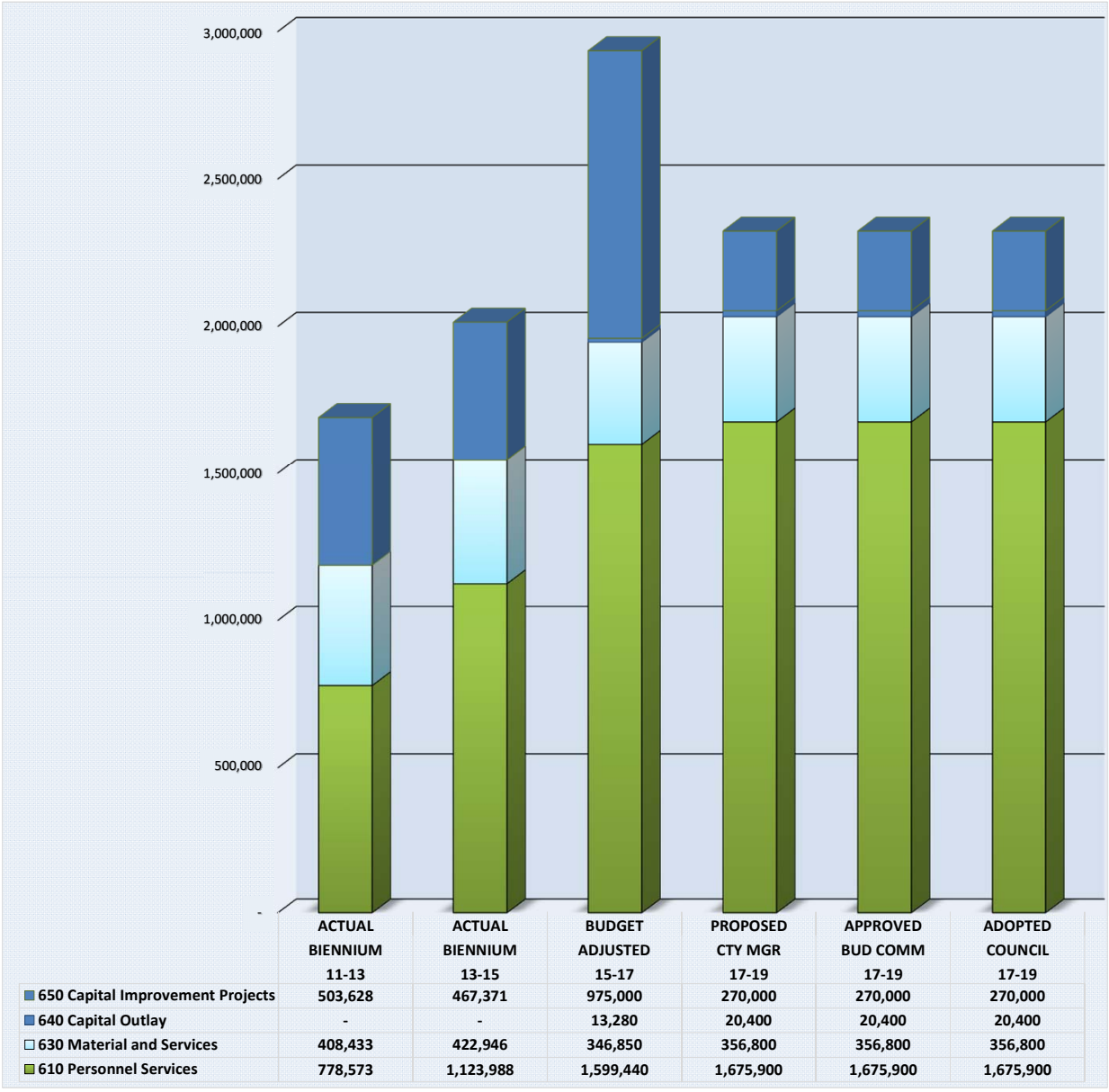
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	1,007,184	1,222,829	1,407,770	1,444,800	1,645,950	1,645,950
630	Material and Services	276,154	479,458	833,300	800,000	802,800	802,800
640	Capital Outlay	-	-	13,280	20,400	20,400	20,400
650	Capital Improvement Projects	419,986	1,142,443	3,045,000	4,750,000	4,750,000	4,750,000
TOTALS		**1,703,324**	**2,844,730**	**5,299,350**	**7,015,200**	**7,219,150**	**7,219,150**



ENGINEERING & DEVELOPMENT (33)

SEWER COLLECTION UTILITY FUND (502)

CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	778,573	1,123,988	1,599,440	1,675,900	1,675,900	1,675,900
630	Material and Services	408,433	422,946	346,850	356,800	356,800	356,800
640	Capital Outlay	-	-	13,280	20,400	20,400	20,400
650	Capital Improvement Projects	503,628	467,371	975,000	270,000	270,000	270,000
TOTALS		**1,690,634**	**2,014,306**	**2,934,570**	**2,323,100**	**2,323,100**	**2,323,100**

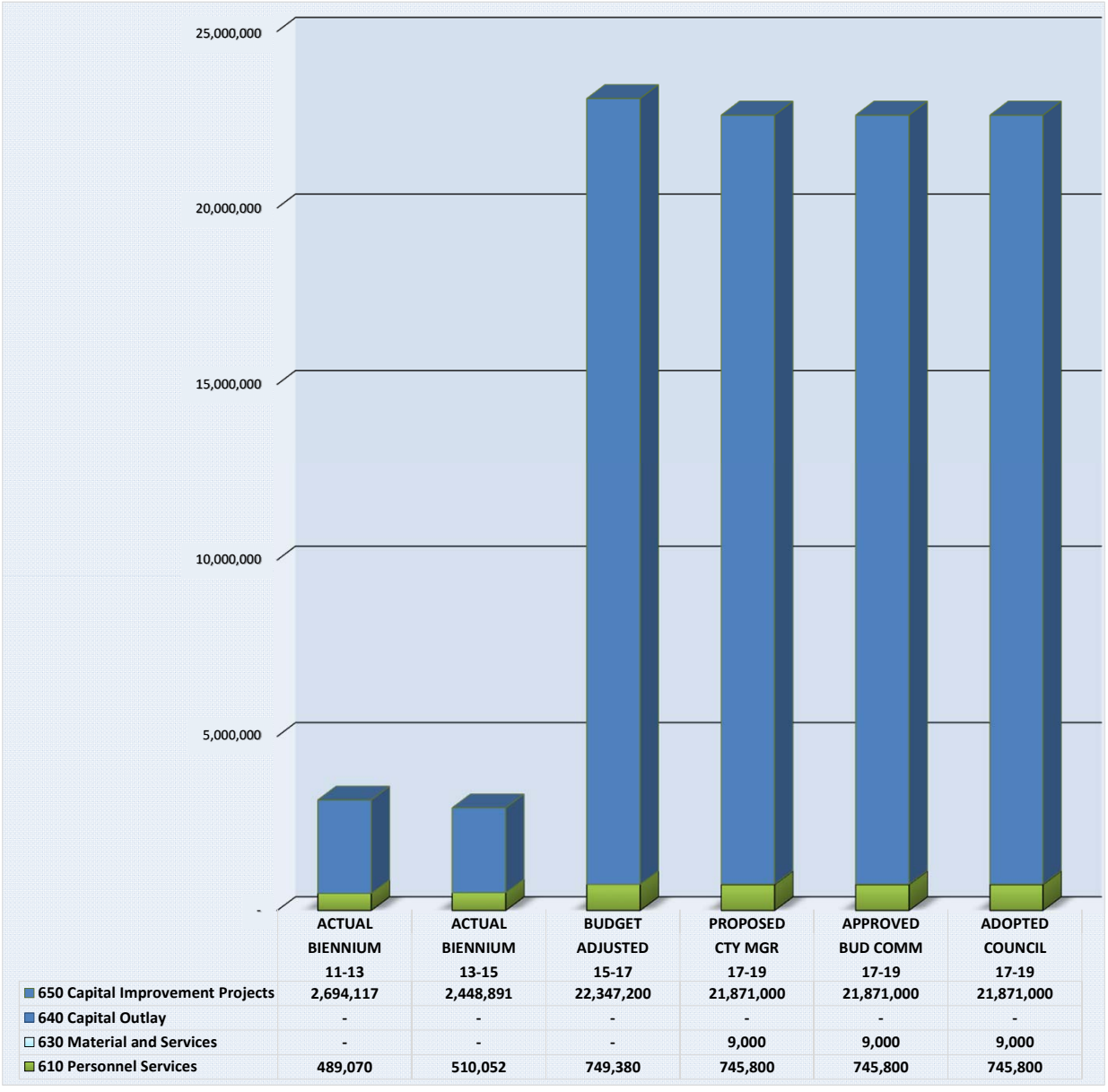


	ACTUAL BIENNIUM 11-13	ACTUAL BIENNIUM 13-15	BUDGET ADJUSTED 15-17	PROPOSED CTY MGR 17-19	APPROVED BUD COMM 17-19	ADOPTED COUNCIL 17-19
650 Capital Improvement Projects	503,628	467,371	975,000	270,000	270,000	270,000
640 Capital Outlay	-	-	13,280	20,400	20,400	20,400
630 Material and Services	408,433	422,946	346,850	356,800	356,800	356,800
610 Personnel Services	778,573	1,123,988	1,599,440	1,675,900	1,675,900	1,675,900

ENGINEERING & DEVELOPMENT (33)

STREET SDC FUND (520)

CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	489,070	510,052	749,380	745,800	745,800	745,800
630	Material and Services	-	-	-	9,000	9,000	9,000
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	2,694,117	2,448,891	22,347,200	21,871,000	21,871,000	21,871,000
TOTALS		**3,183,187**	**2,958,943**	**23,096,580**	**22,625,800**	**22,625,800**	**22,625,800**

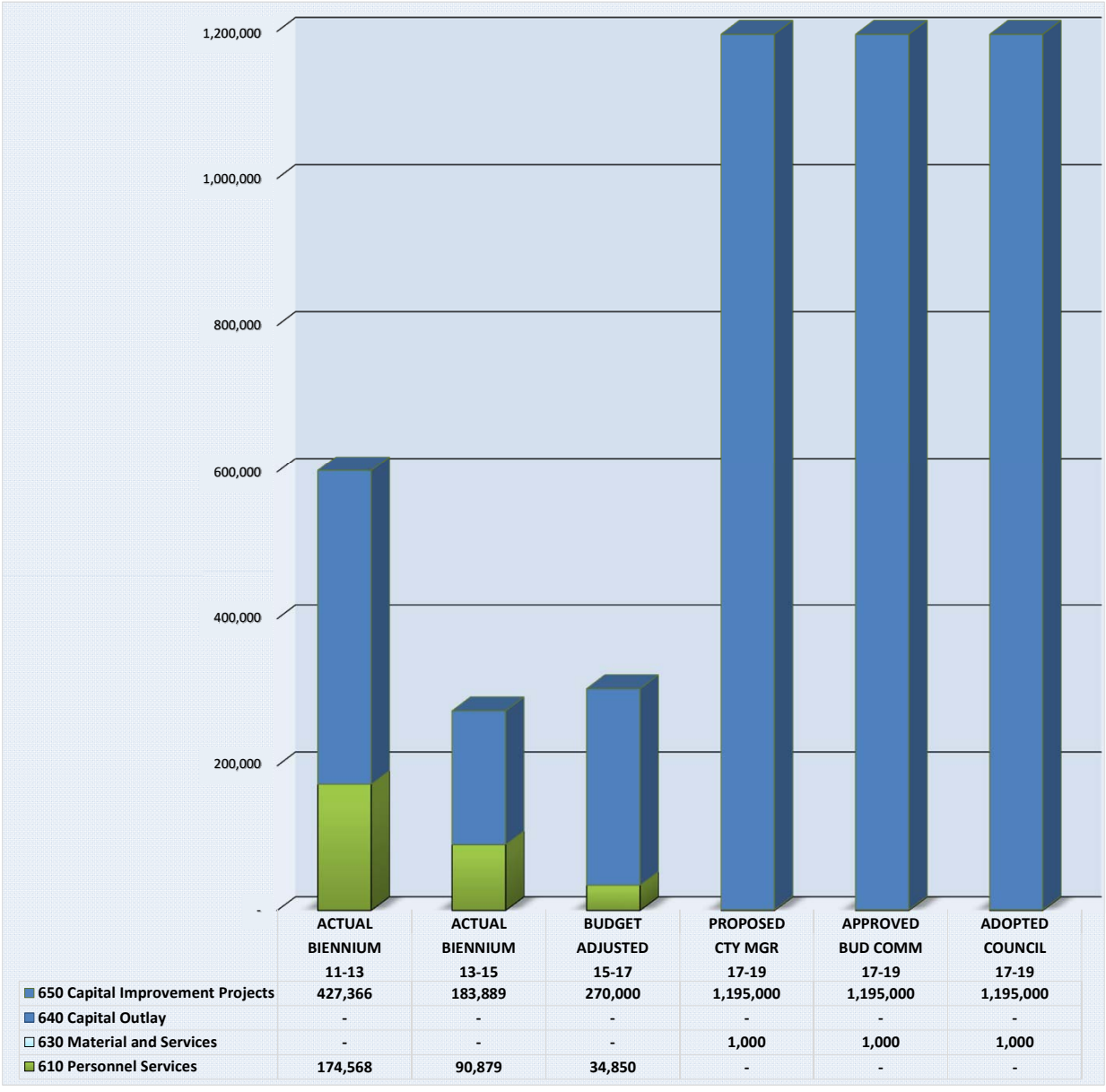


	ACTUAL BIENNIUM 11-13	ACTUAL BIENNIUM 13-15	BUDGET ADJUSTED 15-17	PROPOSED CTY MGR 17-19	APPROVED BUD COMM 17-19	ADOPTED COUNCIL 17-19
650 Capital Improvement Projects	2,694,117	2,448,891	22,347,200	21,871,000	21,871,000	21,871,000
640 Capital Outlay	-	-	-	-	-	-
630 Material and Services	-	-	-	9,000	9,000	9,000
610 Personnel Services	489,070	510,052	749,380	745,800	745,800	745,800

ENGINEERING & DEVELOPMENT (33)

SEWER COLLECTION SDC FUND (521)

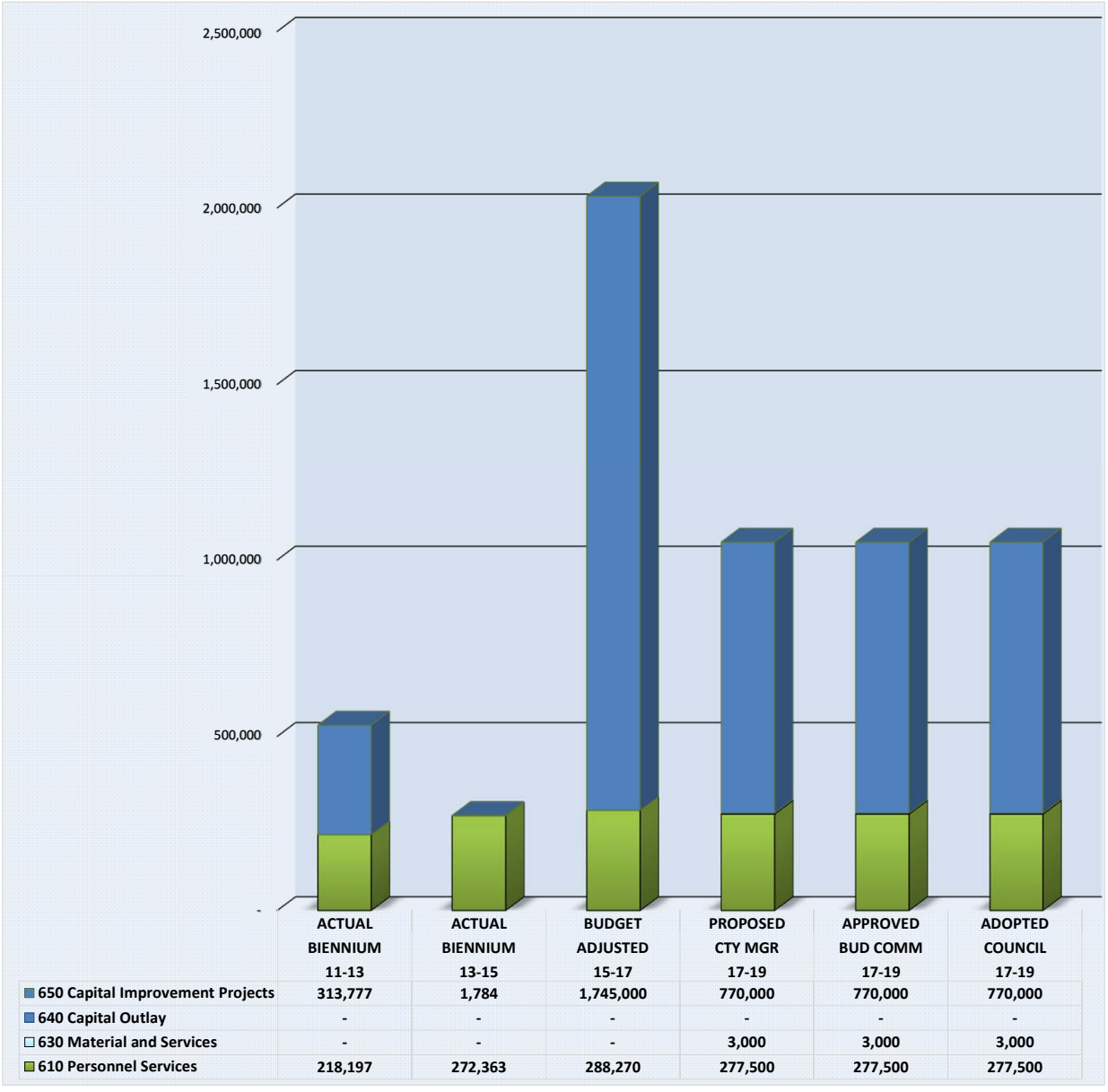
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	174,568	90,879	34,850	-	-	-
630	Material and Services	-	-	-	1,000	1,000	1,000
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	427,366	183,889	270,000	1,195,000	1,195,000	1,195,000
TOTALS		**601,934**	**274,769**	**304,850**	**1,196,000**	**1,196,000**	**1,196,000**



ENGINEERING & DEVELOPMENT (33)

STORM DRAIN SDC FUND (522)

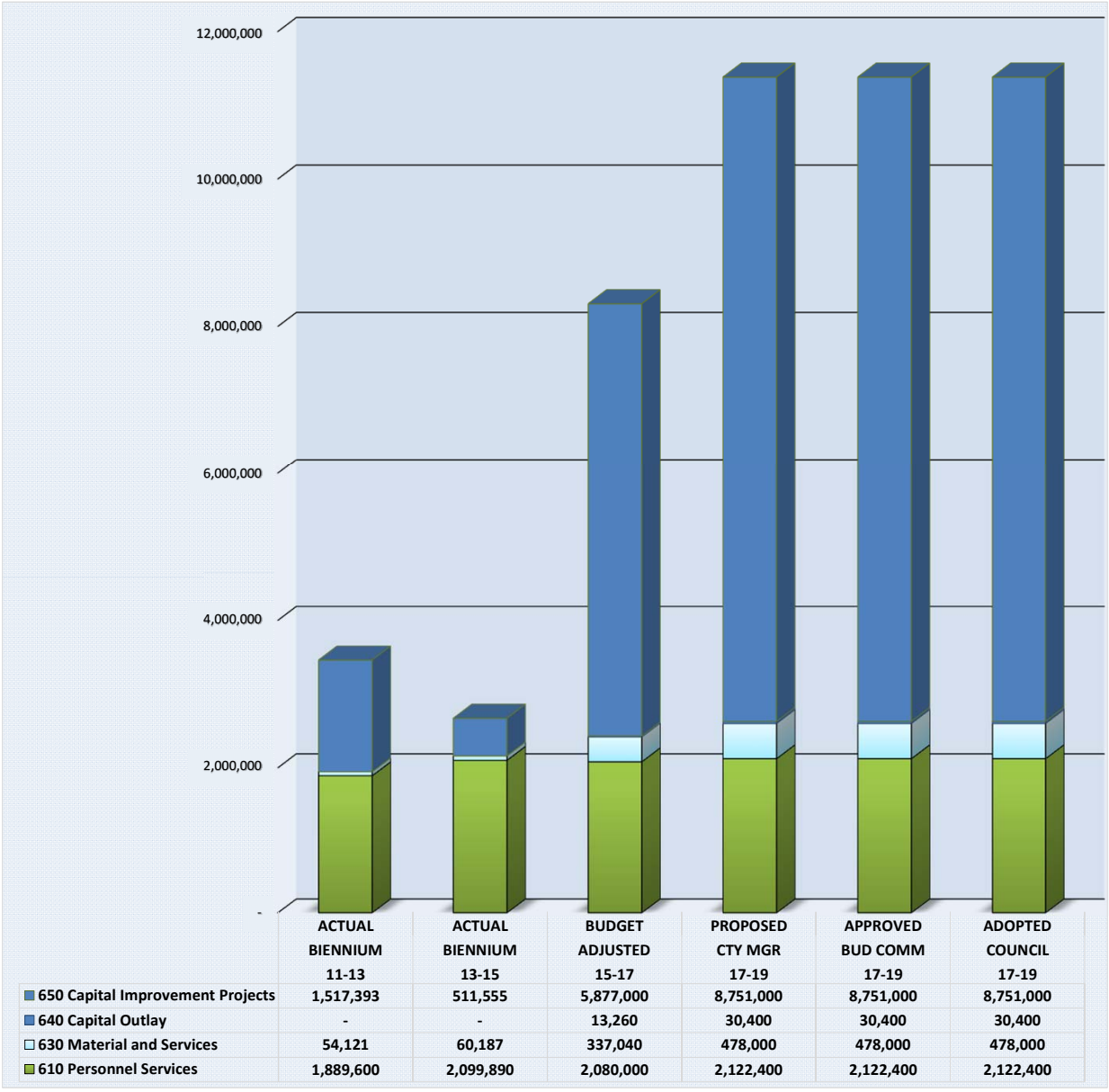
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	218,197	272,363	288,270	277,500	277,500	277,500
630	Material and Services	-	-	-	3,000	3,000	3,000
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	313,777	1,784	1,745,000	770,000	770,000	770,000
TOTALS		**531,974**	**274,148**	**2,033,270**	**1,050,500**	**1,050,500**	**1,050,500**



ENGINEERING & DEVELOPMENT (33)

GAS TAX FUND (530)

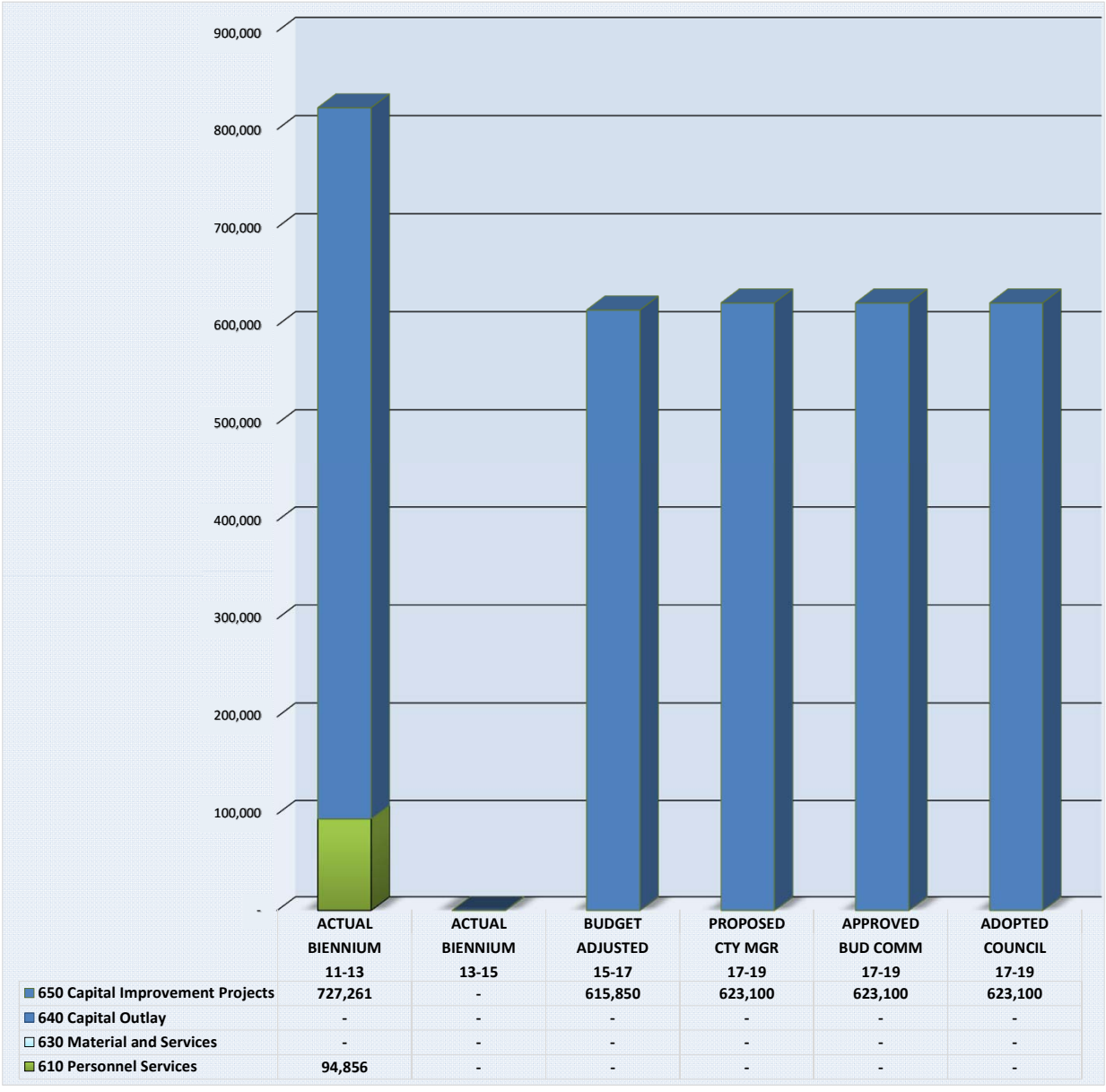
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	1,889,600	2,099,890	2,080,000	2,122,400	2,122,400	2,122,400
630	Material and Services	54,121	60,187	337,040	478,000	478,000	478,000
640	Capital Outlay	-	-	13,260	30,400	30,400	30,400
650	Capital Improvement Projects	1,517,393	511,555	5,877,000	8,751,000	8,751,000	8,751,000
TOTALS		**3,461,113**	**2,671,632**	**8,307,300**	**11,381,800**	**11,381,800**	**11,381,800**



ENGINEERING & DEVELOPMENT (33)

SIDEWALK FUND (531)

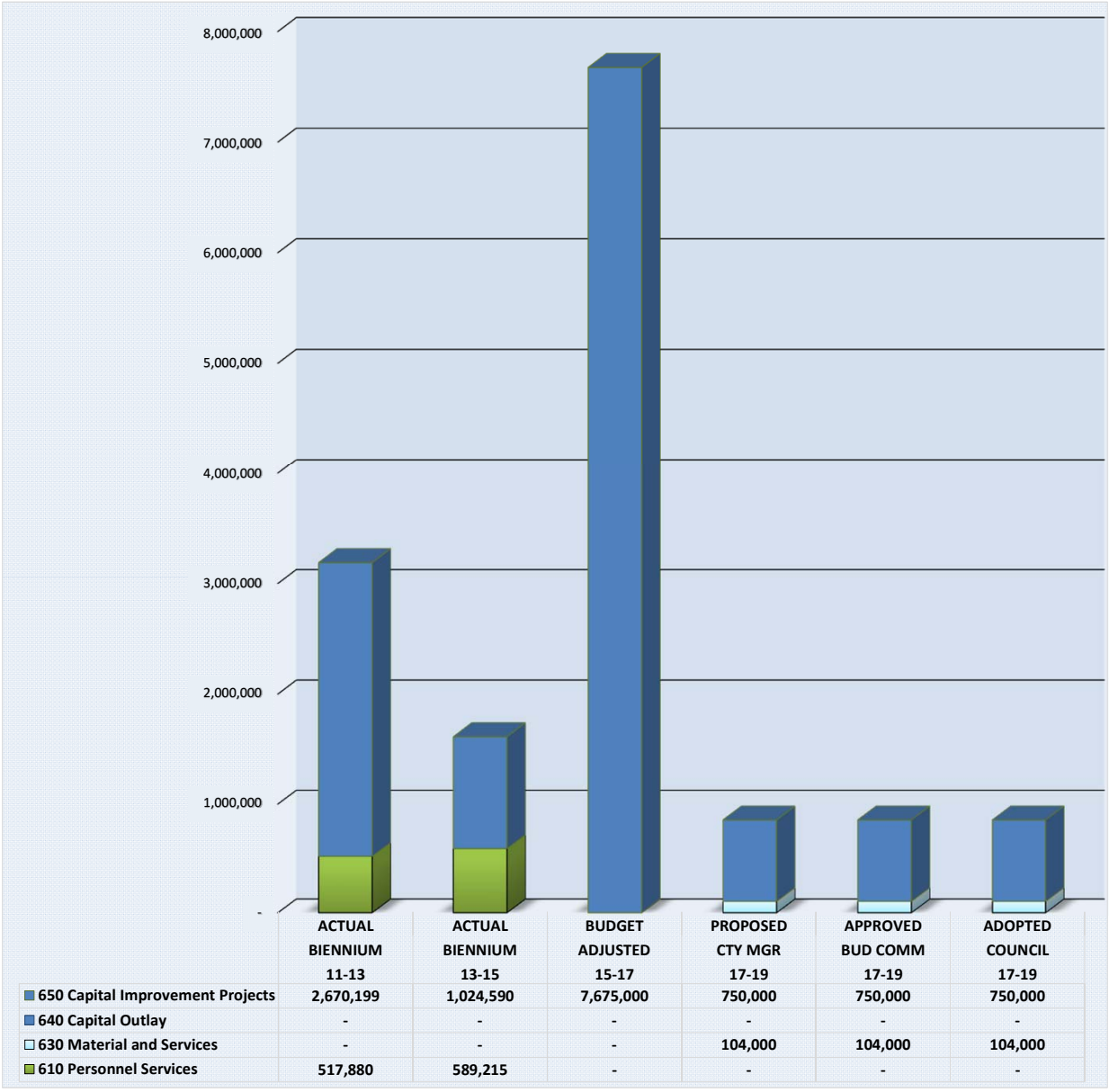
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	94,856	-	-	-	-	-
630	Material and Services	-	-	-	-	-	-
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	727,261	-	615,850	623,100	623,100	623,100
TOTALS		**822,117**	**-**	**615,850**	**623,100**	**623,100**	**623,100**



ENGINEERING & DEVELOPMENT (33)

STREET IMPROVEMENT FUND (550)

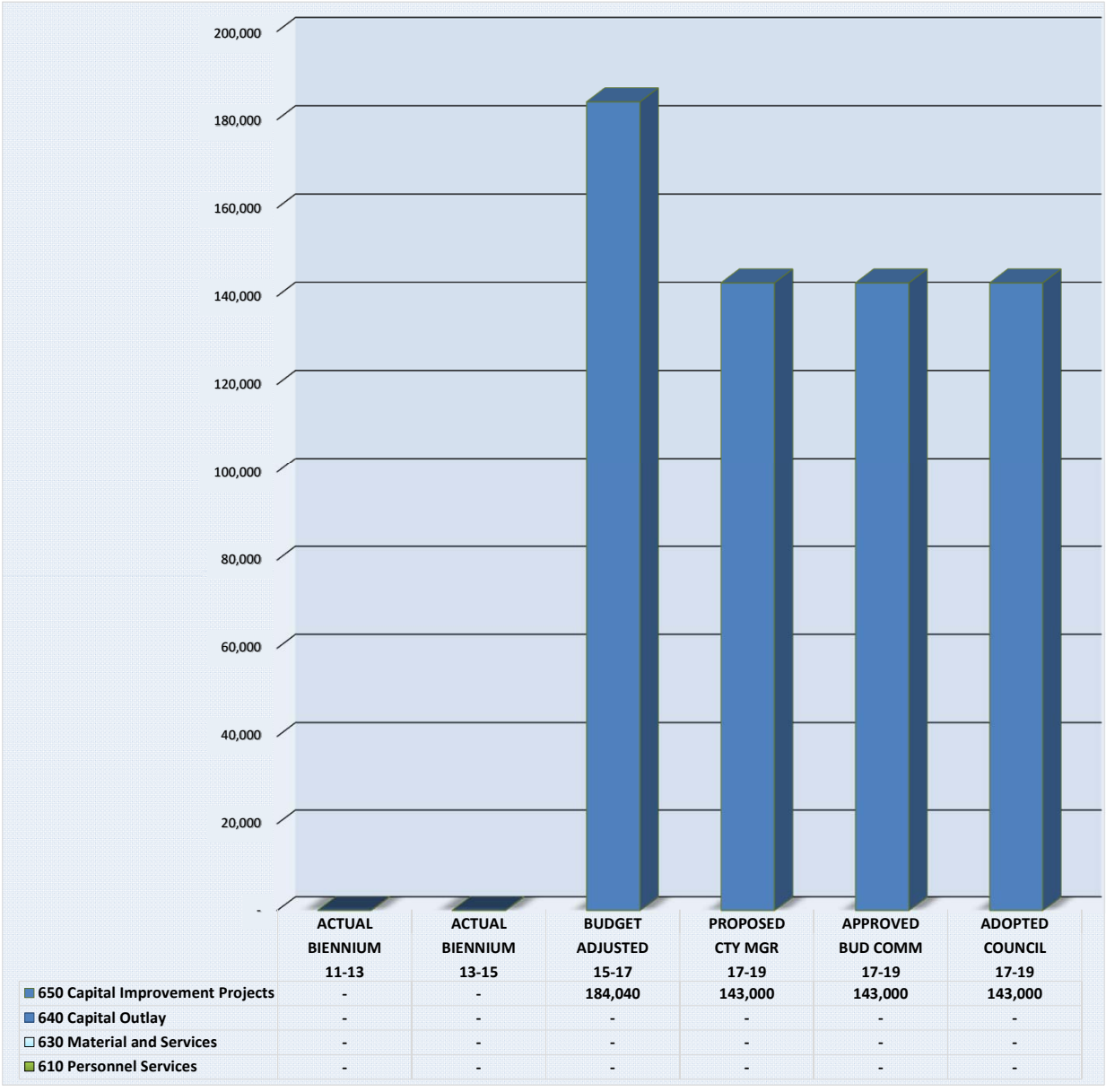
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	517,880	589,215	-	-	-	-
630	Material and Services	-	-	-	104,000	104,000	104,000
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	2,670,199	1,024,590	7,675,000	750,000	750,000	750,000
TOTALS		**3,188,079**	**1,613,805**	**7,675,000**	**854,000**	**854,000**	**854,000**



ENGINEERING & DEVELOPMENT (33)

CDBG FUND (731)

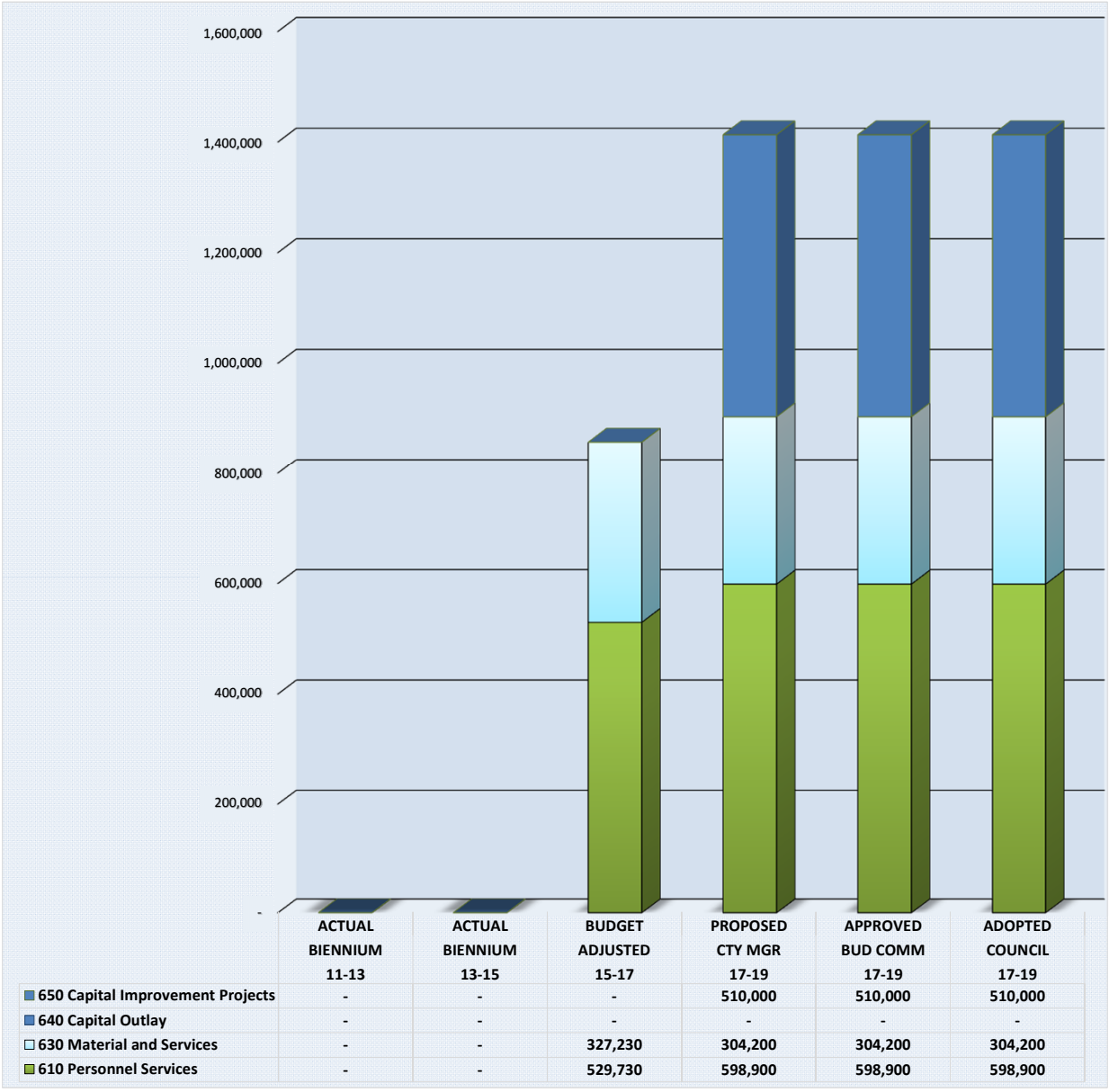
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	-	-	-	-	-	-
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	184,040	143,000	143,000	143,000
TOTALS		**-**	**-**	**184,040**	**143,000**	**143,000**	**143,000**



UTILITY BILLING SERVICES (34)

STREET UTILITY FUND (500)

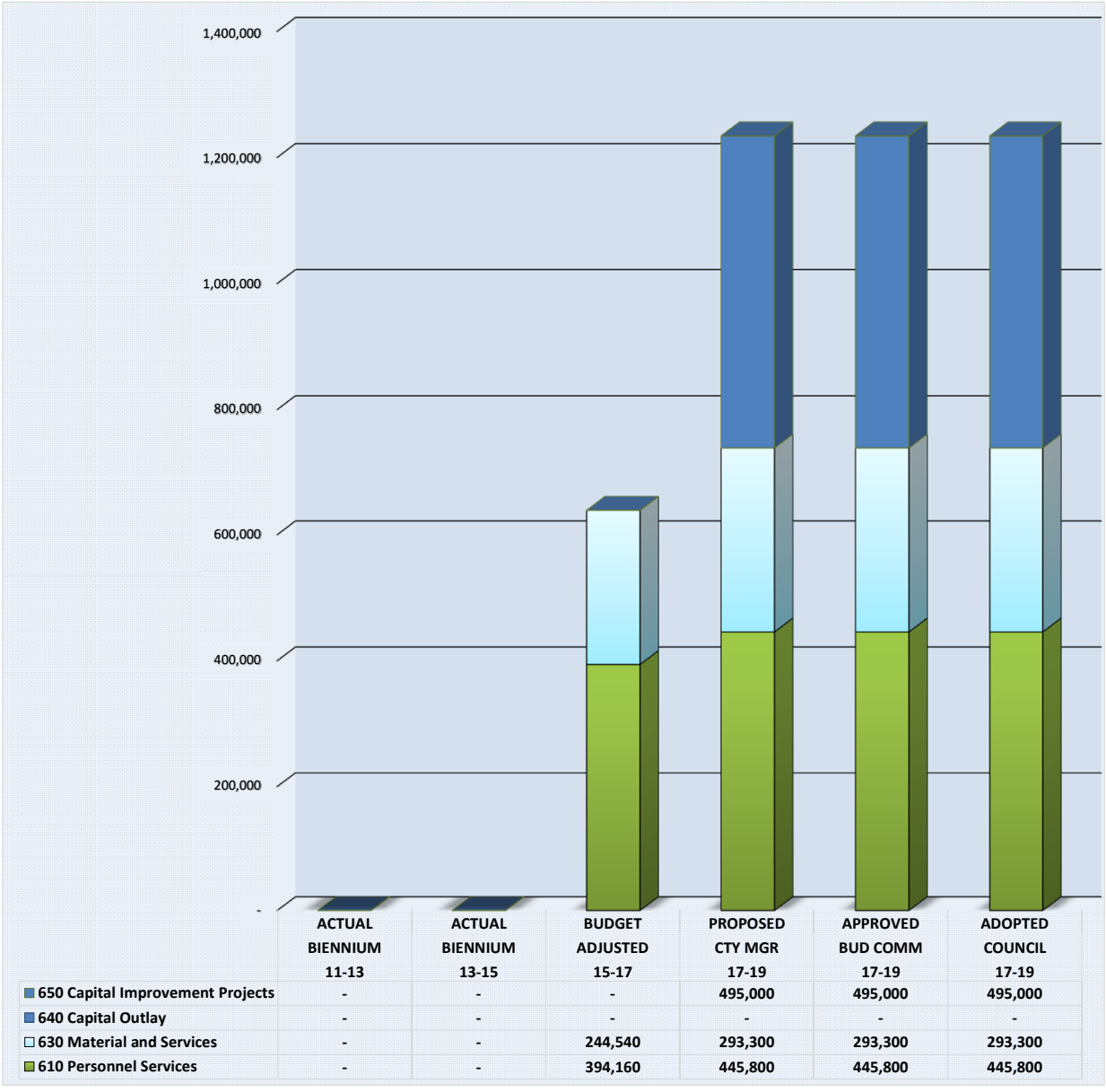
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	529,730	598,900	598,900	598,900
630	Material and Services	-	-	327,230	304,200	304,200	304,200
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	510,000	510,000	510,000
TOTALS		**-**	**-**	**856,960**	**1,413,100**	**1,413,100**	**1,413,100**



UTILITY BILLING SERVICES (34)

STORM DRAIN UTILITY FUND (501)

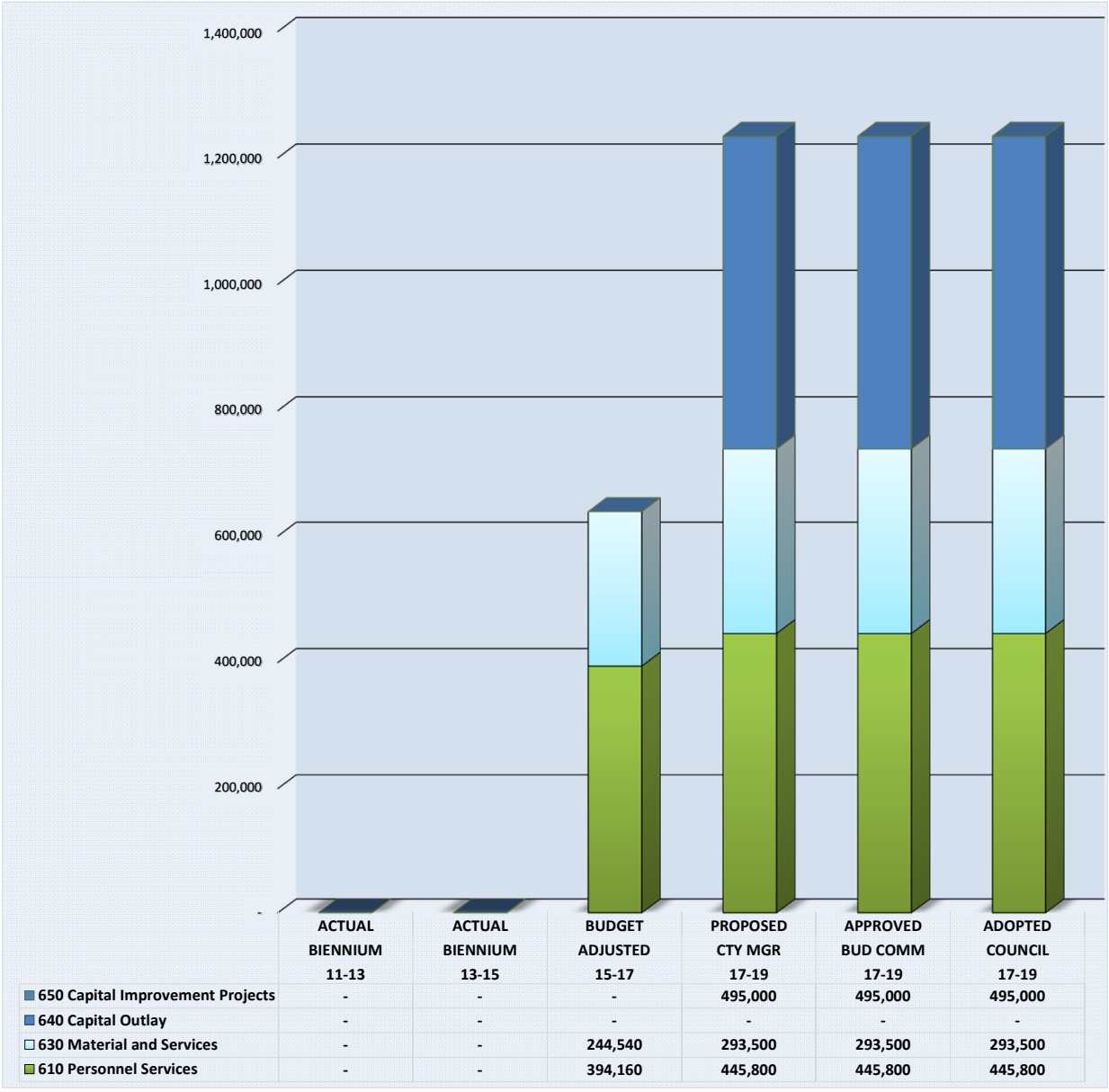
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	394,160	445,800	445,800	445,800
630	Material and Services	-	-	244,540	293,300	293,300	293,300
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	495,000	495,000	495,000
TOTALS		**-**	**-**	**638,700**	**1,234,100**	**1,234,100**	**1,234,100**



UTILITY BILLING SERVICES (34)

SEWER COLLECTION UTILITY FUND (502)

CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	394,160	445,800	445,800	445,800
630	Material and Services	-	-	244,540	293,500	293,500	293,500
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	495,000	495,000	495,000
TOTALS		**-**	**-**	**638,700**	**1,234,300**	**1,234,300**	**1,234,300**



Public Works

Capital Improvement Projects (3000)

Project	Description	Carry Forward*	17/18	18/19	Total
MST1803	Pavement Maintenance	-	2,000,000	2,000,000	4,000,000
MA1804	Public Works Facility	1,800,000	-	-	1,800,000
MAA1801	Service Center Front Office Remodel	-	275,200	274,800	550,000
MD1805	Storm Drain Rehabilitation	-	500,000	500,000	1,000,000
MSC1802	Trenchless Sewer Rehabilitation	-	750,000	750,000	1,500,000
	Public Works Operations (3180) TOTAL	1,800,000	3,525,200	3,524,800	8,850,000
WAR0000	Aeration Basin Improvements	260,000		3,600,000	3,860,000
WNP0000	Non-Process	-	953,500	928,500	1,882,000
WPR0000	Primary Clarifiers	-	140,000	-	140,000
WSF0000	Safety Projects	-	25,000	-	25,000
WFC0000	Treatment Facilities	88,000	25,000	-	113,000
	Regional Water Reclamation (3280) TOTAL	348,000	1,143,500	4,528,500	6,020,000
SAD0000	ADA Projects	-	10,000	-	10,000
STA0000	Arterial & Collector Street Construction	15,710,000	383,100	-	16,093,100
SBR0000	City Bridges	130,000	-	-	130,000
TIL0000	City Illumination Projects	-	40,000	40,000	80,000
STS0000	City Sidewalks	270,000	-	-	270,000
SDR0000	City Storm Drain Projects	2,623,000	955,000	1,922,000	5,500,000
TIM0000	Intersection Modifications	700,000	-	300,000	1,000,000
STL0000	Local Street Construction	10,000	-	-	10,000
TNS0000	New Traffic Signal Projects	1,269,000	401,000	1,200,000	2,870,000
SSS0000	Sanitary Sewer Rehabs/Upgrades	570,000	50,000	795,000	1,415,000
SDC0000	SDC Credits for Developer Capacity Impvs	2,186,000	3,360,000	1,500,000	7,046,000
STP0000	STIP Funded Projects	795,000	625,000	200,000	1,620,000
TCP0000	Traffic Calming	30,000	20,000	60,000	110,000
TSM0000	Traffic Signal Modification	991,000	705,000	1,130,000	2,826,000
GCD1005731	Public Works Infrastructure	143,000	-	-	143,000
	Engineering and Development (3380) TOTAL	25,427,000	6,549,100	7,147,000	39,123,100
SMC0000	Utility Billing System Replacement	-	1,500,000	-	1,500,000
	Utility Billing Services (3480) TOTAL	-	1,500,000	-	1,500,000
	GRAND TOTAL	27,575,000	12,717,800	15,200,300	55,493,100

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
500	Street Utility Fund	850,000	2,578,800	2,068,700	5,497,500
501	Storm Drain Utility Fund	3,023,000	1,918,800	2,140,700	7,082,500
502	Sewer Collection Utility Fund	250,000	1,363,800	1,038,700	2,652,500
503	Regional Sewage Treatment Utility Fund	88,000	1,143,500	928,500	2,160,000
520	Street SDC Fund	16,801,000	3,570,000	1,500,000	21,871,000
521	Sewer Collection SDC Fund	620,000	-	575,000	1,195,000
522	Storm Drain SDC Fund	320,000	100,000	350,000	770,000
523	Regional Sewage Treatment SDC Fund	260,000	-	3,600,000	3,860,000
530	Gas Tax Fund	3,855,000	2,034,800	2,998,700	8,888,500
531	Sidewalk Fund	615,000	8,100	-	623,100
540	Fleet Maintenance Fund	-	-	-	-
550	Street Improvement Fund	750,000	-	-	750,000
731	Community Development Block Grant	143,000	-	-	143,000
	TOTAL FUNDING	27,575,000	12,717,800	15,200,300	55,493,100

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: MST1803 - Pavement Maintenance

DESCRIPTION

Maintenance contracts for pavement maintenance and ADA ramps.

PURPOSE AND JUSTIFICATION

The use of outside contractors to perform various types of pavement maintenance in addition to work performed by city forces assures that the city street network is maintained at the lowest life cycle cost. Pavement maintenance may include overlays, slurry seals, micro surfacing, cape seals, and chip seals. Most of these treatments trigger the requirement for installing or updating ADA ramps.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
MST1803	Pavement Maintenance	-	2,000,000	2,000,000	4,000,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	2,000,000	2,000,000	4,000,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
500	Street Utility Fund	-	2,000,000	2,000,000	4,000,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	2,000,000	2,000,000	4,000,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: MA1804 Public Works Facility

DESCRIPTION

Site planning and Phase I development of a second Public Works facility.

PURPOSE AND JUSTIFICATION

To complete site planning and the first phase of development of a second Public Works facility in Medford. Site planning of the property is needed in order to utilize the property in the most efficient manner. Phase 1 development may include fencing the site, constructing access to the property, and a second fuel island and fuel storage.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
MA1804	Public Works Facility	1,800,000	-	-	1,800,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	1,800,000	-	-	1,800,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
500	Street Utility Fund	850,000	-	-	850,000
501	Storm Drain Utility Fund	700,000	-	-	700,000
502	Sewer Utility Fund	250,000	-	-	250,000
		-	-	-	-
		-	-	-	-

total	1,800,000	-	-	1,800,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Public Works - Operations

Capital Improvement Projects - (3180)

PROJECT NUMBER: MAA1801 - Front Office Remodel

DESCRIPTION

Design and construction for remodeling of the Service Center Building A front offices.

PURPOSE AND JUSTIFICATION

To increase the number of office spaces and provide a more efficient and customer friendly work space within the existing building footprint, thereby extending the life of the existing facility.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
MAA1801	Service Center Front Office Remodel	-	275,200	274,800	550,000
		-	-	-	-
		-	-	-	-
		-	-	-	
		-	-	-	-

total	-	275,200	274,800	550,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
500	Street Utility Fund	-	68,800	68,700	137,500
501	Storm Drain Utility Fund	-	68,800	68,700	137,500
502	Sewer Utility Fund	-	68,800	68,700	137,500
530	Gas Tax Fund	-	68,800	68,700	137,500
		-	-	-	-

total	-	275,200	274,800	550,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: MD1805 - Storm Drain Rehabilitation

DESCRIPTION

Design and construction of miscellaneous storm drain rehabilitation projects.

PURPOSE AND JUSTIFICATION

The use of outside contractors to perform various types of storm drain rehabilitation in addition to the work performed by city forces assures that the city storm drain system is maintained at the lowest life cycle cost. Storm drain rehabilitation may include pipe replacement, trenchless technology rehabilitation, etc.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
MD1805	Storm Drain Rehabilitation	-	500,000	500,000	1,000,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	500,000	500,000	1,000,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
501	Storm Drain Utility Fund	-	500,000	500,000	1,000,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	500,000	500,000	1,000,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: MSC1802 - Trenchless Sewer Rehabilitation

DESCRIPTION

This project is for contracted trenchless sewer rehabilitation.

PURPOSE AND JUSTIFICATION

This project is to utilize cured-in-place pipe technology to rehabilitate deteriorating sanitary sewer pipelines without excavation. This technology provides rehabilitation of sanitary sewer pipes at the lowest life cycle cost.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
MSC1802	Trenchless Sewer Rehabilitation	-	750,000	750,000	1,500,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	750,000	750,000	1,500,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
502	Sewer Utility Fund	-	750,000	750,000	1,500,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	750,000	750,000	1,500,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: WAR0000 - Aeration Basin Improvements

DESCRIPTION

Provides planning, design, contract administration and contractor payments for construction of modifications to the aeration basins.

PURPOSE AND JUSTIFICATION

Aeration basins provide treatment of suspended organic waste in the waste system. This project is necessary to provide continued treatment of organic waste as well as increase overall efficiency of the aeration system. This also provides for increased aeration capacity through added efficiencies and the ability to provide more flexibility in meeting future regulatory requirements.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
WAR1401	Aeration Basin Improvements	260,000	-	3,600,000	3,860,000
		-	-	-	
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	260,000	-	3,600,000	3,860,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
523	Regional Sewage Treatment SDC Fund	260,000	-	3,600,000	3,860,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	260,000	-	3,600,000	3,860,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Public Works - Water Reclamation Division

Capital Improvement Projects - (3280)

PROJECT NUMBER: WNP0000 - Non-Process

DESCRIPTION

Provides planning, design, contract administration and contractor payments for construction of non-treatment facilities necessary to operate the sewage treatment plant.

PURPOSE AND JUSTIFICATION

1. The Methane Gas project will replace and relocate methane gas piping to a more secure area. 2. TheTemperature Management project landscapes riparian areas to reduce solar influence on the water and thereby reduce the water's temperature. This is a long-term commitment to meet effluent temperature mitigation requirements of the National Pollution Discharge Elimination System (NPDES) permit. This is a mandatory regulatory requirement. 3. Aging industrial coating will be replaced and pavement throughout the plant will be crack-sealed.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
WNP1602	Methane Gas Project	-	600,000	600,000	1,200,000
WNP1705	Plant-Wide Industrial Coatings	-	25,000	-	25,000
WNP1600	Temperature Management	-	328,500	328,500	657,000
		-	-	-	-
		-	-	-	-

total	-	953,500	928,500	1,882,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
503	Regional Sewage Treatment Utility Fund	-	953,500	928,500	1,882,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	953,500	928,500	1,882,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Public Works - Water Reclamation Division

Capital Improvement Projects - (3280)

PROJECT NUMBER: WPR0000 - Primary Clarifiers

DESCRIPTION

Provides planning, design, contract administration, and contractor payments for construction of primary clarifier related projects.

PURPOSE AND JUSTIFICATION

The clarifier platform project will construct a new platform around the primary clarifiers that will facilitate better, safer access for maintenance of this equipment. Aerated Grit Basin #1 will be recoated; the coating in the basin has failed. Additionally, expansion joints on the primary clarifiers will be repaired as they are failing due to age and hydrogen sulfide exposure. The current manual gates at the 48" and 60" influent channels on the primary clarifiers will be replaced to facilitate safer, more frequent maintenance.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
WPR1702	Grit Basin Recoating/Concrete Repair	-	140,000	-	140,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	140,000	-	140,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
503	Regional Sewage Treatment Utility Fund	-	140,000	-	140,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	140,000	-	140,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Public Works - Water Reclamation Division

Capital Improvement Projects - (3280)

PROJECT NUMBER: WSF0000 - Safety Projects

DESCRIPTION

Provides planning, design, contract administration and contractor payments for construction of safety related projects.

PURPOSE AND JUSTIFICATION

This project will incorporate plant-wide safety improvements to facilitate compliance with the OSHA SHARP program.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
WSF1701	Safety Improvements	-	25,000	-	25,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	25,000	-	25,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
503	Regional Sewage Treatment Utility Fund	-	25,000	-	25,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	25,000	-	25,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Public Works - Water Reclamation Division

Capital Improvement Projects - (3280)

PROJECT NUMBER: WFC0000 - Treatment Facilities

DESCRIPTION

Provides planning, design, contract administration and contractor payments for construction of treatment plant facility projects.

PURPOSE AND JUSTIFICATION

These projects are necessary to either add improvement to treatment, correct safety concerns or refurbish existing, aging facilities. A wetlands will be planted and maintained to meet permit requirements. Existing cabinets in the laboratory that are original to the treatment plant will be replaced. The project began in the previous biennium to upgrade electrical surge protection; the project will be completed this biennium.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
WFC1608	Treatment Wetlands	88,000	-	-	88,000
WFC1607	Lab Upgrades	-	25,000	-	25,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	88,000	25,000	-	113,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
503	Regional Sewage Treatment Utility Fund	88,000	25,000	-	113,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	88,000	25,000	-	113,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Public Works - Engineering and Development

Capital Improvement Projects - (3380)

PROJECT NUMBER: SAD0000 - ADA Projects

DESCRIPTION

Planning, design, contract administration and contractor payments for the construction and improvement of Americans With Disabilities Act (ADA) improvements. Includes right-of-way acquisitions for pending and future improvements.

PURPOSE AND JUSTIFICATION

To improve accessibility for persons affected by disability by installing or improving curb ramps, sidewalks, etc.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
SAD1861	ADA Ramp Right-of-Way Purchases	-	10,000	-	10,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	10,000	-	10,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
530	Gas Tax	-	10,000	-	10,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	10,000	-	10,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Public Works - Engineering and Development

Capital Improvement Projects - (3380)

PROJECT NUMBER: STA0000 - Arterial & Collector Street Construction

DESCRIPTION

Planning, design, contract administration and contractor payments for the construction and improvement of arterial and collector streets. Includes right-of-way acquisitions for pending and future improvements.

PURPOSE AND JUSTIFICATION

To increase capacity and efficiency as well as improve traffic safety of the City's arterial and collector street system.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
STA1689	Springbrook - Cedar Links/Pheasant	3,865,000	8,100	-	3,873,100
STA1806	Lozier Lane Improvements	620,000	-	-	620,000
STA1825	Foothill Road Improvements	11,200,000	-	-	11,200,000
STA1827	Lozier Lane - Kime Dr to Cunningham	25,000	125,000	-	150,000
STA0000	Table Rock County STIP	-	250,000	-	250,000
	total	15,710,000	383,100	-	16,093,100

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
520	Street SDC Fund	14,475,000	125,000	-	14,600,000
531	Sidewalk Fund	615,000	8,100	-	623,100
550	Street Improvement Fund	620,000	-	-	620,000
530	Gas Tax Fund	-	250,000	-	250,000
		-	-	-	-
	total	15,710,000	383,100	-	16,093,100

* These projects were approved as part of a previous budget cycle and have not been completed.

Public Works - Engineering and Development

Capital Improvement Projects - (3380)

PROJECT NUMBER: SBR0000 - City Bridges

DESCRIPTION

Repair or replace various bridges throughout the City as needed

PURPOSE AND JUSTIFICATION

A safety issue with the old-style bridge rail on Main and Jackson was brought to the attention of Public Works and needs to be replaced.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
SBR0628	Bridge Rail-Main and Jackson	130,000	-	-	130,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	130,000	-	-	130,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
550	Street Improvement Fund	130,000	-	-	130,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	130,000	-	-	130,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: TIL0000 - City Illumination Projects

DESCRIPTION

Install street lighting in areas where needed.

PURPOSE AND JUSTIFICATION

Safety is improved by additional street lighting in some circumstances. Additional illumination also provides a feeling of security. Street lighting is an element in bringing the City streets up to urban standards. Some older sections of the City were built prior to street lighting requirements. The West Medford Coalition has indicated a need for additional street lighting in parts of West Medford. Citizens also request additional street lights.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
TIL0257	Residential Street Lights	-	15,000	15,000	30,000
TIL0000	Street light LED Upgrades	-	25,000	25,000	50,000
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	40,000	40,000	80,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
530	Gas Tax Fund	-	40,000	40,000	80,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	40,000	40,000	80,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Public Works - Engineering and Development

Capital Improvement Projects - (3380)

PROJECT NUMBER: STS0000 - City Sidewalks

DESCRIPTION

Construct new sidewalks at various locations throughout the City

PURPOSE AND JUSTIFICATION

City Council directed Public Works to repair and/or replace sidewalk pavers, modify tree grates to reduce or eliminate the impact of tree roots in the future and reconstruct corner ramps affected by vehicle traffic to traffic bearing standards on Central Ave. It is anticipated that the project will not be fully completed by June 30, 2017.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
STS0000	Central Avenue Sidewalk Repair	270,000	-	-	270,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	270,000	-	-	270,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
530	Gas Tax Fund	270,000			270,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	270,000	-	-	270,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: SDR0000 - City Storm Drain Projects

DESCRIPTION

Planning, design, contract administration and contractor payments for various storm drain system improvements, repairs and upgrades to the storm drain system at various locations.

PURPOSE AND JUSTIFICATION

Address known drainage problems and extend existing drainage systems. These projects are necessary for an orderly expansion of the storm drain system consistent with the Medford Area Drainage Master Plan.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
SDR0939 501	Oregon Hills Detention Pond	1,553,000	-	947,000	2,500,000
SDR0955 522	Sixth Street Storm Drain/Sewer	200,000	-		200,000
SDR0000 501	Knutsen Creek Improvements	-	-	125,000	125,000
SDR0963 501/22	Disk Drive Drainage Improvements	100,000	600,000	500,000	1,200,000
SDR0964 501	Lazy Creek Fish Passage	125,000	-	-	125,000
SDR0967 501	Riparian Planting	95,000	5,000	-	100,000
SDR0971 501	Cherry/Prune to Lewis Street Park	200,000	50,000	-	250,000
SDR0972 501	Lewis Street, 8th to Main	200,000	50,000	-	250,000
SDR1825 522	Foothill Rd. Storm Drain	-	-	350,000	350,000
SDR0977 501	Cunningham Storm water Quality Facility	-	250,000	-	250,000
SDR0000 501	Unidentified Storm Drain Projects	150,000	-	-	150,000
	total	2,623,000	955,000	1,922,000	5,500,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
501	Storm Drain Utility Fund	2,323,000	855,000	1,572,000	4,750,000
522	Storm Drain SDC Fund	300,000	100,000	350,000	750,000
		-	-	-	-
		-	-	-	-
	total	2,623,000	955,000	1,922,000	5,500,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: TIM0000 - Intersection Modifications

DESCRIPTION

Planning, design, contract administration and contractor payments for various modifications, including the addition of turn lanes, alternative intersections, and roundabouts.

PURPOSE AND JUSTIFICATION

Improves traffic safety, capacity, and efficiency at intersections. The majority of accidents and capacity deficiencies occur at intersections.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
TIM0000	Traffic System Management	250,000	-	-	250,000
TIM0253	Springbrook and Spring/College Hill	450,000	-	-	450,000
TIM0000	Table Rock and Morningside, Left Turn	-	-	300,000	300,000
		-	-	-	-
	total	700,000	-	300,000	1,000,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
530	Gas Tax Fund	700,000	-	300,000	1,000,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	700,000	-	300,000	1,000,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: STL0000 - Local Street Construction

DESCRIPTION

Planning, design, contract administration and contractor payments for the construction and improvement of arterial and collector streets. Includes right-of-way acquisitions for pending and future improvements.

PURPOSE AND JUSTIFICATION

To improve transportation in areas that otherwise would remain in an "as is" condition and to relieve the fronting property owners of the financial burden of upgrading their street. There are no known specific projects at this time, but money is allocated in the event it is needed during the upcoming biennium.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
STL0000	Unidentified Local Street Construction Project	10,000	-	-	10,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	10,000	-	-	10,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
530	State Gas Tax	10,000	-	-	10,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	10,000	-	-	10,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: TNS0000 - New Traffic Signal Projects

DESCRIPTION

Plan, design, contract administration and contract payments for construction of new traffic signals and flashers.

PURPOSE AND JUSTIFICATION

This will improve safety and efficiency of the transportation system. This project category funds new traffic signals or flashers at various locations in the City.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
TNS0153	Springbrook and Spring to College Hill	500,000	25,000	-	525,000
TNS0254	Main and Barneburg Signal (Highland)	485,000	-	-	485,000
TNS0000	Owen and Crater Lake Avenue	-	360,000	1,200,000	1,560,000
TNS0000	Unidentified Projects	284,000	16,000	-	300,000
		-	-	-	-
	total	1,269,000	401,000	1,200,000	2,870,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
520	Street SDC Fund	210,000	85,000	-	295,000
530	Gas Tax Fund	1,059,000	316,000	1,200,000	2,575,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	1,269,000	401,000	1,200,000	2,870,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: SSS0000 - Sanitary Sewer Rehabs/Upgrades

DESCRIPTION

Replace various undersized and/or deteriorated sanitary sewers and eliminate inflow and infiltration into the sewer trunk system.

PURPOSE AND JUSTIFICATION

The Sanitary Sewer Master Plan has identified several million dollars worth of existing sewer pipe which needs to be replaced and/or upsized.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
SSS0000	High priority projects from Sanitary Sewer Master Plan, which is expected to be completed October 2017	570,000	50,000	625,000	1,245,000
SSS0000	Alley at 3rd between Holly and Ivy	-	-	70,000	70,000
SSS0000	Alley at Alba Park between Holly and Grape	-	-	100,000	100,000
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	570,000	50,000	795,000	1,415,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
502	Sewer Collection Utility Fund	-	50,000	220,000	270,000
521	Sewer Collection SDC Fund	570,000	-	575,000	1,145,000
		-	-	-	-
		-	-	-	-

total	570,000	50,000	795,000	1,415,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Public Works - Engineering and Development

Capital Improvement Projects - (3380)

PROJECT NUMBER: SDC0000 - SDC Credits for Developer Capacity Improvements

DESCRIPTION

Payments to developers for arterial and collector street construction done as part of new development by the private sector, construction of oversize sanitary sewer lines constructed as part of private development projects and/or construction of oversize storm drainage pipes required to handle future upstream flows.

PURPOSE AND JUSTIFICATION

In some circumstances, developers are entitled to cash payment of excess Street Systems Development Charges (SDC) or they are required to construct sanitary sewer lines or storm drain capacity in order to serve future development. Developers are also entitled to payment for right-of-way needed for arterial or collector streets in some circumstances.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
SDC0000	Street SDC Credits - Construction	1,285,000	2,600,000	1,000,000	4,885,000
SDC0000	Street SDC Credits - Right-of-Way	831,000	760,000	500,000	2,091,000
SDC0000	Sanitary Sewer SDC Credits	50,000	-	-	50,000
SDC0000	Storm Drain SDC Credits	20,000	-	-	20,000
		-	-	-	-
	total	2,186,000	3,360,000	1,500,000	7,046,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
520	Street SDC Fund	2,116,000	3,360,000	1,500,000	6,976,000
521	Sewer Collection SDC Fund	50,000	-	-	50,000
522	Storm Drain SDC Fund	20,000	-	-	20,000
		-	-	-	-
		-	-	-	-
	total	2,186,000	3,360,000	1,500,000	7,046,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: STP0000 - STIP Funded Projects

DESCRIPTION

Federal transportation funds have been specifically allocated to these projects. "STIP" is the federal Surface Transportation Improvement Program.

PURPOSE AND JUSTIFICATION

These projects will fund, design and construct portions of the Larson Creek Trail from Ellendale Drive to a connection point with the Bear Creek Greenway Trail, as well as to Black Oak. This will complete a phase of a multi-use corridor along Larson Creek from the Bear Creek Greenway to North Phoenix Road. The corridor is identified as a transportation need in the Medford Transportation System Plan.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
STP0640	Larson Creek Trail - Greenway to Ellendale	20,000	-	-	20,000
STP0653	Larson Creek Trail - Ellendale to Black Oak	775,000	625,000	200,000	1,600,000
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	795,000	625,000	200,000	1,620,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
530	Gas Tax Fund	795,000	625,000	200,000	1,620,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	795,000	625,000	200,000	1,620,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: TCP0000 - Traffic Calming

DESCRIPTION

Traffic calming includes features to slow traffic or reduce traffoce and raise awareness of conflict points.

PURPOSE AND JUSTIFICATION

Increase safety, reduce speeds and reduce cut-through traffic. These projects help facilitate multimodal transportation and contribute to increased efficiencies in the transportation system.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
TCP0001	Bike/Pedestrian - General	30,000	20,000	-	50,000
TCP0001	Crosswalk Enhancement Main and Keene	-	-	60,000	60,000
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	30,000	20,000	60,000	110,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
530	Gas Tax Fund	30,000	20,000	60,000	110,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	30,000	20,000	60,000	110,000

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: TSM0000 - Traffic Signal Modifications

DESCRIPTION

Rebuild or upgrade existing traffic signal installations by installing or replacing existing equipment to meet state standards and improve operations.

PURPOSE AND JUSTIFICATION

These projects will provide safe and efficient traffic flow. Some existing traffic signals have equipment in service that needs to be replaced or upgraded. New standards and technology have resulted in improved equipment that is more reliable and cost effective.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
TSM0205	Signal Interconnect Fiber Optic	25,000	-	-	25,000
TSM0220	Signal Modification Oakdale West of Main/8th	280,000	290,000	-	570,000
TSM0241	Signal System Upgrade	10,000	30,000	-	40,000
TSM0271	Adaptive Signal - Barnett	196,000	385,000	-	581,000
TSM0272	Adaptive Signal - McAndrews	400,000	-	-	400,000
TSM0277	Pedestrian Signal Modification RV Mall	34,000	-	-	34,000
TSM0000	HSIP Jackson & McAndrews	-	-	486,000	486,000
TSM0000	ARTS - Jackson, McAndrews, Stewart	-	-	640,000	640,000
TSM0000	Unidentified Projects	46,000	-	4,000	50,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	991,000	705,000	1,130,000	2,826,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
530	Gas Tax Fund	991,000	705,000	1,130,000	2,826,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	991,000	705,000	1,130,000	2,826,000

* These projects were approved as part of a previous budget cycle and have not been completed.

CDBG Community Project (Managed by Public Works)

Capital Improvement Projects (3380)

PROJECT NUMBER: GCD1005731 City of Medford Public Works Infrastructure

DESCRIPTION

Build sidewalks and the associated improvements in low/moderate income neighborhoods.

PURPOSE AND JUSTIFICATION

The City of Medford Public Works Department was granted Community Development Block Grant funds in 2015 to build sidewalks and the associated improvements in low-moderate income neighborhoods. Approximately 1,070 linear feet of sidewalk will be constructed in neighborhoods near Howard Elementary School and 1,100 linear feet near Washington Elementary School.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
GCD1005731	Public Works Infrastructure	143,000	-	-	143,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	143,000	-	-	143,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
731	Community Development Block Grant	143,000	-	-	143,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	143,000	-	-	143,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Public Works - Utility Billing Services

Capital Improvement Projects - (3480)

PROJECT NUMBER: SMC0000 - Utility Billing System Replacement

DESCRIPTION

Software, hardware and services necessary to replace the City's existing SunGard Public Sector Customer Information System (utility billing system).

PURPOSE AND JUSTIFICATION

The City is moving all systems off of the "Naviline" platform, of which utility billing is one such system. The current utility billing system is antiquated and does not perform all necessary functions, e.g., no ability to refer past due active accounts to an outside collection agency, does not perform "what if" calculations in advance of final bill payoffs through Title Companies, cannot calculate the annual 3% discount on customer bills, and is not easily adaptable to today's electronic and mobile environment customers are demanding (e.g. ebills, access to their accounts from any device, etc.).

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
SMC9999	Utility Billing System Replacement	-	1,500,000	-	1,500,000
		-	-	-	
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	1,500,000	-	1,500,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
500	Street Utility Fund	-	510,000	-	510,000
501	Storm Drain Utility Fund	-	495,000	-	495,000
502	Sewer Collection Utility Fund	-	495,000	-	495,000
		-	-	-	-
		-	-	-	-
	total	-	1,500,000	-	1,500,000

* These projects were approved as part of a previous budget cycle and have not been completed.


CITY OF MEDFORD
OREGON

CITY MANAGEMENT

CITY MANAGER (1210)

OVERALL GOAL

Serve as the administrative office of the City by providing and coordinating the delivery of services in conformance with State and Federal regulations and Council policies, goals, and objectives. Develop and present the biennial budget document to the Council and Budget Committee and ensure effective communication regarding City services and activities to the City Council and citizens.

KEY OBJECTIVES

- Objective #1: Assist Council and Community in developing a new Vision and Strategic Plan
- Objective #2: Provide information, analysis and recommendations to the City Council to enable the Council to accomplish its goals and objectives
- Objective #3: Provide proactive policy and records management
- Objective #4: Evaluate performance of City department heads and services provided by City departments
- Objective #5: Maintain effective communication with other governmental agencies for the purpose of networking and securing support for City programs, projects, and economic development
- Objective #6: Management of the Medford Urban Renewal Agency
- Objective #7: Seek state and federal legislative support for proposals which further Medford's interests
- Objective #8: Promote public information efforts and community outreach activities
- Objective #9: Collaborate with other agencies, non-profits, and educational institutions to prepare a workforce for the 21st Century
- Objective #10: Ensure there is a long term supply of appropriately located and serviceable commercial and industrial land
- Objective #11: Develop, produce, update and distribute marketing materials and the City's website in support of economic development efforts for the City
- Objective #12: Identify City barriers for business development
- Objective #13: Evaluate physical storage requirements for official records
- Objective #14: Develop and implement a Community Outreach Strategic Plan

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objectives #1 & #2	Present status report of City Council goals and objectives	Twice per year	Twice per year
Objectives #3 & #7	Development of approved annual legislative agenda	Annually	Annually
Objectives #4, #5, #8, #9, #12	• Annually measure performance of each Department Head	11 per year	11 per year
	• Participate in Rotary & Chamber	85%	85%
	• Participate in RVCOG meetings	85%	85%
	• Collaborate with SOREDI	4 per year	4 per year
	• Attend the Business-Education Partnership	12	12
Objective #6	Based on direction provided by MURA Board	Continue, form new or end	
Objectives #3 & #4	Archive all agendas and minutes from all areas required by law for the year by the end of January	100%	100%

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objectives #3 & #4	City Council draft minutes distributed to Mayor, Council and key staff within 72 hrs	100%	100%
Objective #13	Provide adequate storage of physical records according to OAR retention schedule	Identify needs	Implement findings
Objective #8	Increase social media presence	Increase following by 10%	Increase from previous year by 10%
Objectives #10 & #12	Meetings with the development community to outline how to improvement processes	Twice per year	Twice per year
Objective #11	Creation of a Coordinated Economic Development Plan approved by Council	Develop Plan & Approve Plan	Implement Plan
Objectives #8 & #11	Update City Economic Development website to reflect current market data	Semi-Annually	Semi-Annually
Objective #14	Development of Community Outreach Strategic Plan	Develop	Implement

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

CITY ATTORNEY

CITY ATTORNEY 1310

OVERALL GOAL

The City Attorney's Office is committed to serving the legal needs of the City by providing excellent, objective, and cost effective legal advice and advocacy in support of the City's policy goals and ensuring that the official actions of the City and its agents comply with the law. It is our mission to provide the highest quality of legal service with integrity and professionalism.

KEY OBJECTIVES

- Objective #1: Assist the City in minimizing its financial exposure to claims and lawsuits
- Objective #2: Pursue earlier legal involvement across all departments in decisions/policies/practices which raise legal questions/legal risk, including land use matters, public contracting, code updates, major public works projects, employment matters, accessibility, police and fire issues, and municipal court
- Objective #3: Work with outside counsel on matters beyond City Attorney's Office expertise and/or capacity
- Objective #4: Prosecute misdemeanors in Municipal Court
- Objective #5: Reduce the need for outside legal services by handling and resolving cases in-house
- Objective #6: Implement council goals through drafting codes/ordinances, provide research and legal advice on council's direction and response to community concerns and vision
- Objective #7: Educate departments in changing area of law which affect department's responsibilities
- Objective #8: Provide legal ethics training for the City Manager, Mayor, Council, Commissions and Boards in order to reduce the risk of personal liability

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Serve on Risk Management and ADA teams to help reduce claims and to begin development of ADA Transition Plan. Limited litigation as compared to claims.	Establish baseline of claims and litigation. Quarterly reporting to FHWA	5% decrease in litigation from baseline. Quarterly reporting to FHWA
Objective #2	Inform client of progress/significant development in a case, review of document, or legal questions	Develop tracking system and measure response time	Reduce response time by 3% from baseline established in FY18
Objectives #1, #3, #7, #8	Tort claims resolved with limited liability to city finances and without going to trial	75% of cases	75% of cases
Objective #6	Final documents accurately reflect Council/Commission/Board approval	100% accuracy	100% accuracy
Objective #5	Percentage of cases utilizing internal counsel	75% of cases	78% of cases
Objectives #1, #7, #8	Administrative appeals resolved in favor of City (LUBA, BOLI, etc.)	75% of cases	80% of cases
Objective #4	Prosecute misdemeanors in court	75% conviction rate or plea agreement	78% conviction rate or plea agreement
Objectives #7 & #8	Public meetings/records and ethics training for City manager, Mayor, Council, Commissions and Boards	3 trainings per year	3 trainings per year

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

HUMAN RESOURCES

HUMAN RESOURCES (1410)

OVERALL GOAL

To provide professional expertise and guidance to departments in efforts to maintain a safe workplace and to promote the creation, recruitment, development and leadership of a highly qualified, health sensitive, well-trained, and increasingly diverse workforce for the City of Medford. To ensure the City has a qualified transition plan for buildings, facilities and infrastructure to provide accessibility for disabled citizens.

KEY OBJECTIVES

- Objective #1: To expand outreach for recruitment by using creative methods to reach highly qualified candidates within the community that are employed elsewhere
- Objective #2: To reach out to our diverse community and elsewhere to create employment opportunity awareness to qualified minorities
- Objective #3: To work with City Council to ensure the City retains a competitive compensation and benefits package to enable the City the ability to recruit and retain a highly qualified workforce
- Objective #4: To collectively bargain and collaborate with represented employee groups and address non-represented employee needs to meet Council objectives within budget constraints, remain competitive in the marketplace, and effectively administer all agreements
- Objective #5: To encourage employee wellness through in-house programs and collaboration with the City's healthcare providers and consultants
- Objective #6: To explore the viability of self-insurance for medical, dental and vision insurance and the potential for partnering with other public employers to reduce overall cost and ensure sustainability of healthcare benefits
- Objective #7: To continuously explore and develop training and education programs for the development of City employees and future leaders to aid in internal succession to leadership positions
- Objective #8: To continuously monitor the City's performance management program to ensure success through accountability
- Objective #9: To work effectively within the workforce and departments to ensure compliance with State and federal regulations, such as FMLA/OFLA, FLSA, ADAAA and the PECBA (collective bargaining)
- Objective #10: To provide timely project progress and reporting in the City's effort to update, expand, and complete its ADA transition plan as required under Federal Civil Rights Law
- Objective #11: To provide continuous support and expert guidance for safety focus in all departments to foster a safety driven culture, help ensure a safe working environment for City employees, and maintain OSHA compliance
- Objective #12: To manage the employer portion of Workers' Compensation claims for successful outcomes to help maintain a healthy workforce and optimal City productivity
- Objective #13: To provide risk assessment and loss control support and expert guidance to City departments, ensure cost-effective commercial insurance renewals, and develop and update risk management policies and procedures
- Objective #14: To manage effective resolution of liability claims under self-insured program and excess liability insurance to control severity of loss, prevent escalation to litigation, and maintain the upstanding organizational reputation of the City

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objectives #1 & #2	Track responses through NeoGov and report. Survey departments after each recruitment.	Establish baseline for measurement.	Measure with a goal of 5% increase.
Objectives #3 & #4	Successful ratification of labor agreements.	Police, Teamsters WRD, Teamsters Mechanics	Teamsters Construction & Maintenance
Objective #5	Track participation electronically and measure effectiveness of incentives. Survey employees.	Establish baseline for measurement.	Increase participation by 10%.
Objective #6	Final report and recommendation to City Council.	Complete before year end.	Act upon recommendation.
Objective #7	Published training schedule and track on-going training participation. Survey employees engaged in each training module.	Develop program.	Implement program.
Objective #8	Regular reporting to directors and City Manager.	Measure supervisory engagement based on QuickChat submission and report quarterly.	Measure supervisory engagement based on QuickChat submission and report quarterly.
Objectives #9 & #14	Limited litigation as compared to claims.	Establish baseline of claims and litigation.	Measure with a goal of 5% decrease in litigation.
Objective #10	Quarterly reporting to FHWA	Report quarterly.	Report quarterly.
Objectives #11, #12 & #13	Regular reporting, number of matters processed and closed, and litigation avoided. Survey employees.	Measure number of safety meetings, incidents, near miss incidents, work comp claims, time loss, insurance renewals and update of policies.	Measure data in FY19 against FY18 to determine effectiveness of program to reduce OSHA recordable incidents. Goal of 5% reduction.

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

FINANCE

ADMINISTRATION (1510,1520,1521,1522,1590)

OVERALL GOAL

To maintain the fiscal integrity of the City organization through financial services, timely information and analysis, innovation, financial management and appropriate controls.

KEY OBJECTIVES

- Objective #1: Develop and incorporate financial strategies to provide a sustainable level of core services funded from predictable revenue by providing accurate financial forecasts for all funds and evaluating the effect of economic pressures and trends
- Objective #2: Provide financial services which support economic growth within the community by securely, efficiently and effectively managing cash receipts, receivables, and licensing

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Review and update all of the City's financial polices	Complete 50%	Complete remaining 50%
Objective #1	Present the nature, purpose, structure, tasks, operation, and reporting of an Audit Committee	Complete by end of the fiscal year	Hold Audit Committee meeting
Objective #1	Maintain current Moody's credit rating – report annually	Aa3 & A1	Aa3 & A1
Objective #1	Report ¼ on the 3 month contingency balances	Complete by end of the fiscal year	Maintain
Objective #1	Create and update annually a 6 year forecast (Revenues, Expenditures, and Long Term Debt analysis)	Begin the project	Complete by Dec 2018
Objective #1	Enhance the ¼ report by including 6 years of historical information	Complete by end of the fiscal year	Quarterly
Objective #2	Complete a fee study of all city revenues and services. Establish a cost recovery policy approved by Council	Complete Fee Study by June 2018	Approved cost recovery model by December 2018
Objective #2	Stay within an acceptable range of General Fund personnel services as a % of total spending	Establish the acceptable range	Stay within the range
Objective #2	Stay within an acceptable range of a per capita debt amount	Establish the acceptable range	Stay within the range

CAPITAL OUTLAY - FY 2018

None

CAPITAL OUTLAY - FY 2019

None

BOND PAYMENT DETAILS							
Fund	**Purpose**	**Revenue**	**Issued**	**Retires**	**Principal**	**Interest**	**Total**
160	PERS UAL	All funds allocated based on personnel services	2004	2028	2,550,000	3,027,700	5,577,700
160	Sidewalk Constr	Property Tax	2006	2021	730,000	116,100	846,100
160	OTIB Loan	SDC fund 21	2015		-	706,400	706,400
161	Sports Park/Santo Gym Constr	Park Utitlity Fee, Hotel Tax & Car Rental Tax	2007	2027	1,930,000	886,200	2,816,200
161	Sports Park Purch	Hotel Tax	2011	2022	746,000	115,600	861,600
161	City/Mura	MURA Property Tax	2011	2025	4,400,000	1,148,600	5,548,600
161	Police/Fire/Parks	Public Safety & Utility Fees	2013	2043	445,000	3,491,100	3,936,100
Total					**$ 10,801,000**	**$ 9,491,700**	**$ 20,292,700**

FINANCE (15)

TRANSFERS ALL Funds

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
670							
TRANSFERS							
100 GENERAL FUND							
6707160	TF TO GENERAL BOND 160	4,076,919	4,533,787	5,034,800	5,577,700	5,577,700	5,577,700
6707161	TF TO REVENUE BOND 161	2,084,465	4,063,295	13,409,360	5,548,600	5,548,600	5,548,600
6707170	TF TO PERS RESERVE 170	1,130,000	788,000	600,000	100,000	100,000	100,000
6707203	TF TO POLICE GRANT 203	118,174	376,269	-	-	-	-
6707300	TF TO FIRE UTILITY 300	-	-	160,570	-	-	-
6707370	TF TO FIRE RESERVE 370	-	-	810,000	1,000,000	1,000,000	1,000,000
6707400	TF TO BUILDING SAFETY 400	227	-	-	-	-	-
6707500	TF TO STREET UTILITY 500	50,000	161,042	200,000	200,000	200,000	200,000
6707501	TF TO STORM DRN UTILITY 501	-	71,280	-	-	-	-
6707502	TF TO SEWER COLLECT 502	-	71,280	-	-	-	-
6707630	TF TO PARK IMPR 630	-	-	-	2,213,000	2,213,000	2,213,000
6707633	TF CEMETERY 633	-	-	30,000	-	-	-
6707700	TF TO RISK MANAGEMNT 700	750,000	-	-	-	-	-
6707701	TF TO PARKING 701	7,250	-	-	-	-	-
160 GENERAL BOND FUND							
6707100	TF TO GENERAL FUND 100	-	-	-	-	-	-
200 POLICE PUB SAFETY UTILITY FUND							
6707100	TF TO GENERAL FUND 100	128,739	156,299	222,340	150,800	150,800	150,800
6707161	TF TO REVENUE BOND 161	-	1,604,337	2,029,680	2,030,000	2,030,000	2,030,000
6707300	TF TO FIRE UTILITY 300	-	-	11,502,160	-	-	-
6707500	TF TO STREET UTILITY 500	-	35,200	18,350	45,000	45,000	45,000
203 POLICE GRANT FUND							
6707100	TF TO GENERAL FUND 100	-	-	640	-	-	-
6707201	TF TO FEDERAL FORFEIT 201	-	739,871	-	-	-	-
6707202	TF TO STATE FORFEIT 202	-	152,796	-	-	-	-
300 FIRE PUB SAFETY UTILITY FUND							
6707100	TF TO GENERAL FUND 100	-	-	136,890	49,900	49,900	49,900
6707161	TF TO REVENUE BOND 161	-	-	955,140	955,200	955,200	955,200
6707200	TF TO POLICE UT 200	-	-	998,130	-	-	-
6707500	TF TO STREET UTILITY 500	-	-	18,350	45,000	45,000	45,000
400 BUILDING SAFETY FUND							
6707100	TF TO GENERAL FUND 100	642,749	534,989	212,240	657,700	657,700	657,700
500 STREET UTILITY FUND							
6707100	TF TO GENERAL FUND 100	1,166,463	1,267,883	901,000	1,531,900	1,531,900	1,531,900
6707400	TF TO BUILDING SAFETY 400	9,459	-	-	-	-	-
6707530	TF TO GAS TAX 530	392,000	-	-	-	-	-
501 STORM DRAIN UTILITY FUND							
6707100	TF TO GENERAL FUND 100	512,981	565,493	595,060	679,600	679,600	679,600
6707400	TF TO BUILDING SAFETY 400	251	-	-	-	-	-
502 SEWER COLLECTION UTILITY FUND							
6707100	TF TO GENERAL FUND 100	500,546	550,499	467,020	685,300	685,300	685,300
6707400	TF TO BUILDING SAFETY 400	833	-	-	-	-	-
6707523	TF TO SEWAGE TREATMNT 523	4,168,081	-	-	-	-	-
503 REG SEW TREATMENT UTILITY FUND							
6707100	TF TO GENERAL FUND 100	504,834	553,899	623,020	678,800	678,800	678,800
6707400	TF TO BUILDING SAFETY 400	3,229	-	-	-	-	-
520 STREET SDC FUND							
6707100	TF TO GENERAL FUND 100	24,493	45,900	327,160	74,600	74,600	74,600
6707160	TF TO GENERAL BOND 160	-	-	160,000	706,400	706,400	706,400
521 SEWER COLLECTION SDC FUND							
6707100	TF TO GENERAL FUND 100	10,430	7,583	16,400	1,000	1,000	1,000
522 STORM DRAIN SDC FUND							
6707100	TF TO GENERAL FUND 100	16,000	20,376	35,940	25,000	25,000	25,000
523 REG SEW TREATMENT SDC FUND							
6707100	TF TO GENERAL FUND 100	23,051	22,600	57,360	29,900	29,900	29,900
530 GAS TAX FUND							
6707100	TF TO GENERAL FUND 100	414,969	365,100	514,130	431,300	431,300	431,300
6707161	TF TO REVENUE BOND 161	3,668,714	837,536	-	-	-	-
531 SIDEWALK FUND							
6707100	TF TO GENERAL FUND 100	19,627	13,878	280	-	-	-
540 FLEET MAINTENANCE FUND							
6707100	TF TO GENERAL FUND 100	37,228	112,600	155,720	150,300	150,300	150,300
550 STREET IMPROVEMENT FUND							
6707100	TF TO GENERAL FUND 100	73,500	49,999	315,980	53,400	53,400	53,400
600 PARK MAINTENANCE FUND							
6707100	TF TO GENERAL FUND 100	14,279	13,599	104,240	19,000	19,000	19,000
6707161	TF TO REVENUE BOND 161	2,162,499	2,179,986	2,207,520	951,300	951,300	951,300
6707500	TF TO STREET UTILITY 500	-	38,800	40,450	40,000	40,000	40,000
6707630	TF TO PARK IMPR 630	-	-	-	-	-	-
620 PARK SDC FUND							
6707100	TF TO GENERAL FUND 100	209,399	11,994	215,060	26,400	26,400	26,400
6707160	TF TO GENERAL BOND 160	4,478,999	-	-	-	-	-
6707161	TF TO REVENUE BOND 161	635,760	1,957,309	2,409,470	861,600	861,600	861,600
6707300	TF TO FIRE UTILITY 300	-	-	403,700	-	-	-
6707400	TF TO BUILDING SAFETY 400	6,364	-	-	-	-	-
6707621	TRANSF TO PARKS SDC SE AR	-	-	100,000	-	-	-
6707630	TF TO PARK IMPR 630	-	-	1,000,000	-	-	-
630 PARK IMPROVEMENT FUND							
6707100	TF TO GENERAL FUND 100	-	-	-	-	-	-
6707161	TF TO REVENUE BOND 161	-	-	-	2,816,200	2,816,200	2,816,200
6707671	TF TO ACQUATIC RESERVE 671	-	-	-	68,000	68,000	68,000
670 COMMUNITY PARK RESERVE FUND							
6707100	TF TO GENERAL FUND 100	-	-	1,260	-	-	-
700 RISK MANAGEMENT FUND							
6707100	TF TO GENERAL FUND 100	152,280	289,253	143,480	181,600	296,960	296,960
701 PARKING FUND							
6707100	TF TO GENERAL FUND 100	44,949	39,800	45,980	48,500	48,500	48,500
731 CDBG FUND							
6707100	TF TO GENERAL FUND 100	38,300	89,863	-	-	-	-
TRANSFERS		**28,278,040**	**22,322,397**	**47,178,880**	**28,633,000**	**28,748,360**	**28,748,360**
Grand Total		**28,278,040**	**22,322,397**	**47,178,880**	**28,633,000**	**28,748,360**	**28,748,360**

TECHNOLOGY SERVICES

TECHNOLOGY SERVICES (1710)

OVERALL GOAL

To contribute vision, leadership, policy, innovation, and the expertise to competently and cost-effectively provide City Departments and their engaged customers with highly reliable and innovative technology solutions and highly rated customer service allowing those we serve to accomplish their approved and prioritized strategic initiatives.

KEY OBJECTIVES

- Objective #1: Develop and maintain a Technology Services Strategic Plan (TSSP)
- Objective #2: Develop and maintain a Technology Services Disaster Recovery Plan (TSDRP)
- Objective #3: Protect the integrity, availability, backup and recovery of the City's data and information systems
- Objective #4: Ensure security investments are current, relevant, effective, and satisfy compliance requirements
- Objective #5: Proactively and cost-effectively implement, maintain, and refresh technology while maximizing the City's return on investment and minimizing the total cost of ownership
- Objective #6: Align technology investment to ensure customers are able to accomplish their goals and objectives
- Objective #7: Provide Project Management, problem solving methodologies, and other sound business principles to help continually improve upon the City's business processes
- Objective #8: Customer service meets or exceeds customer expectations

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1	Updated after budget approval	Complete	Implement
Objective #2	Updated each biennium	Complete	Implement
Objective #5	Eliminate or minimize downtime	< 1% per year	< 1% per year
Objective #6	Accomplish Goals & Objectives	On time/budget	On time/budget
Objective #8	Annual Customer Survey	90% or > sat	90% or > sat

CAPITAL OUTLAY - FY 2018

• Public Safety Server Replacements	70,000
• Network Storage Expansion	120,000
• Backup Replacement	36,000
• Password Management Solution	7,500
total	**233,500**

CAPITAL OUTLAY - FY 2019

None

PARKS AND RECREATION

FACILITIES MANAGEMENT (1910)

OVERALL GOAL

Provide stewardship and building maintenance for 27 municipal buildings and 28 park facilities that meet the needs of internal and external customers in the most efficient and economical manner possible. Facilities Management strives to cultivate a culture of accountability, assessment for best practices and proactive communication (Strategic Plan Goal 12; Leisure Services Plan Goal 5; CAPRA 7.5).

KEY OBJECTIVES

- Objective #1: Coordinate facilities maintenance, equipment repair and capital building improvements for City departments (SP 12.3b; LSP 5.2, 4-C; CAPRA 7.5)
- Objective #2: Provide functional, clean and attractive facilities for those conducting business with the City (SP 12.3b; CAPRA 7.10)
- Objective #3: Track costs of materials, services and staff hours via an electronic maintenance management database (SP 14.4; CAPRA 3.5.1)
- Objective #4: Improve conservation in City facilities (SP 13.2b; CAPRA 7.9)
- Objective #5: Create a city-wide Asset Management Program (SP 12.3)
- Objective #6: Develop a Facilities & Project Management Plan (SP 12.3)
- Objective #7: Create a City Facilities Advisory Committee consisting of employees from all Departments to improve communications, to educate employees and to help monitor customer satisfaction

KEY PERFORMANCE MEASURES

GOALS AND OBJECTIVES	PERFORMANCE MEASURES	2018 TARGET	2019 TARGET
Objective #1 & #2	Monitor customer requests and satisfaction report cards; implement an internal customer satisfaction survey system	Achieve aggregate customer satisfaction rating of 90%	Achieve aggregate customer satisfaction rating of 92%
Objective #3	Establish cost-per-square-foot baseline data necessary for measurement and provide timely reports to Department Head and/or City Manager as needed using One Solution	Determine baseline data	Annual report
Objective #4	Energy efficiency actions and strategies; monitor EMS data	Annual report on energy use reduction and conservation efforts	Annual report on energy use reduction and conservation efforts
Objective #5	Development of an Asset Management Program		Establish program by Jan. 2019
Objective #3	Develop an interactive way to communicate with customers on timelines of work orders and status for completion.	Establish baseline on cycle time and customer reporting	Reduce cycle time by 3% from 2018 baseline
Objective #6	Develop a Facilities & Project Management Plan	Create Plan	Implementation
Objective #7	Create a City Facilities Advisory Committee consisting of employees from all Departments to improve communications, to educate employees and to help monitor customer satisfaction	Committee established by Jan. 2018	List of actions or improvements facilitated by the committee

CAPITAL OUTLAY - FY 2018

- Utility Service Van Replacement 35,000
    - Purchase of one utility service van equipped with internal storage shelving, power inverter, and ladder racks. The utility van is replacing one of our current vans that is 18 years old with 115,000 miles and has well out lived its lowest cost life cycle.

total 35,000

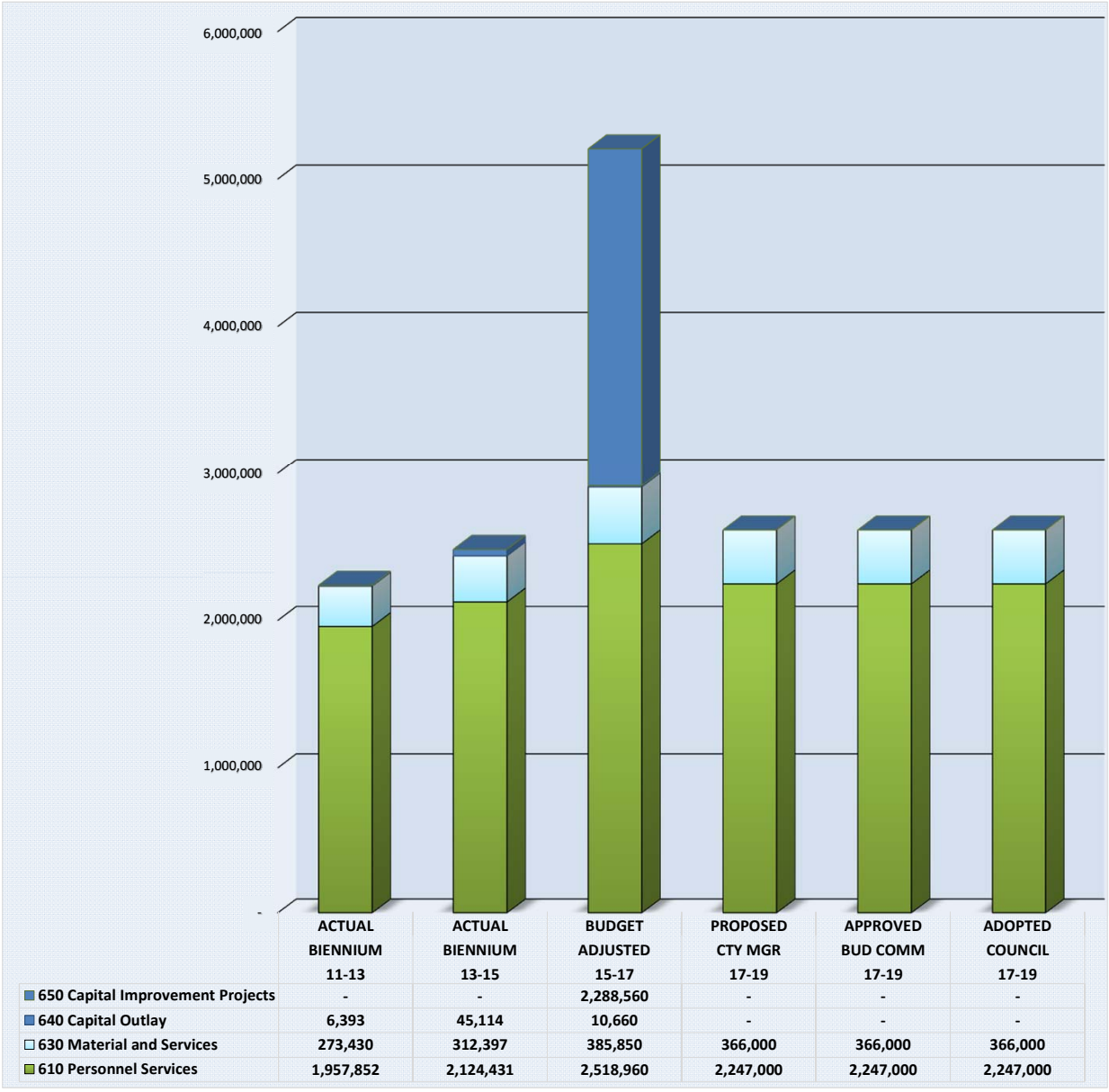
CAPITAL OUTLAY - FY 2019

None

CITY MANAGER (12)

GENERAL FUND (100)

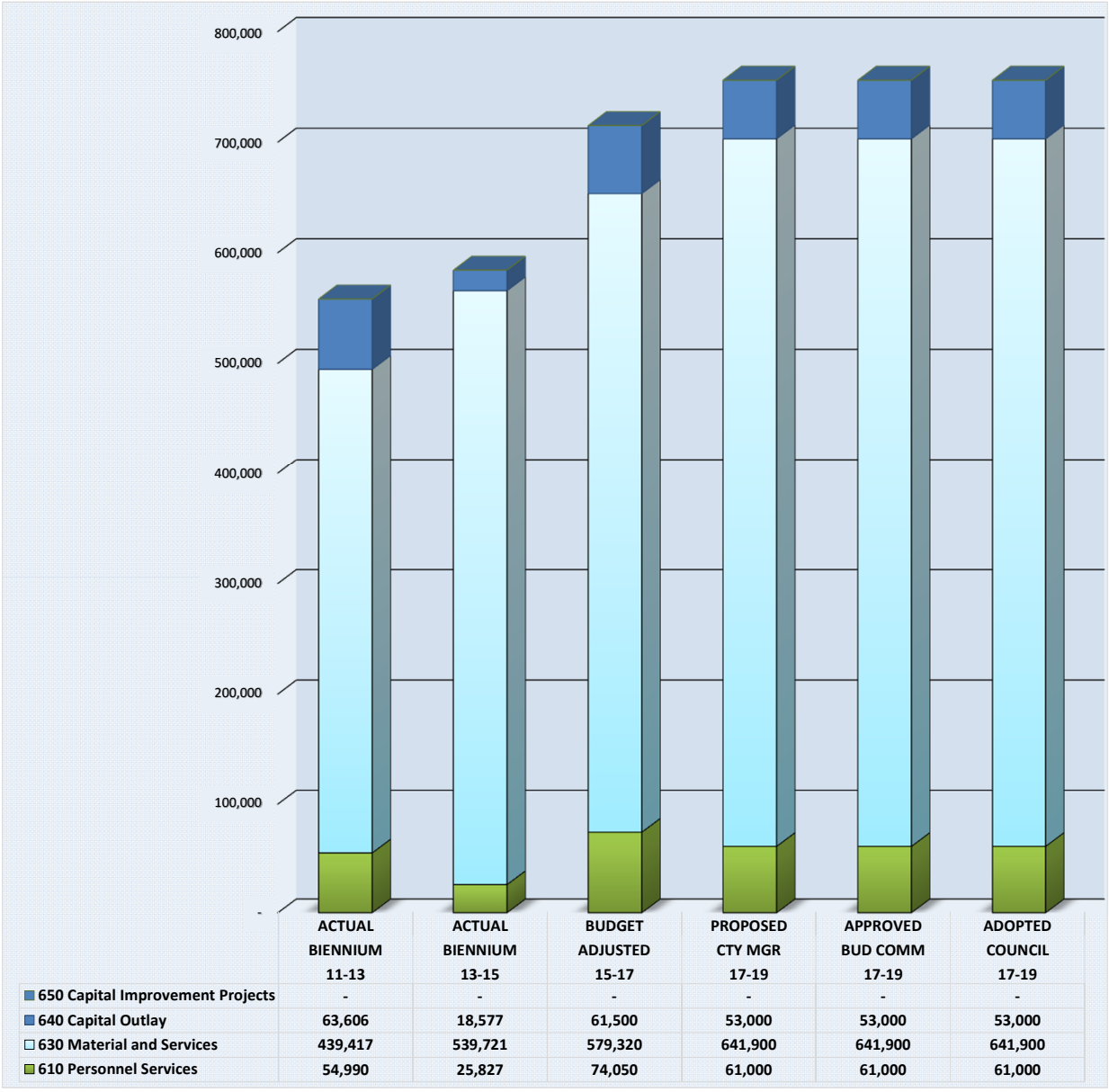
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	1,957,852	2,124,431	2,518,960	2,247,000	2,247,000	2,247,000
630	Material and Services	273,430	312,397	385,850	366,000	366,000	366,000
640	Capital Outlay	6,393	45,114	10,660	-	-	-
650	Capital Improvement Projects	-	-	2,288,560	-	-	-
TOTALS		**2,237,675**	**2,481,941**	**5,204,030**	**2,613,000**	**2,613,000**	**2,613,000**



CITY MANAGER (12)

PARKING FUND (701)

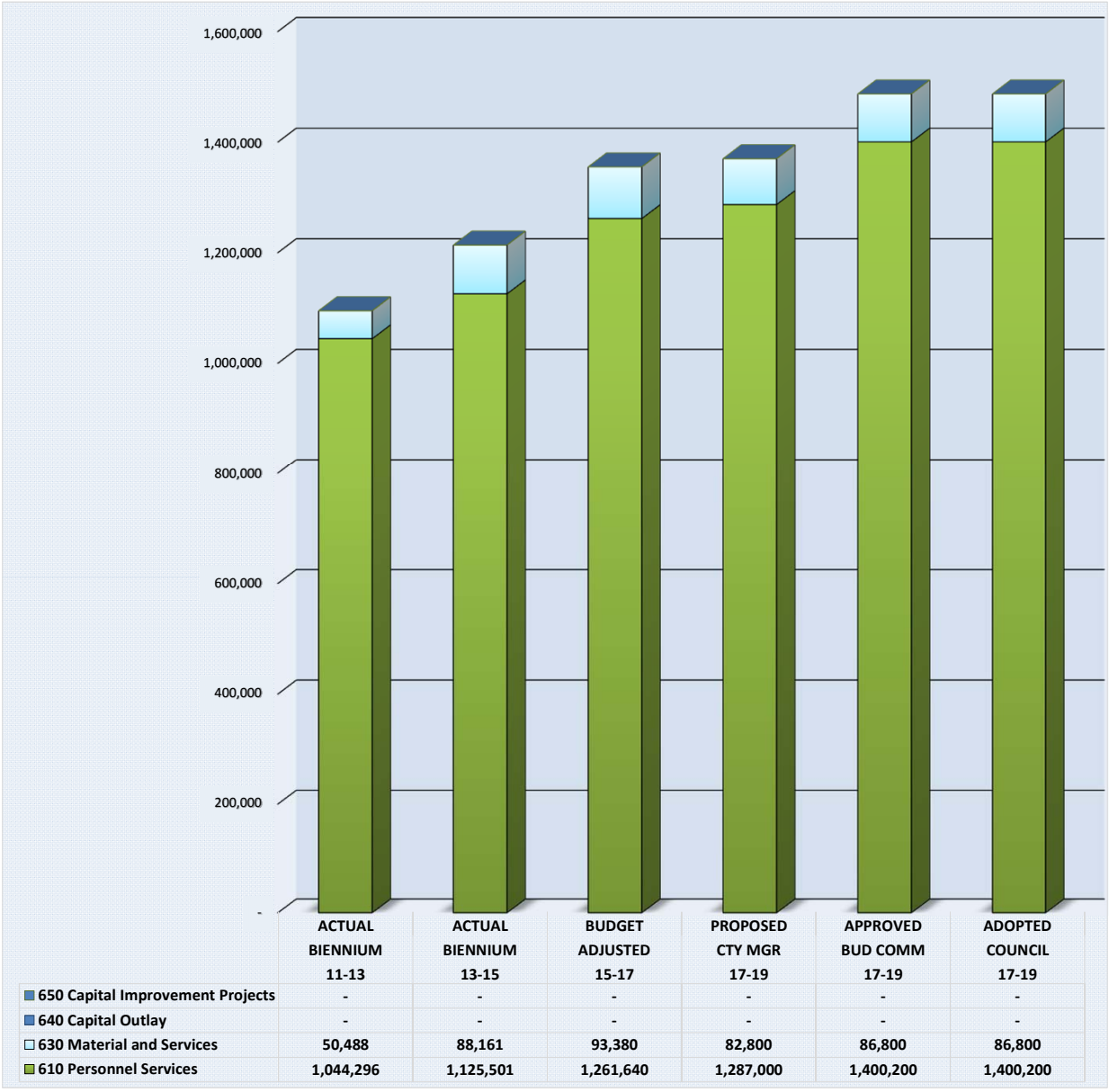
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	54,990	25,827	74,050	61,000	61,000	61,000
630	Material and Services	439,417	539,721	579,320	641,900	641,900	641,900
640	Capital Outlay	63,606	18,577	61,500	53,000	53,000	53,000
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**558,013**	**584,125**	**714,870**	**755,900**	**755,900**	**755,900**



CITY ATTORNEY (13)

GENERAL FUND (100)

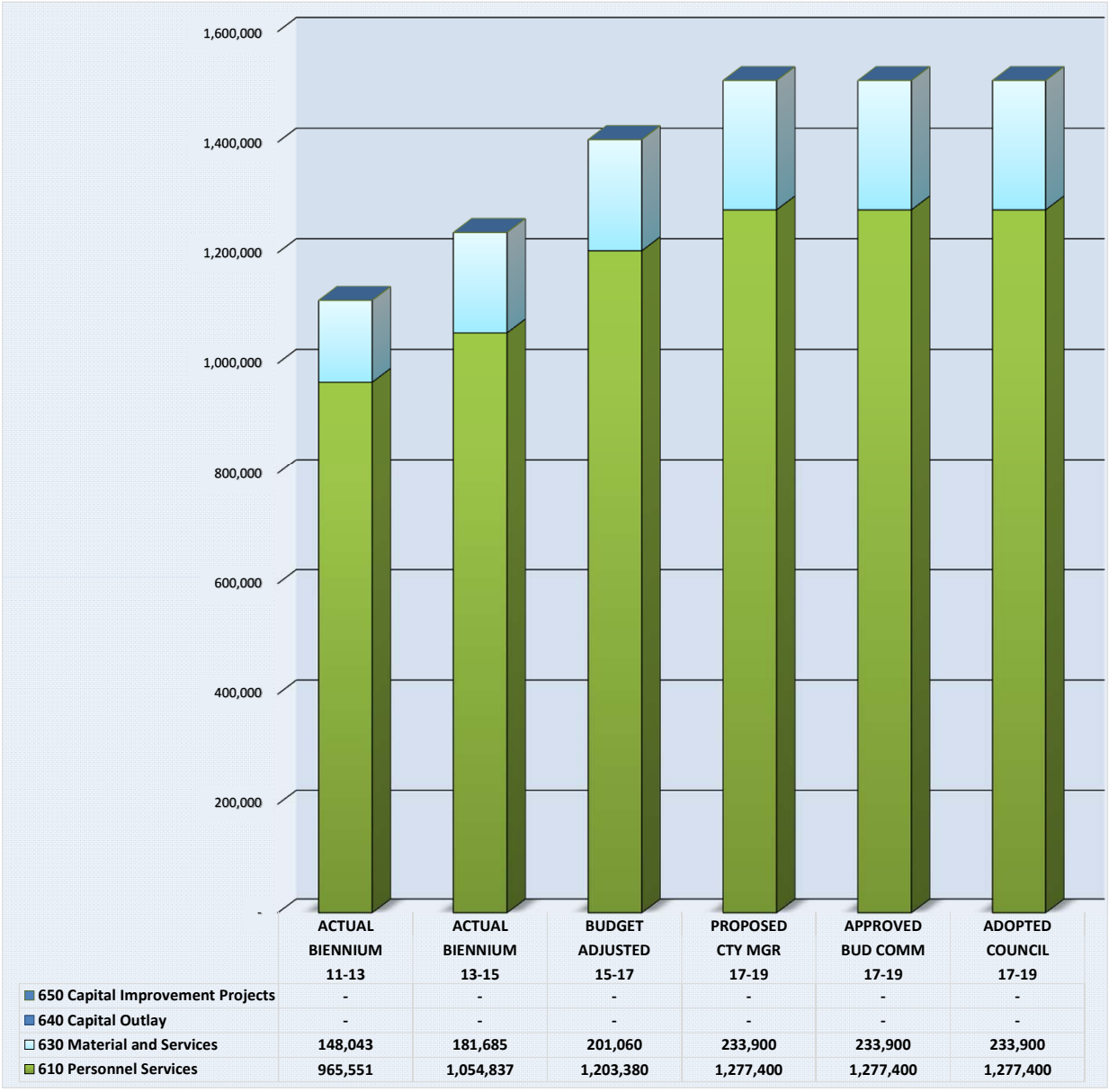
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	1,044,296	1,125,501	1,261,640	1,287,000	1,400,200	1,400,200
630	Material and Services	50,488	88,161	93,380	82,800	86,800	86,800
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**1,094,784**	**1,213,662**	**1,355,020**	**1,369,800**	**1,487,000**	**1,487,000**



HUMAN RESOURCES (14)

GENERAL FUND (100)

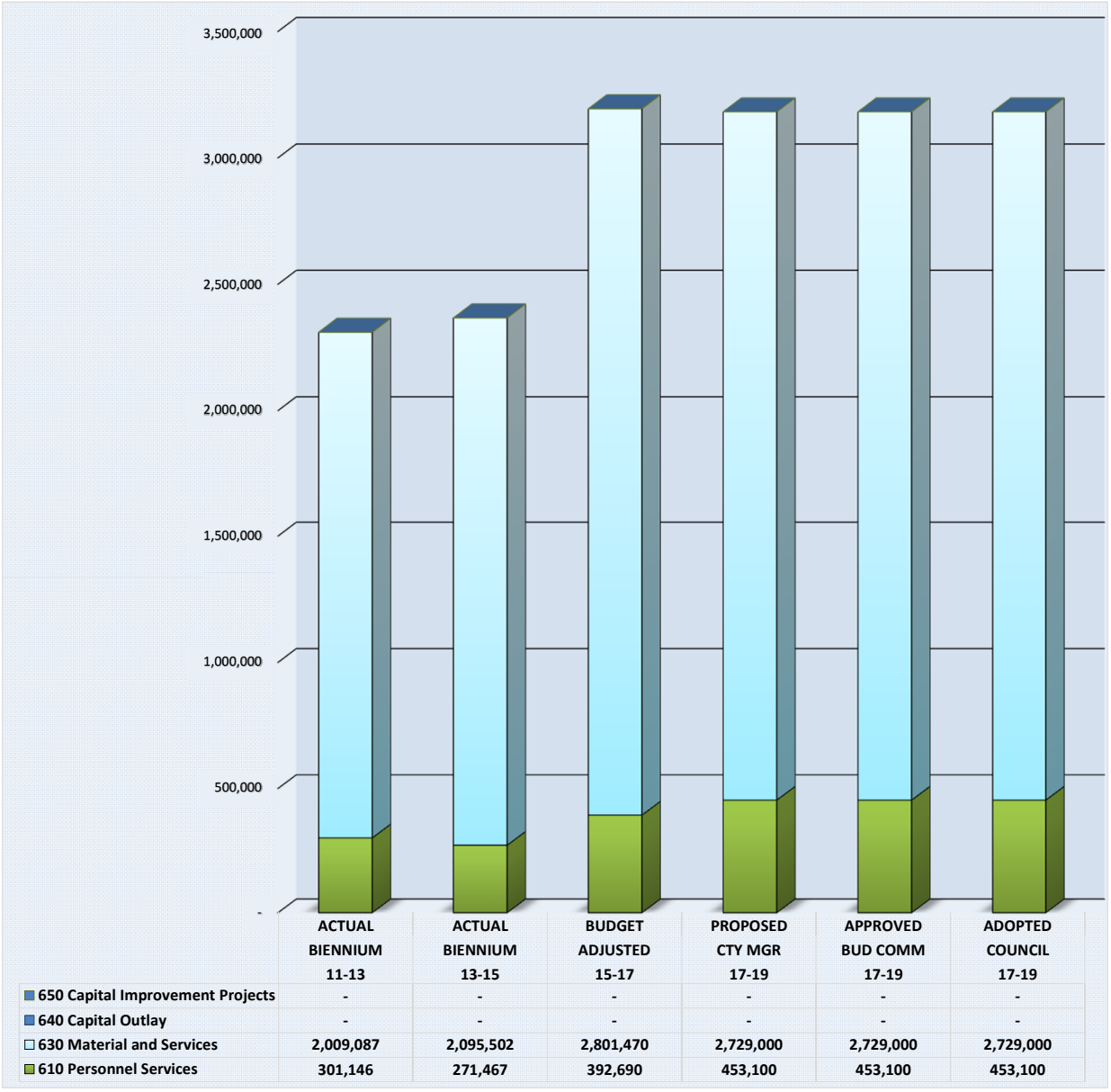
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	965,551	1,054,837	1,203,380	1,277,400	1,277,400	1,277,400
630	Material and Services	148,043	181,685	201,060	233,900	233,900	233,900
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**1,113,594**	**1,236,522**	**1,404,440**	**1,511,300**	**1,511,300**	**1,511,300**



HUMAN RESOURCES (14)

RISK MANAGEMENT FUND (700)

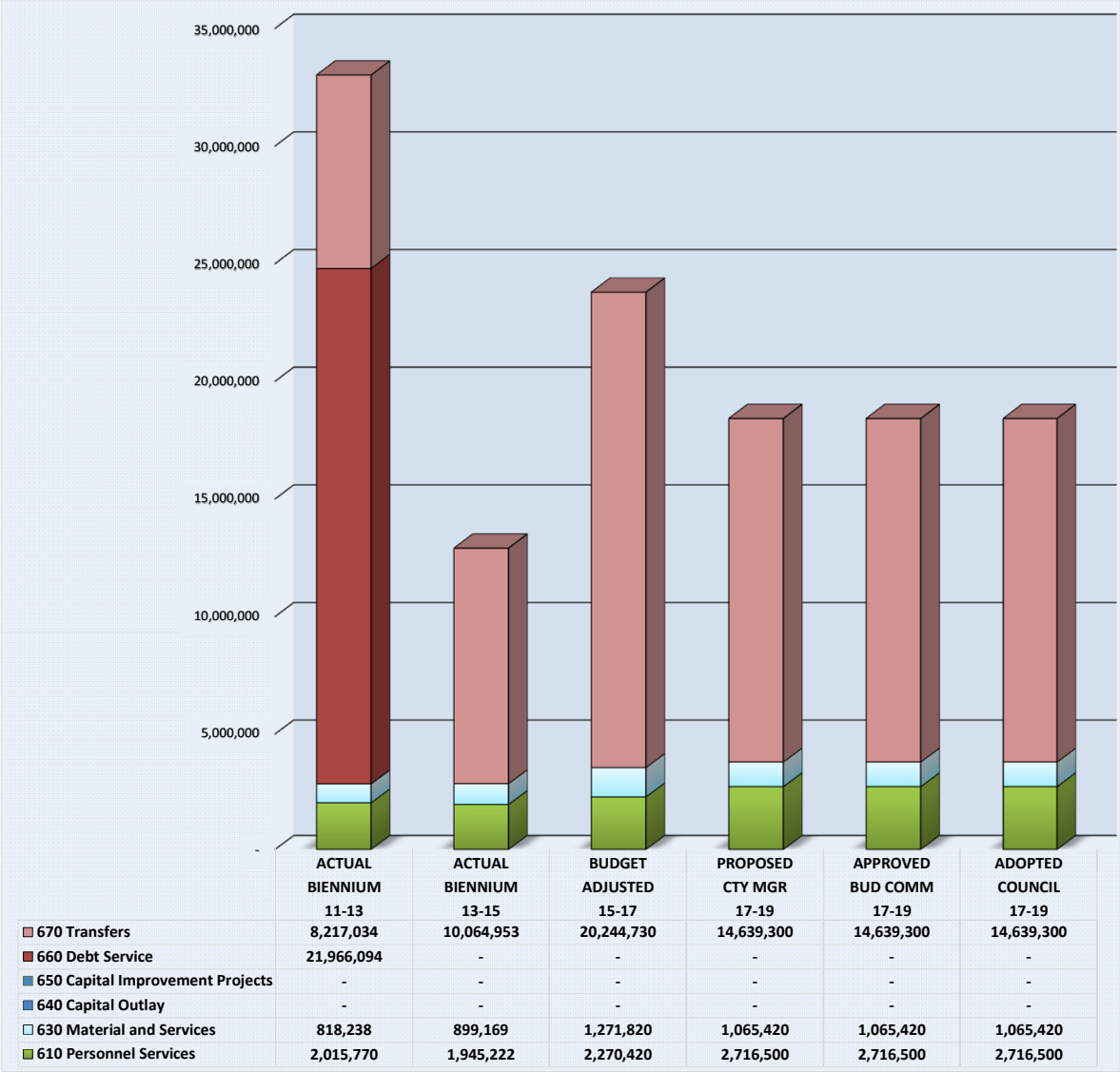
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	301,146	271,467	392,690	453,100	453,100	453,100
630	Material and Services	2,009,087	2,095,502	2,801,470	2,729,000	2,729,000	2,729,000
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**2,310,234**	**2,366,969**	**3,194,160**	**3,182,100**	**3,182,100**	**3,182,100**



FINANCE (15)

GENERAL FUND (100)

CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	2,015,770	1,945,222	2,270,420	2,716,500	2,716,500	2,716,500
630	Material and Services	818,238	899,169	1,271,820	1,065,420	1,065,420	1,065,420
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
660	Debt Service	21,966,094	-	-	-	-	-
670	Transfers	8,217,034	10,064,953	20,244,730	14,639,300	14,639,300	14,639,300
TOTALS		**33,017,136**	**12,909,344**	**23,786,970**	**18,421,220**	**18,421,220**	**18,421,220**

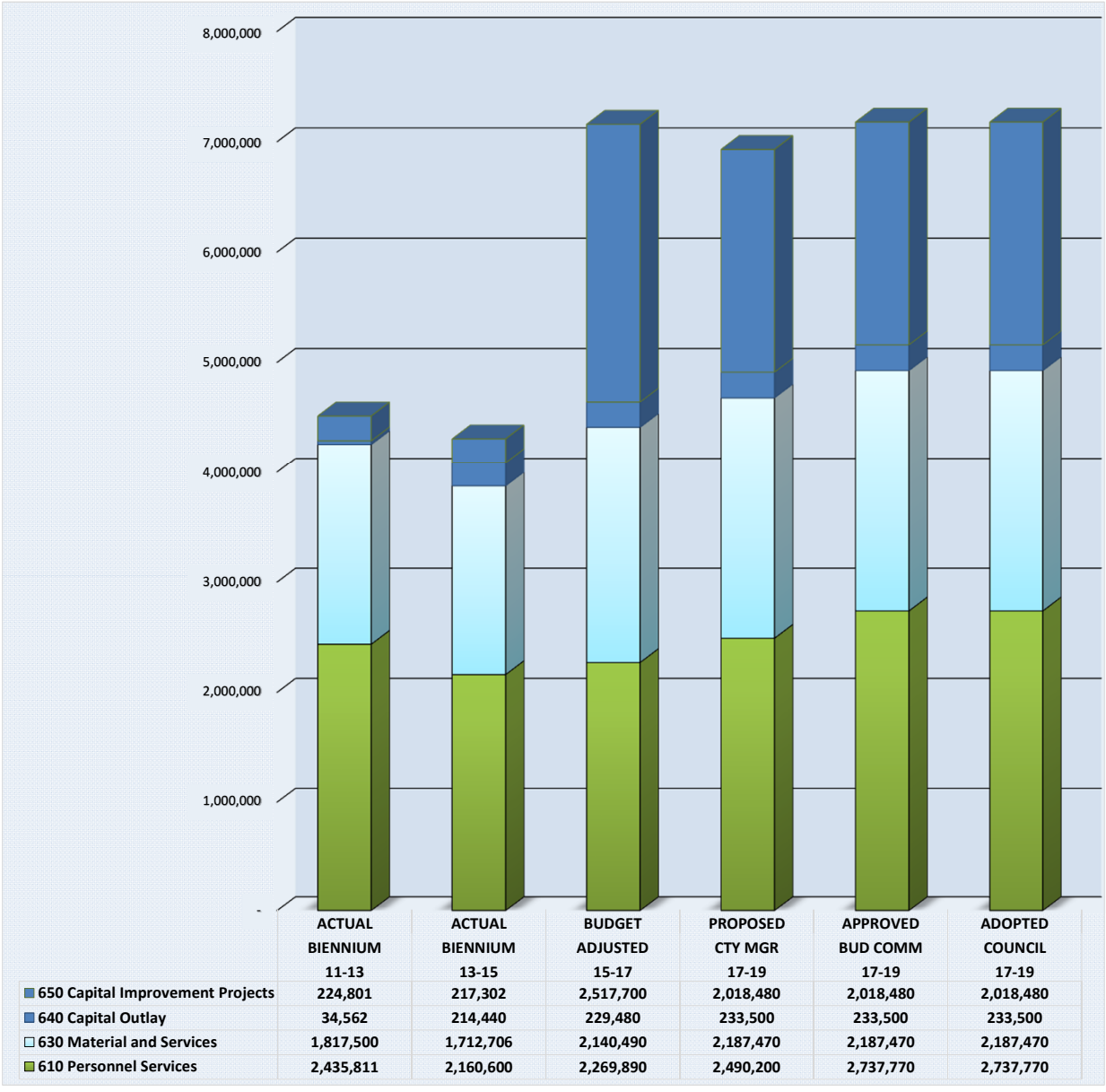


	ACTUAL BIENNIUM 11-13	ACTUAL BIENNIUM 13-15	BUDGET ADJUSTED 15-17	PROPOSED CTY MGR 17-19	APPROVED BUD COMM 17-19	ADOPTED COUNCIL 17-19
670 Transfers	8,217,034	10,064,953	20,244,730	14,639,300	14,639,300	14,639,300
660 Debt Service	21,966,094	-	-	-	-	-
650 Capital Improvement Projects	-	-	-	-	-	-
640 Capital Outlay	-	-	-	-	-	-
630 Material and Services	818,238	899,169	1,271,820	1,065,420	1,065,420	1,065,420
610 Personnel Services	2,015,770	1,945,222	2,270,420	2,716,500	2,716,500	2,716,500

TECHNOLOGY SERVICES (17)

GENERAL FUND (100)

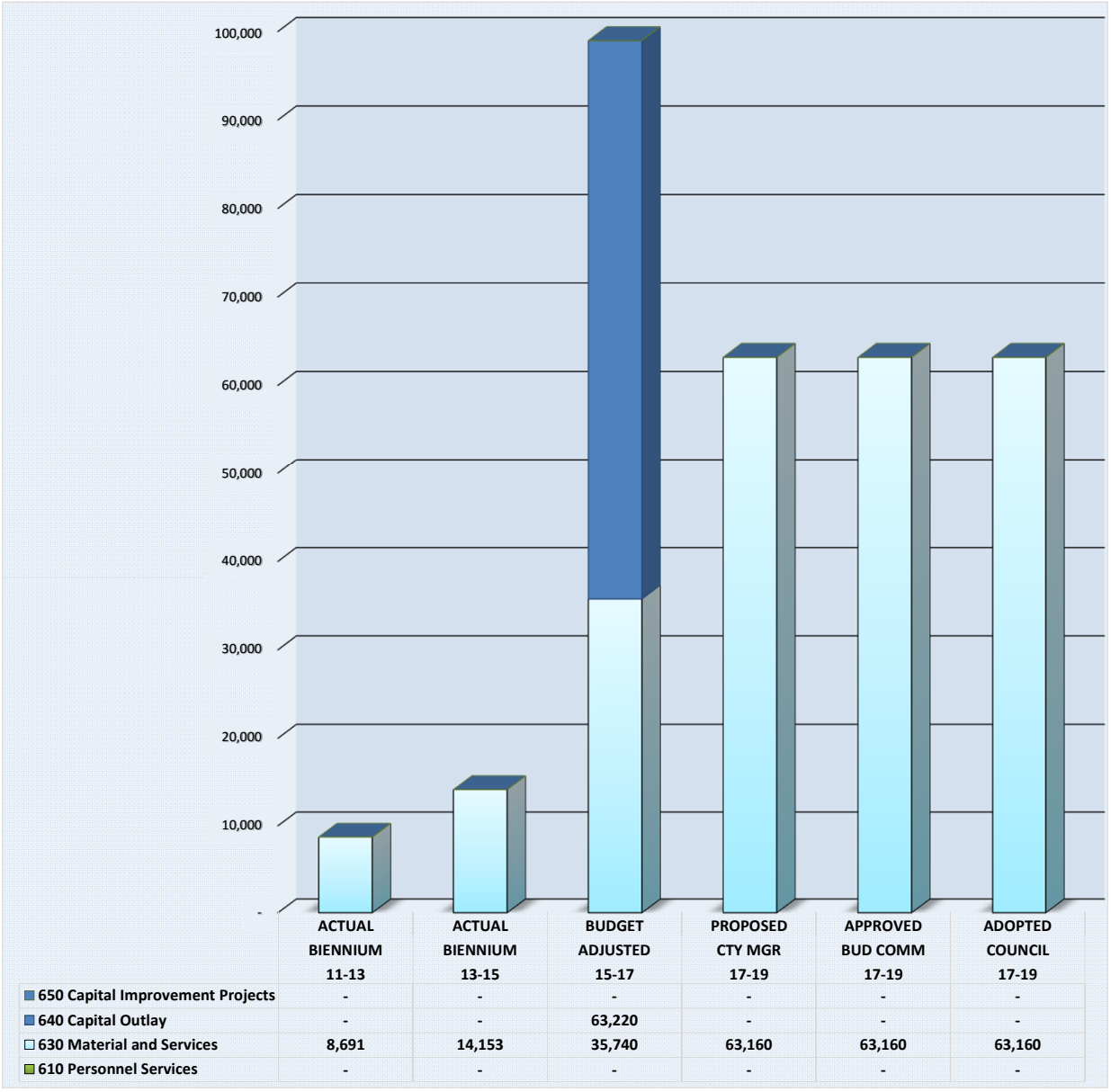
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	2,435,811	2,160,600	2,269,890	2,490,200	2,737,770	2,737,770
630	Material and Services	1,817,500	1,712,706	2,140,490	2,187,470	2,187,470	2,187,470
640	Capital Outlay	34,562	214,440	229,480	233,500	233,500	233,500
650	Capital Improvement Projects	224,801	217,302	2,517,700	2,018,480	2,018,480	2,018,480
TOTALS		**4,512,673**	**4,305,049**	**7,157,560**	**6,929,650**	**7,177,220**	**7,177,220**



TECHNOLOGY SERVICES (17)

BUILDING SAFETY FUND (400)

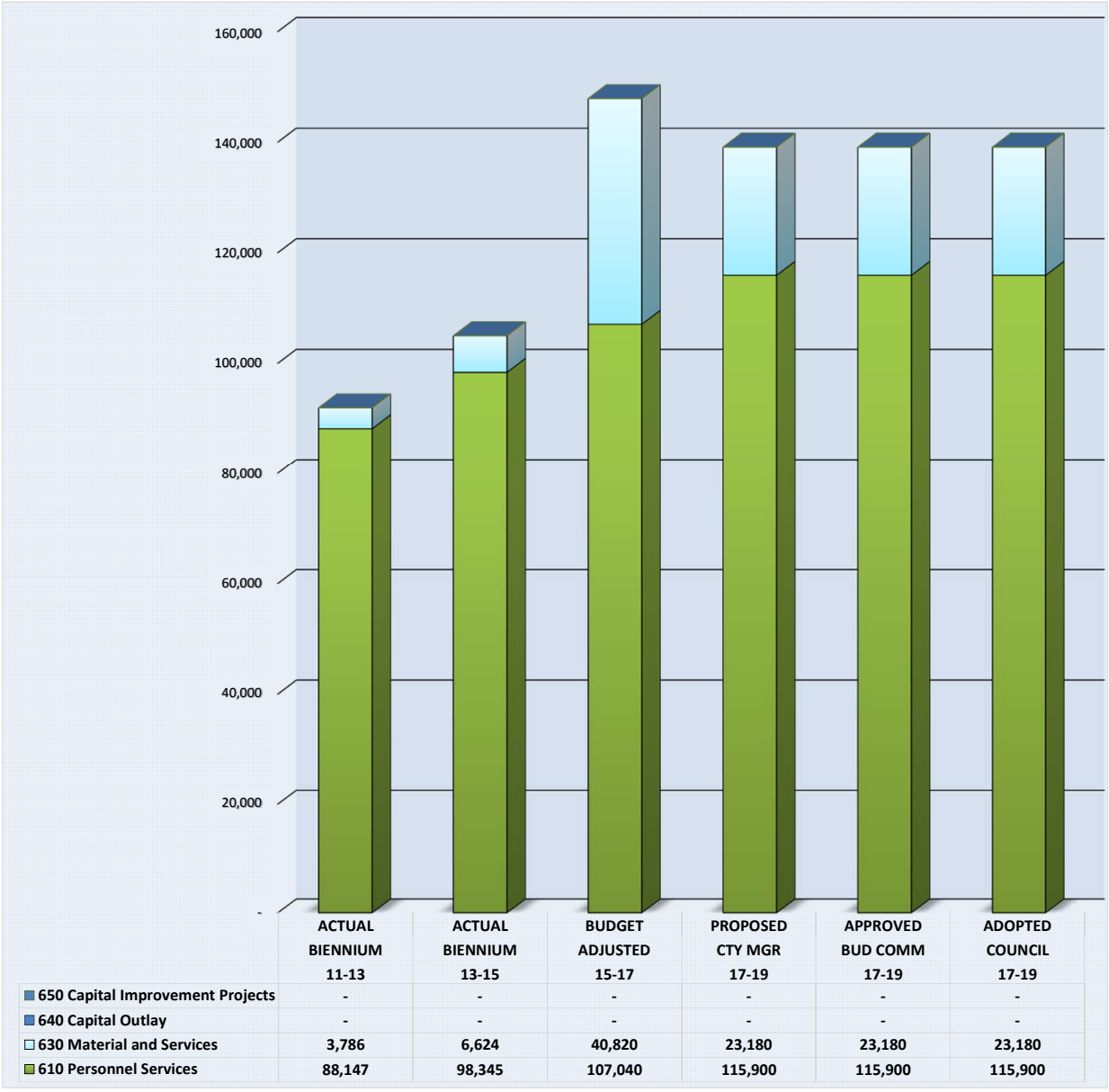
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	8,691	14,153	35,740	63,160	63,160	63,160
640	Capital Outlay	-	-	63,220	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**8,691**	**14,153**	**98,960**	**63,160**	**63,160**	**63,160**



TECHNOLOGY SERVICES (17)

STREET UTILITY FUND (500)

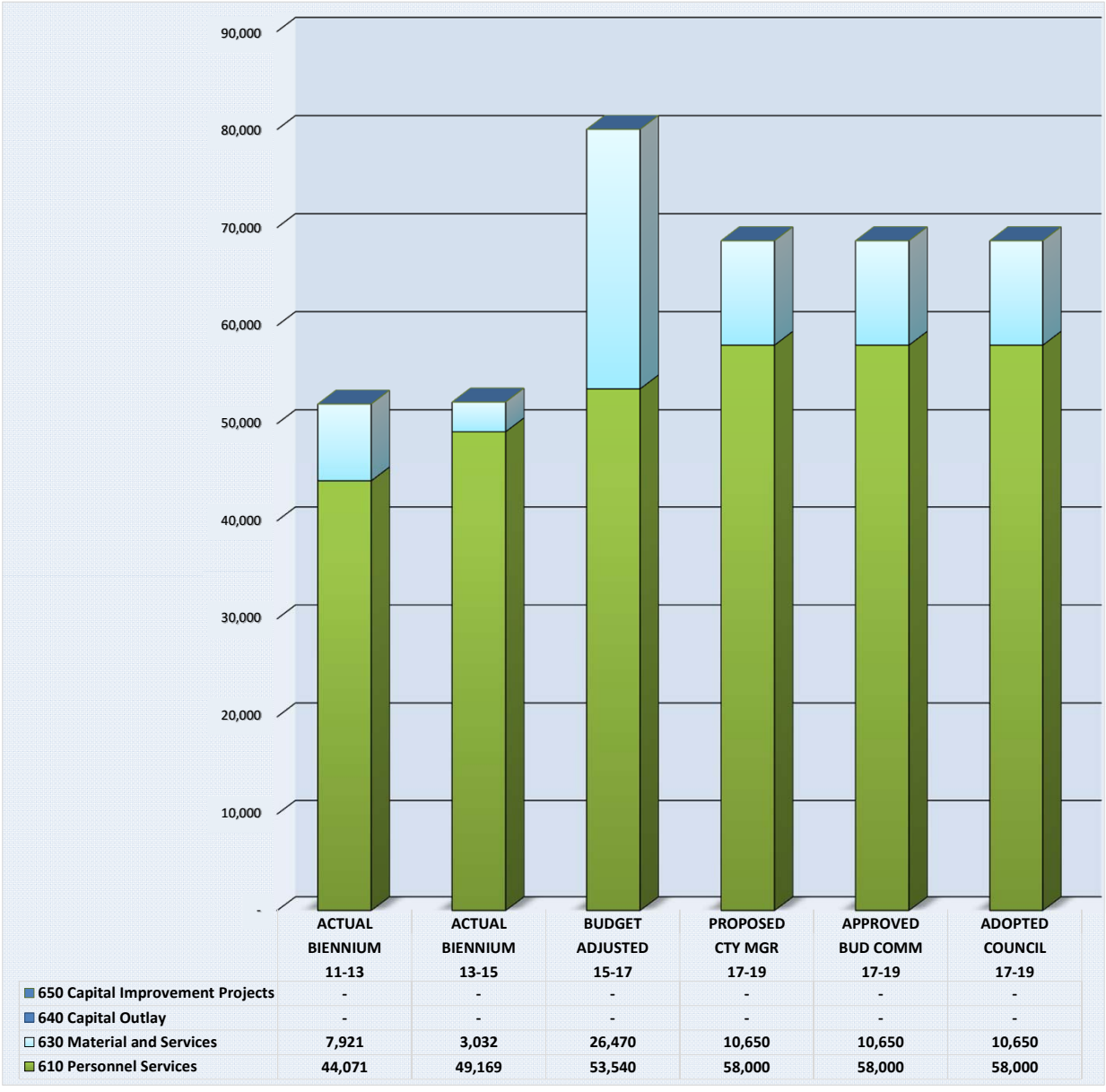
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	88,147	98,345	107,040	115,900	115,900	115,900
630	Material and Services	3,786	6,624	40,820	23,180	23,180	23,180
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**91,933**	**104,969**	**147,860**	**139,080**	**139,080**	**139,080**



TECHNOLOGY SERVICES (17)

STORM DRAIN UTILITY FUND (501)

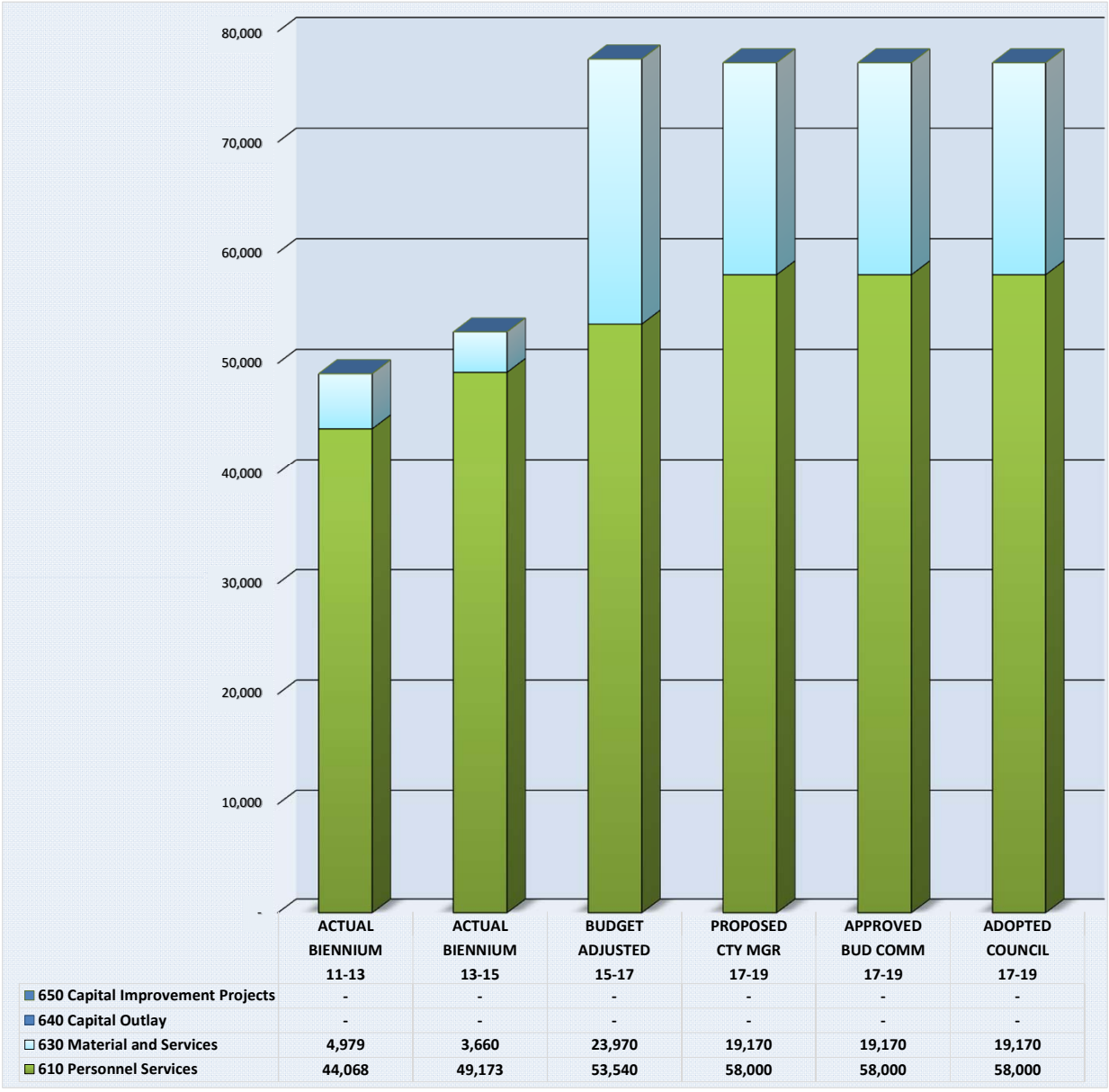
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	44,071	49,169	53,540	58,000	58,000	58,000
630	Material and Services	7,921	3,032	26,470	10,650	10,650	10,650
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**51,993**	**52,201**	**80,010**	**68,650**	**68,650**	**68,650**



TECHNOLOGY SERVICES (17)

SEWER COLLECTION UTILITY FUND (502)

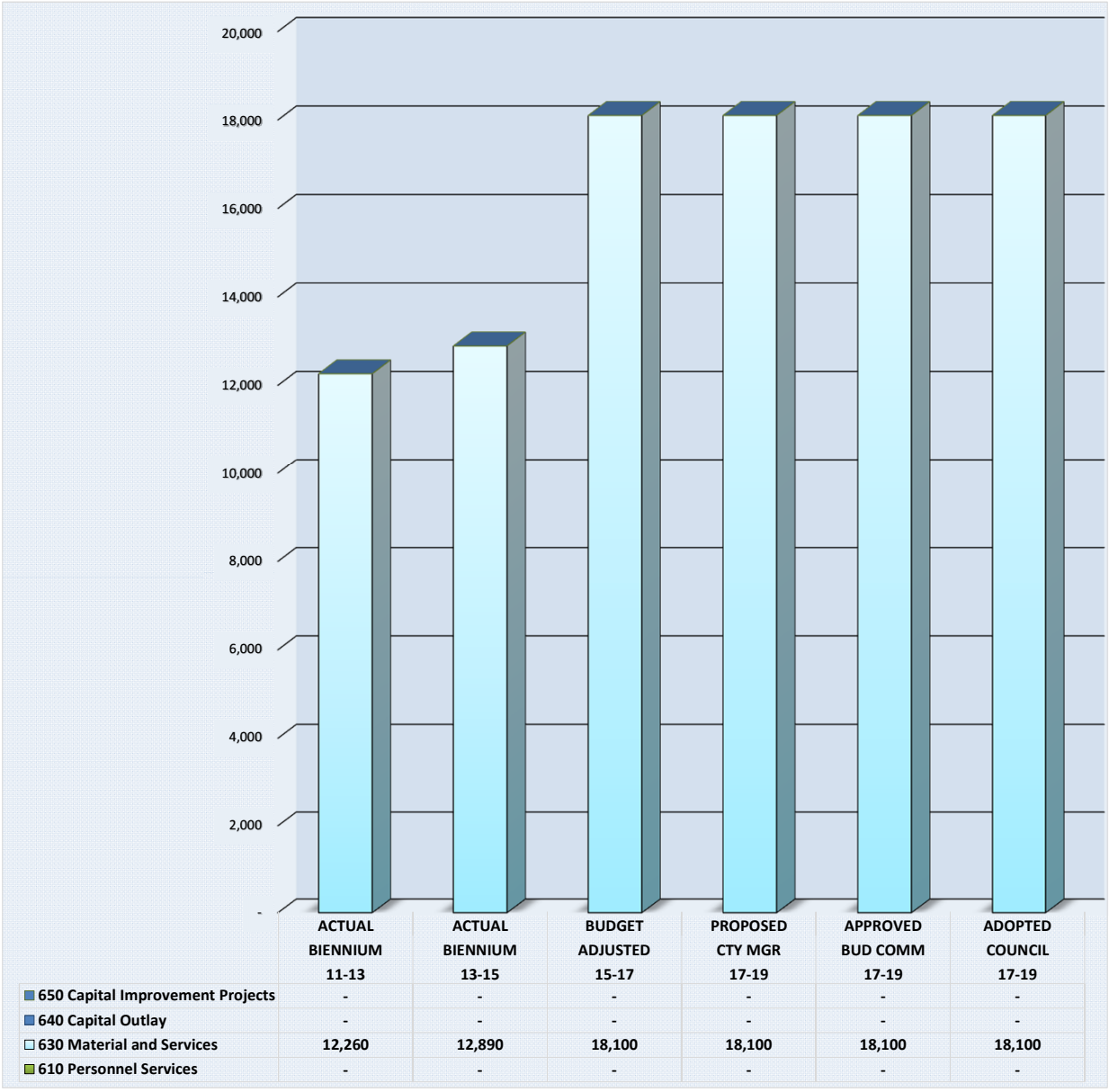
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	44,068	49,173	53,540	58,000	58,000	58,000
630	Material and Services	4,979	3,660	23,970	19,170	19,170	19,170
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**49,046**	**52,833**	**77,510**	**77,170**	**77,170**	**77,170**



TECHNOLOGY SERVICES (17)

REG SEW TREATMENT UTILITY FUND (503)

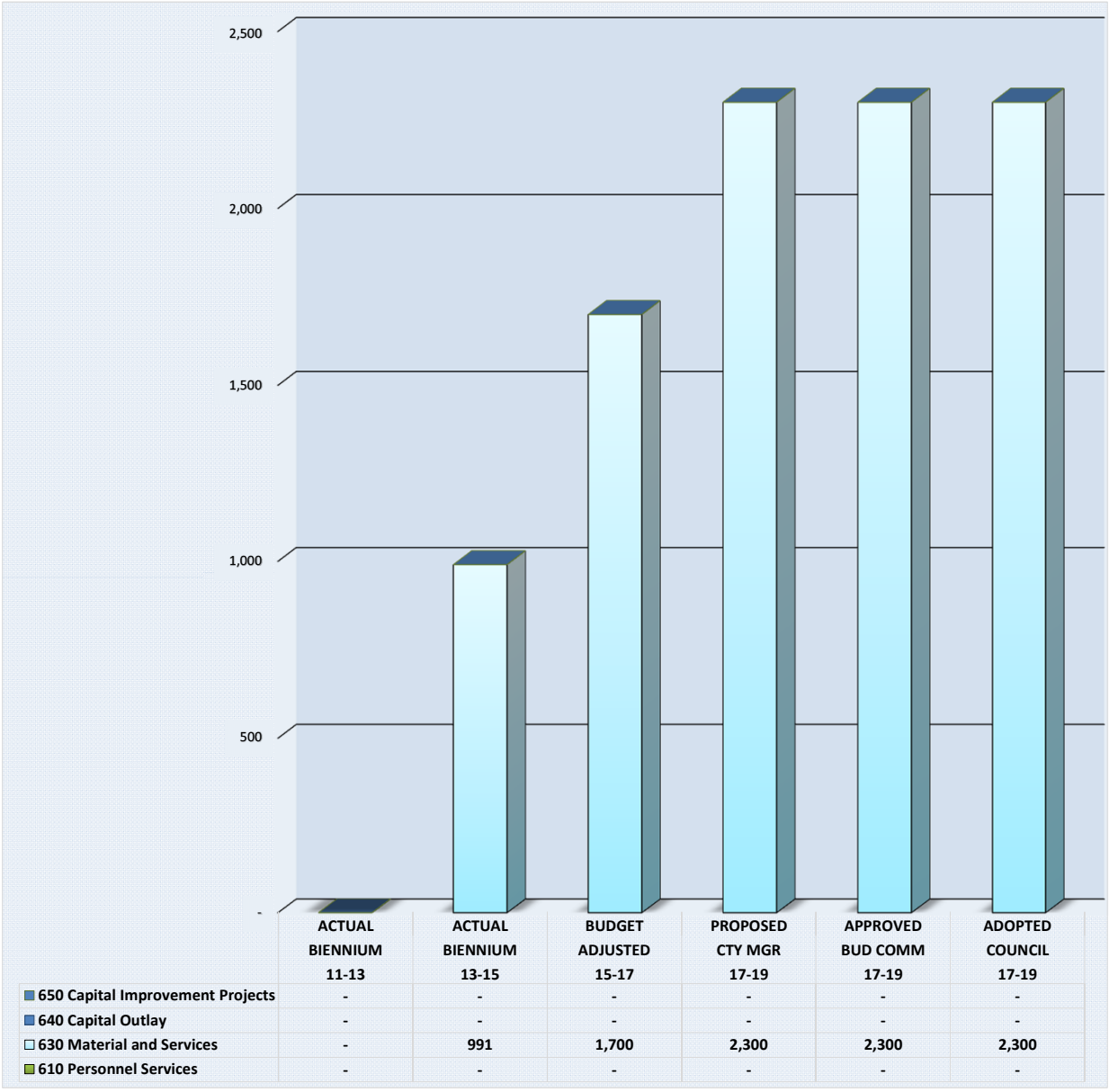
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	12,260	12,890	18,100	18,100	18,100	18,100
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**12,260**	**12,890**	**18,100**	**18,100**	**18,100**	**18,100**



TECHNOLOGY SERVICES (17)

STREET SDC FUND (520)

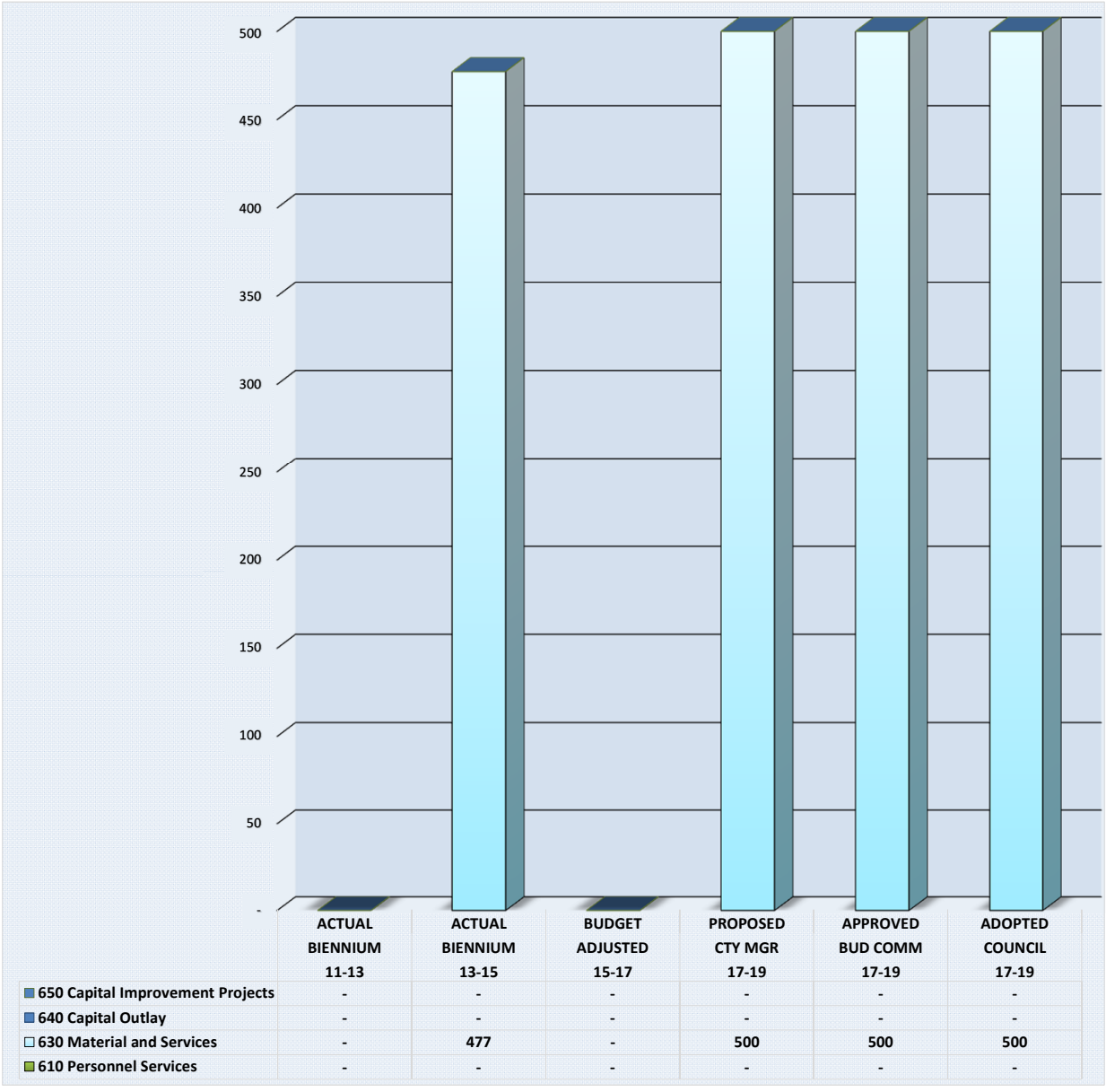
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	-	991	1,700	2,300	2,300	2,300
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**-**	**991**	**1,700**	**2,300**	**2,300**	**2,300**



TECHNOLOGY SERVICES (17)

SEWER COLLECTION SDC FUND (521)

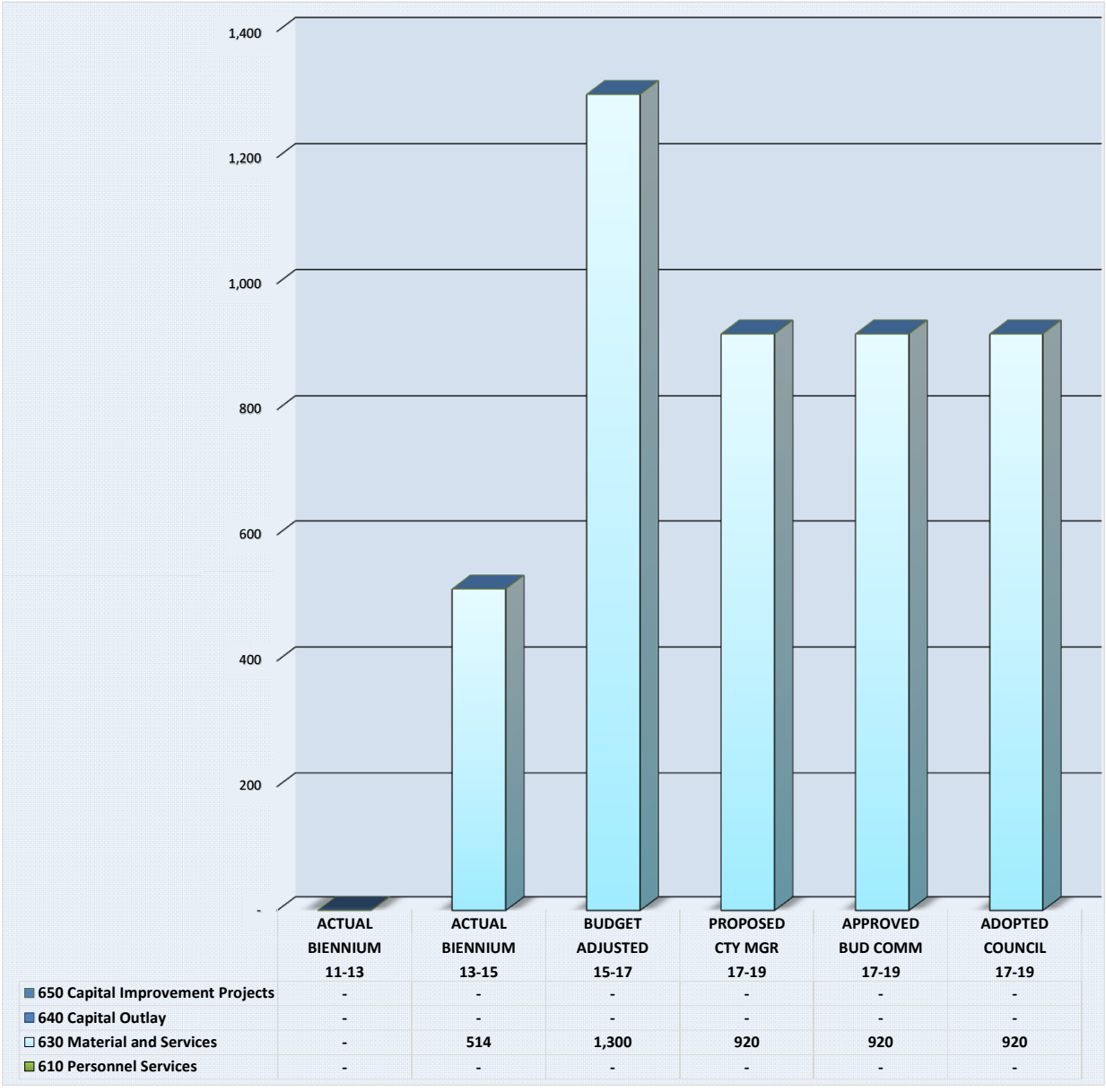
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	-	477	-	500	500	500
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**-**	**477**	**-**	**500**	**500**	**500**



TECHNOLOGY SERVICES (17)

STORM DRAIN SDC FUND (522)

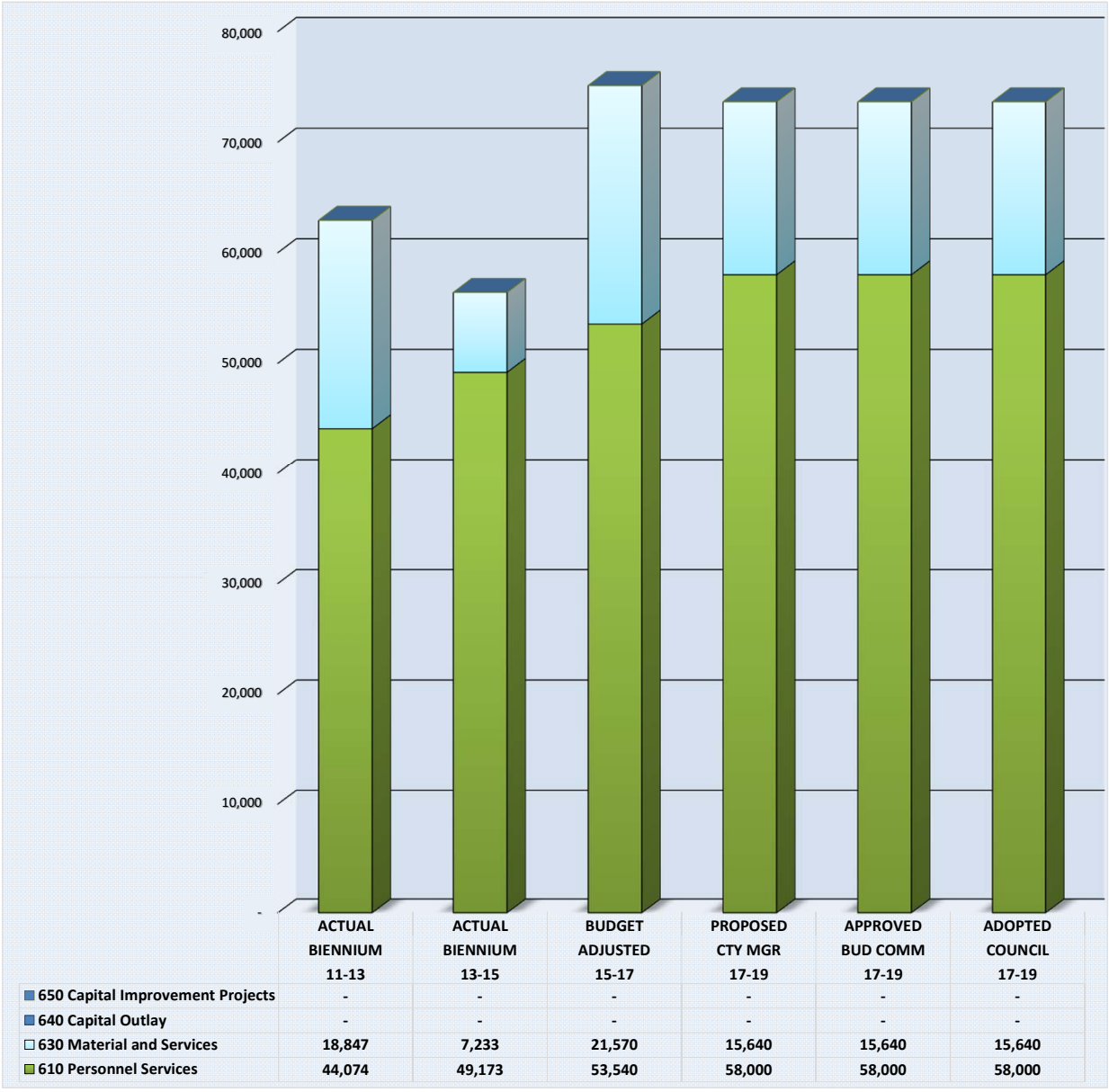
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	-	514	1,300	920	920	920
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**-**	**514**	**1,300**	**920**	**920**	**920**



TECHNOLOGY SERVICES (17)

GAS TAX FUND (530)

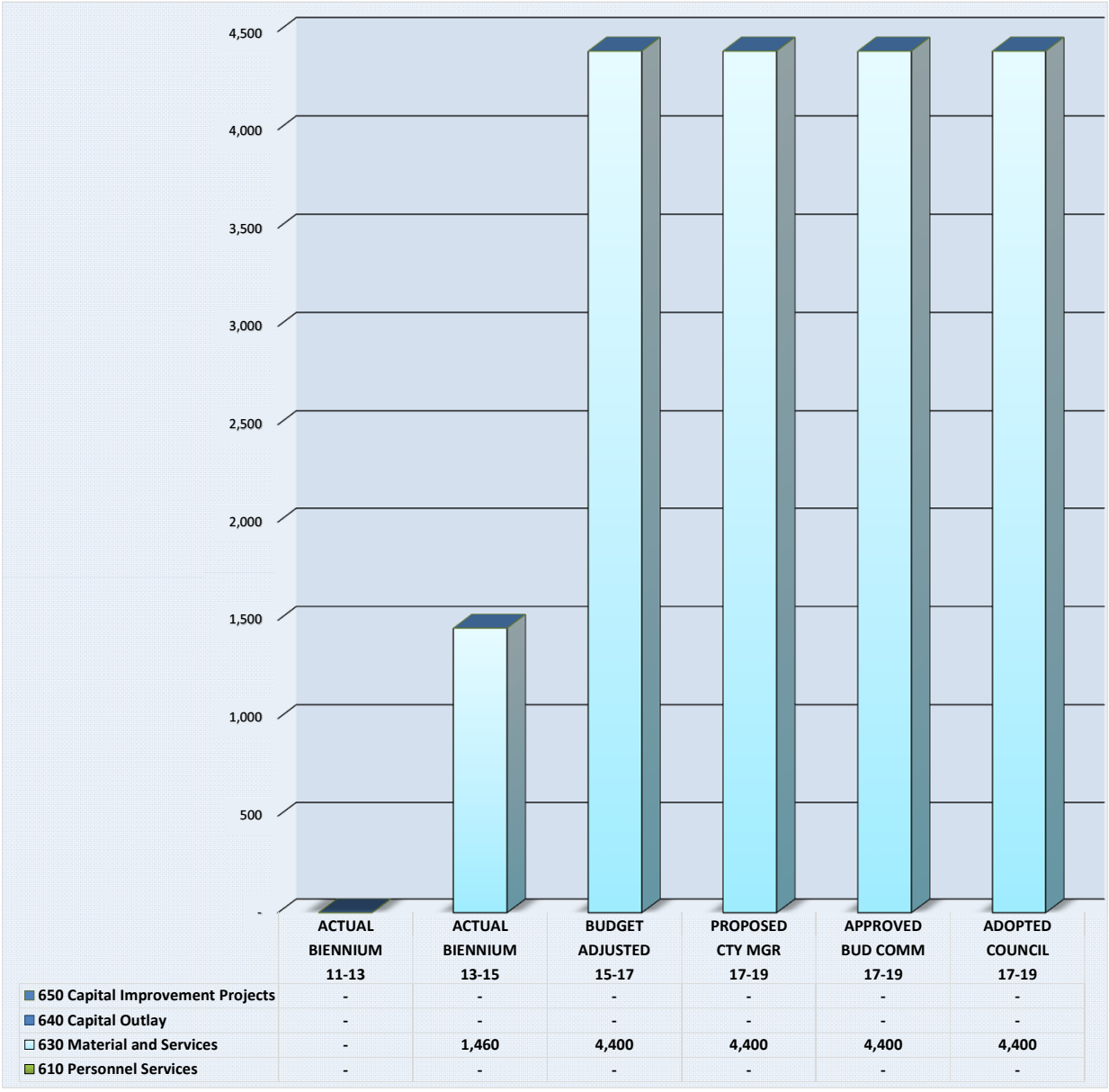
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	44,074	49,173	53,540	58,000	58,000	58,000
630	Material and Services	18,847	7,233	21,570	15,640	15,640	15,640
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**62,921**	**56,406**	**75,110**	**73,640**	**73,640**	**73,640**



TECHNOLOGY SERVICES (17)

FLEET MAINTENANCE FUND (540)

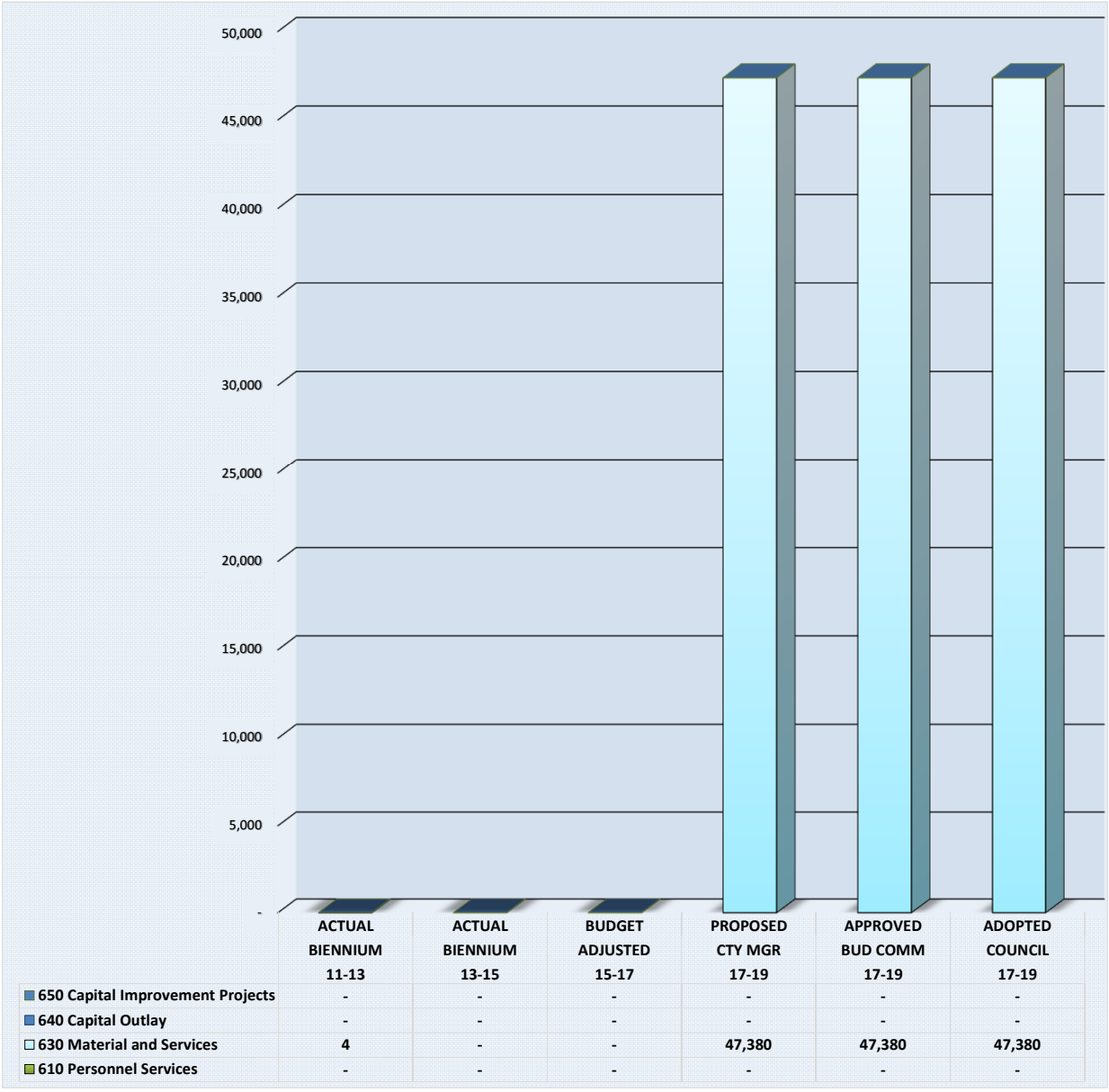
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	-	1,460	4,400	4,400	4,400	4,400
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**-**	**1,460**	**4,400**	**4,400**	**4,400**	**4,400**



TECHNOLOGY SERVICES (17)

RISK MANAGEMENT FUND (700)

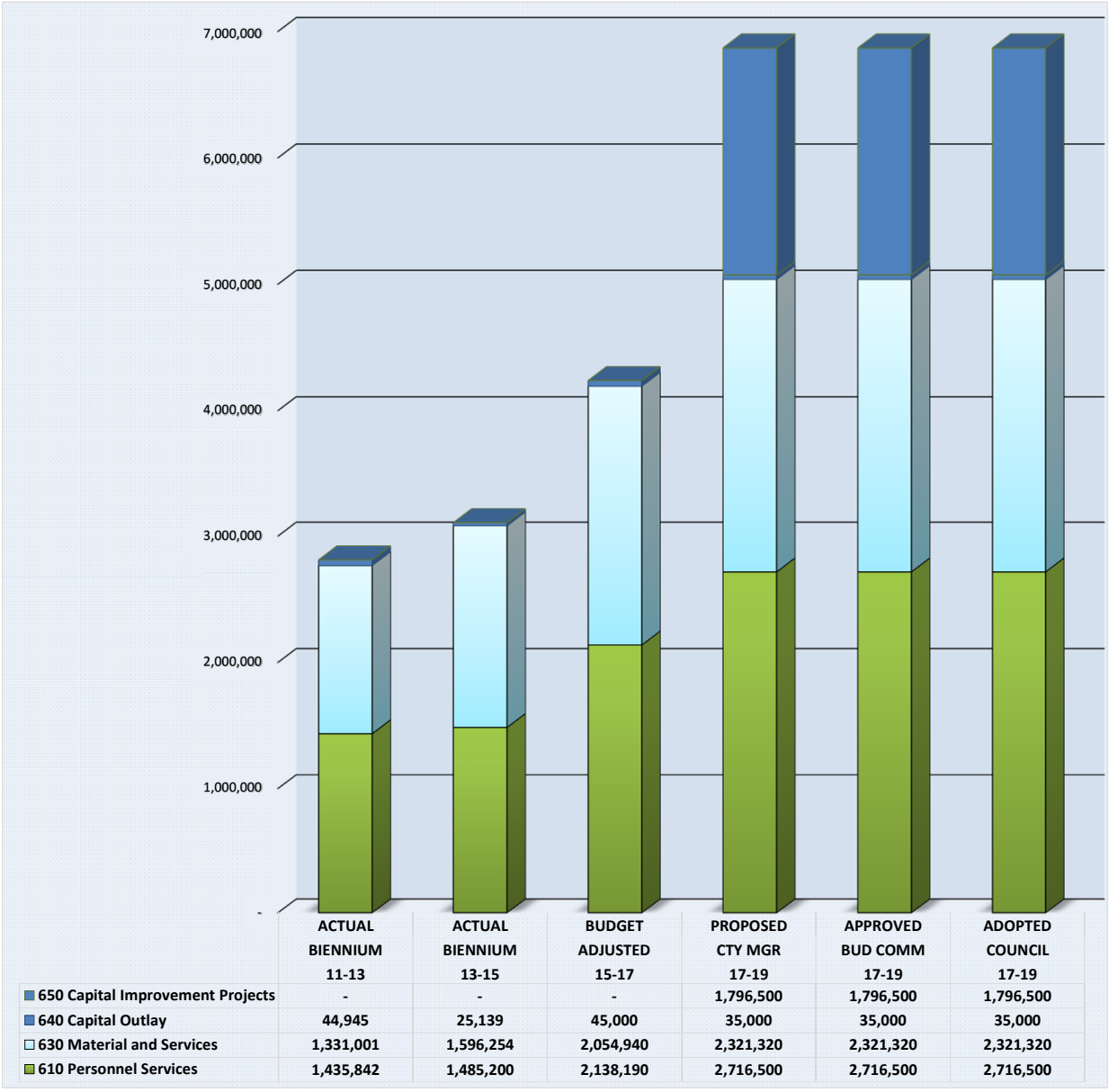
CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	-	-	-	-	-	-
630	Material and Services	4	-	-	47,380	47,380	47,380
640	Capital Outlay	-	-	-	-	-	-
650	Capital Improvement Projects	-	-	-	-	-	-
TOTALS		**4**	**-**	**-**	**47,380**	**47,380**	**47,380**



FACILITIES MANAGEMENT (19)

GENERAL FUND (100)

CLASSIFICATION	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
610	Personnel Services	1,435,842	1,485,200	2,138,190	2,716,500	2,716,500	2,716,500
630	Material and Services	1,331,001	1,596,254	2,054,940	2,321,320	2,321,320	2,321,320
640	Capital Outlay	44,945	25,139	45,000	35,000	35,000	35,000
650	Capital Improvement Projects	-	-	-	1,796,500	1,796,500	1,796,500
TOTALS		**2,811,788**	**3,106,593**	**4,238,130**	**6,869,320**	**6,869,320**	**6,869,320**



Technology Services

Capital Improvement Projects (1780)

Project	Description	Carry Forward*	17/18	18/19	Total
IAA1222100	Naviline Replacement Software	1,148,480	170,000	-	1,318,480
IAA1223100	Police RMS Software Replacement	-	-	700,000	700,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

Technology Services (1780) TOTAL	1,148,480	170,000	700,000	2,018,480

GRAND TOTAL	1,148,480	170,000	700,000	2,018,480

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	1,148,480	170,000	700,000	2,018,480
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

TOTAL FUNDING	1,148,480	170,000	700,000	2,018,480

* These projects were approved as part of a previous budget cycle and have not been completed.

Technology Services

Capital Improvement Projects (1780)

PROJECT NUMBER: IAA1222100 Naviline Replacement Software

DESCRIPTION

The City seeks to replace the core applications it uses on a daily basis in several City Departments.

PURPOSE AND JUSTIFICATION

This is continued support of the City's Naviline software replacement project. The additional funding is required for the electronic plan review upgrade and additional professional services in support of Facilities request for a Work Management form, Human Resources employee online functionality, and additional development for phase one.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
IAA1222100	Naviline Replacement Software	1,148,480	170,000	-	1,318,480
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	1,148,480	170,000	-	1,318,480

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	1,148,480	170,000	-	1,318,480
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	1,148,480	170,000	-	1,318,480

* These projects were approved as part of a previous budget cycle and have not been completed.

PROJECT NUMBER: Police RMS Software Replacement

DESCRIPTION

The City and County are interested in collaborating on a software upgrade to Police Records Management and Jail Management software.

PURPOSE AND JUSTIFICATION

Medford Police Department and Jackson County Sheriff's Office seek to upgrade Police Records Management software and Jail Management software to improve business process with enhanced software functionality. The change in software simplifies future upgrades, as both organizations abandon highly customized software in favor of a base solution that already includes enhanced functions beyond what is offered in the custom software solution. The non-customized software will also reduce maintenance costs.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
IAA1223100	Police RMS Software Replacement	-	-	700,000	700,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	-	700,000	700,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	-	700,000	700,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	-	700,000	700,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks & Recreation - Facilities Management

Capital Improvement Projects (1980)

Project	Description	Carry Forward*	17/18	18/19	Total
BCH0001100	City Hall Pressure Wash and Sealant	-	-	40,000	40,000
BAA0002100	City-Wide ADA Transition Plan	-	50,000	50,000	100,000
BAA0001100	City-Wide Space Needs/Asset Management Plan	158,000	100,000	100,000	358,000
BF40001100	Fire Station #4 Training Grounds Upgrade	-	-	175,000	175,000
BF60001100	Fire Station #6 Renovations	344,500	-	-	344,500
BAN0001100	Lausmann Annex Roof Replacement	-	150,000	-	150,000
BAN0002100	Replace Lausmann Annex UPS and HVAC	-	85,000	-	85,000
BMF0001100	Middleford Parking Structure Restroom Controls	-	-	22,000	22,000
BS30001100	Police Property Control Evidence Generator/HVAC	-	160,000	-	160,000
BS30003100	Police Property Control HVAC Replacement	-	16,000	16,000	32,000
BS30002100	Police Property Control Parking Lot and Flooring	-	100,000	-	100,000
BPP0001100	Prescott Park Upper and Lower Road Improvements	-	35,000	35,000	70,000
BAA0003100	Roxy Ann/Capital Hill Communication Site Security	-	-	100,000	100,000
BAA0004100	Service Center Security	-	60,000	-	60,000
	Facilities Management (1980) TOTAL	502,500	756,000	538,000	1,796,500
		-	-	-	-
BF30001300	Fire Station #3 Replacement	1,977,138	1,827,862	700,000	4,505,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	Facilities Management (2280) TOTAL	1,977,138	1,827,862	700,000	4,505,000

	GRAND TOTAL	2,479,638	2,583,862	1,238,000	6,301,500
Fund Number	**Funding Source**	**Carry Forward***	**17/18**	**18/19**	**Total**
100	General Fund	502,500	756,000	538,000	1,796,500
300	Fire Public Safety Fund	1,977,138	1,827,862	700,000	4,505,000
		-	-	-	-
		-	-	-	-
		-	-	-	-

TOTAL FUNDING	2,479,638	2,583,862	1,238,000	6,301,500

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BCH0001100 City Hall Pressure Wash and Sealant

DESCRIPTION

City Hall exterior pressure wash and sealant

PURPOSE AND JUSTIFICATION

This project will revamp the exterior of City Hall by first pressure washing the structure and then applying a protective sealant. This procedure should provide a greater life span for the aging structure.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BCH0001100	City Hall Pressure Wash and Sealant	-	-	40,000	40,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
total		-	-	40,000	40,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	-	40,000	40,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
total		-	-	40,000	40,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BAA0002100 City-Wide ADA Transition Plan

DESCRIPTION

Implement City-Wide ADA Transition Plan

PURPOSE AND JUSTIFICATION

This project addresses needed upgrades throughout our City buildings and Park facilities to meet ADA requirements reducing maintenance costs to provide universal access to our customers. Various Federal, State and Local governing regulations require specific tasks that ensure facilities are kept safe and functional according to the ADA guidelines.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BAA0002100	City-Wide ADA Transition Plan	-	50,000	50,000	100,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	50,000	50,000	100,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	50,000	50,000	100,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	50,000	50,000	100,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BAA0001100 City-Wide Space Needs & Asset Management Plan

DESCRIPTION

City-wide study to develop the space needs for City staff, as well as a City-wide Asset Management Plan

PURPOSE AND JUSTIFICATION

This project includes a comprehensive evaluation of the current space needs of each City Department. Through communication, plan review, and site visits, a report will be generated that outlines a space utilization plan and a schematic rendition of how City Hall, Lausmann Annex, Santo Community Center, Service Center, Future North Service Center site, City Parks and Carnegie buildings can be best used to meet the present and future needs of the City. This project will also include a specific assessment of each facility, as well as specific needs that must be met to properly maintain each city site.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BAA0001100	Space Needs & Asset Management Plan	158,000	100,000	100,000	358,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	158,000	100,000	100,000	358,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	158,000	100,000	100,000	358,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	158,000	100,000	100,000	358,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BF40001100 Fire Station #4 Training Grounds Upgrade

DESCRIPTION

Upgrade the pavement at Fire Station #4 between the Training Tower and the rear of the training grounds

PURPOSE AND JUSTIFICATION

The training grounds' pavement needs replacement due to deterioration. During the construction of new Fire Station #4, the pavement between the training tower and the new station was replaced, as it had a faulty base and the surface was breaking down. This project would continue this replacement from the Training Tower to the rear of the training grounds, as this area has a very similar deterioration pattern. This repair would extend the life of the existing training grounds

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BF40001100	Fire Station #4 Training Grounds Pavement	-	-	175,000	175,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	-	175,000	175,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	-	175,000	175,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	-	175,000	175,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1910)

PROJECT NUMBER: BF6 0001 Fire Station #6 Renovations

DESCRIPTION

Provide renovations to Fire Station #6 in order to address multiple maintenance items for operational sustainability.

PURPOSE AND JUSTIFICATION

This project is a carry over from the 2015-2017 Biennial Budget and will address many of the facility needs at Fire Station #6 that were addressed in the 2012 Group Mackenzie Fire Facilities Master Plan. The renovations will address the unique issues currently at the station - soffit modifications, HVAC zone control changes, App Bay exhaust issues, new flooring and electrical modifications.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BF6 0001	Fire Station #6 Renovations	344,500	-	-	344,500
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	344,500	-	-	344,500

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	344,500	-	-	344,500
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	344,500	-	-	344,500

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BAN0001100 Lausmann Annex Roof Replacement

DESCRIPTION

Replacement of the roof on the Lausmann Annex

PURPOSE AND JUSTIFICATION

The current roof has been patched numerous times and is failing due to the age of the product originally used. A new roof is needed to provide protection to the building's infrastructure and prolong the life span of the facility.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BAN0001100	Lausmann Annex Roof Replacement	-	150,000	-	150,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	150,000	-	150,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	150,000	-	150,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	150,000	-	150,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BAN0002100 Replace Lausmann Annex UPS and HVAC

DESCRIPTION

Updates to the Lausmann Annex Uninterrupted Power Supply (UPS) and replacement of the Heating/Ventilation/Air Conditioning system (HVAC)

PURPOSE AND JUSTIFICATION

This UPS system is a backup for the City's technological and critical services infrastructure. Currently, it is problematic and antiquated. The City is in need of an upgrade in order to protect vital information and infrastructure. Also the HVAC equipment that protects the UPS has well outlasted its design capabilities. We have replaced UPS infrastructure at both City Hall and Service Center in the last two biennial budgets with the last one that supports infrastructure needing replacement at the Lausmann Annex.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BAN0002100	Replace Lausmann Annex UPS and HVAC	-	85,000	-	85,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	85,000	-	85,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	85,000	-	85,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	85,000	-	85,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BMF0001100 Middleford Parking Structure Restroom Controls

DESCRIPTION

Middleford Parking Structure Restroom Controls

PURPOSE AND JUSTIFICATION

This project will install a new access system that allows remote operational control at the Middleford Parking Structure's public restrooms. Due to the increase of vandalism, direct operational control would help the City provide more adequate restroom services to our downtown patrons.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BMF0001100	Middleford Parking Structure Restroom Controls	-	-	22,000	22,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	-	22,000	22,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	-	22,000	22,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	-	22,000	22,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BS30001100 Police Property Control Evidence Generator and HVA

DESCRIPTION

Upgrades to Medford Police Department's Property Control cold storage evidence generator and evidence vehicle bay HVAC

PURPOSE AND JUSTIFICATION

The purpose of a backup generator for the MPD Property Control Division is to service only specific areas and resources. Currently the general evidence storage areas do not have any emergency lights, outlets or the ability to access any evidence in those areas when the power goes out. Because these areas have no emergency lights, it also becomes a safety issue for employees who may be working on 15 foot ladders in these areas when a power outage occurs. Having certain resources on a backup generator would allow the police officers and property specialists the ability to continue to service the public when a power outage occurs. The consistency of temperature controlled areas for evidence is critical to preserve the evidentiary integrity of property. Also, conditioning the evidence vehicle bay space would allow potential evidence to dry in a much more timely fashion.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BS30001100	Property Control Storage and Vehicle HVAC	-	160,000	-	160,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	160,000	-	160,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	160,000	-	160,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	160,000	-	160,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BS30003100 Police Property Control HVAC Replacement

DESCRIPTION

Replacement of the HVAC units for Police Property Control.

PURPOSE AND JUSTIFICATION

The purpose of this project is to replace two of the existing HVAC systems for Police Property Control. The HVAC systems currently in place protect evidence collected and are in operation 24-hours per day, requiring three times the amount of duty cycle. The systems are currently at the end of their life cycle and are in need of replacement.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BS30003100	Police Property Control HVAC Replacement	-	16,000	16,000	32,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	16,000	16,000	32,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	16,000	16,000	32,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	16,000	16,000	32,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BS30002100 Police Property Control Parking Lot and Flooring

DESCRIPTION

Replace the surfacing of the Police Property Control Impound Lot and provide new flooring in their Administration offices

PURPOSE AND JUSTIFICATION

The current Police Property Control Impound Lot at the Service Center has degraded with multiple cracks in the surface and needs to be resurfaced or it will continue to deteriorate. In addition, the carpet in the Administration office areas is past its expected lifespan and needs to be upgraded with a higher grade material.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BS30002100	Police Property Control Parking Lot & Flooring	-	100,000	-	100,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	100,000	-	100,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	100,000	-	100,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	100,000	-	100,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BPP0001100 Prescott Park Upper and Lower Road Improvements

DESCRIPTION

Improvements to the upper and lower roads in Prescott Park

PURPOSE AND JUSTIFICATION

This project is intended to follow through on the implementation of Policy Goal 2-C of the Parks and Recreation Leisure Services Plan. This goal sets forth a need to enhance access and public enjoyment of Prescott Park; as well as creating improved year-around access for support staff and tenants to the facility containing the City's vital communications infrastructure on Roxy Ann Butte.

The Prescott Park access road and Roxy Anne Butte road have several areas where washouts have occurred due to the lack of a proper drainage systems. These washouts remove the gravel causing the surface of the road to become slippery, bumpy and unsafe. The surface rock that is applied annually to provide stability has been displaced off the surface of these washout areas. Staff is requesting funding to add additional drainage in these areas to divert the excess water through under road surface culvert drains to the downslope of the road surface.

Additionally, staff is requesting funding to grade and rock the upper loop road that wraps around the peak. This road does not support public vehicle access; however, it does support significant pedestrian, bicycle, equestrian traffic and authorized vehicle traffic. Currently, there is very little gravel on this road surface, and deep potholes have developed as a result.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BPP0001100	Prescott Park Upper and Lower Road Upgrades	-	35,000	35,000	70,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	35,000	35,000	70,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General	-	35,000	35,000	70,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	-	35,000	35,000	70,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BAA0003100 Roxy Ann & Capital Hill Communication Site Security

DESCRIPTION

Roxy Ann and Capital Hill Communication Site security upgrades

PURPOSE AND JUSTIFICATION

Roxy Ann's and Capitol Hill's current security monitoring systems are antiquated and some of the components are no longer supported by monitoring companies. This upgrade would also include more adequate fencing along each of the site's perimeters, relocation of an existing power pole, and replacement of both our security and card access equipment to better protect these critical services infrastructure.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BAA0003100	Roxy Ann & Capital Hill Security Upgrades	-	-	100,000	100,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	-	100,000	100,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	-	100,000	100,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	-	100,000	100,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Parks and Recreation - Facilities Management

Capital Improvement Projects (1980)

PROJECT NUMBER: BAA0004100 Service Center Security

DESCRIPTION

Upgrades to the Service Center security gates and fencing

PURPOSE AND JUSTIFICATION

The purpose of this project is to reinforce security at the Service Center facility. The City Safety Committee recommended upgrading current safety practices for all departments. This project will include the installation of a secondary gate access system and reinforcement of the existing fence around the perimeter of the Service Center.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BAA0004100	Service Center Security Upgrades	-	60,000	-	60,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	60,000	-	60,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
100	General Fund	-	60,000	-	60,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

total	-	60,000	-	60,000

* These projects were approved as part of a previous budget cycle and have not been completed.

Fire Project (Managed by Parks and Recreation - Facilities Management)

Capital Improvement Projects (2280)

PROJECT NUMBER: BF30001300 Fire Station #3 Replacement

DESCRIPTION

Construction of new Fire Station #3

PURPOSE AND JUSTIFICATION

This project provides for the replacement of Fire Station #3. The replacement of Fire Station #3 was included in the original Public Safety Project, as identified in the 2012 Group Mackenzie Report. Fire Stations #2 and #4, which were started under the Public Safety Project in the last biennium, are nearing completion. This project is identified as a top priority for this coming budget period. The cost of the project will vary depending upon the scope of the project itself; and whether development of an Administration Office area at the site is also constructed.

PROJECT REQUIREMENTS

Project	Description	Carry Forward*	17/18	18/19	Total
BF30001300	Fire Station #3 Replacement	1,977,138	1,827,862	700,000	4,505,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	1,977,138	1,827,862	700,000	4,505,000

PROJECT RESOURCES

Fund Number	Funding Source	Carry Forward*	17/18	18/19	Total
300	Fire Public Safety Fund	1,977,138	1,827,862	700,000	4,505,000
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	total	1,977,138	1,827,862	700,000	4,505,000

* These projects were approved as part of a previous budget cycle and have not been completed.


CITY OF MEDFORD
OREGON

CAPITAL IMPROVEMENTS BY DIVISION

Department: CDBG-Capital Projects

Project	Project Description	Account Total
GCD1005731	COM Public Wks Infrastructure	143,000
Total		**$143,000**

Department: Eng-Traffic: Signal Mods

Project	Project Description	Account Total
TSM0000530	Signal Mods-Unidentified	1,176,000
TSM0205530	Signal Intrconnect Fiber Optic	25,000
TSM0220530	Oakdale-W Main/8th	570,000
TSM0241530	Signal System Upgrade	40,000
TSM0271530	Adaptive Signal-Barnett	581,000
TSM0272530	Adaptive Signal-McAndrews	400,000
TSM0277530	Ped Signal Mod RV Mall	34,000
Total		**$2,826,000**

Department: Engr-ADA Engineering Projects

Project	Project Description	Account Total
SAD1861530	ADA Ramp R/W Purchases	10,000
Total		**$10,000**

Department: Engr-Bridges

Project	Project Description	Account Total
SBR0628550	Bridge Rail Fix Main/Jackson	130,000
Total		**$130,000**

Department: Engr-Misc Civil Projects

Project	Project Description	Account Total
SMC9999500	Utility Billing Sys Repl	510,000
SMC9999501	Utility Billing Sys Repl	495,000
SMC9999502	Utility Billing Sys Repl	495,000
Total		**$1,500,000**

Department: Engr-SDC Credit Payments

Project	Project Description	Account Total
SDC0000520	SDC Credit Payments	6,976,000
SDC0000521	SDC Credit Payments	50,000
SDC0000522	SDC Credit Payments	20,000
Total		**$7,046,000**

Department: Engr-SS Rehabs & Upgrades

CAPITAL IMPROVEMENTS BY DIVISION

Project	Project Description	Account Total
SSS0000502	Unidentified Sewer Projects	270,000
SSS0000521	Unidentified Sewer Projects	150,000
SSS0859502	Highcrest SS Access	0
SSS0865521	State St. at Olympic	60,000
SSS0866521	State St at Golf View	75,000
SSS0867521	State St. at Murphy	75,000
SSS0868521	Barnett-1,000' E of Murphy	60,000
SSS0869521	Barnett at Murphy	30,000
SSS0870521	Springbrook at Ford	50,000
SSS0871521	Winter Nell 1-East of Murphy	220,000
SSS0872521	Golf View 1-Barnett to Eden	250,000
SSS0873521	East Foothill 4-W of Annettes	175,000
Total		**$1,415,000**

Department: Engr-STIP Funded

Project	Project Description	Account Total
STP0640530	Larson Crk Trl- Grnwy/Elndl	20,000
STP0653530	Larson Crk Trl-Ellndl/Blck Oak	1,600,000
Total		**$1,620,000**

Department: Engr-Storm Drain Constr

Project	Project Description	Account Total
SDR0000501	Unidentified SD Projects	275,000
SDR0001522	Undesignated SD Capacity Projs	0
SDR0939501	OR Hills Detention Pond-Design	2,500,000
SDR0955522	6th St. Storm/Sewer	200,000
SDR0963501	Disk Drive Drainage Impvts	1,000,000
SDR0963522	Disk Drive Drainage Impvts	200,000
SDR0964501	Lazy Creek Fish Passage	125,000
SDR0966501	Earhart Water Quality Facility	0
SDR0967501	Riparian Planting	100,000
SDR0969501	Satellite Easement Access	0
SDR0971501	Cherry/Prune to Lewis St Pk	250,000
SDR0972501	Lewis Street SD, 8th to Main	250,000
SDR0977501	Cunningham Stormwater Qlty Fcl	250,000
SDR1825522	Foothill Rd Storm Drain	350,000
Total		**$5,500,000**

CAPITAL IMPROVEMENTS BY DIVISION

Department: Engr-Street: Arterial/Collectr

Project	Project Description	Account Total
STA0000530	Arterial/Collectr Unidentified	250,000
STA1689520	Springbrk-Cedar Links/Pheasant	3,250,000
STA1689531	Springbrk-Cedar Links/Pheasant	623,100
STA1806550	Lozier Lane Improvements	620,000
STA1825520	Foothill Rd Improvements	11,200,000
STA1827520	Lozier-Kime to Cuningham	150,000
Total		**$16,093,100**

Department: Engr-Street: Local

Project	Project Description	Account Total
STL0000530	Local St Constr-Unidentified	10,000
Total		**$10,000**

Department: Engr-Street: Sidewalks

Project	Project Description	Account Total
STS0000530	City Sidewalks-CIP	270,000
STS0000531	City Sidewalks-CIP	0
Total		**$270,000**

Department: Engr-Traffic Calming

Project	Project Description	Account Total
TCP0001530	Trfc Calming-Unidentified CIP	110,000
Total		**$110,000**

Department: Engr-Traffic-Illumination

Project	Project Description	Account Total
TIL0000530	Illumination-Unidentified	50,000
TIL0257530	Residential Street Lights	30,000
Total		**$80,000**

Department: Engr-Traffic-Intx Modification

Project	Project Description	Account Total
TIM0000530	Intersection Mods-Unidentified	550,000
TIM0253530	Springbrook/Sprng-College Hill	450,000
TIM0256530	4th & Riverside-Right Turn	0
Total		**$1,000,000**

Department: Engr-Traffic: New Signals

CAPITAL IMPROVEMENTS BY DIVISION

Project	Project Description	Account Total
TNS0000530	New Traffic Sigs-Unidentified	1,800,000
TNS0001520	Unidentified Traffic Sig ROW	60,000
TNS0153520	Springbrk/Spirng-College Hill	235,000
TNS0153530	Springbrk/Spirng-College Hill	290,000
TNS0254530	Main & Barneburg-Highland	485,000
Total		**$2,870,000**

Department: Fclty-Administration

Project	Project Description	Account Total
BAA0001100	Citywide Space Need Asset Plan	358,000
BAA0002100	Citywide ADA Transition Plan	100,000
BAA0003100	Roxy Ann/Capital Hill Security	100,000
BAA0004100	Service Center Gate/Fence	60,000
Total		**$618,000**

Department: Fclty-City Hall

Project	Project Description	Account Total
BCH0001100	City Hall Pressure Wash/Seal	40,000
Total		**$40,000**

Department: Fclty-Fire Station 3

Project	Project Description	Account Total
BF30001300	New Fire Station #3	4,505,000
Total		**$4,505,000**

Department: Fclty-Fire Station 4

Project	Project Description	Account Total
BF40001100	FS#4 Training Grounds Pavement	175,000
Total		**$175,000**

Department: Fclty-Fire Station 6

Project	Project Description	Account Total
BF60001100	FS#6 Renovations	344,500
Total		**$344,500**

Department: Fclty-Lausmann Annex

Project	Project Description	Account Total
BAN0001100	Lausmann Annex Roof	150,000
BAN0002100	Lausmann Annex UPS	85,000
Total		**$235,000**

CAPITAL IMPROVEMENTS BY DIVISION

Department: Fclty-Middleford Pkg Structure

Project	Project Description	Account Total
BMF0001100	Middleford Restroom Controls	22,000
Total		**$22,000**

Department: Fclty-Prescott Park

Project	Project Description	Account Total
BPP0001100	Prescott Park Rd Upgrade	70,000
Total		**$70,000**

Department: Fclty-Service Center Bldg A3

Project	Project Description	Account Total
BS30001100	Prop Cntl Evidence Generators	160,000
BS30002100	Prop Cntl Parking Lot/Flooring	100,000
BS30003100	Property Control HVAC	32,000
Total		**$292,000**

Department: Ops-Maint Admin

Project	Project Description	Account Total
MAA1801500	Front Office Remodel	137,500
MAA1801501	Front Office Remodel	137,500
MAA1801502	Front Office Remodel	137,500
MAA1801530	Front Office Remodel	137,500
Total		**$550,000**

Department: Ops-Maint Facilities

Project	Project Description	Account Total
MFC1804500	Public Works Facility	850,000
MFC1804501	Public Works Facility	700,000
MFC1804502	Public Works Facility	250,000
Total		**$1,800,000**

Department: Ops-Maint Sewer Collection

Project	Project Description	Account Total
MSC1802502	Trenchless S/S Rehab 2018/2019	1,500,000
Total		**$1,500,000**

Department: Ops-Maint Storm Drainage

Project	Project Description	Account Total
MSD1805501	Storm Drain Rehabilitation	1,000,000
Total		**$1,000,000**

CAPITAL IMPROVEMENTS BY DIVISION

Department: Ops-Maint Streets

Project	Project Description	Account Total
MST1803500	Pavement Maintenance	4,000,000
Total		**$4,000,000**

Department: Park-Bear Creek Greenway

Project	Project Description	Account Total
QBG1001100	Hilfiker Wall Repair	107,300
Total		**$107,300**

Department: Park-Cedar Links Park

Project	Project Description	Account Total
QCL1001620	Cedar Links Park	463,400
QCL1001630	Cedar Links Park	241,100
Total		**$704,500**

Department: Park-Chrissy Park

Project	Project Description	Account Total
QCP1001630	Chrissy Park Development	290,000
Total		**$290,000**

Department: Park-Kennedy School Park

Project	Project Description	Account Total
QKS1001620	Kennedy Park	671,000
Total		**$671,000**

Department: Park-Oregon Hills Park

Project	Project Description	Account Total
QOR1001620	Oregon Hills	360,000
Total		**$360,000**

Department: Park-Prescott Park

Project	Project Description	Account Total
QPP1002620	Prescott Park Development	10,500
Total		**$10,500**

Department: Park-US Cellular Community Prk

Project	Project Description	Account Total
QUS1002630	USCCP Turf Replacement	450,000
QUS1002670	USCCP Turf Replacement	92,400
QUS1003630	USCCP	304,900
Total		**$847,300**

CAPITAL IMPROVEMENTS BY DIVISION

Department: Parks-ADA Projects

Project	Project Description	Account Total
RAD1001100	Park System ADA Renovations	100,000
Total		**$100,000**

Department: Parks-Administrative Proj

Project	Project Description	Account Total
RAA1000620	Administration & Acquisition	1,800,000
RAA1001620	SDC Methodology	10,000
Total		**$1,810,000**

Department: Parks-Other Projects

Project	Project Description	Account Total
RZZ1001100	NMHS Tennis Court Replacement	260,000
RZZ1002100	Bike and Pedestrian Path Reno	50,000
RZZ1003100	Santo Community Cntr Courtyard	60,000
RZZ1004100	Park Restroom Replacement	100,000
RZZ1005100	Irrigation Control Upgrades	100,000
RZZ1006100	Riverside Banner Pole Install	15,000
RZZ1007630	Safety Improvements	300,000
RZZ1008630	Playground Replacement	190,000
RZZ1009630	Pathway Development	200,000
RZZ1011620	Trail Development	82,900
RZZ1011630	Trail Development	17,100
RZZ1012621	SE Area Plan Neighborhood Prk	767,000
Total		**$2,142,000**

Department: Parks-Trees

Project	Project Description	Account Total
RTR1001100	Neighborhood Street Trees Prog	20,000
Total		**$20,000**

Department: TS-Administrative Projects

Project	Project Description	Account Total
IAA1222100	Naviline Software Replacement	1,318,480
IAA1223100	Police RMS Software Repl	700,000
Total		**$2,018,480**

Department: WRD-Aeration

CAPITAL IMPROVEMENTS BY DIVISION

Project	Project Description	Account Total
WAR1401523	Aeration Basin Improvements	3,860,000
Total		**$3,860,000**

Department: WRD-Facilities Projects

Project	Project Description	Account Total
WFC1607503	Lab Upgrade	25,000
WFC1608503	Treatment Wetland	88,000
Total		**$113,000**

Department: WRD-Non-Process

Project	Project Description	Account Total
WNP1600503	Temperature Management	657,000
WNP1602503	Methane Pipe	1,200,000
WNP1705503	Plantwide Industrial Coatings	25,000
Total		**$1,882,000**

Department: WRD-Primary

Project	Project Description	Account Total
WPR1702503	Grit Basin Recoating/Concrete	140,000
Total		**$140,000**

Department: WRD-Safety Projects

Project	Project Description	Account Total
WSF1701503	Safety Improvements	25,000
Total		**$25,000**
Overall - Total		**$70,875,680**

CAPITAL IMPROVEMENTS BY FUND

Fund Name: General Fund

Project	Project Description	Total
BAA0001100	Citywide Space Need Asset Plan	358,000
BAA0002100	Citywide ADA Transition Plan	100,000
BAA0003100	Roxy Ann/Capital Hill Security	100,000
BAA0004100	Service Center Gate/Fence	60,000
BAN0001100	Lausmann Annex Roof	150,000
BAN0002100	Laumann Annex UPS	85,000
BCH0001100	Exterior City Hall Wash/Seal	40,000
BF40001100	FS#4 Training Grounds Pavement	175,000
BF60001100	FS#6 Renovations	344,500
BMF0001100	Middleford Restroom Controls	22,000
BPP0001100	Prescott Park Rd Upgrade	70,000
BS30001100	Prop Cntl Evidence Generators	160,000
BS30002100	Prop Cntl Parking Lot/Flooring	100,000
BS30003100	Property Control HVAC	32,000
IAA1222100	Naviline Software Replacement	1,318,480
IAA1223100	Police RMS Software Replsmc	700,000
QBG1001100	Hilfiker Wall Repair	107,300
RAD1001100	Park System ADA Renovations	100,000
RTR1001100	Neighborhood Street Trees Prog	20,000
RZZ1001100	NMHS Tennis Court Replacement	260,000
RZZ1002100	Bike and Pedestrian Path Reno	50,000
RZZ1003100	Santo Community Cntr Courtyard	60,000
RZZ1004100	Park Restroom Replacement	100,000
RZZ1005100	Irrigation Control Upgrades	100,000
RZZ1006100	Riverside Banner Pole Install	15,000
General Fund	**- Total**	**$4,627,280**

Fund Name: Fire Pub Safety Utility Fund

Project	Project Description	Total
BF30001300	New Fire Station #3	4,505,000
Fire Pub Safety Utility Fund	**- Total**	**$4,505,000**

Fund Name: Street Utility Fund

Project	Project Description	Total
MAA1801500	Svc Cntr Front Office Remodel	137,500

CAPITAL IMPROVEMENTS BY FUND

Project	Project Description	Total
MFC1804500	Public Works Facility	850,000
MST1803500	Pavement Maintenance	4,000,000
SMC9999500	Utility Billing Sys Repl	510,000
Street Utility Fund - Total		**$5,497,500**

Fund Name: Storm Drain Utility Fund

Project	Project Description	Total
MAA1801501	Svc Cntr Front Office Remodel	137,500
MFC1804501	Public Works Facility	700,000
MSD1805501	Storm Drain Rehabilitation	1,000,000
SDR0000501	Unidentified SD Projects	275,000
SDR0939501	OR Hills Detention Pond-Design	2,500,000
SDR0963501	Disk Drive Drainage Impts	1,000,000
SDR0964501	Lazy Creek Fish Passage	125,000
SDR0966501	Earhart Water Quality Facility	0
SDR0967501	Riparian Planting	100,000
SDR0969501	Satellite Easement Access	0
SDR0971501	Cherry/Prune-Lewis St Pk	250,000
SDR0972501	Lewis St SD, 8th -Main	250,000
SDR0977501	Cunningham Detention Facility	250,000
SMC9999501	Utility Billing Sys Repl	495,000
Storm Drain Utility Fund - Total		**$7,082,500**

Fund Name: Sewer Collection Utility Fund

Project	Project Description	Total
MAA1801502	Svc Cntr Front Office Remodel	137,500
MFC1804502	Public Works Facility	250,000
MSC1802502	Trenchless Sewr Rehabilitation	1,500,000
SMC9999502	Utility Billing Sys Repl	495,000
SSS0000502	Unidentified Sewer Projects	270,000
SSS0859502	Highcrest SS Access	0
Sewer Collection Utility Fund - Total		**$2,652,500**

Fund Name: Reg Swr Treatment Utility Fund

Project	Project Description	Total
WFC1607503	Lab Upgrade	25,000
WFC1608503	Treatment Wetland	88,000

CAPITAL IMPROVEMENTS BY FUND

Project	Project Description	Total
WNP1600503	Temperature Management	657,000
WNP1602503	Methane Gas Project	1,200,000
WNP1705503	Plantwide Industrial Coating	25,000
WPR1702503	Grit Basin Recoating/Concrete	140,000
WSF1701503	Safety Improvements	25,000
Reg Swr Treatment Utility Fund - Total		**$2,160,000**

Fund Name: Street SDC Fund

Project	Project Description	Total
SDC0000520	SDC Credit Payments	6,976,000
STA1689520	Springbrk-Cedar Links/Pheasant	3,250,000
STA1825520	Foothill Rd Improvements	11,200,000
STA1827520	Lozier-Kime to Cunningham	150,000
TNS0001520	Unidentified Traffic Sig ROW	60,000
TNS0153520	Springbrk/Spring-College Hill	235,000
Street SDC Fund - Total		**$21,871,000**

Fund Name: Sewer Collection SDC Fund

Project	Project Description	Total
SDC0000521	SDC Credit Payment-Sewer	50,000
SSS0000521	Unidentified Sewer Projects	150,000
SSS0865521	State St. at Olympic	60,000
SSS0866521	State St at Golf View	75,000
SSS0867521	State St. at Murphy	75,000
SSS0868521	Barnett-1,000' E of Murphy	60,000
SSS0869521	Barnett at Murphy	30,000
SSS0870521	Springbrook at Ford	50,000
SSS0871521	Winter Nell 1-East of Murphy	220,000
SSS0872521	Golf View 1-Barnett to Eden	250,000
SSS0873521	East Foothill 4-W of Annettes	175,000
Sewer Collection SDC Fund - Total		**$1,195,000**

Fund Name: Storm Drain SDC Fund

Project	Project Description	Total
SDC0000522	SDC Credit Payment-Storm Drain	20,000
SDR0001522	Undesignated SD Capacity Projs	0
SDR0955522	6th St. Storm/Sewer	200,000

CAPITAL IMPROVEMENTS BY FUND

Project	Project Description	Total
SDR0963522	Disk Drive Drainage Impvts	200,000
SDR1825522	Foothill Rd. Storm Drain	350,000
Storm Drain SDC Fund - Total		**$770,000**

Fund Name: Reg Swr Treatment SDC Fund

Project	Project Description	Total
WAR1401523	Aeration Basin Improvements	3,860,000
Reg Swr Treatment SDC Fund - Total		**$3,860,000**

Fund Name: Gas Tax Fund

Project	Project Description	Total
MAA1801530	Svc Cntr Front Office Remodel	137,500
SAD1861530	ADA Ramp R/W Purchases	10,000
STA0000530	Arterial/Collectr Unidentified	250,000
STL0000530	Local St Constr-Unidentified	10,000
STP0640530	Larson Crk Trl-Grnwy/Ellendale	20,000
STP0653530	Larson Crk Trl-Ellndl/Blck Oak	1,600,000
STS0000530	Central Ave. S/W Repair	270,000
TCP0001530	Trfc Calming-Unidentified CIP	110,000
TIL0000530	Illumination-Unidentified	50,000
TIL0257530	Residential Street Lights	30,000
TIM0000530	Intersection Mods-Unidentified	550,000
TIM0253530	Springbrook/Sprng-College Hill	450,000
TIM0256530	4th & Riverside-Right Turn	0
TNS0000530	New Traffic Sigs-Unidentified	1,800,000
TNS0153530	Springbrook/Sprng-College Hill	290,000
TNS0254530	Main & Barneburg-Highland	485,000
TSM0000530	Signal Mods-Unidentified	1,176,000
TSM0205530	Signal Intrconnect Fiber Optic	25,000
TSM0220530	Oakdale-W Main/8th	570,000
TSM0241530	Signal System Upgrade	40,000
TSM0271530	Adaptive Signal-Barnett	581,000
TSM0272530	Adaptive Signal-McAndrews	400,000
TSM0277530	Ped Signal Mod RV Mall	34,000
Gas Tax Fund - Total		**$8,888,500**

Fund Name: Sidewalk Fund

CAPITAL IMPROVEMENTS BY FUND

Project	Project Description	Total
STA1689531	Springbrk-Cedar Links/Pheasant	623,100
STS0000531	Sidewalks-Unidentified CIP	0
Sidewalk Fund - Total		**$623,100**

Fund Name: Street Improvement Fund

Project	Project Description	Total
SBR0628550	Bridge Rail Fix Main/Jackson	130,000
STA1806550	Lozier Lane Improvements	620,000
Street Improvement Fund - Total		**$750,000**

Fund Name: Park SDC Fund

Project	Project Description	Total
QCL1001620	Cedar Links Park	463,400
QKS1001620	Kennedy Park	671,000
QOR1001620	Oregon Hills	360,000
QPP1002620	Prescott Park Development	10,500
RAA1000620	Administration & Acquisition	1,800,000
RAA1001620	SDC Methodology	10,000
RZZ1011620	Trail Development	82,900
Park SDC Fund - Total		**$3,397,800**

Fund Name: Park Southeast Area SDC Fund

Project	Project Description	Total
RZZ1012621	SE Area Plan Neighborhood Park	767,000
Park Southeast Area SDC Fund - Total		**$767,000**

Fund Name: Park Improvement Fund

Project	Project Description	Total
QCL1001630	Cedar Links Park	241,100
QCP1001630	Chrissy Park Development	290,000
QUS1002630	USCCP Turf Replacement	450,000
QUS1003630	USCCP	304,900
RZZ1007630	Safety Improvements	300,000
RZZ1008630	Playground Replacement	190,000
RZZ1009630	Pathway Development	200,000
RZZ1011630	Trail Development	17,100
Park Improvement Fund - Total		**$1,993,100**

Fund Name: Community Park Reserve Fund

CAPITAL IMPROVEMENTS BY FUND

Project	Project Description	Total
QUS1002670	USCCP Turf Replacement	92,400
Community Park Reserve Fund - Total		**$92,400**

Fund Name: CDBG Fund

Project	Project Description	Total
GCD1005731	COM Public Wks Infrastructure	143,000
CDBG Fund - Total		**$143,000**
Overall - Total		**$70,875,680**

M&S PROJECTS BY FUND

Fund Name: General Fund

Project	Project Description	Total
AAA0153100	Lien Foreclosures	20,200
ASE0100100	Misc. Special Events	7,200
ASE0101100	Art in Bloom	18,800
ASE0102100	Pear Blossom Festival	90,200
ASE0103100	Medford Cruise	28,200
ASE0104100	Jazz Jubilee	7,000
ASE0105100	Red, White & Boom	7,600
ASE0106100	Multicultural Festival	6,000
ASE0108100	SE Maintenance	3,000
ASE0109100	MLK Day	2,000
ASE0110100	Chalk Art	600
ASE0111100	Taste of Alba	2,000
DPL0010100	UGB JC	15,000
DPL0022100	Sunday Parkway	10,000
DPL0024100	UGB Attorney	60,000
DPL0025100	Wayfinding M&S	0
DPL0026100	Kramer/Historic	3,000
DPL0027100	Flood Plain Tech Review	2,000
DPL0028100	Downtown Market Study	40,000
DPL0029100	Regional Housing Study	30,000
DPL0032100	Kittleson Consultants TSP	20,000
PHI0086100	HIDTA 2017 M&S	48,900
General Fund	**- Total**	**$410,700**

Fund Name: Police Federal Forfeiture Fund

Project	Project Description	Total
PFM0071201	Fed DOJ/DEA/FBI/USPS M&S	381,000
Police Federal Forfeiture Fund - Total		**$381,000**

Fund Name: Street Utility Fund

Project	Project Description	Total
SAD0001500	ADA Projects-Undefined M&S	250,000
Street Utility Fund	**- Total**	**$250,000**

Fund Name: Storm Drain Utility Fund

M&S PROJECTS BY FUND

Project	Project Description	Total
SDR0981501	SD Master Plan	500,000
Storm Drain Utility Fund - Total		**$500,000**

Fund Name: Sewer Collection Utility Fund

Project	Project Description	Total
SSS0001502	SS M&S Projects-Undesignated	75,000
SSS0875502	SS Master Plan Update	100,000
Sewer Collection Utility Fund - Total		**$175,000**

Fund Name: Reg Swr Treatment Utility Fund

Project	Project Description	Total
WNP1707503	Infrastructure Investignt M&S	50,000
Reg Swr Treatment Utility Fund - Total		**$50,000**

Fund Name: Gas Tax Fund

Project	Project Description	Total
SSN0000530	Neighbrhd Circ Pln-Unidentifid	50,000
TCP0000530	Trfc Calming-Unidentified-M&S	36,000
TCP0230530	Bicycle Striping/Education	10,000
TIL0273530	PPL Pole Violation	39,000
TSG0000530	Signal Timing Stdy-Unidentifid	100,000
TSP0000530	Trans Sys Plan-Unidentified	50,000
Gas Tax Fund - Total		**$285,000**

Fund Name: Street Improvement Fund

Project	Project Description	Total
SMC0631550	Wetland Mitigation-Whetstone	100,000
Street Improvement Fund - Total		**$100,000**

Fund Name: CDBG Fund

Project	Project Description	Total
GAD1001731	CDBG Program Administration	33,500
GCD1001731	HAJC Homeowner Repair Program	75,000
GCD1002731	HAJC Newbridge Place	200,000
GCD1003731	Habitat for Humanity Land Acq	96,300
GCD1004731	City of Medford Demolition	50,000
GCD1006731	Program Income Estimated	200,000
GCD1007731	Program Income Carry Forward	15,000
GCD1008731	Entitlement Grant Less M&S	1,013,000

Project	Project Description	Total
CDBG Fund - Total		**$1,682,800**
Overall - Total		**$3,834,500**

Overview of City Fund Accounting Structure

Fund No	Fund Name	Type	Description
100	General Fund	General	Accounts for primary government operations and activities not budgeted elsewhere
160	General Bond Fund	Debt Service	Accounts for principal and interest on general obligation debt
161	Revenue Bond Fund	Debt Service	Accounts for debt payments on revenue bonds
170	PERS Reserve Fund	Reserve	Accounts for future principal and interest on the General Fund portion of the PERS pension debt to smooth the payments during the last eight years of the debt service.
200	Police Public Safety Utility Fund	Special Revenue	Accounts for revenues collected for the purpose of providing additional police funding.
201	Federal Forfeitures Fund	Special Revenue	Accounts for the receipt and expenditures of federal forfeiture funds to be expended on local law enforcement.
202	State Forfeitures Fund	Special Revenue	Accounts for the receipt and expenditures of state forfeiture funds to be expended on local law enforcement.
203	Police Forfeiture & Grant Fund	Special Revenue	Accounts for federal grants and other federal funds to be expended on local law enforcement
300	Fire Public Safety Utility Fund	Special Revenue	Accounts for revenues collected for the purpose of providing additional fire funding.
370	Fire Appartus Reserve Fund	Reserve	Accounts for the replacement of fire department apparatus.
400	Building Safety Fund	Special Revenue	Accounts for fees received for building inspection and building permits.
500	Street Utility Fund	Special Revenue	Accounts for utility fees to be expended on street improvements & maintenance
501	Storm Drain Utility Fund	Enterprise	Accounts for storm drain utility operations, improvements and maintenance
502	Sanitary Sewer Maintenance Fund	Enterprise	Accounts for sanitary sewer user fees to be expended on the sewer operation & maintenance
503	Sewage Treatment Fund	Enterprise	Accounts for Regional Waste Water Treatment Plant operation & maintenance
520	Street SDC Fund	Special Revenue	Accounts for SDCs to be expended on arterial and collector street improvements & maintenance
521	Sewer Collection System SDC Fund	Enterprise	Accounts for SDCs used to maintain the sewer collection infrastructure
522	Storm Drain SDC Fund	Enterprise	Accounts for SDCs that are used to expand and/or improve storm drain infrastructures
523	Sewage Treatment SDC Fund	Enterprise	Accounts for SDCs for improvements and expansion of capacity of Regional Waste Water Treatment Plant
530	Gas Tax Fund	Special Revenue	Accounts for revenue from state gas taxes apportioned by State of Oregon for roads
531	Special Sidewalk Fund	Special Revenue	Accounts for the expenditure of the proceeds of the Sidewalk Bonds and Sidewalk grants.
540	Fleet Maintenance Fund	Internal Service	Accounts for fleet maintenance services provided by the City
550	Street Improvement Fund	Capital Projects	Accounts for construction and improvement of streets and is financed primarily with funds from the State and County.
600	Park Utility Fund	Special Revenue	Accounts for the operation, maintenance and construction of parks, facilities, beautification & right of way areas.
620	Park SDC Fund	Special Revenue	Accounts for SDCs collected to be expended on park and recreation improvements & new construction
621	Park Southeast Area SDC Fund	Special Revenue	Accounts for SDCs collected in the SE Area to be expended on park and recreation improvements & new construction
630	Park Improvement Fund	Special Revenue	Accounts for specified resources to be expended on park and recreation improvements & new construction
631	Bear Creek Maintenance Fund	Special Revenue	Accounts for funds dedicated to repair and maintain playground facilities in Bear Creek Park
632	Bear Creek Reconstruction Fund	Special Revenue	Accounts for funds dedicated to erect playground facilities in Bear Creek Park
633	Cemetery Fund	Special Revenue	Accounts for the principal balance of the cemetery trust and for special projects at the cemetery.
634	Veterans Park Fund	Special Revenue	Accounts for the betterment of Veterans Memorial in Medford's Veteran's Park
650	Greenway Construction Fund	Capital Projects	Accounts for construction of Bear Creek greenways
670	Community Park Reserve Fund	Special Revenue	Accounts for the replacement and maintenance of capital items at the community park.
671	Acquatic Reserve Fund	Reserve	Accounts for the development of an Acquatic Park.
700	Risk Management Fund	Internal Service	Accounts for administration and associated costs of workers' comp and other insurance programs
701	Parking Facilities Fund	Enterprise	Accounts for maintenance and operation of the City's parking facilities
730	Community Promotions Fund	Special Revenue	Accounts for transient lodging tax to be expended on projects that promote tourism & the community
731	Comm. Dev. Block Grant Fund	Special Revenue	Accounts for federal community block grant funds to be spent on neighborhood revitalization projects

FUND TYPE DESCRIPTION

GENERAL FUND
Accounts for the financial operation of the City not accounted for in any other fund. Principal sources of revenue are property taxes, franchise fees, and State-shared revenue. Expenditures are for primary general government operations.

SPECIAL REVENUE FUNDS
Accounts for and reports the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt or capital projects.

DEBT SERVICE FUNDS
Accounts for and reports financial resources that are restricted, commited or assigned to expenditures for principal and itnerest.

TRUST AND AGENCY FUNDS
Accounts for and reports resourses that are held in a trustee capacity for individuals, private organizations or other governmental units.

CAPITAL PROJECTS FUNDS
Accounts for and reports resources used for the acquisition and construction of capital facilities (such as the City Hall Annex) other than those financed by proprietary (i.e., run like a business) funds (such as Sewage Treatment Plant expansion).

ENTERPRISE FUNDS
Accounts for and reports resources used for the acquisition, operation and maintenance of city facilities and services which are entirely or predominately self-supporting through service charges to customers.

INTERNAL SERVICE FUNDS
Accounts for and reports resources used for activities and services performed primarily for other organizational units within the City on a cost reimbursement basis.

RESERVE FUND
Accounts for the accumulation of money from year to year for a specific purpose, such as the purchase of new equipment.

CITY-WIDE SUMMARY **Resources & Requirements for all Funds.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
105 PROPERTY TAXES	60,086,835	63,692,195	71,392,000	76,922,000	77,212,000	77,212,000
110 FRANCHISE FEES	16,235,111	17,100,572	17,909,340	19,443,000	19,443,000	19,443,000
115 USER TAXES	5,894,468	8,031,101	8,580,000	10,275,050	10,275,050	10,275,050
120 LICENSES	1,041,327	1,058,160	1,083,000	1,172,000	1,172,000	1,172,000
125 PERMITS	2,563,402	3,664,110	3,317,800	4,203,000	4,203,000	4,203,000
130 STATE SHARED REV	12,213,059	12,404,981	13,228,030	13,532,000	13,532,000	13,532,000
135 GRANTS	5,248,180	4,972,744	14,237,620	6,925,100	6,925,100	6,925,100
140 CHARGES FOR SERVICES	43,293,796	44,109,944	46,650,200	50,647,700	50,980,620	50,980,620
145 GEN GOVERNMENT	3,459,684	4,681,494	4,133,050	3,643,900	3,643,900	3,643,900
150 SDC	7,999,621	8,491,220	7,953,470	12,682,000	12,682,000	12,682,000
155 INTERGOVERMENTAL	10,136,219	17,978,319	14,988,460	17,056,100	17,176,540	17,176,540
160 SP ASSESSMENTS	121,992	16,104	-	-	-	-
165 FINES & FORFEIT	2,902,555	3,006,220	3,088,000	3,161,000	3,161,000	3,161,000
170 CONTRIBUTIONS & DONATIONS	197,185	249,318	115,880	67,400	67,400	67,400
175 DEBT PROCEEDS	27,649,094	39,592,143	-	-	-	-
180 INTEREST INCOME	1,101,770	1,321,240	1,487,400	2,296,500	2,296,500	2,296,500
185 RENTAL INCOME	661,024	821,460	809,800	833,600	833,600	833,600
190 CONCESSIONS	44,265	50,531	45,800	40,800	40,800	40,800
195 SALES	24,146	18,913	8,000	6,000	6,000	6,000
200 SALE OF PROPERTY	831,438	1,679,355	528,730	-	-	-
210 SERVICE PAY & TRANSFERS	28,278,040	22,322,397	47,122,080	28,633,000	28,748,360	28,748,360
215 OTHER	2,084,465	4,063,300	23,409,360	15,548,600	15,548,600	15,548,600
Sub-Total	**232,067,675**	**259,325,821**	**280,088,020**	**267,088,750**	**267,947,470**	**267,947,470**
BEGINNING FUND BALANCE	66,770,920	69,087,040	103,860,110	107,671,600	107,671,600	107,671,600
Total Resources	**$ 298,838,595**	**$ 328,412,861**	**$ 383,948,130**	**$ 374,760,350**	**$ 375,619,070**	**$ 375,619,070**
REQUIREMENTS						
610 SALARIES & WAGES	64,038,956	66,481,476	74,725,460	77,974,530	78,901,010	78,901,010
620 FRINGE BENEFITS	31,405,607	33,412,103	39,052,310	44,381,200	45,102,210	45,102,210
630 MATERIALS & SERVICES	36,630,558	40,918,844	47,705,100	48,873,990	49,526,330	49,526,330
640 CAPITAL OUTLAY	2,868,477	2,896,031	4,243,240	3,942,200	3,948,200	3,948,200
650 CAPITAL IMPROVEMENT PROJECTS	26,029,003	29,650,893	96,064,070	70,875,680	70,875,680	70,875,680
660 DEBT SERVICE	40,500,914	16,027,795	27,305,860	20,292,700	20,292,700	20,292,700
670 TRANSFERS	28,278,040	22,322,397	47,178,880	28,633,000	28,748,360	28,748,360
Sub-Total	**229,751,555**	**211,709,539**	**336,274,920**	**294,973,300**	**297,394,490**	**297,394,490**
CONTINGENCY	-	-	22,813,010	26,533,000	26,378,000	26,378,000
Unappropriated Ending Fund Balance	69,087,040	116,703,322	24,860,200	53,254,050	51,846,580	51,846,580
Total Requirements	**$ 298,838,595**	**$ 328,412,861**	**$ 383,948,130**	**$ 374,760,350**	**$ 375,619,070**	**$ 375,619,070**

GENERAL FUND (100) **This fund accounts for the financial operations of the City not accounted for in any other fund. Principal sources of revenue are property taxes, franchise fees and State shared revenues. Expenditures are for primary general governmental operations, public safety and recreation.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
105 PROPERTY TAXES	59,175,039	62,767,643	70,576,000	76,075,000	76,365,000	76,365,000
110 FRANCHISE FEES	16,235,111	17,100,572	17,909,340	19,443,000	19,443,000	19,443,000
115 USER TAXES	2,573,770	3,121,562	3,390,000	6,262,050	6,262,050	6,262,050
120 LICENSES	1,041,327	1,058,160	1,083,000	1,172,000	1,172,000	1,172,000
125 PERMITS	239,830	253,478	257,000	273,000	273,000	273,000
130 STATE SHARED REV	3,909,563	3,667,119	4,244,000	4,234,000	4,234,000	4,234,000
135 GRANTS	2,346,988	833,600	846,370	71,700	71,700	71,700
140 CHARGES FOR SERVICES	2,612,657	3,016,392	2,961,100	3,150,100	3,483,020	3,483,020
145 GEN GOVERNMENT	219,500	144,268	52,580	14,500	14,500	14,500
155 INTERGOVERMENTAL	4,057,921	6,308,630	3,566,850	3,928,100	4,048,540	4,048,540
160 SP ASSESSMENTS	41,754	12,011	-	-	-	-
165 FINES & FORFEIT	2,644,849	2,660,167	2,778,000	2,800,000	2,800,000	2,800,000
170 CONTRIBUTIONS & DONATIONS	46,223	249,013	63,000	47,000	47,000	47,000
175 DEBT PROCEEDS	21,966,094	-	-	-	-	-
180 INTEREST INCOME	334,536	277,872	364,200	728,000	728,000	728,000
185 RENTAL INCOME	43,555	48,313	56,000	34,000	34,000	34,000
190 CONCESSIONS	44,265	50,531	45,800	40,800	40,800	40,800
195 SALES	7,586	9,818	-	-	-	-
200 SALE OF PROPERTY	780,021	1,641,528	417,510	-	-	-
210 SERVICE PAY & TRANSFERS	4,534,817	4,711,608	5,091,200	5,475,000	5,590,360	5,590,360
215 OTHER	2,084,465	4,063,300	13,409,360	5,548,600	5,548,600	5,548,600
Sub-Total	**124,939,870**	**111,995,584**	**127,111,310**	**129,296,850**	**130,155,570**	**130,155,570**
BEGINNING FUND BALANCE	17,831,207	17,252,206	18,350,980	17,411,900	17,411,900	17,411,900
Total Resources	**$ 142,771,077**	**$ 129,247,790**	**$ 145,462,290**	**$ 146,708,750**	**$ 147,567,470**	**$ 147,567,470**
REQUIREMENTS						
610 SALARIES & WAGES	48,226,119	49,305,887	53,258,170	56,245,830	56,756,340	56,756,340
620 FRINGE BENEFITS	23,200,978	24,338,114	27,629,760	31,871,800	32,256,350	32,256,350
630 MATERIALS & SERVICES	19,818,995	19,942,310	23,707,790	23,160,660	23,799,400	23,799,400
640 CAPITAL OUTLAY	1,695,133	1,364,685	1,502,290	1,761,800	1,761,800	1,761,800
650 CAPITAL IMPROVEMENT PROJECTS	2,394,517	5,879,978	6,373,290	4,627,280	4,627,280	4,627,280
660 DEBT SERVICE	21,966,094	-	-	-	-	-
670 TRANSFERS	8,217,034	10,064,953	20,244,730	14,639,300	14,639,300	14,639,300
Sub-Total	**125,518,871**	**110,895,927**	**132,716,030**	**132,306,670**	**133,840,470**	**133,840,470**
CONTINGENCY	-	-	12,745,620	13,900,000	13,727,000	13,727,000
Unappropriated Ending Fund Balance	17,252,206	18,351,863	640	502,080	-	-
Total Requirements	**$ 142,771,077**	**$ 129,247,790**	**$ 145,462,290**	**$ 146,708,750**	**$ 147,567,470**	**$ 147,567,470**

GENERAL BOND FUND (160) **This fund accounts for principal and interest on general obligation debt.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
105 PROPERTY TAXES	911,796	924,552	816,000	847,000	847,000	847,000
180 INTEREST INCOME	4,473	9,992	6,400	12,000	12,000	12,000
210 SERVICE PAY & TRANSFERS	8,555,918	4,533,787	5,194,800	6,284,100	6,284,100	6,284,100
Sub-Total	**9,472,187**	**5,468,332**	**6,017,200**	**7,143,100**	**7,143,100**	**7,143,100**
BEGINNING FUND BALANCE	83,820	149,021	195,940	157,900	157,900	157,900
Total Resources	**$ 9,556,006**	**$ 5,617,353**	**$ 6,213,140**	**$ 7,301,000**	**$ 7,301,000**	**$ 7,301,000**
REQUIREMENTS						
660 DEBT SERVICE	9,406,985	5,385,319	6,044,690	7,130,200	7,130,200	7,130,200
670 TRANSFERS	-	-	-	-	-	-
Sub-Total	**9,406,985**	**5,385,319**	**6,044,690**	**7,130,200**	**7,130,200**	**7,130,200**
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	149,021	232,034	168,450	170,800	170,800	170,800
Total Requirements	**$ 9,556,006**	**$ 5,617,353**	**$ 6,213,140**	**$ 7,301,000**	**$ 7,301,000**	**$ 7,301,000**

GENERAL BOND FUND (161) **This fund accounts for principal and interest on revenue bond debt.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
145 GEN GOVERNMENT	-	-	250,000	-	-	-
180 INTEREST INCOME	66	13	1,200	2,000	2,000	2,000
210 SERVICE PAY & TRANSFERS	8,551,438	10,642,463	21,011,170	13,162,900	13,162,900	13,162,900
Sub-Total	**8,551,504**	**10,642,476**	**21,262,370**	**13,164,900**	**13,164,900**	**13,164,900**
BEGINNING FUND BALANCE	576,332	1	550	130,100	130,100	130,100
Total Resources	**$ 9,127,836**	**$ 10,642,478**	**$ 21,262,920**	**$ 13,295,000**	**$ 13,295,000**	**$ 13,295,000**
REQUIREMENTS						
660 DEBT SERVICE	9,127,835	10,642,476	21,261,170	13,162,500	13,162,500	13,162,500
Sub-Total	**9,127,835**	**10,642,476**	**21,261,170**	**13,162,500**	**13,162,500**	**13,162,500**
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	1	2	1,750	132,500	132,500	132,500
Total Requirements	**$ 9,127,836**	**$ 10,642,478**	**$ 21,262,920**	**$ 13,295,000**	**$ 13,295,000**	**$ 13,295,000**

PERS RESERVE FUND (170) **This fund accounts for future principal and interest on the General Fund portion of the PERS pension debt, to smooth the payments during the last eight years of the debt service.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
180 INTEREST INCOME	30,105	36,184	39,600	80,000	80,000	80,000
210 SERVICE PAY & TRANSFERS	1,130,000	788,000	600,000	100,000	100,000	100,000
Sub-Total	**1,160,105**	**824,184**	**639,600**	**180,000**	**180,000**	**180,000**
BEGINNING FUND BALANCE	1,457,607	2,617,712	3,438,890	4,087,000	4,087,000	4,087,000
Total Resources	**$ 2,617,712**	**$ 3,441,896**	**$ 4,078,490**	**$ 4,267,000**	**$ 4,267,000**	**$ 4,267,000**
REQUIREMENTS						
Sub-Total						
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	2,617,712	3,441,896	4,078,490	4,267,000	4,267,000	4,267,000
Total Requirements	**$ 2,617,712**	**$ 3,441,896**	**$ 4,078,490**	**$ 4,267,000**	**$ 4,267,000**	**$ 4,267,000**

POLICE PUBLIC SAFETY FUND (200) **This fund accounts for revenues collected for the purpose of providing additional Police and Fire funding through biennium ending 6/30/2015. Beginning 7/1/2016 Fund (010) is Police only and Fire moved into Fund (011).**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
125 PERMITS	-	-	-	-	-	-
130 STATE SHARED REV	91,146	-	-	-	-	-
135 GRANTS	-	1,250	31,140	-	-	-
140 CHARGES FOR SERVICES	2,231,314	3,513,630	4,094,960	3,562,300	3,562,300	3,562,300
145 GEN GOVERNMENT	418	31	143,430	-	-	-
175 DEBT PROCEEDS	-	33,207,200	-	-	-	-
180 INTEREST INCOME	24,441	302,937	292,200	12,000	12,000	12,000
200 SALE OF PROPERTY	-	-	-	-	-	-
210 SERVICE PAY & TRANSFERS	-	-	998,130	-	-	-
Sub-Total	**2,347,319**	**37,025,048**	**5,559,860**	**3,574,300**	**3,574,300**	**3,574,300**
BEGINNING FUND BALANCE	1,601,522	1,778,011	30,138,690	327,500	327,500	327,500
Total Resources	**$ 3,948,841**	**$ 38,803,059**	**$ 35,698,550**	**$ 3,901,800**	**$ 3,901,800**	**$ 3,901,800**
REQUIREMENTS						
610 SALARIES & WAGES	1,008,841	1,267,330	1,370,020	807,000	807,000	807,000
620 FRINGE BENEFITS	511,519	682,544	694,090	454,800	454,800	454,800
630 MATERIALS & SERVICES	342,592	1,186,163	90,480	106,800	106,800	106,800
640 CAPITAL OUTLAY	45,965	121,463	26,710	24,000	24,000	24,000
650 CAPITAL IMPROVEMENT PROJECTS	133,173	3,611,028	19,124,930	-	-	-
670 TRANSFERS	128,739	1,795,836	13,772,530	2,225,800	2,225,800	2,225,800
Sub-Total	**2,170,829**	**8,664,364**	**35,078,760**	**3,618,400**	**3,618,400**	**3,618,400**
CONTINGENCY	-	-	270,000	170,000	170,000	170,000
Unappropriated Ending Fund Balance	1,778,011	30,138,696	349,790	113,400	113,400	113,400
Total Requirements	**$ 3,948,841**	**$ 38,803,059**	**$ 35,698,550**	**$ 3,901,800**	**$ 3,901,800**	**$ 3,901,800**

FEDERAL FORFEITURES FUND (201) **This fund accounts for the receipt and expenditure of Federal Forefeiture funds to be expended on local law enforcement.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
135 GRANTS	-	473,623	315,800	-	-	-
145 GEN GOVERNMENT	-	12,000	-	-	-	-
180 INTEREST INCOME	-	4,853	9,600	18,000	18,000	18,000
200 SALE OF PROPERTY	-	-	2,720	-	-	-
210 SERVICE PAY & TRANSFERS	-	739,871	-	-	-	-
Sub-Total	**-**	**1,230,347**	**328,120**	**18,000**	**18,000**	**18,000**
BEGINNING FUND BALANCE	-	-	859,020	1,270,800	1,270,800	1,270,800
Total Resources	**$ -**	**$ 1,230,347**	**$ 1,187,140**	**$ 1,288,800**	**$ 1,288,800**	**$ 1,288,800**
REQUIREMENTS						
630 MATERIALS & SERVICES	-	70,421	484,400	381,000	381,000	381,000
640 CAPITAL OUTLAY	-	54,295	251,120	170,300	170,300	170,300
Sub-Total	**-**	**124,716**	**735,520**	**551,300**	**551,300**	**551,300**
CONTINGENCY	-	-	-	50,000	50,000	50,000
Unappropriated Ending Fund Balance	-	1,105,631	451,620	687,500	687,500	687,500
Total Requirements	**$ -**	**$ 1,230,347**	**$ 1,187,140**	**$ 1,288,800**	**$ 1,288,800**	**$ 1,288,800**

STATE FORFEITURES FUND (202) **This fund accounts for the receipt and expenditure of State Forefeiture funds to be expended on local law enforcement.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
145 GEN GOVERNMENT	-	70,427	100,000	40,000	40,000	40,000
180 INTEREST INCOME	-	4,537	2,400	4,000	4,000	4,000
210 SERVICE PAY & TRANSFERS	-	152,796	-	-	-	-
Sub-Total	**-**	**227,760**	**102,400**	**44,000**	**44,000**	**44,000**
BEGINNING FUND BALANCE	-	-	208,190	252,800	252,800	252,800
Total Resources	**$ -**	**$ 227,760**	**$ 310,590**	**$ 296,800**	**$ 296,800**	**$ 296,800**
REQUIREMENTS						
630 MATERIALS & SERVICES	-	1,368	93,810	5,000	5,000	5,000
640 CAPITAL OUTLAY	-	-	46,000	40,000	40,000	40,000
Sub-Total	**-**	**1,368**	**139,810**	**45,000**	**45,000**	**45,000**
CONTINGENCY	-	-	1,000	10,000	10,000	10,000
Unappropriated Ending Fund Balance	-	226,392	169,780	241,800	241,800	241,800
Total Requirements	**$ -**	**$ 227,760**	**$ 310,590**	**$ 296,800**	**$ 296,800**	**$ 296,800**

POLICE GRANT FUND (203) **This fund accounts for the receipt and expenditure of Federal grants and other Federal funds to be expended on local law enforcement. State and Federal forfeitures were transferred into State Forfeitures Fund (202) and Federal Forfeitures Fund (201) During the 13-15 biennium.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
135 GRANTS	289,373	339,984	-	-	-	-
140 CHARGES FOR SERVICES	83,611	-	-	-	-	-
145 GEN GOVERNMENT	74,638	28,685	-	-	-	-
180 INTEREST INCOME	5,419	6,996	1,600	-	-	-
210 SERVICE PAY & TRANSFERS	118,174	376,269	-	-	-	-
Sub-Total	**571,213**	**751,933**	**1,600**	**-**	**-**	**-**
BEGINNING FUND BALANCE	108,594	599,884	36,070	-	-	-
Total Resources	**$ 679,807**	**$ 1,351,818**	**$ 37,670**	**$ -**	**$ -**	**$ -**
REQUIREMENTS						
630 MATERIALS & SERVICES	22,009	228,523	-	-	-	-
640 CAPITAL OUTLAY	57,255	-	-	-	-	-
650 CAPITAL IMPROVEMENT PROJECTS	659	194,364	35,640	-	-	-
670 TRANSFERS	-	892,667	640	-	-	-
Sub-Total	**79,923**	**1,315,555**	**36,280**	**-**	**-**	**-**
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	599,884	36,263	1,390	-	-	-
Total Requirements	**$ 679,807**	**$ 1,351,818**	**$ 37,670**	**$ -**	**$ -**	**$ -**

FIRE PUBLIC SAFETY FUND (300) **This fund accounts for revenues collected for the purpose of providing additional Fire funding. Fire was in Fund (200) through biennium ending 6/30/2015. Beginning 7/1/2016, Fire moved into Fund (300).**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
140 CHARGES FOR SERVICES	-	-	1,927,040	3,562,300	3,562,300	3,562,300
145 GEN GOVERNMENT	-	-	38,120	-	-	-
180 INTEREST INCOME	-	-	98,200	116,000	116,000	116,000
210 SERVICE PAY & TRANSFERS	-	-	11,662,730	-	-	-
Sub-Total	**-**	**-**	**13,726,090**	**3,678,300**	**3,678,300**	**3,678,300**
BEGINNING FUND BALANCE	-	-	-	3,151,400	3,151,400	3,151,400
Total Resources	**$ -**	**$ -**	**$ 13,726,090**	**$ 6,829,700**	**$ 6,829,700**	**$ 6,829,700**
REQUIREMENTS						
610 SALARIES & WAGES	-	-	668,230	803,400	803,400	803,400
620 FRINGE BENEFITS	-	-	439,170	471,200	471,200	471,200
630 MATERIALS & SERVICES	-	-	216,600	-	-	-
640 CAPITAL OUTLAY	-	-	-	-	-	-
650 CAPITAL IMPROVEMENT PROJECTS	-	-	10,254,190	4,505,000	4,505,000	4,505,000
670 TRANSFERS	-	-	2,108,510	1,050,100	1,050,100	1,050,100
Sub-Total	**-**	**-**	**13,686,700**	**6,829,700**	**6,829,700**	**6,829,700**
CONTINGENCY	-	-	39,390	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-
Total Requirements	**$ -**	**$ -**	**$ 13,726,090**	**$ 6,829,700**	**$ 6,829,700**	**$ 6,829,700**

FIRE APPARATUS RESERVE FUND (370) **This fund accounts for the replacement of Fire Department Apparatus, 16 apparatus are included in this replacement plan.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
180 INTEREST INCOME	-	-	-	-	-	-
210 SERVICE PAY & TRANSFERS	-	-	810,000	1,000,000	1,000,000	1,000,000
Sub-Total	**-**	**-**	**810,000**	**1,000,000**	**1,000,000**	**1,000,000**
BEGINNING FUND BALANCE	-	-	-	106,600	106,600	106,600
Total Resources	**$ -**	**$ -**	**$ 810,000**	**$ 1,106,600**	**$ 1,106,600**	**$ 1,106,600**
REQUIREMENTS						
640 CAPITAL OUTLAY	-	-	760,000	460,000	460,000	460,000
Sub-Total	**-**	**-**	**760,000**	**460,000**	**460,000**	**460,000**
CONTINGENCY	-	-	-	60,000	60,000	60,000
Unappropriated Ending Fund Balance	-	-	50,000	586,600	586,600	586,600
Total Requirements	**$ -**	**$ -**	**$ 810,000**	**$ 1,106,600**	**$ 1,106,600**	**$ 1,106,600**

BUILDING SAFETY FUND (400) **This fund accounts for revenues received from building inspections and building permits.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
125 PERMITS	2,323,572	3,410,632	3,060,800	3,930,000	3,930,000	3,930,000
140 CHARGES FOR SERVICES	10,800	10,125	12,200	-	-	-
145 GEN GOVERNMENT	25,551	50,923	3,000	40,000	40,000	40,000
155 INTERGOVERMENTAL	6,685	3,465	-	-	-	-
180 INTEREST INCOME	28,387	24,351	27,000	54,000	54,000	54,000
200 SALE OF PROPERTY	-	19,420	-	-	-	-
210 SERVICE PAY & TRANSFERS	20,362	-	-	-	-	-
Sub-Total	**2,415,357**	**3,518,916**	**3,103,000**	**4,024,000**	**4,024,000**	**4,024,000**
BEGINNING FUND BALANCE	1,862,410	1,768,668	2,088,790	4,108,100	4,108,100	4,108,100
Total Resources	**$ 4,277,768**	**$ 5,287,583**	**$ 5,191,790**	**$ 8,132,100**	**$ 8,132,100**	**$ 8,132,100**
REQUIREMENTS						
610 SALARIES & WAGES	1,051,905	1,194,917	1,671,400	1,654,200	1,753,390	1,753,390
620 FRINGE BENEFITS	528,358	597,855	866,440	920,800	984,340	984,340
630 MATERIALS & SERVICES	286,088	298,553	325,100	344,560	344,560	344,560
640 CAPITAL OUTLAY	-	-	120,220	29,000	-	-
670 TRANSFERS	642,749	534,989	212,240	657,700	657,700	657,700
Sub-Total	**2,509,100**	**2,626,313**	**3,195,400**	**3,606,260**	**3,739,990**	**3,739,990**
CONTINGENCY	-	-	358,000	360,000	360,000	360,000
Unappropriated Ending Fund Balance	1,768,668	2,661,270	1,638,390	4,165,840	4,032,110	4,032,110
Total Requirements	**$ 4,277,768**	**$ 5,287,583**	**$ 5,191,790**	**$ 8,132,100**	**$ 8,132,100**	**$ 8,132,100**

STREET UTILITY FUND (500) **This fund accounts for street user fees to be expended on street maintenance.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
135 GRANTS	-	750,000	1,000,000	-	-	-
140 CHARGES FOR SERVICES	15,154,072	17,121,025	14,451,900	14,988,000	14,988,000	14,988,000
145 GEN GOVERNMENT	65,827	53,372	-	75,000	75,000	75,000
155 INTERGOVERMENTAL	29,867	30,493	-	-	-	-
180 INTEREST INCOME	49,157	60,514	57,200	114,000	114,000	114,000
200 SALE OF PROPERTY	10,626	8,085	-	-	-	-
210 SERVICE PAY & TRANSFERS	50,000	235,042	277,150	330,000	330,000	330,000
Sub-Total	**15,359,548**	**18,258,530**	**15,786,250**	**15,507,000**	**15,507,000**	**15,507,000**
BEGINNING FUND BALANCE	3,772,596	4,378,332	6,162,940	7,496,500	7,496,500	7,496,500
Total Resources	**$ 19,132,144**	**$ 22,636,863**	**$ 21,949,190**	**$ 23,003,500**	**$ 23,003,500**	**$ 23,003,500**
REQUIREMENTS						
610 SALARIES & WAGES	3,301,615	3,516,846	4,611,580	4,088,800	4,088,800	4,088,800
620 FRINGE BENEFITS	1,877,996	2,016,108	2,575,980	2,436,400	2,436,400	2,436,400
630 MATERIALS & SERVICES	4,902,510	5,739,230	5,002,140	4,615,780	4,615,780	4,615,780
640 CAPITAL OUTLAY	414,627	252,029	782,280	542,400	542,400	542,400
650 CAPITAL IMPROVEMENT PROJECTS	2,689,141	3,595,448	5,053,000	5,497,500	5,497,500	5,497,500
670 TRANSFERS	1,567,922	1,267,883	901,000	1,531,900	1,531,900	1,531,900
Sub-Total	**14,753,812**	**16,387,544**	**18,925,980**	**18,712,780**	**18,712,780**	**18,712,780**
CONTINGENCY	-	-	1,549,000	1,390,000	1,390,000	1,390,000
Unappropriated Ending Fund Balance	4,378,332	6,249,319	1,474,210	2,900,720	2,900,720	2,900,720
Total Requirements	**$ 19,132,144**	**$ 22,636,863**	**$ 21,949,190**	**$ 23,003,500**	**$ 23,003,500**	**$ 23,003,500**

STORM DRAIN UTILITY FUND (501) **This fund accounts for storm drain utility fees to be expended on storm drain improvements and maintenance.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
135 GRANTS	7,320	-	-	-	-	-
140 CHARGES FOR SERVICES	8,264,624	9,222,315	10,785,000	12,694,000	12,694,000	12,694,000
145 GEN GOVERNMENT	(202)	12,011	-	-	-	-
155 INTERGOVERMENTAL	53,948	39,542	30,000	45,000	45,000	45,000
180 INTEREST INCOME	55,828	79,957	86,400	172,000	172,000	172,000
195 SALES	210	15	-	-	-	-
200 SALE OF PROPERTY	13,054	91	-	-	-	-
210 SERVICE PAY & TRANSFERS	-	71,280	-	-	-	-
Sub-Total	**8,394,782**	**9,425,211**	**10,901,400**	**12,911,000**	**12,911,000**	**12,911,000**
BEGINNING FUND BALANCE	2,317,788	5,393,464	2,484,090	12,487,500	12,487,500	12,487,500
Total Resources	**$ 10,712,570**	**$ 14,818,675**	**$ 13,385,490**	**$ 25,398,500**	**$ 25,398,500**	**$ 25,398,500**
REQUIREMENTS						
610 SALARIES & WAGES	1,944,860	2,097,582	2,631,980	2,982,500	3,252,180	3,252,180
620 FRINGE BENEFITS	1,046,640	1,154,073	1,443,650	1,768,400	1,940,220	1,940,220
630 MATERIALS & SERVICES	975,324	1,479,874	2,493,670	2,913,750	2,919,350	2,919,350
640 CAPITAL OUTLAY	20,717	562,402	395,280	74,400	74,400	74,400
650 CAPITAL IMPROVEMENT PROJECTS	818,333	1,316,076	4,213,000	7,082,500	7,082,500	7,082,500
670 TRANSFERS	513,232	565,493	595,060	679,600	679,600	679,600
Sub-Total	**5,319,105**	**7,175,500**	**11,772,640**	**15,501,150**	**15,948,250**	**15,948,250**
CONTINGENCY	-	-	1,000,000	960,000	960,000	960,000
Unappropriated Ending Fund Balance	5,393,464	7,643,175	612,850	8,937,350	8,490,250	8,490,250
Total Requirements	**$ 10,712,570**	**$ 14,818,675**	**$ 13,385,490**	**$ 25,398,500**	**$ 25,398,500**	**$ 25,398,500**

SANITARY SEWER MAINTENANCE FUND (502) **This fund accounts for the sanitary sewer user fees to be expended for the maintenance and operation of the City sewer system.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
135 GRANTS	9,139	2,312	-	-	-	-
140 CHARGES FOR SERVICES	10,762,938	6,769,130	8,200,000	8,776,000	8,776,000	8,776,000
145 GEN GOVERNMENT	(1,803)	7,305	-	-	-	-
155 INTERGOVERMENTAL	3,370	4,467	-	20,000	20,000	20,000
180 INTEREST INCOME	26,565	34,320	33,000	66,000	66,000	66,000
195 SALES	210	15	-	-	-	-
200 SALE OF PROPERTY	1,179	1,791	-	-	-	-
210 SERVICE PAY & TRANSFERS	-	71,280	-	-	-	-
Sub-Total	**10,801,597**	**6,890,620**	**8,233,000**	**8,862,000**	**8,862,000**	**8,862,000**
BEGINNING FUND BALANCE	1,276,855	2,185,962	2,351,900	4,215,000	4,215,000	4,215,000
Total Resources	**$ 12,078,452**	**$ 9,076,581**	**$ 10,584,900**	**$ 13,077,000**	**$ 13,077,000**	**$ 13,077,000**
REQUIREMENTS						
610 SALARIES & WAGES	1,556,823	1,796,357	2,481,760	2,983,000	2,983,000	2,983,000
620 FRINGE BENEFITS	847,060	981,218	1,328,070	1,744,400	1,744,400	1,744,400
630 MATERIALS & SERVICES	1,677,144	1,710,100	2,269,760	2,839,470	2,839,470	2,839,470
640 CAPITAL OUTLAY	448,188	320,995	115,280	613,400	613,400	613,400
650 CAPITAL IMPROVEMENT PROJECTS	693,816	675,371	2,426,000	2,652,500	2,652,500	2,652,500
670 TRANSFERS	4,669,460	550,499	467,020	685,300	685,300	685,300
Sub-Total	**9,892,491**	**6,034,541**	**9,087,890**	**11,518,070**	**11,518,070**	**11,518,070**
CONTINGENCY	-	-	760,000	950,000	950,000	950,000
Unappropriated Ending Fund Balance	2,185,962	3,042,040	737,010	608,930	608,930	608,930
Total Requirements	**$ 12,078,452**	**$ 9,076,581**	**$ 10,584,900**	**$ 13,077,000**	**$ 13,077,000**	**$ 13,077,000**

SEWAGE TREATMENT FUND (503) **This fund accounts for operation and maintenance of the regional sewage treatment facility.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
135 GRANTS	-	-	-	-	-	-
145 GEN GOVERNMENT	233,519	1,132,402	7,000	10,000	10,000	10,000
155 INTERGOVERMENTAL	4,777,704	9,171,592	10,248,010	11,933,000	11,933,000	11,933,000
180 INTEREST INCOME	71,688	46,977	42,000	84,000	84,000	84,000
185 RENTAL INCOME	5,772	3,848	3,800	4,000	4,000	4,000
200 SALE OF PROPERTY	12,055	1,826	8,500	-	-	-
210 SERVICE PAY & TRANSFERS	4,168,081	-	-	-	-	-
Sub-Total	**9,268,819**	**10,356,645**	**10,309,310**	**12,031,000**	**12,031,000**	**12,031,000**
BEGINNING FUND BALANCE	5,269,242	4,308,150	3,922,170	2,592,700	2,592,700	2,592,700
Total Resources	**$ 14,538,061**	**$ 14,664,794**	**$ 14,231,480**	**$ 14,623,700**	**$ 14,623,700**	**$ 14,623,700**
REQUIREMENTS						
610 SALARIES & WAGES	3,082,190	3,114,858	3,757,570	4,055,100	4,102,200	4,102,200
620 FRINGE BENEFITS	1,548,770	1,589,178	1,911,120	2,336,100	2,437,200	2,437,200
630 MATERIALS & SERVICES	2,303,764	2,651,899	3,229,690	3,585,900	3,508,100	3,508,100
640 CAPITAL OUTLAY	81,209	62,708	122,000	60,000	60,000	60,000
650 CAPITAL IMPROVEMENT PROJECTS	2,705,915	2,766,432	3,319,000	2,160,000	2,160,000	2,160,000
670 TRANSFERS	508,063	553,899	623,020	678,800	678,800	678,800
Sub-Total	**10,229,911**	**10,738,974**	**12,962,400**	**12,875,900**	**12,946,300**	**12,946,300**
CONTINGENCY	-	-	512,000	1,250,000	1,250,000	1,250,000
Unappropriated Ending Fund Balance	4,308,150	3,925,820	757,080	497,800	427,400	427,400
Total Requirements	**$ 14,538,061**	**$ 14,664,794**	**$ 14,231,480**	**$ 14,623,700**	**$ 14,623,700**	**$ 14,623,700**

STREET SDC FUND (520) **This fund accounts for street system development fees to be expended on arterial and collector street improvements.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
135 GRANTS	123,567	20,980	3,000,000	3,000,000	3,000,000	3,000,000
145 GEN GOVERNMENT	6,426	21,705	-	-	-	-
150 SDC	4,620,291	3,904,363	4,433,470	7,071,000	7,071,000	7,071,000
155 INTERGOVERMENTAL	-	129,637	-	-	-	-
160 SP ASSESSMENTS	80,238	4,093	-	-	-	-
180 INTEREST INCOME	109,580	84,180	90,400	180,000	180,000	180,000
215 OTHER	-	-	10,000,000	10,000,000	10,000,000	10,000,000
Sub-Total	**4,940,103**	**4,164,958**	**17,523,870**	**20,251,000**	**20,251,000**	**20,251,000**
BEGINNING FUND BALANCE	5,360,059	7,092,482	7,174,690	11,736,700	11,736,700	11,736,700
Total Resources	**$ 10,300,162**	**$ 11,257,440**	**$ 24,698,560**	**$ 31,987,700**	**$ 31,987,700**	**$ 31,987,700**
REQUIREMENTS						
610 SALARIES & WAGES	333,164	348,936	499,060	495,900	495,900	495,900
620 FRINGE BENEFITS	155,906	161,115	250,320	249,900	249,900	249,900
630 MATERIALS & SERVICES	-	991	1,700	11,300	11,300	11,300
650 CAPITAL IMPROVEMENT PROJECTS	2,694,117	2,448,891	22,347,200	21,871,000	21,871,000	21,871,000
670 TRANSFERS	24,493	45,900	487,160	781,000	781,000	781,000
Sub-Total	**3,207,680**	**3,005,833**	**23,585,440**	**23,409,100**	**23,409,100**	**23,409,100**
CONTINGENCY	-	-	1,000,000	2,730,000	2,730,000	2,730,000
Unappropriated Ending Fund Balance	7,092,482	8,251,607	113,120	5,848,600	5,848,600	5,848,600
Total Requirements	**$ 10,300,162**	**$ 11,257,440**	**$ 24,698,560**	**$ 31,987,700**	**$ 31,987,700**	**$ 31,987,700**

SEWER COLLECTION SYSTEM SDC FUND (521) **This fund accounts for sewer collection system development fees to be expended on the sewer collection infrastructure.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
135 GRANTS	9,139	22,211	-	-	-	-
145 GEN GOVERNMENT	-	570	-	-	-	-
150 SDC	225,978	260,526	200,000	600,000	600,000	600,000
180 INTEREST INCOME	7,626	4,735	4,600	46,000	46,000	46,000
Sub-Total	**242,742**	**288,042**	**204,600**	**646,000**	**646,000**	**646,000**
BEGINNING FUND BALANCE	838,226	468,605	266,270	1,010,200	1,010,200	1,010,200
Total Resources	**$ 1,080,968**	**$ 756,647**	**$ 470,870**	**$ 1,656,200**	**$ 1,656,200**	**$ 1,656,200**
REQUIREMENTS						
610 SALARIES & WAGES	119,192	61,565	24,360	-	-	-
620 FRINGE BENEFITS	55,376	29,315	10,490	-	-	-
630 MATERIALS & SERVICES	-	477	-	1,500	1,500	1,500
650 CAPITAL IMPROVEMENT PROJECTS	427,366	183,889	270,000	1,195,000	1,195,000	1,195,000
670 TRANSFERS	10,430	7,583	16,400	1,000	1,000	1,000
Sub-Total	**612,363**	**282,829**	**321,250**	**1,197,500**	**1,197,500**	**1,197,500**
CONTINGENCY	-	-	38,000	150,000	150,000	150,000
Unappropriated Ending Fund Balance	468,605	473,818	111,620	308,700	308,700	308,700
Total Requirements	**$ 1,080,968**	**$ 756,647**	**$ 470,870**	**$ 1,656,200**	**$ 1,656,200**	**$ 1,656,200**

STORM DRAIN SDC FUND (522) **This fund accounts for storm drain development fees to be expended on storm drain improvements.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
145 GEN GOVERNMENT	376	-	-	-	-	-
150 SDC	239,320	463,763	450,000	676,000	676,000	676,000
155 INTERGOVERMENTAL	-	5,990	-	-	-	-
180 INTEREST INCOME	29,943	21,987	23,400	10,000	10,000	10,000
Sub-Total	**269,638**	**491,740**	**473,400**	**686,000**	**686,000**	**686,000**
BEGINNING FUND BALANCE	2,130,098	1,851,763	2,045,960	1,611,400	1,611,400	1,611,400
Total Resources	**$ 2,399,736**	**$ 2,343,503**	**$ 2,519,360**	**$ 2,297,400**	**$ 2,297,400**	**$ 2,297,400**
REQUIREMENTS						
610 SALARIES & WAGES	148,219	186,274	195,310	187,300	187,300	187,300
620 FRINGE BENEFITS	69,978	86,089	92,960	90,200	90,200	90,200
630 MATERIALS & SERVICES	-	514	1,300	3,920	3,920	3,920
650 CAPITAL IMPROVEMENT PROJECTS	313,777	1,784	1,745,000	770,000	770,000	770,000
670 TRANSFERS	16,000	20,376	35,940	25,000	25,000	25,000
Sub-Total	**547,974**	**295,038**	**2,070,510**	**1,076,420**	**1,076,420**	**1,076,420**
CONTINGENCY	-	-	254,000	100,000	100,000	100,000
Unappropriated Ending Fund Balance	1,851,763	2,048,465	194,850	1,120,980	1,120,980	1,120,980
Total Requirements	**$ 2,399,736**	**$ 2,343,503**	**$ 2,519,360**	**$ 2,297,400**	**$ 2,297,400**	**$ 2,297,400**

SEWAGE TREATMENT SDC FUND (523) **This fund accounts for sewer system development fees to be expended on regional sewage treatment plant improvements.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
145 GEN GOVERNMENT	-	-	-	-	-	-
150 SDC	1,318,917	1,649,765	1,320,000	2,036,000	2,036,000	2,036,000
180 INTEREST INCOME	83,053	51,075	56,400	112,000	112,000	112,000
Sub-Total	**1,401,971**	**1,700,840**	**1,376,400**	**2,148,000**	**2,148,000**	**2,148,000**
BEGINNING FUND BALANCE	8,575,860	3,703,277	4,609,160	6,203,900	6,203,900	6,203,900
Total Resources	**$ 9,977,831**	**$ 5,404,117**	**$ 5,985,560**	**$ 8,351,900**	**$ 8,351,900**	**$ 8,351,900**
REQUIREMENTS						
610 SALARIES & WAGES	-	76,138	-	-	-	-
620 FRINGE BENEFITS	-	37,986	-	-	-	-
650 CAPITAL IMPROVEMENT PROJECTS	6,251,503	268,047	1,000,000	3,860,000	3,860,000	3,860,000
670 TRANSFERS	23,051	22,600	57,360	29,900	29,900	29,900
Sub-Total	**6,274,554**	**404,771**	**1,057,360**	**3,889,900**	**3,889,900**	**3,889,900**
CONTINGENCY	-	-	125,000	480,000	480,000	480,000
Unappropriated Ending Fund Balance	3,703,277	4,999,346	4,803,200	3,982,000	3,982,000	3,982,000
Total Requirements	**$ 9,977,831**	**$ 5,404,117**	**$ 5,985,560**	**$ 8,351,900**	**$ 8,351,900**	**$ 8,351,900**

GAS TAX FUND (530) **This fund accounts for revenue from state gasoline taxes apportioned from the State of Oregon and expenditures as specified under Article IX, Section 3, of the Constitution of the State of Oregon.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
130 STATE SHARED REV	8,212,350	8,737,862	8,984,030	9,298,000	9,298,000	9,298,000
135 GRANTS	38,673	410,030	517,000	1,265,000	1,265,000	1,265,000
140 CHARGES FOR SERVICES	164,406	312,119	150,000	280,000	280,000	280,000
145 GEN GOVERNMENT	2,811	490	-	-	-	-
155 INTERGOVERMENTAL	40,216	-	-	-	-	-
175 DEBT PROCEEDS	2,010,000	-	-	-	-	-
180 INTEREST INCOME	58,376	91,217	101,200	202,000	202,000	202,000
195 SALES	165	15	-	-	-	-
200 SALE OF PROPERTY	12,189	4,850	-	-	-	-
210 SERVICE PAY & TRANSFERS	392,000	-	-	-	-	-
Sub-Total	**10,931,186**	**9,556,584**	**9,752,230**	**11,045,000**	**11,045,000**	**11,045,000**
BEGINNING FUND BALANCE	3,066,877	5,671,104	5,945,050	15,606,900	15,606,900	15,606,900
Total Resources	**$ 13,998,063**	**$ 15,227,688**	**$ 15,697,280**	**$ 26,651,900**	**$ 26,651,900**	**$ 26,651,900**
REQUIREMENTS						
610 SALARIES & WAGES	1,699,304	1,865,216	1,879,360	1,909,600	1,909,600	1,909,600
620 FRINGE BENEFITS	817,638	901,936	893,230	977,700	977,700	977,700
630 MATERIALS & SERVICES	160,324	191,697	1,797,110	1,849,440	1,849,440	1,849,440
640 CAPITAL OUTLAY	41,778	-	13,260	80,400	80,400	80,400
650 CAPITAL IMPROVEMENT PROJECTS	1,524,233	518,007	5,941,000	8,888,500	8,888,500	8,888,500
670 TRANSFERS	4,083,683	1,202,636	514,130	431,300	431,300	431,300
Sub-Total	**8,326,959**	**4,679,491**	**11,038,090**	**14,136,940**	**14,136,940**	**14,136,940**
CONTINGENCY	-	-	571,000	1,120,000	1,120,000	1,120,000
Unappropriated Ending Fund Balance	5,671,104	10,548,196	4,088,190	11,394,960	11,394,960	11,394,960
Total Requirements	**$ 13,998,063**	**$ 15,227,688**	**$ 15,697,280**	**$ 26,651,900**	**$ 26,651,900**	**$ 26,651,900**

SPECIAL SIDEWALK FUND (531) **This fund accounts for the expenditure of the proceeds of Sidewalk Bonds and Sidewalk Grants.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
180 INTEREST INCOME	18,306	7,048	7,000	3,500	3,500	3,500
Sub-Total	**18,306**	**7,048**	**7,000**	**3,500**	**3,500**	**3,500**
BEGINNING FUND BALANCE	1,440,128	616,690	609,130	619,600	619,600	619,600
Total Resources	**$ 1,458,434**	**$ 623,738**	**$ 616,130**	**$ 623,100**	**$ 623,100**	**$ 623,100**
REQUIREMENTS						
610 SALARIES & WAGES	65,270	-	-	-	-	-
620 FRINGE BENEFITS	29,586	-	-	-	-	-
650 CAPITAL IMPROVEMENT PROJECTS	727,261	-	615,850	623,100	623,100	623,100
670 TRANSFERS	19,627	13,878	280	-	-	-
Sub-Total	**841,744**	**13,878**	**616,130**	**623,100**	**623,100**	**623,100**
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	616,690	609,860	-	-	-	-
Total Requirements	**$ 1,458,434**	**$ 623,738**	**$ 616,130**	**$ 623,100**	**$ 623,100**	**$ 623,100**

FLEET MAINTENANCE FUND (540) **This fund accounts for garage services provided by the City.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
140 CHARGES FOR SERVICES	1,223,880	1,375,856	1,303,000	1,319,000	1,319,000	1,319,000
145 GEN GOVERNMENT	4,231	7,001	2,000	-	-	-
155 INTERGOVERMENTAL	1,062,554	1,287,931	1,143,600	1,130,000	1,130,000	1,130,000
180 INTEREST INCOME	12,597	8,879	7,800	16,000	16,000	16,000
200 SALE OF PROPERTY	2,314	1,765	-	-	-	-
Sub-Total	**2,305,577**	**2,681,432**	**2,456,400**	**2,465,000**	**2,465,000**	**2,465,000**
BEGINNING FUND BALANCE	784,648	874,243	633,700	726,400	726,400	726,400
Total Resources	**$ 3,090,225**	**$ 3,555,674**	**$ 3,090,100**	**$ 3,191,400**	**$ 3,191,400**	**$ 3,191,400**
REQUIREMENTS						
610 SALARIES & WAGES	632,886	764,248	882,180	883,700	883,700	883,700
620 FRINGE BENEFITS	306,830	386,633	457,380	535,500	535,500	535,500
630 MATERIALS & SERVICES	1,046,523	1,225,310	1,038,700	1,093,400	1,093,400	1,093,400
640 CAPITAL OUTLAY	-	138,877	47,300	33,500	33,500	33,500
650 CAPITAL IMPROVEMENT PROJECTS	192,515	192,213	4,000	-	-	-
670 TRANSFERS	37,228	112,600	155,720	150,300	150,300	150,300
Sub-Total	**2,215,982**	**2,819,880**	**2,585,280**	**2,696,400**	**2,696,400**	**2,696,400**
CONTINGENCY	-	-	292,000	310,000	310,000	310,000
Unappropriated Ending Fund Balance	874,243	735,795	212,820	185,000	185,000	185,000
Total Requirements	**$ 3,090,225**	**$ 3,555,674**	**$ 3,090,100**	**$ 3,191,400**	**$ 3,191,400**	**$ 3,191,400**

STREET IMPROVEMENT FUND (550) **This fund accounts for construction of streets and is financed primarily with funds from the State and County.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
135 GRANTS	1,138,269	473,534	6,800,000	500,000	500,000	500,000
140 CHARGES FOR SERVICES	20,200	22,474	30,000	6,000	6,000	6,000
145 GEN GOVERNMENT	533,047	95,464	230,000	50,000	50,000	50,000
155 INTERGOVERMENTAL	83,929	996,573	-	-	-	-
180 INTEREST INCOME	86,111	55,987	39,200	78,000	78,000	78,000
185 RENTAL INCOME	1,319	-	-	-	-	-
200 SALE OF PROPERTY	-	-	-	-	-	-
Sub-Total	**1,862,875**	**1,644,031**	**7,099,200**	**634,000**	**634,000**	**634,000**
BEGINNING FUND BALANCE	4,714,430	3,315,726	3,827,200	3,029,600	3,029,600	3,029,600
Total Resources	**$ 6,577,305**	**$ 4,959,757**	**$ 10,926,400**	**$ 3,663,600**	**$ 3,663,600**	**$ 3,663,600**
REQUIREMENTS						
610 SALARIES & WAGES	352,913	393,917	-	-	-	-
620 FRINGE BENEFITS	164,967	195,298	-	-	-	-
630 MATERIALS & SERVICES	-	-	-	104,000	104,000	104,000
650 CAPITAL IMPROVEMENT PROJECTS	2,670,199	1,024,590	7,675,000	750,000	750,000	750,000
670 TRANSFERS	73,500	49,999	315,980	53,400	53,400	53,400
Sub-Total	**3,261,579**	**1,663,804**	**7,990,980**	**907,400**	**907,400**	**907,400**
CONTINGENCY	-	-	959,000	90,000	90,000	90,000
Unappropriated Ending Fund Balance	3,315,726	3,295,953	1,976,420	2,666,200	2,666,200	2,666,200
Total Requirements	**$ 6,577,305**	**$ 4,959,757**	**$ 10,926,400**	**$ 3,663,600**	**$ 3,663,600**	**$ 3,663,600**

PARK UTILITY FUND (600) **Accounts for the operation & maintenance of parks, facilities, beautification & right of way areas.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
140 CHARGES FOR SERVICES	2,531,784	2,575,463	2,605,000	2,280,000	2,280,000	2,280,000
145 GEN GOVERNMENT	13	1	-	-	-	-
180 INTEREST INCOME	7,421	6,851	6,600	14,000	14,000	14,000
Sub-Total	**2,539,218**	**2,582,316**	**2,611,600**	**2,294,000**	**2,294,000**	**2,294,000**
BEGINNING FUND BALANCE	194,313	336,637	339,510	274,400	274,400	274,400
Total Resources	**$ 2,733,530**	**$ 2,918,952**	**$ 2,951,110**	**$ 2,568,400**	**$ 2,568,400**	**$ 2,568,400**
REQUIREMENTS						
610 SALARIES & WAGES	70,306	65,572	91,750	78,100	78,100	78,100
620 FRINGE BENEFITS	24,405	34,629	37,850	56,200	56,200	56,200
630 MATERIALS & SERVICES	125,404	255,538	263,820	147,400	233,200	233,200
670 TRANSFERS	2,176,779	2,232,385	2,352,210	1,010,300	1,010,300	1,010,300
Sub-Total	**2,396,894**	**2,588,123**	**2,745,630**	**1,292,000**	**1,377,800**	**1,377,800**
CONTINGENCY	-	-	49,000	40,000	51,000	51,000
Unappropriated Ending Fund Balance	336,637	330,829	156,480	1,236,400	1,139,600	1,139,600
Total Requirements	**$ 2,733,530**	**$ 2,918,952**	**$ 2,951,110**	**$ 2,568,400**	**$ 2,568,400**	**$ 2,568,400**

PARK SDC FUND (620) **This fund accounts forThis fund accounts for System Development Charges collected to be expended on parks and recreation improvements and new construction. This fund was split into two (2) additional funds (621 & 630) in the last biennium to better manage the various types of revenue. System Development Charges collected to be expended on park and recreation improvement and new construction.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
115 USER TAXES	2,033,818	3,348,762	3,495,000	-	-	-
135 GRANTS	401,618	16,610	75,000	-	-	-
140 CHARGES FOR SERVICES	205,000	134,600	100,000	-	-	-
145 GEN GOVERNMENT	2,438	1,627	-	-	-	-
150 SDC	1,595,115	2,212,803	1,550,000	1,811,000	1,811,000	1,811,000
155 INTERGOVERMENTAL	20,000	-	-	-	-	-
170 CONTRIBUTIONS & DONATIONS	150,000	-	52,480	-	-	-
175 DEBT PROCEEDS	3,673,000	6,384,943	-	-	-	-
180 INTEREST INCOME	22,876	64,588	53,800	50,000	50,000	50,000
200 SALE OF PROPERTY	-	-	100,000	-	-	-
Sub-Total	**8,103,865**	**12,163,933**	**5,426,280**	**1,861,000**	**1,861,000**	**1,861,000**
BEGINNING FUND BALANCE	1,482,633	2,022,332	4,926,160	3,157,460	3,157,460	3,157,460
Total Resources	**$ 9,586,498**	**$ 14,186,265**	**$ 10,352,440**	**$ 5,018,460**	**$ 5,018,460**	**$ 5,018,460**
REQUIREMENTS						
610 SALARIES & WAGES	82,573	119,866	218,200	-	-	-
620 FRINGE BENEFITS	41,373	62,321	151,370	-	-	-
630 MATERIALS & SERVICES	341,501	140,140	61,500	-	-	-
650 CAPITAL IMPROVEMENT PROJECTS	1,768,197	6,968,457	4,362,930	3,397,800	3,397,800	3,397,800
670 TRANSFERS	5,330,522	1,969,303	4,128,230	888,000	888,000	888,000
Sub-Total	**7,564,166**	**9,260,087**	**8,922,230**	**4,285,800**	**4,285,800**	**4,285,800**
CONTINGENCY	-	-	651,000	420,000	420,000	420,000
Unappropriated Ending Fund Balance	2,022,332	4,926,177	779,210	312,660	312,660	312,660
Total Requirements	**$ 9,586,498**	**$ 14,186,265**	**$ 10,352,440**	**$ 5,018,460**	**$ 5,018,460**	**$ 5,018,460**

PARK SOUTHEAST AREA SDC FUND (621) **This fund accounts for System Development Charges collected in the SE area to be expended on parks and recreation improvement and new construction in the same area. The revenues and expenditures in this fund were previously accounted for in the Park SDC Fund (620).**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
150 SDC	-	-	-	488,000	488,000	488,000
180 INTEREST INCOME	-	-	-	8,000	8,000	8,000
210 SERVICE PAY & TRANSFERS	-	-	100,000	-	-	-
Sub-Total	**-**	**-**	**100,000**	**496,000**	**496,000**	**496,000**
BEGINNING FUND BALANCE	-	-	-	367,000	367,000	367,000
Total Resources	**$ -**	**$ -**	**$ 100,000**	**$ 863,000**	**$ 863,000**	**$ 863,000**
REQUIREMENTS						
610 SALARIES & WAGES	-	-	-	-	-	-
620 FRINGE BENEFITS	-	-	-	-	-	-
650 CAPITAL IMPROVEMENT PROJECTS	-	-	-	767,000	767,000	767,000
Sub-Total	**-**	**-**	**-**	**767,000**	**767,000**	**767,000**
CONTINGENCY	-	-	-	96,000	96,000	96,000
Unappropriated Ending Fund Balance	-	-	100,000	-	-	-
Total Requirements	**$ -**	**$ -**	**$ 100,000**	**$ 863,000**	**$ 863,000**	**$ 863,000**

PARK IMPROVEMENT FUND (630) **This fund accounts for park development fees to be expended on parks and recreation improvement and new construction. The revenues accounted for in this fund were previously in the Park SDC Fund (620).**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
115 USER TAXES	-	-	-	1,800,000	1,800,000	1,800,000
170 CONTRIBUTIONS & DONATIONS	-	-	-	20,000	20,000	20,000
180 INTEREST INCOME	-	-	-	50,000	50,000	50,000
210 SERVICE PAY & TRANSFERS	-	-	1,000,000	2,213,000	2,213,000	2,213,000
Sub-Total	**-**	**-**	**1,000,000**	**4,083,000**	**4,083,000**	**4,083,000**
BEGINNING FUND BALANCE	-	-	-	1,623,040	1,623,040	1,623,040
Total Resources	**$ -**	**$ -**	**$ 1,000,000**	**$ 5,706,040**	**$ 5,706,040**	**$ 5,706,040**
REQUIREMENTS						
610 SALARIES & WAGES	-	-	-	220,300	220,300	220,300
620 FRINGE BENEFITS	-	-	-	149,900	149,900	149,900
630 MATERIALS & SERVICES	-	-	-	60,200	60,200	60,200
640 CAPITAL OUTLAY	-	-	-	-	-	-
650 CAPITAL IMPROVEMENT PROJECTS	-	-	1,000,000	1,993,100	1,993,100	1,993,100
670 TRANSFERS	-	-	-	2,884,200	2,884,200	2,884,200
Sub-Total	**-**	**-**	**1,000,000**	**5,307,700**	**5,307,700**	**5,307,700**
CONTINGENCY	-	-	-	250,000	250,000	250,000
Unappropriated Ending Fund Balance	-	-	-	148,340	148,340	148,340
Total Requirements	**$ -**	**$ -**	**$ 1,000,000**	**$ 5,706,040**	**$ 5,706,040**	**$ 5,706,040**

BEAR CREEK MAINENTANCE FUND (631) **This fund accounts for funds dedicated to repair and maintain playground facilities in Bear Creek Park.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
145 GEN GOVERNMENT	3	-	-	-	-	-
170 CONTRIBUTIONS & DONATIONS	-	305	-	-	-	-
180 INTEREST INCOME	555	420	400	-	-	-
Sub-Total	**558**	**725**	**400**	**-**	**-**	**-**
BEGINNING FUND BALANCE	36,957	36,176	36,890	35,800	35,800	35,800
Total Resources	**$ 37,515**	**$ 36,901**	**$ 37,290**	**$ 35,800**	**$ 35,800**	**$ 35,800**
REQUIREMENTS						
630 MATERIALS & SERVICES	1,339	52	2,000	2,000	2,000	2,000
Sub-Total	**1,339**	**52**	**2,000**	**2,000**	**2,000**	**2,000**
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	36,176	36,849	35,290	33,800	33,800	33,800
Total Requirements	**$ 37,515**	**$ 36,901**	**$ 37,290**	**$ 35,800**	**$ 35,800**	**$ 35,800**

BEAR CREEK RECONSTRUCTION FUND (632) **This fund accounts for funds dedicated to erect playground facilities in Bear Creek Park.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
180 INTEREST INCOME	185	143	200	-	-	-
Sub-Total	**185**	**143**	**200**	**-**	**-**	**-**
BEGINNING FUND BALANCE	12,235	12,420	12,590	12,800	12,800	12,800
Total Resources	**$ 12,420**	**$ 12,563**	**$ 12,790**	**$ 12,800**	**$ 12,800**	**$ 12,800**
REQUIREMENTS						
Sub-Total	**-**	**-**	**-**	**-**	**-**	**-**
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	12,420	12,563	12,790	12,800	12,800	12,800
Total Requirements	**$ 12,420**	**$ 12,563**	**$ 12,790**	**$ 12,800**	**$ 12,800**	**$ 12,800**

CEMETERY FUND (633) **This Fund accounts for the principal balance of the cemetery trust and for special projects at the cemetery.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
140 CHARGES FOR SERVICES	-	-	-	-	-	-
145 GEN GOVERNMENT	43	26	-	-	-	-
170 CONTRIBUTIONS & DONATIONS	962	-	400	400	400	400
180 INTEREST INCOME	819	445	400	-	-	-
195 SALES	15,975	9,050	8,000	6,000	6,000	6,000
210 SERVICE PAY & TRANSFERS	-	-	30,000	-	-	-
Sub-Total	**17,799**	**9,521**	**38,800**	**6,400**	**6,400**	**6,400**
BEGINNING FUND BALANCE	58,280	37,334	8,810	48,600	48,600	48,600
Total Resources	**$ 76,079**	**$ 46,855**	**$ 47,610**	**$ 55,000**	**$ 55,000**	**$ 55,000**
REQUIREMENTS						
630 MATERIALS & SERVICES	14,466	7,016	11,800	11,730	11,730	11,730
640 CAPITAL OUTLAY	-	-	-	-	-	-
650 CAPITAL IMPROVEMENT PROJECTS	24,279	6,319	30,000	-	-	-
Sub-Total	**38,745**	**13,335**	**41,800**	**11,730**	**11,730**	**11,730**
CONTINGENCY	-	-	2,000	-	-	-
Unappropriated Ending Fund Balance	37,334	33,520	3,810	43,270	43,270	43,270
Total Requirements	**$ 76,079**	**$ 46,855**	**$ 47,610**	**$ 55,000**	**$ 55,000**	**$ 55,000**

VETERANS PARK FUND (634) **Accounts for the betterment of Veterans Memorial in Medford's Veteran's Park.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
180 INTEREST INCOME	124	87	-	-	-	-
Sub-Total	**124**	**87**	**-**	**-**	**-**	**-**
BEGINNING FUND BALANCE	8,251	7,551	7,630	7,700	7,700	7,700
Total Resources	**$ 8,376**	**$ 7,638**	**$ 7,630**	**$ 7,700**	**$ 7,700**	**$ 7,700**
REQUIREMENTS						
630 MATERIALS & SERVICES	825	-	1,000	1,000	1,000	1,000
Sub-Total	**825**	**-**	**1,000**	**1,000**	**1,000**	**1,000**
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	7,551	7,638	6,630	6,700	6,700	6,700
Total Requirements	**$ 8,376**	**$ 7,638**	**$ 7,630**	**$ 7,700**	**$ 7,700**	**$ 7,700**

GREENWAY CONSTRUCTION FUND (650) **This fund accounts for the construction of greenways.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
180 INTEREST INCOME	27	21	-	-	-	-
Sub-Total	**27**	**21**	**-**	**-**	**-**	**-**
BEGINNING FUND BALANCE	1,803	1,830	1,850	1,900	1,900	1,900
Total Resources	**$ 1,830**	**$ 1,851**	**$ 1,850**	**$ 1,900**	**$ 1,900**	**$ 1,900**
REQUIREMENTS						
Sub-Total	**-**	**-**	**-**	**-**	**-**	**-**
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	1,830	1,851	1,850	1,900	1,900	1,900
Total Requirements	**$ 1,830**	**$ 1,851**	**$ 1,850**	**$ 1,900**	**$ 1,900**	**$ 1,900**

COMMUNITY PARK RESERVE FUND (670) **Accounts for the replacement and maintenance of capital items at the community park.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
140 CHARGES FOR SERVICES	28,512	36,814	30,000	30,000	30,000	30,000
180 INTEREST INCOME	1,040	1,172	1,200	2,000	2,000	2,000
Sub-Total	**29,552**	**37,986**	**31,200**	**32,000**	**32,000**	**32,000**
BEGINNING FUND BALANCE	54,736	84,289	117,930	67,400	67,400	67,400
Total Resources	**$ 84,289**	**$ 122,275**	**$ 149,130**	**$ 99,400**	**$ 99,400**	**$ 99,400**
REQUIREMENTS						
630 MATERIALS & SERVICES	-	34	-	-	-	-
650 CAPITAL IMPROVEMENT PROJECTS	-	-	50,000	92,400	92,400	92,400
670 TRANSFERS	-	-	1,260	-	-	-
Sub-Total	**-**	**34**	**51,260**	**92,400**	**92,400**	**92,400**
CONTINGENCY	-	-	6,000	7,000	7,000	7,000
Unappropriated Ending Fund Balance	84,289	122,241	91,870	-	-	-
Total Requirements	**$ 84,289**	**$ 122,275**	**$ 149,130**	**$ 99,400**	**$ 99,400**	**$ 99,400**

AQUATICS RESERVE FUND (671) **This fund accounts for the development of an Acquatic Park.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
180 INTEREST INCOME	-	-	-	-	-	-
210 SERVICE PAY & TRANSFERS	-	-	346,900	68,000	68,000	68,000
Sub-Total	**-**	**-**	**346,900**	**68,000**	**68,000**	**68,000**
BEGINNING FUND BALANCE	-	-	-	349,700	349,700	349,700
Total Resources	**$ -**	**$ -**	**$ 346,900**	**$ 417,700**	**$ 417,700**	**$ 417,700**
REQUIREMENTS						
Sub-Total	**-**	**-**	**-**	**-**	**-**	**-**
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	346,900	417,700	417,700	417,700
Total Requirements	**$ -**	**$ -**	**$ 346,900**	**$ 417,700**	**$ 417,700**	**$ 417,700**

RISK MANAGEMENT FUND (700) **This fund accounts for all insurance services provided by the City.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
145 GEN GOVERNMENT	2,289,952	3,042,700	3,306,320	3,414,400	3,414,400	3,414,400
155 INTERGOVERMENTAL	25	-	-	-	-	-
180 INTEREST INCOME	29,168	27,945	28,200	56,000	56,000	56,000
210 SERVICE PAY & TRANSFERS	750,000	-	-	-	-	-
Sub-Total	**3,069,145**	**3,070,645**	**3,334,520**	**3,470,400**	**3,470,400**	**3,470,400**
BEGINNING FUND BALANCE	1,609,789	2,216,416	2,572,800	2,729,900	2,729,900	2,729,900
Total Resources	**$ 4,678,933**	**$ 5,287,061**	**$ 5,907,320**	**$ 6,200,300**	**$ 6,200,300**	**$ 6,200,300**
REQUIREMENTS						
610 SALARIES & WAGES	210,001	186,041	259,110	295,700	295,700	295,700
620 FRINGE BENEFITS	91,146	85,426	133,580	157,400	157,400	157,400
630 MATERIALS & SERVICES	2,009,091	2,095,502	2,801,470	2,776,380	2,776,380	2,776,380
670 TRANSFERS	152,280	289,253	143,480	181,600	296,960	296,960
Sub-Total	**2,462,518**	**2,656,222**	**3,337,640**	**3,411,080**	**3,526,440**	**3,526,440**
CONTINGENCY	-	-	1,500,000	1,500,000	1,500,000	1,500,000
Unappropriated Ending Fund Balance	2,216,416	2,630,839	1,069,680	1,289,220	1,173,860	1,173,860
Total Requirements	**$ 4,678,933**	**$ 5,287,061**	**$ 5,907,320**	**$ 6,200,300**	**$ 6,200,300**	**$ 6,200,300**

PARKING FACILITIES FUND (701) **This fund accounts for the operation and maintenance of the City's parking facilities.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
145 GEN GOVERNMENT	2,895	488	600	-	-	-
165 FINES & FORFEIT	257,707	346,053	310,000	361,000	361,000	361,000
180 INTEREST INCOME	3,296	4,956	5,600	7,000	7,000	7,000
185 RENTAL INCOME	610,377	769,299	750,000	795,600	795,600	795,600
210 SERVICE PAY & TRANSFERS	7,250	-	-	-	-	-
Sub-Total	**881,525**	**1,120,796**	**1,066,200**	**1,163,600**	**1,163,600**	**1,163,600**
BEGINNING FUND BALANCE	243,602	306,755	486,560	655,400	655,400	655,400
Total Resources	**$ 1,125,127**	**$ 1,427,551**	**$ 1,552,760**	**$ 1,819,000**	**$ 1,819,000**	**$ 1,819,000**
REQUIREMENTS						
610 SALARIES & WAGES	61,192	44,023	124,720	169,500	169,500	169,500
620 FRINGE BENEFITS	39,110	30,075	79,920	95,500	95,500	95,500
630 MATERIALS & SERVICES	609,515	711,701	845,620	880,000	880,000	880,000
640 CAPITAL OUTLAY	63,606	18,577	61,500	53,000	88,000	88,000
650 CAPITAL IMPROVEMENT PROJECTS	-	-	-	-	-	-
670 TRANSFERS	44,949	39,800	45,980	48,500	48,500	48,500
Sub-Total	**818,372**	**844,177**	**1,157,740**	**1,246,500**	**1,281,500**	**1,281,500**
CONTINGENCY	-	-	131,000	140,000	147,000	147,000
Unappropriated Ending Fund Balance	306,755	583,374	264,020	432,500	390,500	390,500
Total Requirements	**$ 1,125,127**	**$ 1,427,551**	**$ 1,552,760**	**$ 1,819,000**	**$ 1,819,000**	**$ 1,819,000**

COMMUNITY PROMOTIONS FUND (730) **This fund accounts for transient lodging tax to be expended on projects that promote the community.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
115 USER TAXES	1,286,881	1,560,777	1,695,000	2,213,000	2,213,000	2,213,000
Sub-Total	**1,286,881**	**1,560,777**	**1,695,000**	**2,213,000**	**2,213,000**	**2,213,000**
BEGINNING FUND BALANCE	-	-	-	-	-	-
Total Resources	**$ 1,286,881**	**$ 1,560,777**	**$ 1,695,000**	**$ 2,213,000**	**$ 2,213,000**	**$ 2,213,000**
REQUIREMENTS						
630 MATERIALS & SERVICES	1,286,881	1,560,777	1,695,000	2,213,000	2,213,000	2,213,000
Sub-Total	**1,286,881**	**1,560,777**	**1,695,000**	**2,213,000**	**2,213,000**	**2,213,000**
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-
Total Requirements	**$ 1,286,881**	**$ 1,560,777**	**$ 1,695,000**	**$ 2,213,000**	**$ 2,213,000**	**$ 2,213,000**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND (731) **This fund accounts for the receipt and expenditure of HUD Block grant funds.**

RESOURCES & REQUIREMENTS	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
RESOURCES						
135 GRANTS	884,094	1,628,611	1,652,310	2,088,400	2,088,400	2,088,400
145 GEN GOVERNMENT	-	-	-	-	-	-
Sub-Total	**884,094**	**1,628,611**	**1,652,310**	**2,088,400**	**2,088,400**	**2,088,400**
BEGINNING FUND BALANCE	24	-	-	-	-	-
Total Resources	**$ 884,118**	**$ 1,628,611**	**$ 1,652,310**	**$ 2,088,400**	**$ 2,088,400**	**$ 2,088,400**
REQUIREMENTS						
610 SALARIES & WAGES	91,583	75,905	100,700	114,600	114,600	114,600
620 FRINGE BENEFITS	47,971	42,189	56,930	65,000	65,000	65,000
630 MATERIALS & SERVICES	706,264	1,420,654	1,270,640	1,765,800	1,765,800	1,765,800
650 CAPITAL IMPROVEMENT PROJECTS	-	-	224,040	143,000	143,000	143,000
670 TRANSFERS	38,300	89,863	-	-	-	-
Sub-Total	**884,118**	**1,628,611**	**1,652,310**	**2,088,400**	**2,088,400**	**2,088,400**
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-
Total Requirements	**$ 884,118**	**$ 1,628,611**	**$ 1,652,310**	**$ 2,088,400**	**$ 2,088,400**	**$ 2,088,400**


CITY OF MEDFORD
OREGON

City-Wide Resources Summary by Type

Fund Description	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
105 PROPERTY TAXES						
CURRENT PROPERTY TAX	57,989,659	61,806,577	69,232,000	75,322,000	75,612,000	75,612,000
DELINQUENT PROPERTY TAX	2,097,176	1,885,618	2,160,000	1,600,000	1,600,000	1,600,000
105 PROPERTY TAXES Total	**60,086,835**	**63,692,195**	**71,392,000**	**76,922,000**	**77,212,000**	**77,212,000**
110 FRANCHISE FEES	**16,235,111**	**17,100,572**	**17,909,340**	**19,443,000**	**19,443,000**	**19,443,000**
115 USER TAXES						
CAR RENTAL TAX	746,933	1,787,981	1,800,000	1,800,000	1,800,000	1,800,000
LODGING TAX	5,147,535	6,243,119	6,780,000	8,475,050	8,475,050	8,475,050
115 USER TAXES Total	**5,894,468**	**8,031,101**	**8,580,000**	**10,275,050**	**10,275,050**	**10,275,050**
120 LICENSES						
BUSINESS LICENSE PENALTY	39,443	44,835	46,000	50,000	50,000	50,000
BUSINESS LICENSES	991,998	1,002,540	1,027,000	1,110,000	1,110,000	1,110,000
REGULATORY LICENSES	9,886	10,785	10,000	12,000	12,000	12,000
120 LICENSES Total	**1,041,327**	**1,058,160**	**1,083,000**	**1,172,000**	**1,172,000**	**1,172,000**
125 PERMITS						
ALARM PERMITS	166,843	179,866	180,000	192,000	192,000	192,000
BUILDING INSPECTION PERMIT	2,017,044	3,001,291	2,620,800	3,470,000	3,470,000	3,470,000
ELECTRICAL PERMIT	306,528	409,342	440,000	460,000	460,000	460,000
RENTAL REGISTRATION	72,637	73,337	77,000	81,000	81,000	81,000
STREET PRIVILEGES/PERMIT	350	275	-	-	-	-
125 PERMITS Total	**2,563,402**	**3,664,110**	**3,317,800**	**4,203,000**	**4,203,000**	**4,203,000**
130 STATE SHARED REV						
ALCOHOLIC BEVERAGE TAX	2,025,601	2,062,223	2,608,000	2,540,000	2,540,000	2,540,000
CIGARETTE TAX	216,865	203,718	177,000	189,000	189,000	189,000
GASOLINE TAX	8,212,350	8,737,862	8,984,030	9,298,000	9,298,000	9,298,000
STATE REVENUE SHARING	1,758,243	1,401,177	1,459,000	1,505,000	1,505,000	1,505,000
130 STATE SHARED REV Total	**12,213,059**	**12,404,981**	**13,228,030**	**13,532,000**	**13,532,000**	**13,532,000**
135 GRANTS						
BULLET PROOF VESTS GRANT	9,177	-	-	-	-	-
COMMUNITY DEV BLOCK GRANT	793,054	1,518,903	1,468,060	1,858,400	1,858,400	1,858,400
COPS GRANT	-	52,049	55,600	-	-	-
DEPT OF FORESTRY GRANT	-	65,406	-	-	-	-
DUII AND SEAT BELT GRANT	51,890	19,318	-	-	-	-
FED FORF PROPERTY GRANT	289,373	316,704	248,200	-	-	-
FEMA GRANT	563,000	49,406	14,020	-	-	-
HISTORIC PRESERVATION GRANT	-	14,500	-	-	-	-
IMPAIRED DRIVER (DUII) GRANT	-	15,513	-	-	-	-
LAND/WATER CONSERVATION GRANT	-	-	-	-	-	-
LLEBG/JAG/BYRNE JUST GRANT	431,906	331,522	339,180	71,700	71,700	71,700
MISCELLANEOUS FEDERAL GRANT	1,568,333	734,011	378,180	200,000	200,000	200,000
MISCELLANEOUS STATE GRANT	1,319,764	59,265	9,675,000	-	-	-
ODOT FEDERALLY FUNDED GRANT	16,814	139,889	517,000	-	-	-
ODOT/CMAQ GRANT	71,632	262,871	-	4,565,000	4,565,000	4,565,000
POLICE REIMBURSEMENT GRANT	7,090	7,597	-	-	-	-
PRIVATE AGENCY GRANTS	35,107	14,680	12,530	-	-	-
PROGRAM INCOME	91,041	109,709	109,250	230,000	230,000	230,000
STATE FORFPROPERTY GRANT	-	496,902	67,600	-	-	-
STATE GRANTS	-	764,499	1,278,000	-	-	-
PROGRAM INCOME (INACTIVE)	-	-	75,000	-	-	-
135 GRANTS Total	**5,248,180**	**4,972,744**	**14,237,620**	**6,925,100**	**6,925,100**	**6,925,100**
140 CHARGES FOR SERVICES						
ADMINISTRATIVE FEES	-	(740)	-	-	-	-
ATHLETIC PROGRAM FEES	715,512	815,096	790,000	950,000	950,000	950,000
CONCERT PERFORMANCE FEES	45,917	32,382	40,000	40,000	40,000	40,000
COURT FINGERPRINT PROGRAM	23,470	55,040	80,000	40,000	40,000	40,000
COURT THEFT RECOVERY PROGRAM	104,745	104,103	110,000	60,000	60,000	60,000
ELECTRIC MINOR LABELS	3,075	225	3,000	-	-	-
FACILITY MAINT - INTERNAL	8,313	105	-	-	-	-
FALSE ALARMS	40,867	44,652	55,000	30,400	30,400	30,400
FIRE RECEIPTS	6,300	3,470	-	-	-	-
FIRE REIMBURSEMENTS	2,175	19,617	-	-	-	-
FIRE UTILITY FEE	1,115,656	1,756,807	1,927,040	3,562,300	3,562,300	3,562,300
FIRST AID TRAINING FEES	4,550	3,790	-	-	-	-
GARAGE SERVICES - CITY	80,493	80,100	80,000	-	-	-
GARAGE SERVICES - FIXED MONTHL	474,983	481,847	478,000	-	-	-
GARAGE SERVICES - LABOR	658,638	805,049	740,000	1,316,000	1,316,000	1,316,000

Fund Description	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
GARAGE SERVICES - POOL VEHICLE	9,766	8,860	5,000	3,000	3,000	3,000
LIEN SEARCH FEES	89,400	94,325	91,000	133,000	133,000	133,000
LIQUOR LICENSE PROCESSING	18,915	19,155	18,000	22,000	22,000	22,000
MISC POLICE ACTIVITIES	6,770	32,949	-	-	-	-
PARK PROMOTION FEES	287,021	234,740	225,000	115,000	115,000	115,000
PARK RESERVATIONS	93,754	95,782	100,000	90,000	90,000	90,000
PARK RESERVATIONS-MAINT RESER	28,512	36,814	30,000	30,000	30,000	30,000
PARK RESERVATIONS-SPORTS PARK	60,152	47,402	46,000	70,000	70,000	70,000
PARK RESERVATIONS-USCCP SP EV	44,349	101,579	83,000	70,000	134,870	134,870
PARK SERVICE FEES	65,547	78,392	83,200	89,600	89,600	89,600
PARK UTILITY FEES-PARK MAINT	2,531,784	2,575,463	2,605,000	2,280,000	2,280,000	2,280,000
PARKS -IN KIND SERVICES	177,628	91,500	177,300	220,000	220,000	220,000
PARKS-ENRICHMENT CLASSES	470,381	518,119	505,000	560,000	828,050	828,050
PEDESTRIAN STREET LIGHT	36,484	44,102	40,000	60,000	60,000	60,000
PLAN REVIEW FEES	300	1,075	-	-	-	-
PLANNING BP SURCHARGE	35,655	55,410	41,000	62,400	62,400	62,400
PLANNING FEES	120,822	259,646	245,000	268,600	268,600	268,600
PLUMBING MINOR LABELS	7,725	9,900	9,200	-	-	-
POLICE REPORTS	51,043	69,585	69,000	90,500	90,500	90,500
POLICE SERVICES	149,489	53,097	52,000	38,500	38,500	38,500
POLICE UTILITY FEE	1,115,657	1,756,823	4,094,960	3,562,300	3,562,300	3,562,300
PUBLIC IMPV PLAN REVIEW/INSPEC	248,641	532,508	250,000	441,000	441,000	441,000
SEMINAR TRAINING FEES	2,734	18,115	-	-	-	-
SEWER UTILITY FEES	10,756,404	6,727,589	8,160,000	8,731,000	8,731,000	8,731,000
STORAGE TANK INSPECTION	800	2,800	-	-	-	-
STORM DRAIN UTILITY FEES	8,217,221	9,118,023	10,755,000	12,594,000	12,594,000	12,594,000
STREET CHARGES	81,572	106,206	100,000	125,000	125,000	125,000
STREET UTILITY FEES	15,035,755	16,159,515	13,851,900	14,353,000	14,353,000	14,353,000
SWIMMING POOL FEES	125,955	112,467	100,000	60,000	60,000	60,000
TOWED VEHICLE FEES	28,540	23,390	24,600	30,800	30,800	30,800
TRASH PROGRAM	43,103	36,071	28,000	36,000	36,000	36,000
UTILITY COLLECTIONS FEES	-	7,059	10,000	10,000	10,000	10,000
UTILITY EARLY PAYMENT DISCOUNT	-	(41,154)	-	(20,000)	(20,000)	(20,000)
UTILITY LATE FEES	-	831,118	450,000	450,000	450,000	450,000
WEED ABATEMENT	67,223	89,977	98,000	73,300	73,300	73,300
140 CHARGES FOR SERVICES Total	**43,293,796**	**44,109,944**	**46,650,200**	**50,647,700**	**50,980,620**	**50,980,620**
145 GEN GOVERNMENT						
BAD DEBT RE-ESTABLISH	6,486	-	-	-	-	-
BAD DEBT WRITE-OFF CONTRA	(15,731)	257	-	-	-	-
CASH OVER/SHORT	152	(1,164)	-	-	-	-
DAMAGE CLAIMS	43,616	73,851	8,300	75,000	75,000	75,000
FUNDS FROM O/S SOURCE	517,782	10,776	206,180	-	-	-
INTER DEPT INSURANCE REVENUE	1,020,597	1,563,868	1,556,320	1,881,000	1,881,000	1,881,000
INTER DEPT SAIF REVENUE	1,236,374	1,274,720	1,600,000	1,533,400	1,533,400	1,533,400
LEASE REVENUE	9,600	9,600	9,600	-	-	-
LOTTERY SEIZURE	100,000	-	-	-	-	-
MISCELLANEOUS REVENUE	462,447	1,414,068	511,530	104,500	104,500	104,500
MORATORIUM STREET CUT FEE	22,929	65,645	50,000	50,000	50,000	50,000
REFUNDS	55,432	269,873	191,120	-	-	-
145 GEN GOVERNMENT Total	**3,459,684**	**4,681,494**	**4,133,050**	**3,643,900**	**3,643,900**	**3,643,900**
150 SDC						
PARK DEDICATION SDC	1,595,115	2,212,803	1,550,000	2,299,000	2,299,000	2,299,000
SEWAGE TREATMENT SDC FEE	-	-	-	2,036,000	2,036,000	2,036,000
SEWER SDC FEE	-	-	-	600,000	600,000	600,000
STORM DRAIN IMPV SDC FEE	76,582	154,259	150,000	216,000	216,000	216,000
STORM DRAIN REIMB SDC FEE	162,737	309,504	300,000	460,000	460,000	460,000
STREET SDC	6,165,186	5,814,653	5,953,470	7,071,000	7,071,000	7,071,000
150 SDC Total	**7,999,621**	**8,491,220**	**7,953,470**	**12,682,000**	**12,682,000**	**12,682,000**
155 INTERGOVERMENTAL						
BUILDING RENT - MWC	6,735	-	-	-	-	-
GARAGE SERVICCS - MWC	313,192	300,961	300,000	270,000	270,000	270,000
GARAGE SERVICES - OUTSIDE AGEN	493,222	707,643	563,600	610,000	610,000	610,000
INTERGOV'T REVENUE-UNSPECIFIED	83,084	134,637	-	3,400	3,400	3,400
INVENTORY MARK-UP	256,141	279,327	280,000	250,000	250,000	250,000
JACNET/HIDTA REIMBURSEMENT	5,959	4,381	-	-	-	-
MEDFORD 549C SCHOOL	83,911	91,922	60,350	-	-	-
MURA RECHARGES	38,087	-	-	-	-	-
MURA SERVICE CHARGES	140,899	3,729,656	410,000	-	-	-
MWC REIMBURSEMENT	-	6,573	-	-	-	-

Fund Description	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
MWC SERVICE CHARGE	298,336	231,198	230,180	-	-	-
REIMBURSE SECURITY SERVICES	541,939	128,424	-	-	-	-
RURAL FIRE PROTECTION DISTRICT	2,785,334	2,883,368	2,866,320	3,373,300	3,493,740	3,493,740
SERVICE TO OTHER AGENCIES	311,677	308,638	30,000	616,400	616,400	616,400
SEWAGE TREATMENT, MEDFORD	2,410	4,192,000	4,684,530	5,295,000	5,295,000	5,295,000
SEWAGE TREATMENT, EAGLE POINT	498,436	507,786	576,750	645,000	645,000	645,000
SEWAGE TREATMENT, RVSS	4,276,858	4,471,806	4,986,730	5,993,000	5,993,000	5,993,000
155 INTERGOVERMENTAL Total	**10,136,219**	**17,978,319**	**14,988,460**	**17,056,100**	**17,176,540**	**17,176,540**
160 SP ASSESSMENTS						
SPECIAL ASSESSMENT IMPROVEMENT	121,992	16,104	-	-	-	-
160 SP ASSESSMENTS Total	**121,992**	**16,104**	**-**	**-**	**-**	**-**
165 FINES & FORFEIT						
CIRCUIT COURT	109,471	66,235	72,000	76,000	76,000	76,000
CITY COURT	1,469,804	1,410,780	1,480,000	1,400,000	1,400,000	1,400,000
COURT OPERATING COST	146,341	143,490	134,000	134,000	134,000	134,000
FINE COLLECTION PENALTY	128,820	242,064	240,000	220,000	220,000	220,000
LEMLA	8,257	17,288	20,000	40,000	40,000	40,000
OFFENSE SURCHARGE TEMP	227,226	36,202	20,000	10,000	10,000	10,000
OTHER PARKING FINES	20	20	-	-	-	-
OVERTIME OFFSTREET PARKING	-	10	-	-	-	-
PARKING VIOLATIONS	257,687	346,023	310,000	361,000	361,000	361,000
PHOTO RADAR PROGRAM	216,565	216,630	252,000	170,000	170,000	170,000
RED LITE CAMERA PROGRAM	338,364	527,478	560,000	750,000	750,000	750,000
165 FINES & FORFEIT Total	**2,902,555**	**3,006,220**	**3,088,000**	**3,161,000**	**3,161,000**	**3,161,000**
170 CONTRIBUTIONS & DONATIONS						
DONATIONS	2,660	192,427	400	400	400	400
PARK FACILITY DONATION - SCHOL	8,112	7,665	26,480	7,000	7,000	7,000
PARK FOUNDATION - DONATION	-	-	25,000	10,000	10,000	10,000
PARK FOUNDATION - PARK DEVELOP	168,413	35	18,000	10,000	10,000	10,000
PARK FOUNDATION - SCHOLARSHIPS	18,000	49,191	46,000	40,000	40,000	40,000
170 CONTRIBUTIONS & DONATIONS Total	**197,185**	**249,318**	**115,880**	**67,400**	**67,400**	**67,400**
175 DEBT PROCEEDS						
BOND SALES	27,649,094	39,592,143	-	-	-	-
175 DEBT PROCEEDS Total	**27,649,094**	**39,592,143**	**-**	**-**	**-**	**-**
180 INTEREST INCOME						
INTEREST INCOME	1,101,770	1,321,240	1,487,400	2,296,500	2,296,500	2,296,500
180 INTEREST INCOME Total	**1,101,770**	**1,321,240**	**1,487,400**	**2,296,500**	**2,296,500**	**2,296,500**
185 RENTAL INCOME						
RENTAL INCOME	89,654	76,929	114,800	73,600	73,600	73,600
SALES - PAY & DISPLAY	263,401	340,709	340,000	340,000	340,000	340,000
SALES - PERMIT PARKING	307,969	403,822	355,000	420,000	420,000	420,000
185 RENTAL INCOME Total	**661,024**	**821,460**	**809,800**	**833,600**	**833,600**	**833,600**
190 CONCESSIONS						
CONCESSION	11,210	10,854	8,000	5,000	5,000	5,000
SALES - VENDING MACHINE COMMIS	-	-	-	-	-	-
SPORT PARK CONCESSION RENT	2,700	1,725	1,800	1,800	1,800	1,800
SPORTS PK SALES PERCNT GROSS	30,355	37,952	36,000	34,000	34,000	34,000
190 CONCESSIONS Total	**44,265**	**50,531**	**45,800**	**40,800**	**40,800**	**40,800**
195 SALES						
SALES - CEMETARY PLOTS	15,975	9,050	8,000	6,000	6,000	6,000
SALES - MAPS & PRINTS	8,171	9,863	-	-	-	-
195 SALES Total	**24,146**	**18,913**	**8,000**	**6,000**	**6,000**	**6,000**
200 SALE OF PROPERTY						
SALES - PROPERTY	831,438	1,679,355	528,730	-	-	-
200 SALE OF PROPERTY Total	**831,438**	**1,679,355**	**528,730**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS						
SERV PYMTS- PWFUND 504	-	-	-	-	-	-
SERV PYMTS- STREET SDC 520	24,493	45,900	327,160	74,600	74,600	74,600
SERV PYMTS-BUILDING FND 401	-	-	-	-	-	-
SERV PYMTS-BUILDING SAFETY 400	642,749	534,989	212,240	657,700	657,700	657,700
SERV PYMTS-CDGB FUND 731	38,300	89,863	-	-	-	-
SERV PYMTS-COMM PARK RES 670	-	-	1,260	-	115,360	115,360
SERV PYMTS-FIRE FUND 301	-	-	-	-	-	-
SERV PYMTS-FIRE UT FUND 300	-	-	136,890	49,900	49,900	49,900
SERV PYMTS-FLEET MAINT 540	37,228	112,600	155,720	150,300	150,300	150,300
SERV PYMTS-GAS TAX FUND 530	414,969	365,100	514,130	431,300	431,300	431,300
SERV PYMTS-PARK IMPR FUND 630	9,399	11,994	215,060	-	-	-
SERV PYMTS-PARK MAINT FUND 600	14,279	13,599	104,240	19,000	19,000	19,000
SERV PYMTS-PARK SDC FUND 620	-	-	-	26,400	26,400	26,400

Fund Description	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
SERV PYMTS-PARKING FUND 701	37,699	39,800	45,980	48,500	48,500	48,500
SERV PYMTS-POLICE FED FORT 201	-	-	-	-	-	-
SERV PYMTS-POLICE UT FUND 200	128,739	156,299	222,340	150,800	150,800	150,800
SERV PYMTS-REG SEW TRT UT 523	23,051	22,600	57,360	29,900	29,900	29,900
SERV PYMTS-RISK MGMT FUND 700	152,280	289,253	143,480	181,600	181,600	181,600
SERV PYMTS-SEW TRT UT FUND 503	504,834	553,899	623,020	678,800	678,800	678,800
SERV PYMTS-SEWER COLL SDC 522	16,000	20,376	35,940	25,000	25,000	25,000
SERV PYMTS-SEWER COLL UT 502	500,546	550,499	467,020	685,300	685,300	685,300
SERV PYMTS-SIDEWALK FUND 531	19,627	13,878	280	-	-	-
SERV PYMTS-STORM DRAIN SDC 521	10,430	7,583	16,400	1,000	1,000	1,000
SERV PYMTS-STREET IMPR 550	73,500	49,999	315,980	53,400	53,400	53,400
SERV PYMTS-STREET UTILITY 500	1,166,463	1,267,883	901,000	1,531,900	1,531,900	1,531,900
SERV PYMTS-STRM DRAIN UT 501	512,981	565,493	595,060	679,600	679,600	679,600
TF FROM FIRE PUB SAFETY UT 300	-	-	1,971,620	1,000,200	1,000,200	1,000,200
TF FROM FLEET MAINTENANCE 540	2,162,499	2,179,986	2,207,520	-	-	-
TF FROM GAS TAX 530	3,668,714	837,536	-	-	-	-
TF FROM GENERAL 100	8,217,034	10,064,953	20,244,730	14,639,300	14,639,300	14,639,300
TF FROM GENERAL BOND FUND 160	-	-	-	-	-	-
TF FROM PARK IMPROVEMENT 630	5,321,123	1,957,309	3,756,370	2,884,200	2,884,200	2,884,200
TF FROM PARK MAINTENANCE 600	-	38,800	40,450	991,300	991,300	991,300
TF FROM PARK SE AREA SDC 621	-	-	100,000	-	-	-
TF FROM PARKING FUND 701	7,250	-	-	-	-	-
TF FROM POLICE GRANT FUND 203	-	892,667	640	-	-	-
TF FROM POLICE PUB SAFE UT 200	-	1,639,537	13,550,190	2,075,000	2,075,000	2,075,000
TF FROM REG SEW TREAT SDC 523	3,229	-	-	-	-	-
TF FROM SEW COLLECTION UT 502	4,168,914	-	-	-	-	-
TF FROM STORM DRAIN UT 501	251	-	-	-	-	-
TF FROM STREET SDC	-	-	160,000	706,400	706,400	706,400
TF FROM STREET UT 500	401,459	-	-	-	-	-
TF FROM PARK IMPROVEMENT 620	-	-	-	861,600	861,600	861,600
210 SERVICE PAY & TRANSFERS Total	**28,278,040**	**22,322,397**	**47,122,080**	**28,633,000**	**28,748,360**	**28,748,360**
215 OTHER						
MURA LOAN PAYMENTS	2,084,465	4,063,300	13,409,360	5,548,600	5,548,600	5,548,600
OFS - OTIA LOAN PROCEEDS	-	-	10,000,000	10,000,000	10,000,000	10,000,000
215 OTHER Total	**2,084,465**	**4,063,300**	**23,409,360**	**15,548,600**	**15,548,600**	**15,548,600**
Grand Total	**232,067,675**	**259,325,821**	**280,088,020**	**267,088,750**	**267,947,470**	**267,947,470**

REVENUE SUMMARY BY FUND

Fund Description	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
100 GENERAL FUND	$ 124,939,870	$ 111,995,584	$ 127,111,310	$ 129,296,850	$ 130,155,570	$ 130,155,570
160 GENERAL BOND FUND	9,472,187	5,468,332	6,017,200	7,143,100	7,143,100	7,143,100
161 REVENUE BOND FUND	8,551,504	10,642,476	21,262,370	13,164,900	13,164,900	13,164,900
170 PERS RESERVE FUND	1,160,105	824,184	639,600	180,000	180,000	180,000
200 POLICE PUB SAFETY UTILITY FUND	2,347,319	37,025,048	5,559,860	3,574,300	3,574,300	3,574,300
201 POLICE FEDERAL FORFEITURE FUND	-	1,230,347	328,120	18,000	18,000	18,000
202 POLICE STATE FORFEITURE FUND	-	227,760	102,400	44,000	44,000	44,000
203 POLICE GRANT FUND	571,213	751,933	1,600	-	-	-
300 FIRE PUB SAFETY UTILITY FUND	-	-	13,726,090	3,678,300	3,678,300	3,678,300
370 FIRE APPARATUS RESERVE FUND	-	-	810,000	1,000,000	1,000,000	1,000,000
400 BUILDING SAFETY FUND	2,415,357	3,518,916	3,103,000	4,024,000	4,024,000	4,024,000
500 STREET UTILITY FUND	15,359,548	18,258,530	15,786,250	15,507,000	15,507,000	15,507,000
501 STORM DRAIN UTILITY FUND	8,394,782	9,425,211	10,901,400	12,911,000	12,911,000	12,911,000
502 SEWER COLLECTION UTILITY FUND	10,801,597	6,890,620	8,233,000	8,862,000	8,862,000	8,862,000
503 REG SEW TREATMENT UTILITY FUND	9,268,819	10,356,645	10,309,310	12,031,000	12,031,000	12,031,000
520 STREET SDC FUND	4,940,103	4,164,958	17,523,870	20,251,000	20,251,000	20,251,000
521 SEWER COLLECTION SDC FUND	242,742	288,042	204,600	646,000	646,000	646,000
522 STORM DRAIN SDC FUND	269,638	491,740	473,400	686,000	686,000	686,000
523 REG SEW TREATMENT SDC FUND	1,401,971	1,700,840	1,376,400	2,148,000	2,148,000	2,148,000
530 GAS TAX FUND	10,931,186	9,556,584	9,752,230	11,045,000	11,045,000	11,045,000
531 SIDEWALK FUND	18,306	7,048	7,000	3,500	3,500	3,500
540 FLEET MAINTENANCE FUND	2,305,577	2,681,432	2,456,400	2,465,000	2,465,000	2,465,000
550 STREET IMPROVEMENT FUND	1,862,875	1,644,031	7,099,200	634,000	634,000	634,000
600 PARK MAINTENANCE FUND	2,539,218	2,582,316	2,611,600	2,294,000	2,294,000	2,294,000
620 PARK SDC FUND	8,103,865	12,163,933	5,426,280	1,861,000	1,861,000	1,861,000
621 PARK SOUTHEAST AREA SDC FUND	-	-	100,000	496,000	496,000	496,000
630 PARK IMPROVEMENT FUND	-	-	1,000,000	4,083,000	4,083,000	4,083,000
631 BEAR CREEK MAINTENANCE FUND	558	725	400	-	-	-
632 BEAR CREEK RECONSTRUCTION FUND	185	143	200	-	-	-
633 CEMETERY FUND	17,799	9,521	38,800	6,400	6,400	6,400
634 VETERANS PARK IMPROVEMNT FUND	124	87	-	-	-	-
650 GREENWAY CONSTRUCTION FUND	27	21	-	-	-	-
670 COMMUNITY PARK RESERVE FUND	29,552	37,986	31,200	32,000	32,000	32,000
671 AQUATIC RESERVE FUND	-	-	346,900	68,000	68,000	68,000
700 RISK MANAGEMENT FUND	3,069,145	3,070,645	3,334,520	3,470,400	3,470,400	3,470,400
701 PARKING FUND	881,525	1,120,796	1,066,200	1,163,600	1,163,600	1,163,600
730 COMMUNITY PROMOTION FUND	1,286,881	1,560,777	1,695,000	2,213,000	2,213,000	2,213,000
731 CDBG FUND	884,094	1,628,611	1,652,310	2,088,400	2,088,400	2,088,400
Grand Total	**$ 232,067,675**	**$ 259,325,821**	**$ 280,088,020**	**$ 267,088,750**	**$ 267,947,470**	**$ 267,947,470**

GENERAL FUND (100)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
105 PROPERTY TAXES							
4110101	CURRENT PROPERTY TAX	57,109,800	60,910,133	68,416,000	74,475,000	74,765,000	74,765,000
4110102	DELINQUENT PROPERTY TAX	2,065,239	1,857,510	2,160,000	1,600,000	1,600,000	1,600,000
105 PROPERTY TAXES Total		**59,175,039**	**62,767,643**	**70,576,000**	**76,075,000**	**76,365,000**	**76,365,000**
110 FRANCHISE FEES							
110 FRANCHISE FEES Total		**16,235,111**	**17,100,572**	**17,909,340**	**19,443,000**	**19,443,000**	**19,443,000**
115 USER TAXES							
4110201	LODGING TAX	2,573,770	3,121,562	3,390,000	6,262,050	6,262,050	6,262,050
115 USER TAXES Total		**2,573,770**	**3,121,562**	**3,390,000**	**6,262,050**	**6,262,050**	**6,262,050**
120 LICENSES							
4210101	BUSINESS LICENSES	991,998	1,002,540	1,027,000	1,110,000	1,110,000	1,110,000
4210102	BUSINESS LICENSE PENALTY	39,443	44,835	46,000	50,000	50,000	50,000
4210104	REGULATORY LICENSES	9,886	10,785	10,000	12,000	12,000	12,000
120 LICENSES Total		**1,041,327**	**1,058,160**	**1,083,000**	**1,172,000**	**1,172,000**	**1,172,000**
125 PERMITS							
4210103	RENTAL REGISTRATION	72,637	73,337	77,000	81,000	81,000	81,000
4210203	STREET PRIVILEGES/PERMIT	350	275	-	-	-	-
4210204	ALARM PERMITS	166,843	179,866	180,000	192,000	192,000	192,000
125 PERMITS Total		**239,830**	**253,478**	**257,000**	**273,000**	**273,000**	**273,000**
130 STATE SHARED REV							
4310402	CIGARETTE TAX	216,865	203,718	177,000	189,000	189,000	189,000
4310403	ALCOHOLIC BEVERAGE TAX	2,025,601	2,062,223	2,608,000	2,540,000	2,540,000	2,540,000
4310404	STATE REVENUE SHARING	1,667,097	1,401,177	1,459,000	1,505,000	1,505,000	1,505,000
130 STATE SHARED REV Total		**3,909,563**	**3,667,119**	**4,244,000**	**4,234,000**	**4,234,000**	**4,234,000**
135 GRANTS							
4310103	FEMA GRANT	563,000	49,406	14,020	-	-	-
4310104	MISCELLANEOUS FEDERAL GRANT	1,233,779	259,759	178,180	-	-	-
4310105	LLEBG/JAG/BYRNE JUST GRANT	431,906	331,522	339,180	71,700	71,700	71,700
4310106	BULLET PROOF VESTS GRANT	9,177	-	-	-	-	-
4310107	COPS GRANT	-	52,049	24,460	-	-	-
4310110	DUII AND SEAT BELT GRANT	51,890	19,318	-	-	-	-
4310201	STATE GRANTS	-	14,499	278,000	-	-	-
4310202	HISTORIC PRESERVATION GRANT	-	14,500	-	-	-	-
4310204	IMPAIRED DRIVER (DUII) GRANT	-	15,513	-	-	-	-
4310205	POLICE REIMBURSEMENT GRANT	7,090	7,597	-	-	-	-
4310206	DEPT OF FORESTRY GRANT	-	65,406	-	-	-	-
4310207	MISCELLANEOUS STATE GRANT	15,040	3,572	-	-	-	-
4310301	PRIVATE AGENCY GRANTS	35,107	460	12,530	-	-	-
135 GRANTS Total		**2,346,988**	**833,600**	**846,370**	**71,700**	**71,700**	**71,700**
140 CHARGES FOR SERVICES							
4210105	LIQUOR LICENSE PROCESSING	18,915	19,155	18,000	22,000	22,000	22,000
4410001	TRASH PROGRAM	43,103	36,071	28,000	36,000	36,000	36,000
4410002	LIEN SEARCH FEES	89,400	94,325	91,000	133,000	133,000	133,000
4411203	FACILITY MAINT - INTERNAL	8,313	105	-	-	-	-
4411601	COURT THEFT RECOVERY PROGRAM	104,745	104,103	110,000	60,000	60,000	60,000
4411602	COURT FINGERPRINT PROGRAM	23,470	55,040	80,000	40,000	40,000	40,000
4411801	PLANNING FEES	120,822	259,646	245,000	268,600	268,600	268,600
4411802	PLANNING BP SURCHARGE	35,655	55,410	41,000	62,400	62,400	62,400
4411803	PLAN REVIEW FEES	300	1,075	-	-	-	-
4412110	TOWED VEHICLE FEES	28,540	23,390	24,600	30,800	30,800	30,800
4412111	POLICE REPORTS	51,043	69,585	69,000	90,500	90,500	90,500
4412112	POLICE SERVICES	65,879	53,097	52,000	38,500	38,500	38,500
4412113	FALSE ALARMS	40,867	44,652	55,000	30,400	30,400	30,400
4412114	MISC POLICE ACTIVITIES	6,770	32,949	-	-	-	-
4412115	WEED ABATEMENT	67,223	89,977	98,000	73,300	73,300	73,300
4412211	FIRST AID TRAINING FEES	4,550	3,790	-	-	-	-
4412212	SEMINAR TRAINING FEES	2,734	18,115	-	-	-	-
4412214	FIRE RECEIPTS	6,300	3,470	-	-	-	-
4412215	FIRE REIMBURSEMENTS	2,175	19,617	-	-	-	-
4412301	STORAGE TANK INSPECTION	800	2,800	-	-	-	-
4413050	PUBLIC IMPV PLAN REVIEW/INSPEC	9,839	37,162	-	-	-	-
4415110	PARK SERVICE FEES	65,547	78,392	83,200	89,600	89,600	89,600
4415111	PARK PROMOTION FEES	82,021	100,140	125,000	115,000	115,000	115,000
4415112	PARKS -IN KIND SERVICES	177,628	91,500	177,300	220,000	220,000	220,000
4415113	SWIMMING POOL FEES	125,955	112,467	100,000	60,000	60,000	60,000
4415114	ATHLETIC PROGRAM FEES	715,512	815,096	790,000	950,000	950,000	950,000

GENERAL FUND (100)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
4415115	CONCERT PERFORMANCE FEES	45,917	32,382	40,000	40,000	40,000	40,000
4415120	PARK RESERVATIONS	93,754	95,782	100,000	90,000	90,000	90,000
4415121	PARK RESERVATIONS-SPORTS PARK	60,152	47,402	46,000	70,000	70,000	70,000
4415123	PARK RESERVATIONS-USCCP SP EV	44,349	101,579	83,000	70,000	134,870	134,870
4415130	PARKS-ENRICHMENT CLASSES	470,381	518,119	505,000	560,000	828,050	828,050
140 CHARGES FOR SERVICES Total		**2,612,657**	**3,016,392**	**2,961,100**	**3,150,100**	**3,483,020**	**3,483,020**
145 GEN GOVERNMENT							
4512118	LOTTERY SEIZURE	100,000	-	-	-	-	-
4610201	LEASE REVENUE	9,600	9,600	9,600	-	-	-
4710101	FUNDS FROM O/S SOURCE	895	-	24,680	-	-	-
4710102	REFUNDS	14,771	10,229	-	-	-	-
4710103	DAMAGE CLAIMS	12,132	30,071	8,300	-	-	-
4710104	CASH OVER/SHORT	80	(82)	-	-	-	-
4710105	BAD DEBT RE-ESTABLISH	6,486	-	-	-	-	-
4710107	BAD DEBT WRITE-OFF CONTRA	(22)	-	-	-	-	-
4710108	MISCELLANEOUS REVENUE	75,557	94,450	10,000	14,500	14,500	14,500
145 GEN GOVERNMENT Total		**219,500**	**144,268**	**52,580**	**14,500**	**14,500**	**14,500**
155 INTERGOVERMENTAL							
4310112	JACNET/HIDTA REIMBURSEMENT	5,959	4,381	-	-	-	-
4411001	INTERGOV'T REVENUE-UNSPECIFIED	-	5,000	-	3,400	3,400	3,400
4411010	MWC SERVICE CHARGE	274,344	223,652	230,180	-	-	-
4411020	MURA SERVICE CHARGES	140,899	2,739,656	410,000	-	-	-
4412116	REIMBURSE SECURITY SERVICES	541,939	128,424	-	-	-	-
4412117	MEDFORD 549C SCHOOL	83,911	91,922	60,350	-	-	-
4412213	RURAL FIRE PROTECTION DISTRICT	2,785,334	2,883,368	2,866,320	3,373,300	3,493,740	3,493,740
4413040	SERVICE TO OTHER AGENCIES	218,801	232,228	-	551,400	551,400	551,400
4610202	BUILDING RENT - MWC	6,735	-	-	-	-	-
155 INTERGOVERMENTAL Total		**4,057,921**	**6,308,630**	**3,566,850**	**3,928,100**	**4,048,540**	**4,048,540**
160 SP ASSESSMENTS							
4710204	SPECIAL ASSESSMENT IMPROVEMENT	41,754	12,011	-	-	-	-
160 SP ASSESSMENTS Total		**41,754**	**12,011**	**-**	**-**	**-**	**-**
165 FINES & FORFEIT							
4511601	CITY COURT	1,469,804	1,410,780	1,480,000	1,400,000	1,400,000	1,400,000
4511602	PHOTO RADAR PROGRAM	216,565	216,630	252,000	170,000	170,000	170,000
4511603	RED LITE CAMERA PROGRAM	338,364	527,478	560,000	750,000	750,000	750,000
4511604	OFFENSE SURCHARGE TEMP	227,226	36,202	20,000	10,000	10,000	10,000
4511605	CIRCUIT COURT	109,471	66,235	72,000	76,000	76,000	76,000
4511609	COURT OPERATING COST	146,341	143,490	134,000	134,000	134,000	134,000
4511610	FINE COLLECTION PENALTY	128,820	242,064	240,000	220,000	220,000	220,000
4511611	LEMLA	8,257	17,288	20,000	40,000	40,000	40,000
165 FINES & FORFEIT Total		**2,644,849**	**2,660,167**	**2,778,000**	**2,800,000**	**2,800,000**	**2,800,000**
170 CONTRIBUTIONS & DONATIONS							
4610301	DONATIONS	1,698	192,122	-	-	-	-
4610302	PARK FACILITY DONATION - SCHOL	8,112	7,665	9,000	7,000	7,000	7,000
4610303	PARK FOUNDATION - PARK DEVELOP	18,413	35	8,000	-	-	-
4610304	PARK FOUNDATION - SCHOLARSHIPS	18,000	49,191	46,000	40,000	40,000	40,000
170 CONTRIBUTIONS & DONATIONS Total		**46,223**	**249,013**	**63,000**	**47,000**	**47,000**	**47,000**
175 DEBT PROCEEDS							
4710201	BOND SALES	21,966,094	-	-	-	-	-
175 DEBT PROCEEDS Total		**21,966,094**	**-**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	334,536	277,872	364,200	728,000	728,000	728,000
180 INTEREST INCOME Total		**334,536**	**277,872**	**364,200**	**728,000**	**728,000**	**728,000**
185 RENTAL INCOME							
4610203	RENTAL INCOME	43,555	48,313	56,000	34,000	34,000	34,000
185 RENTAL INCOME Total		**43,555**	**48,313**	**56,000**	**34,000**	**34,000**	**34,000**
190 CONCESSIONS							
4415131	CONCESSION	11,210	10,854	8,000	5,000	5,000	5,000
4415132	SPORTS PK SALES PERCNT GROSS	30,355	37,952	36,000	34,000	34,000	34,000
4415133	SPORT PARK CONCESSION RENT	2,700	1,725	1,800	1,800	1,800	1,800
4415134	SALES - VENDING MACHINE COMMIS	-	-	-	-	-	-
190 CONCESSIONS Total		**44,265**	**50,531**	**45,800**	**40,800**	**40,800**	**40,800**
195 SALES							
4710110	SALES - MAPS & PRINTS	7,586	9,818	-	-	-	-
195 SALES Total		**7,586**	**9,818**	**-**	**-**	**-**	**-**

GENERAL FUND (100)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
200 SALE OF PROPERTY							
4710202	SALES - PROPERTY	780,021	1,641,528	417,510	-	-	-
200 SALE OF PROPERTY Total		**780,021**	**1,641,528**	**417,510**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS							
4715200	SERV PYMTS-POLICE UT FUND 200	128,739	156,299	222,340	150,800	150,800	150,800
4715201	SERV PYMTS-POLICE FED FORT 201	-	-	-	-	-	-
4715300	SERV PYMTS-FIRE UT FUND 300	-	-	136,890	49,900	49,900	49,900
4715301	SERV PYMTS-FIRE FUND 301	-	-	-	-	-	-
4715400	SERV PYMTS-BUILDING SAFETY 400	642,749	534,989	212,240	657,700	657,700	657,700
4715401	SERV PYMTS-BUILDING FND 401	-	-	-	-	-	-
4715500	SERV PYMTS-STREET UTILITY 500	1,166,463	1,267,883	901,000	1,531,900	1,531,900	1,531,900
4715501	SERV PYMTS-STRM DRAIN UT 501	512,981	565,493	595,060	679,600	679,600	679,600
4715502	SERV PYMTS-SEWER COLL UT 502	500,546	550,499	467,020	685,300	685,300	685,300
4715503	SERV PYMTS-SEW TRT UT FUND 503	504,834	553,899	623,020	678,800	678,800	678,800
4715504	SERV PYMTS- PWFUND 504	-	-	-	-	-	-
4715520	SERV PYMTS- STREET SDC 520	24,493	45,900	327,160	74,600	74,600	74,600
4715521	SERV PYMTS-STORM DRAIN SDC 521	10,430	7,583	16,400	1,000	1,000	1,000
4715522	SERV PYMTS-SEWER COLL SDC 522	16,000	20,376	35,940	25,000	25,000	25,000
4715523	SERV PYMTS-REG SEW TRT UT 523	23,051	22,600	57,360	29,900	29,900	29,900
4715530	SERV PYMTS-GAS TAX FUND 530	414,969	365,100	514,130	431,300	431,300	431,300
4715531	SERV PYMTS-SIDEWALK FUND 531	19,627	13,878	280	-	-	-
4715540	SERV PYMTS-FLEET MAINT 540	37,228	112,600	155,720	150,300	150,300	150,300
4715550	SERV PYMTS-STREET IMPR 550	73,500	49,999	315,980	53,400	53,400	53,400
4715600	SERV PYMTS-PARK MAINT FUND 600	14,279	13,599	104,240	19,000	19,000	19,000
4715620	SERV PYMTS-PARK SDC FUND 620	-	-	-	26,400	26,400	26,400
4715630	SERV PYMTS-PARK IMPR FUND 630	9,399	11,994	215,060	-	-	-
4715670	SERV PYMTS-COMM PARK RES 670	-	-	1,260	-	115,360	115,360
4715700	SERV PYMTS-RISK MGMT FUND 700	152,280	289,253	143,480	181,600	181,600	181,600
4715701	SERV PYMTS-PARKING FUND 701	37,699	39,800	45,980	48,500	48,500	48,500
4715731	SERV PYMTS-CDGB FUND 731	38,300	89,863	-	-	-	-
4716160	TF FROM GENERAL BOND FUND 160	-	-	-	-	-	-
4716203	TF FROM POLICE GRANT FUND 203	-	-	640	-	-	-
4716630	TF FROM PARK IMPROVEMENT 630	200,000	-	-	-	-	-
4716701	TF FROM PARKING FUND 701	7,250	-	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**4,534,817**	**4,711,608**	**5,091,200**	**5,475,000**	**5,590,360**	**5,590,360**
215 OTHER							
4710203	MURA LOAN PAYMENTS	2,084,465	4,063,300	13,409,360	5,548,600	5,548,600	5,548,600
215 OTHER Total		**2,084,465**	**4,063,300**	**13,409,360**	**5,548,600**	**5,548,600**	**5,548,600**
Grand Total		**124,939,870**	**111,995,584**	**127,111,310**	**129,296,850**	**130,155,570**	**130,155,570**

GENERAL BOND FUND (160)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
105 PROPERTY TAXES							
4110101	CURRENT PROPERTY TAX	879,859	896,444	816,000	847,000	847,000	847,000
4110102	DELINQUENT PROPERTY TAX	31,937	28,108	-	-	-	-
105 PROPERTY TAXES Total		**911,796**	**924,552**	**816,000**	**847,000**	**847,000**	**847,000**
180 INTEREST INCOME							
4610101	INTEREST INCOME	4,473	9,992	6,400	12,000	12,000	12,000
180 INTEREST INCOME Total		**4,473**	**9,992**	**6,400**	**12,000**	**12,000**	**12,000**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	4,076,919	4,533,787	5,034,800	5,577,700	5,577,700	5,577,700
4716520	TF FROM STREET SDC	-	-	160,000	706,400	706,400	706,400
4716630	TF FROM PARK IMPROVEMENT 630	4,478,999	-	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**8,555,918**	**4,533,787**	**5,194,800**	**6,284,100**	**6,284,100**	**6,284,100**
Grand Total		**9,472,187**	**5,468,332**	**6,017,200**	**7,143,100**	**7,143,100**	**7,143,100**

REVENUE BOND FUND (161)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
145 GEN GOVERNMENT							
4710108	MISCELLANEOUS REVENUE	-	-	250,000	-	-	-
145 GEN GOVERNMENT Total		**-**	**-**	**250,000**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	66	13	1,200	2,000	2,000	2,000
180 INTEREST INCOME Total		**66**	**13**	**1,200**	**2,000**	**2,000**	**2,000**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	2,084,465	4,063,295	13,409,360	5,548,600	5,548,600	5,548,600
4716200	TF FROM POLICE PUB SAFE UT 200	-	1,604,337	2,029,680	2,030,000	2,030,000	2,030,000
4716300	TF FROM FIRE PUB SAFETY UT 300	-	-	955,140	955,200	955,200	955,200
4716520	TF FROM STREET SDC	-	-	-	-	-	-
4716530	TF FROM GAS TAX 530	3,668,714	837,536	-	-	-	-
4716540	TF FROM FLEET MAINTENANCE 540	2,162,499	2,179,986	2,207,520	-	-	-
4716600	TF FROM PARK MAINTENANCE 600	-	-	-	951,300	951,300	951,300
4716630	TF FROM PARK IMPROVEMENT 630	635,760	1,957,309	2,409,470	2,816,200	2,816,200	2,816,200
4716620	TF FROM PARK IMPROVEMENT 620	-	-	-	861,600	861,600	861,600
210 SERVICE PAY & TRANSFERS Total		**8,551,438**	**10,642,463**	**21,011,170**	**13,162,900**	**13,162,900**	**13,162,900**
Grand Total		**8,551,504**	**10,642,476**	**21,262,370**	**13,164,900**	**13,164,900**	**13,164,900**

PERS RESERVE FUND (170)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
180 INTEREST INCOME							
4610101	INTEREST INCOME	30,105	36,184	39,600	80,000	80,000	80,000
180 INTEREST INCOME Total		**30,105**	**36,184**	**39,600**	**80,000**	**80,000**	**80,000**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	1,130,000	788,000	600,000	100,000	100,000	100,000
210 SERVICE PAY & TRANSFERS Total		**1,130,000**	**788,000**	**600,000**	**100,000**	**100,000**	**100,000**
Grand Total		**1,160,105**	**824,184**	**639,600**	**180,000**	**180,000**	**180,000**

POLICE PUB SAFETY UTILITY FUND (200)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
125 PERMITS							
4210204	ALARM PERMITS	-	-	-	-	-	-
125 PERMITS Total		**-**	**-**	**-**	**-**	**-**	**-**
130 STATE SHARED REV							
4310404	STATE REVENUE SHARING	91,146	-	-	-	-	-
130 STATE SHARED REV Total		**91,146**	**-**	**-**	**-**	**-**	**-**
135 GRANTS							
4310107	COPS GRANT	-	-	31,140	-	-	-
4310301	PRIVATE AGENCY GRANTS	-	1,250	-	-	-	-
135 GRANTS Total		**-**	**1,250**	**31,140**	**-**	**-**	**-**
140 CHARGES FOR SERVICES							
4412101	POLICE UTILITY FEE	1,115,657	1,756,823	4,094,960	3,562,300	3,562,300	3,562,300
4412201	FIRE UTILITY FEE	1,115,656	1,756,807	-	-	-	-
140 CHARGES FOR SERVICES Total		**2,231,314**	**3,513,630**	**4,094,960**	**3,562,300**	**3,562,300**	**3,562,300**
145 GEN GOVERNMENT							
4710102	REFUNDS	418	-	-	-	-	-
4710104	CASH OVER/SHORT	-	-	-	-	-	-
4710108	MISCELLANEOUS REVENUE	-	31	143,430	-	-	-
145 GEN GOVERNMENT Total		**418**	**31**	**143,430**	**-**	**-**	**-**
175 DEBT PROCEEDS							
4710201	BOND SALES	-	33,207,200	-	-	-	-
175 DEBT PROCEEDS Total		**-**	**33,207,200**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	24,441	302,937	292,200	12,000	12,000	12,000
180 INTEREST INCOME Total		**24,441**	**302,937**	**292,200**	**12,000**	**12,000**	**12,000**
200 SALE OF PROPERTY							
4710202	SALES - PROPERTY	-	-	-	-	-	-
200 SALE OF PROPERTY Total		**-**	**-**	**-**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS							
4716300	TF FROM FIRE PUB SAFETY UT 300	-	-	998,130	-	-	-
210 SERVICE PAY & TRANSFERS Total		**-**	**-**	**998,130**	**-**	**-**	**-**
Grand Total		**2,347,319**	**37,025,048**	**5,559,860**	**3,574,300**	**3,574,300**	**3,574,300**

POLICE FEDERAL FORFEITURE FUND (201)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
135 GRANTS							
4310109	FED FORF PROPERTY GRANT	-	-	248,200	-	-	-
4310208	STATE FORFPROPERTY GRANT	-	473,623	67,600	-	-	-
135 GRANTS Total		**-**	**473,623**	**315,800**	**-**	**-**	**-**
145 GEN GOVERNMENT							
4710108	MISCELLANEOUS REVENUE	-	12,000	-	-	-	-
145 GEN GOVERNMENT Total		**-**	**12,000**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	-	4,853	9,600	18,000	18,000	18,000
180 INTEREST INCOME Total		**-**	**4,853**	**9,600**	**18,000**	**18,000**	**18,000**
200 SALE OF PROPERTY							
4710202	SALES - PROPERTY	-	-	2,720	-	-	-
200 SALE OF PROPERTY Total		**-**	**-**	**2,720**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS							
4716203	TF FROM POLICE GRANT FUND 203	-	739,871	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**-**	**739,871**	**-**	**-**	**-**	**-**
Grand Total		**-**	**1,230,347**	**328,120**	**18,000**	**18,000**	**18,000**

POLICE STATE FORFEITURE FUND (202)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
145 GEN GOVERNMENT							
4710108	MISCELLANEOUS REVENUE	-	70,427	100,000	40,000	40,000	40,000
145 GEN GOVERNMENT Total		**-**	**70,427**	**100,000**	**40,000**	**40,000**	**40,000**
180 INTEREST INCOME							
4610101	INTEREST INCOME	-	4,537	2,400	4,000	4,000	4,000
180 INTEREST INCOME Total		**-**	**4,537**	**2,400**	**4,000**	**4,000**	**4,000**
210 SERVICE PAY & TRANSFERS							
4716203	TF FROM POLICE GRANT FUND 203	-	152,796	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**-**	**152,796**	**-**	**-**	**-**	**-**
Grand Total		**-**	**227,760**	**102,400**	**44,000**	**44,000**	**44,000**

POLICE GRANT FUND (203)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
135 GRANTS							
4310109	FED FORF PROPERTY GRANT	289,373	316,704	-	-	-	-
4310208	STATE FORFPROPERTY GRANT	-	23,280	-	-	-	-
135 GRANTS Total		**289,373**	**339,984**	**-**	**-**	**-**	**-**
140 CHARGES FOR SERVICES							
4412112	POLICE SERVICES	83,611	-	-	-	-	-
140 CHARGES FOR SERVICES Total		**83,611**	**-**	**-**	**-**	**-**	**-**
145 GEN GOVERNMENT							
4710104	CASH OVER/SHORT	(20)	-	-	-	-	-
4710108	MISCELLANEOUS REVENUE	74,658	28,685	-	-	-	-
145 GEN GOVERNMENT Total		**74,638**	**28,685**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	5,419	6,996	1,600	-	-	-
180 INTEREST INCOME Total		**5,419**	**6,996**	**1,600**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	118,174	376,269	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**118,174**	**376,269**	**-**	**-**	**-**	**-**
Grand Total		**571,213**	**751,933**	**1,600**	**-**	**-**	**-**

FIRE PUB SAFETY UTILITY FUND (300)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
140 CHARGES FOR SERVICES							
4412201	FIRE UTILITY FEE	-	-	1,927,040	3,562,300	3,562,300	3,562,300
140 CHARGES FOR SERVICES Total		**-**	**-**	**1,927,040**	**3,562,300**	**3,562,300**	**3,562,300**
145 GEN GOVERNMENT							
4710102	REFUNDS	-	-	38,120	-	-	-
4710108	MISCELLANEOUS REVENUE	-	-	-	-	-	-
145 GEN GOVERNMENT Total		**-**	**-**	**38,120**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	-	-	98,200	116,000	116,000	116,000
180 INTEREST INCOME Total		**-**	**-**	**98,200**	**116,000**	**116,000**	**116,000**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	-	-	160,570	-	-	-
4716200	TF FROM POLICE PUB SAFE UT 200	-	-	11,502,160	-	-	-
210 SERVICE PAY & TRANSFERS Total		**-**	**-**	**11,662,730**	**-**	**-**	**-**
Grand Total		**-**	**-**	**13,726,090**	**3,678,300**	**3,678,300**	**3,678,300**

FIRE APPARATUS RESERVE FUND (370)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
180 INTEREST INCOME							
4610101	INTEREST INCOME	-	-	-	-	-	-
180 INTEREST INCOME Total		**-**	**-**	**-**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	-	-	810,000	1,000,000	1,000,000	1,000,000
210 SERVICE PAY & TRANSFERS Total		**-**	**-**	**810,000**	**1,000,000**	**1,000,000**	**1,000,000**
Grand Total		**-**	**-**	**810,000**	**1,000,000**	**1,000,000**	**1,000,000**

BUILDING SAFETY FUND (400)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
125 PERMITS							
4210201	BUILDING INSPECTION PERMIT	2,017,044	3,001,291	2,620,800	3,470,000	3,470,000	3,470,000
4210202	ELECTRICAL PERMIT	306,528	409,342	440,000	460,000	460,000	460,000
125 PERMITS Total		**2,323,572**	**3,410,632**	**3,060,800**	**3,930,000**	**3,930,000**	**3,930,000**
140 CHARGES FOR SERVICES							
4412302	ELECTRIC MINOR LABELS	3,075	225	3,000	-	-	-
4412303	PLUMBING MINOR LABELS	7,725	9,900	9,200	-	-	-
140 CHARGES FOR SERVICES Total		**10,800**	**10,125**	**12,200**	**-**	**-**	**-**
145 GEN GOVERNMENT							
4710101	FUNDS FROM O/S SOURCE	-	-	1,500	-	-	-
4710102	REFUNDS	1,480	90	1,500	-	-	-
4710104	CASH OVER/SHORT	(50)	(0)	-	-	-	-
4710108	MISCELLANEOUS REVENUE	24,121	50,833	-	40,000	40,000	40,000
145 GEN GOVERNMENT Total		**25,551**	**50,923**	**3,000**	**40,000**	**40,000**	**40,000**
155 INTERGOVERMENTAL							
4413040	SERVICE TO OTHER AGENCIES	6,685	3,465	-	-	-	-
155 INTERGOVERMENTAL Total		**6,685**	**3,465**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	28,387	24,351	27,000	54,000	54,000	54,000
180 INTEREST INCOME Total		**28,387**	**24,351**	**27,000**	**54,000**	**54,000**	**54,000**
200 SALE OF PROPERTY							
4710202	SALES - PROPERTY	-	19,420	-	-	-	-
200 SALE OF PROPERTY Total		**-**	**19,420**	**-**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	227	-	-	-	-	-
4716500	TF FROM STREET UT 500	9,459	-	-	-	-	-
4716501	TF FROM STORM DRAIN UT 501	251	-	-	-	-	-
4716502	TF FROM SEW COLLECTION UT 502	833	-	-	-	-	-
4716523	TF FROM REG SEW TREAT SDC 523	3,229	-	-	-	-	-
4716630	TF FROM PARK IMPROVEMENT 630	6,364	-	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**20,362**	**-**	**-**	**-**	**-**	**-**
Grand Total		**2,415,357**	**3,518,916**	**3,103,000**	**4,024,000**	**4,024,000**	**4,024,000**

STREET UTILITY FUND (500)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
135 GRANTS							
4310201	STATE GRANTS	-	750,000	1,000,000	-	-	-
135 GRANTS Total		**-**	**750,000**	**1,000,000**	**-**	**-**	**-**
140 CHARGES FOR SERVICES							
4411002	ADMINISTRATIVE FEES	-	(580)	-	-	-	-
4413001	STREET UTILITY FEES	15,035,755	16,159,515	13,851,900	14,353,000	14,353,000	14,353,000
4413004	UTILITY LATE FEES	-	831,118	450,000	450,000	450,000	450,000
4413010	PEDESTRIAN STREET LIGHT	36,484	44,102	40,000	60,000	60,000	60,000
4413012	STREET CHARGES	79,919	105,510	100,000	125,000	125,000	125,000
4413050	PUBLIC IMPV PLAN REVIEW/INSPEC	1,914	15,456	-	10,000	10,000	10,000
4413061	UTILITY COLLECTIONS FEES	-	7,059	10,000	10,000	10,000	10,000
4413062	UTILITY EARLY PAYMENT DISCOUNT	-	(41,154)	-	(20,000)	(20,000)	(20,000)
140 CHARGES FOR SERVICES Total		**15,154,072**	**17,121,025**	**14,451,900**	**14,988,000**	**14,988,000**	**14,988,000**
145 GEN GOVERNMENT							
4710102	REFUNDS	839	983	-	-	-	-
4710103	DAMAGE CLAIMS	31,001	41,494	-	75,000	75,000	75,000
4710104	CASH OVER/SHORT	-	(314)	-	-	-	-
4710108	MISCELLANEOUS REVENUE	33,987	11,209	-	-	-	-
145 GEN GOVERNMENT Total		**65,827**	**53,372**	**-**	**75,000**	**75,000**	**75,000**
155 INTERGOVERMENTAL							
4413040	SERVICE TO OTHER AGENCIES	29,867	30,493	-	-	-	-
155 INTERGOVERMENTAL Total		**29,867**	**30,493**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	49,157	60,514	57,200	114,000	114,000	114,000
180 INTEREST INCOME Total		**49,157**	**60,514**	**57,200**	**114,000**	**114,000**	**114,000**
200 SALE OF PROPERTY							
4710202	SALES - PROPERTY	10,626	8,085	-	-	-	-
200 SALE OF PROPERTY Total		**10,626**	**8,085**	**-**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	50,000	161,042	200,000	200,000	200,000	200,000
4716200	TF FROM POLICE PUB SAFE UT 200	-	35,200	18,350	45,000	45,000	45,000
4716300	TF FROM FIRE PUB SAFETY UT 300	-	-	18,350	45,000	45,000	45,000
4716540	TF FROM FLEET MAINTENANCE 540	-	-	-	-	-	-
4716600	TF FROM PARK MAINTENANCE 600	-	38,800	40,450	40,000	40,000	40,000
210 SERVICE PAY & TRANSFERS Total		**50,000**	**235,042**	**277,150**	**330,000**	**330,000**	**330,000**
Grand Total		**15,359,548**	**18,258,530**	**15,786,250**	**15,507,000**	**15,507,000**	**15,507,000**

STORM DRAIN UTILITY FUND (501)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
135 GRANTS							
4310203	ODOT/CMAQ GRANT	-	-	-	-	-	-
4310207	MISCELLANEOUS STATE GRANT	7,320	-	-	-	-	-
135 GRANTS Total		**7,320**	**-**	**-**	**-**	**-**	**-**
140 CHARGES FOR SERVICES							
4413002	STORM DRAIN UTILITY FEES	8,217,221	9,118,023	10,755,000	12,594,000	12,594,000	12,594,000
4413050	PUBLIC IMPV PLAN REVIEW/INSPEC	47,403	104,292	30,000	100,000	100,000	100,000
140 CHARGES FOR SERVICES Total		**8,264,624**	**9,222,315**	**10,785,000**	**12,694,000**	**12,694,000**	**12,694,000**
145 GEN GOVERNMENT							
4710102	REFUNDS	223	6,296	-	-	-	-
4710103	DAMAGE CLAIMS	400	1,879	-	-	-	-
4710104	CASH OVER/SHORT	-	-	-	-	-	-
4710107	BAD DEBT WRITE-OFF CONTRA	(2,079)	-	-	-	-	-
4710108	MISCELLANEOUS REVENUE	1,255	3,836	-	-	-	-
145 GEN GOVERNMENT Total		**(202)**	**12,011**	**-**	**-**	**-**	**-**
155 INTERGOVERMENTAL							
4411010	MWC SERVICE CHARGE	3,992	7,546	-	-	-	-
4413040	SERVICE TO OTHER AGENCIES	49,956	31,996	30,000	45,000	45,000	45,000
155 INTERGOVERMENTAL Total		**53,948**	**39,542**	**30,000**	**45,000**	**45,000**	**45,000**
180 INTEREST INCOME							
4610101	INTEREST INCOME	55,828	79,957	86,400	172,000	172,000	172,000
180 INTEREST INCOME Total		**55,828**	**79,957**	**86,400**	**172,000**	**172,000**	**172,000**
195 SALES							
4710110	SALES - MAPS & PRINTS	210	15	-	-	-	-
195 SALES Total		**210**	**15**	**-**	**-**	**-**	**-**
200 SALE OF PROPERTY							
4710202	SALES - PROPERTY	13,054	91	-	-	-	-
200 SALE OF PROPERTY Total		**13,054**	**91**	**-**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	-	71,280	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**-**	**71,280**	**-**	**-**	**-**	**-**
Grand Total		**8,394,782**	**9,425,211**	**10,901,400**	**12,911,000**	**12,911,000**	**12,911,000**

SEWER COLLECTION UTILITY FUND (502)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
135 GRANTS							
4310203	ODOT/CMAQ GRANT	9,139	2,312	-	-	-	-
135 GRANTS Total		**9,139**	**2,312**	**-**	**-**	**-**	**-**
140 CHARGES FOR SERVICES							
4413003	SEWER UTILITY FEES	10,756,404	6,727,589	8,160,000	8,731,000	8,731,000	8,731,000
4413050	PUBLIC IMPV PLAN REVIEW/INSPEC	6,533	41,541	40,000	45,000	45,000	45,000
140 CHARGES FOR SERVICES Total		**10,762,938**	**6,769,130**	**8,200,000**	**8,776,000**	**8,776,000**	**8,776,000**
145 GEN GOVERNMENT							
4710101	FUNDS FROM O/S SOURCE	-	494	-	-	-	-
4710102	REFUNDS	234	627	-	-	-	-
4710103	DAMAGE CLAIMS	83	407	-	-	-	-
4710107	BAD DEBT WRITE-OFF CONTRA	(3,973)	257	-	-	-	-
4710108	MISCELLANEOUS REVENUE	1,854	5,520	-	-	-	-
145 GEN GOVERNMENT Total		**(1,803)**	**7,305**	**-**	**-**	**-**	**-**
155 INTERGOVERMENTAL							
4413040	SERVICE TO OTHER AGENCIES	3,370	4,467	-	20,000	20,000	20,000
155 INTERGOVERMENTAL Total		**3,370**	**4,467**	**-**	**20,000**	**20,000**	**20,000**
180 INTEREST INCOME							
4610101	INTEREST INCOME	26,565	34,320	33,000	66,000	66,000	66,000
180 INTEREST INCOME Total		**26,565**	**34,320**	**33,000**	**66,000**	**66,000**	**66,000**
195 SALES							
4710110	SALES - MAPS & PRINTS	210	15	-	-	-	-
195 SALES Total		**210**	**15**	**-**	**-**	**-**	**-**
200 SALE OF PROPERTY							
4710202	SALES - PROPERTY	1,179	1,791	-	-	-	-
200 SALE OF PROPERTY Total		**1,179**	**1,791**	**-**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	-	71,280	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**-**	**71,280**	**-**	**-**	**-**	**-**
Grand Total		**10,801,597**	**6,890,620**	**8,233,000**	**8,862,000**	**8,862,000**	**8,862,000**

REG SEW TREATMENT UTILITY FUND (503)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
135 GRANTS							
4310201	STATE GRANTS	-	-	-	-	-	-
4310203	ODOT/CMAQ GRANT	-	-	-	-	-	-
135 GRANTS Total		**-**	**-**	**-**	**-**	**-**	**-**
145 GEN GOVERNMENT							
4710101	FUNDS FROM O/S SOURCE	2,535	10,283	-	-	-	-
4710102	REFUNDS	566	960	-	-	-	-
4710103	DAMAGE CLAIMS	-	-	-	-	-	-
4710104	CASH OVER/SHORT	(0)	-	-	-	-	-
4710108	MISCELLANEOUS REVENUE	230,419	1,121,159	7,000	10,000	10,000	10,000
145 GEN GOVERNMENT Total		**233,519**	**1,132,402**	**7,000**	**10,000**	**10,000**	**10,000**
155 INTERGOVERMENTAL							
4413210	SEWAGE TREATMENT, MEDFORD	2,410	4,192,000	4,684,530	5,295,000	5,295,000	5,295,000
4413211	SEWAGE TREATMENT, RVSS	4,276,858	4,471,806	4,986,730	5,993,000	5,993,000	5,993,000
4413212	SEWAGE TREATMENT, EAGLE POINT	498,436	507,786	576,750	645,000	645,000	645,000
155 INTERGOVERMENTAL Total		**4,777,704**	**9,171,592**	**10,248,010**	**11,933,000**	**11,933,000**	**11,933,000**
180 INTEREST INCOME							
4610101	INTEREST INCOME	71,688	46,977	42,000	84,000	84,000	84,000
180 INTEREST INCOME Total		**71,688**	**46,977**	**42,000**	**84,000**	**84,000**	**84,000**
185 RENTAL INCOME							
4610203	RENTAL INCOME	5,772	3,848	3,800	4,000	4,000	4,000
185 RENTAL INCOME Total		**5,772**	**3,848**	**3,800**	**4,000**	**4,000**	**4,000**
200 SALE OF PROPERTY							
4710202	SALES - PROPERTY	12,055	1,826	8,500	-	-	-
200 SALE OF PROPERTY Total		**12,055**	**1,826**	**8,500**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS							
4716502	TF FROM SEW COLLECTION UT 502	4,168,081	-	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**4,168,081**	**-**	**-**	**-**	**-**	**-**
Grand Total		**9,268,819**	**10,356,645**	**10,309,310**	**12,031,000**	**12,031,000**	**12,031,000**

STREET SDC FUND (520)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
135 GRANTS							
4310104	MISCELLANEOUS FEDERAL GRANT	119,493	20,980	-	-	-	-
4310203	ODOT/CMAQ GRANT	-	-	-	3,000,000	3,000,000	3,000,000
4310207	MISCELLANEOUS STATE GRANT	4,074	-	3,000,000	-	-	-
135 GRANTS Total		**123,567**	**20,980**	**3,000,000**	**3,000,000**	**3,000,000**	**3,000,000**
145 GEN GOVERNMENT							
4710101	FUNDS FROM O/S SOURCE	5,621	-	-	-	-	-
4710102	REFUNDS	755	14,910	-	-	-	-
4710108	MISCELLANEOUS REVENUE	50	6,795	-	-	-	-
145 GEN GOVERNMENT Total		**6,426**	**21,705**	**-**	**-**	**-**	**-**
150 SDC							
4610402	STREET SDC	4,620,291	3,904,363	4,433,470	7,071,000	7,071,000	7,071,000
150 SDC Total		**4,620,291**	**3,904,363**	**4,433,470**	**7,071,000**	**7,071,000**	**7,071,000**
155 INTERGOVERMENTAL							
4411001	INTERGOV'T REVENUE-UNSPECIFIED	-	129,637	-	-	-	-
155 INTERGOVERMENTAL Total		**-**	**129,637**	**-**	**-**	**-**	**-**
160 SP ASSESSMENTS							
4710204	SPECIAL ASSESSMENT IMPROVEMENT	80,238	4,093	-	-	-	-
160 SP ASSESSMENTS Total		**80,238**	**4,093**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	109,580	84,180	90,400	180,000	180,000	180,000
180 INTEREST INCOME Total		**109,580**	**84,180**	**90,400**	**180,000**	**180,000**	**180,000**
215 OTHER							
4710205	OFS - OTIA LOAN PROCEEDS	-	-	10,000,000	10,000,000	10,000,000	10,000,000
215 OTHER Total		**-**	**-**	**10,000,000**	**10,000,000**	**10,000,000**	**10,000,000**
Grand Total		**4,940,103**	**4,164,958**	**17,523,870**	**20,251,000**	**20,251,000**	**20,251,000**

SEWER COLLECTION SDC FUND (521)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
135 GRANTS							
4310203	ODOT/CMAQ GRANT	9,139	22,211	-	-	-	-
135 GRANTS Total		**9,139**	**22,211**	**-**	**-**	**-**	**-**
145 GEN GOVERNMENT							
4710108	MISCELLANEOUS REVENUE	-	570	-	-	-	-
145 GEN GOVERNMENT Total		**-**	**570**	**-**	**-**	**-**	**-**
150 SDC							
4610402	STREET SDC	225,978	260,526	200,000	-	-	-
4610403	SEWER SDC FEE	-	-	-	600,000	600,000	600,000
150 SDC Total		**225,978**	**260,526**	**200,000**	**600,000**	**600,000**	**600,000**
180 INTEREST INCOME							
4610101	INTEREST INCOME	7,626	4,735	4,600	46,000	46,000	46,000
180 INTEREST INCOME Total		**7,626**	**4,735**	**4,600**	**46,000**	**46,000**	**46,000**
Grand Total		**242,742**	**288,042**	**204,600**	**646,000**	**646,000**	**646,000**

STORM DRAIN SDC FUND (522)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
145 GEN GOVERNMENT							
4710108	MISCELLANEOUS REVENUE	376	-	-	-	-	-
145 GEN GOVERNMENT Total		**376**	**-**	**-**	**-**	**-**	**-**
150 SDC							
4610405	STORM DRAIN REIMB SDC FEE	162,737	309,504	300,000	460,000	460,000	460,000
4610406	STORM DRAIN IMPV SDC FEE	76,582	154,259	150,000	216,000	216,000	216,000
150 SDC Total		**239,320**	**463,763**	**450,000**	**676,000**	**676,000**	**676,000**
155 INTERGOVERMENTAL							
4413040	SERVICE TO OTHER AGENCIES	-	5,990	-	-	-	-
155 INTERGOVERMENTAL Total		**-**	**5,990**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	29,943	21,987	23,400	10,000	10,000	10,000
180 INTEREST INCOME Total		**29,943**	**21,987**	**23,400**	**10,000**	**10,000**	**10,000**
Grand Total		**269,638**	**491,740**	**473,400**	**686,000**	**686,000**	**686,000**

REG SEW TREATMENT SDC FUND (523)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
145 GEN GOVERNMENT							
4710108	MISCELLANEOUS REVENUE	-	-	-	-	-	-
145 GEN GOVERNMENT Total		**-**	**-**	**-**	**-**	**-**	**-**
150 SDC							
4610402	STREET SDC	1,318,917	1,649,765	1,320,000	-	-	-
4610404	SEWAGE TREATMENT SDC FEE	-	-	-	2,036,000	2,036,000	2,036,000
150 SDC Total		**1,318,917**	**1,649,765**	**1,320,000**	**2,036,000**	**2,036,000**	**2,036,000**
180 INTEREST INCOME							
4610101	INTEREST INCOME	83,053	51,075	56,400	112,000	112,000	112,000
180 INTEREST INCOME Total		**83,053**	**51,075**	**56,400**	**112,000**	**112,000**	**112,000**
Grand Total		**1,401,971**	**1,700,840**	**1,376,400**	**2,148,000**	**2,148,000**	**2,148,000**

GAS TAX FUND (530)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
130 STATE SHARED REV							
4310401	GASOLINE TAX	8,212,350	8,737,862	8,984,030	9,298,000	9,298,000	9,298,000
130 STATE SHARED REV Total		**8,212,350**	**8,737,862**	**8,984,030**	**9,298,000**	**9,298,000**	**9,298,000**
135 GRANTS							
4310104	MISCELLANEOUS FEDERAL GRANT	7,955	-	-	-	-	-
4310111	ODOT FEDERALLY FUNDED GRANT	16,814	139,889	517,000	-	-	-
4310203	ODOT/CMAQ GRANT	13,904	238,349	-	1,265,000	1,265,000	1,265,000
4310207	MISCELLANEOUS STATE GRANT	-	31,792	-	-	-	-
135 GRANTS Total		**38,673**	**410,030**	**517,000**	**1,265,000**	**1,265,000**	**1,265,000**
140 CHARGES FOR SERVICES							
4411002	ADMINISTRATIVE FEES	-	(160)	-	-	-	-
4413012	STREET CHARGES	1,653	696	-	-	-	-
4413050	PUBLIC IMPV PLAN REVIEW/INSPEC	162,753	311,583	150,000	280,000	280,000	280,000
140 CHARGES FOR SERVICES Total		**164,406**	**312,119**	**150,000**	**280,000**	**280,000**	**280,000**
145 GEN GOVERNMENT							
4710101	FUNDS FROM O/S SOURCE	-	-	-	-	-	-
4710102	REFUNDS	157	50	-	-	-	-
4710103	DAMAGE CLAIMS	-	-	-	-	-	-
4710107	BAD DEBT WRITE-OFF CONTRA	(9,657)	-	-	-	-	-
4710108	MISCELLANEOUS REVENUE	12,311	440	-	-	-	-
145 GEN GOVERNMENT Total		**2,811**	**490**	**-**	**-**	**-**	**-**
155 INTERGOVERMENTAL							
4411021	MURA RECHARGES	38,062	-	-	-	-	-
4413040	SERVICE TO OTHER AGENCIES	2,153	-	-	-	-	-
155 INTERGOVERMENTAL Total		**40,216**	**-**	**-**	**-**	**-**	**-**
175 DEBT PROCEEDS							
4710201	BOND SALES	2,010,000	-	-	-	-	-
175 DEBT PROCEEDS Total		**2,010,000**	**-**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	58,376	91,217	101,200	202,000	202,000	202,000
180 INTEREST INCOME Total		**58,376**	**91,217**	**101,200**	**202,000**	**202,000**	**202,000**
195 SALES							
4710110	SALES - MAPS & PRINTS	165	15	-	-	-	-
195 SALES Total		**165**	**15**	**-**	**-**	**-**	**-**
200 SALE OF PROPERTY							
4710202	SALES - PROPERTY	12,189	4,850	-	-	-	-
200 SALE OF PROPERTY Total		**12,189**	**4,850**	**-**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS							
4716500	TF FROM STREET UT 500	392,000	-	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**392,000**	**-**	**-**	**-**	**-**	**-**
Grand Total		**10,931,186**	**9,556,584**	**9,752,230**	**11,045,000**	**11,045,000**	**11,045,000**

SIDEWALK FUND (531)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
180 INTEREST INCOME							
4610101	INTEREST INCOME	18,306	7,048	7,000	3,500	3,500	3,500
180 INTEREST INCOME Total		**18,306**	**7,048**	**7,000**	**3,500**	**3,500**	**3,500**
Grand Total		**18,306**	**7,048**	**7,000**	**3,500**	**3,500**	**3,500**

FLEET MAINTENANCE FUND (540)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
140 CHARGES FOR SERVICES							
4413020	GARAGE SERVICES - CITY	80,493	80,100	80,000	-	-	-
4413021	GARAGE SERVICES - LABOR	658,638	805,049	740,000	1,316,000	1,316,000	1,316,000
4413022	GARAGE SERVICES - FIXED MONTHL	474,983	481,847	478,000	-	-	-
4413023	GARAGE SERVICES - POOL VEHICLE	9,766	8,860	5,000	3,000	3,000	3,000
140 CHARGES FOR SERVICES Total		**1,223,880**	**1,375,856**	**1,303,000**	**1,319,000**	**1,319,000**	**1,319,000**
145 GEN GOVERNMENT							
4710102	REFUNDS	2,880	3,871	1,000	-	-	-
4710104	CASH OVER/SHORT	0	(256)	-	-	-	-
4710108	MISCELLANEOUS REVENUE	1,352	3,387	1,000	-	-	-
145 GEN GOVERNMENT Total		**4,231**	**7,001**	**2,000**	**-**	**-**	**-**
155 INTERGOVERMENTAL							
4413024	GARAGE SERVICCS - MWC	313,192	300,961	300,000	270,000	270,000	270,000
4413025	GARAGE SERVICES - OUTSIDE AGEN	493,222	707,643	563,600	610,000	610,000	610,000
4413030	INVENTORY MARK-UP	256,141	279,327	280,000	250,000	250,000	250,000
155 INTERGOVERMENTAL Total		**1,062,554**	**1,287,931**	**1,143,600**	**1,130,000**	**1,130,000**	**1,130,000**
180 INTEREST INCOME							
4610101	INTEREST INCOME	12,597	8,879	7,800	16,000	16,000	16,000
180 INTEREST INCOME Total		**12,597**	**8,879**	**7,800**	**16,000**	**16,000**	**16,000**
200 SALE OF PROPERTY							
4710202	SALES - PROPERTY	2,314	1,765	-	-	-	-
200 SALE OF PROPERTY Total		**2,314**	**1,765**	**-**	**-**	**-**	**-**
Grand Total		**2,305,577**	**2,681,432**	**2,456,400**	**2,465,000**	**2,465,000**	**2,465,000**

STREET IMPROVEMENT FUND (550)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
135 GRANTS							
4310104	MISCELLANEOUS FEDERAL GRANT	207,106	453,272	200,000	200,000	200,000	200,000
4310203	ODOT/CMAQ GRANT	39,451	-	-	300,000	300,000	300,000
4310207	MISCELLANEOUS STATE GRANT	891,712	20,261	6,600,000	-	-	-
135 GRANTS Total		**1,138,269**	**473,534**	**6,800,000**	**500,000**	**500,000**	**500,000**
140 CHARGES FOR SERVICES							
4413050	PUBLIC IMPV PLAN REVIEW/INSPEC	20,200	22,474	30,000	6,000	6,000	6,000
140 CHARGES FOR SERVICES Total		**20,200**	**22,474**	**30,000**	**6,000**	**6,000**	**6,000**
145 GEN GOVERNMENT							
4413011	MORATORIUM STREET CUT FEE	22,929	65,645	50,000	50,000	50,000	50,000
4710101	FUNDS FROM O/S SOURCE	508,731	-	180,000	-	-	-
4710102	REFUNDS	-	27,024	-	-	-	-
4710103	DAMAGE CLAIMS	-	-	-	-	-	-
4710108	MISCELLANEOUS REVENUE	1,387	2,795	-	-	-	-
145 GEN GOVERNMENT Total		**533,047**	**95,464**	**230,000**	**50,000**	**50,000**	**50,000**
155 INTERGOVERMENTAL							
4411001	INTERGOV'T REVENUE-UNSPECIFIED	83,084	-	-	-	-	-
4411011	MWC REIMBURSEMENT	-	6,573	-	-	-	-
4411020	MURA SERVICE CHARGES	-	990,000	-	-	-	-
4413040	SERVICE TO OTHER AGENCIES	844	-	-	-	-	-
155 INTERGOVERMENTAL Total		**83,929**	**996,573**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	86,111	55,987	39,200	78,000	78,000	78,000
180 INTEREST INCOME Total		**86,111**	**55,987**	**39,200**	**78,000**	**78,000**	**78,000**
185 RENTAL INCOME							
4610203	RENTAL INCOME	1,319	-	-	-	-	-
185 RENTAL INCOME Total		**1,319**	**-**	**-**	**-**	**-**	**-**
200 SALE OF PROPERTY							
4710202	SALES - PROPERTY	-	-	-	-	-	-
200 SALE OF PROPERTY Total		**-**	**-**	**-**	**-**	**-**	**-**
Grand Total		**1,862,875**	**1,644,031**	**7,099,200**	**634,000**	**634,000**	**634,000**

PARK MAINTENANCE FUND (600)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
140 CHARGES FOR SERVICES							
4415101	PARK UTILITY FEES-PARK MAINT	2,531,784	2,575,463	2,605,000	2,280,000	2,280,000	2,280,000
140 CHARGES FOR SERVICES Total		**2,531,784**	**2,575,463**	**2,605,000**	**2,280,000**	**2,280,000**	**2,280,000**
145 GEN GOVERNMENT							
4710104	CASH OVER/SHORT	-	-	-	-	-	-
4710108	MISCELLANEOUS REVENUE	13	1	-	-	-	-
145 GEN GOVERNMENT Total		**13**	**1**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	7,421	6,851	6,600	14,000	14,000	14,000
180 INTEREST INCOME Total		**7,421**	**6,851**	**6,600**	**14,000**	**14,000**	**14,000**
Grand Total		**2,539,218**	**2,582,316**	**2,611,600**	**2,294,000**	**2,294,000**	**2,294,000**

PARK SDC FUND (620)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
115 USER TAXES							
4110201	LODGING TAX	1,286,885	1,560,781	1,695,000	-	-	-
4110202	CAR RENTAL TAX	746,933	1,787,981	1,800,000	-	-	-
115 USER TAXES Total		**2,033,818**	**3,348,762**	**3,495,000**	**-**	**-**	**-**
135 GRANTS							
4310102	LAND/WATER CONSERVATION GRANT	-	-	-	-	-	-
4310104	MISCELLANEOUS FEDERAL GRANT	-	-	-	-	-	-
4310207	MISCELLANEOUS STATE GRANT	401,618	3,640	75,000	-	-	-
4310301	PRIVATE AGENCY GRANTS	-	12,970	-	-	-	-
135 GRANTS Total		**401,618**	**16,610**	**75,000**	**-**	**-**	**-**
140 CHARGES FOR SERVICES							
4415111	PARK PROMOTION FEES	205,000	134,600	100,000	-	-	-
140 CHARGES FOR SERVICES Total		**205,000**	**134,600**	**100,000**	**-**	**-**	**-**
145 GEN GOVERNMENT							
4710104	CASH OVER/SHORT	-	(1)	-	-	-	-
4710108	MISCELLANEOUS REVENUE	2,438	1,628	-	-	-	-
145 GEN GOVERNMENT Total		**2,438**	**1,627**	**-**	**-**	**-**	**-**
150 SDC							
4610401	PARK DEDICATION SDC	1,595,115	2,212,803	1,550,000	1,811,000	1,811,000	1,811,000
150 SDC Total		**1,595,115**	**2,212,803**	**1,550,000**	**1,811,000**	**1,811,000**	**1,811,000**
155 INTERGOVERMENTAL							
4411010	MWC SERVICE CHARGE	20,000	-	-	-	-	-
155 INTERGOVERMENTAL Total		**20,000**	**-**	**-**	**-**	**-**	**-**
170 CONTRIBUTIONS & DONATIONS							
4610302	PARK FACILITY DONATION - SCHOL	-	-	17,480	-	-	-
4610303	PARK FOUNDATION - PARK DEVELOP	150,000	-	10,000	-	-	-
4610305	PARK FOUNDATION - DONATION	-	-	25,000	-	-	-
170 CONTRIBUTIONS & DONATIONS Total		**150,000**	**-**	**52,480**	**-**	**-**	**-**
175 DEBT PROCEEDS							
4710201	BOND SALES	3,673,000	6,384,943	-	-	-	-
175 DEBT PROCEEDS Total		**3,673,000**	**6,384,943**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	22,876	64,588	53,800	50,000	50,000	50,000
180 INTEREST INCOME Total		**22,876**	**64,588**	**53,800**	**50,000**	**50,000**	**50,000**
200 SALE OF PROPERTY							
4710202	SALES - PROPERTY	-	-	100,000	-	-	-
200 SALE OF PROPERTY Total		**-**	**-**	**100,000**	**-**	**-**	**-**
Grand Total		**8,103,865**	**12,163,933**	**5,426,280**	**1,861,000**	**1,861,000**	**1,861,000**

PARK SOUTHEAST AREA SDC FUND (621)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
150 SDC							
4610401	PARK DEDICATION SDC	-	-	-	488,000	488,000	488,000
150 SDC Total		**-**	**-**	**-**	**488,000**	**488,000**	**488,000**
180 INTEREST INCOME							
4610101	INTEREST INCOME	-	-	-	8,000	8,000	8,000
180 INTEREST INCOME Total		**-**	**-**	**-**	**8,000**	**8,000**	**8,000**
210 SERVICE PAY & TRANSFERS							
4716621	TF FROM PARK SE AREA SDC 621	-	-	100,000	-	-	-
210 SERVICE PAY & TRANSFERS Total		**-**	**-**	**100,000**	**-**	**-**	**-**
Grand Total		**-**	**-**	**100,000**	**496,000**	**496,000**	**496,000**

PARK IMPROVEMENT FUND (630)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
115 USER TAXES							
4110201	LODGING TAX	-	-	-	-	-	-
4110202	CAR RENTAL TAX	-	-	-	1,800,000	1,800,000	1,800,000
115 USER TAXES Total		**-**	**-**	**-**	**1,800,000**	**1,800,000**	**1,800,000**
170 CONTRIBUTIONS & DONATIONS							
4610303	PARK FOUNDATION - PARK DEVELOP	-	-	-	10,000	10,000	10,000
4610305	PARK FOUNDATION - DONATION	-	-	-	10,000	10,000	10,000
170 CONTRIBUTIONS & DONATIONS Total		**-**	**-**	**-**	**20,000**	**20,000**	**20,000**
180 INTEREST INCOME							
4610101	INTEREST INCOME	-	-	-	50,000	50,000	50,000
180 INTEREST INCOME Total		**-**	**-**	**-**	**50,000**	**50,000**	**50,000**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	-	-	-	2,213,000	2,213,000	2,213,000
4716630	TF FROM PARK IMPROVEMENT 630	-	-	1,000,000	-	-	-
4716620	TF FROM PARK IMPROVEMENT 620	-	-	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**-**	**-**	**1,000,000**	**2,213,000**	**2,213,000**	**2,213,000**
Grand Total		**-**	**-**	**1,000,000**	**4,083,000**	**4,083,000**	**4,083,000**

BEAR CREEK MAINTENANCE FUND (631)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
145 GEN GOVERNMENT							
4710102	REFUNDS	3	-	-	-	-	-
145 GEN GOVERNMENT Total		**3**	**-**	**-**	**-**	**-**	**-**
170 CONTRIBUTIONS & DONATIONS							
4610301	DONATIONS	-	305	-	-	-	-
170 CONTRIBUTIONS & DONATIONS Total		**-**	**305**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	555	420	400	-	-	-
180 INTEREST INCOME Total		**555**	**420**	**400**	**-**	**-**	**-**
Grand Total		**558**	**725**	**400**	**-**	**-**	**-**

BEAR CREEK RECONSTRUCTION FUND (632)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
180 INTEREST INCOME							
4610101	INTEREST INCOME	185	143	200	-	-	-
180 INTEREST INCOME Total		**185**	**143**	**200**	**-**	**-**	**-**
Grand Total		**185**	**143**	**200**	**-**	**-**	**-**

CEMETERY FUND (633)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
140 CHARGES FOR SERVICES							
4413050	PUBLIC IMPV PLAN REVIEW/INSPEC	-	-	-	-	-	-
140 CHARGES FOR SERVICES Total		**-**	**-**	**-**	**-**	**-**	**-**
145 GEN GOVERNMENT							
4710102	REFUNDS	43	-	-	-	-	-
4710108	MISCELLANEOUS REVENUE	-	26	-	-	-	-
145 GEN GOVERNMENT Total		**43**	**26**	**-**	**-**	**-**	**-**
170 CONTRIBUTIONS & DONATIONS							
4610301	DONATIONS	962	-	400	400	400	400
170 CONTRIBUTIONS & DONATIONS Total		**962**	**-**	**400**	**400**	**400**	**400**
180 INTEREST INCOME							
4610101	INTEREST INCOME	819	445	400	-	-	-
180 INTEREST INCOME Total		**819**	**445**	**400**	**-**	**-**	**-**
195 SALES							
4710109	SALES - CEMETARY PLOTS	15,975	9,050	8,000	6,000	6,000	6,000
195 SALES Total		**15,975**	**9,050**	**8,000**	**6,000**	**6,000**	**6,000**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	-	-	30,000	-	-	-
210 SERVICE PAY & TRANSFERS Total		**-**	**-**	**30,000**	**-**	**-**	**-**
Grand Total		**17,799**	**9,521**	**38,800**	**6,400**	**6,400**	**6,400**

VETERANS PARK IMPROVEMNT FUND (634)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
180 INTEREST INCOME							
4610101	INTEREST INCOME	124	87	-	-	-	-
180 INTEREST INCOME Total		**124**	**87**	**-**	**-**	**-**	**-**
Grand Total		**124**	**87**	**-**	**-**	**-**	**-**

GREENWAY CONSTRUCTION FUND (650)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
180 INTEREST INCOME							
4610101	INTEREST INCOME	27	21	-	-	-	-
180 INTEREST INCOME Total		**27**	**21**	**-**	**-**	**-**	**-**
Grand Total		**27**	**21**	**-**	**-**	**-**	**-**

COMMUNITY PARK RESERVE FUND (670)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
140 CHARGES FOR SERVICES							
4415122	PARK RESERVATIONS-MAINT RESER	28,512	36,814	30,000	30,000	30,000	30,000
140 CHARGES FOR SERVICES Total		**28,512**	**36,814**	**30,000**	**30,000**	**30,000**	**30,000**
180 INTEREST INCOME							
4610101	INTEREST INCOME	1,040	1,172	1,200	2,000	2,000	2,000
180 INTEREST INCOME Total		**1,040**	**1,172**	**1,200**	**2,000**	**2,000**	**2,000**
Grand Total		**29,552**	**37,986**	**31,200**	**32,000**	**32,000**	**32,000**

AQUATIC RESERVE FUND (671)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
180 INTEREST INCOME							
4610101	INTEREST INCOME	-	-	-	-	-	-
180 INTEREST INCOME Total		**-**	**-**	**-**	**-**	**-**	**-**
210 SERVICE PAY & TRANSFERS							
4716630	TF FROM PARK IMPROVEMENT 630	-	-	346,900	68,000	68,000	68,000
210 SERVICE PAY & TRANSFERS Total		**-**	**-**	**346,900**	**68,000**	**68,000**	**68,000**
Grand Total		**-**	**-**	**346,900**	**68,000**	**68,000**	**68,000**

RISK MANAGEMENT FUND (700)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
145 GEN GOVERNMENT							
4411401	INTER DEPT SAIF REVENUE	1,236,374	1,274,720	1,600,000	1,533,400	1,533,400	1,533,400
4411402	INTER DEPT INSURANCE REVENUE	1,020,597	1,563,868	1,556,320	1,881,000	1,881,000	1,881,000
4710102	REFUNDS	32,858	203,827	150,000	-	-	-
4710104	CASH OVER/SHORT	-	52	-	-	-	-
4710108	MISCELLANEOUS REVENUE	123	233	-	-	-	-
145 GEN GOVERNMENT Total		**2,289,952**	**3,042,700**	**3,306,320**	**3,414,400**	**3,414,400**	**3,414,400**
155 INTERGOVERMENTAL							
4411021	MURA RECHARGES	25	-	-	-	-	-
155 INTERGOVERMENTAL Total		**25**	**-**	**-**	**-**	**-**	**-**
180 INTEREST INCOME							
4610101	INTEREST INCOME	29,168	27,945	28,200	56,000	56,000	56,000
180 INTEREST INCOME Total		**29,168**	**27,945**	**28,200**	**56,000**	**56,000**	**56,000**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	750,000	-	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**750,000**	**-**	**-**	**-**	**-**	**-**
Grand Total		**3,069,145**	**3,070,645**	**3,334,520**	**3,470,400**	**3,470,400**	**3,470,400**

PARKING FUND (701)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
145 GEN GOVERNMENT							
4710102	REFUNDS	205	1,007	500	-	-	-
4710104	CASH OVER/SHORT	142	(563)	-	-	-	-
4710108	MISCELLANEOUS REVENUE	2,547	45	100	-	-	-
145 GEN GOVERNMENT Total		**2,895**	**488**	**600**	**-**	**-**	**-**
165 FINES & FORFEIT							
4511606	OVERTIME OFFSTREET PARKING	-	10	-	-	-	-
4511607	PARKING VIOLATIONS	257,687	346,023	310,000	361,000	361,000	361,000
4511608	OTHER PARKING FINES	20	20	-	-	-	-
165 FINES & FORFEIT Total		**257,707**	**346,053**	**310,000**	**361,000**	**361,000**	**361,000**
180 INTEREST INCOME							
4610101	INTEREST INCOME	3,296	4,956	5,600	7,000	7,000	7,000
180 INTEREST INCOME Total		**3,296**	**4,956**	**5,600**	**7,000**	**7,000**	**7,000**
185 RENTAL INCOME							
4411201	SALES - PERMIT PARKING	307,969	403,822	355,000	420,000	420,000	420,000
4411202	SALES - PAY & DISPLAY	263,401	340,709	340,000	340,000	340,000	340,000
4610203	RENTAL INCOME	39,007	24,768	55,000	35,600	35,600	35,600
185 RENTAL INCOME Total		**610,377**	**769,299**	**750,000**	**795,600**	**795,600**	**795,600**
210 SERVICE PAY & TRANSFERS							
4716100	TF FROM GENERAL 100	7,250	-	-	-	-	-
210 SERVICE PAY & TRANSFERS Total		**7,250**	**-**	**-**	**-**	**-**	**-**
Grand Total		**881,525**	**1,120,796**	**1,066,200**	**1,163,600**	**1,163,600**	**1,163,600**

COMMUNITY PROMOTION FUND (730)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
115 USER TAXES							
4110201	LODGING TAX	1,286,881	1,560,777	1,695,000	2,213,000	2,213,000	2,213,000
115 USER TAXES Total		**1,286,881**	**1,560,777**	**1,695,000**	**2,213,000**	**2,213,000**	**2,213,000**
Grand Total		**1,286,881**	**1,560,777**	**1,695,000**	**2,213,000**	**2,213,000**	**2,213,000**

CDBG FUND (731)

REVENUE ACCCOUNT	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
135 GRANTS							
4310101	COMMUNITY DEV BLOCK GRANT	793,054	1,518,903	1,468,060	1,858,400	1,858,400	1,858,400
4310108	PROGRAM INCOME	91,041	109,709	109,250	230,000	230,000	230,000
4310113	PROGRAM INCOME (INACTIVE)	-	-	75,000	-	-	-
135 GRANTS Total		**884,094**	**1,628,611**	**1,652,310**	**2,088,400**	**2,088,400**	**2,088,400**
145 GEN GOVERNMENT							
4710102	REFUNDS	-	-	-	-	-	-
145 GEN GOVERNMENT Total		**-**	**-**	**-**	**-**	**-**	**-**
Grand Total		**884,094**	**1,628,611**	**1,652,310**	**2,088,400**	**2,088,400**	**2,088,400**


CITY OF MEDFORD
OREGON

EXPENDITURE SUMMARY BY FUND

17/19 BIENNIUM	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CAPITAL IMPROVEMENT	DEBT SERVICE	TRANSFER & SPECIAL PAYMENTS	TOTAL EXPENSE
100 GENERAL FUND	$ 89,012,690	$ 23,799,400	$ 1,761,800	$ 4,627,280	$ -	$ 14,639,300	$ 133,840,470
160 GENERAL BOND FUND	-	-	-	-	7,130,200	-	7,130,200
161 REVENUE BOND FUND	-	-	-	-	13,162,500	-	13,162,500
170 PERS RESERVE FUND	-	-	-	-	-	-	-
200 POLICE PUB SAFETY UTILITY FUND	1,261,800	106,800	24,000	-	-	2,225,800	3,618,400
201 POLICE FEDERAL FORFEITURE FUND	-	381,000	170,300	-	-	-	551,300
202 POLICE STATE FORFEITURE FUND	-	5,000	40,000	-	-	-	45,000
203 POLICE GRANT FUND	-	-	-	-	-	-	-
300 FIRE PUB SAFETY UTILITY FUND	1,274,600	-	-	4,505,000	-	1,050,100	6,829,700
370 FIRE APPARATUS RESERVE FUND	-	-	460,000	-	-	-	460,000
400 BUILDING SAFETY FUND	2,737,730	344,560	-	-	-	657,700	3,739,990
500 STREET UTILITY FUND	6,525,200	4,615,780	542,400	5,497,500	-	1,531,900	18,712,780
501 STORM DRAIN UTILITY FUND	5,192,400	2,919,350	74,400	7,082,500	-	679,600	15,948,250
502 SEWER COLLECTION UTILITY FUND	4,727,400	2,839,470	613,400	2,652,500	-	685,300	11,518,070
503 REG SEW TREATMENT UTILITY FUND	6,539,400	3,508,100	60,000	2,160,000	-	678,800	12,946,300
520 STREET SDC FUND	745,800	11,300	-	21,871,000	-	781,000	23,409,100
521 SEWER COLLECTION SDC FUND	-	1,500	-	1,195,000	-	1,000	1,197,500
522 STORM DRAIN SDC FUND	277,500	3,920	-	770,000	-	25,000	1,076,420
523 REG SEW TREATMENT SDC FUND	-	-	-	3,860,000	-	29,900	3,889,900
530 GAS TAX FUND	2,887,300	1,849,440	80,400	8,888,500	-	431,300	14,136,940
531 SIDEWALK FUND	-	-	-	623,100	-	-	623,100
540 FLEET MAINTENANCE FUND	1,419,200	1,093,400	33,500	-	-	150,300	2,696,400
550 STREET IMPROVEMENT FUND	-	104,000	-	750,000	-	53,400	907,400
600 PARK MAINTENANCE FUND	134,300	233,200	-	-	-	1,010,300	1,377,800
620 PARK SDC FUND	-	-	-	3,397,800	-	888,000	4,285,800
621 PARK SOUTHEAST AREA SDC FUND	-	-	-	767,000	-	-	767,000
630 PARK IMPROVEMENT FUND	370,200	60,200	-	1,993,100	-	2,884,200	5,307,700
631 BEAR CREEK MAINTENANCE FUND	-	2,000	-	-	-	-	2,000
632 BEAR CREEK RECONSTRUCTION FUND	-	-	-	-	-	-	-
633 CEMETERY FUND	-	11,730	-	-	-	-	11,730
634 VETERANS PARK IMPROVEMNT FUND	-	1,000	-	-	-	-	1,000
650 GREENWAY CONSTRUCTION FUND	-	-	-	-	-	-	-
670 COMMUNITY PARK RESERVE FUND	-	-	-	92,400	-	-	92,400
671 AQUATICS RESERVE FUND	-	-	-	-	-	-	-
700 RISK MANAGEMENT FUND	453,100	2,776,380	-	-	-	296,960	3,526,440
701 PARKING FUND	265,000	880,000	88,000	-	-	48,500	1,281,500
730 COMMUNITY PROMOTION FUND	-	2,213,000	-	-	-	-	2,213,000
731 CDBG FUND	179,600	1,765,800	-	143,000	-	-	2,088,400
TOTAL BUDGET	**$ 124,003,220**	**$ 49,526,330**	**$ 3,948,200**	**$ 70,875,680**	**$ 20,292,700**	**$ 28,748,360**	**$ 297,394,490**

EXPENDITURE SUMMARY BY FUND

17/19 BIENNIUM	CONTINGENCY	17-19 BIENNIUM ADOPTED APPROPRIATIONS	UNAPPROPRIATED
100 GENERAL FUND	$ 13,727,000	$ 147,567,470	$ -
160 GENERAL BOND FUND	-	7,130,200	170,800
161 REVENUE BOND FUND	-	13,162,500	132,500
170 PERS RESERVE FUND	-	-	4,267,000
200 POLICE PUB SAFETY UTILITY FUND	170,000	3,788,400	113,400
201 POLICE FEDERAL FORFEITURE FUND	50,000	601,300	687,500
202 POLICE STATE FORFEITURE FUND	10,000	55,000	241,800
203 POLICE GRANT FUND	-	-	-
300 FIRE PUB SAFETY UTILITY FUND	-	6,829,700	-
370 FIRE APPARATUS RESERVE FUND	60,000	520,000	586,600
400 BUILDING SAFETY FUND	360,000	4,099,990	4,032,110
500 STREET UTILITY FUND	1,390,000	20,102,780	2,900,720
501 STORM DRAIN UTILITY FUND	960,000	16,908,250	8,490,250
502 SEWER COLLECTION UTILITY FUND	950,000	12,468,070	608,930
503 REG SEW TREATMENT UTILITY FUND	1,250,000	14,196,300	427,400
520 STREET SDC FUND	2,730,000	26,139,100	5,848,600
521 SEWER COLLECTION SDC FUND	150,000	1,347,500	308,700
522 STORM DRAIN SDC FUND	100,000	1,176,420	1,120,980
523 REG SEW TREATMENT SDC FUND	480,000	4,369,900	3,982,000
530 GAS TAX FUND	1,120,000	15,256,940	11,394,960
531 SIDEWALK FUND	-	623,100	-
540 FLEET MAINTENANCE FUND	310,000	3,006,400	185,000
550 STREET IMPROVEMENT FUND	90,000	997,400	2,666,200
600 PARK MAINTENANCE FUND	51,000	1,428,800	1,139,600
620 PARK SDC FUND	420,000	4,705,800	312,660
621 PARK SOUTHEAST AREA SDC FUND	96,000	863,000	-
630 PARK IMPROVEMENT FUND	250,000	5,557,700	148,340
631 BEAR CREEK MAINTENANCE FUND	-	2,000	33,800
632 BEAR CREEK RECONSTRUCTION FUND	-	-	12,800
633 CEMETERY FUND	-	11,730	43,270
634 VETERANS PARK IMPROVEMNT FUND	-	1,000	6,700
650 GREENWAY CONSTRUCTION FUND	-	-	1,900
670 COMMUNITY PARK RESERVE FUND	7,000	99,400	-
671 AQUATICS RESERVE FUND	-	-	417,700
700 RISK MANAGEMENT FUND	1,500,000	5,026,440	1,173,860
701 PARKING FUND	147,000	1,428,500	390,500
730 COMMUNITY PROMOTION FUND	-	2,213,000	-
731 CDBG FUND	-	2,088,400	-
TOTAL BUDGET	**$ 26,378,000**	**$ 323,772,490**	**$ 51,846,580**

MAYOR & COUNCIL (11)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	72,398	61,189	-	-	-	-
6101005	TEMPORARY WAGES	440	388	-	-	-	-
62010**	FRINGE BENEFITS	34,303	32,257	-	-	-	-
PERSONNEL SERVICES	**Total**	**107,141**	**93,834**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	412,760	425,734	849,700	697,600	697,600	697,600
6302102	MEMBERSHIP DUES & FEES	143,250	147,519	174,240	161,200	161,200	161,200
6302201	INSURANCE PREMIUMS	1,030	1,350	1,480	-	-	-
6302205	ADVERTISING	6,774	12,121	27,100	27,200	27,200	27,200
6302207	COPIER & PRINTING	21,466	48,227	123,960	124,600	124,600	124,600
6302212	EQUIPMENT RENTAL	2,428	1,030	-	-	-	-
6302214	JL PROJECT M&S	-	-	-	161,600	172,600	172,600
6302301	STAFF RECRUITING	462	-	-	-	-	-
6302302	TRAINING & TRAVEL	37,457	13,739	44,000	49,000	49,000	49,000
6302303	EXPENSE ALLOWANCE	320	869	2,000	2,000	2,000	2,000
6302401	OFFICE SUPPLIES	2,167	2,081	1,000	800	800	800
6302402	COMPUTER EXPENSE	662	88	2,000	2,000	2,000	2,000
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	44	100	200	200	200
6302405	POSTAGE & SHIPPING	628	482	600	600	600	600
6302406	FOOD & BEVERAGE	51,973	65,122	74,660	76,900	76,900	76,900
6302409	AWARDS	3,477	3,994	7,200	8,800	8,800	8,800
6302430	OPERATING TOOLS & MATERIAL	2,160	7,615	900	1,000	1,000	1,000
6302432	SMALL EQUIP & FURNISHINGS	1,939	5,494	4,800	4,800	4,800	4,800
6302452	OPPORTUNITY COSTS	20,801	1,152	115,700	20,000	20,000	20,000
6302471	ELECTRIC UTILITY	481	647	-	-	-	-
6302475	COMMUNICATION UTILITY	1,106	-	100	100	100	100
6302520	BUILDING EQUIPMENT MAINT	5,276	-	-	-	-	-
6302702	SPECIAL EVENT GRANT	-	-	-	-	-	-
MATERIALS & SERVICES	**Total**	**716,617**	**737,308**	**1,429,540**	**1,338,400**	**1,349,400**	**1,349,400**
Grand Total		**823,757**	**831,142**	**1,429,540**	**1,338,400**	**1,349,400**	**1,349,400**

CITY MANAGER (12)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	1,382,684	1,498,650	1,763,560	1,450,700	1,450,700	1,450,700
6101005	TEMPORARY WAGES	3,460	2,460	4,010	5,000	5,000	5,000
62010**	FRINGE BENEFITS	571,708	623,321	751,390	791,300	791,300	791,300
PERSONNEL SERVICES	**Total**	**1,957,852**	**2,124,431**	**2,518,960**	**2,247,000**	**2,247,000**	**2,247,000**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	107,905	117,542	125,380	36,000	36,000	36,000
6302102	MEMBERSHIP DUES & FEES	5,845	7,407	10,640	123,800	123,800	123,800
6302108	RECORDING EXPENSE	379	593	1,000	-	-	-
6302201	INSURANCE PREMIUMS	30,880	22,880	27,860	15,000	15,000	15,000
6302204	CLAIMS	300	-	-	-	-	-
6302205	ADVERTISING	29,371	43,760	62,300	30,600	30,600	30,600
6302207	COPIER & PRINTING	11,274	14,304	13,040	25,400	25,400	25,400
6302208	LAUNDRY & CLEANING	-	-	-	-	-	-
6302209	FEDERAL STATE & LOCAL PERMITS	-	-	-	-	-	-
6302212	EQUIPMENT RENTAL	-	-	-	-	-	-
6302214	JL PROJECT M&S	-	-	-	20,200	20,200	20,200
6302301	STAFF RECRUITING	9,861	-	-	-	-	-
6302302	TRAINING & TRAVEL	22,747	40,157	51,940	64,600	64,600	64,600
6302303	EXPENSE ALLOWANCE	3,016	6,754	10,400	3,600	3,600	3,600
6302304	UNEMPLOYMENT EXPENSE	-	35	-	-	-	-
6302401	OFFICE SUPPLIES	5,667	6,911	4,800	6,600	6,600	6,600
6302402	COMPUTER EXPENSE	652	541	600	8,000	8,000	8,000
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	1,013	-	12,600	1,800	1,800	1,800
6302405	POSTAGE & SHIPPING	1,559	6,068	4,400	7,600	7,600	7,600
6302406	FOOD & BEVERAGE	14,850	5,910	3,680	2,200	2,200	2,200
6302407	JANITORIAL SUPPLIES	-	-	-	-	-	-
6302408	FUEL & OIL	-	1,247	2,000	-	-	-
6302409	AWARDS	974	1,107	3,300	2,200	2,200	2,200
6302410	CLOTHING	-	(112)	-	-	-	-
6302430	OPERATING TOOLS & MATERIAL	6,499	2,525	12,000	-	-	-
6302431	SAFETY EQUIP SUPPLIES	-	122	-	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	16,678	20,635	34,810	14,400	14,400	14,400
6302433	COMPUTER EQUIPMENT	190	-	-	-	-	-
6302453	CHEMICALS	-	-	-	-	-	-
6302470	NATURAL GAS UTILITY	-	-	-	-	-	-
6302471	ELECTRIC UTILITY	-	-	-	-	-	-
6302472	WATER UTILITY	1,451	733	-	-	-	-
6302473	CITY UTILITIES	-	-	-	-	-	-
6302474	REFUSE COLLECTION UTILITY	-	-	-	-	-	-
6302475	COMMUNICATION UTILITY	2,264	1,758	2,100	1,000	1,000	1,000
6302502	COMPUTER SOFTWARE MAINT	-	-	-	-	-	-
6302510	VEHICLE MAINTENANCE	-	9,458	3,000	3,000	3,000	3,000
6302520	BUILDING EQUIPMENT MAINT	-	-	-	-	-	-
6302521	EQUIPMENT PARTS	-	-	-	-	-	-
6302522	BUILDING MAINTENANCE	-	-	-	-	-	-
6302523	ELEVATOR MAINT	-	-	-	-	-	-
6302533	IRRIGATION & PLUMBING	-	-	-	-	-	-
6302705	NON SOCIAL SERVICES GRANT	57	2,062	-	-	-	-
MATERIALS & SERVICES	**Total**	**273,430**	**312,397**	**385,850**	**366,000**	**366,000**	**366,000**
640							
CAPITAL OUTLAY							
6404001	LAND	1	(1)	-	-	-	-
6404002	BUILDINGS & FIXTURES	-	8,809	-	-	-	-
6404003	FURNISHINGS	6,392	1,872	10,660	-	-	-
6404004	MOTIVE EQUIPMENT	-	34,435	-	-	-	-
6404006	GENERAL EQUIPMENT	-	-	-	-	-	-
CAPITAL OUTLAY	**Total**	**6,393**	**45,114**	**10,660**	**-**	**-**	**-**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	-	-	2,288,560	-	-	-
CAPITAL IMPROVEMENT PROJECTS	**Total**	**-**	**-**	**2,288,560**	**-**	**-**	**-**
Grand Total		**2,237,675**	**2,481,941**	**5,204,030**	**2,613,000**	**2,613,000**	**2,613,000**

CITY ATTORNEY (13)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	725,177	774,248	806,150	775,700	931,600	931,600
6101005	TEMPORARY WAGES	209	14,012	96,890	82,500	-	-
62010**	FRINGE BENEFITS	318,910	337,242	358,600	428,800	468,600	468,600
PERSONNEL SERVICES	**Total**	**1,044,296**	**1,125,501**	**1,261,640**	**1,287,000**	**1,400,200**	**1,400,200**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	9,281	31,253	22,360	13,900	13,900	13,900
6302102	MEMBERSHIP DUES & FEES	15,646	17,545	18,900	20,100	20,100	20,100
6302201	INSURANCE PREMIUMS	1,250	12,190	13,380	10,000	10,000	10,000
6302205	ADVERTISING	-	323	1,300	1,400	1,400	1,400
6302207	COPIER & PRINTING	1,864	2,169	2,400	2,400	2,400	2,400
6302302	TRAINING & TRAVEL	16,460	19,262	22,000	22,000	22,000	22,000
6302401	OFFICE SUPPLIES	381	586	1,600	1,600	5,600	5,600
6302402	COMPUTER EXPENSE	566	513	800	800	800	800
6302404	BOOKS MAPS & SUBSCRIPTIONS	3,231	2,407	6,840	6,800	6,800	6,800
6302405	POSTAGE & SHIPPING	1,753	1,493	2,400	2,400	2,400	2,400
6302406	FOOD & BEVERAGE	56	-	-	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	-	420	1,000	1,400	1,400	1,400
6302520	BUILDING EQUIPMENT MAINT	-	-	400	-	-	-
MATERIALS & SERVICES	**Total**	**50,488**	**88,161**	**93,380**	**82,800**	**86,800**	**86,800**
640							
CAPITAL OUTLAY							
6404005	OFFICE EQUIPMENT	-	-	-	-	-	-
CAPITAL OUTLAY	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
Grand Total		**1,094,784**	**1,213,662**	**1,355,020**	**1,369,800**	**1,487,000**	**1,487,000**

HUMAN RESOURCES (14)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	647,464	702,175	807,310	842,800	842,800	842,800
6101005	TEMPORARY WAGES	897	19,876	10,010	-	-	-
62010**	FRINGE BENEFITS	317,189	332,786	386,060	434,600	434,600	434,600
PERSONNEL SERVICES	**Total**	**965,551**	**1,054,837**	**1,203,380**	**1,277,400**	**1,277,400**	**1,277,400**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	104,605	85,169	139,000	164,000	164,000	164,000
6302102	MEMBERSHIP DUES & FEES	7,945	4,823	3,000	3,000	3,000	3,000
6302201	INSURANCE PREMIUMS	1,150	7,750	8,560	10,000	10,000	10,000
6302205	ADVERTISING	10,380	6,734	7,200	7,200	7,200	7,200
6302207	COPIER & PRINTING	6,692	10,241	9,400	10,900	10,900	10,900
6302301	STAFF RECRUITING	-	824	500	-	-	-
6302302	TRAINING & TRAVEL	6,703	11,377	14,800	17,600	17,600	17,600
6302401	OFFICE SUPPLIES	1,968	5,576	5,000	5,000	5,000	5,000
6302402	COMPUTER EXPENSE	-	7,808	600	600	600	600
6302404	BOOKS MAPS & SUBSCRIPTIONS	2,965	4,802	1,000	1,000	1,000	1,000
6302405	POSTAGE & SHIPPING	1,719	2,092	2,000	2,000	2,000	2,000
6302406	FOOD & BEVERAGE	316	894	2,000	2,000	2,000	2,000
6302409	AWARDS	2,965	5,666	5,200	8,000	8,000	8,000
6302432	SMALL EQUIP & FURNISHINGS	634	985	1,000	2,000	2,000	2,000
6302475	COMMUNICATION UTILITY	-	-	200	-	-	-
6302501	COMPUTER HARDWARE MAINT	-	23,000	600	600	600	600
6302520	BUILDING EQUIPMENT MAINT	-	3,944	1,000	-	-	-
MATERIALS & SERVICES	**Total**	**148,043**	**181,685**	**201,060**	**233,900**	**233,900**	**233,900**
Grand Total		**1,113,594**	**1,236,522**	**1,404,440**	**1,511,300**	**1,511,300**	**1,511,300**

HUMAN RESOURCES (14)

RISK MANAGEMENT FUND (700)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	202,365	186,041	259,110	295,700	295,700	295,700
6101005	TEMPORARY WAGES	7,636	-	-	-	-	-
62010**	FRINGE BENEFITS	91,146	85,426	133,580	157,400	157,400	157,400
PERSONNEL SERVICES	**Total**	**301,146**	**271,467**	**392,690**	**453,100**	**453,100**	**453,100**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	193,504	143,605	240,660	259,000	259,000	259,000
6302102	MEMBERSHIP DUES & FEES	1,684	1,157	3,680	3,200	3,200	3,200
6302201	INSURANCE PREMIUMS	635,555	692,895	816,020	834,000	834,000	834,000
6302202	WORKERS COMPENSATION PREMIUM	374,189	398,490	881,220	900,000	900,000	900,000
6302203	WORKERS COMPENSATION CLAIMS	530,056	473,056	302,360	56,000	56,000	56,000
6302204	CLAIMS	204,368	312,692	442,430	530,000	530,000	530,000
6302207	COPIER & PRINTING	-	155	300	4,000	4,000	4,000
6302210	MEDICAL SERVICES	22,428	38,387	50,000	50,000	50,000	50,000
6302302	TRAINING & TRAVEL	8,680	3,622	11,600	29,000	29,000	29,000
6302401	OFFICE SUPPLIES	159	54	-	4,200	4,200	4,200
6302402	COMPUTER EXPENSE	-	247	500	600	600	600
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	-	2,000	2,000	2,000	2,000
6302405	POSTAGE & SHIPPING	9,684	28	-	-	-	-
6302406	FOOD & BEVERAGE	319	1,475	6,500	2,600	2,600	2,600
6302409	AWARDS	9,167	11,415	14,000	2,000	2,000	2,000
6302431	SAFETY EQUIP SUPPLIES	-	-	1,200	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	19,110	17,576	29,000	12,400	12,400	12,400
6302450	HEATH PROMOTION SUPPLIES	-	-	-	40,000	40,000	40,000
6302472	WATER UTILITY	184	648	-	-	-	-
MATERIALS & SERVICES	**Total**	**2,009,087**	**2,095,502**	**2,801,470**	**2,729,000**	**2,729,000**	**2,729,000**
Grand Total		**2,310,234**	**2,366,969**	**3,194,160**	**3,182,100**	**3,182,100**	**3,182,100**

FINANCE (15)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	1,334,023	1,280,245	1,500,740	1,735,500	1,735,500	1,735,500
6101005	TEMPORARY WAGES	14,965	18,712	18,260	20,200	20,200	20,200
62010**	FRINGE BENEFITS	666,782	646,264	751,420	960,800	960,800	960,800
PERSONNEL SERVICES	**Total**	**2,015,770**	**1,945,222**	**2,270,420**	**2,716,500**	**2,716,500**	**2,716,500**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	250,413	408,527	734,820	541,840	541,840	541,840
6302102	MEMBERSHIP DUES & FEES	11,222	17,765	17,520	17,770	17,770	17,770
6302106	PENALTIES	1,161	81	-	-	-	-
6302107	BANK & CREDIT CARD FEES	47,621	83,729	110,000	110,000	110,000	110,000
6302201	INSURANCE PREMIUMS	6,747	23,100	25,540	18,000	18,000	18,000
6302205	ADVERTISING	6,413	1,725	6,000	6,000	6,000	6,000
6302207	COPIER & PRINTING	33,024	33,618	36,840	37,110	37,110	37,110
6302210	MEDICAL SERVICES	167,769	156,351	160,000	160,000	160,000	160,000
6302212	EQUIPMENT RENTAL	4,346	7,827	8,000	8,000	8,000	8,000
6302213	PROPERTY TAXES	13,126	5,412	6,000	-	-	-
6302302	TRAINING & TRAVEL	18,593	29,234	50,000	50,000	50,000	50,000
6302304	UNEMPLOYMENT EXPENSE	195,376	64,331	60,000	60,000	60,000	60,000
6302401	OFFICE SUPPLIES	9,282	6,888	9,400	9,400	9,400	9,400
6302402	COMPUTER EXPENSE	1,054	16,440	4,240	4,200	4,200	4,200
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	696	1,527	2,000	2,000	2,000	2,000
6302405	POSTAGE & SHIPPING	41,047	22,934	25,000	25,000	25,000	25,000
6302406	FOOD & BEVERAGE	1,574	1,046	2,160	2,200	2,200	2,200
6302430	OPERATING TOOLS & MATERIAL	270	75	-	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	5,909	8,243	6,700	6,700	6,700	6,700
6302472	WATER UTILITY	382	382	400	-	-	-
6302473	CITY UTILITIES	-	-	-	-	-	-
6302474	REFUSE COLLECTION UTILITY	475	886	1,200	1,200	1,200	1,200
6302490	MWC PURCHASES	-	1,491	-	-	-	-
6302501	COMPUTER HARDWARE MAINT	-	1,159	-	-	-	-
6302520	BUILDING EQUIPMENT MAINT	1,740	6,399	6,000	6,000	6,000	6,000
6302522	BUILDING MAINTENANCE	-	-	-	-	-	-
6302211	RENTAL OF LAND & BUILDINGS	-	-	-	-	-	-
MATERIALS & SERVICES	**Total**	**818,238**	**899,169**	**1,271,820**	**1,065,420**	**1,065,420**	**1,065,420**
660							
DEBT SERVICE							
6606003	BANCROFT & OTHER PAYMENTS	21,966,094	-	-	-	-	-
DEBT SERVICE	**Total**	**21,966,094**	**-**	**-**	**-**	**-**	**-**
670							
TRANSFERS							
6707160	TF TO GENERAL BOND 160	4,076,919	4,533,787	5,034,800	5,577,700	5,577,700	5,577,700
6707161	TF TO REVENUE BOND 161	2,084,465	4,063,295	13,409,360	5,548,600	5,548,600	5,548,600
6707170	TF TO PERS RESERVE 170	1,130,000	788,000	600,000	100,000	100,000	100,000
6707203	TF TO POLICE GRANT 203	118,174	376,269	-	-	-	-
6707300	TF TO FIRE UTILITY 300	-	-	160,570	-	-	-
6707370	TF TO FIRE RESERVE 370	-	-	810,000	1,000,000	1,000,000	1,000,000
6707400	TF TO BUILDING SAFETY 400	227	-	-	-	-	-
6707500	TF TO STREET UTILITY 500	50,000	161,042	200,000	200,000	200,000	200,000
6707501	TF TO STORM DRN UTILITY 501	-	71,280	-	-	-	-
6707502	TF TO SEWER COLLECT 502	-	71,280	-	-	-	-
6707630	TF TO PARK IMPR 630	-	-	-	2,213,000	2,213,000	2,213,000
6707633	TF CEMETERY 633	-	-	30,000	-	-	-
6707700	TF TO RISK MANAGEMNT 700	750,000	-	-	-	-	-
6707701	TF TO PARKING 701	7,250	-	-	-	-	-
TRANSFERS	**Total**	**8,217,034**	**10,064,953**	**20,244,730**	**14,639,300**	**14,639,300**	**14,639,300**
690							
CONTINGENCY							
6909099	CONTINGENCY	-	-	12,745,620	13,900,000	13,727,000	13,727,000
CONTINGENCY	**Total**	**-**	**-**	**12,745,620**	**13,900,000**	**13,727,000**	**13,727,000**
Grand Total		**33,017,136**	**12,909,344**	**36,532,590**	**32,321,220**	**32,148,220**	**32,148,220**

FINANCE (15)

GENERAL BOND FUND (160)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
660							
DEBT SERVICE							
6606001	PRINCIPAL	5,259,000	1,750,000	2,450,000	3,280,000	3,280,000	3,280,000
6606002	INTEREST	4,147,985	3,635,319	3,594,690	3,850,200	3,850,200	3,850,200
DEBT SERVICE	**Total**	**9,406,985**	**5,385,319**	**6,044,690**	**7,130,200**	**7,130,200**	**7,130,200**
670							
TRANSFERS							
6707100	TF TO GENERAL FUND 100	-	-	-	-	-	-
TRANSFERS	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
Grand Total		**9,406,985**	**5,385,319**	**6,044,690**	**7,130,200**	**7,130,200**	**7,130,200**

FINANCE (15)

REVENUE BOND FUND (161)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
660							
DEBT SERVICE							
6606001	PRINCIPAL	6,883,000	6,007,000	15,473,800	7,521,000	7,521,000	7,521,000
6606002	INTEREST	2,244,835	4,635,476	5,787,370	5,641,500	5,641,500	5,641,500
DEBT SERVICE	**Total**	**9,127,835**	**10,642,476**	**21,261,170**	**13,162,500**	**13,162,500**	**13,162,500**
Grand Total		**9,127,835**	**10,642,476**	**21,261,170**	**13,162,500**	**13,162,500**	**13,162,500**

FINANCE (15)

TRANSFERS ALL Funds

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
670							
TRANSFERS							
100 GENERAL FUND							
6707160	TF TO GENERAL BOND 160	4,076,919	4,533,787	5,034,800	5,577,700	5,577,700	5,577,700
6707161	TF TO REVENUE BOND 161	2,084,465	4,063,295	13,409,360	5,548,600	5,548,600	5,548,600
6707170	TF TO PERS RESERVE 170	1,130,000	788,000	600,000	100,000	100,000	100,000
6707203	TF TO POLICE GRANT 203	118,174	376,269	-	-	-	-
6707300	TF TO FIRE UTILITY 300	-	-	160,570	-	-	-
6707370	TF TO FIRE RESERVE 370	-	-	810,000	1,000,000	1,000,000	1,000,000
6707400	TF TO BUILDING SAFETY 400	227	-	-	-	-	-
6707500	TF TO STREET UTILITY 500	50,000	161,042	200,000	200,000	200,000	200,000
6707501	TF TO STORM DRN UTILITY 501	-	71,280	-	-	-	-
6707502	TF TO SEWER COLLECT 502	-	71,280	-	-	-	-
6707630	TF TO PARK IMPR 630	-	-	-	2,213,000	2,213,000	2,213,000
6707633	TF CEMETERY 633	-	-	30,000	-	-	-
6707700	TF TO RISK MANAGEMNT 700	750,000	-	-	-	-	-
6707701	TF TO PARKING 701	7,250	-	-	-	-	-
160 GENERAL BOND FUND							
6707100	TF TO GENERAL FUND 100	-	-	-	-	-	-
200 POLICE PUB SAFETY UTILITY FUND							
6707100	TF TO GENERAL FUND 100	128,739	156,299	222,340	150,800	150,800	150,800
6707161	TF TO REVENUE BOND 161	-	1,604,337	2,029,680	2,030,000	2,030,000	2,030,000
6707300	TF TO FIRE UTILITY 300	-	-	11,502,160	-	-	-
6707500	TF TO STREET UTILITY 500	-	35,200	18,350	45,000	45,000	45,000
203 POLICE GRANT FUND							
6707100	TF TO GENERAL FUND 100	-	-	640	-	-	-
6707201	TF TO FEDERAL FORFEIT 201	-	739,871	-	-	-	-
6707202	TF TO STATE FORFEIT 202	-	152,796	-	-	-	-
300 FIRE PUB SAFETY UTILITY FUND							
6707100	TF TO GENERAL FUND 100	-	-	136,890	49,900	49,900	49,900
6707161	TF TO REVENUE BOND 161	-	-	955,140	955,200	955,200	955,200
6707200	TF TO POLICE UT 200	-	-	998,130	-	-	-
6707500	TF TO STREET UTILITY 500	-	-	18,350	45,000	45,000	45,000
400 BUILDING SAFETY FUND							
6707100	TF TO GENERAL FUND 100	642,749	534,989	212,240	657,700	657,700	657,700
500 STREET UTILITY FUND							
6707100	TF TO GENERAL FUND 100	1,166,463	1,267,883	901,000	1,531,900	1,531,900	1,531,900
6707400	TF TO BUILDING SAFETY 400	9,459	-	-	-	-	-
6707530	TF TO GAS TAX 530	392,000	-	-	-	-	-
501 STORM DRAIN UTILITY FUND							
6707100	TF TO GENERAL FUND 100	512,981	565,493	595,060	679,600	679,600	679,600
6707400	TF TO BUILDING SAFETY 400	251	-	-	-	-	-
502 SEWER COLLECTION UTILITY FUND							
6707100	TF TO GENERAL FUND 100	500,546	550,499	467,020	685,300	685,300	685,300
6707400	TF TO BUILDING SAFETY 400	833	-	-	-	-	-
6707523	TF TO SEWAGE TREATMNT 523	4,168,081	-	-	-	-	-
503 REG SEW TREATMENT UTILITY FUND							
6707100	TF TO GENERAL FUND 100	504,834	553,899	623,020	678,800	678,800	678,800
6707400	TF TO BUILDING SAFETY 400	3,229	-	-	-	-	-
520 STREET SDC FUND							
6707100	TF TO GENERAL FUND 100	24,493	45,900	327,160	74,600	74,600	74,600
6707160	TF TO GENERAL BOND 160	-	-	160,000	706,400	706,400	706,400
521 SEWER COLLECTION SDC FUND							
6707100	TF TO GENERAL FUND 100	10,430	7,583	16,400	1,000	1,000	1,000
522 STORM DRAIN SDC FUND							
6707100	TF TO GENERAL FUND 100	16,000	20,376	35,940	25,000	25,000	25,000
523 REG SEW TREATMENT SDC FUND							
6707100	TF TO GENERAL FUND 100	23,051	22,600	57,360	29,900	29,900	29,900
530 GAS TAX FUND							
6707100	TF TO GENERAL FUND 100	414,969	365,100	514,130	431,300	431,300	431,300
6707161	TF TO REVENUE BOND 161	3,668,714	837,536	-	-	-	-
531 SIDEWALK FUND							
6707100	TF TO GENERAL FUND 100	19,627	13,878	280	-	-	-
540 FLEET MAINTENANCE FUND							
6707100	TF TO GENERAL FUND 100	37,228	112,600	155,720	150,300	150,300	150,300
550 STREET IMPROVEMENT FUND							
6707100	TF TO GENERAL FUND 100	73,500	49,999	315,980	53,400	53,400	53,400
600 PARK MAINTENANCE FUND							
6707100	TF TO GENERAL FUND 100	14,279	13,599	104,240	19,000	19,000	19,000
6707161	TF TO REVENUE BOND 161	2,162,499	2,179,986	2,207,520	951,300	951,300	951,300
6707500	TF TO STREET UTILITY 500	-	38,800	40,450	40,000	40,000	40,000
6707630	TF TO PARK IMPR 630	-	-	-	-	-	-
620 PARK SDC FUND							
6707100	TF TO GENERAL FUND 100	209,399	11,994	215,060	26,400	26,400	26,400
6707160	TF TO GENERAL BOND 160	4,478,999	-	-	-	-	-
6707161	TF TO REVENUE BOND 161	635,760	1,957,309	2,409,470	861,600	861,600	861,600
6707300	TF TO FIRE UTILITY 300	-	-	403,700	-	-	-
6707400	TF TO BUILDING SAFETY 400	6,364	-	-	-	-	-
6707621	TRANSF TO PARKS SDC SE AR	-	-	100,000	-	-	-
6707630	TF TO PARK IMPR 630	-	-	1,000,000	-	-	-
630 PARK IMPROVEMENT FUND							
6707100	TF TO GENERAL FUND 100	-	-	-	-	-	-
6707161	TF TO REVENUE BOND 161	-	-	-	2,816,200	2,816,200	2,816,200
6707671	TF TO ACQUATIC RESERVE 671	-	-	-	68,000	68,000	68,000
670 COMMUNITY PARK RESERVE FUND							
6707100	TF TO GENERAL FUND 100	-	-	1,260	-	-	-
700 RISK MANAGEMENT FUND							
6707100	TF TO GENERAL FUND 100	152,280	289,253	143,480	181,600	296,960	296,960
701 PARKING FUND							
6707100	TF TO GENERAL FUND 100	44,949	39,800	45,980	48,500	48,500	48,500
731 CDBG FUND							
6707100	TF TO GENERAL FUND 100	38,300	89,863	-	-	-	-
TRANSFERS	**Total**	**28,278,040**	**22,322,397**	**47,178,880**	**28,633,000**	**28,748,360**	**28,748,360**
Grand Total		**28,278,040**	**22,322,397**	**47,178,880**	**28,633,000**	**28,748,360**	**28,748,360**

MUNICIPAL COURT (16)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	751,965	779,462	824,670	967,300	967,300	967,300
6101005	TEMPORARY WAGES	60,232	88,190	107,350	29,200	29,200	29,200
62010**	FRINGE BENEFITS	403,120	420,731	459,630	580,500	580,500	580,500
PERSONNEL SERVICES	**Total**	**1,215,317**	**1,288,384**	**1,391,650**	**1,577,000**	**1,577,000**	**1,577,000**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	564,580	832,522	1,016,800	820,200	820,200	820,200
6302102	MEMBERSHIP DUES & FEES	1,304	1,464	1,360	1,600	1,600	1,600
6302107	BANK & CREDIT CARD FEES	8,257	17,288	20,000	40,000	40,000	40,000
6302110	JURY EXPENSE	370	620	1,200	1,200	1,200	1,200
6302201	INSURANCE PREMIUMS	1,710	12,700	14,000	12,000	12,000	12,000
6302205	ADVERTISING	455	63	600	600	600	600
6302207	COPIER & PRINTING	16,999	16,912	16,600	16,600	16,600	16,600
6302212	EQUIPMENT RENTAL	1,188	810	-	-	-	-
6302302	TRAINING & TRAVEL	4,223	4,147	8,000	8,000	8,000	8,000
6302304	UNEMPLOYMENT EXPENSE	-	186	-	-	-	-
6302401	OFFICE SUPPLIES	3,535	6,025	7,200	7,200	7,200	7,200
6302402	COMPUTER EXPENSE	2,092	2,234	2,400	2,400	2,400	2,400
6302405	POSTAGE & SHIPPING	18,402	11,689	13,000	13,000	13,000	13,000
6302406	FOOD & BEVERAGE	-	-	-	-	-	-
6302430	OPERATING TOOLS & MATERIAL	-	45	-	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	1,843	4,377	3,000	3,000	3,000	3,000
6302474	REFUSE COLLECTION UTILITY	-	-	-	500	500	500
6302501	COMPUTER HARDWARE MAINT	9,960	9,960	6,000	500	500	500
6302502	COMPUTER SOFTWARE MAINT	-	-	-	6,000	6,000	6,000
6302520	BUILDING EQUIPMENT MAINT	500	-	500	-	-	-
6302521	EQUIPMENT PARTS	-	-	-	-	-	-
6302522	BUILDING MAINTENANCE	-	-	1,000	1,000	1,000	1,000
MATERIALS & SERVICES	**Total**	**635,419**	**921,043**	**1,111,660**	**933,800**	**933,800**	**933,800**
640							
CAPITAL OUTLAY							
6404005	OFFICE EQUIPMENT	-	-	15,000	-	-	-
CAPITAL OUTLAY	**Total**	**-**	**-**	**15,000**	**-**	**-**	**-**
Grand Total		**1,850,736**	**2,209,427**	**2,518,310**	**2,510,800**	**2,510,800**	**2,510,800**

TECHNOLOGY SERVICES (17)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	1,635,036	1,449,490	1,547,310	1,633,200	1,796,700	1,796,700
6101005	TEMPORARY WAGES	13,911	21,182	-	-	-	-
62010**	FRINGE BENEFITS	786,864	689,929	722,580	857,000	941,070	941,070
PERSONNEL SERVICES	**Total**	**2,435,811**	**2,160,600**	**2,269,890**	**2,490,200**	**2,737,770**	**2,737,770**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	133,882	52,883	195,000	145,000	145,000	145,000
6302102	MEMBERSHIP DUES & FEES	13,236	9,490	3,000	3,000	3,000	3,000
6302104	COMPUTING SERVICES	35,635	23,364	93,920	196,500	196,500	196,500
6302201	INSURANCE PREMIUMS	6,180	22,890	22,720	17,000	17,000	17,000
6302205	ADVERTISING	-	-	1,000	-	-	-
6302207	COPIER & PRINTING	3,522	830	1,100	1,000	1,000	1,000
6302212	EQUIPMENT RENTAL	-	268	-	-	-	-
6302301	STAFF RECRUITING	-	-	1,500	1,500	1,500	1,500
6302302	TRAINING & TRAVEL	51,104	56,021	66,300	66,000	66,000	66,000
6302401	OFFICE SUPPLIES	1,655	1,897	3,000	3,000	3,000	3,000
6302402	COMPUTER EXPENSE	6,351	10,196	8,000	6,000	6,000	6,000
6302403	COMPUTER SOFTWARE	130,244	26,882	87,500	31,230	31,230	31,230
6302404	BOOKS MAPS & SUBSCRIPTIONS	996	592	1,200	1,200	1,200	1,200
6302405	POSTAGE & SHIPPING	940	850	1,000	1,000	1,000	1,000
6302406	FOOD & BEVERAGE	734	886	1,000	1,000	1,000	1,000
6302430	OPERATING TOOLS & MATERIAL	268	1,680	2,000	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	82,480	160,474	133,430	163,200	163,200	163,200
6302433	COMPUTER EQUIPMENT	134,001	187,750	84,000	183,550	183,550	183,550
6302434	COMMUNICATION EQUIPMENT	-	-	-	6,500	6,500	6,500
6302475	COMMUNICATION UTILITY	233,367	203,415	239,800	186,800	186,800	186,800
6302501	COMPUTER HARDWARE MAINT	146,812	56,497	142,700	128,050	128,050	128,050
6302502	COMPUTER SOFTWARE MAINT	836,093	893,790	1,052,320	1,045,940	1,045,940	1,045,940
6302520	BUILDING EQUIPMENT MAINT	-	470	-	-	-	-
6302521	EQUIPMENT PARTS	-	-	-	-	-	-
6302522	BUILDING MAINTENANCE	-	1,582	-	-	-	-
MATERIALS & SERVICES	**Total**	**1,817,500**	**1,712,706**	**2,140,490**	**2,187,470**	**2,187,470**	**2,187,470**
640							
CAPITAL OUTLAY							
6404005	OFFICE EQUIPMENT	34,562	214,440	229,480	233,500	233,500	233,500
CAPITAL OUTLAY	**Total**	**34,562**	**214,440**	**229,480**	**233,500**	**233,500**	**233,500**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	224,801	217,302	2,517,700	2,018,480	2,018,480	2,018,480
CAPITAL IMPROVEMENT PROJECTS	**Total**	**224,801**	**217,302**	**2,517,700**	**2,018,480**	**2,018,480**	**2,018,480**
Grand Total		**4,512,673**	**4,305,049**	**7,157,560**	**6,929,650**	**7,177,220**	**7,177,220**

TECHNOLOGY SERVICES (17)

BUILDING SAFETY FUND (400)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302102	MEMBERSHIP DUES & FEES	74	-	-	-	-	-
6302402	COMPUTER EXPENSE	35	-	-	-	-	-
6302403	COMPUTER SOFTWARE	-	-	-	600	600	600
6302432	SMALL EQUIP & FURNISHINGS	993	819	6,750	6,750	6,750	6,750
6302433	COMPUTER EQUIPMENT	3,799	11,152	4,000	22,670	22,670	22,670
6302475	COMMUNICATION UTILITY	-	288	8,640	8,640	8,640	8,640
6302501	COMPUTER HARDWARE MAINT	3,790	1,895	16,350	12,250	12,250	12,250
6302502	COMPUTER SOFTWARE MAINT	-	-	-	12,250	12,250	12,250
MATERIALS & SERVICES	**Total**	**8,691**	**14,153**	**35,740**	**63,160**	**63,160**	**63,160**
640							
CAPITAL OUTLAY							
6404005	OFFICE EQUIPMENT	-	-	63,220	-	-	-
CAPITAL OUTLAY	**Total**	**-**	**-**	**63,220**	**-**	**-**	**-**
Grand Total		**8,691**	**14,153**	**98,960**	**63,160**	**63,160**	**63,160**

TECHNOLOGY SERVICES (17)

STREET UTILITY FUND (500)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	58,385	65,751	70,820	73,900	73,900	73,900
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	29,762	32,594	36,220	42,000	42,000	42,000
PERSONNEL SERVICES	**Total**	**88,147**	**98,345**	**107,040**	**115,900**	**115,900**	**115,900**
630							
MATERIALS & SERVICES							
6302201	INSURANCE PREMIUMS	-	-	-	1,000	1,000	1,000
6302302	TRAINING & TRAVEL	726	104	3,000	3,000	3,000	3,000
6302402	COMPUTER EXPENSE	-	-	-	-	-	-
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	-	400	400	400	400
6302432	SMALL EQUIP & FURNISHINGS	153	-	2,000	2,000	2,000	2,000
6302433	COMPUTER EQUIPMENT	2,432	6,089	35,000	14,540	14,540	14,540
6302475	COMMUNICATION UTILITY	475	431	420	2,240	2,240	2,240
MATERIALS & SERVICES	**Total**	**3,786**	**6,624**	**40,820**	**23,180**	**23,180**	**23,180**
Grand Total		**91,933**	**104,969**	**147,860**	**139,080**	**139,080**	**139,080**

TECHNOLOGY SERVICES (17)

STORM DRAIN UTILITY FUND (501)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	29,191	32,873	35,410	37,000	37,000	37,000
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	14,881	16,297	18,130	21,000	21,000	21,000
PERSONNEL SERVICES	**Total**	**44,071**	**49,169**	**53,540**	**58,000**	**58,000**	**58,000**
630							
MATERIALS & SERVICES							
6302201	INSURANCE PREMIUMS	-	-	-	1,000	1,000	1,000
6302302	TRAINING & TRAVEL	363	52	1,600	1,600	1,600	1,600
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	-	110	110	110	110
6302432	SMALL EQUIP & FURNISHINGS	77	-	540	400	400	400
6302433	COMPUTER EQUIPMENT	7,244	2,765	24,000	6,000	6,000	6,000
6302475	COMMUNICATION UTILITY	238	215	220	1,540	1,540	1,540
MATERIALS & SERVICES	**Total**	**7,921**	**3,032**	**26,470**	**10,650**	**10,650**	**10,650**
Grand Total		**51,993**	**52,201**	**80,010**	**68,650**	**68,650**	**68,650**

TECHNOLOGY SERVICES (17)

SEWER COLLECTION UTILITY FUND (502)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	29,193	32,876	35,410	37,000	37,000	37,000
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	14,875	16,297	18,130	21,000	21,000	21,000
PERSONNEL SERVICES	**Total**	**44,068**	**49,173**	**53,540**	**58,000**	**58,000**	**58,000**
630							
MATERIALS & SERVICES							
6302201	INSURANCE PREMIUMS	-	-	-	1,000	1,000	1,000
6302302	TRAINING & TRAVEL	363	52	1,600	1,600	1,600	1,600
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	-	110	110	110	110
6302432	SMALL EQUIP & FURNISHINGS	77	-	540	540	540	540
6302433	COMPUTER EQUIPMENT	4,301	3,392	21,500	14,140	14,140	14,140
6302475	COMMUNICATION UTILITY	238	215	220	1,780	1,780	1,780
MATERIALS & SERVICES	**Total**	**4,979**	**3,660**	**23,970**	**19,170**	**19,170**	**19,170**
Grand Total		**49,046**	**52,833**	**77,510**	**77,170**	**77,170**	**77,170**

TECHNOLOGY SERVICES (17)

REG SEW TREATMENT UTILITY FUND (503)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302102	MEMBERSHIP DUES & FEES	52	-	-	-	-	-
6302402	COMPUTER EXPENSE	1,688	60	-	-	-	-
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	5,458	1,910	2,600	2,600	2,600	2,600
6302433	COMPUTER EQUIPMENT	-	5,858	9,500	8,500	8,500	8,500
6302475	COMMUNICATION UTILITY	5,062	5,062	6,000	7,000	7,000	7,000
MATERIALS & SERVICES	**Total**	**12,260**	**12,890**	**18,100**	**18,100**	**18,100**	**18,100**
Grand Total		**12,260**	**12,890**	**18,100**	**18,100**	**18,100**	**18,100**

TECHNOLOGY SERVICES (17)

STREET SDC FUND (520)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302433	COMPUTER EQUIPMENT	-	991	1,700	2,300	2,300	2,300
MATERIALS & SERVICES	**Total**	**-**	**991**	**1,700**	**2,300**	**2,300**	**2,300**
Grand Total		**-**	**991**	**1,700**	**2,300**	**2,300**	**2,300**

TECHNOLOGY SERVICES (17)

SEWER COLLECTION SDC FUND (521)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302433	COMPUTER EQUIPMENT	-	477	-	500	500	500
MATERIALS & SERVICES	**Total**	**-**	**477**	**-**	**500**	**500**	**500**
Grand Total		**-**	**477**	**-**	**500**	**500**	**500**

TECHNOLOGY SERVICES (17)

STORM DRAIN SDC FUND (522)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302433	COMPUTER EQUIPMENT	-	514	1,300	920	920	920
MATERIALS & SERVICES	**Total**	**-**	**514**	**1,300**	**920**	**920**	**920**
Grand Total		**-**	**514**	**1,300**	**920**	**920**	**920**

TECHNOLOGY SERVICES (17)

GAS TAX FUND (530)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	29,193	32,876	35,410	37,000	37,000	37,000
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	14,881	16,297	18,130	21,000	21,000	21,000
PERSONNEL SERVICES	**Total**	**44,074**	**49,173**	**53,540**	**58,000**	**58,000**	**58,000**
630							
MATERIALS & SERVICES							
6302102	MEMBERSHIP DUES & FEES	130	-	-	-	-	-
6302201	INSURANCE PREMIUMS	-	-	-	1,000	1,000	1,000
6302302	TRAINING & TRAVEL	363	52	1,600	1,600	1,600	1,600
6302402	COMPUTER EXPENSE	-	80	-	-	-	-
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	-	110	110	110	110
6302432	SMALL EQUIP & FURNISHINGS	-	-	540	400	400	400
6302433	COMPUTER EQUIPMENT	18,116	6,886	19,100	10,950	10,950	10,950
6302475	COMMUNICATION UTILITY	238	215	220	1,580	1,580	1,580
MATERIALS & SERVICES	**Total**	**18,847**	**7,233**	**21,570**	**15,640**	**15,640**	**15,640**
Grand Total		**62,921**	**56,406**	**75,110**	**73,640**	**73,640**	**73,640**

TECHNOLOGY SERVICES (17)

FLEET MAINTENANCE FUND (540)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302402	COMPUTER EXPENSE	-	-	-	-	-	-
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302433	COMPUTER EQUIPMENT	-	1,460	4,400	3,220	3,220	3,220
6302475	COMMUNICATION UTILITY	-	-	-	1,180	1,180	1,180
MATERIALS & SERVICES	**Total**	**-**	**1,460**	**4,400**	**4,400**	**4,400**	**4,400**
Grand Total		**-**	**1,460**	**4,400**	**4,400**	**4,400**	**4,400**

TECHNOLOGY SERVICES (17)

RISK MANAGEMENT FUND (700)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	-	-	-	30,000	30,000	30,000
6302102	MEMBERSHIP DUES & FEES	4	-	-	-	-	-
6302403	COMPUTER SOFTWARE	-	-	-	13,380	13,380	13,380
6302502	COMPUTER SOFTWARE MAINT	-	-	-	4,000	4,000	4,000
MATERIALS & SERVICES	**Total**	**4**	**-**	**-**	**47,380**	**47,380**	**47,380**
Grand Total		**4**	**-**	**-**	**47,380**	**47,380**	**47,380**

PLANNING (18)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	2,132,837	2,195,211	2,475,710	2,414,500	2,414,500	2,414,500
6101005	TEMPORARY WAGES	2,056	24,808	-	-	-	-
62010**	FRINGE BENEFITS	1,072,548	1,117,592	1,253,450	1,312,500	1,312,500	1,312,500
PERSONNEL SERVICES	**Total**	**3,207,442**	**3,337,611**	**3,729,160**	**3,727,000**	**3,727,000**	**3,727,000**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	31,317	232,525	207,700	33,600	33,600	33,600
6302102	MEMBERSHIP DUES & FEES	4,175	5,124	6,000	15,290	15,290	15,290
6302201	INSURANCE PREMIUMS	6,200	24,930	27,520	47,750	47,750	47,750
6302204	CLAIMS	-	60	-	-	-	-
6302205	ADVERTISING	6,526	5,037	12,000	12,000	12,000	12,000
6302207	COPIER & PRINTING	33,909	35,061	40,000	40,000	40,000	40,000
6302214	JL PROJECT M&S	-	-	-	180,000	180,000	180,000
6302301	STAFF RECRUITING	-	-	400	750	750	750
6302302	TRAINING & TRAVEL	37,788	38,018	45,200	78,600	78,600	78,600
6302401	OFFICE SUPPLIES	9,594	10,117	11,000	11,000	11,000	11,000
6302402	COMPUTER EXPENSE	1,050	395	1,000	1,000	1,000	1,000
6302403	COMPUTER SOFTWARE	-	-	-	2,200	2,200	2,200
6302404	BOOKS MAPS & SUBSCRIPTIONS	314	329	500	500	500	500
6302405	POSTAGE & SHIPPING	10,607	10,148	13,000	12,000	12,000	12,000
6302406	FOOD & BEVERAGE	14,676	15,118	15,230	19,000	19,000	19,000
6302408	FUEL & OIL	239	169	600	300	300	300
6302409	AWARDS	1,407	2,761	6,000	-	-	-
6302430	OPERATING TOOLS & MATERIAL	-	19	100	500	500	500
6302432	SMALL EQUIP & FURNISHINGS	10,184	3,376	18,000	3,000	3,000	3,000
6302433	COMPUTER EQUIPMENT	-	2,363	400	-	-	-
6302475	COMMUNICATION UTILITY	1,125	982	1,000	1,000	1,000	1,000
6302501	COMPUTER HARDWARE MAINT	-	-	400	400	400	400
6302510	VEHICLE MAINTENANCE	3,192	1,376	1,200	1,200	1,200	1,200
6302520	BUILDING EQUIPMENT MAINT	1,935	592	2,000	2,000	2,000	2,000
6302521	EQUIPMENT PARTS	-	-	-	500	500	500
6302522	BUILDING MAINTENANCE	-	-	-	-	-	-
MATERIALS & SERVICES	**Total**	**174,238**	**388,498**	**409,250**	**462,590**	**462,590**	**462,590**
640							
CAPITAL OUTLAY							
6404006	GENERAL EQUIPMENT	-	-	30,000	-	-	-
6404100	JL PROJECT CAPITAL	-	-	-	-	-	-
CAPITAL OUTLAY	**Total**	**-**	**-**	**30,000**	**-**	**-**	**-**
Grand Total		**3,381,680**	**3,726,109**	**4,168,410**	**4,189,590**	**4,189,590**	**4,189,590**

FACILITIES MANAGEMENT (19)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	808,160	808,774	1,213,330	1,482,000	1,561,350	1,561,350
6101005	TEMPORARY WAGES	91,644	124,977	133,950	187,000	65,200	65,200
62010**	FRINGE BENEFITS	536,038	551,449	790,910	1,047,500	1,089,950	1,089,950
PERSONNEL SERVICES	**Total**	**1,435,842**	**1,485,200**	**2,138,190**	**2,716,500**	**2,716,500**	**2,716,500**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	14,726	33,092	87,600	39,600	39,600	39,600
6302102	MEMBERSHIP DUES & FEES	1,942	3,787	3,400	3,400	3,400	3,400
6302201	INSURANCE PREMIUMS	3,040	12,070	13,760	27,000	27,000	27,000
6302207	COPIER & PRINTING	580	1,776	1,200	2,500	2,500	2,500
6302208	LAUNDRY & CLEANING	9,270	11,320	14,650	14,600	14,600	14,600
6302209	FEDERAL STATE & LOCAL PERMITS	3,988	5,970	5,760	7,200	7,200	7,200
6302212	EQUIPMENT RENTAL	50	540	-	1,600	1,600	1,600
6302302	TRAINING & TRAVEL	8,176	6,777	10,800	8,700	8,700	8,700
6302401	OFFICE SUPPLIES	-	-	-	1,000	1,000	1,000
6302402	COMPUTER EXPENSE	306	160	320	1,320	1,320	1,320
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302405	POSTAGE & SHIPPING	-	-	-	-	-	-
6302406	FOOD & BEVERAGE	-	198	-	-	-	-
6302407	JANITORIAL SUPPLIES	45,920	51,312	61,350	76,000	76,000	76,000
6302408	FUEL & OIL	20,051	16,912	20,000	20,000	20,000	20,000
6302410	CLOTHING	3,735	5,782	3,600	3,600	3,600	3,600
6302430	OPERATING TOOLS & MATERIAL	23,439	44,800	68,980	60,400	60,400	60,400
6302431	SAFETY EQUIP SUPPLIES	2,093	2,545	2,200	2,200	2,200	2,200
6302432	SMALL EQUIP & FURNISHINGS	11,198	5,600	38,200	12,000	12,000	12,000
6302433	COMPUTER EQUIPMENT	-	-	-	4,000	4,000	4,000
6302453	CHEMICALS	31,214	33,762	40,800	40,800	40,800	40,800
6302470	NATURAL GAS UTILITY	182,684	183,652	260,000	285,000	285,000	285,000
6302471	ELECTRIC UTILITY	445,395	517,461	604,860	775,000	775,000	775,000
6302472	WATER UTILITY	161,427	43,306	76,000	117,000	117,000	117,000
6302473	CITY UTILITIES	-	190,788	240,730	290,000	290,000	290,000
6302474	REFUSE COLLECTION UTILITY	71,736	77,816	79,400	95,000	95,000	95,000
6302475	COMMUNICATION UTILITY	19,391	22,030	20,400	18,800	18,800	18,800
6302502	COMPUTER SOFTWARE MAINT	2,474	2,591	4,820	-	-	-
6302510	VEHICLE MAINTENANCE	22,651	30,616	16,100	16,000	16,000	16,000
6302520	BUILDING EQUIPMENT MAINT	1,542	4,491	5,400	11,400	11,400	11,400
6302521	EQUIPMENT PARTS	7,588	8,651	11,000	11,000	11,000	11,000
6302522	BUILDING MAINTENANCE	213,747	249,294	339,030	339,000	339,000	339,000
6302523	ELEVATOR MAINT	16,772	24,573	18,080	30,200	30,200	30,200
6302533	IRRIGATION & PLUMBING	5,866	4,579	6,500	7,000	7,000	7,000
MATERIALS & SERVICES	**Total**	**1,331,001**	**1,596,254**	**2,054,940**	**2,321,320**	**2,321,320**	**2,321,320**
640							
CAPITAL OUTLAY							
6404002	BUILDINGS & FIXTURES	9,867	-	-	-	-	-
6404004	MOTIVE EQUIPMENT	-	25,139	25,000	35,000	35,000	35,000
6404006	GENERAL EQUIPMENT	35,078	-	20,000	-	-	-
CAPITAL OUTLAY	**Total**	**44,945**	**25,139**	**45,000**	**35,000**	**35,000**	**35,000**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	-	-	-	1,796,500	1,796,500	1,796,500
CAPITAL IMPROVEMENT PROJECTS	**Total**	**-**	**-**	**-**	**1,796,500**	**1,796,500**	**1,796,500**
Grand Total		**2,811,788**	**3,106,593**	**4,238,130**	**6,869,320**	**6,869,320**	**6,869,320**

FACILITIES MANAGEMENT (19)

PARKING FUND (701)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	25,396	26,861	59,110	91,300	91,300	91,300
6101005	TEMPORARY WAGES	-	-	17,000	39,200	39,200	39,200
62010**	FRINGE BENEFITS	19,915	21,411	54,480	73,500	73,500	73,500
PERSONNEL SERVICES	**Total**	**45,311**	**48,272**	**130,590**	**204,000**	**204,000**	**204,000**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	3,225	8,535	21,600	21,600	21,600	21,600
6302201	INSURANCE PREMIUMS	-	370	32,100	-	-	-
6302209	FEDERAL STATE & LOCAL PERMITS	1,319	878	2,000	2,000	2,000	2,000
6302212	EQUIPMENT RENTAL	-	817	2,000	2,000	2,000	2,000
6302302	TRAINING & TRAVEL	-	-	-	-	-	-
6302407	JANITORIAL SUPPLIES	444	613	2,400	2,400	2,400	2,400
6302408	FUEL & OIL	95	-	800	2,000	2,000	2,000
6302410	CLOTHING	-	385	1,000	400	400	400
6302430	OPERATING TOOLS & MATERIAL	8,686	5,262	17,000	17,000	17,000	17,000
6302432	SMALL EQUIP & FURNISHINGS	699	2,287	1,000	1,000	1,000	1,000
6302433	COMPUTER EQUIPMENT	-	-	-	-	-	-
6302453	CHEMICALS	992	850	6,000	3,000	3,000	3,000
6302471	ELECTRIC UTILITY	89,307	70,308	95,000	99,000	99,000	99,000
6302472	WATER UTILITY	21,396	7,034	8,000	11,000	11,000	11,000
6302473	CITY UTILITIES	-	19,818	25,100	27,500	27,500	27,500
6302474	REFUSE COLLECTION UTILITY	6,371	101	-	-	-	-
6302475	COMMUNICATION UTILITY	3,650	1,542	3,000	2,400	2,400	2,400
6302510	VEHICLE MAINTENANCE	-	-	-	3,000	3,000	3,000
6302520	BUILDING EQUIPMENT MAINT	69	-	2,000	2,000	2,000	2,000
6302521	EQUIPMENT PARTS	451	225	7,000	4,000	4,000	4,000
6302522	BUILDING MAINTENANCE	14,321	9,300	10,400	10,400	10,400	10,400
6302523	ELEVATOR MAINT	17,183	39,504	20,000	20,000	20,000	20,000
6302530	LANDSCAPE MAINTENANCE	-	623	3,400	3,400	3,400	3,400
6302533	IRRIGATION & PLUMBING	1,892	3,529	6,500	4,000	4,000	4,000
MATERIALS & SERVICES	**Total**	**170,099**	**171,980**	**266,300**	**238,100**	**238,100**	**238,100**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	-	-	-	-	35,000	35,000
CAPITAL OUTLAY	**Total**	**-**	**-**	**-**	**-**	**35,000**	**35,000**
Grand Total		**215,410**	**220,252**	**396,890**	**442,100**	**477,100**	**477,100**

POLICE (21)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	20,401,458	21,308,983	22,315,100	23,839,530	23,839,530	23,839,530
6101005	TEMPORARY WAGES	642,841	518,496	790,710	735,400	735,400	735,400
62010**	FRINGE BENEFITS	9,897,355	10,831,805	12,341,800	14,212,100	14,212,100	14,212,100
PERSONNEL SERVICES	**Total**	**30,941,655**	**32,659,283**	**35,447,610**	**38,787,030**	**38,787,030**	**38,787,030**
FRINGE BENEFITS	**Total**	**9,897,355**	**10,831,805**	**12,341,800**	**14,212,100**	**14,212,100**	**14,212,100**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	4,195,603	2,870,534	2,949,330	3,054,300	3,054,300	3,054,300
6302102	MEMBERSHIP DUES & FEES	11,776	13,708	11,600	7,000	7,000	7,000
6302103	CERTIFICATIONS AND RENEWALS	-	-	-	-	-	-
6302106	PENALTIES	-	-	-	-	-	-
6302201	INSURANCE PREMIUMS	380,230	542,730	615,360	868,000	868,000	868,000
6302204	CLAIMS	32,210	-	-	-	-	-
6302205	ADVERTISING	11,935	12,996	14,700	14,600	14,600	14,600
6302207	COPIER & PRINTING	172,301	162,513	179,540	182,400	182,400	182,400
6302208	LAUNDRY & CLEANING	1,377	1,438	1,500	1,600	1,600	1,600
6302212	EQUIPMENT RENTAL	18,856	15,967	39,320	28,800	28,800	28,800
6302214	JL PROJECT M&S	-	-	-	54,500	54,500	54,500
6302301	STAFF RECRUITING	27,935	18,180	20,000	15,000	15,000	15,000
6302302	TRAINING & TRAVEL	204,505	188,486	223,070	234,800	234,800	234,800
6302401	OFFICE SUPPLIES	31,164	30,470	43,660	45,800	45,800	45,800
6302402	COMPUTER EXPENSE	15,232	24,028	31,580	22,200	22,200	22,200
6302404	BOOKS MAPS & SUBSCRIPTIONS	14,717	14,771	12,580	13,000	13,000	13,000
6302405	POSTAGE & SHIPPING	31,420	31,175	30,000	30,000	30,000	30,000
6302406	FOOD & BEVERAGE	16,862	13,666	7,000	7,000	7,000	7,000
6302408	FUEL & OIL	471,338	442,408	325,000	325,000	325,000	325,000
6302409	AWARDS	13,128	15,734	14,000	14,000	14,000	14,000
6302410	CLOTHING	74,789	72,197	106,820	106,000	106,000	106,000
6302430	OPERATING TOOLS & MATERIAL	219,972	201,473	253,690	232,200	232,200	232,200
6302431	SAFETY EQUIP SUPPLIES	22,604	16,824	13,200	9,000	9,000	9,000
6302432	SMALL EQUIP & FURNISHINGS	266,088	256,735	371,670	274,600	274,600	274,600
6302433	COMPUTER EQUIPMENT	-	-	-	7,100	7,100	7,100
6302457	INVESTIGATION EXPENSE	21,780	25,592	25,760	28,400	28,400	28,400
6302458	INVESTIGATION HIDTA BUY MONEY	144,000	129,000	116,000	40,000	40,000	40,000
6302471	ELECTRIC UTILITY	17,619	23,013	22,000	22,000	22,000	22,000
6302472	WATER UTILITY	72	-	-	-	-	-
6302474	REFUSE COLLECTION UTILITY	177	4,435	4,320	4,400	4,400	4,400
6302475	COMMUNICATION UTILITY	129,420	156,126	153,080	151,800	151,800	151,800
6302501	COMPUTER HARDWARE MAINT	-	-	-	-	-	-
6302502	COMPUTER SOFTWARE MAINT	-	-	268,620	391,000	391,000	391,000
6302509	DAMAGED POLICE VEHICLE REPAIRS	-	-	-	30,000	30,000	30,000
6302510	VEHICLE MAINTENANCE	336,069	392,409	385,520	352,200	352,200	352,200
6302520	BUILDING EQUIPMENT MAINT	23,293	20,370	22,200	25,800	25,800	25,800
6302521	EQUIPMENT PARTS	-	-	-	-	-	-
6302522	BUILDING MAINTENANCE	-	-	-	-	-	-
6302540	RADIO MAINTENANCE	20,503	79,635	92,000	92,000	92,000	92,000
MATERIALS & SERVICES	**Total**	**6,926,975**	**5,776,612**	**6,353,120**	**6,684,500**	**6,684,500**	**6,684,500**
640							
CAPITAL OUTLAY							
6404002	BUILDINGS & FIXTURES	10,900	-	-	-	-	-
6404004	MOTIVE EQUIPMENT	934,886	673,281	713,950	963,000	963,000	963,000
6404005	OFFICE EQUIPMENT	-	-	-	-	-	-
6404006	GENERAL EQUIPMENT	96,085	89,850	62,300	83,600	83,600	83,600
CAPITAL OUTLAY	**Total**	**1,041,871**	**763,131**	**776,250**	**1,046,600**	**1,046,600**	**1,046,600**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	95,069	-	-	-	-	-
CAPITAL IMPROVEMENT PROJECTS	**Total**	**95,069**	**-**	**-**	**-**	**-**	**-**
Grand Total		**39,005,570**	**39,199,026**	**42,576,980**	**46,518,130**	**46,518,130**	**46,518,130**

POLICE (21)

POLICE PUB SAFETY UTILITY FUND (200)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	484,908	562,122	1,370,020	807,000	807,000	807,000
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	221,580	289,377	694,090	454,800	454,800	454,800
PERSONNEL SERVICES	**Total**	**706,487**	**851,499**	**2,064,110**	**1,261,800**	**1,261,800**	**1,261,800**
610							
SALARIES & WAGES							
6101001	REGULAR SALARIES AND WAGES	428,740	487,921	1,288,140	709,100	709,100	709,100
6101002	OVERTIME	45,056	64,116	81,880	91,100	91,100	91,100
6101007	LEAVE SELLBACK	6,348	7,535	-	-	-	-
6101012	CAR CLOTHING & PHONE ALLOWANCE	4,763	2,550	-	6,800	6,800	6,800
SALARIES & WAGES	**Total**	**484,908**	**562,122**	**1,370,020**	**807,000**	**807,000**	**807,000**
620							
FRINGE BENEFITS							
6202001	HEALTH INSURANCE	83,407	103,363	236,540	190,200	190,200	190,200
6202002	DENTAL INSURANCE	8,695	11,848	22,120	13,800	13,800	13,800
6202003	VISION INSURANCE	1,832	1,750	2,900	3,000	3,000	3,000
6202004	HRA VEBA	19,668	33,413	72,140	9,600	9,600	9,600
6202005	LIFE INSURANCE	559	624	1,260	800	800	800
6202006	DISABILITY INSURANCE	1,262	1,220	2,380	1,600	1,600	1,600
6202020	PERS OPSRP RETIREMENT	34,678	48,567	146,820	106,400	106,400	106,400
6202021	IAP CONTRIBUTION	19,205	28,789	91,490	48,400	48,400	48,400
6202030	SOCIAL SECURITY	36,270	42,753	89,580	61,800	61,800	61,800
6202031	WORKERS COMPENSATION INSURANCE	16,004	17,050	28,860	600	600	600
6202032	WORKERS COMPENSATION WAGE BASE	-	-	-	18,600	18,600	18,600
FRINGE BENEFITS	**Total**	**221,580**	**289,377**	**694,090**	**454,800**	**454,800**	**454,800**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	107,791	419,743	-	-	-	-
6302201	INSURANCE PREMIUMS	-	13,150	13,680	30,000	30,000	30,000
6302405	POSTAGE & SHIPPING	-	-	-	-	-	-
6302410	CLOTHING	10,653	6,742	7,900	8,000	8,000	8,000
6302430	OPERATING TOOLS & MATERIAL	4,869	2,381	7,400	7,300	7,300	7,300
6302432	SMALL EQUIP & FURNISHINGS	26,130	23,397	61,500	61,500	61,500	61,500
6909001	BAD DEBT ALLOWANCE	-	28,990	-	-	-	-
MATERIALS & SERVICES	**Total**	**149,443**	**494,403**	**90,480**	**106,800**	**106,800**	**106,800**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	35,965	41,147	26,710	-	-	-
6404006	GENERAL EQUIPMENT	10,000	18,275	-	24,000	24,000	24,000
CAPITAL OUTLAY	**Total**	**45,965**	**59,423**	**26,710**	**24,000**	**24,000**	**24,000**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	66,122	2,915,539	19,124,930	-	-	-
CAPITAL IMPROVEMENT PROJECTS	**Total**	**66,122**	**2,915,539**	**19,124,930**	**-**	**-**	**-**
Grand Total		**968,016**	**4,320,863**	**21,306,230**	**1,392,600**	**1,392,600**	**1,392,600**

POLICE (21)

POLICE FEDERAL FORFEITURE FUND (201)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	-	60,000	206,700	-	-	-
6302214	JL PROJECT M&S	-	-	-	381,000	381,000	381,000
6302302	TRAINING & TRAVEL	-	-	16,800	-	-	-
6302402	COMPUTER EXPENSE	-	10,421	-	-	-	-
6302430	OPERATING TOOLS & MATERIAL	-	-	12,000	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	-	-	132,620	-	-	-
6302454	FIRST AID PROGRAM EXPENSE	-	-	-	-	-	-
6302457	INVESTIGATION EXPENSE	-	-	10,000	-	-	-
6302475	COMMUNICATION UTILITY	-	-	-	-	-	-
6302502	COMPUTER SOFTWARE MAINT	-	-	106,280	-	-	-
MATERIALS & SERVICES	**Total**	**-**	**70,421**	**484,400**	**381,000**	**381,000**	**381,000**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	-	54,295	62,720	-	-	-
6404006	GENERAL EQUIPMENT	-	-	188,400	-	-	-
6404100	JL PROJECT CAPITAL	-	-	-	170,300	170,300	170,300
CAPITAL OUTLAY	**Total**	**-**	**54,295**	**251,120**	**170,300**	**170,300**	**170,300**
Grand Total		**-**	**124,716**	**735,520**	**551,300**	**551,300**	**551,300**

POLICE (21)

POLICE STATE FORFEITURE FUND (202)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302205	ADVERTISING	-	1,368	-	5,000	5,000	5,000
6302214	JL PROJECT M&S	-	-	-	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	-	-	93,810	-	-	-
MATERIALS & SERVICES	**Total**	**-**	**1,368**	**93,810**	**5,000**	**5,000**	**5,000**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	-	-	30,000	-	-	-
6404006	GENERAL EQUIPMENT	-	-	16,000	-	-	-
6404100	JL PROJECT CAPITAL	-	-	-	40,000	40,000	40,000
CAPITAL OUTLAY	**Total**	**-**	**-**	**46,000**	**40,000**	**40,000**	**40,000**
Grand Total		**-**	**1,368**	**139,810**	**45,000**	**45,000**	**45,000**

POLICE (21)

POLICE GRANT FUND (203)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES Total		**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	1,310	225,608	-	-	-	-
6302205	ADVERTISING	1,244	2,916	-	-	-	-
6302212	EQUIPMENT RENTAL	6,062	-	-	-	-	-
6302430	OPERATING TOOLS & MATERIAL	75	-	-	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	10,753	-	-	-	-	-
6302510	VEHICLE MAINTENANCE	2,565	-	-	-	-	-
MATERIALS & SERVICES Total		**22,009**	**228,523**	**-**	**-**	**-**	**-**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	32,755	-	-	-	-	-
6404006	GENERAL EQUIPMENT	24,500	-	-	-	-	-
CAPITAL OUTLAY Total		**57,255**	**-**	**-**	**-**	**-**	**-**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	659	-	-	-	-	-
CAPITAL IMPROVEMENT PROJECTS Total		**659**	**-**	**-**	**-**	**-**	**-**
Grand Total		**79,923**	**228,523**	**-**	**-**	**-**	**-**

FIRE (22)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	13,379,163	13,490,605	14,409,400	15,160,700	15,299,230	15,299,230
6101005	TEMPORARY WAGES	184,143	103,613	104,720	103,400	103,400	103,400
62010**	FRINGE BENEFITS	6,742,106	6,796,922	7,723,930	8,751,100	8,839,440	8,839,440
PERSONNEL SERVICES	**Total**	**20,305,412**	**20,391,139**	**22,238,050**	**24,015,200**	**24,242,070**	**24,242,070**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	169,336	1,306,948	1,385,000	1,451,700	1,451,700	1,451,700
6302102	MEMBERSHIP DUES & FEES	22,221	25,378	22,000	25,400	25,400	25,400
6302201	INSURANCE PREMIUMS	94,540	230,820	258,620	317,000	317,000	317,000
6302204	CLAIMS	2,395	-	-	-	-	-
6302205	ADVERTISING	2,047	5,460	5,260	4,360	4,360	4,360
6302207	COPIER & PRINTING	28,642	43,332	44,300	44,200	44,200	44,200
6302208	LAUNDRY & CLEANING	34,665	25,333	30,000	26,000	26,000	26,000
6302212	EQUIPMENT RENTAL	31,598	6,974	16,200	1,200	1,200	1,200
6302213	PROPERTY TAXES	-	3,495	-	-	-	-
6302301	STAFF RECRUITING	10,221	18,600	7,000	7,000	7,000	7,000
6302302	TRAINING & TRAVEL	195,489	190,878	200,200	200,000	200,000	200,000
6302303	EXPENSE ALLOWANCE	-	-	-	-	-	-
6302401	OFFICE SUPPLIES	19,454	14,320	24,000	24,700	31,700	31,700
6302402	COMPUTER EXPENSE	10,019	4,687	10,600	16,600	16,600	16,600
6302403	COMPUTER SOFTWARE	-	-	-	400	400	400
6302404	BOOKS MAPS & SUBSCRIPTIONS	9,465	8,152	10,000	11,400	11,400	11,400
6302405	POSTAGE & SHIPPING	3,545	4,523	4,000	4,000	4,000	4,000
6302406	FOOD & BEVERAGE	17,097	15,639	15,400	16,000	16,000	16,000
6302407	JANITORIAL SUPPLIES	11,727	11,375	12,000	12,000	12,000	12,000
6302408	FUEL & OIL	204,679	186,910	190,000	177,000	177,000	177,000
6302409	AWARDS	5,522	6,041	5,000	5,000	5,000	5,000
6302410	CLOTHING	94,649	80,303	86,500	86,500	86,500	86,500
6302430	OPERATING TOOLS & MATERIAL	221,372	167,671	209,000	211,600	218,600	218,600
6302431	SAFETY EQUIP SUPPLIES	111,144	133,668	150,000	151,300	151,300	151,300
6302432	SMALL EQUIP & FURNISHINGS	89,554	203,143	212,000	199,600	199,600	199,600
6302433	COMPUTER EQUIPMENT	19,502	8,374	10,400	-	-	-
6302453	CHEMICALS	10,076	12,857	12,000	-	-	-
6302454	FIRST AID PROGRAM EXPENSE	1,140	3,293	3,000	3,400	3,400	3,400
6302455	HAZ-MAT PROGRAM EXPENSES	4,275	3,988	10,000	10,000	10,000	10,000
6302470	NATURAL GAS UTILITY	15,238	-	-	-	-	-
6302471	ELECTRIC UTILITY	31,985	-	-	-	-	-
6302472	WATER UTILITY	15,673	-	-	-	-	-
6302474	REFUSE COLLECTION UTILITY	7,554	1,357	1,500	1,500	1,500	1,500
6302475	COMMUNICATION UTILITY	60,687	83,086	98,400	100,000	100,000	100,000
6302501	COMPUTER HARDWARE MAINT	-	11	-	-	-	-
6302510	VEHICLE MAINTENANCE	553,698	634,746	630,000	666,000	666,000	666,000
6302512	HEAVY EQUIPMENT MAINT	21,451	-	-	-	-	-
6302520	BUILDING EQUIPMENT MAINT	30,521	30,181	31,700	31,600	31,600	31,600
6302521	EQUIPMENT PARTS	-	-	-	33,500	33,500	33,500
6302522	BUILDING MAINTENANCE	44,734	34,169	73,600	-	-	-
6302530	LANDSCAPE MAINTENANCE	433	193	400	-	-	-
6302540	RADIO MAINTENANCE	33,232	34,434	61,000	36,000	36,000	36,000
MATERIALS & SERVICES	**Total**	**2,239,581**	**3,540,341**	**3,829,080**	**3,874,960**	**3,888,960**	**3,888,960**
640							
CAPITAL OUTLAY							
6404002	BUILDINGS & FIXTURES	30,312	16,000	-	-	-	-
6404004	MOTIVE EQUIPMENT	173,980	121,648	-	120,000	120,000	120,000
6404006	GENERAL EQUIPMENT	101,328	3,900	166,000	145,000	145,000	145,000
CAPITAL OUTLAY	**Total**	**305,620**	**141,548**	**166,000**	**265,000**	**265,000**	**265,000**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	744,883	519,436	-	-	-	-
CAPITAL IMPROVEMENT PROJECTS	**Total**	**744,883**	**519,436**	**-**	**-**	**-**	**-**
Grand Total		**23,595,497**	**24,592,464**	**26,233,130**	**28,155,160**	**28,396,030**	**28,396,030**

FIRE (22)

FIRE PUBLIC SAFETY UTILITY FUND (200/300)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	523,933	705,208	668,230	803,400	803,400	803,400
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	289,940	393,167	439,170	471,200	471,200	471,200
PERSONNEL SERVICES	**Total**	**813,873**	**1,098,375**	**1,107,400**	**1,274,600**	**1,274,600**	**1,274,600**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	15,910	159,431	-	-	-	-
6302201	INSURANCE PREMIUMS	-	8,450	14,400	-	-	-
6302212	EQUIPMENT RENTAL	-	2,000	-	-	-	-
6302301	STAFF RECRUITING	20,051	17,306	10,000	-	-	-
6302302	TRAINING & TRAVEL	5,392	4,604	13,000	-	-	-
6302401	OFFICE SUPPLIES	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	668	400	-	-	-
6302406	FOOD & BEVERAGE	3,277	3,201	4,000	-	-	-
6302410	CLOTHING	26,538	11,234	20,000	-	-	-
6302430	OPERATING TOOLS & MATERIAL	24,731	31,128	20,000	-	-	-
6302431	SAFETY EQUIP SUPPLIES	34,889	42,718	69,200	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	62,360	381,930	65,600	-	-	-
6909001	BAD DEBT ALLOWANCE	-	29,090	-	-	-	-
MATERIALS & SERVICES	**Total**	**193,150**	**691,760**	**216,600**	**-**	**-**	**-**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	-	-	-	-	-	-
6404006	GENERAL EQUIPMENT	-	62,040	-	-	-	-
CAPITAL OUTLAY	**Total**	**-**	**62,040**	**-**	**-**	**-**	**-**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	67,052	695,490	10,254,190	4,505,000	4,505,000	4,505,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**67,052**	**695,490**	**10,254,190**	**4,505,000**	**4,505,000**	**4,505,000**
Grand Total		**1,074,074**	**2,547,665**	**11,578,190**	**5,779,600**	**5,779,600**	**5,779,600**

FIRE (22)

FIRE APPARATUS RESERVE FUND (370)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	-	-	760,000	-	-	-
6404006	GENERAL EQUIPMENT	-	-	-	460,000	460,000	460,000
CAPITAL OUTLAY	**Total**	**-**	**-**	**760,000**	**460,000**	**460,000**	**460,000**
Grand Total		**-**	**-**	**760,000**	**460,000**	**460,000**	**460,000**

BUILDING SAFETY (23)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	79,685	257,750	216,600	216,600	216,600
6101005	TEMPORARY WAGES	-	309	-	-	-	-
62010**	FRINGE BENEFITS	-	49,435	139,490	142,600	142,600	142,600
PERSONNEL SERVICES	**Total**	**-**	**129,430**	**397,240**	**359,200**	**359,200**	**359,200**
FRINGE BENEFITS	**Total**	**-**	**49,435**	**139,490**	**142,600**	**142,600**	**142,600**
630							
MATERIALS & SERVICES							
6302102	MEMBERSHIP DUES & FEES	-	67	-	400	400	400
6302107	BANK & CREDIT CARD FEES	-	5	-	-	-	-
6302201	INSURANCE PREMIUMS	-	-	800	4,000	4,000	4,000
6302207	COPIER & PRINTING	-	40	4,000	4,000	4,000	4,000
6302302	TRAINING & TRAVEL	-	400	5,000	6,000	6,000	6,000
6302401	OFFICE SUPPLIES	-	2,798	4,000	4,000	4,000	4,000
6302405	POSTAGE & SHIPPING	-	11,039	16,000	16,000	16,000	16,000
6302432	SMALL EQUIP & FURNISHINGS	-	2,649	4,000	4,000	4,000	4,000
6302475	COMMUNICATION UTILITY	-	-	200	200	200	200
MATERIALS & SERVICES	**Total**	**-**	**16,998**	**34,000**	**38,600**	**38,600**	**38,600**
640							
CAPITAL OUTLAY							
6404005	OFFICE EQUIPMENT	-	-	-	5,000	5,000	5,000
CAPITAL OUTLAY	**Total**	**-**	**-**	**-**	**5,000**	**5,000**	**5,000**
Grand Total		**-**	**146,427**	**431,240**	**402,800**	**402,800**	**402,800**

BUILDING SAFETY (23)

BUILDING SAFETY FUND (400)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	1,033,360	1,162,976	1,651,370	1,615,800	1,714,990	1,714,990
6101005	TEMPORARY WAGES	18,545	31,941	20,030	38,400	38,400	38,400
62010**	FRINGE BENEFITS	528,358	597,855	866,440	920,800	984,340	984,340
PERSONNEL SERVICES	**Total**	**1,580,264**	**1,792,772**	**2,537,840**	**2,575,000**	**2,737,730**	**2,737,730**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	160,864	102,749	66,000	12,000	12,000	12,000
6302102	MEMBERSHIP DUES & FEES	2,734	5,067	6,000	7,600	7,600	7,600
6302107	BANK & CREDIT CARD FEES	38,989	62,048	56,000	110,000	110,000	110,000
6302201	INSURANCE PREMIUMS	2,630	13,350	13,960	22,000	22,000	22,000
6302204	CLAIMS	600	-	600	-	-	-
6302205	ADVERTISING	305	208	1,200	1,000	1,000	1,000
6302207	COPIER & PRINTING	3,349	7,060	5,000	7,000	7,000	7,000
6302212	EQUIPMENT RENTAL	7,769	7,099	5,000	2,000	2,000	2,000
6302301	STAFF RECRUITING	225	-	600	600	600	600
6302302	TRAINING & TRAVEL	12,051	21,393	33,000	34,000	34,000	34,000
6302304	UNEMPLOYMENT EXPENSE	13,181	371	20,000	5,000	5,000	5,000
6302401	OFFICE SUPPLIES	5,015	8,978	11,600	11,200	11,200	11,200
6302402	COMPUTER EXPENSE	988	6,557	8,000	8,000	8,000	8,000
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	2,088	10,487	7,000	7,000	7,000	7,000
6302405	POSTAGE & SHIPPING	1,073	974	1,000	1,000	1,000	1,000
6302406	FOOD & BEVERAGE	246	671	2,000	2,000	2,000	2,000
6302408	FUEL & OIL	8,129	8,264	10,000	12,000	12,000	12,000
6302409	AWARDS	-	-	200	-	-	-
6302430	OPERATING TOOLS & MATERIAL	2,408	2,693	5,000	5,000	5,000	5,000
6302431	SAFETY EQUIP SUPPLIES	-	1,555	4,000	4,000	4,000	4,000
6302432	SMALL EQUIP & FURNISHINGS	861	2,982	9,000	5,000	5,000	5,000
6302433	COMPUTER EQUIPMENT	-	247	5,000	-	-	-
6302434	COMMUNICATION EQUIPMENT	-	-	-	1,000	1,000	1,000
6302471	ELECTRIC UTILITY	485	326	500	600	600	600
6302472	WATER UTILITY	214	157	300	400	400	400
6302475	COMMUNICATION UTILITY	2,764	4,969	3,000	8,000	8,000	8,000
6302510	VEHICLE MAINTENANCE	10,092	16,134	15,000	14,000	14,000	14,000
6302520	BUILDING EQUIPMENT MAINT	338	59	400	1,000	1,000	1,000
MATERIALS & SERVICES	**Total**	**277,396**	**284,400**	**289,360**	**281,400**	**281,400**	**281,400**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	-	-	57,000	29,000	-	-
CAPITAL OUTLAY	**Total**	**-**	**-**	**57,000**	**29,000**	**-**	**-**
Grand Total		**1,857,660**	**2,077,172**	**2,884,200**	**2,885,400**	**3,019,130**	**3,019,130**

PUBLIC WORKS OPERATIONS (31)

STREET UTILITY FUND (500)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	2,642,197	2,763,301	3,235,530	2,637,600	2,637,600	2,637,600
6101005	TEMPORARY WAGES	110,567	123,432	130,840	173,600	173,600	173,600
62010**	FRINGE BENEFITS	1,584,666	1,683,042	1,945,180	1,760,500	1,760,500	1,760,500
PERSONNEL SERVICES	**Total**	**4,337,429**	**4,569,775**	**5,311,550**	**4,571,700**	**4,571,700**	**4,571,700**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	205,664	339,389	174,500	265,000	265,000	265,000
6302102	MEMBERSHIP DUES & FEES	3,035	3,549	3,900	3,600	3,600	3,600
6302201	INSURANCE PREMIUMS	40,670	45,140	49,040	96,000	96,000	96,000
6302204	CLAIMS	4,752	-	-	-	-	-
6302205	ADVERTISING	6,850	8,981	6,500	2,000	2,000	2,000
6302207	COPIER & PRINTING	765	1,455	1,840	3,000	3,000	3,000
6302208	LAUNDRY & CLEANING	10,713	9,068	10,000	7,200	7,200	7,200
6302210	MEDICAL SERVICES	-	-	1,900	1,200	1,200	1,200
6302212	EQUIPMENT RENTAL	26,132	31,341	31,900	6,800	6,800	6,800
6302302	TRAINING & TRAVEL	43,452	46,429	45,200	34,000	34,000	34,000
6302304	UNEMPLOYMENT EXPENSE	15,251	7,812	6,800	4,400	4,400	4,400
6302401	OFFICE SUPPLIES	502	784	940	600	600	600
6302402	COMPUTER EXPENSE	321	714	800	30,000	30,000	30,000
6302403	COMPUTER SOFTWARE	-	-	-	45,000	45,000	45,000
6302404	BOOKS MAPS & SUBSCRIPTIONS	416	666	700	200	200	200
6302405	POSTAGE & SHIPPING	587	716	700	1,000	1,000	1,000
6302406	FOOD & BEVERAGE	533	809	900	600	600	600
6302408	FUEL & OIL	221,113	195,756	240,000	130,000	130,000	130,000
6302410	CLOTHING	(440)	(550)	1,040	800	800	800
6302430	OPERATING TOOLS & MATERIAL	462,597	534,074	700,000	668,000	668,000	668,000
6302431	SAFETY EQUIP SUPPLIES	45,620	47,536	49,000	27,000	27,000	27,000
6302432	SMALL EQUIP & FURNISHINGS	28,745	46,819	35,000	29,000	29,000	29,000
6302471	ELECTRIC UTILITY	1,292,561	1,227,362	-	-	-	-
6302472	WATER UTILITY	-	-	300	200	200	200
6302474	REFUSE COLLECTION UTILITY	10,922	14,162	14,800	10,000	10,000	10,000
6302475	COMMUNICATION UTILITY	31,302	33,948	39,000	44,600	44,600	44,600
6302502	COMPUTER SOFTWARE MAINT	20,964	23,029	28,000	6,000	6,000	6,000
6302510	VEHICLE MAINTENANCE	683,955	745,301	760,000	450,000	450,000	450,000
6302520	BUILDING EQUIPMENT MAINT	11,566	18,542	15,000	17,000	17,000	17,000
6302521	EQUIPMENT PARTS	23	93	2,000	2,000	2,000	2,000
6302540	RADIO MAINTENANCE	461	-	800	600	600	600
6302550	STREET MAINTENANCE	1,404,932	546,581	650,000	400,000	400,000	400,000
6302551	PAVEMENT MAINTENANCE	-	1,316,703	1,550,000	1,550,000	1,550,000	1,550,000
MATERIALS & SERVICES	**Total**	**4,573,965**	**5,246,211**	**4,420,560**	**3,835,800**	**3,835,800**	**3,835,800**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	351,643	95,477	667,500	310,000	310,000	310,000
6404006	GENERAL EQUIPMENT	62,985	156,552	101,500	212,000	212,000	212,000
CAPITAL OUTLAY	**Total**	**414,627**	**252,029**	**769,000**	**522,000**	**522,000**	**522,000**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	2,548,818	3,551,075	4,053,000	4,987,500	4,987,500	4,987,500
CAPITAL IMPROVEMENT PROJECTS	**Total**	**2,548,818**	**3,551,075**	**4,053,000**	**4,987,500**	**4,987,500**	**4,987,500**
Grand Total		**11,874,840**	**13,619,089**	**14,554,110**	**13,917,000**	**13,917,000**	**13,917,000**

PUBLIC WORKS OPERATIONS (31)

STORM DRAIN UTILITY FUND (501)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	1,201,898	1,208,783	1,323,300	1,591,800	1,732,440	1,732,440
6101005	TEMPORARY WAGES	26,716	34,911	66,370	120,400	120,400	120,400
62010**	FRINGE BENEFITS	711,631	735,962	830,490	1,090,100	1,189,810	1,189,810
PERSONNEL SERVICES	**Total**	**1,940,244**	**1,979,657**	**2,220,160**	**2,802,300**	**3,042,650**	**3,042,650**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	22,297	280,522	431,000	502,000	502,000	502,000
6302102	MEMBERSHIP DUES & FEES	860	649	720	800	800	800
6302201	INSURANCE PREMIUMS	15,740	15,130	16,740	40,000	40,000	40,000
6302204	CLAIMS	4,370	-	-	-	-	-
6302205	ADVERTISING	206	233	400	1,200	1,200	1,200
6302207	COPIER & PRINTING	225	463	700	1,400	1,400	1,400
6302208	LAUNDRY & CLEANING	3,549	2,973	3,500	5,200	5,200	5,200
6302210	MEDICAL SERVICES	-	-	1,000	1,000	1,000	1,000
6302212	EQUIPMENT RENTAL	1,135	123	2,000	14,400	14,400	14,400
6302302	TRAINING & TRAVEL	10,318	8,722	15,000	22,800	22,800	22,800
6302304	UNEMPLOYMENT EXPENSE	2,273	-	5,000	2,200	2,200	2,200
6302401	OFFICE SUPPLIES	-	-	100	1,000	2,400	2,400
6302402	COMPUTER EXPENSE	163	674	1,800	25,000	25,000	25,000
6302403	COMPUTER SOFTWARE	-	-	-	37,600	37,600	37,600
6302404	BOOKS MAPS & SUBSCRIPTIONS	144	244	200	400	400	400
6302405	POSTAGE & SHIPPING	-	-	-	-	-	-
6302406	FOOD & BEVERAGE	351	605	500	800	800	800
6302408	FUEL & OIL	156,150	122,783	165,000	164,800	164,800	164,800
6302410	CLOTHING	(140)	(445)	500	600	600	600
6302430	OPERATING TOOLS & MATERIAL	25,305	35,826	26,500	39,000	40,400	40,400
6302431	SAFETY EQUIP SUPPLIES	14,744	15,005	16,400	24,400	24,400	24,400
6302432	SMALL EQUIP & FURNISHINGS	13,080	29,709	17,000	24,000	24,000	24,000
6302472	WATER UTILITY	4,980	4,730	5,000	6,200	6,200	6,200
6302474	REFUSE COLLECTION UTILITY	320	2,781	5,000	8,000	8,000	8,000
6302475	COMMUNICATION UTILITY	4,154	5,372	4,800	7,200	7,200	7,200
6302502	COMPUTER SOFTWARE MAINT	13,752	10,421	16,000	5,000	5,000	5,000
6302510	VEHICLE MAINTENANCE	340,568	392,789	400,000	550,000	550,000	550,000
6302520	BUILDING EQUIPMENT MAINT	14,256	15,645	19,000	24,000	24,000	24,000
6302521	EQUIPMENT PARTS	62	-	500	600	600	600
6302540	RADIO MAINTENANCE	376	-	-	200	200	200
6302550	STREET MAINTENANCE	-	-	-	-	-	-
6302551	PAVEMENT MAINTENANCE	-	-	-	-	-	-
6302552	STORM DRAIN MAINTENANCE	42,011	52,429	235,000	300,000	300,000	300,000
6302553	SEWER COLLECTION MAINT	-	-	-	-	-	-
MATERIALS & SERVICES	**Total**	**691,249**	**997,384**	**1,389,360**	**1,809,800**	**1,812,600**	**1,812,600**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	15,065	541,403	366,000	30,000	30,000	30,000
6404006	GENERAL EQUIPMENT	5,652	21,000	16,000	24,000	24,000	24,000
CAPITAL OUTLAY	**Total**	**20,717**	**562,402**	**382,000**	**54,000**	**54,000**	**54,000**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	398,348	173,633	1,168,000	1,837,500	1,837,500	1,837,500
CAPITAL IMPROVEMENT PROJECTS	**Total**	**398,348**	**173,633**	**1,168,000**	**1,837,500**	**1,837,500**	**1,837,500**
Grand Total		**3,050,557**	**3,713,076**	**5,159,520**	**6,503,600**	**6,746,750**	**6,746,750**

PUBLIC WORKS OPERATIONS (31)

SEWER COLLECTION UTILITY FUND (502)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	976,841	986,355	1,063,550	1,459,900	1,459,900	1,459,900
6101005	TEMPORARY WAGES	27,371	28,056	49,330	101,200	101,200	101,200
62010**	FRINGE BENEFITS	577,030	590,002	649,810	986,600	986,600	986,600
PERSONNEL SERVICES	**Total**	**1,581,242**	**1,604,413**	**1,762,690**	**2,547,700**	**2,547,700**	**2,547,700**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	837,986	822,210	951,000	1,052,000	1,052,000	1,052,000
6302102	MEMBERSHIP DUES & FEES	857	1,477	700	1,200	1,200	1,200
6302201	INSURANCE PREMIUMS	44,410	17,940	32,640	47,000	47,000	47,000
6302204	CLAIMS	1,200	-	-	-	-	-
6302205	ADVERTISING	153	-	-	400	400	400
6302207	COPIER & PRINTING	436	259	560	1,200	1,200	1,200
6302208	LAUNDRY & CLEANING	4,038	3,299	3,500	5,200	5,200	5,200
6302209	FEDERAL STATE & LOCAL PERMITS	-	76	-	-	-	-
6302210	MEDICAL SERVICES	1,650	1,397	1,200	1,200	1,200	1,200
6302212	EQUIPMENT RENTAL	93	-	-	12,400	12,400	12,400
6302302	TRAINING & TRAVEL	14,797	17,704	15,000	21,800	21,800	21,800
6302304	UNEMPLOYMENT EXPENSE	10,283	3,671	6,000	6,200	6,200	6,200
6302401	OFFICE SUPPLIES	-	-	100	1,400	1,400	1,400
6302402	COMPUTER EXPENSE	867	576	2,500	35,000	35,000	35,000
6302403	COMPUTER SOFTWARE	-	-	-	37,600	37,600	37,600
6302404	BOOKS MAPS & SUBSCRIPTIONS	231	244	400	600	600	600
6302406	FOOD & BEVERAGE	348	501	400	600	600	600
6302408	FUEL & OIL	46,296	41,993	53,000	89,800	89,800	89,800
6302410	CLOTHING	(200)	(305)	400	600	600	600
6302430	OPERATING TOOLS & MATERIAL	30,944	39,855	35,000	44,000	44,000	44,000
6302431	SAFETY EQUIP SUPPLIES	11,876	11,774	14,000	22,400	22,400	22,400
6302432	SMALL EQUIP & FURNISHINGS	12,083	19,245	20,000	27,000	27,000	27,000
6302470	NATURAL GAS UTILITY	1,400	1,472	2,000	-	-	-
6302471	ELECTRIC UTILITY	13,389	13,135	14,000	15,000	15,000	15,000
6302472	WATER UTILITY	5,029	4,663	6,000	6,200	6,200	6,200
6302473	CITY UTILITIES	-	1,276	1,500	1,600	1,600	1,600
6302474	REFUSE COLLECTION UTILITY	-	-	-	3,000	3,000	3,000
6302475	COMMUNICATION UTILITY	5,811	8,752	10,000	14,800	14,800	14,800
6302502	COMPUTER SOFTWARE MAINT	13,219	17,621	23,000	5,000	5,000	5,000
6302510	VEHICLE MAINTENANCE	104,284	149,692	136,000	286,000	286,000	286,000
6302520	BUILDING EQUIPMENT MAINT	13,873	20,093	25,000	30,000	30,000	30,000
6302540	RADIO MAINTENANCE	1,098	-	500	800	800	800
6302550	STREET MAINTENANCE	-	-	-	-	-	-
6302551	PAVEMENT MAINTENANCE	-	-	-	-	-	-
6302552	STORM DRAIN MAINTENANCE	-	-	-	-	-	-
6302553	SEWER COLLECTION MAINT	87,281	84,878	300,000	400,000	400,000	400,000
MATERIALS & SERVICES	**Total**	**1,263,732**	**1,283,494**	**1,654,400**	**2,170,000**	**2,170,000**	**2,170,000**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	385,679	74,180	-	580,000	580,000	580,000
6404006	GENERAL EQUIPMENT	62,509	246,816	102,000	13,000	13,000	13,000
CAPITAL OUTLAY	**Total**	**448,188**	**320,995**	**102,000**	**593,000**	**593,000**	**593,000**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	190,188	208,000	1,451,000	1,887,500	1,887,500	1,887,500
CAPITAL IMPROVEMENT PROJECTS	**Total**	**190,188**	**208,000**	**1,451,000**	**1,887,500**	**1,887,500**	**1,887,500**
Grand Total		**3,483,350**	**3,416,903**	**4,970,090**	**7,198,200**	**7,198,200**	**7,198,200**

PUBLIC WORKS OPERATIONS (31)

GAS TAX FUND (530)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	383,107	407,495	421,520	450,200	450,200	450,200
6101005	TEMPORARY WAGES	314	1,202	620	600	600	600
62010**	FRINGE BENEFITS	199,846	209,391	216,910	256,100	256,100	256,100
PERSONNEL SERVICES	**Total**	**583,268**	**618,088**	**639,050**	**706,900**	**706,900**	**706,900**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	10,104	12,201	18,600	21,000	21,000	21,000
6302102	MEMBERSHIP DUES & FEES	620	765	500	600	600	600
6302201	INSURANCE PREMIUMS	10,880	34,760	23,140	16,000	16,000	16,000
6302207	COPIER & PRINTING	10,111	10,452	11,000	10,800	10,800	10,800
6302302	TRAINING & TRAVEL	8,833	12,206	15,060	15,000	15,000	15,000
6302304	UNEMPLOYMENT EXPENSE	-	-	200	-	-	-
6302401	OFFICE SUPPLIES	4,260	4,334	5,100	5,000	5,000	5,000
6302402	COMPUTER EXPENSE	305	425	1,500	1,000	1,000	1,000
6302403	COMPUTER SOFTWARE	-	-	-	30,000	30,000	30,000
6302404	BOOKS MAPS & SUBSCRIPTIONS	828	313	400	400	400	400
6302405	POSTAGE & SHIPPING	1,698	1,568	1,100	1,000	1,000	1,000
6302406	FOOD & BEVERAGE	206	810	600	600	600	600
6302408	FUEL & OIL	4,079	3,899	5,000	2,600	2,600	2,600
6302410	CLOTHING	404	153	500	400	400	400
6302430	OPERATING TOOLS & MATERIAL	-	-	-	-	-	-
6302431	SAFETY EQUIP SUPPLIES	557	433	800	800	800	800
6302432	SMALL EQUIP & FURNISHINGS	1,599	2,925	11,500	15,000	15,000	15,000
6302471	ELECTRIC UTILITY	-	-	1,300,000	1,200,000	1,200,000	1,200,000
6302475	COMMUNICATION UTILITY	16,090	16,337	19,000	19,000	19,000	19,000
6302502	COMPUTER SOFTWARE MAINT	8,844	9,786	11,000	4,000	4,000	4,000
6302510	VEHICLE MAINTENANCE	7,791	12,894	13,000	12,000	12,000	12,000
6302520	BUILDING EQUIPMENT MAINT	16	18	300	400	400	400
6302540	RADIO MAINTENANCE	131	-	200	200	200	200
MATERIALS & SERVICES	**Total**	**87,357**	**124,278**	**1,438,500**	**1,355,800**	**1,355,800**	**1,355,800**
640							
CAPITAL OUTLAY							
6404003	FURNISHINGS	12,011	-	-	50,000	50,000	50,000
6404004	MOTIVE EQUIPMENT	24,992	-	-	-	-	-
6404006	GENERAL EQUIPMENT	4,775	-	-	-	-	-
CAPITAL OUTLAY	**Total**	**41,778**	**-**	**-**	**50,000**	**50,000**	**50,000**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	6,840	6,452	64,000	137,500	137,500	137,500
CAPITAL IMPROVEMENT PROJECTS	**Total**	**6,840**	**6,452**	**64,000**	**137,500**	**137,500**	**137,500**
Grand Total		**719,242**	**748,818**	**2,141,550**	**2,250,200**	**2,250,200**	**2,250,200**

PUBLIC WORKS OPERATIONS (31)

FLEET MAINTENANCE FUND (540)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	625,619	764,248	882,180	883,700	883,700	883,700
6101005	TEMPORARY WAGES	7,267	-	-	-	-	-
62010**	FRINGE BENEFITS	306,830	386,633	457,380	535,500	535,500	535,500
PERSONNEL SERVICES	**Total**	**939,716**	**1,150,880**	**1,339,560**	**1,419,200**	**1,419,200**	**1,419,200**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	24,281	26,140	16,500	7,000	7,000	7,000
6302102	MEMBERSHIP DUES & FEES	895	620	1,000	1,400	1,400	1,400
6302201	INSURANCE PREMIUMS	3,750	14,090	14,700	28,000	28,000	28,000
6302207	COPIER & PRINTING	2,952	2,840	3,100	2,000	2,000	2,000
6302208	LAUNDRY & CLEANING	7,330	10,533	9,500	11,000	11,000	11,000
6302209	FEDERAL STATE & LOCAL PERMITS	1,100	1,148	1,100	1,400	1,400	1,400
6302210	MEDICAL SERVICES	-	-	300	400	400	400
6302302	TRAINING & TRAVEL	14,537	16,590	16,000	17,000	17,000	17,000
6302401	OFFICE SUPPLIES	756	1,068	1,100	1,200	1,200	1,200
6302402	COMPUTER EXPENSE	957	1,118	1,200	6,000	6,000	6,000
6302403	COMPUTER SOFTWARE	97	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	391	1,003	800	800	800	800
6302406	FOOD & BEVERAGE	131	458	200	200	200	200
6302408	FUEL & OIL	5,699	5,727	6,500	6,400	6,400	6,400
6302410	CLOTHING	-	(171)	200	400	400	400
6302430	OPERATING TOOLS & MATERIAL	27,743	32,394	28,000	28,000	28,000	28,000
6302431	SAFETY EQUIP SUPPLIES	3,503	4,020	3,000	3,000	3,000	3,000
6302432	SMALL EQUIP & FURNISHINGS	11,290	11,357	14,000	14,000	14,000	14,000
6302433	COMPUTER EQUIPMENT	-	400	-	-	-	-
6302474	REFUSE COLLECTION UTILITY	4,005	4,683	5,000	4,600	4,600	4,600
6302475	COMMUNICATION UTILITY	827	988	1,000	2,200	2,200	2,200
6302490	MWC PURCHASES	307,071	294,099	300,000	270,000	270,000	270,000
6302502	COMPUTER SOFTWARE MAINT	3,546	3,346	7,000	2,000	2,000	2,000
6302510	VEHICLE MAINTENANCE	37,024	40,855	22,000	20,000	20,000	20,000
6302511	WARRANTY VEHICLE REPAIR	23,256	32,175	24,000	20,000	20,000	20,000
6302520	BUILDING EQUIPMENT MAINT	11,816	9,475	11,000	11,000	11,000	11,000
6302521	EQUIPMENT PARTS	967	1,953	1,000	1,600	1,600	1,600
6302522	BUILDING MAINTENANCE	2,879	8	-	-	-	-
6302540	RADIO MAINTENANCE	131	-	-	-	-	-
6302601	MEDFORD 549C FLEET	189,128	212,318	160,000	200,000	200,000	200,000
6302602	ROGUE COMM COLLEGE FLEET	-	-	5,000	3,000	3,000	3,000
6302620	CITY OF PHOENIX FLEET	9,452	24,548	2,500	10,000	10,000	10,000
6302621	CITY OF JACKSONVILLE FLEET	58,348	60,036	50,000	50,000	50,000	50,000
6302622	CITY OF CENTRAL POINT FLEET	45,852	55,290	46,000	60,000	60,000	60,000
6302623	TOWN OF FORT JONES CA FLEET	-	11,082	5,000	5,000	5,000	5,000
6302624	CITY OF GRANTS PASS	-	-	-	-	-	-
6302641	JC FIRE DISTRICT #3 FLEET	132,090	263,715	200,000	250,000	250,000	250,000
6302642	JC FIRE DISTRICT #4 FLEET	-	19,884	20,600	20,000	20,000	20,000
6302643	JC FIRE DISTRICT #5 FLEET	6,840	20,283	16,000	14,000	14,000	14,000
6302644	KLAMATH FIRE DIST #4 FLEET	8,293	-	2,000	-	-	-
6302645	BRICELAND VOLUNTEER FIRE FLT	-	-	3,000	1,400	1,400	1,400
6302647	LAKE SHASTINA FIRE CSD	-	-	-	-	-	-
6302660	ROGUE VALLEY SEWER SVCS FLEET	28,546	28,011	20,000	-	-	-
6302661	BUREAU OF LAND MGT FLEET	11,708	8,678	6,000	6,000	6,000	6,000
6302662	OREGON DEPT FORESTRY FLEET	-	2,594	-	-	-	-
6909002	INVENTORY OVER & SHORT	(9,448)	37	10,000	10,000	10,000	10,000
6909003	FLEET INVENTORY CLEARING	68,785	458	-	-	-	-
6909004	FLEET FUEL CLEARING	(2)	-	-	-	-	-
6302625	CITY OF TALENT	-	-	-	-	-	-
MATERIALS & SERVICES	**Total**	**1,046,523**	**1,223,850**	**1,034,300**	**1,089,000**	**1,089,000**	**1,089,000**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	-	68,735	30,000	27,000	27,000	27,000
6404006	GENERAL EQUIPMENT	-	70,142	17,300	6,500	6,500	6,500
CAPITAL OUTLAY	**Total**	**-**	**138,877**	**47,300**	**33,500**	**33,500**	**33,500**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	192,515	192,213	4,000	-	-	-
CAPITAL IMPROVEMENT PROJECTS	**Total**	**192,515**	**192,213**	**4,000**	**-**	**-**	**-**
Grand Total		**2,178,754**	**2,705,820**	**2,425,160**	**2,541,700**	**2,541,700**	**2,541,700**

REGIONAL WATER RECLAMATION (32)

REG SEW TREATMENT UTILITY FUND (503)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	2,954,347	3,050,062	3,610,330	3,782,100	3,948,600	3,948,600
6101005	TEMPORARY WAGES	127,844	64,795	147,240	273,000	153,600	153,600
62010**	FRINGE BENEFITS	1,548,770	1,589,178	1,911,120	2,336,100	2,437,200	2,437,200
PERSONNEL SERVICES	**Total**	**4,630,960**	**4,704,036**	**5,668,690**	**6,391,200**	**6,539,400**	**6,539,400**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	379,725	620,309	787,080	1,049,700	1,049,700	1,049,700
6302102	MEMBERSHIP DUES & FEES	12,469	13,560	13,660	13,700	13,700	13,700
6302107	BANK & CREDIT CARD FEES	8,992	12,574	8,500	15,000	15,000	15,000
6302109	SLUDGE HAULING	-	-	-	100,300	100,300	100,300
6302201	INSURANCE PREMIUMS	63,640	155,390	163,580	92,000	92,000	92,000
6302204	CLAIMS	-	-	-	-	-	-
6302205	ADVERTISING	1,541	707	1,600	2,400	2,400	2,400
6302206	IN KIND SERVICES	1,924	-	-	-	-	-
6302207	COPIER & PRINTING	1,595	1,594	2,520	8,100	8,100	8,100
6302208	LAUNDRY & CLEANING	26,249	30,818	33,920	35,000	35,000	35,000
6302209	FEDERAL STATE & LOCAL PERMITS	122,656	131,056	140,000	160,000	160,000	160,000
6302210	MEDICAL SERVICES	2,161	-	-	-	-	-
6302212	EQUIPMENT RENTAL	54,467	50,148	61,110	36,000	36,000	36,000
6302214	JL PROJECT M&S	-	-	-	50,000	50,000	50,000
6302301	STAFF RECRUITING	-	200	1,300	1,300	1,300	1,300
6302302	TRAINING & TRAVEL	26,403	49,565	54,560	53,800	53,800	53,800
6302304	UNEMPLOYMENT EXPENSE	7,819	1,121	-	-	-	-
6302401	OFFICE SUPPLIES	2,319	2,987	3,900	3,900	6,100	6,100
6302402	COMPUTER EXPENSE	-	-	-	-	-	-
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	1,623	104	2,000	2,000	2,000	2,000
6302405	POSTAGE & SHIPPING	1,451	1,518	1,500	1,500	1,500	1,500
6302406	FOOD & BEVERAGE	899	1,430	1,400	1,400	1,400	1,400
6302407	JANITORIAL SUPPLIES	4,603	3,650	4,500	4,800	4,800	4,800
6302408	FUEL & OIL	306	666	2,000	61,300	61,300	61,300
6302410	CLOTHING	6,614	6,168	8,200	9,200	9,200	9,200
6302430	OPERATING TOOLS & MATERIAL	33,615	34,027	43,000	50,000	50,000	50,000
6302431	SAFETY EQUIP SUPPLIES	9,770	9,394	8,600	14,000	14,000	14,000
6302432	SMALL EQUIP & FURNISHINGS	9,537	11,130	12,800	14,800	14,800	14,800
6302433	COMPUTER EQUIPMENT	12,536	10,423	11,400	-	-	-
6302453	CHEMICALS	307,664	374,392	695,960	745,900	665,900	665,900
6302470	NATURAL GAS UTILITY	99,936	65,632	101,260	20,000	20,000	20,000
6302471	ELECTRIC UTILITY	640,074	483,178	480,000	480,000	480,000	480,000
6302472	WATER UTILITY	7,738	4,543	7,000	7,000	7,000	7,000
6302474	REFUSE COLLECTION UTILITY	80,518	98,249	116,000	90,000	90,000	90,000
6302475	COMMUNICATION UTILITY	10,981	9,071	11,760	11,700	11,700	11,700
6302501	COMPUTER HARDWARE MAINT	90	1,514	6,000	9,000	9,000	9,000
6302502	COMPUTER SOFTWARE MAINT	-	-	-	11,900	11,900	11,900
6302510	VEHICLE MAINTENANCE	40,228	38,628	32,360	40,000	40,000	40,000
6302512	HEAVY EQUIPMENT MAINT	15,051	23,839	24,000	336,500	336,500	336,500
6302520	BUILDING EQUIPMENT MAINT	14,840	30,954	9,500	9,500	9,500	9,500
6302521	EQUIPMENT PARTS	260,045	259,356	312,520	-	-	-
6302522	BUILDING MAINTENANCE	15,004	24,130	42,000	20,000	20,000	20,000
6302530	LANDSCAPE MAINTENANCE	6,423	5,144	6,100	6,100	6,100	6,100
6302533	IRRIGATION & PLUMBING	-	-	-	-	-	-
6909001	BAD DEBT ALLOWANCE	-	71,840	-	-	-	-
MATERIALS & SERVICES	**Total**	**2,291,503**	**2,639,009**	**3,211,590**	**3,567,800**	**3,490,000**	**3,490,000**
640							
CAPITAL OUTLAY							
6404003	FURNISHINGS	6,050	160	-	-	-	-
6404004	MOTIVE EQUIPMENT	27,703	10,600	35,000	-	-	-
6404006	GENERAL EQUIPMENT	47,457	51,948	87,000	60,000	60,000	60,000
CAPITAL OUTLAY	**Total**	**81,209**	**62,708**	**122,000**	**60,000**	**60,000**	**60,000**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	2,705,915	2,766,432	3,319,000	2,160,000	2,160,000	2,160,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**2,705,915**	**2,766,432**	**3,319,000**	**2,160,000**	**2,160,000**	**2,160,000**
Grand Total		**9,709,588**	**10,172,184**	**12,321,280**	**12,179,000**	**12,249,400**	**12,249,400**

REGIONAL WATER RECLAMATION (32)

REG SEW TREATMENT SDC FUND (523)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	DESCRIPTION						
61010**	SALARIES AND WAGES	-	76,138	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	37,986	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**114,124**	**-**	**-**	**-**	**-**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	6,251,503	268,047	1,000,000	3,860,000	3,860,000	3,860,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**6,251,503**	**268,047**	**1,000,000**	**3,860,000**	**3,860,000**	**3,860,000**
Grand Total		**6,251,503**	**382,171**	**1,000,000**	**3,860,000**	**3,860,000**	**3,860,000**

ENGINEERING & DEVELOPMENT (33)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	309,992	174,906	-	-	-	-
6101005	TEMPORARY WAGES	-	58	-	-	-	-
62010**	FRINGE BENEFITS	164,247	90,689	-	-	-	-
PERSONNEL SERVICES	**Total**	**474,240**	**265,653**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	28,669	25,862	-	-	-	-
6302102	MEMBERSHIP DUES & FEES	6,389	3,429	-	-	-	-
6302107	BANK & CREDIT CARD FEES	2,022	63	-	-	-	-
6302108	RECORDING EXPENSE	359	495	-	-	-	-
6302201	INSURANCE PREMIUMS	11,480	13,310	-	-	-	-
6302204	CLAIMS	2,099	-	-	-	-	-
6302205	ADVERTISING	504	-	-	-	-	-
6302207	COPIER & PRINTING	31,510	19,060	-	-	-	-
6302301	STAFF RECRUITING	20	-	-	-	-	-
6302302	TRAINING & TRAVEL	26,606	35,005	-	-	-	-
6302401	OFFICE SUPPLIES	7,903	4,921	-	-	-	-
6302402	COMPUTER EXPENSE	1,173	724	-	-	-	-
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	2,367	1,566	-	-	-	-
6302405	POSTAGE & SHIPPING	9,704	4,651	-	-	-	-
6302406	FOOD & BEVERAGE	3,743	1,904	-	-	-	-
6302408	FUEL & OIL	31,716	-	-	-	-	-
6302410	CLOTHING	662	879	-	-	-	-
6302430	OPERATING TOOLS & MATERIAL	7,719	7,177	-	-	-	-
6302431	SAFETY EQUIP SUPPLIES	941	303	-	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	19,419	21,870	-	-	-	-
6302433	COMPUTER EQUIPMENT	15,374	-	-	-	-	-
6302472	WATER UTILITY	100	-	-	-	-	-
6302475	COMMUNICATION UTILITY	8,200	5,479	-	-	-	-
6302502	COMPUTER SOFTWARE MAINT	8,821	18,081	-	-	-	-
6302510	VEHICLE MAINTENANCE	21,926	-	-	-	-	-
6302520	BUILDING EQUIPMENT MAINT	3,136	4,226	-	-	-	-
6302540	RADIO MAINTENANCE	-	95	-	-	-	-
MATERIALS & SERVICES	**Total**	**252,562**	**169,100**	**-**	**-**	**-**	**-**
Grand Total		**726,802**	**434,753**	**-**	**-**	**-**	**-**

ENGINEERING & DEVELOPMENT (33)

STREET UTILITY FUND (500)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	479,827	547,051	791,330	768,300	768,300	768,300
6101005	TEMPORARY WAGES	10,640	17,311	37,850	47,600	47,600	47,600
62010**	FRINGE BENEFITS	263,568	300,472	410,060	422,800	422,800	422,800
PERSONNEL SERVICES	**Total**	**754,035**	**864,834**	**1,239,240**	**1,238,700**	**1,238,700**	**1,238,700**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	224,375	149,362	97,720	10,000	10,000	10,000
6302102	MEMBERSHIP DUES & FEES	-	4,399	1,250	1,300	1,300	1,300
6302107	BANK & CREDIT CARD FEES	22,058	64,081	10,500	20,800	20,800	20,800
6302108	RECORDING EXPENSE	-	-	1,000	1,000	1,000	1,000
6302201	INSURANCE PREMIUMS	-	4,700	4,200	7,000	7,000	7,000
6302204	CLAIMS	55,018	4	-	-	-	-
6302205	ADVERTISING	-	-	-	-	-	-
6302207	COPIER & PRINTING	-	4,875	6,070	7,000	7,000	7,000
6302214	JL PROJECT M&S	-	-	-	250,000	250,000	250,000
6302301	STAFF RECRUITING	-	-	-	-	-	-
6302302	TRAINING & TRAVEL	-	4,805	4,420	11,900	11,900	11,900
6302304	UNEMPLOYMENT EXPENSE	864	1,348	-	-	-	-
6302401	OFFICE SUPPLIES	-	1,607	2,050	1,400	1,400	1,400
6302402	COMPUTER EXPENSE	-	154	480	52,000	52,000	52,000
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	227	750	800	800	800
6302405	POSTAGE & SHIPPING	-	5,194	5,500	5,500	5,500	5,500
6302406	FOOD & BEVERAGE	-	266	-	500	500	500
6302408	FUEL & OIL	34	9,527	5,600	6,700	6,700	6,700
6302410	CLOTHING	-	-	270	800	800	800
6302430	OPERATING TOOLS & MATERIAL	-	1,300	2,620	3,000	3,000	3,000
6302431	SAFETY EQUIP SUPPLIES	-	108	170	300	300	300
6302432	SMALL EQUIP & FURNISHINGS	-	639	5,000	5,000	5,000	5,000
6302433	COMPUTER EQUIPMENT	-	35	-	-	-	-
6302475	COMMUNICATION UTILITY	-	1,514	2,100	2,600	2,600	2,600
6302501	COMPUTER HARDWARE MAINT	-	-	2,500	-	-	-
6302502	COMPUTER SOFTWARE MAINT	-	10,730	33,550	2,000	2,000	2,000
6302510	VEHICLE MAINTENANCE	-	13,315	5,280	13,000	13,000	13,000
6302520	BUILDING EQUIPMENT MAINT	-	-	-	-	-	-
6302550	STREET MAINTENANCE	22,410	-	22,500	50,000	50,000	50,000
6909001	BAD DEBT ALLOWANCE	-	208,205	-	-	-	-
MATERIALS & SERVICES	**Total**	**324,759**	**486,395**	**213,530**	**452,600**	**452,600**	**452,600**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	-	-	7,500	15,000	15,000	15,000
6404006	GENERAL EQUIPMENT	-	-	5,780	5,400	5,400	5,400
CAPITAL OUTLAY	**Total**	**-**	**-**	**13,280**	**20,400**	**20,400**	**20,400**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	140,323	44,373	1,000,000	-	-	-
CAPITAL IMPROVEMENT PROJECTS	**Total**	**140,323**	**44,373**	**1,000,000**	**-**	**-**	**-**
Grand Total		**1,219,117**	**1,395,603**	**2,466,050**	**1,711,700**	**1,711,700**	**1,711,700**

ENGINEERING & DEVELOPMENT (33)

STORM DRAIN UTILITY FUND (501)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	633,427	769,588	871,200	906,200	1,035,240	1,035,240
6101005	TEMPORARY WAGES	53,628	51,426	78,950	38,600	38,600	38,600
62010**	FRINGE BENEFITS	320,129	401,814	457,620	500,000	572,110	572,110
PERSONNEL SERVICES	**Total**	**1,007,184**	**1,222,829**	**1,407,770**	**1,444,800**	**1,645,950**	**1,645,950**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	251,777	225,765	694,450	127,000	127,000	127,000
6302102	MEMBERSHIP DUES & FEES	-	4,658	2,100	1,200	1,200	1,200
6302107	BANK & CREDIT CARD FEES	1,022	35,803	10,500	20,800	20,800	20,800
6302201	INSURANCE PREMIUMS	-	4,560	6,160	9,000	9,000	9,000
6302207	COPIER & PRINTING	-	4,756	5,250	5,800	5,800	5,800
6302214	JL PROJECT M&S	-	-	-	500,000	500,000	500,000
6302301	STAFF RECRUITING	-	104	750	800	800	800
6302302	TRAINING & TRAVEL	-	5,710	6,500	16,300	16,300	16,300
6302304	UNEMPLOYMENT EXPENSE	5,596	1,778	-	-	-	-
6302401	OFFICE SUPPLIES	-	1,357	1,930	1,400	2,800	2,800
6302402	COMPUTER EXPENSE	196	62	700	76,500	76,500	76,500
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	310	750	800	800	800
6302405	POSTAGE & SHIPPING	-	5,246	-	-	-	-
6302406	FOOD & BEVERAGE	-	314	-	500	500	500
6302408	FUEL & OIL	33	8,555	14,000	6,800	6,800	6,800
6302410	CLOTHING	-	-	400	600	600	600
6302430	OPERATING TOOLS & MATERIAL	-	3,219	2,620	3,700	5,100	5,100
6302431	SAFETY EQUIP SUPPLIES	-	-	250	300	300	300
6302432	SMALL EQUIP & FURNISHINGS	-	931	5,000	5,000	5,000	5,000
6302433	COMPUTER EQUIPMENT	-	35	-	-	-	-
6302475	COMMUNICATION UTILITY	-	1,373	2,090	2,400	2,400	2,400
6302502	COMPUTER SOFTWARE MAINT	17,529	44,783	64,150	8,100	8,100	8,100
6302510	VEHICLE MAINTENANCE	-	11,363	13,200	13,000	13,000	13,000
6302520	BUILDING EQUIPMENT MAINT	-	488	2,500	-	-	-
6909001	BAD DEBT ALLOWANCE	-	118,290	-	-	-	-
MATERIALS & SERVICES	**Total**	**276,154**	**479,458**	**833,300**	**800,000**	**802,800**	**802,800**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	-	-	7,500	15,000	15,000	15,000
6404006	GENERAL EQUIPMENT	-	-	5,780	5,400	5,400	5,400
CAPITAL OUTLAY	**Total**	**-**	**-**	**13,280**	**20,400**	**20,400**	**20,400**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	419,986	1,142,443	3,045,000	4,750,000	4,750,000	4,750,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**419,986**	**1,142,443**	**3,045,000**	**4,750,000**	**4,750,000**	**4,750,000**
Grand Total		**1,703,324**	**2,844,730**	**5,299,350**	**7,015,200**	**7,219,150**	**7,219,150**

ENGINEERING & DEVELOPMENT (33)

SEWER COLLECTION UTILITY FUND (502)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	513,105	734,379	1,025,690	1,045,000	1,045,000	1,045,000
6101005	TEMPORARY WAGES	10,314	14,691	51,030	51,400	51,400	51,400
62010**	FRINGE BENEFITS	255,155	374,918	522,720	579,500	579,500	579,500
PERSONNEL SERVICES	**Total**	**778,573**	**1,123,988**	**1,599,440**	**1,675,900**	**1,675,900**	**1,675,900**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	388,699	145,737	219,420	13,000	13,000	13,000
6302102	MEMBERSHIP DUES & FEES	-	4,289	1,750	1,800	1,800	1,800
6302107	BANK & CREDIT CARD FEES	2,614	58,601	10,500	20,800	20,800	20,800
6302201	INSURANCE PREMIUMS	-	4,570	6,160	10,000	10,000	10,000
6302204	CLAIMS	-	-	-	-	-	-
6302207	COPIER & PRINTING	-	4,695	5,250	5,400	5,400	5,400
6302214	JL PROJECT M&S	-	-	-	175,000	175,000	175,000
6302301	STAFF RECRUITING	-	104	-	-	-	-
6302302	TRAINING & TRAVEL	-	5,041	6,500	15,200	15,200	15,200
6302401	OFFICE SUPPLIES	-	1,335	1,930	1,400	1,400	1,400
6302402	COMPUTER EXPENSE	196	64	700	71,900	71,900	71,900
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	310	750	800	800	800
6302405	POSTAGE & SHIPPING	-	5,065	-	-	-	-
6302406	FOOD & BEVERAGE	-	314	1,000	500	500	500
6302408	FUEL & OIL	33	8,555	9,100	6,700	6,700	6,700
6302410	CLOTHING	-	-	400	400	400	400
6302430	OPERATING TOOLS & MATERIAL	-	1,350	2,620	5,100	5,100	5,100
6302431	SAFETY EQUIP SUPPLIES	-	-	250	300	300	300
6302432	SMALL EQUIP & FURNISHINGS	-	806	5,000	5,000	5,000	5,000
6302433	COMPUTER EQUIPMENT	-	35	-	-	-	-
6302475	COMMUNICATION UTILITY	-	1,419	2,090	2,400	2,400	2,400
6302502	COMPUTER SOFTWARE MAINT	16,891	47,488	62,350	8,100	8,100	8,100
6302510	VEHICLE MAINTENANCE	-	11,362	8,580	13,000	13,000	13,000
6302520	BUILDING EQUIPMENT MAINT	-	488	2,500	-	-	-
6909001	BAD DEBT ALLOWANCE	-	121,320	-	-	-	-
MATERIALS & SERVICES	**Total**	**408,433**	**422,946**	**346,850**	**356,800**	**356,800**	**356,800**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	-	-	7,500	-	-	-
6404005	OFFICE EQUIPMENT	-	-	-	15,000	15,000	15,000
6404006	GENERAL EQUIPMENT	-	-	5,780	5,400	5,400	5,400
CAPITAL OUTLAY	**Total**	**-**	**-**	**13,280**	**20,400**	**20,400**	**20,400**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	503,628	467,371	975,000	270,000	270,000	270,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**503,628**	**467,371**	**975,000**	**270,000**	**270,000**	**270,000**
Grand Total		**1,690,634**	**2,014,306**	**2,934,570**	**2,323,100**	**2,323,100**	**2,323,100**

ENGINEERING & DEVELOPMENT (33)

STREET SDC FUND (520)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	320,497	336,110	474,630	452,300	452,300	452,300
6101005	TEMPORARY WAGES	12,667	12,826	24,430	43,600	43,600	43,600
62010**	FRINGE BENEFITS	155,906	161,115	250,320	249,900	249,900	249,900
PERSONNEL SERVICES	**Total**	**489,070**	**510,052**	**749,380**	**745,800**	**745,800**	**745,800**
630							
MATERIALS & SERVICES							
6302201	INSURANCE PREMIUMS	-	-	-	9,000	9,000	9,000
MATERIALS & SERVICES	**Total**	**-**	**-**	**-**	**9,000**	**9,000**	**9,000**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	2,694,117	2,448,891	22,347,200	21,871,000	21,871,000	21,871,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**2,694,117**	**2,448,891**	**22,347,200**	**21,871,000**	**21,871,000**	**21,871,000**
Grand Total		**3,183,187**	**2,958,943**	**23,096,580**	**22,625,800**	**22,625,800**	**22,625,800**

ENGINEERING & DEVELOPMENT (33)

SEWER COLLECTION SDC FUND (521)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	118,694	61,565	24,360	-	-	-
6101005	TEMPORARY WAGES	498	-	-	-	-	-
62010**	FRINGE BENEFITS	55,376	29,315	10,490	-	-	-
PERSONNEL SERVICES	**Total**	**174,568**	**90,879**	**34,850**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302201	INSURANCE PREMIUMS	-	-	-	1,000	1,000	1,000
MATERIALS & SERVICES	**Total**	**-**	**-**	**-**	**1,000**	**1,000**	**1,000**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	427,366	183,889	270,000	1,195,000	1,195,000	1,195,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**427,366**	**183,889**	**270,000**	**1,195,000**	**1,195,000**	**1,195,000**
Grand Total		**601,934**	**274,769**	**304,850**	**1,196,000**	**1,196,000**	**1,196,000**

ENGINEERING & DEVELOPMENT (33)

STORM DRAIN SDC FUND (522)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	147,824	184,341	195,310	167,700	167,700	167,700
6101005	TEMPORARY WAGES	395	1,933	-	19,600	19,600	19,600
62010**	FRINGE BENEFITS	69,978	86,089	92,960	90,200	90,200	90,200
PERSONNEL SERVICES	**Total**	**218,197**	**272,363**	**288,270**	**277,500**	**277,500**	**277,500**
630							
MATERIALS & SERVICES							
6302201	INSURANCE PREMIUMS	-	-	-	3,000	3,000	3,000
MATERIALS & SERVICES	**Total**	**-**	**-**	**-**	**3,000**	**3,000**	**3,000**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	313,777	1,784	1,745,000	770,000	770,000	770,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**313,777**	**1,784**	**1,745,000**	**770,000**	**770,000**	**770,000**
Grand Total		**531,974**	**274,148**	**2,033,270**	**1,050,500**	**1,050,500**	**1,050,500**

ENGINEERING & DEVELOPMENT (33)

GAS TAX FUND (530)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	1,232,595	1,354,441	1,273,950	1,325,600	1,325,600	1,325,600
6101005	TEMPORARY WAGES	54,094	69,201	147,860	96,200	96,200	96,200
62010**	FRINGE BENEFITS	602,910	676,248	658,190	700,600	700,600	700,600
PERSONNEL SERVICES	**Total**	**1,889,600**	**2,099,890**	**2,080,000**	**2,122,400**	**2,122,400**	**2,122,400**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	24,485	9,364	169,420	10,000	10,000	10,000
6302102	MEMBERSHIP DUES & FEES	721	1,004	2,100	2,100	2,100	2,100
6302107	BANK & CREDIT CARD FEES	-	-	10,500	20,800	20,800	20,800
6302201	INSURANCE PREMIUMS	-	-	8,100	18,000	18,000	18,000
6302205	ADVERTISING	-	-	-	-	-	-
6302207	COPIER & PRINTING	-	258	6,930	7,000	7,000	7,000
6302214	JL PROJECT M&S	-	-	-	285,000	285,000	285,000
6302301	STAFF RECRUITING	-	104	-	-	-	-
6302302	TRAINING & TRAVEL	-	4,546	11,080	21,800	21,800	21,800
6302304	UNEMPLOYMENT EXPENSE	2,672	12,274	-	-	-	-
6302401	OFFICE SUPPLIES	-	94	2,540	1,400	1,400	1,400
6302402	COMPUTER EXPENSE	-	-	920	43,900	43,900	43,900
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	-	750	1,300	1,300	1,300
6302405	POSTAGE & SHIPPING	-	485	5,500	4,000	4,000	4,000
6302406	FOOD & BEVERAGE	-	810	4,000	3,200	3,200	3,200
6302408	FUEL & OIL	-	113	6,300	6,700	6,700	6,700
6302410	CLOTHING	-	-	530	1,000	1,000	1,000
6302430	OPERATING TOOLS & MATERIAL	-	2,901	2,620	7,000	7,000	7,000
6302431	SAFETY EQUIP SUPPLIES	-	-	330	500	500	500
6302432	SMALL EQUIP & FURNISHINGS	6,070	90	5,000	7,000	7,000	7,000
6302472	WATER UTILITY	492	974	-	1,000	1,000	1,000
6302475	COMMUNICATION UTILITY	-	-	2,100	2,500	2,500	2,500
6302501	COMPUTER HARDWARE MAINT	-	-	2,500	-	-	-
6302502	COMPUTER SOFTWARE MAINT	19,682	27,156	89,880	20,800	20,800	20,800
6302510	VEHICLE MAINTENANCE	-	14	5,940	13,000	13,000	13,000
6302520	BUILDING EQUIPMENT MAINT	-	-	-	-	-	-
MATERIALS & SERVICES	**Total**	**54,121**	**60,187**	**337,040**	**478,000**	**478,000**	**478,000**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	-	-	7,500	15,000	15,000	15,000
6404006	GENERAL EQUIPMENT	-	-	5,760	15,400	15,400	15,400
CAPITAL OUTLAY	**Total**	**-**	**-**	**13,260**	**30,400**	**30,400**	**30,400**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	1,517,393	511,555	5,877,000	8,751,000	8,751,000	8,751,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**1,517,393**	**511,555**	**5,877,000**	**8,751,000**	**8,751,000**	**8,751,000**
Grand Total		**3,461,113**	**2,671,632**	**8,307,300**	**11,381,800**	**11,381,800**	**11,381,800**

ENGINEERING & DEVELOPMENT (33)

SIDEWALK FUND (531)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	65,181	-	-	-	-	-
6101005	TEMPORARY WAGES	89	-	-	-	-	-
62010**	FRINGE BENEFITS	29,586	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**94,856**	**-**	**-**	**-**	**-**	**-**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	727,261	-	615,850	623,100	623,100	623,100
CAPITAL IMPROVEMENT PROJECTS	**Total**	**727,261**	**-**	**615,850**	**623,100**	**623,100**	**623,100**
Grand Total		**822,117**	**-**	**615,850**	**623,100**	**623,100**	**623,100**

ENGINEERING & DEVELOPMENT (33)

STREET IMPROVEMENT FUND (550)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	344,840	393,364	-	-	-	-
6101005	TEMPORARY WAGES	8,073	553	-	-	-	-
62010**	FRINGE BENEFITS	164,967	195,298	-	-	-	-
PERSONNEL SERVICES Total		**517,880**	**589,215**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302201	INSURANCE PREMIUMS	-	-	-	4,000	4,000	4,000
6302214	JL PROJECT M&S	-	-	-	100,000	100,000	100,000
MATERIALS & SERVICES Total		**-**	**-**	**-**	**104,000**	**104,000**	**104,000**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	2,670,199	1,024,590	7,675,000	750,000	750,000	750,000
CAPITAL IMPROVEMENT PROJECTS Total		**2,670,199**	**1,024,590**	**7,675,000**	**750,000**	**750,000**	**750,000**
Grand Total		**3,188,079**	**1,613,805**	**7,675,000**	**854,000**	**854,000**	**854,000**

ENGINEERING & DEVELOPMENT (33)

CDBG FUND (731)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	-	-	184,040	143,000	143,000	143,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**-**	**-**	**184,040**	**143,000**	**143,000**	**143,000**
Grand Total		**-**	**-**	**184,040**	**143,000**	**143,000**	**143,000**

UTILITY BILLING SERVICES (34)

STREET UTILITY FUND (500)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	308,680	346,600	346,600	346,600
6101005	TEMPORARY WAGES	-	-	36,530	41,200	41,200	41,200
62010**	FRINGE BENEFITS	-	-	184,520	211,100	211,100	211,100
PERSONNEL SERVICES	**Total**	**-**	**-**	**529,730**	**598,900**	**598,900**	**598,900**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	-	-	196,000	155,000	155,000	155,000
6302102	MEMBERSHIP DUES & FEES	-	-	-	-	-	-
6302107	BANK & CREDIT CARD FEES	-	-	64,000	59,400	59,400	59,400
6302201	INSURANCE PREMIUMS	-	-	2,100	5,000	5,000	5,000
6302207	COPIER & PRINTING	-	-	4,600	4,000	4,000	4,000
6302301	STAFF RECRUITING	-	-	600	1,200	1,200	1,200
6302302	TRAINING & TRAVEL	-	-	5,600	9,000	9,000	9,000
6302401	OFFICE SUPPLIES	-	-	1,300	600	600	600
6302402	COMPUTER EXPENSE	-	-	480	500	500	500
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	-	-	-	-	-
6302405	POSTAGE & SHIPPING	-	-	16,800	9,000	9,000	9,000
6302406	FOOD & BEVERAGE	-	-	-	500	500	500
6302432	SMALL EQUIP & FURNISHINGS	-	-	-	400	400	400
6302475	COMMUNICATION UTILITY	-	-	750	1,200	1,200	1,200
6302502	COMPUTER SOFTWARE MAINT	-	-	35,000	58,400	58,400	58,400
MATERIALS & SERVICES	**Total**	**-**	**-**	**327,230**	**304,200**	**304,200**	**304,200**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	-	-	-	510,000	510,000	510,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**-**	**-**	**-**	**510,000**	**510,000**	**510,000**
Grand Total		**-**	**-**	**856,960**	**1,413,100**	**1,413,100**	**1,413,100**

UTILITY BILLING SERVICES (34)

STORM DRAIN UTILITY FUND (501)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	229,350	257,700	257,700	257,700
6101005	TEMPORARY WAGES	-	-	27,400	30,800	30,800	30,800
62010**	FRINGE BENEFITS	-	-	137,410	157,300	157,300	157,300
PERSONNEL SERVICES	**Total**	**-**	**-**	**394,160**	**445,800**	**445,800**	**445,800**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	-	-	147,000	154,000	154,000	154,000
6302102	MEMBERSHIP DUES & FEES	-	-	-	-	-	-
6302107	BANK & CREDIT CARD FEES	-	-	47,000	57,800	57,800	57,800
6302201	INSURANCE PREMIUMS	-	-	1,660	4,000	4,000	4,000
6302207	COPIER & PRINTING	-	-	3,450	3,500	3,500	3,500
6302301	STAFF RECRUITING	-	-	450	500	500	500
6302302	TRAINING & TRAVEL	-	-	4,200	8,000	8,000	8,000
6302401	OFFICE SUPPLIES	-	-	1,000	1,200	1,200	1,200
6302402	COMPUTER EXPENSE	-	-	360	400	400	400
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	-	-	-	-	-
6302405	POSTAGE & SHIPPING	-	-	12,600	7,000	7,000	7,000
6302406	FOOD & BEVERAGE	-	-	-	400	400	400
6302430	OPERATING TOOLS & MATERIAL	-	-	-	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	-	-	-	400	400	400
6302475	COMMUNICATION UTILITY	-	-	570	1,100	1,100	1,100
6302502	COMPUTER SOFTWARE MAINT	-	-	26,250	55,000	55,000	55,000
MATERIALS & SERVICES	**Total**	**-**	**-**	**244,540**	**293,300**	**293,300**	**293,300**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	-	-	-	495,000	495,000	495,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**-**	**-**	**-**	**495,000**	**495,000**	**495,000**
Grand Total		**-**	**-**	**638,700**	**1,234,100**	**1,234,100**	**1,234,100**

UTILITY BILLING SERVICES (34)

SEWER COLLECTION UTILITY FUND (502)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	229,350	257,700	257,700	257,700
6101005	TEMPORARY WAGES	-	-	27,400	30,800	30,800	30,800
62010**	FRINGE BENEFITS	-	-	137,410	157,300	157,300	157,300
PERSONNEL SERVICES	**Total**	**-**	**-**	**394,160**	**445,800**	**445,800**	**445,800**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	-	-	147,000	154,000	154,000	154,000
6302102	MEMBERSHIP DUES & FEES	-	-	-	-	-	-
6302107	BANK & CREDIT CARD FEES	-	-	47,000	57,800	57,800	57,800
6302201	INSURANCE PREMIUMS	-	-	1,660	4,000	4,000	4,000
6302207	COPIER & PRINTING	-	-	3,450	3,500	3,500	3,500
6302208	LAUNDRY & CLEANING	-	-	-	-	-	-
6302301	STAFF RECRUITING	-	-	450	500	500	500
6302302	TRAINING & TRAVEL	-	-	4,200	8,000	8,000	8,000
6302401	OFFICE SUPPLIES	-	-	1,000	1,200	1,200	1,200
6302402	COMPUTER EXPENSE	-	-	360	400	400	400
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	-	-	-	-	-
6302405	POSTAGE & SHIPPING	-	-	12,600	7,000	7,000	7,000
6302406	FOOD & BEVERAGE	-	-	-	400	400	400
6302432	SMALL EQUIP & FURNISHINGS	-	-	-	600	600	600
6302475	COMMUNICATION UTILITY	-	-	570	1,100	1,100	1,100
6302502	COMPUTER SOFTWARE MAINT	-	-	26,250	55,000	55,000	55,000
MATERIALS & SERVICES	**Total**	**-**	**-**	**244,540**	**293,500**	**293,500**	**293,500**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	-	-	-	495,000	495,000	495,000
CAPITAL IMPROVEMENT PROJECTS	**Total**	**-**	**-**	**-**	**495,000**	**495,000**	**495,000**
Grand Total		**-**	**-**	**638,700**	**1,234,300**	**1,234,300**	**1,234,300**

PARKS & RECREATION (51)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	2,628,480	2,696,055	2,879,900	3,179,800	3,390,130	3,390,130
6101005	TEMPORARY WAGES	1,002,480	1,069,129	1,283,720	1,384,800	1,352,000	1,352,000
62010**	FRINGE BENEFITS	1,689,808	1,817,693	1,950,500	2,353,000	2,482,890	2,482,890
PERSONNEL SERVICES	**Total**	**5,320,768**	**5,582,877**	**6,114,120**	**6,917,600**	**7,225,020**	**7,225,020**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	648,399	727,561	875,020	898,600	988,600	988,600
6302102	MEMBERSHIP DUES & FEES	17,230	18,694	37,100	38,200	38,200	38,200
6302201	INSURANCE PREMIUMS	52,250	91,180	109,520	91,000	91,000	91,000
6302204	CLAIMS	3,800	-	-	-	-	-
6302205	ADVERTISING	63,801	83,630	107,500	107,600	107,600	107,600
6302206	IN KIND SERVICES	177,628	91,500	177,300	177,400	177,400	177,400
6302207	COPIER & PRINTING	44,892	38,768	58,140	53,000	53,000	53,000
6302209	FEDERAL STATE & LOCAL PERMITS	-	394	-	-	-	-
6302210	MEDICAL SERVICES	-	-	-	-	-	-
6302212	EQUIPMENT RENTAL	20,377	30,976	44,800	36,800	36,800	36,800
6302214	JL PROJECT M&S	-	-	-	-	-	-
6302301	STAFF RECRUITING	869	-	-	-	-	-
6302302	TRAINING & TRAVEL	61,759	46,596	67,600	67,400	67,400	67,400
6302303	EXPENSE ALLOWANCE	35	56	400	-	-	-
6302401	OFFICE SUPPLIES	13,225	13,188	16,650	16,400	28,900	28,900
6302402	COMPUTER EXPENSE	3,093	2,214	6,000	24,500	24,500	24,500
6302403	COMPUTER SOFTWARE	-	305	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	804	889	1,400	1,400	1,400	1,400
6302405	POSTAGE & SHIPPING	45,947	45,796	50,600	50,600	59,600	59,600
6302406	FOOD & BEVERAGE	16,097	21,012	42,400	38,800	38,800	38,800
6302407	JANITORIAL SUPPLIES	46,472	62,407	57,000	57,000	57,000	57,000
6302408	FUEL & OIL	122,983	115,027	129,460	98,600	98,600	98,600
6302409	AWARDS	46,197	69,673	122,300	120,800	120,800	120,800
6302410	CLOTHING	14,357	26,620	28,000	28,400	28,400	28,400
6302430	OPERATING TOOLS & MATERIAL	142,703	188,674	215,480	228,400	232,400	232,400
6302431	SAFETY EQUIP SUPPLIES	9,529	9,152	13,200	11,200	11,200	11,200
6302432	SMALL EQUIP & FURNISHINGS	75,252	31,516	73,100	58,400	58,400	58,400
6302433	COMPUTER EQUIPMENT	-	-	-	800	800	800
6302451	CONCESSION SUPPLIES	8,097	5,615	6,000	4,000	4,000	4,000
6302453	CHEMICALS	37,607	54,545	90,000	90,000	90,000	90,000
6302470	NATURAL GAS UTILITY	-	436	-	-	-	-
6302471	ELECTRIC UTILITY	194,715	221,290	244,360	258,400	258,400	258,400
6302472	WATER UTILITY	434,731	266,083	296,000	296,000	296,000	296,000
6302473	CITY UTILITIES	-	257,445	168,290	168,300	168,300	168,300
6302474	REFUSE COLLECTION UTILITY	60,698	75,470	68,300	68,300	68,300	68,300
6302475	COMMUNICATION UTILITY	21,462	24,568	39,420	39,400	39,400	39,400
6302502	COMPUTER SOFTWARE MAINT	41,132	41,399	25,000	2,600	2,600	2,600
6302510	VEHICLE MAINTENANCE	204,225	257,803	243,200	244,000	244,000	244,000
6302520	BUILDING EQUIPMENT MAINT	1,497	2,516	7,600	7,600	7,600	7,600
6302521	EQUIPMENT PARTS	2,335	6,716	8,000	8,000	8,000	8,000
6302522	BUILDING MAINTENANCE	11,808	24,566	30,000	30,000	30,000	30,000
6302530	LANDSCAPE MAINTENANCE	23,127	40,956	39,000	39,000	39,000	39,000
6302531	GROUNDS & FIELDS MAINTENANCE	72,397	25,307	36,000	36,000	36,000	36,000
6302532	IOOF CEMETERY MAINTENANCE	295	-	-	-	-	-
6302533	IRRIGATION & PLUMBING	24,763	26,456	30,000	34,000	34,000	34,000
6302550	STREET MAINTENANCE	20,005	13,136	20,000	40,000	40,000	40,000
MATERIALS & SERVICES	**Total**	**2,786,594**	**3,060,136**	**3,584,140**	**3,570,900**	**3,686,400**	**3,686,400**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	222,782	32,924	80,000	58,200	58,200	58,200
6404006	GENERAL EQUIPMENT	19,574	113,353	108,900	77,500	77,500	77,500
6404011	ARTS COMMISSION	19,386	29,036	41,000	41,000	41,000	41,000
CAPITAL OUTLAY	**Total**	**261,742**	**175,313**	**229,900**	**176,700**	**176,700**	**176,700**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	1,329,764	5,143,239	1,567,030	812,300	812,300	812,300
CAPITAL IMPROVEMENT PROJECTS	**Total**	**1,329,764**	**5,143,239**	**1,567,030**	**812,300**	**812,300**	**812,300**
Grand Total		**9,698,868**	**13,961,565**	**11,495,190**	**11,477,500**	**11,900,420**	**11,900,420**

PARKS & RECREATION (51)

POLICE GRANT FUND (203)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	-	194,364	35,640	-	-	-
CAPITAL IMPROVEMENT PROJECTS	**Total**	**-**	**194,364**	**35,640**	**-**	**-**	**-**
Grand Total		**-**	**194,364**	**35,640**	**-**	**-**	**-**

PARKS & RECREATION (51)

PARK MAINTENANCE FUND (600)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	19,334	41,779	33,330	78,100	78,100	78,100
6101005	TEMPORARY WAGES	50,972	23,792	58,420	-	-	-
62010**	FRINGE BENEFITS	24,405	34,629	37,850	56,200	56,200	56,200
PERSONNEL SERVICES	**Total**	**94,711**	**100,200**	**129,600**	**134,300**	**134,300**	**134,300**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	91,180	124,172	83,590	83,600	159,400	159,400
6302201	INSURANCE PREMIUMS	-	840	-	3,000	3,000	3,000
6302207	COPIER & PRINTING	1,200	540	1,100	400	400	400
6302302	TRAINING & TRAVEL	90	140	500	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	123	-	-	-	-	-
6302408	FUEL & OIL	-	-	400	400	400	400
6302410	CLOTHING	100	475	200	-	-	-
6302430	OPERATING TOOLS & MATERIAL	1,528	16,251	1,200	1,000	1,000	1,000
6302431	SAFETY EQUIP SUPPLIES	221	172	300	400	400	400
6302432	SMALL EQUIP & FURNISHINGS	1,698	1,920	2,200	2,200	2,200	2,200
6302453	CHEMICALS	2,766	14,241	10,000	10,000	10,000	10,000
6302472	WATER UTILITY	22,057	20,998	22,500	22,000	32,000	32,000
6302473	CITY UTILITIES	-	27,662	71,430	-	-	-
6302510	VEHICLE MAINTENANCE	-	136	400	400	400	400
6302533	IRRIGATION & PLUMBING	4,441	4,161	4,000	4,000	4,000	4,000
6909001	BAD DEBT ALLOWANCE	-	43,830	66,000	20,000	20,000	20,000
MATERIALS & SERVICES	**Total**	**125,404**	**255,538**	**263,820**	**147,400**	**233,200**	**233,200**
Grand Total		**220,115**	**355,738**	**393,420**	**281,700**	**367,500**	**367,500**

PARKS & RECREATION (51)

PARK SDC FUND (620)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	78,798	119,816	218,200	-	-	-
6101005	TEMPORARY WAGES	3,775	51	-	-	-	-
62010**	FRINGE BENEFITS	41,373	62,321	151,370	-	-	-
PERSONNEL SERVICES Total		**123,946**	**182,187**	**369,570**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	306,109	94,645	-	-	-	-
6302102	MEMBERSHIP DUES & FEES	263	-	-	-	-	-
6302107	BANK & CREDIT CARD FEES	21,955	35,807	44,000	-	-	-
6302207	COPIER & PRINTING	4,940	6,211	5,800	-	-	-
6302302	TRAINING & TRAVEL	3,500	1,671	7,200	-	-	-
6302401	OFFICE SUPPLIES	239	42	800	-	-	-
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	88	200	-	-	-
6302405	POSTAGE & SHIPPING	-	92	-	-	-	-
6302406	FOOD & BEVERAGE	265	-	500	-	-	-
6302408	FUEL & OIL	94	90	600	-	-	-
6302430	OPERATING TOOLS & MATERIAL	188	70	400	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	497	-	-	-	-	-
6302433	COMPUTER EQUIPMENT	3,450	1,425	2,000	-	-	-
MATERIALS & SERVICES Total		**341,501**	**140,140**	**61,500**	**-**	**-**	**-**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	1,768,197	6,968,457	4,362,930	3,397,800	3,397,800	3,397,800
CAPITAL IMPROVEMENT PROJECTS Total		**1,768,197**	**6,968,457**	**4,362,930**	**3,397,800**	**3,397,800**	**3,397,800**
Grand Total		**2,233,645**	**7,290,784**	**4,794,000**	**3,397,800**	**3,397,800**	**3,397,800**

PARKS & RECREATION (51)

PARK IMPROVEMENT FUND (630)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	220,300	220,300	220,300
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	149,900	149,900	149,900
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**370,200**	**370,200**	**370,200**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	-	-	-	1,000	1,000	1,000
6302102	MEMBERSHIP DUES & FEES	-	-	-	-	-	-
6302107	BANK & CREDIT CARD FEES	-	-	-	44,000	44,000	44,000
6302201	INSURANCE PREMIUMS	-	-	-	-	-	-
6302207	COPIER & PRINTING	-	-	-	4,600	4,600	4,600
6302212	EQUIPMENT RENTAL	-	-	-	-	-	-
6302302	TRAINING & TRAVEL	-	-	-	7,200	7,200	7,200
6302401	OFFICE SUPPLIES	-	-	-	400	400	400
6302402	COMPUTER EXPENSE	-	-	-	-	-	-
6302403	COMPUTER SOFTWARE	-	-	-	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	-	-	-	-	-
6302406	FOOD & BEVERAGE	-	-	-	400	400	400
6302407	JANITORIAL SUPPLIES	-	-	-	-	-	-
6302408	FUEL & OIL	-	-	-	400	400	400
6302410	CLOTHING	-	-	-	-	-	-
6302430	OPERATING TOOLS & MATERIAL	-	-	-	200	200	200
6302431	SAFETY EQUIP SUPPLIES	-	-	-	-	-	-
6302432	SMALL EQUIP & FURNISHINGS	-	-	-	-	-	-
6302433	COMPUTER EQUIPMENT	-	-	-	2,000	2,000	2,000
6302453	CHEMICALS	-	-	-	-	-	-
6302471	ELECTRIC UTILITY	-	-	-	-	-	-
6302472	WATER UTILITY	-	-	-	-	-	-
6302473	CITY UTILITIES	-	-	-	-	-	-
6302474	REFUSE COLLECTION UTILITY	-	-	-	-	-	-
6302475	COMMUNICATION UTILITY	-	-	-	-	-	-
6302502	COMPUTER SOFTWARE MAINT	-	-	-	-	-	-
6302510	VEHICLE MAINTENANCE	-	-	-	-	-	-
6302520	BUILDING EQUIPMENT MAINT	-	-	-	-	-	-
6302521	EQUIPMENT PARTS	-	-	-	-	-	-
6302530	LANDSCAPE MAINTENANCE	-	-	-	-	-	-
6302531	GROUNDS & FIELDS MAINTENANCE	-	-	-	-	-	-
6302533	IRRIGATION & PLUMBING	-	-	-	-	-	-
6302550	STREET MAINTENANCE	-	-	-	-	-	-
MATERIALS & SERVICES	**Total**	**-**	**-**	**-**	**60,200**	**60,200**	**60,200**
640							
CAPITAL OUTLAY							
6404004	MOTIVE EQUIPMENT	-	-	-	-	-	-
6404006	GENERAL EQUIPMENT	-	-	-	-	-	-
CAPITAL OUTLAY	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	-	-	1,000,000	1,993,100	1,993,100	1,993,100
CAPITAL IMPROVEMENT PROJECTS	**Total**	**-**	**-**	**1,000,000**	**1,993,100**	**1,993,100**	**1,993,100**
Grand Total		**-**	**-**	**1,000,000**	**2,423,500**	**2,423,500**	**2,423,500**

PARKS & RECREATION (51)

BEAR CREEK MAINTENANCE FUND (631)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302430	OPERATING TOOLS & MATERIAL	-	52	-	-	-	-
6302521	EQUIPMENT PARTS	-	-	-	-	-	-
6302522	BUILDING MAINTENANCE	1,339	-	2,000	2,000	2,000	2,000
MATERIALS & SERVICES	**Total**	**1,339**	**52**	**2,000**	**2,000**	**2,000**	**2,000**
Grand Total		**1,339**	**52**	**2,000**	**2,000**	**2,000**	**2,000**

PARKS & RECREATION (51)

CEMETERY FUND (633)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES Total		**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	-	-	-	-	-	-
6302207	COPIER & PRINTING	275	-	-	-	-	-
6302406	FOOD & BEVERAGE	-	-	-	-	-	-
6302430	OPERATING TOOLS & MATERIAL	4,183	1,324	1,150	1,030	1,030	1,030
6302502	COMPUTER SOFTWARE MAINT	-	198	-	-	-	-
6302520	BUILDING EQUIPMENT MAINT	21	135	-	-	-	-
6302532	IOOF CEMETERY MAINTENANCE	9,986	5,360	10,650	10,700	10,700	10,700
MATERIALS & SERVICES Total		**14,466**	**7,016**	**11,800**	**11,730**	**11,730**	**11,730**
640							
CAPITAL OUTLAY							
6404002	BUILDINGS & FIXTURES	-	-	-	-	-	-
CAPITAL OUTLAY Total		**-**	**-**	**-**	**-**	**-**	**-**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	24,279	6,319	30,000	-	-	-
CAPITAL IMPROVEMENT PROJECTS Total		**24,279**	**6,319**	**30,000**	**-**	**-**	**-**
Grand Total		**38,745**	**13,335**	**41,800**	**11,730**	**11,730**	**11,730**

PARKS & RECREATION (51)

VETERANS PARK IMPROVEMNT FUND (634)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	825	-	-	-	-	-
6302521	EQUIPMENT PARTS	-	-	1,000	1,000	1,000	1,000
MATERIALS & SERVICES	**Total**	**825**	**-**	**1,000**	**1,000**	**1,000**	**1,000**
Grand Total		**825**	**-**	**1,000**	**1,000**	**1,000**	**1,000**

PARKS & RECREATION (51)

COMMUNITY PARK RESERVE FUND (670)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES Total		**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	-	34	-	-	-	-
MATERIALS & SERVICES Total		**-**	**34**	**-**	**-**	**-**	**-**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	-	-	50,000	92,400	92,400	92,400
CAPITAL IMPROVEMENT PROJECTS Total		**-**	**-**	**50,000**	**92,400**	**92,400**	**92,400**
Grand Total		**-**	**34**	**50,000**	**92,400**	**92,400**	**92,400**

PARKS & RECREATION (51)

CDBG FUND (731)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES Total		**-**	**-**	**-**	**-**	**-**	**-**
650							
CAPITAL IMPROVEMENT PROJECTS							
6505100	CIP GENERAL	-	-	40,000	-	-	-
CAPITAL IMPROVEMENT PROJECTS Total		**-**	**-**	**40,000**	**-**	**-**	**-**
Grand Total		**-**	**-**	**40,000**	**-**	**-**	**-**

COMMUNITY PROMOTION & GRANTS (61)

GENERAL FUND (100)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302214	JL PROJECT M&S	1,648,311	541,903	711,030	-	-	-
6302401	OFFICE SUPPLIES	-	-	400	-	-	-
6302404	BOOKS MAPS & SUBSCRIPTIONS	-	-	-	-	-	-
6302406	FOOD & BEVERAGE	-	-	530	-	-	-
6302705	NON SOCIAL SERVICES GRANT	-	-	5,120	-	-	-
6302704	SOCIAL SERVICES GRANT	-	-	-	-	494,240	494,240
MATERIALS & SERVICES	**Total**	**1,648,311**	**541,903**	**717,080**	**-**	**494,240**	**494,240**
Grand Total		**1,648,311**	**541,903**	**717,080**	**-**	**494,240**	**494,240**

COMMUNITY PROMOTION & GRANTS (61)

COMMUNITY PROMOTION FUND (730)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	-	-	-	-	-	-
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**-**	**-**	**-**	**-**	**-**	**-**
630							
MATERIALS & SERVICES							
6302701	COMMUNITY PROMOTION GRANT	1,286,881	1,560,777	1,695,000	2,213,000	2,213,000	2,213,000
MATERIALS & SERVICES	**Total**	**1,286,881**	**1,560,777**	**1,695,000**	**2,213,000**	**2,213,000**	**2,213,000**
Grand Total		**1,286,881**	**1,560,777**	**1,695,000**	**2,213,000**	**2,213,000**	**2,213,000**

COMMUNITY PROMOTION & GRANTS (61)

CDBG FUND (731)

CLASSIFICATION		11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
PERSONNEL SERVICES	**DESCRIPTION**						
61010**	SALARIES AND WAGES	91,583	75,905	100,700	114,600	114,600	114,600
6101005	TEMPORARY WAGES	-	-	-	-	-	-
62010**	FRINGE BENEFITS	47,971	42,189	56,930	65,000	65,000	65,000
PERSONNEL SERVICES	**Total**	**139,554**	**118,094**	**157,630**	**179,600**	**179,600**	**179,600**
630							
MATERIALS & SERVICES							
6302101	PROFESSIONAL & CONTRACT SVCS	5,661	29,150	42,290	52,000	52,000	52,000
6302102	MEMBERSHIP DUES & FEES	1,880	2,080	3,000	4,000	4,000	4,000
6302201	INSURANCE PREMIUMS	500	1,550	-	-	-	-
6302205	ADVERTISING	1,820	1,697	3,000	4,000	4,000	4,000
6302207	COPIER & PRINTING	1,492	2,496	4,100	6,000	6,000	6,000
6302214	JL PROJECT M&S	689,392	1,379,874	1,178,110	1,682,800	1,682,800	1,682,800
6302302	TRAINING & TRAVEL	4,842	1,903	12,000	8,800	8,800	8,800
6302303	EXPENSE ALLOWANCE	-	-	100	1,000	1,000	1,000
6302401	OFFICE SUPPLIES	362	282	2,000	2,000	2,000	2,000
6302402	COMPUTER EXPENSE	-	-	400	3,000	3,000	3,000
6302404	BOOKS MAPS & SUBSCRIPTIONS	217	-	-	-	-	-
6302405	POSTAGE & SHIPPING	94	59	200	200	200	200
6302432	SMALL EQUIP & FURNISHINGS	-	1,564	2,000	2,000	2,000	2,000
6302475	COMMUNICATION UTILITY	4	-	23,440	-	-	-
6302704	SOCIAL SERVICES GRANT	-	-	-	-	-	-
MATERIALS & SERVICES	**Total**	**706,264**	**1,420,654**	**1,270,640**	**1,765,800**	**1,765,800**	**1,765,800**
Grand Total		**845,818**	**1,538,748**	**1,428,270**	**1,945,400**	**1,945,400**	**1,945,400**


CITY OF MEDFORD
OREGON

City of Medford
Estimated Property Tax Revenue

Estimated Property Taxes in FY 2018

Current Assessed Value	7,012,922,000
Plus Increase of 3.0%	210,387,000
New Assets Factor assumed 1.5%	105,193,000
Estimated 2018 Assessed Value	7,328,502,000
Tax Rate (Permanent)	5.29530
Tax Rate (Outside Limit)	0.00000
Total Tax Rate	5.29530
Estimated Total Taxes Levied	38,806,600
Collections Rate as a % of Total Levy	95.36%
Estimated 2018 Property Taxes	37,006,000
Estimated Delinquent Taxes Collected	790,000
Total Estimated Taxes	**37,796,000**

Taxes on a $250,000 home	FY 2017	FY2018
Estimated Assessed Value	250,000	257,500
Tax Rate (see above)	5.29530	5.29530
Annual Property Taxes	1,323.83	1,363.54
$ Increase from prior year		39.71
% increase		3.0%

Estimated Property Taxes in FY 2019

Estimated 2018 Assessed Value	7,328,502,000
Plus Increase of 3.0%	219,855,000
New Assets Factor assumed 1.33%	97,176,000
Estimated 2019 Assessed Value	7,645,533,000
Tax Rate (Permanent)	5.29530
Tax Rate (Outside Limit)	0.00000
Total Tax Rate	5.29530
Estimated Total Taxes Levied	40,485,000
Collections Rate as a % of Total Levy	95.36%
Estimated 2019 Property Taxes	38,606,000
Estimated Delinquent Taxes Collected	810,000
Total Estimated Taxes	**39,416,000**

Taxes on a $257,500 home	FY2018	FY 2019
Estimated Assessed Value	257,500	265,200
Tax Rate (see above)	5.29530	5.29530
Annual Property Taxes	1,363.54	1,404.31
$ Increase from prior year		40.77
% increase		3.0%

City of Medford
Recent History and Current Projections of Property Taxes

FY	Assessed Value	% Change
2001	**3,391,690,739**	
2002	**3,584,799,333**	**5.7%**
2003	**3,748,725,467**	**4.6%**
2004	**3,959,222,931**	**5.6%**
2005	**4,247,828,958**	**7.3%**
2006	**4,492,708,015**	**5.8%**
2007	**4,792,108,010**	**6.7%**
2008	**5,112,340,465**	**6.7%**
2009	**5,407,722,136**	**5.8%**
2010	**5,588,864,137**	**3.3%**
2011	**5,729,004,715**	**2.5%**
2012	**5,747,894,702**	**0.3%**
2013	**5,696,014,995**	**-0.9%**
2014	**5,874,773,153**	**3.1%**
2015	**6,228,322,628**	**6.0%**
2016	**6,487,781,271**	**4.2%**
2017	**6,742,041,123**	**3.9%**
2018	*7,045,000,000*	*4.5%*
2019	*7,362,000,000*	*4.5%*

FY	Current Taxes Collected	% Change	Current Collection Rate	Delinqent Taxes Collected	% Change	Total Taxes Collected	% Change
2001	**17,053,002**		**94.95%**	**824,952**		**17,877,954**	
2002	**18,092,474**	**6.1%**	**95.31%**	**916,703**	**11.1%**	**19,009,177**	**6.3%**
2003	**19,103,512**	**5.6%**	**96.24%**	**704,660**	**-23.1%**	**19,808,172**	**4.2%**
2004	**20,300,236**	**6.3%**	**96.83%**	**587,436**	**-16.6%**	**20,887,672**	**5.4%**
2005	**21,371,217**	**5.3%**	**95.01%**	**506,147**	**-13.8%**	**21,877,364**	**4.7%**
2006	**23,131,991**	**8.2%**	**97.23%**	**926,226**	**83.0%**	**24,058,217**	**10.0%**
2007	**23,973,435**	**3.6%**	**94.47%**	**475,953**	**-48.6%**	**24,449,388**	**1.6%**
2008	**25,525,592**	**6.5%**	**94.29%**	**564,440**	**18.6%**	**26,090,032**	**6.7%**
2009	**26,891,658**	**5.4%**	**93.91%**	**609,345**	**8.0%**	**27,501,003**	**5.4%**
2010	**27,698,166**	**3.0%**	**93.59%**	**822,748**	**35.0%**	**28,520,914**	**3.7%**
2011	**28,561,826**	**3.1%**	**94.15%**	**795,080**	**-3.4%**	**29,356,906**	**2.9%**
2012	**28,621,771**	**0.2%**	**94.04%**	**1,048,736**	**31.9%**	**29,670,507**	**1.1%**
2013	**28,488,029**	**-0.5%**	**94.45%**	**1,016,503**	**-3.1%**	**29,504,532**	**-0.6%**
2014	**29,659,699**	**4.1%**	**95.34%**	**1,100,100**	**8.2%**	**30,759,799**	**4.3%**
2015	**31,250,433**	**5.4%**	**94.75%**	**757,411**	**-31.2%**	**32,007,844**	**4.1%**
2016	**32,761,499**	**4.8%**	**95.36%**	**767,956**	**1.4%**	**33,529,455**	**4.8%**
2017	*34,045,000*	*3.9%*	*95.36%*	*770,000*	*0.3%*	*34,815,000*	*3.8%*
2018	*35,440,000*	*4.1%*	*95.36%*	*790,000*	*2.6%*	*36,230,000*	*4.1%*
2019	*37,035,000*	*4.5%*	*95.36%*	*810,000*	*2.5%*	*37,845,000*	*4.5%*

Note: Actuals in bold, estimates in Italics

POSITION STAFFING SUMMARY
Listing by Function
Budgeted Biennium

	03-04	04-05	05-06	06-07	07-09	09-11	11-13	13-15	15-17	17-19
City Management (12)	9.0	11.0	13.0	13.0	10.0	10.0	10.0	9.0	8.0	8.0
Recorder (12)	2.0	2.0	-	-	-	-	-	-	-	-
City Attorney (13)	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	5.0
Human Resources (14)	3.0	3.0	3.0	3.0	4.0	4.0	4.0	6.0	7.0	7.0
Finance (15)	11.0	11.0	11.0	11.0	11.0	11.0	11.0	10.0	11.0	11.0
Municipal Court (16)	8.0	8.0	8.0	8.0	8.0	8.0	7.0	7.0	8.0	8.0
Technology Services (17)	12.0	12.0	12.0	12.0	13.0	13.0	13.0	11.0	11.0	11.0
Planning (18)	18.0	19.0	20.0	20.0	21.0	21.0	17.0	17.0	17.0	18.0
Facilities (19)	-	-	-	-	-	-	-	10.0	16.0	15.0
Police (21)	147.0	151.0	152.0	160.0	165.0	166.0	141.0	141.0	141.0	142.0
Fire (22)	74.0	74.0	74.0	79.0	79.0	79.0	78.0	78.0	80.0	82.0
Building Services (23)	15.0	15.0	16.0	16.0	15.0	15.0	10.0	8.0	14.0	14.7
Public Works Operations (31)	46.0	47.0	50.0	50.0	55.0	55.0	55.0	56.0	59.0	61.7
Water Reclamation Division (32)	24.0	24.0	25.0	26.0	26.0	26.0	26.0	25.0	25.0	28.7
Engineering & Development (33)	29.0	30.0	33.0	33.0	34.0	34.0	34.0	34.0	30.0	30.6
Utility Billing (34)	-	-	-	-	-	-	-	-	7.0	8.4
Parks & Recreation (51)	26.0	33.0	33.0	33.0	36.0	36.0	38.0	29.0	31.0	31.0
TOTAL	**428.0**	**444.0**	**454.0**	**468.0**	**481.0**	**482.0**	**448.0**	**445.0**	**469.0**	**482.0**
Net Increase/(Decrease)	(3.0)	16.0	10.0	14.0	13.0	1.0	(34.0)	(3.0)	24.0	13.0

One Grant Support position moved from the CMO to the Parks Department during the year. This biennium the position will be in the Planning Department.
The Emergency Management Coordinator postion is being moved from CMO to Fire this biennium.
Municipal court added a position per Resolution 2016-69 in the prior bienium and there is one unfunded position.
One police officer was added during the prior biennium budget process in fund 200.

STAFFING

All Funds and Departments

Division Number	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
1210	101 City Manager	1.00	1.00	1.00	1.00	1.00	1.00
1210	102 Deputy City Manager	1.25	1.25	1.00	1.00	1.00	1.00
1210	105 Assistant to the City Manager II	1.00	1.00	-	-	-	-
1210	124 Deputy City Recorder	1.00	1.00	-	-	-	-
1210	138 City Recorder	-	-	1.00	1.00	1.00	1.00
1210	181 Executive Assistant	1.00	-	1.00	1.00	1.00	1.00
1210	240 Executive Support Sepcialist	2.00	2.00	-	-	-	-
1210	243 Economic Development Coordinator	1.00	1.00	-	-	-	-
1210	255 Project Manager	-	-	-	-	-	-
1210	320 Assistant to the City Manager I	1.00	1.00	2.00	2.00	2.00	2.00
1210	332 Assistant to the Deputy City Manager	1.00	1.00	-	-	-	-
1210	352 Executive Office Manager	-	-	1.00	1.00	1.00	1.00
1210	363 Community Relations Coordinator	-	-	1.00	1.00	1.00	1.00
1310	104 City Attorney	1.00	1.00	1.00	1.00	2.00	2.00
1310	129 Sr. Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	1.00
1310	172 Legal Secretary	-	-	1.00	1.00	1.00	1.00
1310	331 Assistant to the City Attorney	1.00	1.00	-	-	-	-
1310	336 Deputy City Attorney	1.00	1.00	1.00	1.00	1.00	1.00
1410	113 Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00
1410	160 Recreation Supervisor	0.36	0.36	-	-	-	-
1410	181 Executive Assistant	-	-	2.00	2.00	2.00	2.00
1410	200 Human Resources Analyst	-	-	1.00	1.00	1.00	1.00
1410	211 Human Resources Technician	2.00	2.00	1.00	1.00	1.00	1.00
1410	244 Risk Manager	1.00	1.00	1.00	1.00	1.00	1.00
1410	325 Human Resource Analyst Senior	1.00	1.00	1.00	1.00	1.00	1.00
1510	108 Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
1510	125 Purchasing Agent	-	-	1.00	1.00	1.00	1.00
1510	133 Accountant	-	-	1.00	1.00	1.00	1.00
1510	137 Payroll Coordinator	1.00	1.00	2.00	2.00	2.00	2.00
1510	177 Accounting Supervisor	1.00	1.00	2.00	2.00	2.00	2.00
1510	195 Financial Support Technician	4.00	4.00	2.00	2.00	2.00	2.00
1510	229 Purchasing Manager	1.00	1.00	-	-	-	-
1510	253 Payroll Manager	1.00	1.00	1.00	1.00	1.00	1.00
1510	323 Senior Accountant	1.00	1.00	-	-	-	-
1510	335 Financial Support Specialist	-	-	1.00	1.00	1.00	1.00
1610	106 Municipal Judge	1.00	1.00	1.00	1.00	1.00	1.00
1610	187 Municipal Court Clerk	1.00	1.00	1.00	1.00	1.00	1.00
1610	197 Court Specialist	5.00	5.00	5.00	5.00	5.00	5.00
1610	359 Court Program Specialist	-	-	1.00	1.00	1.00	1.00
1710	126 Systems Administrator	3.00	3.00	1.00	1.00	2.00	2.00
1710	130 Database Supervisor	1.00	1.00	-	-	-	-
1710	199 Network/PC Specialist	1.00	1.00	2.00	2.00	2.00	2.00
1710	219 Technology Services Director	1.00	1.00	1.00	1.00	1.00	1.00
1710	249 Technology Support Technician	1.00	1.00	-	-	-	-
1710	258 Database Technician	1.00	1.00	-	-	-	-
1710	259 Sr. Systems Administrator	2.00	-	2.00	2.00	2.00	2.00
1710	274 Public Safety Systems Adminis.	1.00	1.00	-	-	-	-
1710	298 GIS Programmer Analyst	1.00	1.00	-	-	-	-
1710	319 GIS Manager	-	-	1.00	1.00	1.00	1.00
1710	337 Assistant Tech Services Director	1.00	1.00	1.00	1.00	1.00	1.00
1710	339 GIS Coordinator	-	-	-	-	-	-
1710	356 Systems Analyst	-	-	1.00	1.00	1.00	1.00
1710	357 Junior Systems Administrator	-	-	1.00	1.00	1.00	1.00
1810	102 Deputy City Manager	0.25	0.25	-	-	-	-
1810	116 Planning Director	1.00	1.00	1.00	1.00	1.00	1.00
1810	117 Senior Planner	1.00	1.00	-	-	-	-
1810	250 Office Administrator	1.00	1.00	1.00	1.00	1.00	1.00
1810	264 Administrative support Technician	3.00	3.00	3.00	3.00	3.00	3.00
1810	266 Principal Planner	1.00	1.00	2.00	2.00	2.00	2.00
1810	301 Assistant Planning Director	1.00	1.00	1.00	1.00	1.00	1.00
1810	305 Planner I	1.00	1.00	1.00	1.00	1.00	1.00
1810	306 Planner II	5.00	5.00	4.00	4.00	4.00	4.00
1810	307 Planner III	1.00	1.00	1.00	1.00	1.00	1.00
1810	308 Planner IV	2.00	2.00	2.00	2.00	2.00	2.00
1810	339 GIS Coordinator	-	-	1.00	1.00	1.00	1.00
1910	131 Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
1910	168 Parks Bldg Maint. Supervisor	1.00	1.00	-	-	-	-
1910	209 Custodian	4.00	4.00	5.00	4.00	5.00	5.00
1910	264 Administrative Support Technician	-	-	1.00	1.00	1.00	1.00
1910	272 Parks Building/Utility Technician II	1.00	1.00	-	-	-	-
1910	294 Parks Worker I	-	-	-	-	-	-
1910	329 Parks Building/Utility Technician I	-	-	2.00	2.00	2.00	2.00
1910	330 Parks Building/Utility Technician III	3.00	3.00	5.00	5.00	5.00	5.00
1910	342 Assistant Parks & Recreation Director	-	-	-	-	-	-
1910	364 Custodian Supervisor	-	-	1.00	1.00	1.00	1.00
2110	109 Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
2110	121 Deputy Police Chief	2.00	2.00	2.00	2.00	2.00	2.00

Division Number	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
2110	240 Executive Support Specialist	2.00	2.00	1.00	1.00	1.00	1.00
2110	247 Police Cultural Outreach Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
2111	120 Administrative Analyst	1.00	1.00	1.00	1.00	1.00	1.00
2111	144 Police Sergeant	12.00	12.00	12.00	12.00	12.00	12.00
2111	161 Property Specialist	2.00	2.00	3.00	3.00	3.00	3.00
2111	201 Community Service Officer	7.00	7.00	7.00	7.00	7.00	7.00
2111	218 Police Lieutenant	4.00	4.00	4.00	4.00	4.00	4.00
2111	273 Police Forensic Technician	1.00	1.00	1.00	1.00	1.00	1.00
2111	311 Radio Technician	1.00	1.00	-	-	-	-
2111	333 Property Control Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
2120	162 Police Officer New Hire	4.00	4.00	-	5.00	5.00	5.00
2120	166 Police Officer	82.00	82.00	84.00	80.00	80.00	80.00
2122	248 Police Crime Analyst	2.00	2.00	3.00	3.00	3.00	3.00
2124	186 Police Records Manager	1.00	1.00	1.00	1.00	1.00	1.00
2124	193 Police Records Specialist	16.00	16.00	17.00	17.00	17.00	17.00
2124	334 Police Records Supervisor	1.00	1.00	2.00	2.00	2.00	2.00
2210	110 Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
2220	127 Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	3.00
2220	135 Fire Captain	16.00	16.00	15.00	15.00	15.00	15.00
2220	156 Fire Engineer	15.00	15.00	15.00	15.00	15.00	15.00
2220	167 Firefighter	34.00	34.00	35.00	35.00	35.00	35.00
2220	195 Financial Support Technician	1.00	1.00	-	-	-	-
2220	240 Executive Support Specialist	1.00	1.00	-	-	-	-
2220	264 Administrative Support Technician	-	-	1.00	1.00	1.00	1.00
2220	270 Deputy Fire Chief	2.00	2.00	3.00	3.00	3.00	3.00
2220	344 Technology Logistics Chief	-	-	-	-	-	-
2220	345 Fire Administration Manager	-	-	1.00	1.00	1.00	1.00
2220	347 Fire Logistics Technician	-	-	1.00	1.00	1.00	1.00
2221	102 Deputy City Manager	0.20	0.20	-	-	-	-
2221	111 Fire Battalion Chief (Fire Marshal)	1.00	1.00	-	-	-	-
2221	312 Deputy Fire Marshal I	-	-	-	-	1.00	1.00
2221	313 Deputy Fire Marshal II	2.00	2.00	3.00	1.00	1.00	1.00
2221	314 Deputy Fire Marshal III	1.00	1.00	1.00	3.00	3.00	3.00
2222	111 Fire Battalion Chief (40)	1.00	1.00	1.00	1.00	1.00	1.00
2223	349 Emergency Mgmt Coordinator	-	-	1.00	1.00	1.00	1.00
2310	102 Deputy City Manager	0.25	0.25	-	-	-	-
2310	115 Building Safety Director	1.00	1.00	1.00	1.00	1.00	1.00
2310	140 Plans Examiner II	-	-	1.00	1.00	1.00	1.00
2310	145 Electrical Inspector	1.00	1.00	1.00	1.00	1.00	1.00
2310	152 Plumbing Inspector	-	-	-	-	-	-
2310	159 Plans Examiner I	1.00	1.00	-	-	1.00	1.00
2310	175 Structural/Mech. Inspector	1.00	1.00	1.00	1.00	1.00	1.00
2310	195 Financial Support Tech	-	-	-	-	-	-
2310	254 Development Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00
2310	258 Data Base Technician	-	-	1.00	0.70	0.70	0.70
2310	292 Development Services Support Technician	1.00	1.00	4.00	4.00	4.00	4.00
2310	300 Development Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
2310	302 Senior Inspector	-	-	-	-	-	-
2310	310 Assistant Building Safety Director	1.00	1.00	1.00	1.00	1.00	1.00
2310	348 Residential Inspector	-	-	2.00	2.00	2.00	2.00
3110	112 Public Works Operations Manager	1.00	1.00	-	-	-	-
3110	142 Public Works Supervisor	3.00	3.00	5.00	5.00	5.00	5.00
3110	143 Engineering Tech III	1.00	1.00	1.00	1.00	1.00	1.00
3110	165 Public Works Technician	23.00	23.00	29.00	31.00	33.00	33.00
3110	195 Financial Support Technician	1.00	1.00	1.00	1.00	1.00	1.00
3110	207 Warehouse/Trades Technician	1.00	1.00	1.00	1.00	1.00	1.00
3110	258 Data Base Technician	1.00	1.00	1.00	1.00	1.00	1.00
3110	264 Administrative Support Tech.	1.00	1.00	1.00	2.00	3.00	3.00
3110	296 PW Administrative Supervisor	1.00	1.00	-	-	-	-
3110	297 Support Services Manager	0.50	0.50	0.50	0.50	0.50	0.50
3110	346 Deputy Public Works Director	-	-	0.70	0.70	0.70	0.70
3121	157 Traffic Signal Technician, Sr.	1.00	1.00	1.00	1.00	1.00	1.00
3121	179 Public Works Laborer	8.00	8.00	3.00	-	-	-
3121	263 Public Works Technician , Sr.	4.00	4.00	4.00	4.00	4.00	4.00
3121	269 Traffic Signal Electrician	3.00	3.00	3.00	3.00	3.00	3.00
3121	322 Public Works Utility Locator	1.00	1.00	1.00	1.00	1.00	1.00
3122	214 Auto Service Worker	-	-	-	-	-	-
3124	174 Fleet Services Mechanic	4.00	4.00	5.00	5.00	5.00	5.00
3124	297 Support Services Manager	0.50	0.50	0.50	0.50	0.50	0.50
3124	327 Fleet Services Sr. Mechanic	1.00	1.00	-	-	-	-
3124	362 Fleet Services Coordinator	-	-	1.00	1.00	1.00	1.00
3210	103 Public Works Director	0.15	0.15	0.15	0.15	0.15	0.15
3210	112 Public Works Operations Mgr	-	-	-	-	-	-
3210	119 WRD Manager	1.00	1.00	1.00	1.00	1.00	1.00
3210	132 WRD Supervisor	4.00	4.00	4.00	4.00	4.00	4.00
3210	143 Engineering Tech III	1.00	1.00	1.00	1.00	1.00	1.00
3210	150 WRD Operator	16.00	16.00	16.00	16.00	16.00	16.00
3210	195 Financial Support Tech	-	-	-	-	-	-
3210	221 WRD Administrator	-	-	-	-	-	-
3210	222 WRD Construction Manager	1.00	1.00	1.00	1.00	1.00	1.00

Division Number	DESCRIPTION	11-13 BIENNIUM ACTUAL	13-15 BIENNIUM ACTUAL	15-17 ADJUSTED BUDGET	17-19 CTY MGR PROPOSED	17-19 BUD COMM APPROVED	17-19 COUNCIL ADOPTED
3210	264 Administrative Support Technician	1.00	1.00	1.05	1.05	1.05	1.05
3210	304 WRD Operator in Training	1.00	1.00	2.00	2.00	2.00	2.00
3210	321 Public Works Business Manager	-	-	0.10	0.10	0.10	0.10
3210	335 Financial Support Specialist	-	-	0.10	0.10	0.10	0.10
3210	346 Deputy Public Works Director	-	-	0.30	0.30	0.30	0.30
3210	369 WRD Laborer	-	-	-	-	2.00	2.00
3310	103 Public Works Director	0.85	0.85	0.85	0.85	0.85	0.85
3310	114 Transportation Manager	1.00	1.00	1.00	1.00	1.00	1.00
3310	122 City Surveyor	1.00	1.00	1.00	1.00	1.00	1.00
3310	143 Engineering Tech III	10.00	10.00	10.00	10.00	11.00	11.00
3310	163 Engineering Tech II	3.00	3.00	2.00	2.00	2.00	2.00
3310	195 Financial support Technician	1.00	1.00	-	-	-	-
3310	215 City Engineer	1.00	1.00	-	-	-	-
3310	225 Assistant to Traffic Engineer	1.00	1.00	1.00	1.00	1.00	1.00
3310	245 Associate Traffic Engineer	1.00	1.00	1.00	1.00	1.00	1.00
3310	252 Utilities Engineer	1.00	1.00	1.00	1.00	1.00	1.00
3310	258 Data Base Technician	-	-	-	0.30	0.30	0.30
3310	264 Administrative Support Technician	1.00	1.00	0.95	0.95	0.95	0.95
3310	265 Design & Construction Manager	1.00	1.00	1.00	1.00	1.00	1.00
3310	269 Traffic Signal Electrician	1.00	1.00	-	-	-	-
3310	275 Construction Inspector	3.00	3.00	2.00	2.00	2.00	2.00
3310	292 Development Services Support Tech	5.00	5.00	-	-	-	-
3310	300 Development Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
3310	321 Public Works Business Manager	1.00	1.00	0.55	0.55	0.55	0.55
3310	326 Eng Chief of Field Survey	1.00	1.00	1.00	1.00	1.00	1.00
3310	335 Financial Support Specialist	-	-	0.90	0.90	0.90	0.90
3310	341 Utility Billing Serv Supervisor	-	-	-	-	-	-
3310	346 Deputy Public Works Director	-	-	1.00	1.00	1.00	1.00
3310	358 Chief Construction Inspector	-	-	1.00	1.00	1.00	1.00
3310	360 Traffic Signal Electricl Insp	-	-	1.00	1.00	1.00	1.00
3310	361 Development Svcs Supp Tech II	-	-	1.00	1.00	1.00	1.00
3410	321 Public Works Business Manager	-	-	0.35	0.35	0.35	0.35
3410	341 Utility Billing Serv Supervisor	-	-	1.00	1.00	1.00	1.00
3410	343 Utility Billing Services Tech	-	-	3.00	3.00	3.00	3.00
3410	351 Utility Billing Services Specl	-	-	4.00	4.00	4.00	4.00
5110	102 Deputy City Manager	0.05	0.05	-	-	-	-
5110	118 Parks and Recreation Director	1.00	1.00	1.00	1.00	1.00	1.00
5110	250 Office Administrator	1.00	1.00	1.00	1.00	1.00	1.00
5110	251 Parks Customer Service Specialist	1.00	1.00	-	-	-	-
5110	293 Parks Planner III	1.00	1.00	1.00	1.00	1.00	1.00
5120	141 Recreation Superintendent	1.00	1.00	-	-	-	-
5120	160 Recreation Supervisor	2.64	2.64	3.00	3.00	4.00	4.00
5120	295 Recreation Coordinator	-	-	1.00	1.00	1.00	1.00
5120	328 Resource Development Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
5120	342 Asst Parks & Recreation Director	-	-	1.00	1.00	1.00	1.00
5120	355 Parks Customer Service Superv	-	-	1.00	1.00	1.00	1.00
5120	365 Sports Official Coordinator	-	-	-	-	1.00	1.00
5130	131 Parks Superintendent	1.00	1.00	-	-	-	-
5130	178 Park Technician	7.00	7.00	5.00	5.00	5.00	5.00
5130	202 Parks Supervisor	1.00	1.00	3.00	3.00	3.00	3.00
5130	264 Administrative Support Technician	-	-	1.00	1.00	1.00	1.00
5130	271 Parks Arborist	1.00	1.00	-	-	-	-
5130	272 Parks Building/Utility Tech.	3.00	3.00	-	-	-	-
5130	294 Parks Worker I	6.00	6.00	7.00	7.00	7.00	7.00
5130	338 Parks Irrigation Technician	-	-	2.00	2.00	2.00	2.00
5130	354 Parks Maint Superintendent	-	-	1.00	1.00	1.00	1.00
6160	340 Grants Support Technician	-	-	1.00	1.00	1.00	1.00
CIP	102 Deputy City Manager	-	-	-	-	-	-
PERSONNEL SERVICES	**Total**	**448.00**	**445.00**	**469.00**	**469.00**	**482.00**	**482.00**



MEDFORD OREGON

Achievements & Accomplishments

2015-17

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POLICE DEPARTMENT

Achievements & Accomplishments 2015-17

Your Police – Our Community

OPERATIONS BUREAU

PATROL DIVISION

Division Command

In April of 2016, the Chief of Police restructured the Patrol Division Command staff by adding a second Lieutenant. The change was seamless and added to better overall supervision of the Patrol Division.

Field Training

During 2016, MPD hired ten new police officers. Five of these new hires completed the PTO Program and began working solo patrol. One of those officers resigned after being assigned to a patrol team. Another officer resigned while in training. Four of the new police officers are currently at the Police Academy and are doing very well and we expect them to graduate the academy in the spring of 2017.

Key Objective = Impact Traffic Safety

Key Performance Measure = Improve traffic safety by reducing injury accidents by 2%, and increasing D.U.I.I. arrests by 2%.

This key performance measure was not met as DUII arrests were down and injury accidents increased slightly. This performance measure is no longer being tracked as there are other factors that contribute to these statistics.

DUII Enforcement

In 2016, MPD officers arrested 296 drivers for Driving Under the Influence of Intoxicants. This number is down from the 2015, 320 DUII arrests. Over 60% of our total DUII arrests happen during the weekend night shifts. The decrease in DUII arrests is likely attributed to an increase in calls for service which prevent officers from having time to self-initiate DUII stops.

Grant Funded DUII and Enforcement Patrols

In 2016, MPD was awarded an $18,745 grant that was for DUII specific enforcement. The grant mandates DUII patrols during the holiday period which runs from December 11th thru January 1st and Labor Day weekend. Additionally, MPD provided extra DUII enforcement on several holidays and event days, such as Memorial Day weekend, St. Patrick's Day, Fourth of July weekend, Super Bowl weekend, and the days of April 20th (4/20) and July 10th (7/10), which are associated with marijuana use. As a result of this grant and our efforts, MPD arrested 29 DUII drivers during these periods. Officers wrote 28 citations for drivers that

were DWS, issued 6 speeding citations and 103 citations for other violations.

In 2015, MPD received a $12,000 grant to assist in the operation costs of 24 saturation patrols that yielded 22 DUII arrests, 10 Driving While Suspended citations and 92 citations for other violations.

Traffic Enforcement

MPD Officers wrote 6,138 traffic citations for 7,775 violations in 2016. MPD responded to and investigated 1,949 traffic accidents. MPD investigated four fatal traffic accidents in 2016 and 755 hit and run accidents. Additionally, MPD officers were activated 10 times this year for Serious Traffic Accident Reconstruction Team (STAR Team) call-outs.

In 2015, MPD officers wrote 6,145 traffic citations for 7,809 violations. MPD responded to and investigated 1,835 traffic accidents. There were 3 fatal traffic accidents investigated and 605 hit and run accidents. MPD officers were activated 9 times for STAR Team call-outs.

Grant Funded Safety Belt Enforcement

In 2016, MPD was awarded a $5,500 grant that was for Safety Belt specific enforcement. During this grant enforcement period, MPD issued 276 total citations. Officers wrote 137 Safety Belt citations, 44 speed citations, 14 DWS citations and 81 citations for other violations.

In 2015, MPD was awarded a $5,500 grant and during this grant period 259 total citations were issued. Officer wrote 158 Safety Belt citations, 23 speed violations, 11 DWS citations and 67 citations for other violations.

Grant Funded Speed Violation Enforcement

In 2016, MPD was awarded a $3,777 grant that was for Speed Violation specific enforcement. This was the first year this grant has been awarded to MPD. During this grant enforcement period, MPD issued 101 citations for Speed Violations, 8 for Safety Belt violations, and 28 citations for other violations.

Grant Funded Pedestrian Safety Enforcement

In 2016, MPD was awarded a $5,000 Pedestrian Safety grant that was dedicated to Pedestrian Safety enforcement. During this grant enforcement period, MPD issued 67 citations for Failure to Stop and Remain Stopped, 2 citations for Passing a Stopped Vehicle at a Crosswalk, and 34 citations for other violations. A total of 103 citations were issued.

In 2015, MPD was awarded a $4,221 grant. MPD issued 63 citations for Failure to Stop and Remain Stopped and 57 citations for other violations. A total of 120 citations were issued.

Drug Recognition Expert

MPD currently has ten certified Drug Recognition Experts. In 2016 the DRE's conducted 76 evaluations of impaired drivers to include drivers that had been involved in fatal traffic accidents. This number increased by four from the 72 DRE's conducted in 2015. Our DRE's are on call and respond to assist not only MPD officers but also officers from surrounding agencies.

Greenway Sweeps

MPD conducted 11 Greenway Sweeps in 2016. Sgt. Furst and Cpl. Jewell have been organizing these sweeps with several community partners. RV Veterans Community Outreach (RVVCO), Veterans Administration Social Workers, Jackson County Parole and Probations, ACCESS, La Clinica, and

Community Justice work crews have all been a part of these efforts. Statistically in 2016, the sweeps resulted in 48 P&P clients contacted, 55 warrant arrests, 217 Prohibited Camping citations, 127 Trespass arrests, 20 PCS arrests, and 3 Fail to Register as a Sex Offender arrests. On top of this, a massive amount of trash was removed from the Greenway totaling 28 tons.

In 2015, MPD conducted 7 Greenway Sweeps that resulted in 131 Prohibited Camping citations, 28 Trespass citations and 5 warrant arrests.

Crisis Intervention Training

As of December of 2016 every MPD sworn officer, with the exception of only nine, had completed the 40 hour CIT training course. MPD in conjunction with Jackson County Mental Health hosted a class in 2016 that trained officers from MPD and local jurisdictions. In 2015, two CIT trainings were held and trained approximately 30 MPD Officers. A CIT will be held in 2017 and will ensure that all MPD officers will have completed CIT Training.

Beat Projects

We conducted 28 Beat Projects in 2016. We have revamped the way we determine the need for beat projects this year. With the help of the Tactical Information Unit and other information we obtain through daily patrol efforts we have been able to streamline these projects into those that are more significant. In 2015, MPD initiated 95 beat projects. We are currently working on a plan to identify locations within the City that are of a higher priority.

Key Objective = Improve response times and cycle time for both criminal and code enforcement complaints.

Key Performance Measure = Exceed a 90% approval rating as measured by Department Service Audits

Service Audits

Our patrol sergeants conduct service audits randomly throughout the year on each of their team members. These audits consist of a phone call or personal contact to a citizen who reported an incident to the department. This year we received a 100% positive response.

Chaplain Program

In 2016 we added two additional Police Chaplains to our Chaplain Program. Chaplain Bob Gass who has been with MPD for many years is now joined by Chaplain Dale Meador and Chaplain Lloyd Read. Our Chaplains assist the Department, its members and the community as needed.

Honor Guard

In 2016 the MPD Honor Guard was used for several different events to include numerous swearing in and promotion ceremonies. The MPD Honor Guard also attended 2 community events, 2 funerals and the ribbon cutting ceremony for the new Medford Police Department Headquarters. The MPD Honor Guard was also a key part of the “Peace Officers Memorial Day,” ceremony. Corporal Mike Strouse retired from the Honor Guard in 2016 after 20 years of dedicated service.

In 2015, the MPD Honor Guard worked several events including 5 swearing in ceremonies, 5 funerals, the Pear Blossom Parade, Veteran’s Day Parade, the MPD Awards Banquet, the SOFAST Conference, and Peace Officer Memorial Day.

Bicycle Patrol

The MPD Bicycle Program is comprised of officers who have been certified and trained for bike patrol. In 2016 MPD developed its own bicycle certification course. The MPD bicycle team is used mainly during the warmer months. The team's purpose is to assist patrol with focused patrol in areas where vehicle traffic can be restricted. The MPD bicycle program patrols city parks, the bike path/greenway, and the downtown corridor. The bicycle program provides additional patrol services at community events like Pear Blossom, Medford Cruise, and Movies In The Park, to name a few. The MPD bicycle program has approximately 40 certified officers.

Exclusion Ordinance

123 Exclusion Ordinances were issued in 2016. This was a significant increase from the 68 exclusions issued in 2015. MPD is dedicated to making our City Parks and safe location for families to enjoy.

Bar Sweeps

In 2016, MPD put the bar sweep effort on a temporary hiatus. It has been a very successful project over the past several years. In 2015, 293 establishments were checked resulting in 149 arrests. In total, 183 correction clients were contacted, 96 warrants were cleared, 63 suspects were arrested for PCS Meth or Heroin charges. Additionally, 33 sex offenders were contacted.

The reasoning behind the 2016 hiatus was largely been due to the pressure it has put on the County Jail. The sweeps inundated the jail with lodgings and jail staff was unable to keep up due to their staffing shortages.

Heart of Medford

Officer Vega took over this program as a 'Downtown Project.' The goal is to meet with and shake hands with the downtown business owners and get their thoughts on problems, express their concerns, and provide them with information on what MPD is doing to reduce problems in and around their business locations. During 2016, Officer Vega began to track all contacts and concerns. This information is available to all officers in an effort to recognize concerns and create plans to resolve these problems.

Sex Offender Compliance

MPD officers conducted 161 Sex Offender Compliance Checks in 2016 and arrested 156 suspects for Fail to Register as Sex Offenders.

In 2015, MPD officers conducted 180 Sex Offender Compliance Checks and arrested 148 suspects for Fail to Register as Sex Offenders.

K9 Program

In 2016, the MPD K-9 Team obtained a second drug detection dog, "Max." In September K-9 Max came on board and was assigned, along with K-9 "Narc," to Officer Havice. These two dogs and Officer Havice were deployed 105 times seizing over 56 lbs. of meth, 416 lbs. of marijuana, 2 lbs. of cocaine, and 4 grams of heroin. These teams were responsible for the seizure of $526,491 in illegal drug money. In 2016 the two patrol K-9 Teams remained the same. Together they had 219 deployments, resulting in 15 captures. Out of the 15 captures there was one bite.

In 2015 the MPD K-9 Team had one drug detection dog "Narc," and his handler Officer Rob Havice. This team was deployed 131 times leading to the seizure of over 5 lbs. of methamphetamine, 6 grams of heroin,

and over 310 lbs. of marijuana. This team was also responsible for seizing $841,763 in cash. In 2015 the MPD Patrol K-9 team consisted of two dog handlers, Officer McFetridge with K-9 "Kelso," and Officer Mellgren with K-9 "Barry." The patrol K-9 teams deployed 138 times resulting in 18 captures. Out of the 18 captures by the teams there was one bite.

"Comp Stat" Report

MPD Patrol continues using TIU to obtain weekly "Comp Stat" reports. These reports assist supervisors and officers in directing patrol to the appropriate 'Hot Spots' in specific areas of the City. The objective in using these reports is to focus our patrol efforts and ultimately decrease crime. The report has also allowed Patrol to focus on repeat calls for service more efficiently. This report continues to evolve and answer the needs of patrol.

Naloxone Program

Our Naloxone Program continues to save lives. In 2016 we deployed Naloxone to 8 different individuals who were suffering from an opiate overdose. That brings our two year total to 18 lives saved with the 10 deployments in 2015. Additionally, in 2016 we changed our deployment method from an applicator that required assembly, to an applicator that is a fixed apparatus and is much easier to use.

Code Enforcement

Key Objective = Improve neighborhood livability issues through Code Enforcement

Our Code Enforcement team handled 3,689 cases in 2016. 56 properties were posted for abatement and 36 were abated by the city. The total abatement expense incurred by the city was $8,257. During the weed season (June 1-Sept. 30) Code Enforcement had 467 complaints investigated and 17 violations abated by the City. Code Enforcement also investigated 54 complaints of substandard housing and currently has 354 vacant/bank-owned properties registered.

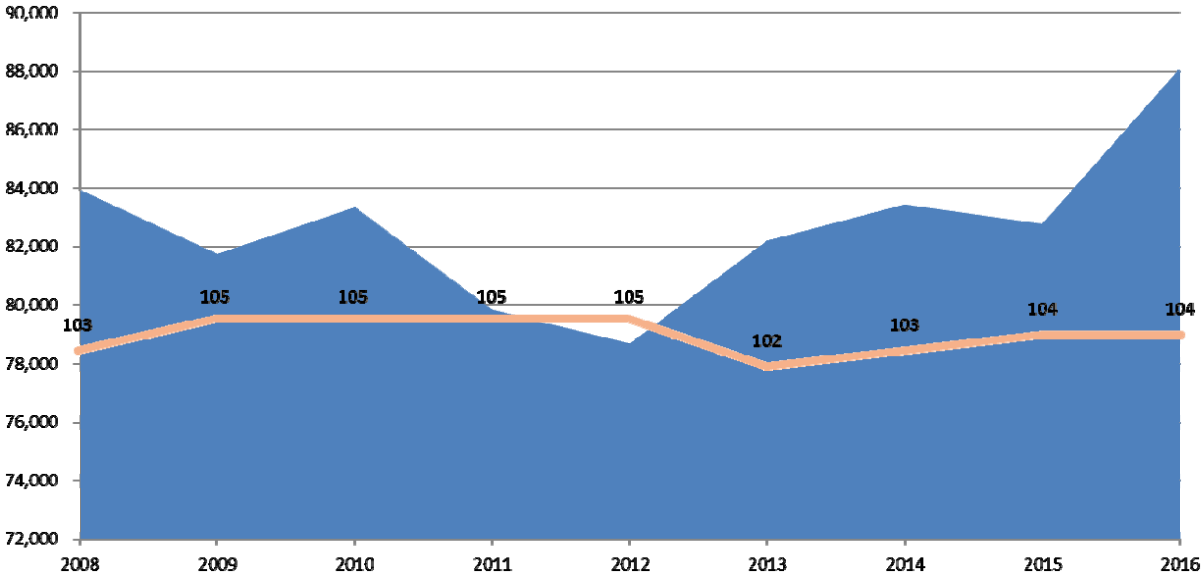
In 2015, Code Enforcement handled 3,374 cases. 103 properties were posted for abatement and 40 were abated. The total abatement expense to the city was $33,629. During the weed season Code Enforcement handled 408 complaints investigated and 14 violations were abated by the city. Code Enforcement also investigated 64 complaints of substandard housing and had 989 vacant/bank-owned properties registered.

Key Performance Measure = Exceed an 80% approval rating as measured by Operations C.A.R.E.

In the spring of 2016, we conducted an Operation Care survey in the Hollyhock/Arrowhead neighborhood. The police department received an approval rating of 79%, which was a percent lower than our established goal. The City Manager's Office is reviewing this survey process to ensure that we are gathering pertinent information that will enhance city services delivered to citizens.

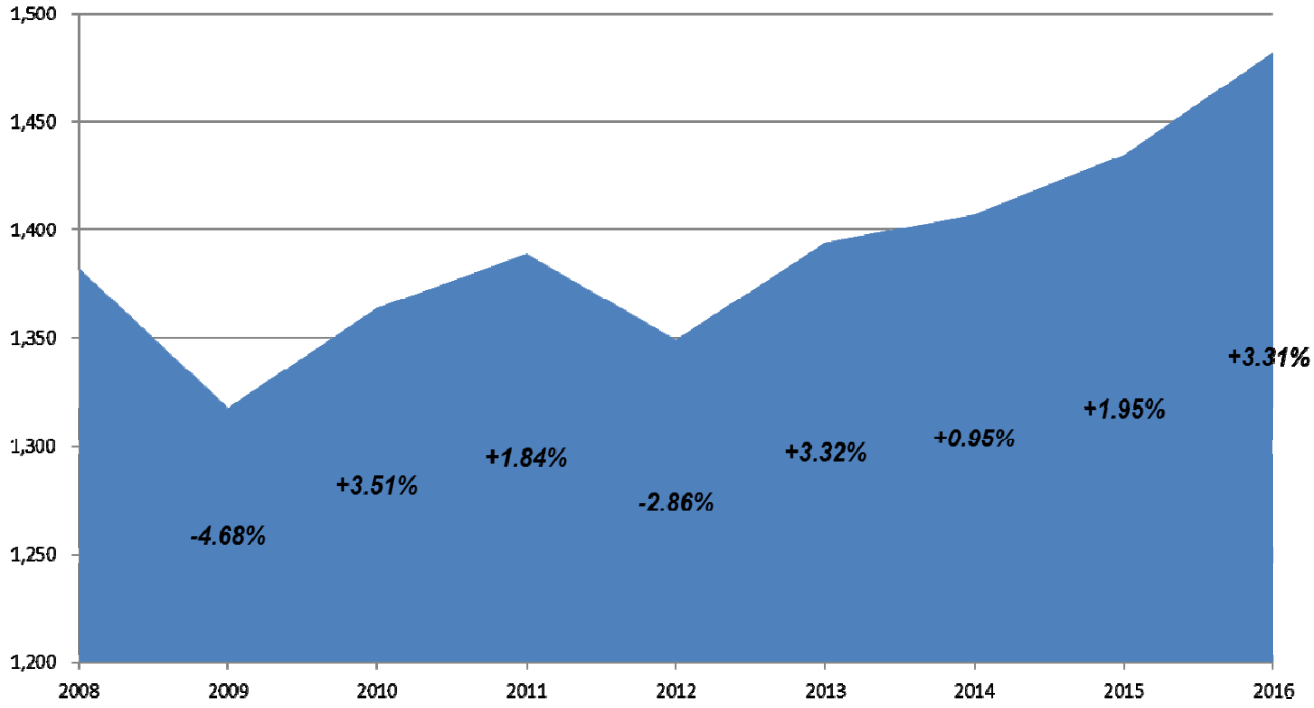
Our Patrol Division comprised of police officers, traffic officers, and code enforcement remains very busy and our workload continues to increase.

CALLS FOR SERVICE COMPARED TO BUDGETED SWORN



The blue shows all MPD calls for service compared to all MPD sworn personnel. The line placement for the sworn is in between the 2011 and 2012 calls for service showing ideally that is about where we want to be.

AVERAGE CALLS AN OFFICER RESPONDS TO PER YEAR



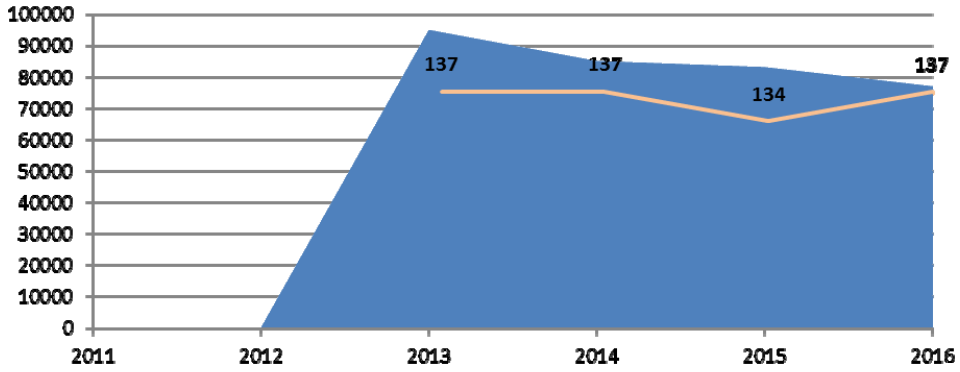
This shows the amount of calls each patrol officer, corporal, traffic officer, K9 officer and SRO's (in June, July, Aug) handled on average in a year.

There is a 9.86% increase from 2012 to 2016.

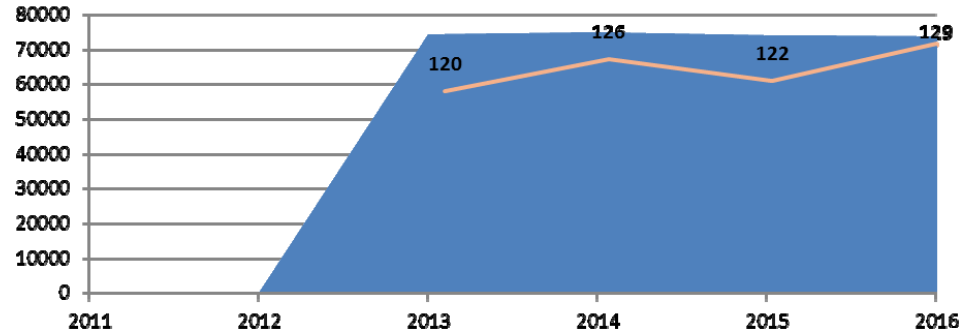
- In 2012 officers were responding to an average of 1,349 calls a year
- In 2016 officers were responding to an average of 1,482 calls a year

If we had 6 more officers, our officers would be responding to the same number of reports as they were in 2012.

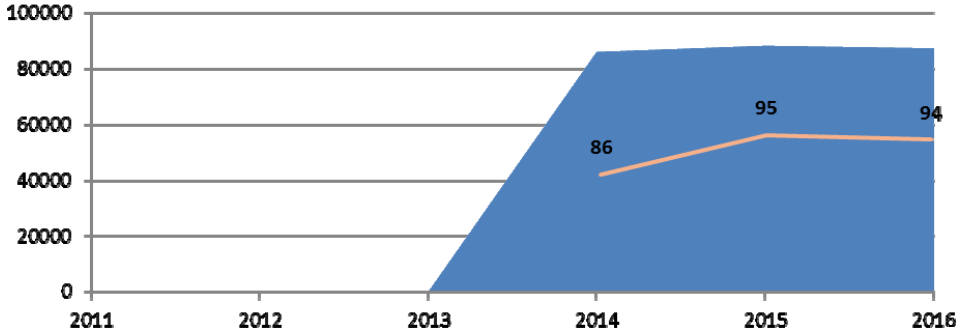
BEAVERTON
CALLS FOR SERVICE COMPARED TO BUDGET SWORN



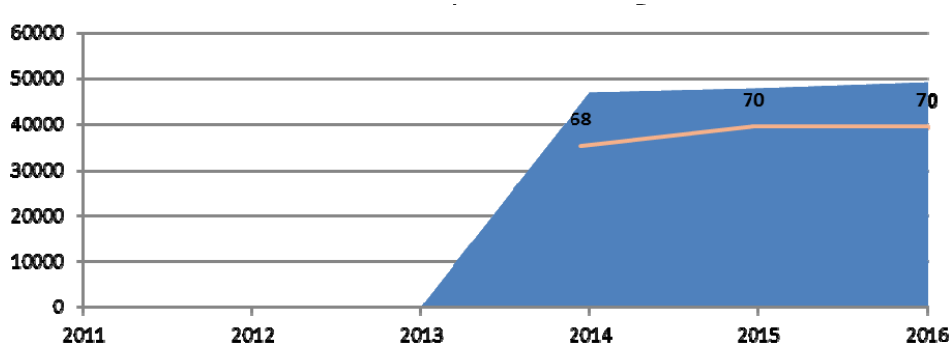
GRESHAM
CALLS FOR SERVICE COMPARED TO BUDGET SWORN



BEND
CALLS FOR SERVICE COMPARED TO BUDGET SWORN



SPRINGFIELD
CALLS FOR SERVICE COMPARED TO BUDGET SWORN



HILLSBORO
CALLS FOR SERVICE COMPARED TO BUDGET SWORN

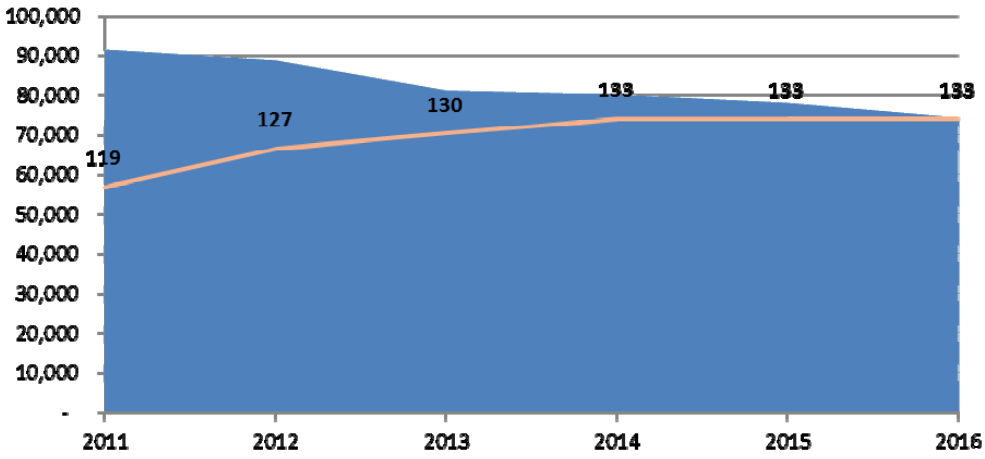
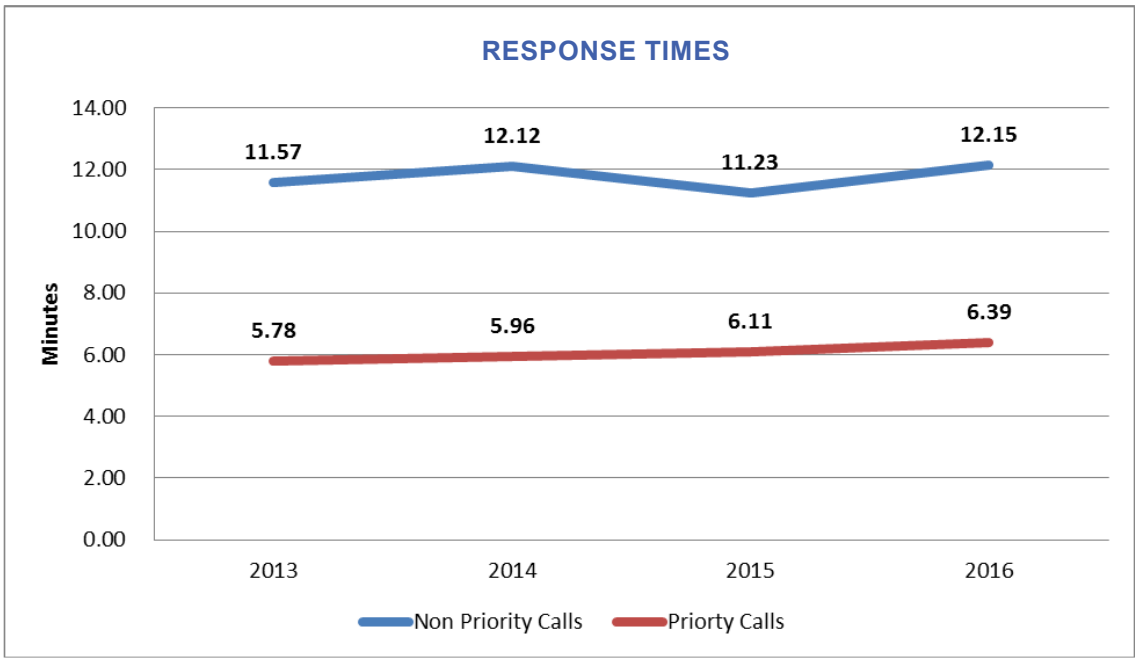


TABLE FOR CALLS FOR SERVICE

Medford	2008	2009	2010	2011	2012	2013	2014	2015	2016
CFS	83,934	81,733	83,334	79,821	78,671	82,192	83,433	82,765	88,077
Budgeted Sworn	103	105	105	105	105	102	103	104	104
Calls/Sworn	815	778	794	760	749	806	810	796	847
Hillsboro									
CFS				91,507	88,764	81,115	80,095	78,009	74,278
Budgeted Sworn				119	127	130	133	133	133
Calls/Sworn				769	699	624	602	587	558
Beaverton									
CFS						94,995	85,075	83,115	77,022
Budgeted Sworn						137	137	134	137
Calls/Sworn						693	621	620	562
Gresham									
CFS						74,276	74,865	74,015	73,690
Budgeted Sworn						120	126	122	129
Calls/Sworn						619	594	607	571
Bend									
CFS							85,927	88,121	87,213
Budgeted Sworn							86	95	94
Calls/Sworn							999	928	928
Springfield									
CFS							46,911	47,790	49,085
Budgeted Sworn							68	70	70
Calls/Sworn							690	683	701



RECORDS DIVISION

Moving into the new building in October of 2016 was the highlight of the year for the Records Division. We are located on the first floor of the new building to the right of the door as you come into the main lobby. We are enjoying the increased security for our staff and citizens that come to visit the police department, the larger working space, larger counter area and for having windows! When we were located in City Hall, we were in the center of the building and had no natural light. Having the wall of windows along Ivy and 10th Street in something we are all enjoying. We are very thankful to the citizens of Medford and the City Council for the new Police Department.

Key Objective = Accurately submit law enforcement information to the Law Enforcement Data System (LEDS) via the Records Division

Key Performance Measure = Records will exceed the Law Enforcement Data System 96 percent accuracy rating required for all O-NIBRS crime statistical submissions as measured through the LEDS monthly audit reports.

The Records Division had a 99% ONIBRS accuracy rate during both 2016 and 2015 as measured by the State and is well within the Key Performance measure.

Key Performance Measure = Records will have an 80 percent accuracy rate as measured through random entry audits.

In 2016, the Records Division had a significant increase in our random accuracy audits, measuring at 85%. In 2015 the average accuracy rate was 56%. This increase was due in part to a more compressive audit that takes several factors into consideration. With the addition of the second Records Supervisor, the division is able to provide more one on one training with each specialist to help analyze areas of concern and work toward more efficient and accurate entries.

One of the biggest challenges in 2016 for the Records Division was the 64% increase in warrants received from our courts. In 2016 we received 7,705 warrants, 3,010 more warrants than were received in 2015. The most notable increase was in Failure to Appear (FTA) warrants. In 2016 we received 5,769 FTA warrants. This was 2,652 more FTA warrants than were received in 2015 -- a whopping 85% increase.

Records Division Year End Accomplishments

	2015	2016	% Change
Citizens at the Front Counter	12,566	12,217	-3%
Telephone Calls Handled	56,446	52,673	-7%
Warrants Prepped	4,591	7,705	68%
Warrants Entered	4,610	7,873	71%
Warrants Cleared	4,400	7,179	63%
Sex Offenders Registered	727	694	-5%
Reports Processed	33,843	38,092	13%
Customer Comment Cards	33	48	45%
Training Hours	970	782	-19%
Overtime Hours			

SUPPORT BUREAU

CRIMINAL INVESTIGATION DIVISION

To ensure a safe community by protecting people, property and the environment. To accomplish our public safety vision and shared goals by providing comprehensive, impartial and high quality professional law enforcement services with respect for all.

Key Objective = Maintain excellent customer satisfaction.

Key Performance Measure = Exceed a 70% clearance rate for part I and II offenses

This performance measure was met. The clearance rate for Part I and II offenses for 2016 was 74.1%

Key Objective = Impact/reduce drug distribution and use.

Key Performance Measure = Meet or exceed the number of Drug Trafficking Organizations (DTO) disrupted or dismantled.

MADGE met the performance measure by disrupting/dismantling four DTO's.

Key Performance Measure = Increase the numbers of drug search warrants served by 5%.

Search warrant numbers decreased by 23% during 2016. We attribute this to working long term comprehensive investigations with fewer search warrants, but larger drug trafficking organization impacts as the increases in seizures show. See below seizure numbers.

MADGE SEIZURES FOR 2016

- Methamphetamine – 100 lbs. (192% increase)
- Heroin – 14 lbs. (114% increase)
- Cocaine – 2.8 lbs. (256% increase)
- Marijuana – 575 lbs. (55% increase)

Key Objective = Impact/reduce gang affiliation and gang activity.

Key Performance Measure = Reduce Part I crime by 3%

Part I crimes increased in 2016. With that said, CID maintained a clearance rate of 88% while investigating a total of 927 cases. The division investigated four homicides and all were solved. Additionally, detectives were able to solve 6 out of 9 business robberies. We believe the reduction of jail space locally has impacted Part I and Part II crimes.

In 2016, on advice from the Oregon Department of Justice, many agencies, including the Medford Police Department, stopped documenting gang members.

Gang Activity with Graffiti Program

MADGE is proactive in gang intelligence and gang prevention. In 2016 MADGE and Medford Police Department investigated 247 gang related crimes; a strong majority of these crimes were graffiti cases. With the continued help of CSO Todd Sales, this graffiti is removed or painted over with assistance of youth offenders completing their community serves hours for their part in graffiti.

SCRAM Program

The Security Camera Registration and Mapping program, which was developed in late 2015, continued to make strides in 2016, reaching 168 total registrants, a 113% increase over 2015. CID personnel were also asked to present the program to other agencies during a conference and as a result, the program has been adopted by several other agencies in Oregon. Security camera footage is becoming more and more utilized in criminal investigations as they continue to grow in numbers and quality.

Social Media

Medford Police Facebook and Twitter accounts are still under the direction of CID and 2016 was another stellar year, reaching 34,000 Facebook followers, a growth increase of 59% over the year before. To accomplish this, the page is monitored 7 days a week and averages one post a day, which is a time consuming, yet worthy cause. The support the department receives, as well as the assistance we get from the community during criminal investigations is outstanding.

Partnerships

CID maintains strong partnerships with both government and private organizations, such as:

- Jackson County Major Assault and Death Investigation Unit (MADIU)
- Community Works
- Children's Advocacy Center
- Child Abuse Multi-Disciplinary Team
- Sexual Assault Response Team
- Domestic Violence Council
- Department of Justice Organized Crime Unit
- OHIA (Oregon Homicide Investigators Association)
- SOFFAST (Southern Oregon Financial Fraud and Securities Team)
- United States Secret Service
- Federal Bureau of Investigations
- United States Marshal Service
- Adult Protective Services
- Disability Services

Domestic Violence / Sexual Assault Follow-up

A full time Police Officer is partnered with an in-house advocate to follow-up on domestic violence and sexual assault cases. The intent of this team is to guide victims through the intimidating criminal justice system. Often, these crimes can really disrupt a person's life and they need to know there is help. The team followed up on 295 cases in 2016.

Community Crime Presentations

During 2016, Detective Sergeant Brent Mak conducted six presentations to various community groups. Most of these were regarding Identity Theft, but one was for protecting your children online. With not becoming a victim to the many scams there are out there, it is all about education, education and education.

Medford Area Drug and Gang Enforcement

MADGE had another successful year in 2016. During that time MADGE investigated 598 cases, conducted 117 drug buys and served 98 search warrants. This effort resulted in the arrest of 248 suspects (an increase of 32%), the seizure of 87 firearms (52% increase over last year), and the seizure of $598,126 in cash.

During the 2016 year, the MADGE board again elected to give each qualified participating agency $15,000 from the MADGE forfeiture fund. To qualify, the participating agency must provide a fulltime member to the team for a period of at least one year. The MADGE board also elected to use forfeiture funds for the purchase of body worn cameras. Ashland Police and the Jackson County Sheriff's Office received a combined amount of $68,436. The Medford Police received $98,184 in 2016 and the cameras were implemented last year.

Parcel Cases

MADGE continues to work with the departments K- 9 division to maintain our relationship with commercial parcel delivery companies and the U.S. Postal Service to combat illegal drug trafficking. In 2016, we worked 60 parcel cases that resulted in the seizure of $525,888 cash and 416 pounds of marijuana. These cases also resulted in additional criminal charges of delivery of a control substance and money laundering when the suspects could be identified.

ADMINISTRATION DIVISION

To ensure financial stewardship and long-term municipal financial stability for City services, assets & facilities. The Administrative Division will manage activities associated with personnel, fiscal affairs, training, vehicle fleet and logistical needs of the Operations Bureau, other governmental agencies, and the public in a timely, economical and courteous manner.

Administration Division Key Objectives

- Maintain a well trained staff to deliver exceptional services
- Provide accurate financial payroll services.
- Identify and recruit highly qualified individuals for employment for all disciplines within the department.
- Accurately document and safeguard all seized property and/or evidence via Property Control.
- Increase community awareness of crime prevention and livability issues.

Key Objective = Maintain a well trained staff to deliver exceptional services.

Key Performance Measure = The department will meet or exceed the minimum hours of training per year for each employee upon completion of their initial training period:

- Records Specialists 24 hours
- Police officers 96 hours

The department exceeded its 2016 yearly training goals.

- Records specialists on average received 46 hours of annual training.
- Police officers on average received 143.5 hours of annual training.

TRAINING HOURS REPORT

Property	141
Community Service Officers	97
Explorers	942
School Resource Officers	723
Radar Van	70
Patrol	10,561
Traffic	869
M.A.D.G.E.	1,129
FIS / CID	3,125
Administration	1,014
Code Enforcement	297
Records	782

Total Department Training Hours	19,748

Average Training Hours / Employee	132

Key Objective = Provide outstanding financial payroll services.

Key Performance Measure = Payroll will be 99 percent accurate submitted as reported to Administration.

This performance measure was met. The Financial Support Technicians of the Medford Police Department Administrative Division processed the payroll for 137 full time and 13 part time employees and submit 99 percent accurate payroll document to the City's Finance Department as they are reported to them.

Key Objective = Identify and recruit highly qualified individuals for employment for all disciplines within the department.

Key Performance Measure = The department will not allow current hiring lists to fall below two qualified applicants.

This performance measure was met. The department maintains hiring eligibility lists for all positions. Overall, the Division tested 891 applicants for the positions of Police Officer (147), Records Specialist (80), and Community Service Officer (89). Eligibility lists were created and positions were filled as needed.

A total of 18 individuals were hired in 2016:
Patrol Officers- 10
Community Service Officers- 2
Records Specialist- 4
Property Control Specialist - 1
Computer Forensic Examiner- 1 Part Time

In addition to the above hiring actions, the Planning and Internal Affairs Unit coordinated internal selections for special assignments and promotions for Sergeant (3), Internal Affairs Sergeant (1), Corporal (2), Records Supervisor (1), School Resource Officer (1), DV Officer (1), Madge Officer (2), FTO (7), Defensive Tactic Instructors (5), K9 Agitator (1), HNT (1), FIS Detective (1), Community Service Officer assigned to Code Enforcement (1), Records CID (1), SWAT (2) Crime Analyst (1).

Key Objective = Accurately document and safeguard all seized property and/or evidence via Property Control.

Key Performance Measure = Property Control will have 99% accuracy of all property/evidence being properly stored as reported by monthly random sampling of property by the Property Control Supervisor and through quarterly/yearly audits of the entire inventory by a non-property control supervisor.

This performance measure was met. Property Control received 17,617 (9% increase) items of property or evidence and released 17,448 items and given that volume maintained quarterly and yearly audits with 99% accuracy.

Property Control Division Year End Accomplishments

	2016	2015	%Change
Total Evidence Items Received	17,617	16,134	+9%
Total Items Dispositioned	17,448	12,947	+38%
Total MAV Requests Burned	1,120	1,613	-31%
Total Evidence Requests	1,745	1,732	+1%
Citizens at Front Counter	1,724	1,517	+14%
Telephone Calls Handled	8,285	7,615	+9%
Total Items taken OSP Lab	2,590	1,809	+43%

Key Objective = Increase community involvement in crime prevention

Key Performance Measure = Maintain a volunteer work group of 25 volunteers and increase the Neighborhood Watch by 5%.

This performance measure was met. There are currently 35 volunteers who volunteered 9800 hours in 2016. Our volunteer's efforts resulted in 1201 citations and 256 warnings, most of which were handicap parking violations. In addition they handled 3404 information window inquiries.

There were 9 new Neighborhood Watch groups added in 2016 which is an increase of 7.5%.

Internal investigations and Backgrounds

The Internal Affairs section completed 33 new hire's background investigations.

During 2016, the Medford Police Department received 37 complaints regarding employee behavior or actions. Of those complaints, fifteen were sustained, one was exonerated, fifteen were unfounded, four were not sustained, none were suspended and 2 are currently under investigation.

2016		2015	
Allegation Findings	Count	Allegation Findings	Count:
Sustained	15	Sustained	31
Exonerated	1	Exonerated	9
Unfounded	15	Unfounded	19
Not Sustained	4	Not Sustained	4
Suspended	0	Suspended	0
Under Investigation	2		
Total	**37**	**Total**	**63**

Police Advisory Committee

The Police Advisory Committee was created in September of 2010 and consists of eight community members, one Council Liaison, two Police Department Deputy Chiefs and the Chief of Police. The 2016 community members were: Gary Duvall, Denise James, Larry Knight, Murray Richmond, William Mansfield, Rick Parsagian, Addison Smith, Maureen Swift, and Roberta Thornton.

Roberta Thornton is the current chairperson. Meetings are held quarterly and open to the public. Meetings were held January 19, April 19, July 19 and October 18.

The PAC Committee is also involved in long term planning and goals for the department. As well as community outreach.

Police Citizen Academy

The Medford Police Department hosts an eleven week Citizen's Police Academy once a year to provide interested community residents an opportunity to learn about the duties and responsibilities of our department through classroom instruction and hands-on training. In 2016 30 community members graduated from the Citizen's Academy.

Community Resource/Cultural Outreach Unit

Lilia Caballero provides a valuable link between MPD and the Latino community. Her role as the Community Resource/Cultural Outreach Coordinator provides several important functions within the community, including taking a major role in the execution of the Medford Multi-Cultural Fair held in Alba Park. The unit remains a vital piece of the coordination and communication that the department has with the community as evidenced by the following activities:

- Provides safety press releases as needed to Spanish Radio station and Caminos Magazine concerning Latino safety issues.
- Coordinated the first Medford Police Latino Citizen's Academy in Spanish.
- Monthly meetings representing MPD/ Board Member:

- Hispanic Interagency Committee (Chair)
- Jackson County Community Services Consortium (Vice-President)
- Jackson County Homeless Task Force
- Sexual Assault Response Team Meeting
- Jackson County Gang Prevention Task Force member
- Southern Oregon Health Equity Coalition
- City of Medford Multicultural Commission
- Southern Oregon Latino Scholarship Fund participant
- Participated in monthly radio program for “tu oficial”

• Represented MPD at the following Annual Events:

  - Latino Mother’s Day Celebration
  - Mexican Independence Day Celebration
  - Multicultural Fair Event
  - Jackson County Project Homeless Connect Event
  - WiLL Annual Event
  - Project Community Connect
  - United Way Annual Luncheon Fundraiser Event

• Provided and promoted education to local groups and agencies that provide services to the Latino Community. Training provided by MPD includes gang awareness, ID theft, telephone & computer scams and domestic violence awareness.
• Provided translation services for Officers, Detectives, Records, Volunteers, and Muni Court. Lilia is approved to do fingerprints for muni court when there is a language barrier.
• Provided translation services to the DA’s victim services section and CAC (Children’s Advocacy Center).
• Works closely with DA’s victim advocates by contacting victims as requested by the DA’s advocates to inform victims of their services, hearings, etc.

New Police Facility

The new Medford Police Department building was completed; the grand opening ceremony for our 47,000 square foot building was October 5, 2016. The new police facility which is located at the corner of 10th Street and Ivy Street will benefit the citizens of Medford by providing a police department designed to deliver police services in the most efficient and safe manner.

Body Worn Cameras

Our department, as well as three other local agencies, will be using Taser body worn cameras and their video storage solution called “evidence.com”. The purchase was finalized in October 2016 and we began training and deploying the 85 body worn cameras. By utilizing one camera and storage solution this will streamline the sharing of video among local agencies as well as efficiently deliver video evidence to the District Attorney’s Office.

The cost for the first year purchase is $145,233.00. This includes cameras and data storage for one year. The cost each year thereafter will be $116,280.00 for data storage. This storage rate reflects unlimited data storage for all 85 cameras. The department would have had to hire a full time employee to handle the volume of video that would need to be processed for court from this system. Additionally, Technology Services would have to have an employee available to service the servers and storage solution that the system would require, thus the off-sight storage solution was the sound decision for this system. The department will continue to evaluate the level of data needed to store evidence in the future and adjust if necessary.

The department is closely monitoring the use of body worn cameras to see if there is a correlation between

use of force as well as officer complaints. Although, it is early in the deployment process the use of force numbers appear to have decreased from August 2015-December 2015 (73) as compared to August 2016-December 2016 (62). There is only six months of data therefore the department will continue to evaluate the number of complaints received on an annual basis.

Fleet Management

The Administrative Support Division is responsible for the overall purchasing and maintenance management of the entire department's fleet.

The division has strived to make timely purchases of vehicles to maintain the quality and cost effectiveness of the fleet to maximize their current use prior to expenditure of funds. In 2016 the following vehicles were purchased.

5 Patrol vehicles
1 Detective vehicle
1 Photo Radar Van

Conclusion

The Medford Police Department continues to monitor the budget and departmental acquisition process to ensure that we as a police department are good stewards of the City's resources. All our bureaus will continue in that endeavor and seek out further improvements in process and technology to ensure that our department is always finding new and innovative solutions that allow us to be more efficient as we keep our community safe.

As a department we have revamped our performance measures for the upcoming budget and believe that this will better represent how we will respond to the community need with accurate deliverable outcomes.

MEDFORD FIRE & RESCUE

Achievements & Accomplishments 2015-17

Capital Improvements

- Relocation of Fire Station #2 from 1241 W. 8th St. to 1107 Stewart Ave.
- Replacement of Fire Station #4, at 2208 Table Rock Road
- Approval from the City Council to move forward with the rebuild of Fire Station #3 at 530 Highland Drive (pending a guaranteed maximum price)
- Building of temporary apparatus bay at Fire Station #4 to be repurposed with the completion of the new station
- Rebuilt our "Ventilation Training Prop" at our training grounds at Fire Station #4

Software Upgrades

- Upgrade of "Telestaff" software to better manage fire department staffing and reduce paperwork
- Replacement of "Firehouse" software, with "Image Trend" software to better track and manage our incident reporting and data
- Roll out of "Pulse Point", a program tied in with our 911 dispatch center to alert personnel and willing citizens to potentially respond to nearby cardiac incidents

Fire and Life Safety

- Developed mobile food vendor program that helps track and ensure the food vendor trucks/trailers are safe for operation
- Enforcement Program
  - Implemented The Compliance Engine for oversight of 3rd party inspection/testing/maintenance (ITM) of fire protection systems. Review/oversight of 1036 ITM service contractor reports noting 171 violations.
  - Regular Inspections/Noted violations
    - Deputy Fire Marshal's (DFM's) 818/3622
    - Firefighter Company's 761/161
  - 40 Referral/Complaint inspections noting 259 violations
  - 438 Permit inspections noting 1227 violations
  - 29 Self-fire inspections noting 6 violations
  - Issued/oversight of 338 permits
  - Plan reviewed 238 projects, including among other things, 119 fire sprinkler systems, 78 fire alarm systems, and 22 kitchen hood fire suppression systems
  - Reviewed and sign off on 653 business licenses and 40 liquor licenses

- Land Development Review Program
  - Reviewed/visited 271 sites for new construction requirements for access and water supplies
- Fire Investigation Program
  - Conducted 180 fire investigations to determine origin & cause
- Public Education Program
  - Medford Fire-Rescue (MFR) was involved in 187 events reaching over 9,000 people

        - 26 4th Grade Hazard House/Aerial Ladder events reaching 1735 people
        - 24 CPR Anytime events reaching 1511 people
        - 11 Adult CPR classes reaching 133 people
        - 1 Fire safety presentations reaching 60
        - 2 Chamber of Commerce Leadership Fire Science Day reaching 60 people
        - 2 emergency preparedness events reaching 90 people
        - 12 Juvenile fire setter interventions reaching 48 people
        - 25 Child safety seat checks reaching 38 people
        - 13 Fire extinguisher classes reaching 301 people
        - 4 Fire sprinkler classes/demonstrations reaching 271 people
        - 14 Rogue Community College (RCC) student ride-alongs
        - 2 Citizen recognitions reaching 30 people
        - 20 other fire & life safety events reaching 1768 people
        - Fire Prevention Week Open House event reaching 200 people
        - Hundreds of smoke alarms checked installed in partnership with the American Red Cross
    - 559 Media events, including media releases, interviews and social media posts
    - Over 300 Wildland Urban Interface Home/Property Evaluations
- Other Significant Events
    - FLSD built side-by-side fire sprinkler/flashover demonstration trailer from $10,000 NFPA grant – 10/2015
    - DFM Browning was selected to be on the National fire Protection Association (NFPA) 13D/13R Code Committee – 9/2015
    - Inspected and worked with school officials to bring Spiegelberg Stadium into code compliance – 2015, 2016
    - Worked with Eagle Trace Home Owners Association to help them become the first Firewise Community established in our jurisdiction - 6/2016
    - Inspected and worked with management at Timber Products to bring facility into code compliance – 2016, 2017
    - Proposed a Oregon Residential Specialty Code amendment to make homes in the wildfire hazard areas more ignition resistant – 9/2016

Training

- Conducted joint training with the neighboring fire district, Jackson County Fire District #3 with establishing Joint Protocols while responding together on emergency incidents
- Conducted three “Burn to Learns” increasing our ability to perform under actual emergency conditions

Apparatus (emergency response vehicles)

- Purchased and placed in service two new fire apparatus
    - One purchased by the City
    - One purchased by the Medford Rural Fire Protection District 2 (MRFPD2)
    - Fire apparatus were purchased together reducing overall cost and personnel time commitment
- Received a replacement Hazardous Material response apparatus from the Oregon State Fire Marshal’s Office which is a partner for local hazardous material response

Equipment

- Purchased new ballistic protection (vests and helmets) for line firefighters
- Outfitted all front line fire engines with new “4 gas monitors”
    - To better evaluate situations that have a reduced oxygen environment
    - An increase of hazardous gasses in the environment
    - With the goal of improving firefighter safety

Contract Issues

- Completed a new contract joining current IAFF members with the Battalion Chiefs due to new State of Oregon legislation

General Items

- Renewal of Inter-Governmental Agreement with the Medford Rural Fire Protection District 2 to provide emergency fire department response to their district
  - The relationship spans over 60 years
  - The new agreement is for 10 years with a 10 year extension
- Established a Strategic Plan for the Fire Department

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PARKS, RECREATION AND FACILITIES DEPARTMENT

Achievements & Accomplishments 2015-17

RECREATION DIVISION

City Softball League Sets Team-Count Record



Medford retained its moniker as Oregon's largest adult slowpitch softball league by surpassing the 400-team plateau for the first time in 2015 and again in 2016. The 418 total teams that competed in winter, spring, summer and fall men's, women's and co-ed leagues at U.S. Cellular Community Park in 2015 topped the previous record of 394 established in 2010 and equaled in 2014. A grand total of 821 teams registered for Medford league over the two-year span.

Medford Garners Junior Giants Accolade

Medford's annual Junior Giants youth baseball program received the "platinum" rating – the fourth-highest on a five-category scale – from the San Francisco Giants Community Fund. The 2015 operation, which featured 639 participants between ages 5-13, earned an 89.4 retention rate among players. The SFGCF invests nearly $40,000 in its Medford program each year.

RecFest to Hawthorne

The Department's fourth-annual "RecFest" summer kickoff event attracted approximately 1,000 to the newly refurbished Hawthorne Park in May 2016. The event showcased new park features and the mobile recreation program. Over 1,000 pairs of free sunglasses and sunscreen pens were distributed, thanks to sponsorship funding provided by the Planning Department. Carla Paladino assisted Recreation Division staff with RecFest planning and organization.

New Programs Become Smash Hits



Several new recreation offerings became instant successes during the biennium: the Mother-Son Superhero Dance, the youth lacrosse clinic series, Theater-in-the-Park and Junior Sluggers t-ball.

The Mother-Son Dance attracted 156 attendees in May 2016, up from 100 in its inaugural year. Meanwhile, the first-ever youth lacrosse program served three dozen kids ages 7-14 in the autumn of 2016, and the inaugural fall t-ball program sold out with over 40 youngsters, ages 4-5.

In cooperation with the Collaborative Theatre Project and Cow Creek, the inaugural “Theatre in the Park” series featured four free performances of You’re a Good Man Charlie Brown at Pear Blossom Park, Bear Creek Park and the Santo Community Center.

Facebook Account Getting Major Thumbs-Up

The Department’s investment in staff time in social media outreach paid dividends. As of March 2017, the Department’s Facebook account had 2,940 followers compared to just over 1,000 at the start of the biennium.

Mobile Recreation Unit Sets Participation Record

The Park & Play mobile recreation unit attracted 1,701 children to eight neighborhood parks during the summer of 2016 – the highest participation rate in the program’s 11-year history. The most popular park in terms of attendance was Fichtner-Mainwaring, which averaged over 57 participants per week. Liberty, Lewis, Howard, Lone Pine, Bear Creek, Donohue-Frohnmayer and Holmes were the other weekly stops.

Residents Flock to Movies in the Park

The collaboration between Rogue Credit Union and the Department provided free family fun for over 6,000 residents in 2016 – a 15 percent increase compared to the previous year. Helped by outstanding weather, the eight-week series had excellent turnouts with the biggest being for Star Wars: The Force Awakens, which attracted nearly 1,000 spectators to the Bear Creek Park amphitheater.

Howl-O-Ween Party Didn’t Scare People Away

Nearly 1,500 people attended the annual Parks and Recreation Howl-O-Ween parties at the Santo Community Center. Medford residents enjoyed a wide variety of family friendly activities such as the Bounce House City, Shari’s Pie Walk, Haunted Room 18 and carnival-style games. Event success was due in large part by volunteerism from the Kiwanis Club of Medford and Wells Fargo Financial Advisors and event sponsorship by Shari’s and Dr. West Orthodontics.



More Teams, More Games, More Impact

Bolstered by the March 2015 completion of three additional fields at U.S. Cellular Community Park, team counts in tournaments coordinated by the Department skyrocketed, helping produce economic-impact records.



Tournament Type	2014 teams	2015 teams	2016 teams
Youth baseball	204	272	309
Youth fastpitch	38	71	99
Adult slowpitch	132	144	120
Totals	**374**	**487**	**528**

The sharp increases produced back-to-back record-setting years of economic impact from tournaments and events at U.S. Cellular Community Park.

Year	Events	Teams	Total Estimated Economic Impact
2015	45	1,586	$11,067,348
2016	41	1,837	$11,849,671

Medford Receives USA Softball Tournament Hosting Awards

The City of Medford earned four national awards for tournament hosting excellence from the Amateur Softball Association/USA Softball for coordination of the 12B and Men's D/E softball tournaments in 2015 and the 10B Western National in 2016. Medford scored in excess of 98 percent on a 100-point scale to garner the prestigious James Farrell Awards.

The four large tournaments attracted over 100 teams and produced economic impact in excess of $2 million.

Medford's stellar reputation and world-class sports park has translated into continued success in obtaining the ASA/USA Softball territorial tournaments, which are awarded through a competitive bidding process two years in advance. Medford will host the USA Softball 16B and 18B girls' fastpitch tournaments in August 2017, the 16A in 2018 and the 12B in 2019.

Department Sets Revenue Records

Four full-time staff members and a battalion of part-time staff organized 300 programs, services, leagues and events and helped the Department set an all-time record for recreation revenue in FY16. Counting park service fees, the Department took in $1,196,570, with athletic programs accounting for nearly half ($501,254), and childcare programs producing nearly $300,000 in revenue. The revenue total exceeded the previous record of $1,114,322 established in FY15. The Department surpassed revenue projections 11 of the last 13 fiscal years.

Private-Public Partnerships Enhanced

Resource development efforts generated a 12 percent increase in new community partner relationships (from 78 to 88) in FY17 alone. These public-private relationships have included sponsors for the Daddy Daughter Dinner Dance, the Howl-o-Ween event and a variety of sports tournaments. In addition, U.S. Cellular invested an additional $36,000 to refurbish signage and to install 20 new pole banners at U.S. Cellular Community Park.

ARTS COMMISSION

Bear Creek Wildlife Calendar Walk Installation Beautifies Hawthorne Park

Unveiled in Sept. 2015, the Interstate 5 viaduct pillar art project in Hawthorne Park by muralists Jessilyn Brinkerhoff and Esteban Camacho Steffensen instantly became one of the City's most visible and well-liked public art projects.



The $46,000 project came to fruition as a result of City of Medford art-acquisition funding along with a $25,000 grant from the Cow Creek Umpqua Indian CEDAR Fund. Additionally, the Oregon Department of Transportation (ODOT), which approved installation of this unique project on its facility, was instrumental in making three sets of pillars clean and safe for painting.

The artists utilized 30 gallons of paint on six pillars and three cross beams. Each cross beam represents a four-month period and a reflection of flora, fauna and geology visible in or from Bear Creek during the timeframe.

Commission Boosts Local Art Organizations

During the biennium, the Arts Commission furnished over $5,200 to LIFEArt to underwrite art supplies for the high-profile youth outreach program. The Commission also issued "Partnership Opportunity" grant funds to the Rogue Valley Symphony, Rogue Valley Y and to Ballet Folklorico.

CEMETERY COMMISSION

Old Cemetery, New Tricks

City staff liaison Bev Power used cloud-based software ArcMap and ArcGIS to create an online search/mapping tool for the IOOF/Eastwood Cemetery to help staff and customers locate burial sites. The platforms will eventually include genealogy information.

Bev Power Appointed to State Board

Bev Power was appointed to the prestigious State of Oregon Historic Cemetery Board in March 2016. Through this experience, she will gain knowledge from other board members across the stating in helping create processes for care and maintenance of the City's historic IOOF/Eastwood Cemetery.

TREE PROGRAM

Tree City USA and Arbor Day

This year marks Medford's 21st year as a Tree City USA, having successfully met the criteria established by the National Arbor Day Foundation of having a Tree Committee and Tree Code, funding an urban forestry program, and having an Arbor Day celebration. This milestone will be celebrated at Arbor Day on April 15.



The fifth-annual Heritage Tree Award will be presented to students from Central Medford High School on behalf of the coastal redwood tree near Oakdale and Dakota Ave. The 2015 Heritage Trees were the American chestnuts on Cottage St. and in 2016 the American elms at 1645 E. McAndrews Road.

Department Conducts Urban Forestry Trainings

The Department implemented a green-industry contractor training as part of the pre-qualification process for work in Medford's public rights-of-way. The training gives landscapers, tree services and general contractors information essential to conducting work in and around trees in a professional manner. City standards are presented, along with principles of tree planting and maintenance and worksite safety.

Additional trainings for green industry professionals and the general public were provided on topics including tree diseases, advanced pruning principles and tree selection. These trainings are intended to raise the level of understanding among industry professionals who can then advocate for proper tree maintenance practices throughout the area.



Prescott Park Fuels Reduction

Wildfire fuel mitigation efforts have evolved in this biennium to include brush pile burning along with thinning understory and scattering debris across the landscape. Using practices implemented on State and Federal lands, as well as the Ashland watershed, Medford Fire and Rescue was able to burn small brush piles and remove these fuels from the landscape. Brush pile burning helps reduce the risk of catastrophic wildfire and provide sustainable fuel management, while improving safety of users and neighbors and preserving Prescott Park's natural resources.



Street Tree List Updated

Medford's Selected Street Tree List was updated in 2016 to include the best options for trees to be planted in the right-of-way. Changes to the latest version include addition of the golden chinkapin as another native option and removal of disease-threatened species including European white birch and Raywood ash. The Street Tree List and accompanying City Standards regarding tree planting, pruning, and removal are reviewed annually by the Tree Committee.

Neighborhood Street Tree Partnership

With the help of the Tree Committee and volunteers, Medford's urban forest is growing through new street tree plantings in residential neighborhoods. Residents interested in hosting street trees have received nearly 100 trees through the Neighborhood Street Tree Partnership during the 2015-17 biennium. This Partnership includes Habitat for Humanity, whose residents have been actively involved in planting and caring for their new trees. Street trees in residential areas have been linked to improved respiratory and cardiovascular health, improved students' success in school, and reduced neighborhood crime rates.

Larson and Lazy Creeks Improved

Blackberry removal and tree planting were completed along the Larson Creek and Lazy Creek greenways. The Oregon Department of Fish and Wildlife approved the restoration plans, and 950 native trees were planted in the different sites. The long term goal of these projects is to establish a mature tree canopy of long-lived, self-sustaining species in the riparian corridor. This canopy will serve to improve water quality by shading the creeks, lowering temperatures, and reducing runoff and sedimentation.

PARKS MAINTENANCE DIVISION

Oregon Stewardship Partnership Augments Bear Creek Stewardship

The Department enhanced its partnership with Oregon Stewardship to conduct multiple riparian restoration projects along Bear Creek during the biennium. Each Saturday morning high-school students earned academic credit and grant funding for their continued education by clearing nearly 1,500 linear feet of non-native vegetation and planting native flora along stretches of Bear Creek in Bear Creek Park, the Betty Root property and at U.S. Cellular Community Park.

The efforts are paying off. Oregon Stewardship reported 320 salmon in Bear Creek in autumn 2015, the second highest total since his group began keeping records in 1995.

GIS Irrigation Inventory

In cooperation with Technology Services GIS specialist Dave Pastizzo, the Department embarked on an ambitious two-year effort to input layers of data into the City's comprehensive computerized map system for everything that can be found in a City park. Examples of the information that could be recorded and reported from this software are:

- Irrigation assets
- Playground attributes
- Reservation area attributes
- Walking path length and width
- Acres of lawn, shrubs, and hardscape
- Park Amenities
- Utilities, water and electricity

Bear Creek Greenway Management Plan

An amendment to the Bear Creek Greenway Joint Powers Agreement has been completed and is circulating through the six jurisdictions for approval. This amendment more clearly establishes maintenance responsibilities and also equally spits the financial burden associated with management costs. Over seven miles of the 22-mile-long greenway are within Medford's City limits.

Holmes Park Upgrades/Butterfly Habitat

To enhance and protect monarch butterfly habitat, staff planted milkweed seeds throughout the oak savanna open area of Holmes Park. Milkweed seeds are required to "overwinter" before they can germinate in the spring.

Playground Replacements Showcase Great Teamwork

The Department partnered with homeowners and volunteers to replace the playground at Summerfield Park with a bigger and better model. The summer-long mission was completed in Oct. 2016. The overhaul was one of the first tasks completed as a part of the newly adopted 2016 Leisure Services Plan.



The Department completed a replacement of the playground at Jackson Park in June 2016. After being awarded a $40,000 Community Development Block Grant, the City contracted with Vitus Construction to complete installation utilizing Medford Rotarians to assemble and install the play equipment, lowering to overall cost to the City. The project came in under budget and on time.



Policy Manuals Improve Operational Efficiencies

Staff created new or completed revision to a variety of policy and procedure manuals as a part of the Department's CAPRA accreditation process, including:

- Integrated Pest Management Policy
- Agency Owned Equipment and Property Policy
- Environmental Sustainability Policy
- Safety Committee Policy

PARK PLANNING & ADMINISTRATION

Sports Park Selected For Vietnam Wall Memorial

In 2016, the City Council approved an initiative from Southern Oregon Veterans Benefits to construct a 300-foot Vietnam Wall Memorial at U.S. Cellular Community Park across from the Coyote Trails Nature Center and adjacent to the maintenance yard.

Medford Lands USTA Regional Tennis Tournament

Medford won a competitive bid process and earned the right to host the 2017 U.S. Tennis Association Pacific Northwest Section Mixed 40+ and Mixed 55+ Championships. The Sept. 2017 event is expected to attract 600 players to four Medford tennis facilities, including Fichtner-Mainwaring Park. Travel Medford assisted the Department's solicitation effort.

Medford Wins Social Media Contest, Installs All-Abilities Playground



The City won a March 2016 online contest and parlayed a contribution from Moda Health and the Portland Trail Blazers Foundation into an all-abilities playground at Fichtner-Mainwaring Park. Despite being the smallest city when measured by population, Medford received 3,586 votes during online balloting through the Moda Health web site, easily eclipsing Portland (2,303) and Bend (212) for a $17,000 contribution toward the playground specially designed to be accessible to children with limited mobility, which was completed and unveiled on Oct. 22, 2016. The event featured a special basketball skills clinic facilitated by the Portland Trail Blazers.

Santo Gym New Home to Rogue Valley Scorpions

The Department came to the rescue of the nationally ranked Rogue Valley Scorpions wheelchair basketball team, which found itself seeking a gymnasium for practices in the spring of 2016. The organization now utilizes the Santo Community Center gym on weekday mornings or afternoons. The Department is pleased to be an in-kind sponsor for this great program.

City, Foundation Team Up With Medford Linebackers on Local Sports Hall of Fame

In 2016, the Department and the Medford Parks and Recreation Foundation partnered with the Medford Linebackers to reinvigorate the Medford Sports Hall of Fame. The partnership involves constructing a recognition wall at U.S. Cellular Community Park and hosting an induction banquet in Sept. 2017.

Hawthorne Park Refurbished



The City of Medford and the Medford Urban Renewal Agency invested nearly $2 million to give Hawthorne Park a much-needed facelift, culminating with a ribbon-cutting ceremony on Oct. 17, 2015. The previously shunned 14-acre park was quickly transformed into a vibrant downtown destination featuring a large modern play structure, a nature-based playground provided by the Medford-Jackson County Chamber Leadership Class, the largest splash pad in the City, basketball and futsal courts, a skate spot, new paths, LED lighting upgrades and additional parking.

Park Development Developments

In addition to the Hawthorne Park facelift, Oregon Hills, Prescott and Kennedy parks were the focus of park development efforts during the biennium.

Oregon Hills received a basketball court, a picnic shelter, a drinking fountain, more park signage, additional landscaped areas and two ADA renovations identified in the Parks and Recreation Department's ADA Transition Plan.

New paved pathways and drainage and irrigation upgrades made Kennedy a more functional and attractive venue.

The most exciting outdoor recreation addition is the addition or rehabilitation of nearly 10 miles of multi-use trails at Prescott Park and the development of a parking lot, to be unveiled as the Prescott Park Trail System in May 2017. The Department worked closely with Yakima Construction and the local mountain biking association to create what is already being hailed as a top-10 Oregon destination for mountain bikers and trail runners.

Department Prepares for Re-Accreditation

The Department feverishly prepared to renew its national accreditation, and officially filed on Feb. 1, 2017 to retain its Commission for Accreditation of Parks and Recreation Agencies (CAPRA) status for another five-year period. A CAPRA review team will visit Medford in April 2017 to verify the Department's compliance with best industry standards and practices.

Medford is one of only 150 park and recreation agencies to have achieved CAPRA designation, and one of three in Oregon. In 2012, the Department achieved accreditation by demonstrating compliance with 141 of 144 standards of excellence. This time, Medford is attempting to show proof of compliance with all 151 standards. If successful, the Department will be officially reaccredited at the National Recreation and Park Association annual congress in October 2017.

Leisure Services Plan, Key Guiding Documents Updated

The Parks and Recreation Commission and City Council approved three key policy documents in 2016 that will have a profound impact on the provision of parks and recreation services in Medford for the next several years.

After two years of research and community input, the Council approved the 2016-25 Leisure Services Plan – the Department's primary guiding document for the next decade. The LSP prescribes recommended levels of service, park development needs and lists dozens of implementation goals.

The LSP update also included a comprehensive ADA-compliance transition plan for City parks as well as a revision to Parks System Development Charge methodology – a key funding mechanism for park development.

Robust Park Planning Efforts

Before City parks are built, they have to be planned. The Department completed master planning processes for the following neighborhood parks during the biennium:

- Donohue-Frohnmayer
- Cedar Links
- Village Center
- Howard

In early 2017, the City inked agreements with private developers for the donation of parkland and open space for Cedar Links (Cedar Investment Group LLC) and Village Center (Crystal Springs Development Group). The public-private initiatives will result in 13.94 acres of additional open space and two miles of trails for the existing 5.5-acre Cedar Links Park, and a new 4.71-acre Village Center park to serve the rapidly growing Southeast Area.

Sjothun Promoted to City Manager

Longtime Parks and Recreation Director Brian Sjothun was promoted to Medford City Manager on Sept. 1, 2016. Sjothun led the Department for 12 years, overseeing an unprecedented growth in recreational facilities and programming, including the development of U.S. Cellular Community Park and the redevelopment of Hawthorne and Union parks. He coordinated over $80 million in capital improvement

projects and helped establish the Medford Parks and Recreation Foundation.

Community Development Block Grant Program

Performance Goals on Track

During the 2015-16 program year, City of Medford Community Development Block Grant (CDBG) funds helped meet annual program performance goals as identified in the City's 2015-19 Consolidated Plan for Housing and Community Development. The City's CDBG dollars were leveraged with community resources for a combined financial impact of over $2 million.

Agencies including ACCESS, the Arc of Jackson County, CASA of Jackson County, Center for NonProfit Legal Services, Community Volunteer Network, Community Works, Habitat for Humanity, Hearts with a Mission, Housing Authority of Jackson County, Kids Unlimited, Maslow Project, Medford Senior Center, St. Vincent de Paul and the Medford Parks and Recreation Department utilized $500,854 in CDBG funds to accomplish the following:

- 16 low/moderate income (LMI) homeowner units were rehabilitated;
- 5 residents of the Arc of Jackson County benefited from apartment renovations;
- 3 LMI families were provided homeownership opportunities;
- 50 LMI residents were provided affordable rental housing through a new multi-family housing complex known as the Concord;
- 12 individuals avoided homelessness through emergency rental assistance;
- 13 volunteer CASAs were recruited and trained to represent abused/neglected children;
- 101 homeless youth were provided a total of 6,908 nights of safe shelter;
- 125 participants (including 61 children and 103 homeless) were provided services to transition from domestic violence;
- 1,775 homeless or at-risk youth were provided wrap-around case management services;
- 276 children were served through afterschool care or pre-school;
- 61 seniors or persons with disabilities were provided services to avoid homelessness;
- 112 LMI or special needs individuals were provided legal education and services;
- 800 senior citizens were provided advocacy and improved access to a senior center; and
- 1,250 LMI households were provided improved access to Jackson Park
- Jackson Park - PH0080 $40,000 Park Renovation
- The Concord Multi-Family Housing Complex - PH0051 $24,000 Fire Hydrant Install
- Medford Senior Center - PH0022 $24,441 Parking Lot Rehabilitation



FACILITIES MANAGEMENT DIVISION

Medford Room Tech Update

In partnership with Technology Services, the Division coordinated the state-of-the-art upgrades to the Medford Room at City Hall which included the installation of cameras, speakers, microphones and an interactive podium. The functionality now includes capabilities to have live televised meetings.



Service Center Building B HVAC

A new heat pump and electrical services were installed at Service Center Building B utilizing in-house technical staff. The general fund project was completed on time and under budget by $9,800.

Service Center Uninterrupted Power Supply

A new 30kva UPS was installed to protect the City's vital infrastructure, replacing multiple smaller units that had multiple failure points. The Service Center server room is now well protected against power spikes and drops. The City's building technicians accommodated installation of the UPS and a new transformer needed to convert power for the UPS without purchasing a separate module at a much higher cost.

City-Wide Flag Pole Lighting

All City flag poles are now illuminated by LED systems, reducing utility and maintenance costs. We were able to include City Hall, which required numerous ground fixtures and a new concrete pad, Fire Station #5, Veterans Park, Santo Community Center, Service Center and Eastwood Cemetery.



Lausmann Annex Security Cameras

Completed in Sept. 2016, the installation of additional cameras at the Lausmann Annex greatly increased the surveillance coverage and employee security.

City-Wide Panic Buttons

The City-wide panic button installation was completed Oct. 2016 with the addition of panic systems at Santo Community Center and in multiple departments housed at the Lausmann Annex.

New Public Safety Facilities

The Division provided project management coordination for Medford's new public safety facilities that were completed in FY17: the Police Station, Fire Station #2, Fire Station #4 and assisted with move-in and miscellaneous project items, including card access and HVAC controls. The Division completed 20 General Fund CIPs $100,181 under budget.





Facility	Project Cost	Completed
Police Station/Garage	$22,082,700	Oct. 2016
Fire Station 2	$3,659,800	Feb. 2017
Fire Station 4	$4,276,970	March 2017
U.S. Cellular Community Park Phase 4	$5,926,600	Dec. 2015
Annex Server Room HVAC	$13,477	Jan. 2016
City Hall Electrical Modifications	$3,363	Oct. 2015
Fire Station #5 Renovations	$3,405	Oct. 2016
N. Riverside Parking Lot	$1,007,950	May 2016
Fire Station #4 Temporary Bay	$183,393	Aug. 2015
Citywide Flag Pole Lighting	$35,881	June 2016
Electrical for Service Center Modular Building	$8,534	April 2016
Lausmann Annex Actuator Replacement	$2,917	Jan. 2016
Jackson Aquatic Center Vaccuum Tank & Roof Replacement	$35,104	June 2016
Citywide Panic Button Installation	$9,999	Nov. 2016
Service Center Building “B” Roof Replacement	$75,250	Aug. 2016
City Hall Sump Pump Upgrade	$1,447	April 2016
Police Service Center Building “A” HVAC Replacement	$16,915	Nov. 2016
Service Center Building “B” HVAC Upgrade	$4,191	Jan. 2017
Service Center UPS Power Supply	$24,645	May 2016

Parks, Recreation and Facilities Management By the Numbers, 2015-17

Parkland managed: 2,552 acres
Developed parkland: 510 acres

Total number of City parks: 27
Community Parks: 5
Neighborhood Parks: 22
Special Use Areas: 8
Sports fields maintained: 18

Pathways maintained: 16.67 miles
Trails maintained: 4.64 miles

Irrigated parkland: 165 acres
Irrigation clocks managed: 99
Irrigation zones covered: 1,031

Park Maintenance Costs Per Acre:
Community Parks: $5,676/acre/year
Neighborhood Parks: $6,819/acre/year
Special Use Areas: $9,049/acre/year
Natural Areas: $31/acre/year

Trees Planted: 1,747
Trees Pruned: 4,378
Trees Removed: 464
Estimated trees in Parks system: 158,000
Appraised value of park and street tree urban forest: $8 million
CO2 Sequestration (tree growth): 11,269 tons

Buildings Managed: 20
Total Building Square Footage: 366,797
Total Parking Dist. Square Footage: 288,779
Work Orders: 4780
Capital Improvement Projects: 24
Building Modifications: 23

2016 Calls For Service and Program Attendance	
Inbound phone calls	21,009
Manual class transactions	7,806
Online class transactions	1,737
Webpage visits (sportsmedford.com)*	48,514
Web page visits (playmedford.com)	27,600
Web page visits (Team Sideline)	213,500
New Facebook Likes (since July 1, 2015)	1,677
Santo Community Center visits	80,379
USCCP Park visits for sports 2016	232,293
Swimming pool visits	22,011
Summer concert / Theater in the park attendance	3,600
Summer movie attendance	4,450
Class and program participation	27,373
Total Parks and Recreation inputs for services, 2016:	691,949

Total number of City buildings managed: 10
Building square footage maintained: 220,690
Value of in-kind sponsorships: $ 104,713
Amount of revenue generated through naming rights, partnerships and sponsorships: $ 107,137

2015-17 PROGRAM PARTNERS/SPONSORS (*NEW):

Aloha Grill	Hilton & Homewood Suites	Oak Knoll Golf Course	Shari's Café & Pies
Bear Creek Pediatric Dentist	Hometown Buffet	Oral & Maxillofacial of Southern Oregon	Sherm's Thunderbird Markets
Bella Union	Horton Plaza	Oregon ASA Softball, Inc.	Shooting Star Nursery
Bennion Orthodontics	Inn at the Commons	Oregon Bee Store	Sky Oak Financial
Best Western	Jackson Care Connect	Pain Specialist of Southern Oregon	Soccer Post
Black Bear Diner	Jackson County	Pear Blossom Festival Organization	Southern Oregon Orthopedics
Bugs are Us	John L. Scott - JJ Kramer	Pronto Print	Special Olympics
Care Oregon	John Watt Associates*	Providence Health & Services	Starbucks-Lithia Commons
Cascade Athletic Supply	Kids Time Discovery Center	Quail Point Golf	State Farm - Russ Brown
Centennial Golf Club	LaPari's Sports Fitness	Radio Medford Digital	State Farm - Russ Wimmer
Charles Point Apartments	LaserOPs Entertainment	Ramada Medford	State Farm -Larry Nicholson
Charter	Lava Lanes	Ravissipour Orthodontics	State Farm- Rory Wold
Comfort Inn (South)*	Lithia	Rays Food Place	Summit Family Dental Care
CostLess Tarps	Lithia Body & Paint	Real Deal Café	The Human Bean
Cow Creek Band of Umpqua Tribe of Indians	McGrath's Fish House	Red Robin	Todd Couch Real Estate*
DANCIN Vineyards	Medford Cruise	Remax-Jake Jakabosky	Travel Medford
Dick's Sporting Goods*	Medford Food Co-op	Rogue Credit Union	Triple Crown Sports*
Dr. Bruce Logan Orthodontics	Medford Soccer Post	Rogue Regency Inn & Suites	U.S. Cellular
East Main Dental Center,LLP	Medford Sports Injury	Rogue Valley Family Fun Center	Verve Pilates
Evergreen Home Loans*	Misoya Bistro	Rogue Valley Growers & Crafters	West Orthodontics*
Field and Stream*	Muebleria Uruapan	S.O. Building & Construction Trades	Wild River Medford, LLC
Hellgate Jetboat Excursion	Northwestern Mutual*	Schoolhaus Brewhaus*	Yogurt Hut

COMMUNITY ACHIEVEMENTS

Achievements & Accomplishments 2015-17

General Fund Grants

The City provided the following grants providing essential safety net services to the community.

GENERAL FUND GRANTS	
Community Works - Victim Advocate	$ 102,000.00
J. C. Health & Human Services - Sobering Center	$ 46,071.00
Southern Oregeon Meth Project	$ 16,800.00
CASA of Jackson County	$ 20,000.00
Maslow Project	$ 40,000.00
Community Works - Sexual Assault Victim Services	$ 3,000.00
ACCESS	$ 50,000.00
Hearts with a Mission	$ 19,550.00
Community Works - Dunn House Shelter	$ 20,000.00
RVCOG - Food and Friends	$ 25,900.00
J.C. Sexual Assault Response Team	$ 16,000.00
St. Vincent de Paul	$ 25,000.00
Community Works - Helpline	$ 6,000.00
J. C. Child Abuse Task Force - Children's Advocacy Center	$ 10,000.00
OnTrack	$ 13,500.00
Salvation Army Hope House	$ 7,500.00
Medford Senior Center	$ 12,000.00
Rogue Retreat - Operating Funds	$ 9,000.00
Community Volunteer Network - RSVP	$ 5,070.00
Children's Dental Clinic - Sponsor a Smile	$ 10,080.00
Fresh Start Detox and Sobering (aka Addictions Recovery Center)	$ 7,500.00
Total	**$ 464,971.00**

Special Events

The City provided in-kind services support for City sponsored community special events.

SPECIAL EVENTS	
Art in Bloom	$ 9,400.00
Pear Blossom Festival	$ 39,600.00
Medford Cruse	$ 14,100.00
So. Ore. Music Festival	$ 3,500.00
Red, White, & Boom	$ 3,800.00
Multicultural Festival	$ 3,000.00
Toy Run	$ 2,500.00
MLK Day	$ 1,000.00
Chalk Art	$ 300.00
-Taste of Alba	$ 1,000.00
Misc. Special Events and Maintenance	$ 5,100.00
Total	**$ 83,300.00**

OFFICE OF THE MAYOR, CITY COUNCIL AND CITY MANAGER

Achievements & Accomplishments 2015-17

Mayor and City Council

- Approved an update to the Medford Urban Growth Boundary
- Approved matters pertaining to time, place and manner for Marijuana policy
- Approved code changes to assist with blighted houses through a Receivership Program and International Property Maintenance Code
- Approved new leisure services plan
- 160 Special Event Permits issued and completed
- Hope Village resolution providing transitional housing for the homeless
- Revised Council Orientation Handbooks
- Public safety buildings
  - New Medford Police Station
  - Fire Station # 2 and # 4
- Completed the hiring process for a new City Manager
- Have begun a visioning process for the City

City Manager's Office

- Expanded weekly update to Council in order to provide more timely information regarding all aspects of the City.
- Began an improvement to the internal process for developing the biennial budget. This was accomplished through the reinstatement of the City-wide Budget Kickoff Meeting and Budget Preparation Manual
- Involved Budget Committee early on in the process in order to seek direction on Budget Issues and how the budget will be presented.
- Organization Change
  - Hiring of the new Deputy City Manager
  - New Planning Director
  - Appointment of a new Parks & Recreation Director
- Multicultural Commission
  - Martin Luther King, Jr. celebration moved back to Medford
  - Latino Police Relations Project
- City Recorder
  - Election information available on the City of Medford website
  - Foreclosure processes updated
  - Foreclosure information available on website with Facebook updates
- Emergency Management
  - Provided NIMS Training and tracking for all City employees
  - Prepared and distributed an updated Family Preparedness Guides
  - Completed an update to the Natural Hazards Mitigation Plan

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MUNICIPAL COURT

Achievements & Accomplishments 2015-17

Software Conversion from Sungard to Tyler Incode

The new software will provide a vehicle for many new improved customer services:

- Increase in the court on-line self-service options
- Phone, email & text notification campaigns
- Flexible courtroom & trial scheduling
- Electronic approval processes
- Electronic capture of generated documents and customer signatures
- Integrated credit card payments
- Visibility to state courts & other Tyler municipal courts

Expansion of Deferred Sentencing Program

Deferred Sentencing Agreements have been expanded from first time theft offenders to all first time criminal offenders. This program allows first time offenders to avoid a conviction on their permanent criminal history by completing specified requirements which, in addition to paying a fee, can include education or treatment requirements.

Case Management 2015/16

- New cases processed - 28,000
- Warrants Issued for Non-Compliance – 4,000
- Drivers License Suspension Requests placed for Failure to Pay Fines – 6,000
- Collection Agency Assignments – 9,000 cases / $2.9M
- Collection Agency Recovery Rate – 37%

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DOWNTOWN PARKING DISTRICT

Achievements & Accomplishments 2015-17

Parking Commission

- Developed two new parking lots, Riverside North and South, which increased parking capacity
- Replaced parking machines
- Completed comprehensive review of the Parking Management Plan
- Changed free parking from 2-hour to 1-hour throughout the downtown core, to promote turnover for businesses
- Added 15 additional PaybyPhone locations throughout the downtown Medford core
- Held four public forums
- Held multiple public parking informational meetings
- Vetted and decided on diagonal parking
- Permit areas are at capacity
- Approved the installation of speed bumps in the Library Parking Lot for safety precautions
- Collaborated with municipal judge on eight items pertaining to the Parking Management plan
- Initiated the painting of fire lanes
- Updated parking map and created interactive GIS map for the City website
- Installed security cameras in parking facilities

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PLANNING DEPARTMENT

Achievements & Accomplishments 2015-17

Matt Brinkley, AICP CFM, Planning Director

"Working with the Community to Shape a Vibrant and Exceptional City"

I am happy to present the accomplishments and achievements of the Planning Department for the 2015 and 2016 calendar years. During the past biennium, the Planning Department experienced significant staff turnover, including the loss of two long-term, highly skilled planners as well as its senior department leadership. Despite these losses and ongoing staff shortages, the Planning Department accomplished a great deal. While the list is not all inclusive, it does identify major accomplishments.

A. Land Development Applications Submitted

Application Type	Number Received
Site Plan and Architectural Review	52
Conditional Use Permit	18
Exception	28
Comprehensive Plan Amendment	5
Land Development Code Amendment	11
Historic Review	44
Partition	10
Subdivision	32
Pre-Application Conference	30
Property Line Adjustment	44
Planned Unit Development	8
Transportation Facility Proposal Review	2
Zone Change	26
General Land Use Plan Map Amendment	4
General File	12
Street Name Change	1
Street Vacation	8
Annexation	1
Total Land Development Applications	**336**

B. Building & Sign Permits Reviewed

Permit Type	Number Reviewed
Commercial Permits	394
Residential Building Permits	771
Sign Permits	417
Total Permits Reviewed	**1,582**

C. Customers Assisted

Contact Type	Total
Dedicated staff time at front counter assisting customers *(hours)*	4,680
Department inquiry emails from Internet answered *(2016 data available only)*	217

D. Meetings Staffed by Planning Department

Committees and Commissions	Type of Meeting	Number of Meetings
Planning Commission	Public Hearing	44
Planning Commission	Study Session	27
Site Plan and Architectural Commission	Public Hearing	37
Site Plan and Architectural Commission	Study Session	2
Landmarks and Historic Preservation Commission	Public Hearing	21
Landmarks and Historic Preservation Commission	Study Session	9
Land Development Committee	Review Process	81
Bicycle and Pedestrian Advisory Committee	Public Meeting	21
Joint Transportation Subcommittee	Public Meeting	11
Total Meetings		**253**

E. Major Comprehensive Plan Amendments

- Airport Master Plan
- School District Master Plan
- Urban Growth Boundary Amendment
- Natural Hazards Mitigation Plan
- Local Wetlands Inventory

F. Land Development Code Amendments Adopted

- Plan authorization for Site Plan and Architectural Commission and Conditional Use Permit
- Beekeeping
- Class D & E plan authorization for the Director and Portable Storage Containers
- Marijuana related businesses
- Housekeeping amendments (Definitions revised for garage, eliminated criterion from Code amendment, duplex modification, parking revisions for duplexes and townhouses, allow driveways to count as off-street parking requirement, brewpubs)
- Airport Overlay zone
- Residential Site Development standards amendment (revised setbacks)

- Marijuana retail sales
- Portable signs in Central Business Overlay
- Craft Alcohol Production

G. General Land Use Plan Amendments

- 5.72 acres converted from Urban Residential to Service Commercial
- 0.33 acres converted from Urban Residential to Service Commercial
- Over 100 acres converted from General Industrial, Commercial, Urban Residential, and Service Commercial to Airport

H. Transportation Facility Approvals (Street Improvement Projects)

- Lozier Lane extension from Kime Drive to Cunningham Avenue; additional street improvements along the west side of Orchard Home Drive

I. Historic Preservation

- 38 applications in two years
- Historic awards were granted for the Greyhound Portal, Misoya Bistro, Rogue Gallery, and Sky Oaks Financial
- A ceremony was organized and held to unveil the Greyhound Portal sign at Pear Blossom Park
- The Sparta Building was nominated and designated as an Oregon Heritage Tradition from the Oregon Heritage Commission in 2016
- The Elks Building was listed on Restore Oregon's Most Endangered Places list
- Successfully awarded a Certified Local Government grant from SHPO (training for Commissioners)

J. Participated in:

- Rogue Valley Metropolitan Planning Organization Technical Advisory Committee
- Regional Planners Group
- Oregon City Planning Directors' Association
- Oregon American Planning Association Professional Development Committee
- Jackson County Homeless Task Force
- DLCD Periodic Review Committee
- DLCD ESA Workgroup

K. Partnered with:

- Parks and Recreation Department on RecFest 2016 & 2017
- Bicycle/Pedestrian Advisory Commission and Public Works to purchase five (5) bike racks for installation downtown
- RVTD and hosted two (2) bike breakfasts during Bike to Work Week

L. Notable Development Projects

- Stewart Meadows Village is an innovative, 80-acre mixed use development on the west side of S. Pacific Highway that extends between Stewart Avenue and Garfield Street. The development consists of approximately 600,000 square feet of retail and office space and 200 dwelling units. Kogap Enterprises, the developer, invested a significant amount of resources to restore Hansen Creek through the historic mill site as a project amenity. In 2016, construction began on a 66,000 square foot medical office building, the first development in Stewart Meadows.

- 2015 and 2016 showed a remarkable investment in public buildings and places. The City of Medford is in the process of or has completed three new fire stations and a police station. A new park was approved in the Southeast Plan area. Jackson County also invested in new facilities. Approvals were granted for the new District Attorney's Office and Health and Human Services office downtown. Medford School District also expanded existing facilities to accommodate all-day kindergarten classes.

M. Miscellaneous Items

- The Planning Department assumed administration of floodplain permitting and the Community Rating System (CRS) from the Building Department; successfully maintained the City's Class 6 rating with CRS
- The City received approval from the Department of State Lands for our Local Wetland Inventory in the Urban Reserve
- Continued public outreach efforts including celebrating National Planning Month by staffing a booth at the Growers Market, display at the downtown library, and presence at various community events

BUILDING & SAFETY DEPARTMENT

Achievements & Accomplishments 2015-17

Accomplishments and Achievements

The City of Medford Building Safety Department has a mission - to ensure the community's safety and health, contribute to a vibrant economy and protect the environment through effective management of the building permit process. Additionally, the building department ensures conformity with all construction types through the State Building Code, local and federal standards. This effective management includes responsive, timely, and predictable delivery of quality customer service. Meeting customer needs and providing direction through local meetings, open forums and training with other jurisdictions and the public. The building department is staffed by experienced permit technicians, plan reviewers, building-plumbing-electrical inspectors and administrative staff that manage the programs necessary to facilitate the departments' mission.

January through December 2016 – Building department issued 4802 permits, of which included 302 commercial applications and 313 single-family homes. These combined projects where valued at approximately 208 million. 14475 inspections where generated from these permits and distributed at 301 inspections per month for each inspector. The residential plan submittals (which include remodel, additions, repair, ADU and duplex) increased by 25% during this time frame, initiating 305 residential plans reviewed.

Interdepartmental Interaction

An interdepartmental relationship is essential to the success of quality customer service. The Building safety department has an excellent working relationship with other departments within the City of Medford. Building department assists Police and Fire departments in their public safety efforts and serves as a resource to the Engineering and Planning departments.

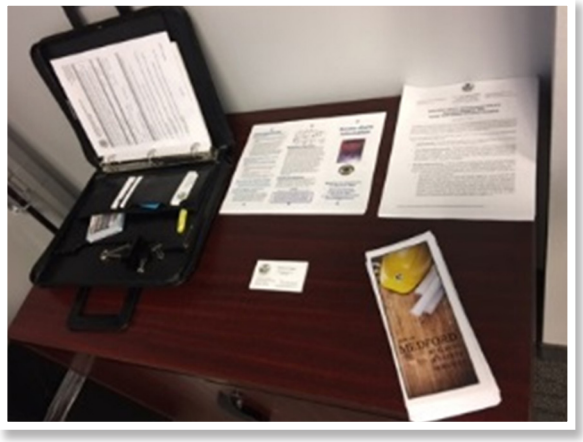
Public Interaction

Knowledge empowers people and the Building safety department strives to enable the public and coworkers through a number of avenues.

Monthly meetings are held locally with members from the International Code Council Chapter. These meetings discuss current and upcoming codes, training opportunities and community outreach.

Quarterly meetings are held locally with inspectors from other jurisdictions. Clarity and interpretations are discussed, bringing cohesion to the rogue valley developers.

Twice a year an open forum with design professionals and contractors are held to discuss concerns and code interpretations.

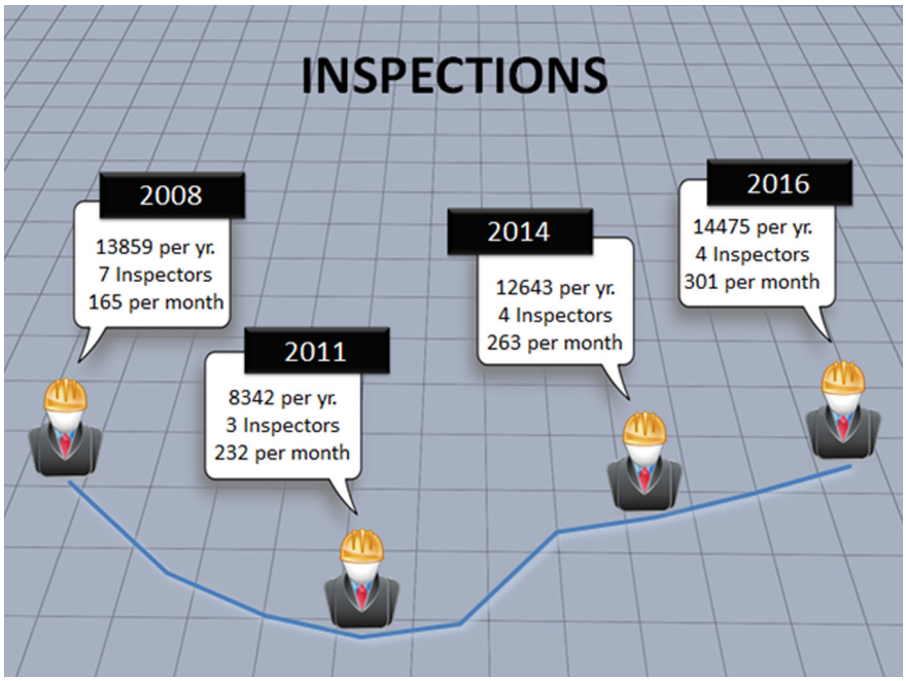




Staff Training

Building safety department has 13 full time experienced, professional employees. The expertise within this work group is revealed in over 177 certifications. Oregon Building Codes Division offers training for residential and specialized inspections. Medford's Building Departments' four inspectors have pursued the opportunity to cross-train, allowing for fewer individuals per site inspection. As inspection demands increase with the influx of developments, these inspectors are able to complete inspection requests on time. January 1 through December 31 of 2016 there were 14475 inspection requests. This created an average of 301 inspections per inspector.

Front counter development services technicians are the customers' first contact. On average 3 technicians screen over 130 customer requests per day which can include email, phone inquiry, counter help, uploading plans, commercial business license review, running monthly reports and more. The knowledge and professionalism of these technicians have accommodated the increased customer demands.



Development Services

Medford Building department works to accommodate development needs and changes through customized programs. Building safety director and assistant building safety director have established a large commercial project pre-construction program. Building projects requiring a design professional will have a pre-construction meeting with the general contractor and their subcontractors prior to inspections. The purpose for this meeting is to address issues before they arise. Providing clarity to all necessary documentation, plans and pertinent information that is to be on the job site and readily available to inspectors. The most recent project to be a part of this program is the Providence Medical Group located on Bower Dr.

Every Wednesday the development services division offers over the counter permits for qualifying applicants. This allows minor residential and limited commercial applications to obtain permits the same day. This is accomplished through the express review process eliminating the uploading of files and the 3 week review process.

Medford Building department allows phased and deferred plan submittal as per OSSC 107.3.3 and 107.3.4.2. Applicants must complete and submit phase submittal form and/or deferred submittal form for authorization by building official.

A newly established program for home building is the master plan review and processing. This allows builders to upload a master plan-set for development. This master plan is uploaded, reviewed and filed for permit issuance. Large housing developments utilize this procedure to expedite the permit process.

A special inspection program is available for customers needing after hour and unique inspections.



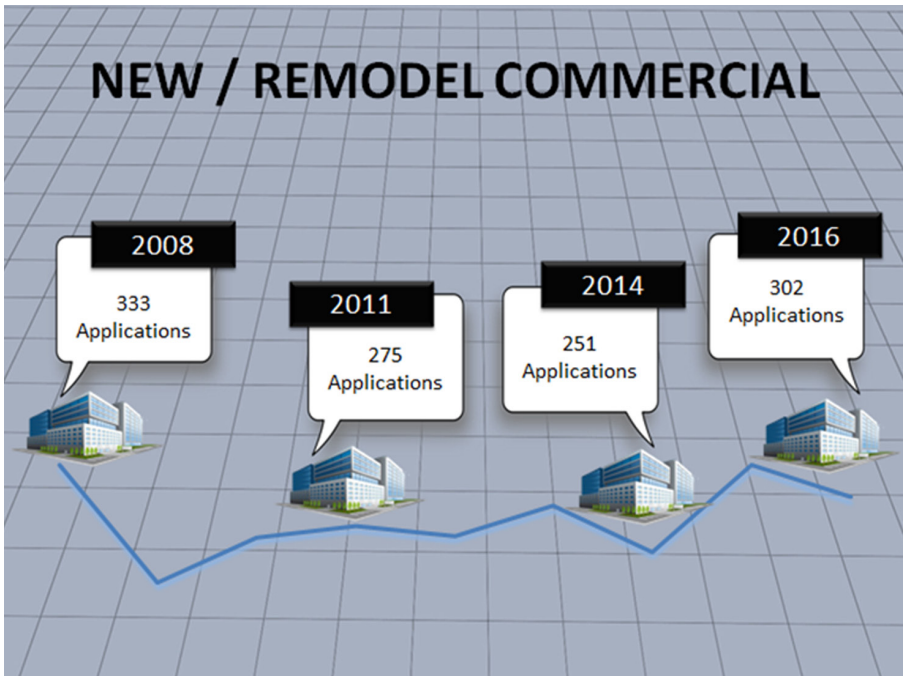
Easy access to application payment, scheduling and results is now available to customers through the Interactive Voice Response (IVR) system. This newly activated program works through mobile devices giving more options to customers.

December of 2016 Building safety department updated the municipal code by repealing 9.350 Housing Code and adopting the 2012 International Property Maintenance Code. Building department working with the Code enforcement division of the Medford Police can now enforce building compliance with blighted/ vacant homes.

Developments

Commercial and residential developments are the mainstay of the Building department, funding is strictly obtained by permit fees. January 1 through December 31 2016 was a busy time for the Building safety department. Commercial projects, both new and remodel were down slightly from the previous year however valuations of the projects went up from 99 million in 2015 to 128 million in 2016.

- Commercial development



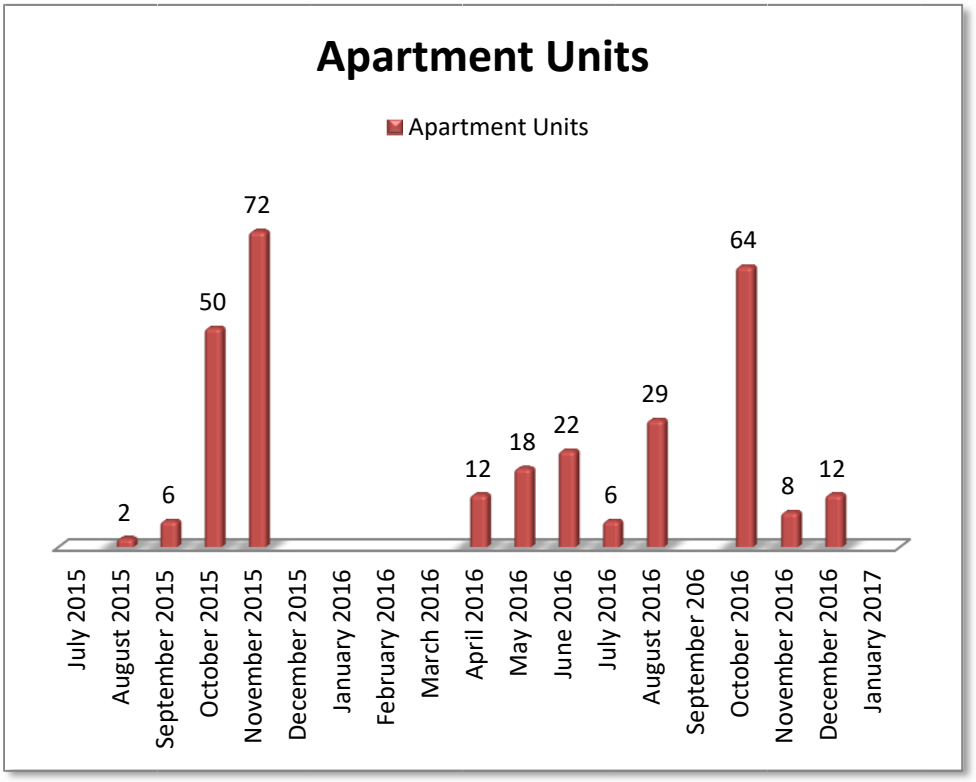
Major Projects and Valuations

o	Hilton Gardens	$ 8,200,000
o	Airport snow building	$ 7,000,000
o	Multi-Family (Grape St)	$ 8,111,371
o	DA office	$ 3,539,668
o	National Guard Remodel	$ 3,400,000
o	Multi-Family (W Main St)	$ 20,840,482
o	Providence (Bower Dr) shell only	$ 8,168,489
o	Northgate	$ 24,684,732
o	Bonaventure	$ 19,094,644
o	ADT Tire Warehouse	$ 6,500,000

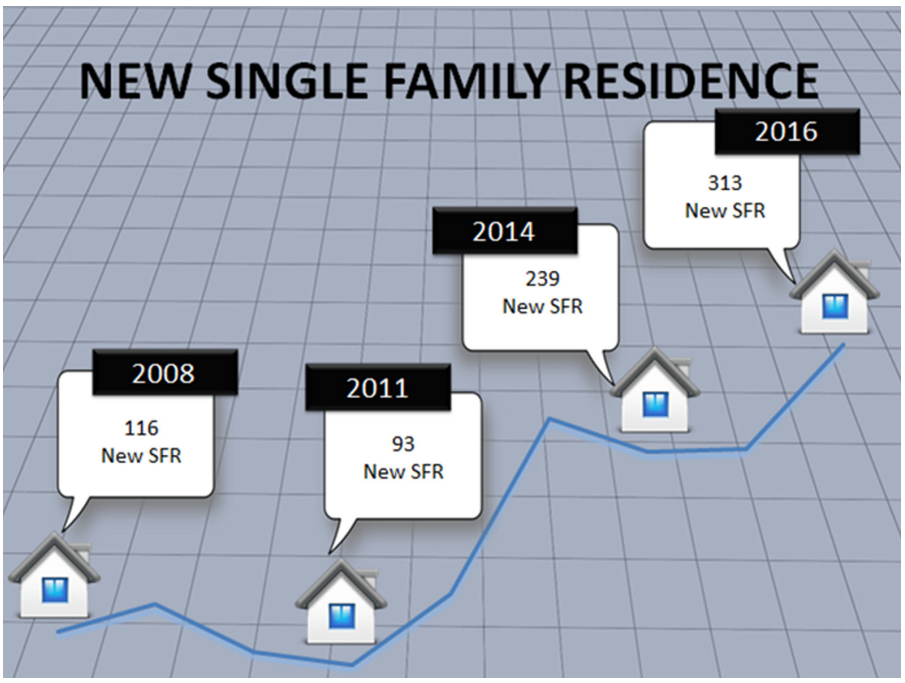
Multi-Family Dwellings have continued to be built, providing affordable housing throughout the city. The downtown area has a new 50 unit complex on N Grape St. West Medford has seen growth in affordable house on W Main St and Stewart Ave.







Residential construction and permits have increase. There were 313 single family dwelling permits issued from January 1 through December 31 2016, this was an increase from 2015 which were 241. These permits contributed to the high number of inspections performed by the four inspectors. With the success of cross-training, the inspectors were qualified to complete the inspections.



BUSINESS LICENSE

Accomplishments and Achievements

The City of Medford Business License department is located on the second floor in the Lausmann Annex. The mission of this department is to assist the community with professional, accurate and timely application/ processing of business licenses.

January through December of 2016 there were 908 new business license applications and 5577 renewals. This is an increase from 2015 which were 590 new business license applications and 4595 renewals.

A factor that has contributed to the increased business license application is the cannabis industry. 2016 brought a new trade to the rogue valley through the legalization of recreational marijuana. Business license has created a flow chart for commercial cannabis applications, streamlining the process for customers.

Interdepartmental Interaction

Through the process of business license approval, interaction within other departments is essential. The business license department works with engineering, planning, fire, police and finance to confirm eligibility of commercial applications. If a commercial license is denied the applicant has the right to appeal. Working with the City Recorder, the appeal process has been restructured, making for better customer service.

Public Interaction

Business license staff participates in the Rogue Valley Business Resource Forum that happens once a year in the fall. This event is for small business owner and entrepreneurs looking for consultation and information.

TECHNOLOGY SERVICES

Achievements & Accomplishments 2015-17

"Accomplishment will prove to be a journey, not a destination." Dwight D. Eisenhower

PROJECTS & INNOVATIONS

Accomplishments

Infrastructure: Infrastructure is used by Technology Services personnel to describe the security, routing, processing, storage, wiring, software, tools, etc. necessary to provide the city with a network. Technology Services staff utilizes one Network Administrator and two Service Desk personnel to manage the infrastructure, desktops, and phones, installed in the city, as well as, responding to calls for service by city staff.

Building
- Facilitated infrastructure requirements to support Interactive Voice Recognition (IVR) solution for Building
- IVR for Water

Radio Network
- Radio site inspections/maintenance

Fire
- Attended Project planning meetings and facilitated technology requirements for two new Fire Stations

Council Chambers
- Replaced video switcher (controller)
- Replaced cameras
- Replaced microphones
- Installed new video distribution system

Water Reclamation Department (WRD)
- Facilitated deployment of new SCADA system

Updated Software and Systems:
- Recombined Parks and Recreation data/systems with Facilities
- Deployed call recording system
- Deployed Skype for business citywide
- Deployed K1000 systems management appliance
- Deployed Veeam virtual server backup infrastructure
- Installed Brightmetrics phone system reporting tool

Software Replacement Project (ERP)
- Built servers and storage infrastructure for ERP Project

USCCP
- Charter Cable Internet installed

Systems managed
- SQL
- E-mail
- Cryoserver (email archive)

- Barracuda SPAM and Virus filter
- Electronic Fax
- Servers: File, Application, Web
- Storage Area Network (EMC Celerra (x2), EMC VNXe (x2), Hitachi, Cybernetics, Nimble)
- Network infrastructure
  - Firewalls: Juniper SRX, Cisco PIX 525, Cisco ASA 5510 , SonciWall
  - Routers: Cisco 6509
  - Switches: Cisco 6509, 4900M, 3750G/X, Brocade ICX 6450, 6610
- WAN Management (Hunter, City Fiber)
- VPN
- Juniper WiFi
- VMWare Infrastructure: vSphere with ESXi
- Sophos Enterprise AV
- Core Network Services (DHCP, DNS (internal and external), AD)
- Windows Update (WSUS)
- Reverse Proxy (IIS7) (GIS, ePlans, Public Safety)
- Printers: Print Servers, troubleshooting, Printer DCA (Printcube), and Xerox
- Web Filtering (Websense)
- System management: ScriptLogic
- Media room (Audo, Video)
- Backup environment (InfraScale)
- Log and Event Manager (Solarwinds LEM)

Compliance:

- PCI: internal scans, external scans, respond to scan developments
- CJIS: assisted Pat in responding to CJIS evaluation and requirements

Other accomplishments include:

- Ordered, configured and deployed 140 new PCs
- Ordered, configured and deployed 21 new laptops/tablets
- Configured and re-deployed 47 PCs/laptops
- Ordered and configured over 50 iPads
- Ordered and installed 15 new scanners
- Ordered and installed 108 new software for staff
- Ordered and installed 173 new monitors
- Upgraded MADGE analog phones to digital
- Maintained PSALi (911 extension location information) for Public Safety
- Installed 18 new phone lines for Police and Fire in new facilities
- Managed automated telephone answering and hunt groups for Emergency Management, Risk Management, Fire, and the Water Commission
- Facilitated technology relocation for HR, Fire, and Police moves
- Researched, purchased, and installed new timer in Council Chambers
- Managed Medford Room technology, including Panopto and smart boards
- Implemented and trained users on SeamlessDocs
- Assisted in redesign of City Website
- Configured new systems for Municipal Court payment windows
- Facilitated workstation moves for Engineering, Building, Planning, and PD
- Performed over 100 new hire orientations

iSeries – SunGard/Navaline – core applications for most departments

The Power 720 server (also known as the AS400, iSeries, and System i server) is the name of the server used to run SunGard (previously HTE) software applications. SunGard applications support Finance, Building, Planning, Public Works, and other city departments.

- Installed cumulative IBM software updates
- Installed SunGard application version upgrades on TEST and PROD
- Provided RPG and SQL programming support
- Year-end payroll support, W2, 1099, Affordable Care Act
- RVI imaging system and Plasmon imaging hardware support
- Municipal Court imaging file conversion
- New iSeries connected printer definitions
- SB 1587 paycheck stub compliance
- ACOM check and W2 forms changes
- Land file extract to State
- SDC fee changes for Public Works
- HR insurance renewal report
- Bank file transfers
- Utility software updates
- Storage management

NEW SOFTWARE INITIATIVES

- Implemented new Citywide Finance software solution
- Implemented new Sympro debt management software for Finance
- Implemented BidSync electronic RFP software solution
- Implemented new eform for ePlan review, allows customer to add printer
- Implemented new Municipal Court software solution
- Implemented an Interactive Voice Response system for Building
- Developed and launched responsive design for City Website

PUBLIC SAFETY

While several personnel in the Technology Services Department occasionally contribute to Public Safety initiatives, two TSD staff members are dedicated to Public Safety initiatives. They administer, maintain, troubleshoot, manage and support equipment and software for Public Safety. TSD personnel also provide support for Police Records, mobile computers, peripheral devices, and special projects.

Police and Fire outsource Computer Aided Dispatch (CAD) to Emergency Communications of Southern Oregon (ECSO). However, the City maintains some equipment at ECSO. Corrections Management and Law Records are hosted in Medford for all Public Safety Agencies in Jackson County. Managing Fire and Law Records Management software, as well as interfacing applications to Tiburon Dispatch software used by ECSO, and deploying mobile computing to Public Safety vehicles remain important tasks. Fire currently utilizes a software product called FireHouse for their Records Management. Police utilizes Tiburon's Police Records.

Technology Services accomplishments on behalf of Public Safety include:

- Technology Services personnel played a role in the design and equipping of **a new facility for the Police Department**. Worked with the Facilities Project Manager and supporting team to ensure necessary technology and related systems were installed and ready for use by the scheduled occupancy date. This required learning new skillsets and working extended hours and weekends to meet project timelines. As the focus of the facility is to serve PD, space for technology needs was considered secondary and therefore constrained. This forced TS personnel to find creative solutions under less than ideal circumstances to ensure all technology and related systems, including HVAC, card lock, and biometric systems were included in the project and operational at occupancy.
- Played a role in the design and equipping of the technology required in **two new Fire Stations.**
- Worked with Emergency Management, Fire, and Police to select and install **Satellite** on the Public

Safety Command vehicle.

- New security devices installed to enhance v**ideo surveillance/security** at Roxy Ann radio/ communications facility.
- Cameras and **24 hour video recording system** installed at Middleford and Evergreen parking structures to enhance security.
- Worked with Police on new vehicle purchase and design to reconfigure technology to fit with latest vision for **vehicle technology.**
- Installed new **Dell K1000** to streamline software deployment, MDC remote management, and to perform a software license compliance audit.
- Worked with ECSO to design, test, and deploy **new dispatch software** from ECSO to Public Safety mobile data computers.
- Technology Services personnel attended **Tri-Tech conference** to evaluate software version upgrade for Police Records Management System suite, which appears to be well positioned to streamline data entry and consolidate software, making City staff more efficient.
- Created a **custom interface** to automatically collect and integrate field citations with Municipal Court.
- Assisted with relocation of **Hi Tech Crimes Unit** equipment from Central Point Police to the new Medford Police Department Hi Tech Crimes offices.
- Completed TeleStaff **data conversion** for Fire Department
- Created a solution to automate distribution of information from Property Control to District Attorney's office, saving staff time and transport costs
- Created interface to Taser to automate classification for body-camera video footage, which eliminated need to login and manually classify
- Implemented new site-to-site firewalls for Annex to ECSO, Annex to Service Center, and Annex to new Police facility, as required by CJIS
- Medford Water Commission: Worked with Kris Stitt from Water to assist with wireless billing system which utilizes the Capital Hill radio facilities as a base for data collection
- Worked with AFN to upgrade fiber link to internet as well as internal equipment used to provide and filter access to user base. Increase in speed has been 10x

GEOGRAPHICAL INFORMATION SYSTEM

The Technology Services Department provides one full time Geographical Information Systems Manager to manage land information transactions and mapping solutions for the City. The GIS Manager is also responsible for creating and maintaining the GIS Strategic Plan.

Over the last year, TS staff has been working to upgrade and streamline the GIS infrastructure and services provided to the City. The following accomplishments include steps to re-invent the City GIS infrastructure to provide an enabling platform upon which City departments are able to develop tools to improve productivity and accuracy using the latest technologies.

GIS Strategic Planning

- Discovered and documented the existing ArcGIS 10.0 infrastructure and processes. Included 15 GIS servers and related automated processes.
- Designed and developed the new ArcGIS 10.2 infrastructure, including detailed documentation and drawings.
- Developed and documented ArcGIS 10.2 automated GIS data update processes.
- Met with key GIS staff in City departments who use GIS tools on a regular basis.
- Started a GIS Committee to help coordinate departmental spatial information needs with potential solutions available to the City.
- Started a GIS Workgroup of City GIS professionals to work on the details of how GIS data and solutions will be implemented in the City. This is also a venue for GIS training opportunities.
- Conducted group GIS training sessions.
- Provided one-on-one training and problem solving for city staff in Building, Finance, Fire, Planning, Parks and Rec, Police, Public Works (Engineering, Operations, and Surveyor divisions) departments

and the Medford Water Commission.

- Developed working and data sharing relationships with Jackson County IT and Emergency Communication of Southern Oregon (ECSO).
- Renewed the City's Enterprise License Agreement (ELA) with Esri for three more years (through January 2018).
- This all lead to the development of a GIS Strategic Plan that outlined the steps required to migrate the legacy GIS systems from outdated hardware and software to a new GIS infrastructure comprised of the latest hardware and software configurations. The new GIS infrastructure supports Commercial Off-The-Shelf (COTS) solutions, which will reduce maintenance requirements and allow GIS staff to provide GIS solutions more efficiently.

Maintenance of Legacy Systems

At the beginning of this biennium city staff and the public continued to use the ArcGIS 10.0 data and applications (LIS). Through June 2016 the replacement ArcGIS 10.3 systems were setup, configured, populated with data, and applications developed to replace the existing Land Information System (LIS). Until replacement applications were built and running on the new ArcGIS infrastructure sufficient to replace the LIS, both systems were maintained. Some of the accomplishments associated with this migration from the GIS legacy systems to the new ArcGIS systems included:

- Converted the main production GIS database server (MEDSDE-1) from a physical machine to a virtual machine. This reduced the risk of the 8+ year old hardware failing.
- Converted the main GIS file server (MEDGIS1) from a physical machine to a virtual machine. This reduced the risk of the 8+ year old hardware failing.
- Updated automated processes for updating Taxlots, TaxCode, Site_Addresses, HTE_SiteAddress, Streets, HTE data to GIS, SurveyControl, LightSupports, Munsys Sewer and Storm water, PlanningProjects, and address locators. This ensured that the LIS application was using the most current information.
- Updated GIS connection to the new Jackson County GIS database server for all automated update processes.
- Updated the SQL Server Linked Server to connect to the new Jackson County Assessor database server to support automated update processes.
- Resolved several issues with the LIS application in response end user concerns.
- Updated Zoning and Zoning_Overlay feature classes in the LIS application.
- Updated waste water infrastructure feature classes in the LIS application.

GIS System Upgrade

At the beginning of this biennium the production GIS infrastructure was built on version 10.0 of Esri's ArcGIS software. The GIS server operating systems and relational database software were no longer supported by Microsoft or Esri's latest software. In addition, some of the current GIS servers are running on old physical servers which need to be replaced. Over the last two years all GIS infrastructure and systems have been migrated to more current operating systems and GIS software.

Servers

A new GIS server infrastructure has been setup and configured using the most current hardware (all virtual machines) and software available; Microsoft Windows 2012 and SQL Server 2012, and ArcGIS 10.2.2. Specific new servers include:

- Two GIS database servers
  - Configured Linked Server into the HTE AS400 server to access land information
  - Configured Linked Server into Jackson County property information Oracle server
  - Created three new geodatabases in the production GIS database server
  - Created a mirrored environment of the production GIS database server in the test GIS database server
- Three GIS Map servers into an ArcGIS Server Site
  - Configured SSL security for across all servers.
  - Created a mirrored Map server as a testing environment.

- One GIS web server
  - Integrated the web server with the ArcGIS Server Site
  - Configured SSL security for across all servers.
  - Created a mirrored web server as a testing environment.
- One GIS file server
  - Created new file storage locations for GIS data access to City staff
  - Created new file storage location for editing of GIS data sets by City departments responsible for maintaining GIS datasets.

Desktops

- Upgraded the majority of GIS users in the city to the latest ArcGIS Desktop version

Security

With the new version of ArcGIS City staff is now able to take the information they need to do their jobs into the field with them.

- A new security model was developed and implemented across the new ArcGIS 10.2 GIS infrastructure to support improved workflows and capabilities. This allows City staff to access and manage information while out of the office using notepad or smart phone devices. A interdependent GIS security models were implemented for:
  - Windows Domain groups
  - GIS File server
  - ArcGIS in the SQL Server databases
  - ArcGIS in the ArcGIS Server Site
  - ArcGIS Online Site

GIS Data

Since the beginning of this biennium GIS data has been reviewed and prepared, and then moved into the new GIS infrastructure.

- Conducted a GIS vector data review with the GIS Workgroup to identify out of date and no longer needed GIS datasets.
- Evaluated Esri's Local Government Information Model (LGIM) to assess its applicability to the City's requirements.
- Established department/user data steward for each GIS dataset.
- Updated the GIS data schema for all 300 +/- GIS datasets and moved them into the new GIS databases.
- Aerial photo review, cleaning, organization, and building of Mosaic Datasets
  - Created a new raster data storage schema to support the new ArcGIS data types.
  - Organized and cleaned-up City Aerial Photos for years 1939, 1949, 1956, 1958, 1963, 1982, 1998, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2009, 2010, 2012, 2013, 2016.
  - Built ArcGIS Mosaic Datasets for each year of Aerial photos
  - Created ArcGIS Server services for the most recent years of aerial photos from the mosaic datasets.
  - Added the ArcGIS Server services of aerial photos as items in the City of Medford ArcGIS Online organization; making them available for users in Web Maps and Web Applications.
- LiDAR Elevation acquisition, processing, and presentation
  - Acquired LiDAR datasets from the Oregon State LiDAR Consortium for the greater Rogue Valley area. The area acquired included portions of these OLC LiDAR products.
    - 2009 Rogue Valley
    - 2010 Eagle Point
    - 2011 Upper Rogue
    - 2012 Rogue River
  - Processed and cleaned the LAS files
  - Built ArcGIS LAS Dataset for each set of LAS files

    - Built ArcGIS Mosaic Datasets for each Las Dataset
    - Built a “Master” Mosaic Dataset inclusive of all “Source” Mosaic Datasets.
- Developed automated processes to update GIS vector data in the new GIS database server.
- Created backup routines for all new GIS servers and file structures.
- Published ArcGIS Server web services for use in web maps in ArcGIS Online.

GIS Applications

Since the beginning of this biennium numerous web-based mapping applications have been developed and deployed.

- Inclusion of ArcGIS Online (AGOL) as a portal into the GIS data and services for the City.
    - Currently 106 individual city Users and 36 security Groups
    - Setup a development environment for enabling the use of custom Web AppBuilder widgets in the ArcGIS Online applications.
    - Leveraged the MedfordLandInfo WCF/REST service endpoint to create a Medford Land Information widget for the Web AppBuilder to access HTE land information in map-based web applications.
- Developed spatially enabled web-based applications for:
    - City Manager’s Office
- Downtown Parking app to provide information to the public about parking facilities in downtown Medford.
- Medford Wards app to provide information about city wards and council members.
    - Human Resources
- Century App to provide an interactive map of one mile walks in downtown Medford to city staff via their smart phones during the Century Challenge event.
- Team Trek app to provide a “progress’ map for city staff to track their progress along the selected trail.
    - Parks and Rec
- Parks Finder to assist the public in finding city park facilities.
- Tree Management app to assist the city arborist in the field.
- Cemeteries app
    - Planning
- Bee Keeping app to show where registered bee keeping is happening in the city.
- Referral Agency Routing app to automate the determination of which agencies should receive notification of specific planning projects.
- “What’s Happening in the Neighborhood” web application to share current planning projects with the public.
- FEMA Information app to provide National Flood Insurance Program information to the public.
    - Police Department
- Web Application for officers to use on a smart phone to inform them when they are with a specified “buffer” of a school and where private security cameras are located.
    - Public Works – Operations
- Utility Viewer app to provide utility information to city staff while in the field. Includes sewer and storm water lines, street light posts, and street signs.
- Sewer Cleaning app to provide a way for city sewer maintenance crews to monitor and manage cleaning operations in the city.
    - Public Works – Surveyor
- City Survey Benchmark information web app
- City Street Centerline monument information web app
    - Public Works – Traffic
- Traffic information app to provide Intersection Turning Counts and Traffic Volume data to the public.
    - TS
- MLI application to replace the LIS application.
- Medford Historical Aerials app to provide historic aerials of the city to the public.
- Medford Schools app to provide basic school information to the public.

Maps and GIS Analysis Projects

The following static maps and projects have been completed during this biennium.

- Building
  - Flood plain maps
- City Manager
  - UGB Additions maps
  - Ward maps
  - Multiple updates to Downtown Parking Map
  - Utility maps for Community Development
  - Updated Wards maps on the City internet site
- Code Enforcement
  - Annual Weed Enforcement map & data
  - CDBG neighborhood code case analysis & maps
- Fire Department
  - Updated Streets datasets and GeoLocators for the FireView application.
  - Supported upgrade and Omega server to support FireView application.
- Municipal Court
  - Large wall map of the City
- Parks and Rec
  - Produced a map series for the Parks Department identifying potential locations for future city parks.
  - Development of new Trees geodatabase for City Arborist
  - LMI maps for grant proposal
  - Prescott Park maps for grant proposal
  - USGS 24K maps for Parks/Historic Preservation
  - Quarterly Parks SDC Fees in the Southeast Overlay report
  - Parks Tournament Guide Maps
  - Large wall maps of the City
- Planning
  - Update GLUP info in HTE (Planning) from GLUP layer
- Police Department
  - Updated GeoLocators for the CrimeView application.
  - Operation CARE maps
- Other
  - Downtown Business report for Jefferson Live
  - Pear Blossom Run Maps
  - Updated Parks & Open Spaces data
  - Update Gallery Maps - 2nd floor City Hall
  - Updated wall maps in city hall

PUBLIC WORKS

CarteGraph Work & Asset Management

- Created all 200 plus recurring work orders for 2016 & 2017.
- Successfully **loaded pavement inspection survey data from the third party (IMS)** hired to perform inspections every 2 years.
- Maintained annual license renewals/updates
- Created various custom reports as requested.
- Attended various webinars and regional user groups covering migration to the new CarteGraph OMS product.
- Created new fields for tracking ADA wheel chair ramp requests and work orders.
- Due to recent structural changes in PW Operations we will be breaking out work that used to belong to one department known as IRT into two new departments called Surface and Subsurface.

Request and work order activities will have to be reviewed and broken out into these new department categories accordingly.

GraniteXP Pipeline Inspection System

- Upgraded all GraniteXP installations and server to their new GraniteNET version. This included the inspection truck, SQL server and several workstation installations. GraniteXP is no longer supported and has reached its end of life.

GIS

- Attended ESRI Web App builder course at SOU.
- Attended Various Medford GIS user group meetings.
- Assisted with training PW Operations staff on the migration from LIS to MLI.
- Worked to make Munsys sewer line data available in ESRI GIS database.
- Worked to create a **Light Supports web app** so that the PW Ops staff could update street light data that is shown in MLI and other web apps that city staff use.
- Worked to develop a **Utility Viewer web app** to be used by PW Operations QRT crews and utility locators. This web app includes storm and sewer lines along with sewer laterals.
- **iPads** were given to Standby QRT, Utility Locators and QRT staff for access to the new Medford Land Information and Utility View web apps. This has greatly reduced the time needed to access the map information for these crews. It used to take as much as 15 minutes to start their laptop and connect to the map information via Medford VPN. Now they access the map on their iPads in about a minute.
- Worked to make **scanned in-ground electrical circuit maps available as a link** in the Utility Viewer web app. Now the crews can access scanned PDF maps from an iPad in the field instead of returning to the office to review paper maps.
- Worked to create a **sewer pipe cleaning web app**. This allows the cleaning crews to utilize iPads to track their line cleaning progress visually. This also allows real-time access to line cleaning progress for the supervisors.
- Assisted PW Ops staff setup and configure ArcGIS Online accounts for access the Utility Viewer web app.
- Worked to modify our Signs Inspection web app to have the street signs change color as they are inspected.
- Worked to create a **web app for a sewer rehabilitation project** so that PW Operations staff and contractors can track various stages/status of sewers lines during the rehab project.

Service Center Security Cameras

- Provided security video clips and still images to management, MPD and Water Commission as needed.
- Replaced failed camera system proprietary network switch.

Service Center Facility Upgrades

- **Wi-Fi access** is now available at the Service Center. (Currently restricted to Internet access only)
- A crew **training room ceiling mount projector**, wireless HDMI extender, Apple TV and audio system will be installed before the end of the biennium.
- Additional data jacks will be added to the crew training room.

Fleet Fueling System

- Maintained fuel island transaction equipment
  - Repaired communication problems and manually exported transactions to the iSeries when communications failed.
- Documented the Petrovend fuel system export file requirements for OneSolution system representatives.
- Will be upgrading the Petrovend fuel system to a SQL server and new Petrovend PhoenixSQL software by the end of the current biennium.

Fleet Maintenance

- Configured new Dell laptops with Ford diagnostic systems software.

Misc.

- Assisted with new PC distribution at the Service Center.
- Routinely setup and configured laptops and projectors for various PW Ops safety and training meetings throughout the year. Many times helping presenters from outside agencies to use PW Ops equipment.
- Created “Tech Needs” budget items list for Brice for budget review.
- Replaced several failed UPS batteries.
- Original paper maps of the sewer and storm systems were scanned to PDF files and copied to iPads used by Standby QRT, QRT , Sewer, Storm and Utility Locater crews. This saves the crews time and allows them to access the old, original maps while in the field.

How many were there? Which way did they go?
Did anyone see them? I must find them …. I am their leader

PUBLIC WORKS DEPARTMENT

Achievements & Accomplishments 2015-17

Operations Division

Sewer Collection System

- Cleaned 841,042 feet of pipe
- CCTV inspected 418,663 feet of pipe
- Installed 33 pipe patches
- Installed 11,804 feet of Cured in Place Pipe (CIPP) liner *(fig. 1)*
- Additional CIPP liner to be installed by 7/1/17: 14,891 feet



(fig. 1)

Storm Drainage System

- Cleaned 346,499 feet of pipe
- CCTV inspected 58,997 feet of pipe

Street Sweeping

- Swept 18,802 lane-miles


(fig. 2)

Mowing

- 512 Acres which required 1,321 manhours of labor

Surface Maintenance

- Performed 87.2 lane-miles of pavement maintenance
- Constructed 337 Americans with Disabilities (ADA) ramps constructed *(fig. 2)*
- Replaced 2,250 lineal feet of curb and gutter
- Replaced 106 square yards of valley gutter


(fig. 3)

Signals

- 2015 – 0.23 Emergency calls per signal
- 2016 – 0.44 Emergency calls per signal
- 1862 street light maintenance work orders completed for the biennium

Signing & Striping

- Painted 436 longitudinal miles of traffic striping
- Inspected 4,472 traffic signs *(average inspection cost*

= $14/sign … this inspection program is a new federal requirement)

Sub-surface maintenance

- Replaced 2,995 feet of sanitary sewer pipe
- Replaced 552 feet of storm drain pipe

Water Reclamation Division

- Completed Aeration Basin Improvement Project predesign and started on detail design

- Met the Oregon Department of Environmental Quality (DEQ) requirements for revising the Regional Water Reclamation Facility Storm Water Pollution Control Plan and designed and constructed a Treatment Wetland before the July 1, 2017, deadline

- Constructed a new Ferric Chloride storage and containment system with in-house design and construction bringing the project in under budget

- Completed emergency repair of the failed 48" influent pipe and flow meter under budget and in a very short time

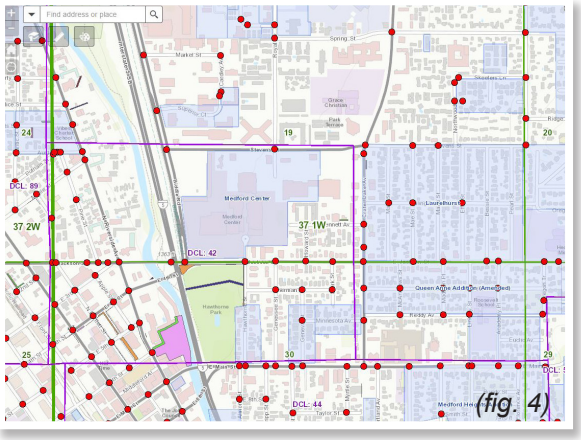
- Continued temperature mitigation work with The Freshwater Trust; total reportable temperature credits for the biennium are 93,232,930 kilocalories/day. Total reportable kilocalories to date are 199,627,820. The DEQ required minimum kilocalories/day to be completed by December 31, 2018, per the National Pollutant Discharge Elimination System (NPDES) Permit compliance schedule, is 88,000,000

- Generated over 2,000 megawatt-hours of electricity with the cogeneration engine using methane gas created by the sewage digester *(fig 3)*

Engineering Division

Survey Section

- Successfully completed the Legalization of Foothill Road right-of-way utilizing Oregon Revised Statute (ORS) 368 with Jackson County
- Updated the City Survey Control from North American Datum (NAD)83/1991 to NAD83/2011
- Provided survey control and quality assurance for 2016 aerial layer in the City's Geographic Information System (GIS)
- Protected or perpetuated 130 survey monuments and researched and searched for an additional 200 monuments to allow Americans with Disabilities Act (ADA)

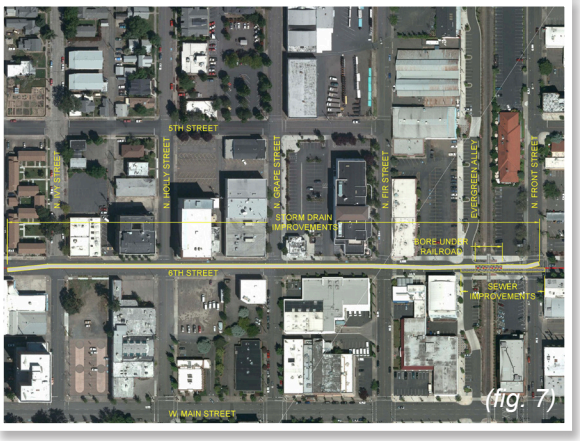


(fig. 4)


(fig. 5)

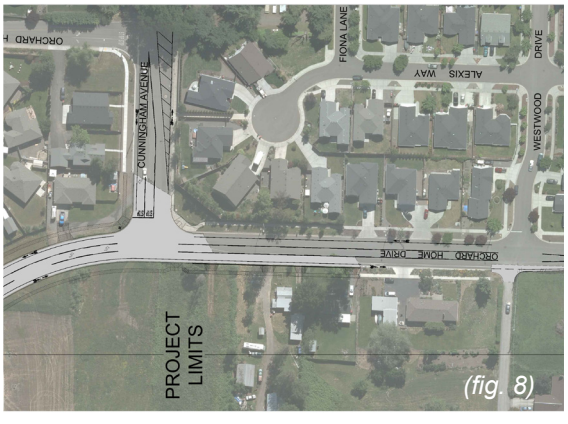


(fig. 6)



(fig. 7)

curb ramps to be installed
- Added right-of-way layer to Medford Land Information (MLI), AKA 'GIS'
- Maintained survey control and benchmarks in (GIS) for use in MLI and for the public *(fig. 4)*



(fig. 8)

Utilities Section

- Responded to 1,453 public requests for information
- Responded to 1,109 city staff requests for information
- Reviewed 93 public improvement review plans
- Received, logged, scanned 34 record drawings
- Processed 49 pool and retaining wall permits
- Processed 5 grease trap permits
- Performed 144 impervious area surveys related to development permits
- Reviewed 227 erosion control plans related to development permits
- Inspected 50 sites to verify proper erosion controls
- 129 Jackson County survey files mapped into GIS and uploaded to Real Vision Inc. (RVI)
- Reviewed and mapped 40 as-built surveys
- Prepared 2 annual reports for Governmental Accounting Standards Board Statement No. 34 (GASB34)
- Completed data entry for 700 private stormwater detention facilities
- Applied for 3 permits to maintain creek channels
- Processed and mapped 4 annexations
- Mapped 15,500 sanitary sewer laterals from Closed Circuit Television (CCTV) data
- Prepared 17 sewer and storm basin maps for CCTV and cleaning crews
- Established and recorded 6,500 sanitary sewer manhole rim elevations
- Converted 26,000 CCTV lateral locations to GIS application for ready retrieval in the field and office
- Created the following layers for MLI - Street Improvement Projects, Street Maintenance Jurisdiction, Street Moratoriums, Land Divisions, Soil Classification
- Developed "Research Log" for tracking public inquiries with hyper-link to research information
- Created an updated City of Medford inspection form for city staff and contractor use
- Installed permanent flow meters in the sanitary sewer system
- Improved and automated the project tracking log for public improvements
- Created a stormwater design spreadsheet and printable review page to check project designs
- Created process to digitize and file public improvement project hydraulic calculations
- Completed the Larson Creek Basin Stormwater Plan *(fig. 5)*
- Contracted with Rogue Valley Council of Governments (RVCOG) to provide monitoring and testing to comply with


(fig. 9)



(fig.10)


(fig. 11)

Total Maximum Daily Load (TMDL) requirements of the City's NPDES Multiple Separate Storm Sewer System (MS4) permit

- Coordinated with the Oregon Department of Transportation (ODOT) for the relocation of sanitary sewer facilities to accommodate ODOT Highway 62 bypass project
- Contracted for construction of the Lazy Creek Riparian Restoration project
- Contracted with RVCOG to provide public education and outreach for the NPDES MS4 permit



(fig. 12)

Development Services Section

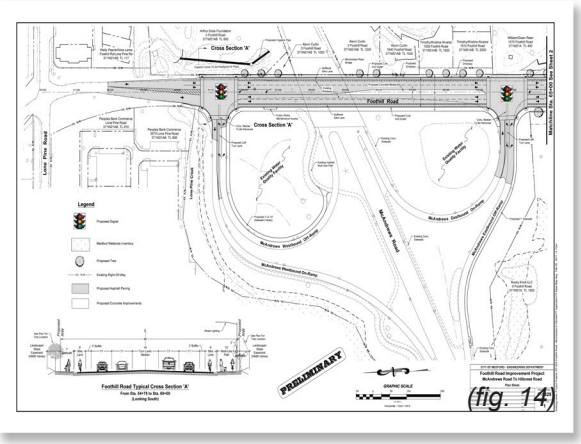
- Processed 1,115 ePlan review tasks for development permits through February 2017 *(commercial and residential) (fig. 6)*
- Processed 1,426 Engineering Permits over the counter through February 2017
- Processed 397 Single Family Building Permits through February 2017
- Processed 147 Single Family Remodel Building Permits through February 2017
- Processed or are processing 34 Partition Plats through February 2017
- Prepared 142 development application staff reports through January 2017
- Streamlined the Public Plan Review process to reduce review time and place increased responsibility on private designers
- Formed a Technical Advisory Committee consisting of local developers and engineers to foster better working relations with the Engineering, Contracting and Development communities.



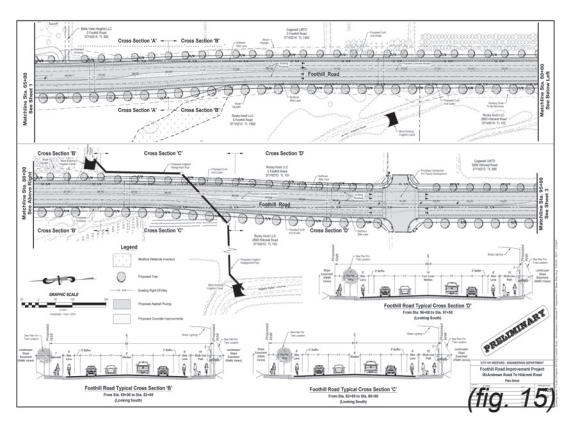
(fig. 13)

Design and Construction Section

- Completed design of 6th Street Storm Drain Improvements *(fig. 8)*
- Completed design and advertised construction contract for Lozier Lane Extension *(fig. 8 & 9)*
- Completed design and advertised, to full federal standards, Lozier Lane - Main to Stewart
- Completed Jackson and Stevens Alley Projects *(11 alleys, federally funded) (fig. 10 & 11)*
- Completed Springbrook Realignment landscaping south of Delta Waters *(fig. 12)*
- Completed Larson Creek Trail Bear Creek to Ellendale landscaping *(fig. 13)*
- Completed design of 3rd Street railroad crossing and completed closure of the 11th Street railroad crossing
- Completed the Foothill Road Transportation Facility application and submitted it to the Planning Department *(fig 14-16)*
- Completed the Community Development Block Grant



(fig. 14)



(fig. 15)

City of Medford Public Works Department Annual Report 2016

To the Citizens and our Customers,

The Medford Public Works Department provides transportation, sewer collection and storm drainage services to customers in Medford. The Department also provides sewage treatment for the region (of which the City of Medford is approximately half) and vehicle maintenance services to other departments and government organizations.

This report covers from 01Jul15 to 30Jun16, which is the City's fiscal year. Total revenues increased 14% compared to the previous year, but total expenditures decreased 6%. Revenue and expenses vary in comparison to one and other because the Public Works Department pays cash for virtually all capital projects, such as street construction. Some of these projects are very costly, so the Department builds cash reserves in some years so that projects do not require debt. This policy ensures that public infrastructure and services are delivered at the lowest life-cycle costs to Medford's citizens.

The City has agreed to an Oregon Transportation Infrastructure Bank loan in the amount of $10 million to improve Foothills Road from Hillcrest to McAndrews. A $3 million dollar grant has also been approved for this project. The loan is consistent with the Department's Lowest Life-Cycle Costs policy because the interest rate of 1.61% is below the anticipated 3% per year increase in the Construction Cost Index.

Public Works utility fee rate adjustments have been approved for the years 2015 – 2017. Utility fee adjustments take effect on July 15 in each of those years.

The Street utility fee has been adjusted to perform additional pavement maintenance each year. The goal of this expanded program is to restore pavement life at the same rate as street pavements deteriorate. The Pavement Management Analysis Report completed in 2011 establishes that $2.15 million per year (2016 $) needs to be invested in pavement maintenance each year to keep pavements in the same condition as they were in that year. The annual figure will change as the City continues to measure the condition of pavements. A new metric in the attached table is "Pavement Condition". The City's Pavement Condition has increased from 74 to 76 after additional investments in preservation have been made since 2011. The target Pavement Condition to achieve the lowest life-cycle cost is 75. It is anticipated that pavement preservation activity in the next budget will be reduced by federal requirements for Americans with Disability ramps at corners and the City accepting financial responsibility for significant sidewalk repairs.

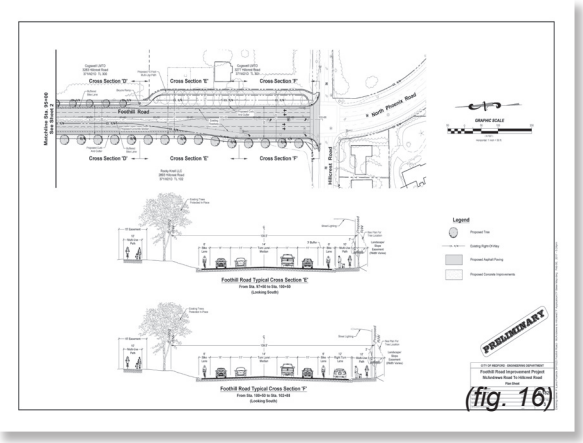
Medford is a great place to be a consumer and provider of Public Works services. Your Public Works Department will continue to improve the infrastructure and services you use every day.

Sincerely
Cory Crebbin, P.E.
Director of Public Works

(CDBG) Sidewalks Transportation Facility application and submitted it to the Planning Department
- Obtained ODOT Certification for 2 inspectors for General Construction Inspection
- Obtained ODOT Certification for 2 Inspectors for Drilled Shaft Inspection
- Obtained ODOT Certification for 4 Inspectors for Environmental Inspection

(Note: The certifications cited in the previous 3 bullets allow City staff to inspect projects paid for by state and federal funds)

- Inspected the construction of public improvements for 35 private developments



(fig. 16)

Traffic Section

- Constructed new Rectangular Rapid Flashing Beacon (RRFB) at McAndrews and Keene Way *(fig. 17)*
- Installed bicycle improvements on Royal Avenue *(fig. 18)*
- Installed bicycle improvements on Dakota Avenue *(fig. 19)*
- Initiated a Light Emitting Diode (LED) pilot project for City street lights
- Installed underground conduit for the traffic signal at Black Oak and Barnett
- Installed Flashing Yellow Arrows at the Fred Meyer and Poplar traffic signal
- Processed over 300 Citizen Traffic Requests
- Reviewed and approved over 1,600 Traffic Control Plans
- Successfully completed summer traffic counts for intersections (odd year) and mid-block (even year)



(fig. 17)


(fig. 18)


(fig. 19)

General

- Successfully borrowed $10M from Infrastructure Bank at 1.61% for Foothill Road

Consolidated Statements of Income *(unaudited)*

(Amounts in thousands $)

Year	2010	2011	2012	2013	2014	2015	2016
General Fund	577	441	449	278	263	19	0
Utility Fees	16,416	18,054	18,982	20,263	22,467	22,535	23,911
System Dev Charges	2,262	2,306	4,168	2,641	3,465	3,178	6,533
Other	9,617	9,858	9,294	5,627	6,597	7,291	7,046
Total Revenue	28,872	30,218	32,893	28,809	32,792	33,023	37,490

Expenses *(unaudited)*

Labor	8,547	9.524	9,281	9,657	9,636	10,068	10,758
Mat'ls & Services	6,487	6,506	7,555	7,702	7,503	8,050	8,080
Equipment & Tools	251	900	524	633	657	684	766
Operating Expenses	15,285	16,930	17,360	17,992	17,796	18,802	19,604

Transportation	7,707	10,314	9,651	5,231	5,627	4,292	4,543
Sewer Collection	189	374	608	764	605	416	741
Storm Drainage	647	1,245	638	928	1,152	412	342
Wastewater Treatment	2,099	3,051	8,071	2,988	1,006	2,281	1,768
Capital Projects	10,642	14,984	18,968	9,911	8,390	7,401	7,394

Total Expenses[1]	25,927	31,914	36,329	27,903	26,186	26,203	26,998

[1] Column totals may not match due to rounding.

Key Statistics

Year	2010	2011	2012	2013	2014	2015	2016
Streets *(miles)*	257.9	258.9	259.0	262.8	265.3	266.4	268.5
Sewer *(miles)*	258	258	259	260	261	262.0	263.4
Storm drain *(miles)*	166	167	167	170	173	173.5	176.7
Sewage *(Mgal average day)*	16.7	19.5	17.5	16.2	17.0	17.5	18.8
Public Works employees	115	115	114	115	119	119	121
Employees/1000 capita	1.53	1.53	1.51	1.51	1.55	1.53	1.55
Pavement Condition *(0-100)*	74	74	75	75	76	76	76
Engineering permits	646	670	695	794	773	717	804
Population *(thousands)*	75.0	75.2	75.5	75.9	76.7	77.7	78.2[2]

Numbers in the above table may be revised from year to year if more accurate data becomes available.

[2] 2016 population is an unofficial estimate

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CITY ATTORNEY'S OFFICE

Achievements & Accomplishments 2015-17

- Assisted Planning Department with Urban Growth Boundary amendment
- Assisted Council with City Manager hiring process
- Hired two full-time and one part-time staff member to fill vacancies
- Assisted CMO/Council with Travel Medford contract renewal

- Worked with the City Council and City departments on marijuana issues:
  - enforcement against unsanctioned medical marijuana dispensaries
  - drafted ballot measures and assisted City Recorder in ballot measure process
  - drafted outdoor homegrow ban ordinance and odor ordinance
  - assisted Planning with zoning code changes related to marijuana dispensaries
  - drafted numerous marijuana offense ordinances consistent with Measure 91

- Actively south out solutions to urban blight/affordable housing crisis, including:
  - drafting a receivership ordinance and provided legal guidance to departments and Council on implementation of receivership program
  - assisting Building Department in drafting International Property Maintenance Code ordinance
  - drafting a foreclosure ordinance which clarifies and streamlines the foreclosure process
  - drafting amendments to chronic nuisance property ordinance
  - drafting amendments to vacant residential registration ordinance

- Assisted Public Works with Lozier Lane condemnation issues
- Assisted CMO, Police, Fire, and Facilities with contracting issues for construction of the new police station and fire stations
- Drafted Hope Village operational agreement
- Monitored and responded to proposed tribal casino issues
- Provided legal assistance to the Water Commission on several major issues
- Reviewed and provided input on adoption/revision of City's Administrative Regulations
- Continuing assistance to Public Works on LaDuke/Avista contract claim issues
- Reviewed and helped edit Councilmember op-eds for Mail Tribune publication
- Reviewed and helped negotiate franchise agreements with Astound Broadband, CenturyLink, Avista, Mobilitie, TCA, and Rogue Disposal
- Represented the Public Works Department in settlement with the Oregon Department of Consumer and Business Services regarding enforcement of fats/oils/grease code
- Assisted MPD with resolution of issues with Southern Oregon Hi Tech Crimes Unit
- Assisted Finance and Technology Services Departments with contracts for upgrade of City software system
- Drafted numerous code amendments for Council approval, including ordinances addressing wildlife feeding, social gaming, pedal pubs, chronic nuisance property, vacant residential property, surplus City property, and transient lodging tax collection
- Provided ethics, public meetings, and public records training to City Council and several City boards and commissions
- Aided various departments with response to public records requests
- Prosecuted/settled hundreds of cases in municipal court
- Defended the City is numerous land use appeals, code enforcement appeals, sidewalk appeals, and taxi driver card denial appeals

- Litigated/settled numerous employment and tort claims
  - Vega - employment discrimination
  - Slater - excessive use of force
  - Libby - constitutional claims (malicious prosecution, wrongful arrest)
  - Pellerin – personal injury claim
  - Roe – wrongful arrest
  - Bova/Doyle/Argonaut – retiree insurance
  - Doyle – wrongful drunk driving arrest claim

HUMAN RESOURCES

Achievements & Accomplishments 2015-17

Collective Bargaining

IAFF Battalion Chiefs & IAFF General Unit - The Human Resources Department worked with the Fire leadership team to resolve outstanding bargaining issues of the newly formed Battalion Chiefs bargaining unit and create a new labor agreement. Prior to settlement, the general Fire bar-gaining unit opened its contract for negotiation and subsequently filed a unit clarification petition with the Employment Relations Board to combine both bargaining units. A successful negotiation occurred with the assistance of a State Mediator. The unit clarification petition was withdrawn, the bargaining units were combined and the City was able to achieve a one-year agreement with mutually beneficial ease of administration changes to the contract and a reasonable compensation package within Council guidelines. Agreement formally adopted June 2016.

Medford Police Officers Association (MPOA) - The Human Resources Department worked with Police leadership to bargain a three-year collective bargaining agreement. The City and the Association reached agreement on several administrative areas that created greater clarity and ease of administration in overtime, sick leave, workers' compensation, vacation selection, discipline and discharge, grievance procedure, shift trading and trading of days off, and probationary status. This, combined with a reasonable compensation package within Council guidelines, enabled the City to remain competitive in the market place to recruit high quality talent and retain the professionals currently in-place.

Teamsters - Construction & Maintenance - The Human Re-sources Department worked with the Deputy Public Works Director to bargain a three-year agreement. The City and the Union reached agreement on critical administrative issues and cost issues, i.e., overtime (no pyramiding), clarity on the requirement for possession of a CDL, and Standby Pay. A reasonable compensation and benefits package was negotiated within council guidelines.

Remaining Negotiations for 2015-2017 - IAFF, Parks and Facilities (Teamsters) and AFSCME.

Contract / Regulation Administration

Administering the collective bargaining agreements and the non-represented rules tends to be a daily requirement of the Human Resources staff. Issues of note are:

- Successfully defended a termination case in arbitration.
- Compromised on grievances within police and fire regarding selection of an agent of record.
- Worked with police staff in responding to promotion grievance that was not pursued beyond Step 1 of the grievance procedure.
- Completed four different agreement letters with various unions associated with our continuing duty to bargain during the life of our labor agreements.
- Worked with three different departments to bring four disciplinary matters to satisfactory conclusions, one which resulted in an employee resignation. No grievances filed regarding any of these matters.
- Satisfactorily resolved compensation matters regarding schedule changes during the historic snowfall of 2017.
- We have received 93 FMLA applications to date and 34 remain active.

Safety

Fostering a safe workplace is of primary concern for the Risk Management section of Human Resources. To this end, the Risk Management office employs their passion for safety hand-in-hand with all City safety committees, participating in 56 safety committee meetings to-date in this biennium. In addition, Risk Management has tracked and followed-up on a total of 184 safety related issues discovered in quarterly inspections, of which 121 have been mitigated thus far.

Risk Management instituted a new form and protocol for reporting “near miss” incidents. Since implementation, 22 near miss incidents have been submitted and evaluated for subsequent preventative measures to enhance workplace safety. The department also created consistency in reporting incidents through developing one all-inclusive Supervisor Incident Analysis form for reporting and evaluating injuries and incidents. The form guides the supervisor through the analysis process to discover opportunities for process or safety improvements.

All of the City’s Safety Committees met the standards for and received the Frank J. Bertak Safety Committee Recognition award at the Southern Oregon Occupational Health and Safety conference.

Finally, the department encouraged and assisted the WRD in their Health and Safety Program comprehensive review process in the first year of pursuing standing in OR-OSHA’s Safety and Health Achievement Recognition Program (SHARP).

Worker’s Compensation

Managing workers’ compensation claims is a complicated process and one that requires constant attention. Details of managing claims includes tracking work status reporting, doctor visits and early return-to-work opportunities. To this end in concert with the effected departments, Risk Management has been successful in placing 27 employees in transitional duty positions and 19 of those have been successfully returned to full duty at this time. Active management of this process affords us the opportunity to receive reimbursements from SAIF. Our engagement in this process to date for this biennium has produced reimbursements exceeding $34,000. Additionally, Risk Management has received dividend reimbursements from SAIF that exceed $241,000. Our level of reimbursement is positively influenced by our safety performance.

ADA

Updated grievance procedure administrative regulation.

Created an ADA webpage that includes both electronic and pdf format forms for the public.

Coordinator actively engaged in training programs and achieved ADA Coordinator certification through a recognized credentialing organization.

In concert with other City departments completed response/answer to the FHWA investigation regarding the City’s ADA Title II activities and status of our transition plan. This was followed up with an evaluation of the FHWA response and recommendation and collaboration with City stakeholders to provide FHWA with an proposed action plan of five (5) years. The City’s action plan was enthusiastically accepted by FHWA and our work will be on-going with quarterly progress reports.

Self-Insurance - Liability

Prevailed in the Police wrongful death case that went to jury trial in December 2015.

Injured bicyclist by Police patrol vehicle, resolved in mediation with strategic monetary settlement based on estimated liability.

Harassment and discrimination employment case resolved without litigation. Strategic monetary settlement reached through mediation.

The self-insurance reserve fund remains sound.

Medical, Vision & Dental Insurance

The Human Resources Department completed a RFP for insurance consultants and in collaboration with City unions selected a new provider, USI. Once the consultant was selected an insurance committee was formed that included representation from AFSCME, Teamsters and our non-represented group. Police and Fire chose to retain their own "agent of record" and are not participating in the committee. The committee worked with the City's new consultants to select a provider and make decisions regarding benefits. After careful consideration, the committee opted to move from Providence Healthcare to PacificSource as our medical and vision provider. Our primary dental offering remained with PacificSource, however, we opted to introduce another option for dental coverage allowing employees to select Willamette Dental, a HMO dental program. Additionally, the committee opted for a compressed provider network that had the net effect of lowering premium cost increases and putting this group in a more sustainable situation to control future costs. The net effect of this process and these decisions was to reduce our premium cost increase to less than 5%, as compared to double-digit cost increases in the previous two-years. We were very proud of participants as we achieved 100% participation in electronic open enrollment.

Health Promotion - Wellness

The Health Promotion Team has been actively engaged with employees over the last biennium to promote a more holistic approach to wellness that includes not only physical wellbeing, but social, financial, career and community as well. We offered several Lunch & Learn opportunities throughout the year on various health related topics, presented by local professionals. Additionally, our yearly health goals are centered around several group and individual "challenges", which not only give employees the opportunity to make conscious efforts toward a more healthy lifestyle, but also build camaraderie within the departments. The Health Promotion Team coordinates yearly flu shot clinics and health risk assessments for all City and Water Commission employees. Our greatest undertaking is the Employee Health and Benefits Fair in which all City and Water Commission employees are invited to enjoy a healthy lunch and spend time engaging with benefits and health vendors. The Team also facilitates the use and maintenance of the City Gym, where employees have access 24 hours per day. In conjunction with the Fire Department, in 2016 the Team was able to add a Peer Fitness Training program for employees to learn basic workout instruction and nutritional information from a peer coach. We are hoping to expand this program in the coming biennium. Lastly, the Team distributes a periodic newsletter, Health Matters, which contains health awareness topics and Health Promotion updates.

Group and individual challenge participation numbers have varied from 80 – 150.

Facility Security & Badging

The City-wide card access project was complete in July of 2015, and in September the Human Resources Department began issuing ID cards for all new employees as part of the orientation package, along with replacing nonworking cards for existing employees. Most recently, over 200 new ID cards were issued as part of opening the new Medford Police Station. The MPD system also requires a biometric scan of every individual, so in addition to new cards and new photos, we obtained fingerprints for each person. This project was an enormous undertaking for all involved and Human Resources worked closely alongside the Police Department, Facilities Management and vendors as the system was implemented. We are completing the project to rebadge Medford Fire and Rescue, which consists of over 80 employees.

Relocation

The Human Resources Department relocated to the first floor of City Hall. This move has enabled us to provide a meeting place for applicants, new employees and our City customers. Moving to the first floor allowed us to bring the Risk Management office into the fold and provide adequate office space for that team. With Human Resources in one office area, we have been able to operate and communicate with greater efficiency and effectiveness and to welcome all our customers to a warm and friendly environment.

Administrative Regulations

The Human Resources Department reviewed, revised and adopted the following regulations: Outside Employment, Employee Recognition, Bereavement and Accrued Sick Leave Usage, Complaint-Grievance Procedure Under the ADA, Service Animals, Pets in the Workplace, Leave Donation Program, Harassment and Non-Discrimination Policy, Equal Employment Opportunity and Promotion of Diversity, Violence Free Workplace, and Performance Management.

Classification Plan

Revamping of the City's classification plan began in 2014 and was completed early in the 15-17 biennium. With the assistance of an outside consultant, the City updated all of its job descriptions, 150+ and incorporated job competencies adopted for classifications at the executive, supervisor/manager, and individual contributor levels in the organization. Human Resources continues to work with departments and employees to keep job descriptions updated on a continuing basis.

Recruitment & Selection

Maintaining the City's workforce is a critical responsibility for the Human Resources staff. From July 2015 through February 2017, we have conducted 125 recruitments and received over 4,500 applications for employment. During this time period staff has been intimately involved in major and significant recruitments for Police Chief, Sr. City Attorney, WRD Source Control Supervisor, Development Services Manager, Public Works Supervisor, Executive Office Manager, Planning Director, Office Administrator, Assistant Traffic Engineer, Community Relations Coordinator, and Deputy City Manager. Throughout this biennium we have hired approximately 80 full-time employees and more than 155 part-time employees.

Human Resources staff organized a "Take our Daughters and Sons to Work Day." Twenty children from elementary to high school joined City parents in late April 2016. Festivities included a "Welcome" presentation, meaningful time at parent workstations, lunch and crafts, and a police car tour. The kids also had the opportunity to visit Council Chambers, meet Mayor Wheeler, and even bang the gavel! This event provides outreach and inspiration for future hires.

The Human Resources team staffed a booth at the 2016 Greater Medford Multicultural Fair in an effort to reach a more diverse candidate base and build community partnerships.

Performance Management

The Human Resources Department worked with supervisors and managers this biennium to evaluate the City's performance management program and recommend modifications to enhance and streamline the process. The result of this committee work was the completion of a new process and handbook for all supervisors to guide them through the program. The Human Resources Department trained 400+ City employees regarding the program.

In addition to the above, the Human Resources Department developed and implemented training for new supervisors.

FINANCE DEPARTMENT

Accomplishments in the 2015-17 fiscal year

- Completed annual audit with no audit findings
- Awarded the GFOA certificate of excellence in financial reporting for the 28th consecutive year

- Maintained or upgraded Bond ratings.
  - Maintained an A1 bond rating for the City's pension bonds
  - Maintained Aa2 bond rating for the City's general obligation bonds
  - Upgraded from Aa3 to Aa2 bond rating for the City's limited tax review bonds

- Municipal Court
  - Completed the implementation of new Municipal Court software

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