

CITY OF MEDFORD



ADOPTED BIENNIAL BUDGET 2021-2023



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Table of Contents

Chapter 1, Summary

Budget Message.....	1-1
Reader's Guide	1-8
Financial Policy	1-15
Revenue Summary by Fund	1-19
Expenditure Summary by Fund	1-20
City-Wide Summary	1-22
Expenditure Summary by Department	1-23

Chapter 2, Budget Issues

Issues Overview and Summary.....	2-1
Budget Issue #1, General Fund Grants.....	2-2
Budget Issue #2, Special Events	2-7

Chapter 3, Police

Department Description	3-1
Accomplishments	3-1
Fund Descriptions.....	3-20
Organization	3-20
Objectives and Performance Measures - Operations Bureau.....	3-22
Capital Outlay – Operations Bureau	3-23
Objectives and Performance Measures - Support Bureau	3-24
Capital Outlay – Support Bureau	3-26
Budget Summary – Police.....	3-28

Chapter 4, Fire

Department Description	4-1
Accomplishments	4-5
Fund Descriptions.....	4-14
Organization	4-15
Objectives and Performance Measures - Fire Administration	4-18
Objectives and Performance Measures – Emergency Management.....	4-20
Objectives and Performance Measures - Fire Operations.....	4-21
Capital Outlay – Fire Operations.....	4-22
Objectives and Performance Measures - Fire and Life Safety.....	4-24
Budget Summary – Fire.....	4-26

Chapter 5, Parks, Recreation & Facilities

Department Description	5-1
Accomplishments	5-3
Fund Descriptions.....	5-7
Organization	5-9
Objectives and Performance Measures - Administrative Division.....	5-10
Capital Outlay – Administrative Division	5-12

Table of Contents

Chapter 5, Parks, Recreation & Facilities (Continued)

Objectives and Performance Measures - Recreation Division	5-13
Objectives and Performance Measures - Park Maintenance Division	5-16
Capital Outlay – Park Maintenance Division	5-17
Objectives and Performance Measures - Facilities Management.....	5-19
Capital Improvement Projects-Parks, Recreation & Facilities.....	5-22
Budget Summary – Parks, Recreation & Facilities.....	5-60

Chapter 6, Governance and City Management

Department Description	6-1
Accomplishments	6-2
Fund Descriptions.....	6-16
Organization.....	6-17
Objectives and Performance Measures	6-18
Budget Summary – Governance and City Management.....	6-23

Chapter 7, Planning

Department Description	7-1
Accomplishments	7-3
Fund Descriptions.....	7-13
Organization.....	7-13
Objectives and Performance Measures	7-14
Budget Summary – Planning.....	7-16

Chapter 8, Building Safety

Department Description	8-1
Accomplishments	8-2
Fund Descriptions.....	8-9
Organization	8-9
Objectives and Performance Measures	8-11
Capital Outlay.....	8-13
Budget Summary – Building Safety	8-14

Chapter 9, Public Works

Department Description	9-1
Accomplishments	9-2
Fund Descriptions.....	9-6
Organization.....	9-10
Objectives and Performance Measures - Engineering and Development Division.....	9-14
Capital Outlay – Engineering and Development.....	9-15
Objectives and Performance Measures - Operations Division.....	9-16
Capital Outlay – Operations Division	9-20
Objectives and Performance Measures – Water Reclamation Division	9-22
Capital Outlay – Water Reclamation Division.....	9-23

Table of Contents

Chapter 9, Public Works (Continued)

Capital Improvement Projects – Engineering and Development Division	9-24
Capital Improvement Projects – Operations Division.....	9-63
Capital Improvement Projects – Water Reclamation Division	9-69
Budget Summary – Public Works	9-82

Chapter 10, Internal Services

City Attorney's Office

Department Description	10-1
Accomplishments	10-1
Fund Descriptions.....	10-3
Organization	10-4
Objectives and Performance Measures	10-5
Budget Summary – City Attorney's Office	10-7

Human Resources

Department Description	10-9
Accomplishments	10-13
Organization	10-18
Objectives and Performance Measures	10-20
Budget Summary – Human Resources.....	10-22

Finance

Department Description	10-25
Accomplishments	10-25
Fund Descriptions.....	10-28
Organization	10-28
Objectives and Performance Measures – Financial Services.....	10-30
Objectives and Performance Measures – Municipal Court	10-30
Objectives and Performance Measures – Utility Billing Services	10-31
Capital Improvement Projects	10-32
Budget Summary – Finance.....	10-34
Budget Summary – Municipal Court	10-35

Innovation and Technology

Department Description	10-37
Accomplishments	10-37
Organization	10-38
Objectives and Performance Measures	10-39
Capital Outlay	10-40
Capital Improvement Projects	10-41
Budget Summary – Innovation and Technology	10-44

Table of Contents

Chapter 11, Resources and Requirements

Overview of City Fund Accounting Structure	11-1
Summary Listing of Funds	11-2
Resources and Requirements by Fund	11-6

Chapter 12, Revenue Detail

City-Wide Resources Summary by Type	12-1
Revenue Summary by Fund	12-7
Revenue Detail by Fund	12-8

Chapter 13, Expenditure Detail

Expenditure Summary by Fund	13-1
Mayor and City Council (11)	13-3
City Manager (12).....	13-4
City Attorney (13)	13-6
Human Resources (14).....	13-8
Finance (15)	13-10
Municipal Court (16).....	13-15
Innovation and Technology (17)	13-16
Planning (18).....	13-27
Facilities Management (19).....	13-29
Police (21).....	13-31
Fire (22)	13-36
Building Safety (23).....	13-39
Public Works Operations (31).....	13-41
Public Works Water Reclamation (32).....	13-46
Public Works Engineering and Development (33).....	13-48
Parks and Recreation (51).....	13-61
Community Promotion & Grants (61)	13-73
Parking Management (63)	13-77

Chapter 14, Future Biennia

Overview	14-1
Global Issues	14-1
General Fund.....	14-6
Debt Service.....	14-10
Development.....	14-10
Utilities	14-13
Tourism and Community.....	14-16
Fleet Services.....	14-17
Parking District.....	14-18

SUMMARY





**City Manager's Budget Message
2021-2023 Adopted Biennial Budget**

April 8, 2021

To the City of Medford Budget Committee:

COVID-19 Impacts

On March 23, 2020, in response to the mandatory shutdown related to the Coronavirus (COVID-19) pandemic, the City of Medford began implementing necessary measures to ensure both public and employee safety. Safety measures included reducing public access to City facilities and implementing telework operations for our nearly 500 employees to ensure the continuance of essential services to the community.

Although impacts to our 2019-21 Biennial Budget were not fully known during the first 60 days of the shutdown, budget and management staff closely tracked revenues and expenditures while adjusting to new telework operations.

By early June 2020, reduction in revenues became apparent and there was a dire need to adjust staffing, line item budgets and capital improvement projects to address budget shortages. The overall reduction in revenues was just over \$5 million, with \$2.4 coming directly from the General Fund.

The painful decision to reduce our workforce, capital improvement projects and line-item budgets was necessary. My hope is that we will not have to go through another reduction in workforce in the foreseeable future. I can say that the decision to reduce 11 positions is the toughest decision I've had to make as City Manager.

Multiple cost savings efforts were implemented in response to the reduction of revenues. Through the work of our department directors and their staff, we identified the following reductions in an attempt to balance the budget and continue providing core services to the community:

General Fund	
Line Item	Cut from Budget
Personnel Services	2,414,798
Training & Travel	298,598
CIP	1,836,885
Computer Equipment	412,319
General Equipment	75,960
Smaller Projects	590,955
Office Supplies	47,700
Tools	67,845
Professional Services	1,404,369
Small Equipment and Furnishings	176,732
	7,326,161

The reductions were \$2.3 million more than what was needed to balance the budget for the current biennium. There were many unknowns for Fiscal Year 2021 along with predicting when revenues would rebound. Our goal was to have a larger than budgeted ending fund balance to assist with the shortfall expected for the 2021-23 Biennial Budget.

Based on recent history, Ryan Martin - CFO/Deputy City Manager, has projected revenue loss of \$13.3 million for the upcoming budget cycle. Some of these revenue losses were covered by the reductions completed last year. There are further reductions in department budgets for the proposed 2021-23 Biennial Budget.

Almeda Fire Impacts

Although the Almeda Fire did not damage structures within Medford city limits, the City will experience revenue impacts. Because of the way property taxes are collected and distributed, Medford, along with all taxing districts, will share the losses in assessed valuation in Phoenix and Talent. This is expected for one year and the loss for Medford is estimated at \$470,000.

The City also receives payments from Rural Fire Protection District 2 for fire department services. The district sustained major damage during the Almeda Fire and their property tax revenues are expected to decline by approximately \$200,000, which will have a direct impact on the City's revenues.

COVID Relief Bill

On March 10, the House of Representatives approved a \$1.9 Trillion COVID Relief Bill that will provide a number of payments to individuals along with local government and tribal organizations.

As a result of the passage of the COVID Relief Bill, the City anticipates receiving \$ **18.3 million** in relief funds to help offset the loss of revenue from the current biennium and associated projections into the 2021-23 biennium.

Of this total, we expect to receive \$9.15 million in April/May 2021 and the remainder in April 2022. Staff is currently analyzing how these funds can legally be expended through the guidance provided by the Federal government. A more detailed report will be given during the budget process.

We need to move cautiously in the discussion and allocation of these funds and remember that these are one-time revenues.

Due to the complexity in tracking these funds, the Finance Department has created a new fund called the Federal Stimulus Grant Fund (Fund 180) which is added as part of this budget process. The City will receive a single audit each year for these monies.

The 2021-23 Biennial Budget

As the City Manager and budget officer for the City of Medford, I submit for your review and consideration the adopted 2021-2023 Biennial Budget. The budget is balanced in accordance with ORS 294.388(1). Balancing the budget is always a difficult task when it comes to providing the resources that each department requests in order to provide quality facilities and services. The proposed budget does not reduce core services which are essential for our growing community:

- **Public Safety** – Calling 911 will result in our Fire and Police departments responding to assist residents and visitors that are in need of services.
- **Public Works** – City streets will continue to be maintained at a pavement rating that is one of the highest in the state. Projects planned to upgrade sewer and storm drains will assist in providing a high level of service through the lowest life-cycle cost.
- **Parks, Recreation & Facilities** – Parks and facilities will be maintained at a measureable level of satisfaction for both residents, customers and internal staff. Recreation programs will provide affordable activities for youth and adults.
- **Development Services** – Planning and Building Safety will continue the highly rated services that are provided in order to assist the growth in Medford.
- **Internal Services** – City Manager, City Attorney, Human Resources, Innovation & Technology and Finance have the resources needed to address many of the primary needs for both internal and external customers.
- **Mayor & Council** – Resources for this division will help address some of the Council goals and objectives for the biennium.

The overall biennial budget totals \$458,407,700 for all funds. This is an increase of 28.2% over the currently adjusted 2019-21 budget. Medford continues to see continued growth in both residential and commercial development which provide property tax and utility fee collection increases. Medford's current population is 83,118 according to the annual study that was certified in December 2020 and is conducted by Portland State University. This is nearly a 3.5% population increase from December 2019.

As Medford continues to grow, the need to develop a vision for the community is vital. The Medford 2040 Community Visioning Process has already begun and we look forward to creating a shared vision between the City of Medford and all key community partners to make the region a great place to live, work and play throughout the years to come.

Budget Format & Preparation Instructions

The preparation and presentation of the adopted 2021-2023 Biennial Budget is similar to past practices. The Finance Department provided an updated Budget Preparation Manual for departments to utilize in preparing budget requests. Direction was provided to each department in the following key areas:

- Materials & Services Requests
 - No across the board percentage increases. Each department was to prepare budget requests at the adjusted 2019-21 levels. These adjusted levels were after the reductions related to reduced revenues.
 - Requests for additional resources in this area must be provided through a justification process.
- Capital Outlay Requests
 - Requests for replacement vehicles/equipment must be part of an approved plan. All requests must identify the life expectancy for the item. Also, the department had to determine if extending the life of the current vehicle was feasible without adding costs for on-going maintenance.
- Capital Improvement Projects
 - Requests must be part of an approved plan or extend the life expectancy of the asset.

In the review of request for additional resources, each department was required to analyze if there could be reductions in other areas of their operations and simply move funds between line-items. In addition, departments were required to provide justification on how the proposed increases provide for better services to either external or internal customers.

The presentation format will remain the same as the 2019-21 budget meetings, with the major exception of taking place virtually. We will continue to provide departments with allotted time to present their proposed budget, which allows ample time for Budget

Committee members to ask questions. Here is a summary of what to expect for the presentations:

- Each department was required to provide information on their achievements and accomplishments for the current biennium which are now contained within the Budget Narrative for each department/division.
- Presentations are to focus on the Objectives and Performance Outcomes contained in the budget narratives.
- A timeframe for each department, based on size and complexity, has been provided as a guideline. The department directors have done an excellent job during the practice presentations to stay within the guidelines.

There continues to be a consensus with the leadership team that the focus should be on what will be accomplished with the resources being requested through this process and how Council goals will be addressed.

Fiscal Policies & Practices

The budget document contains information related to the Comprehensive Financial Policy that were utilized in development of the proposed biennial budget. There have been no changes to the Policy and all operating funds maintain a contingency of 12.5% of the biennial operating budget.

Financial Outlook & Challenges for 2021-23 Biennium

Due to the financial consequences of COVID-19, projected revenue growth reflected in this budget process is much more conservative than previous budgets. The City's Revenue growth is highly dependent on the state and county's COVID-19 risk level status and related restrictions. Revenue budgets will be closely monitored throughout the upcoming biennium and adjusted as needed.

An important area related to the City's revenue growth is the continued construction of new homes as well as those planned over the next decade as a result of the expanded Urban Growth Boundary areas. Many of the landowners have had their properties annexed during the current biennium, with some moving forward with the necessary zone changes in order to begin constructing much needed housing for our area. Many of these developments are dependent upon an expanded economy and ability to help finance infrastructure needs of Greenfield developments.

Taking these factors into consideration, there is a record number of new home developments projected to be completed in the 2021-23 Biennium, which leads to additional property tax and utility fee revenues.

As a result of the growth, staff has developed the proposed budget using the following property tax assumptions:

- Property Taxes
 - Assessed Valuation* 4% growth
 - Collection Rate = 95%
 - Estimated Collection = \$86,673,600
 - Current Adjusted Budget = \$82,592,300
 - Estimated Total Growth = \$4,081,300

*Does not take into account the valuation change for MURA not collecting the full division of taxes in FY2021.

The utility fees charged by Public Works fully funds the department without any support from the General Fund. In addition, Public Works transfers revenue to the General Fund through an indirect cost allocation process that offsets this department's services received from other General Fund departments.

The Public Safety fees allow for the Fire and Police departments to continue funding five employees in each department and also provides for debt service for the four public safety facilities that have been constructed over the past seven years. In the 2019-21 biennium, the Budget Committee approved, and Council adopted the budget, that includes an increase to the Public Safety Fee to fund the Livability Team.

The Park Utility Fee pays for maintenance of rights-of-way/beautification areas as well as debt service for U.S. Cellular Community Park, Santo Center improvements, and a portion of the Rogue Credit Union Community Complex. The increase in this fee was offset by an equal reduction in the Storm Drain Fee.

Challenges

The economic toll COVID-19 has had on our organization will continue to be a challenge. Revenue recovery and potential unforeseen expenses will be dependent on the trajectory of the pandemic.

We have listed such items as PERS and other employee benefit costs previously in this section. Those continue to be a concern, but we'll see at least some reprieve from double digit increases for this biennium:

- Projected PERS Increase: 1,827,210 or 9.2%
- Projected Health Care Increases: \$1,173,900 or 6.4%

The City will also need to stay competitive in the current job market. This will include a detailed analysis of our non-represented employees, which consist of over 100 positions. Human Resources staff will be completing a full salary study for these positions during the

first year of the biennium and develop an implementation plan with Mayor & Council upon completion.

Performance Measurements

Ryan Martin has worked diligently with each department to develop performance measures that will be effective in measuring performance. The performance measures identified in this preliminary budget document are not final. In January, the Council requested that performance measures be linked to the 2021-23 Council Biennial Goals. This process is currently underway and will not be completed until near the end of the budget hearings.

The Council has identified and prioritized the following “Buckets” for the next biennium:

- Community Engagement
- City Center Revitalization
- Economic Development
- Health & Safety
- Housing Strategies
- Public Infrastructure

The updated performance measurements for each department will be part of the Council Adopted 2021-23 Budget. Members of the Budget Committee will be able to view the updated measurements and how they link to Council Goals in the final document.

Staff will provide periodic updates to Council Goals and performance measures throughout the biennium.

Budget Issues

The Budget Issues section identifies a smaller number of items as compared to the past few budget cycles. Does this mean that there is not a potential need to add additional staff and funding for projects and programs? The short answer is no, there will always be a demand for additional City services by the public. More and more issues are now becoming the responsibility of local government vs. state and federal agencies. This will continue to place burdens on the City of Medford to continue prioritizing what we can and cannot provide.

The Budget Issues being presented for consideration would continue valuable General Fund Grant support to our non-profit partners as well as moving back to in-person events that need City assistance.

I have provided specific recommendations on each budget issue along with funding sources to carry-out the programs.

Conclusion

This has been one of the most challenging budgets to put together in Medford’s recent history. The changes we made to reduce expenditures wherever possible during this

biennium are helping us weather this storm, but we have a long way to go and we don't know when this will end.

The adopted budget reflects a strong effort to minimize costs while maximizing efficiencies and maintaining a high level of service for our community despite the challenges created by the pandemic.

Sincerely,



Brian Sjothun
City Manager

READER'S GUIDE

This Reader's Guide provides an overview of the budget document structure, budget process, budget calendar, the City's fund and organization structure, and general City information. This guide is designed to help familiarize the reader with the City and its budget.

The City of Medford's budget document is designed to provide information to assist the reader in understanding how the City plans to meet the needs of the community. The document also includes information on City operations and funding sources so citizens can better understand how their City operates. The City's budget has been divided into fourteen chapters.

Chapter 1, Summary

This chapter contains the City Manager's Budget Message, Reader's Guide, and Budget Overview. The Budget Message discusses the current state of the City and its future plans. The Budget Message highlights the major provisions that have been included in the 2021-2023 Biennial Budget. It also discusses changes from the prior year's budget and budget assumptions used to prepare the budget. The Budget Overview provides a summary of the 2021-2023 Biennial Budget providing the reader with background information, category descriptions and the City's comprehensive financial policy. It also contains a variety of other budget-related information.

Chapter 2, Budget Issues

The Budget Issues chapter identifies increased needs in Personnel or Material and Services that departments determined are necessary to meet objectives and accomplish performance outcomes set forth in the Budget Narrative for the next biennium.

Chapters 3 through 10

These chapters include a description of each major department, their achievements and accomplishments in the 2019/2021 biennium, department organization and position listing, key objectives and performance measures, current and historical budget appropriations, a listing of equipment purchases and a detailed description of Capital Improvement Projects. These chapters have been designed to provide the reader with more information about each department, its function and why the requested funding is needed. The chapters are as follows:

- Chapter 3, Police
- Chapter 4, Fire
- Chapter 5, Parks, Recreation and Facilities
- Chapter 6, Governance and City Management
- Chapter 7, Planning
- Chapter 8, Building
- Chapter 9, Public Works
- Chapter 10, Internal Services (City Attorney, Human Resources, Finance and Innovation and Technology)

Chapter 11, Resources & Requirements

The Resources & Requirements chapter shows the City's fund structure and detailed fund reconciliations for each fund managed by the City. A fund is a self-balancing set of accounts that is used to track revenues and expenditures for specific operations. Under Oregon law and Generally Accepted Accounting Principles, revenues and expenditures of individual funds may not be co-mingled. This section shows current and historical information on the resources and requirements of each of the City's funds.

Chapter 12, Revenues

The Revenues chapter contains information about the City's primary sources of revenue across all funds and a city-wide summary of revenue by type. This section also provides historical information from the previous two biennia, the current adjusted biennial budget, as well as the proposed 2021-2023 budget information on the City's funds.

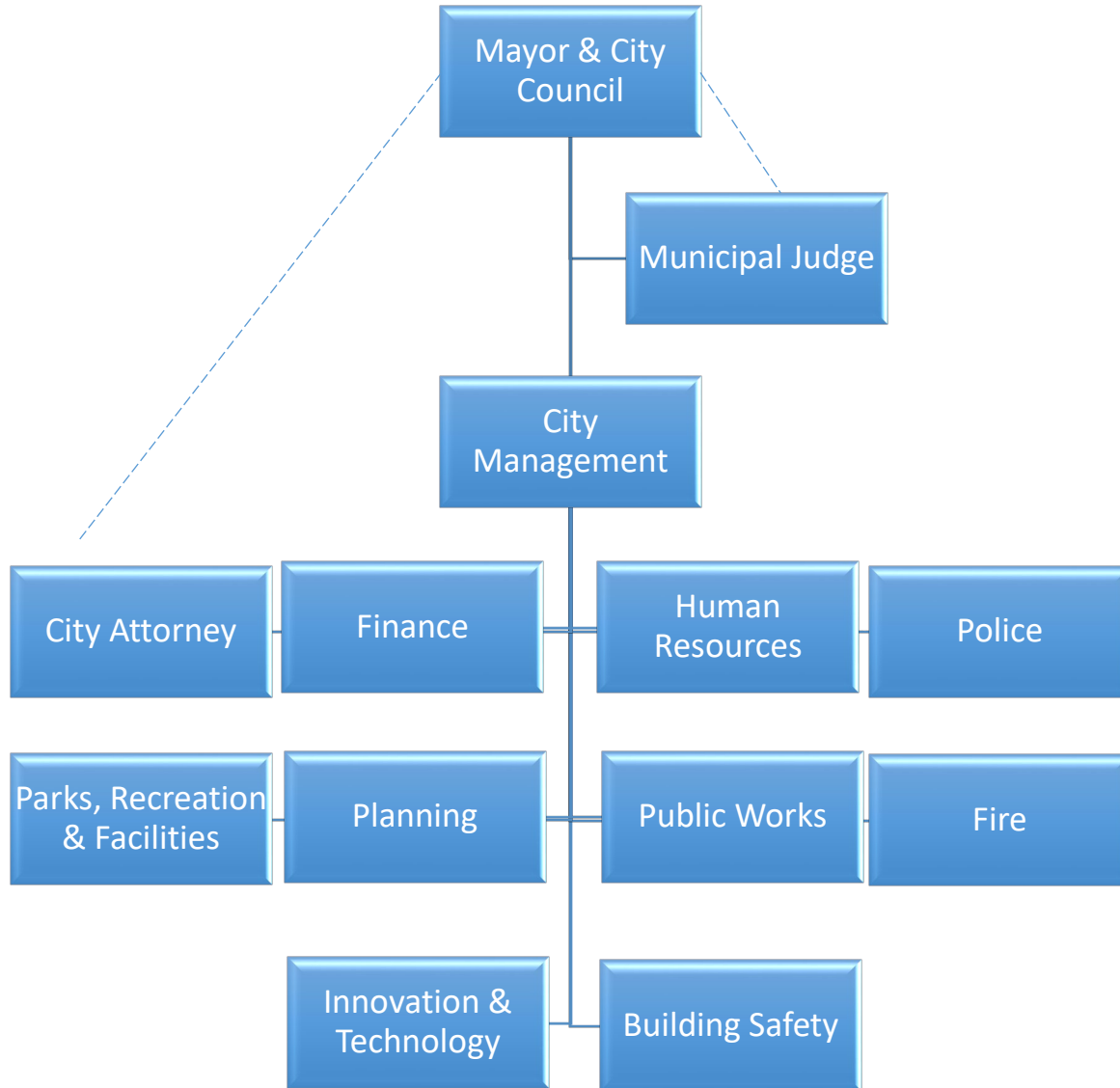
Chapter 13, Expenditure Detail

The Expenditure Detail chapter presents a summary of the City's expenditures by fund and provides detailed Personnel Services, Materials & Services, and Capital Outlay expenditures for each division within the City.

Chapter 14, Future Biennia

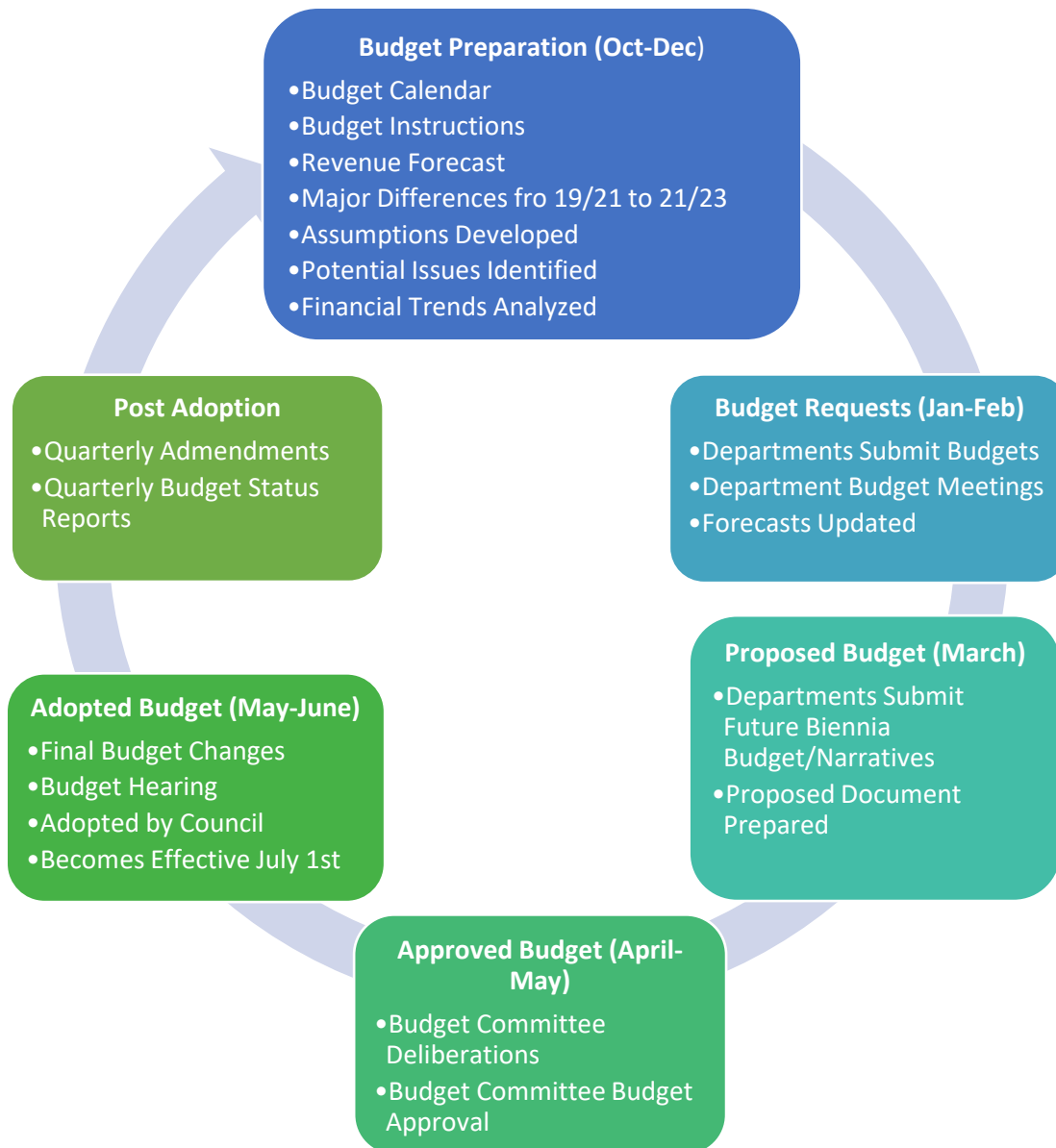
This chapter provides a high-level long-range forecast of resources and requirements for the next two biennia (2024-2027). Each department analyzed future trends impacting operations and explained any changes outside an assumed growth rate of 1.2% per year.

Organizational Chart



Budget Process

The process followed in the preparation of the City's budget complies with Oregon Local Budget Law established by the State of Oregon under Oregon Revised Statutes. The process of events leading up to the adoption of this budget are as follows:



Oregon Local Budget Law allows public input, participation and deliberation throughout the process. Budget Committee meetings are open to the public and are advertised as such. Advertisement of the public hearing prior to City Council adoption includes a summary of the budget as approved by the Budget Committee.

The proposed budget is submitted to the Budget Committee in April and is available to the public. The approved budget is submitted to the City Council in June.

After the Budget Committee reviews the proposed budget and makes any appropriate changes, the Committee will then recommend and forward to the City Council an approved budget. After a public hearing, the Council will take under consideration and take action on any final changes deemed appropriate, and adopt the budget in June. Should the Council recommend an increase in appropriations greater than 10% of the approved appropriations in any one fund, by law the Budget Committee must reconvene to consider and approve the proposed change(s). Although the budget is detailed by line item within the categories of each fund, the budget will be adopted at the program or department level within each fund. The line item budget will be published and used as a management tool for budgetary control.

Budget Amendment Procedures

Oregon Local Budget Law sets forth procedures to be followed to amend the budget as events occur after budget adoption. The type of event determines the procedures to be followed.

The adopted budget includes contingencies. Contingencies are amounts appropriated in anticipation that some operating expenditures will become necessary which cannot be foreseen and planned in the budget. A general operating fund may contain one line for operating contingency.

Oregon Local Budget Law provides that certain budget changes may be made by the governing body without Budget Committee action. Such changes include:

- Award of a grant for a specific purpose
- Refunds of prior expenditures
- Voter approved bond sales
- Expenditures of special assessments
- Expenditures of insurance proceeds
- Transfers of appropriations in a fund

Most other budget changes, after budget adoption, require a supplemental budget. A supplemental budget can be acted on by the City Council at a regularly scheduled meeting. If, however, the supplemental budget results in changes greater than 15% in any fund, the supplemental budget must be published prior to the meeting. If at least ten taxpayers request in writing, within ten days of the notice, the Council must refer the supplemental budget to the Budget Committee prior to consideration and action.

Budget Calendar

Date	Time	Meeting	Location
Thursday, April 8, 2021	6 p.m.	Preliminary Budget Distributed	Prescott Room
Monday, May 3, 2021	6 p.m.	Budget Committee – 1 st Mtg	Prescott Room
Wednesday, May 5, 2021	6 p.m.	Budget Committee - 2 nd Mtg	Prescott Room
Monday, May 10, 2021	6 p.m.	Budget Committee-3 rd Mtg	Prescott Room
Wednesday, May 12, 2021	6 p.m.	Budget Committee-4 th Mtg	Prescott Room
Thursday, June 3, 2021	6 p.m.	City Council Budget Adoption	Council Chambers

Basis of Budgeting

The basis of budgeting is largely the same as the basis of accounting with a few exceptions. Budgets are prepared in accordance with the modified accrual basis of accounting for Governmental Fund Types. Proprietary Fund Type budgets follow the accrual basis of accounting except capital outlay, shown as an expense on budgetary basis and capitalized for accounting purposes, and depreciation which is not shown as a budgetary expense. Proprietary Funds also accrue compensated absences when incurred and become a fund liability. In the Governmental Funds, compensated absences are paid with current resources and reported as expenditures.

Activities of the general fund, special revenue funds, debt service funds, enterprise funds, internal service funds and reserve funds are included in the biennial appropriated budget. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the program level within each individual fund. The City maintains an encumbrance accounting system as one technique of accomplishing budgetary control. All encumbered amounts lapse at the end of the biennium.

Account Structure

The City's account structure is comprised of two main components: Org Key and Object Code. Budget amounts are entered and tracked at the Key/Object level detail.

Org Key

The 7 digit Org Key is the combination of the 3 digit Fund Number and the 4 digit Division Code. The Division Code is a summary of the Department and Division. The Org Key describes **who** is receiving the revenue or making the expense and where the revenue or expenditure should be recorded.

Funds are organized by major programs:

General: 1XX	Public Works: 5XX
Police: 2XX	Parks: 6XX
Fire: 3XX	Other: 7XX
Building Safety: 400	

Object Code

The 7 digit Object Code is the combination of the 3 digit Transaction Type and the 4 digit Account Code. The Object Code describes **what** type of item is being purchased or the type of revenue being received.

Transaction types are broken down as follows, with the first digit identifying the financial component:

Asset: 1XX	Revenue: 4XX
Liability: 2XX	Expense: 6XX

Project Number

The 7 digit Project Number is an optional field and will not be used for most transactions. When it is used, it is an additional piece of information that allows users to view project budgets as well as actual revenues and expenditures across organizational boundaries (both departmental and fund). The first three digits of a project number describe the department; the next four are numbers chosen by the department for the project; the last three are the Fund the project is charged to.

Examples

General Ledger Account: 1001510-6302101

ORG Key		OBJECT			
Fund	Division	Description	Transaction Type	Account	Description
100	1510	General Fund-Finance	630	2101	Contracted Services

Project AAA0102701

Department	Description	Project Number	Description	Fund	Description
AAA	City Manager Admin	0102	Garage Restroom Renovation	701	Parking Fund

FINANCIAL POLICY

The 2001 Oregon Legislature revised local budget law to allow municipalities to adopt biennial budgets. The City of Medford has prepared a two-year budget since the 2003-2005

biennium. As anticipated, the adoption of biennial budgets has significantly reduced staff time devoted to preparing budgets each year.

Category Descriptions

Under Oregon Local Budget Law, expenditures are grouped into five different categories: personnel services, materials and services, capital outlay, capital improvements, and transfers and other.

- *Personnel Services* include salaries, overtime, temporary and seasonal help, employee insurance, retirement benefits and payroll taxes.
- *Materials and Services* account for all general operating expenditures, which includes items such as supplies, fuel, utilities, small equipment, professional services, and training.
- *Capital Outlay* includes fixed assets purchased or constructed with a value of \$10,000 or more.
- *Capital Improvement Projects (CIPs)* are projects that involve additions to, or enhancements of, the City's infrastructure and include buildings, roads, sidewalks, storm drains, parks and waste water treatment facilities. These projects frequently require phasing over multiple years because of their scope and complexity. We are presenting carryover requirements of CIP projects to reflect projects started in a previous biennium that will continue in this biennium.
- *Transfers and Other* includes transfers to other departments/funds for a variety of purposes including debt service and special payments. These become resources to other funds in the budget. Though not technically expenditures, all interfund transfers and loans are reflected as required by Local Budget Law.

Contingency is an amount set aside within a fund to provide for unanticipated expenditures during the biennium which could not be foreseen and planned during the budget process. Contingency is an appropriation within the fund and requires City Council approval before it can be spent.

Unappropriated Ending Fund Balance represents a set-aside for subsequent years' cash and working capital. Such funds can only be accessed by Council action in response to a civil disturbance or natural disaster (ORS 294.455). The Unappropriated Ending Fund Balance is the difference between revenue and expenditure (including Contingency) appropriations.

Comprehensive Financial Policy

This budget document has been prepared in the format of a program-based budget. All costs have been assigned to program account codes and consolidated into standard expenditure categories. This format does not affect the fund accounting procedures, as appropriations will be by department and fund.

The City of Medford uses the modified accrual basis of accounting for governmental and fiduciary fund types and the accrual basis of accounting for the proprietary fund types, including full encumbrances, in accordance with generally accepted accounting principles.

Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized when the related fund liability is incurred. The exception to this general rule is interest on general long-term debt which is recognized when due. Under the accrual basis of accounting, revenues are recognized when earned and expenditures are recognized when liabilities are incurred. Service revenues are recognized when billed.

The City modified its Comprehensive Financial Policy in 2011 to include a formalized Contingency Policy and implement GASB 54 reclassifying ending fund balances. The policy requires the City to hold 25% of annual operating budget (or 12.5% of biennial operating budget) in contingency for any operating funds. However, per Oregon Budget Law, contingency should only be used for reasonably expected expenses based off history or where exact costs are unknown at the time the budget is prepared. Therefore, the City has altered the practice to include keeping the 12.5% of biennial operating budget in the total of contingency and unappropriated ending fund balance.

More specifically:

- a. The City will maintain General Fund undesignated reserves of at 12.5% of the biennial operating budget of the General Fund.
 - b. All other operating funds – The City will maintain undesignated reserves of at least 12.5% of the biennial operating budget unless it can be demonstrated that less than 12.5% is adequate to meet the needs of the operation for the biennium.
 - c. Use of fund balance to support budgeted operations in the General or other funds shall be explained in the annual budget document; such explanation shall describe the nature of the budgeted reduction in the fund balance and its expected future impact. Fund balances in excess of future needs shall be evaluated for alternative uses.
2. The City delegated to the Chief Financial Officer/Deputy City Manager the authority to assign (and un-assign) additional amounts intended to be used for specific purposes more narrow than the overall purpose of the funds established by Council. A schedule of such assignments shall be included within the adopted budget document.

The City of Medford considers restricted amounts to have been spent prior to unrestricted (committed, assigned, or unassigned) amounts when an expenditure is incurred for purposes for which both restricted and unrestricted amounts are available. Within unrestricted amounts, committed amounts are considered to have been spent first, followed by assigned amounts, and then unassigned amounts when an expenditure is incurred for

purposes for which amounts in any of those unrestricted fund balance classifications could be used.

The following information will be specified by Council in the establishment of Stabilization Arrangements as defined in GASB Statement No. 54:

- a. the authority for establishing the arrangement (resolution or ordinance),
- b. the requirements, if any, for additions to the stabilization amount,
- c. the specific conditions under which stabilization amounts may be spent, and
- d. the intended stabilization balance

The following pages are a high-level presentation of the City's proposed budget request. Detailed information can be found in the individual department narratives as well as in Chapters 11, 12 and 13.

REVENUE SUMMARY BY FUND - 21/23 BIENNIUM

FUND NUMBER AND NAME	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
100 GENERAL FUND	126,348,830	131,459,755	149,451,907	146,164,000	146,164,000	146,164,000
120 CONST EXCISE TAX FUND	-	199,338	1,990,000	428,400	428,400	428,400
160 GENERAL BOND FUND	5,894,150	6,450,423	9,232,800	8,992,900	8,992,900	8,992,900
161 REVENUE BOND FUND	21,260,314	12,475,084	10,978,155	10,132,300	10,132,300	10,132,300
162 BANCROFT BOND FUND	-	-	-	-	-	-
170 PERS RESERVE FUND	662,817	223,884	138,100	-	-	-
180 FEDERAL STIMULUS GRANT FUND	-	-	-	18,344,600	18,344,600	18,344,600
200 POLICE PUB SAFETY UTILITY FUND	4,253,874	3,280,187	5,858,500	6,115,500	6,115,500	6,115,500
201 POLICE FEDERAL FORFEITURE FUND	763,169	380,069	579,300	10,500	10,500	10,500
202 POLICE STATE FORFEITURE FUND	207,458	603,542	305,000	18,000	18,000	18,000
203 POLICE GRANT FUND	8	-	-	-	-	-
204 POLICE FED TREAS FORF FUND	-	-	255,200	-	-	-
300 FIRE PUB SAFETY UTILITY FUND	14,552,944	3,933,045	3,407,400	3,152,000	3,152,000	3,152,000
370 FIRE APPARATUS RESERVE FUND	811,606	1,007,044	1,012,150	900,700	900,700	900,700
400 BUILDING SAFETY FUND	4,727,033	4,262,016	4,941,200	4,188,900	4,188,900	4,188,900
420 COUNCIL GOALS FUND	-	-	1,548,150	2,390,100	2,390,100	2,390,100
500 STREET UTILITY FUND	17,275,535	16,740,592	16,850,300	17,056,200	17,056,200	17,056,200
501 STORM DRAIN UTILITY FUND	11,758,755	13,627,186	13,944,800	12,101,400	12,101,400	12,101,400
502 SEWER COLLECTION UTILITY FUND	8,217,245	10,049,233	12,684,100	13,238,700	13,238,700	13,238,700
503 REG SEW TREATMENT UTILITY FUND	10,398,598	12,351,129	13,010,400	13,660,900	13,660,900	13,660,900
520 STREET SDC FUND	6,521,829	3,935,365	3,895,300	3,783,300	3,783,300	3,783,300
521 SEWER COLLECTION SDC FUND	593,381	460,047	398,200	553,000	553,000	553,000
522 STORM DRAIN SDC FUND	801,075	543,253	572,000	654,500	654,500	654,500
523 REG SEW TREATMENT SDC FUND	2,868,099	2,725,348	2,346,300	2,499,200	2,499,200	2,499,200
530 GAS TAX FUND	10,429,486	12,086,871	14,999,698	11,084,500	11,084,500	11,084,500
531 SIDEWALK FUND	10,090	18,693	20,900	6,400	6,400	6,400
540 FLEET MAINTENANCE FUND	2,757,098	3,198,243	3,320,400	3,990,400	3,990,400	3,990,400
550 STREET IMPROVEMENT FUND	1,432,960	1,833,888	21,742,600	13,730,600	13,730,600	13,730,600
600 PARK MAINTENANCE FUND	2,663,487	2,771,823	3,880,300	2,737,600	2,737,600	2,737,600
620 PARK SDC FUND	6,367,650	1,927,244	1,458,000	1,727,100	1,727,100	1,727,100
621 PARK SOUTHEAST AREA SDC FUND	367,012	538,161	305,900	302,100	302,100	302,100
630 PARK IMPROVEMENT FUND	2,838,332	5,693,189	68,312,500	5,705,600	5,705,600	5,705,600
631 BEAR CREEK MAINTENANCE FUND	590	660	-	-	-	-
632 BEAR CREEK RECONSTRUCTION FUND	208	235	-	-	-	-
633 CEMETERY FUND	35,197	17,397	6,800	7,000	7,000	7,000
634 VETERANS PARK IMPROVEMNT FUND	126	234	200	-	-	-
640 RCUCF FUND	-	-	61,741,700	6,532,300	6,532,300	6,532,300
650 GREENWAY CONSTRUCTION FUND	31	57	-	-	-	-
670 COMMUNITY PARK RESERVE FUND	46,474	60,763	53,400	60,000	60,000	60,000
671 AQUATIC RESERVE FUND	351,060	79,767	1,027,300	-	-	-
700 RISK MANAGEMENT FUND	3,701,857	3,888,242	3,956,400	4,183,400	4,183,400	4,183,400
701 PARKING FACILITIES FUND	1,389,997	1,530,988	1,167,495	922,000	922,000	922,000
730 COMMUNITY PROMOTION FUND	1,922,566	2,168,245	2,224,500	2,250,000	2,250,000	2,250,000
731 CDBG FUND	1,010,580	2,262,552	2,456,388	1,950,000	1,950,000	1,950,000
Grand Total	273,241,519	262,783,794	440,073,742	319,574,100	319,574,100	319,574,100

EXPENDITURE SUMMARY BY FUND - 21/23 BIENNIUM

FUND NUMBER AND NAME	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CAPITAL IMPROVEMENT	DEBT SERVICE	TRANSFERS & SPECIAL PAYMENTS	TOTAL EXPENSE
100 GENERAL FUND	102,609,500	28,432,700	903,700	2,671,200	-	24,908,700	159,525,800
120 CONST EXCISE TAX FUND	-	360,000	-	-	-	333,000	693,000
160 GENERAL BOND FUND	-	-	-	-	8,992,900	-	8,992,900
161 REVENUE BOND FUND	-	-	-	-	10,131,900	-	10,131,900
162 BANCROFT BOND FUND	-	-	-	-	-	-	-
170 PERS RESERVE FUND	-	-	-	-	-	500,000	500,000
180 FEDERAL STIMULUS GRANT FUND	-	-	-	-	-	-	-
200 POLICE PUB SAFETY UTILITY FUND	3,056,400	179,200	50,000	-	-	2,794,900	6,080,500
201 POLICE FEDERAL FORFEITURE FUND	-	18,000	427,000	-	-	-	445,000
202 POLICE STATE FORFEITURE FUND	-	55,000	125,000	-	-	-	180,000
203 POLICE GRANT FUND	-	-	-	-	-	-	-
204 POLICE FED TREAS FORF FUND	-	153,400	183,000	-	-	-	336,400
300 FIRE PUB SAFETY UTILITY FUND	1,463,800	192,700	-	-	-	1,692,900	3,349,400
370 FIRE APPARATUS RESERVE FUND	-	-	1,200,000	-	-	-	1,200,000
400 BUILDING SAFETY FUND	3,906,300	401,600	30,000	-	-	659,300	4,997,200
420 COUNCIL GOALS FUND	-	-	-	275,000	-	-	275,000
500 STREET UTILITY FUND	5,936,500	4,612,400	493,800	6,570,000	-	2,552,300	20,165,000
501 STORM DRAIN UTILITY FUND	5,535,300	3,304,600	582,700	4,692,500	-	2,172,400	16,287,500
502 SEWER COLLECTION UTILITY FUND	4,759,900	2,966,900	767,500	4,067,500	-	2,110,700	14,672,500
503 REG SEW TREATMENT UTILITY FUND	6,472,800	3,317,500	132,000	2,430,000	-	804,600	13,156,900
520 STREET SDC FUND	1,047,200	11,900	-	8,608,000	-	1,229,100	10,896,200
521 SEWER COLLECTION SDC FUND	-	400	-	1,322,500	-	200	1,323,100
522 STORM DRAIN SDC FUND	577,300	3,400	-	1,180,000	-	36,300	1,797,000
523 REG SEW TREATMENT SDC FUND	-	-	-	1,000,000	-	-	1,000,000
530 GAS TAX FUND	3,546,900	2,136,600	26,200	15,051,500	-	2,796,600	23,557,800
531 SIDEWALK FUND	-	-	-	663,000	-	200	663,200
540 FLEET MAINTENANCE FUND	1,740,200	1,488,900	57,000	110,000	-	301,200	3,697,300
550 STREET IMPROVEMENT FUND	-	12,100	-	12,500,000	-	45,100	12,557,200
600 PARK MAINTENANCE FUND	873,900	242,500	-	-	-	1,433,000	2,549,400
620 PARK SDC FUND	47,600	-	-	2,235,700	-	7,700	2,291,000
621 PARK SOUTHEAST AREA SDC FUND	-	-	-	385,400	-	-	385,400
630 PARK IMPROVEMENT FUND	650,600	-	-	2,400,000	-	4,421,100	7,471,700
631 BEAR CREEK MAINTENANCE FUND	-	-	-	-	-	-	-
632 BEAR CREEK RECONSTRUCTION FUND	-	-	-	-	-	-	-
633 CEMETERY FUND	-	11,700	-	-	-	-	11,700
634 VETERANS PARK IMPROVEMNT FUND	-	-	-	-	-	-	-
640 RCUCC FUND	241,400	-	-	55,000,000	-	4,743,400	59,984,800
650 GREENWAY CONSTRUCTION FUND	-	-	-	-	-	-	-
670 COMMUNITY PARK RESERVE FUND	-	-	-	-	-	156,400	156,400
671 AQUATIC RESERVE FUND	-	-	-	-	-	-	-
700 RISK MANAGEMENT FUND	536,200	3,320,200	-	-	-	261,600	4,118,000
701 PARKING FACILITIES FUND	283,300	841,600	-	-	-	118,700	1,243,600
730 COMMUNITY PROMOTION FUND	-	2,250,000	-	-	-	-	2,250,000
731 CDBG FUND	286,200	1,663,800	-	-	-	-	1,950,000
Total Budget	\$ 143,571,300	\$55,977,100	\$ 4,977,900	\$121,162,300	\$19,124,800	\$54,079,400	\$ 398,892,800

EXPENDITURE SUMMARY BY FUND - 21/23 BIENNIUM

FUND NUMBER AND NAME	CONTINGENCY	21-23 BIENNIUM	
		ADOPTED APPROPRIATION	UNAPPROPRIATED
100 GENERAL FUND	3,200,000	162,725,800	19,365,100
120 CONST EXCISE TAX FUND	418,900	1,111,900	-
160 GENERAL BOND FUND	-	8,992,900	331,500
161 REVENUE BOND FUND	-	10,131,900	6,900
162 BANCROFT BOND FUND	-	-	-
170 PERS RESERVE FUND	-	500,000	3,962,100
180 FEDERAL STIMULUS GRANT FUND	18,344,600	18,344,600	-
200 POLICE PUB SAFETY UTILITY FUND	100,000	6,180,500	413,300
201 POLICE FEDERAL FORFEITURE FUND	388,800	833,800	100
202 POLICE STATE FORFEITURE FUND	373,800	553,800	100
203 POLICE GRANT FUND	-	-	-
204 POLICE FED TREAS FORF FUND	-	336,400	-
300 FIRE PUB SAFETY UTILITY FUND	150,000	3,499,400	134,700
370 FIRE APPARATUS RESERVE FUND	-	1,200,000	82,700
400 BUILDING SAFETY FUND	200,000	5,197,200	4,187,800
420 COUNCIL GOALS FUND	3,599,800	3,874,800	-
500 STREET UTILITY FUND	1,000,000	21,165,000	1,784,900
501 STORM DRAIN UTILITY FUND	5,500,000	21,787,500	7,375,200
502 SEWER COLLECTION UTILITY FUND	2,100,000	16,772,500	2,645,700
503 REG SEW TREATMENT UTILITY FUND	2,500,000	15,656,900	2,000,400
520 STREET SDC FUND	500,000	11,396,200	3,573,600
521 SEWER COLLECTION SDC FUND	275,000	1,598,100	1,006,000
522 STORM DRAIN SDC FUND	200,000	1,997,000	956,800
523 REG SEW TREATMENT SDC FUND	10,000,000	11,000,000	906,600
530 GAS TAX FUND	3,000,000	26,557,800	7,310,400
531 SIDEWALK FUND	-	663,200	500
540 FLEET MAINTENANCE FUND	200,000	3,897,300	545,200
550 STREET IMPROVEMENT FUND	2,000,000	14,557,200	9,884,000
600 PARK MAINTENANCE FUND	500,000	3,049,400	895,800
620 PARK SDC FUND	1,115,900	3,406,900	919,300
621 PARK SOUTHEAST AREA SDC FUND	122,700	508,100	7,400
630 PARK IMPROVEMENT FUND	282,200	7,753,900	-
631 BEAR CREEK MAINTENANCE FUND	-	-	-
632 BEAR CREEK RECONSTRUCTION FUND	-	-	-
633 CEMETERY FUND	28,200	39,900	-
634 VETERANS PARK IMPROVEMNT FUND	8,300	8,300	-
640 RCUCC FUND	4,289,200	64,274,000	-
650 GREENWAY CONSTRUCTION FUND	2,000	2,000	-
670 COMMUNITY PARK RESERVE FUND	-	156,400	20,000
671 AQUATIC RESERVE FUND	-	-	-
700 RISK MANAGEMENT FUND	500,000	4,618,000	3,099,300
701 PARKING FACILITIES FUND	-	1,243,600	415,200
730 COMMUNITY PROMOTION FUND	-	2,250,000	-
731 CDBG FUND	-	1,950,000	-
Total Budget	\$ 60,899,400	\$ 459,792,200	\$ 71,830,600

CITY-WIDE SUMMARY Resources & Requirements for all funds

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
PROPERTY TAXES	69,163,328	76,472,579	82,592,300	86,673,600	86,673,600	86,673,600
FRANCHISE FEES	17,881,462	18,361,190	18,826,800	18,419,800	18,419,800	18,419,800
USER TAXES	10,059,645	12,376,325	12,198,000	13,625,000	13,625,000	13,625,000
LICENSES	1,101,989	1,008,413	1,136,800	1,002,000	1,002,000	1,002,000
PERMITS	4,817,737	4,275,708	4,320,700	3,975,800	3,975,800	3,975,800
STATE SHARED REVENUE	13,606,729	15,981,154	15,370,900	15,849,000	15,849,000	15,849,000
GRANTS	5,445,379	6,323,254	10,036,527	13,716,800	13,716,800	13,716,800
CHARGES FOR SERVICES	53,432,724	59,053,299	68,302,900	67,598,400	67,598,400	67,598,400
GENERAL GOVERNMENT	5,071,808	5,801,311	4,992,052	7,314,600	7,314,600	7,314,600
SDC	13,015,506	9,088,334	8,016,800	9,237,700	9,237,700	9,237,700
INTERGOVERNMENTAL	11,274,923	13,561,951	22,066,427	13,734,100	13,734,100	13,734,100
SP ASSESSMENTS	6,384	3,807	-	-	-	-
FINES & FORFEITURES	2,967,510	3,904,234	4,601,000	3,698,000	3,698,000	3,698,000
CONTRIBUTIONS & DONATIONS	92,831	57,066	61,730	47,000	47,000	47,000
DEBT PROCEEDS	-	-	74,810,798	8,500,000	8,500,000	8,500,000
INTEREST INCOME	2,030,160	3,855,888	4,278,500	1,344,500	1,344,500	1,344,500
RENTAL INCOME	939,018	1,143,286	869,600	723,400	723,400	723,400
CONCESSIONS	42,554	33,616	41,800	28,000	28,000	28,000
SALES	15,221	14,657	16,000	7,000	7,000	7,000
SALE OF PROPERTY	706,099	133,080	69,867	-	-	-
SERVICE PAY & TRANSFERS	47,911,962	28,031,165	106,109,741	54,079,400	54,079,400	54,079,400
OTHER	13,658,550	3,303,475	1,354,500	-	-	-
Sub-Total	273,241,519	262,783,794	440,073,742	319,574,100	319,574,100	319,574,100
BEGINNING FUND BALANCE	116,737,446	113,948,482	121,678,600	212,048,700	212,048,700	212,048,700
Total Resources	\$ 389,978,965	\$ 376,732,275	\$ 561,752,342	\$ 531,622,800	\$ 531,622,800	\$ 531,622,800
REQUIREMENTS						
SALARIES & WAGES	71,270,076	77,245,759	86,156,770	89,231,000	89,231,000	89,231,000
FRINGE BENEFITS	37,668,303	43,673,059	51,469,110	54,340,300	54,340,300	54,340,300
MATERIALS & SERVICES	41,938,695	48,147,020	60,640,659	55,893,900	55,977,100	55,977,100
CAPITAL OUTLAY	4,019,180	4,097,088	6,081,256	4,977,900	4,977,900	4,977,900
CAPITAL IMPROVEMENT PROJECTS	46,077,277	33,597,707	81,232,388	121,162,300	121,162,300	121,162,300
DEBT SERVICE	27,144,990	18,898,174	20,170,955	19,124,800	19,124,800	19,124,800
TRANSFERS	47,911,962	28,031,165	107,372,227	54,079,400	54,079,400	54,079,400
Sub-Total	276,030,483	253,689,973	413,123,365	398,809,600	398,892,800	398,892,800
CONTINGENCY	-	-	93,001,917	60,899,400	60,899,400	60,899,400
Unappropriated Ending Fund Balance	113,948,482	123,042,303	55,627,060	71,913,800	71,830,600	71,830,600
Total Requirements	\$ 389,978,965	\$ 376,732,275	\$ 561,752,342	\$ 531,622,800	\$ 531,622,800	\$ 531,622,800

EXPENDITURE SUMMARY BY DEPARTMENT - 21/23 BIENNIUM

DEPARTMENT	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CAPITAL IMPROVEMENT	DEBT SERVICE	TRANSFERS & SPECIAL	TOTAL DEPARTMENT EXPENSE
FUND							
MAYOR & COUNCIL (11)							
100 GENERAL FUND	-	1,397,800	-	-	-	-	1,397,800
MAYOR & COUNCIL (11) - Total	-	1,397,800	-	-	-	-	1,397,800
CITY MANAGER (12)							
100 GENERAL FUND	2,396,600	400,400	-	-	-	-	2,797,000
CITY MANAGER (12) - Total	2,396,600	400,400	-	-	-	-	2,797,000
CITY ATTORNEY (13)							
100 GENERAL FUND	1,652,200	89,600	-	-	-	-	1,741,800
700 RISK MANAGEMENT FUND	303,200	2,002,100	-	-	-	-	2,305,300
CITY ATTORNEY (13) - Total	1,955,400	2,091,700	-	-	-	-	4,047,100
HUMAN RESOURCES (14)							
100 GENERAL FUND	1,212,000	319,600	-	-	-	-	1,531,600
700 RISK MANAGEMENT FUND	233,000	1,278,700	-	-	-	-	1,511,700
HUMAN RESOURCES (14) - Total	1,445,000	1,598,300	-	-	-	-	3,043,300
FINANCE (15)							
100 GENERAL FUND	5,514,000	2,354,500	-	50,000	-	24,908,700	32,827,200
120 CONST EXCISE TAX FUND	-	-	-	-	-	333,000	333,000
160 GENERAL BOND FUND	-	-	-	-	8,992,900	-	8,992,900
161 REVENUE BOND FUND	-	-	-	-	10,131,900	-	10,131,900
170 PERS RESERVE FUND	-	-	-	-	-	500,000	500,000
200 POLICE PUB SAFETY UTILITY FUND	-	-	-	-	-	2,794,900	2,794,900
300 FIRE PUB SAFETY UTILITY FUND	-	-	-	-	-	1,692,900	1,692,900
400 BUILDING SAFETY FUND	-	-	-	-	-	659,300	659,300
500 STREET UTILITY FUND	-	-	-	-	-	2,552,300	2,552,300
501 STORM DRAIN UTILITY FUND	-	-	-	-	-	2,172,400	2,172,400
502 SEWER COLLECTION UTILITY FUND	-	-	-	-	-	2,110,700	2,110,700
503 REG SEW TREATMENT UTILITY FUND	-	-	-	-	-	804,600	804,600
520 STREET SDC FUND	-	-	-	-	-	1,229,100	1,229,100
521 SEWER COLLECTION SDC FUND	-	-	-	-	-	200	200
522 STORM DRAIN SDC FUND	-	-	-	-	-	36,300	36,300
530 GAS TAX FUND	-	-	-	-	-	2,796,600	2,796,600
531 SIDEWALK FUND	-	-	-	-	-	200	200
540 FLEET MAINTENANCE FUND	-	-	-	-	-	301,200	301,200
550 STREET IMPROVEMENT FUND	-	-	-	-	-	45,100	45,100
600 PARK MAINTENANCE FUND	-	-	-	-	-	1,433,000	1,433,000
620 PARK SDC FUND	-	-	-	-	-	7,700	7,700
630 PARK IMPROVEMENT FUND	-	-	-	-	-	4,421,100	4,421,100
640 RCUCF FUND	-	-	-	-	-	4,743,400	4,743,400
670 COMMUNITY PARK RESERVE FUND	-	-	-	-	-	156,400	156,400
700 RISK MANAGEMENT FUND	-	-	-	-	-	261,600	261,600
701 PARKING FACILITIES FUND	-	-	-	-	-	118,700	118,700
FINANCE (15) - Total	5,514,000	2,354,500	-	50,000	19,124,800	54,079,400	81,122,700
MUNICIPAL COURT (16)							
100 GENERAL FUND	1,633,100	1,858,300	-	-	-	-	3,491,400
MUNICIPAL COURT (16) - Total	1,633,100	1,858,300	-	-	-	-	3,491,400
INNOVATION & TECHNOLOGY (17)							
100 GENERAL FUND	2,636,500	2,807,600	96,500	262,000	-	-	5,802,600
400 BUILDING SAFETY FUND	-	64,700	-	-	-	-	64,700

EXPENDITURE SUMMARY BY DEPARTMENT - 21/23 BIENNIUM

DEPARTMENT	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CAPITAL IMPROVEMENT	DEBT SERVICE	TRANSFERS & SPECIAL	TOTAL DEPARTMENT EXPENSE
FUND							
500 STREET UTILITY FUND	82,400	21,700	-	-	-	-	104,100
501 STORM DRAIN UTILITY FUND	42,000	8,700	-	-	-	-	50,700
502 SEWER COLLECTION UTILITY FUND	42,000	8,900	-	-	-	-	50,900
503 REG SEW TREATMENT UTILITY FUND	-	18,300	-	-	-	-	18,300
530 GAS TAX FUND	42,000	11,800	-	-	-	-	53,800
540 FLEET MAINTENANCE FUND	-	21,700	-	-	-	-	21,700
700 RISK MANAGEMENT FUND	-	39,400	-	-	-	-	39,400
INNOVATION & TECHNOLOGY (17) - Total	2,844,900	3,002,800	96,500	262,000	-	-	6,206,200
PLANNING (18)							
100 GENERAL FUND	3,674,500	432,400	-	-	-	-	4,106,900
120 CONST EXCISE TAX FUND	-	360,000	-	-	-	-	360,000
PLANNING (18) - Total	3,674,500	792,400	-	-	-	-	4,466,900
FACILITIES MANAGEMENT (19)							
100 GENERAL FUND	2,803,900	2,493,200	-	1,620,700	-	-	6,917,800
701 PARKING FACILITIES FUND	228,900	236,600	-	-	-	-	465,500
FACILITIES MANAGEMENT (19) - Total	3,032,800	2,729,800	-	1,620,700	-	-	7,383,300
POLICE (21)							
100 GENERAL FUND	44,958,100	7,311,200	394,000	-	-	-	52,663,300
200 POLICE PUB SAFETY UTILITY FUND	3,056,400	179,200	50,000	-	-	-	3,285,600
201 POLICE FEDERAL FORFEITURE FUND	-	18,000	427,000	-	-	-	445,000
202 POLICE STATE FORFEITURE FUND	-	55,000	125,000	-	-	-	180,000
204 POLICE FED TREAS FORF FUND	-	153,400	183,000	-	-	-	336,400
POLICE (21) - Total	48,014,500	7,716,800	1,179,000	-	-	-	56,910,300
FIRE (22)							
100 GENERAL FUND	28,867,300	4,235,100	280,000	-	-	-	33,382,400
300 FIRE PUB SAFETY UTILITY FUND	1,463,800	192,700	-	-	-	-	1,656,500
370 FIRE APPARATUS RESERVE FUND	-	-	1,200,000	-	-	-	1,200,000
FIRE (22) - Total	30,331,100	4,427,800	1,480,000	-	-	-	36,238,900
BUILDING SAFETY (23)							
100 GENERAL FUND	-	40,200	-	-	-	-	40,200
400 BUILDING SAFETY FUND	3,906,300	336,900	30,000	-	-	-	4,273,200
BUILDING SAFETY (23) - Total	3,906,300	377,100	30,000	-	-	-	4,313,400
PUBLIC WORKS OPERATIONS (31)							
500 STREET UTILITY FUND	4,455,100	4,217,000	467,600	6,070,000	-	-	15,209,700
501 STORM DRAIN UTILITY FUND	3,584,600	2,368,200	556,300	2,500,000	-	-	9,009,100
502 SEWER COLLECTION UTILITY FUND	3,230,400	2,408,600	741,300	2,600,000	-	-	8,980,300
530 GAS TAX FUND	770,600	1,313,600	-	230,000	-	-	2,314,200
540 FLEET MAINTENANCE FUND	1,740,200	1,467,200	57,000	110,000	-	-	3,374,400
PUBLIC WORKS OPERATIONS (31) - Total	13,780,900	11,774,600	1,822,200	11,510,000	-	-	38,887,700
REGIONAL WATER RECLAMATION (32)							
503 REG SEW TREATMENT UTILITY FUND	6,472,800	3,299,200	132,000	2,430,000	-	-	12,334,000
523 REG SEW TREATMENT SDC FUND	-	-	-	1,000,000	-	-	1,000,000
REGIONAL WATER RECLAMATION (32) - Total	6,472,800	3,299,200	132,000	3,430,000	-	-	13,334,000
ENGINEERING & DEVELOPMENT (33)							
500 STREET UTILITY FUND	1,399,000	373,700	26,200	500,000	-	-	2,298,900
501 STORM DRAIN UTILITY FUND	1,908,700	927,700	26,400	2,192,500	-	-	5,055,300
502 SEWER COLLECTION UTILITY FUND	1,487,500	549,400	26,200	1,467,500	-	-	3,530,600
520 STREET SDC FUND	1,047,200	11,900	-	8,608,000	-	-	9,667,100

EXPENDITURE SUMMARY BY DEPARTMENT - 21/23 BIENNIUM

DEPARTMENT FUND	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CAPITAL IMPROVEMENT	DEBT SERVICE	TRANSFERS & SPECIAL	TOTAL DEPARTMENT EXPENSE
521 SEWER COLLECTION SDC FUND	-	400	-	1,322,500	-	-	1,322,900
522 STORM DRAIN SDC FUND	577,300	3,400	-	1,180,000	-	-	1,760,700
530 GAS TAX FUND	2,734,300	811,200	26,200	14,821,500	-	-	18,393,200
531 SIDEWALK FUND	-	-	-	663,000	-	-	663,000
550 STREET IMPROVEMENT FUND	-	12,100	-	12,500,000	-	-	12,512,100
ENGINEERING & DEVELOPMENT (33) - Total	9,154,000	2,689,800	105,000	43,255,000	-	-	55,203,800
PARKS & RECREATION (51)							
100 GENERAL FUND	7,261,300	4,024,600	133,200	738,500	-	-	12,157,600
600 PARK MAINTENANCE FUND	873,900	242,500	-	-	-	-	1,116,400
620 PARK SDC FUND	47,600	-	-	2,235,700	-	-	2,283,300
621 PARK SOUTHEAST AREA SDC FUND	-	-	-	385,400	-	-	385,400
630 PARK IMPROVEMENT FUND	650,600	-	-	2,400,000	-	-	3,050,600
633 CEMETERY FUND	-	11,700	-	-	-	-	11,700
640 RCUCC FUND	241,400	-	-	55,000,000	-	-	55,241,400
PARKS & RECREATION (51) - Total	9,074,800	4,278,800	133,200	60,759,600	-	-	74,246,400
COMMUNITY PROMOTION & GRANTS (61)							
100 GENERAL FUND	-	668,200	-	-	-	-	668,200
420 COUNCIL GOALS FUND	-	-	-	275,000	-	-	275,000
730 COMMUNITY PROMOTION FUND	-	2,250,000	-	-	-	-	2,250,000
731 CDBG FUND	286,200	1,663,800	-	-	-	-	1,950,000
COMMUNITY PROMOTION & GRANTS (61) - Total	286,200	4,582,000	-	275,000	-	-	5,143,200
PARKING MANAGEMENT (63)							
701 PARKING FACILITIES FUND	54,400	605,000	-	-	-	-	659,400
PARKING MANAGEMENT (63) - Total	54,400	605,000	-	-	-	-	659,400
GRAND TOTAL	\$143,571,300	\$ 55,977,100	\$ 4,977,900	\$121,162,300	\$ 19,124,800	\$ 54,079,400	\$398,892,800

BUDGET ISSUES



Issues Overview and Summary

There are two budget issues for the Budget Committee's consideration. A budget issue is a mechanism for the Committee to make decisions on additional full-time staff and initiatives that require additional funding or fee increases. All budget issues raised by departments are presented for the Committee's consideration.

Each Budget Issue was reviewed by the City Manager, who made one of three recommendation levels:

- Level A. The issue is recommended for approval. Funding has been identified through either increased revenue, reduction in expenditures or a combination of both. The requesting department has successfully linked approved goals, objectives or strategic plan initiatives to demonstrate the need. The department has also followed budget development instructions by attempting to seek partnerships with other departments to determine if there is any existing staffing capacity that could be used.
- Level B. The issue is recommended for approval if funding sources can be identified. The department has not identified existing revenue sources or expenditure reductions to fund the issue. If the issue is approved, the Committee will need to identify a funding source, either through new revenue, expenditure reductions or a combination of both. A request at this level could also be considered during the second year of the biennium in the event that revenue increases are proposed to fund all or a portion of the issue.
- Level C. The issue is not recommended for approval. These requests have merit and each department has detailed goals and objectives which can be met through approval of the budget issue. However, the goals of the department can be achieved without adding resources that require additional funding.

The following table summarizes the two budget issues for the Budget Committee's consideration.

Issue #	Fund	Department	Summary	Cost	Funding Source	City Manager Priority
1	100	City Manager	General Fund Grants		General Fund Up to \$600,000.	A
2	100	City Manager	Special Event	15,000	General Fund	A

Budget Issue # 1**Department: City Manager's Office
General Fund Grants****Issue:**

The City of Medford currently offers a General Fund Grant Program funding non-profit organizations that provide services to the citizens of Medford the City cannot or does not provide.

The 2019-2021 Biennium funded five General Fund non-competitive grants and 12 General Fund competitive grants. The five non-competitive General Fund grants totaled \$401,850 and the 12 competitive General Fund grants totaled \$266,300. **The total grant funds allocated from the General Fund totaled \$668,150.**

The budget issue being presented is in regards to what level of funding should be provided for the General Fund Grant Program?

Background:

General Fund grants have been funded since the 1996/1997 fiscal year and have provided over \$6 million to assist Medford citizens. The mission of the City General Fund Grants Program is to provide funding to support outside agencies and organizations that care for the needs of Medford residents with programs and services the City itself either cannot, or does not, provide due to lack of facilities, staffing, funding, or other limitations. The City Council past practice has funded social and health service organizations and agencies that provide essential safety net services to the citizens of Medford.

In November 2019, City Council established the 2019-2021 biennial funding priorities for all City funding programs. Under the GFG program, 50 percent of available funds are dedicated to programs that provide essential safety net services and 50 percent to programs that provide direct assistance for housing stabilization and rapid re-housing to homeless households and low-income households at risk of becoming homeless.

Activities eligible under the Essential Safety Net Services category include:

- Emergency care;
- Rape crisis intervention;
- Substance abuse treatment;
- Medical care;
- Legal services;
- Shelter for women and children;
- Programs for the homeless;
- Support for senior citizens; and
- Childcare

Activities eligible under the Housing Stabilization and Rapid Re-housing category include:

- Rent payments;
- Utility payments;
- Mortgage payments;
- Childcare;
- Transportation costs;
- Eviction prevention services; and

Other expenses that help households obtain or maintain stable housing

On June 21, 2018 City Council approved Ordinance 2018-73 establishing a Community Services and Development Commission to administer the City's General Fund Grant Program.

Following is the background information for the non-competitive grants:

- William H. Moore Sobering Center - \$189,600 for the biennium. In March 2004, Jackson County requested that the City partner to keep the Sobering Center open. Council approved the partnership with the County and funded the program. The County discontinued being the fiduciary for the program in July 2017 and the City has continued to fund the program contracting directly with the Addictions Recovery Center (ARC). According to data from the ARC, Medford residents make up 58.5% of those admitted to the center.

There is no reference to sobering services in the Drug Addiction Treatment and Recovery Act (DATRA – formerly Measure 110) that was passed in November 2020. Further, it remains unknown if any funds will be allocated by the Oregon legislature for sobering services as they develop the DATRA budget in the upcoming legislative session. While there may be some financial support for *Detox services* once the DATRA budget is finalized, no money at all has been allocated or even earmarked at this time, whether for detox, sobering, or any other treatment service. Beyond that, even if money is allocated for the specific services, ARC would need to apply and be approved for those funds in the grant-style process that is laid out in the law, meaning there is no guarantee the ARC would receive any funding. They also currently anticipate no funding from Federal House Bill 2339. Therefore, the ARC is requesting level funding for the next biennium.

- Domestic Violence/Sexual Assault Advocate - \$120,000 for the biennium. For five years, Community Works funded a Domestic Violence/Sexual Assault Advocate via the Federal Violence Against Women Act (VAWA) grant. The advocate was an employee of Community Works assigned to the Medford Police Department to aid and assist victims of domestic & sexual violence. That federal grant expired in 2013 and the City has continued to fund the advocate. This Advocate's direct victim contact and immediate follow up in such investigations increases victim safety, increases offender

accountability and is a crime prevention piece when it comes to domestic violence and sexual assault.

- Fresh Alliance Food Rescue - \$28,300 for the biennium. Our participation in this ACCESS program fulfills the Local Government Recycling Program Elements of DEQ regulations in OAR 340, division 90. To comply, the City could either begin a door-to-door food collection service or support an existing food collection organization at the rate of 17 cents per person (2020 certified population of 83,118). The Fresh Alliance program recovers and distributes safe perishable food products from local food producers and supermarkets including meat, dairy, milk, deli and produce. This program recovered over 1.2 million pounds of food in one year which would have ended up in local landfills.
- Continuum of Care (COC) - \$60,000 for the biennium. ACCESS administers this program for our community and was granted monies to help fund a Continuum of Care coordinator position.
- Small Business Development Center (SBDC) – \$5,000 for the biennium. The SBDC provides \$500 toward the Rogue Valley Business Resource Forum and \$2,500 tuition assistance for Small Business Management Classes each year through Southern Oregon University.

Current Non-Competitive General Fund Grants - \$401,850

ORGANIZATION	PROGRAM	2019-2021 GRANT	2021-2023 REQUEST
Addictions Recovery Center (ARC)	Sobering Unit	\$ 189,600	\$ 189,600
Community Works	Sexual Assault Victim Advocate	\$ 120,000	\$ 120,000
ACCESS	Fresh Alliance Food Rescue	\$ 27,250	\$ 28,300
ACCESS	Continuum of Care	\$ 60,000	\$ 60,000
Southern Oregon University	Small Business Development Center	\$ 5,000	\$ 5,000

Current Competitive General Fund Grants - \$266,300

ORGANIZATION	PROGRAM	2019-2021 GRANT
Community Works	Dunn House Shelter	\$ 10,050
Community Works	Transitional Living Program	\$ 38,800
Community Volunteer Network	RSVP	\$ 8,000
RV Council of Governments	Food & Friends	\$ 15,000
RV Council of Governments	Home At Last Program	\$ 24,800
CASA of Jackson County	Child Welfare Crisis Mitigation	\$ 30,000
Hearts with a Mission	Building Bridges to Brighter Futures	\$ 25,000
St. Vincent de Paul	Housing the Homeless	\$ 38,800
Maslow Project	Case Management	\$ 30,850
ACCESS	Nutrition Program	\$ 30,000
J.C Child Abuse Task Force Children's Advocacy Center	Services for Sexually Abused Children	\$ 5,000
Jackson County SART	Sexual Assault Acute Response (SART)	\$ 10,000

PERFORMANCE MEASURES	FY 2021-22 BUDGET	FY 2022-23 BUDGET
Manage public resources responsibly in order to earn and maintain the public trust, and build better communities for the residents and visitors of the city.	Implement and monitor Council General Fund Grant priorities established in November 2019	Review priorities

Proposed Costs –

Item	FY20	FY21	Biennial
Salary			
Benefits			
M&S	\$34,075	\$34,075	\$68,150
Other			
Total Costs	\$34,075	\$34,075	\$68,150

 Proposed Funding Sources

Item	FY20	FY21	Biennial
General Fund 6120	\$34,075	\$34,075	\$68,150
Total Funding Source	\$34,075	\$34,075	\$68,150

City Manager Recommendation Level: A

Medford is one of just a handful of cities in Oregon that continues to provide General Fund support through both a competitive and non-competitive grant process. The continuation of this program is vital in order to address many of the safety net services that have been a priority for previous Councils. Many of the programs address areas of need where the City has no resources or expertise to achieve successful results and funding should be continued if funds are available.

Budget Issue #2

Department: City Manager's Office Request for Special Event

Issue:

The City of Medford sponsors eight community special events annually totaling \$86,300 for a biennium total of \$172,600 of primarily in-kind contributions.

The Planning department is requesting to add an additional City sponsored event to host a Medford Open Streets event. The event needs \$3,700 of in-kind support for City personnel and equipment use to close/reopen streets and another \$3,800 in funding support for advertising, activities, entertainment, materials and premiums. The total request per year is \$7,500 for a total of \$15,000 for the biennium.

Background:

Medford Open Streets is a free community event that closes down City streets to vehicular traffic and turns them into play spaces. Open Streets events promote community engagement, active living, neighborhood vitality and livability, investing in local businesses, organizations, and causes, and raises awareness for alternative transportation options such as biking, walking, and transit. This event is intended to move to different neighborhoods and parts of the community including downtown.

The following chart outlines the current sponsored events and the level of in-kind funding provided from the City for the biennium. Events designated with an asterisk also allow reimbursement of receipts or disbursement of funds.

Art in Bloom	\$	18,800.00
Pear Blossom Festival		90,200.00
Medford Cruise		28,200.00
Veterans' Day Parade		7,000.00
Greystone Christmas Light Tour		7,600.00
Multicultural Festival		6,000.00
MLK Day*		2,000.00
Taste of Alba Celebration*		9,800.00
Misc. Events & Maintenance		3,000.00
TOTAL	\$	172,600.00

PERFORMANCE MEASURES	FY 2021-22 BUDGET	FY 2022-23 BUDGET
Manage public resources responsibly in order to earn and maintain the public trust, and build better communities for the residents and visitors of the city.	Provide in-kind support for sponsored community special events	Provide in-kind support for sponsored community special events

Proposed Costs -

Item	FY2021-22	FY2022-23	Biennial
Salary & Benefits	\$2,000	\$2,000	\$4,000
M&S	5,500	5,500	\$11,000
Other			
Total Costs	\$7,500	\$7,500	\$15,000

Proposed Funding Sources

Item	FY2021-22	FY2022-23	Biennial
1001110 M&S	\$7,500	\$7,500	\$15,000
Total Funding Source	\$7,500	\$7,500	\$15,000

City Manager Recommendation Level: A

2020 and now portions of 2021 have seen many special events either cancelled or reduced in size. Continuing support of these events, when they're able to return, will allow the community to begin the process of sharing these valuable experiences together again. A vibrant community provides such opportunities for their residents and visitors alike.

MEDFORD POLICE





Department Description

It is the mission of the Medford Police Department to provide visible, impartial, high quality law enforcement services to reduce crime and the fear of crime as we work in partnership with the community to create a safe environment for the City of Medford.

We accomplish this by providing the highest quality law enforcement, community education, and support services possible. We are responsive to the public interest, transparent and inclusive of our operation, innovative in our ability to adapt to change, and conscientious in expending public funds.

The Medford Police Department is comprised of two bureaus: the Operations Bureau and the Support Bureau.

The overall goal of the Operations Bureau is to ensure a safe community by protecting people, property and the environment, and to accomplish our public safety vision and shared goals by providing comprehensive, impartial and high quality professional law enforcement services with respect to all.

The Support Bureau manages activities associated with personnel, fiscal affairs, police vehicle fleet and provides the logistical needs of the Operations Bureau, other government agencies, and the public in a timely, economical and courteous manner. The Support Bureau provides professional criminal investigations and investigative support for the City of Medford, the Operations Bureau, and other law enforcement agencies as requested.

Accomplishments

OPERATIONS BUREAU

A change in Medford Police Department Administration during the summer of 2019 led to an evaluation and ultimate reorganization of the two bureaus. Starting in September of 2019 the Operations Bureau is now comprised of the Patrol Division and the Community Engagement Division. The Records Division was moved to the Support Bureau.

PATROL DIVISION (2120)



Patrol Division Leadership

One Lieutenant commands the Patrol Division. The Patrol Division is comprised of seven Patrol teams and the various programs associated with Patrol.

Field Training



During 2020, MPD hired six new police officers. Four of these new officers were lateral hires from other agencies. All have completed their field training and evaluation program (FTEP), and they are now assigned to a patrol team.

During 2019, MPD hired nine new police officers, including one lateral from another agency. All of these officers have completed their field training and are currently assigned to a Patrol team.

DUII Enforcement

Medford Police Officers arrested 288 individuals for Driving Under the Influence of Intoxicants (DUII) in 2020. This number is a slight increase from the 281 DUII drivers arrested in 2019; however it is a 16% increase from the 247 DUII drivers arrested in 2018. DUII enforcement remains a high priority for Medford Police officers as both alcohol and controlled substance impaired driving continues to rise on a local and national level.



Drug Recognition Expert

MPD currently has nine certified Drug Recognition Experts (DRE's) including two Officers who were certified as a DRE in 2020. A DRE is a Police Officer who has completed extensive training to recognize individuals under the influence of controlled substances.

In 2020, MPD DRE's conducted 58 evaluations on impaired drivers suspected to be under the influence of controlled substances. This was a 19% increase compared to 2019 when MPD DRE's conducted 47 drug influence evaluations on controlled substance impaired drivers. Additionally, a DRE is used to evaluate all suspected impaired drivers involved in serious injury and fatal motor vehicle crashes.

Greenway Health and Safety Operations

In 2020, the Greenway Health and Safety Team conducted 3 enforcement operations and 9 separate days of clean-up operations. We partnered with the Jackson County Sheriff's Office, Jackson County Parole and Probation, Jackson County Mental Health, Rogue Retreat, Veterans Administration, Easter Seals Veterans Outreach, St Vincent DePaul, and Rogue Disposal. Enforcement action included 70 Prohibited Camping charges, 48 Trespassing charges, and 15 warrant arrests. 490 cubic yards of trash was removed from the greenway as a result of the operations.



Crisis Intervention Training

Crisis Intervention Training continues to be a high priority for MPD. We had four officers attend CIT training in 2019 and will resume the goal of having every officer trained once COVID-19 restrictions lift. We currently have 89 sworn employees that have attended the training. Jackson County Mental Health has taken the regional lead and has been a great partner to MPD and surrounding agencies.

Patrol Placement Projects

During 2019 and 2020, the Patrol Division used statistical data provided by our crime analysts to identify livability and high crime areas. Using evidence-based practices, officers were deployed to address those issues.

Service Audits

- ***Key Performance Measure: Exceed a 90% approval rating as measured by Department Service Audits.***
 - Between 2019 and 2020, Medford Police Patrol Sergeants completed a total of 121 Service Audits. This was down from 122 that were completed from 2018 – 2019. Of the 121 service audits conducted, 117 resulted in a positive response. This is a 96.5% approval rating. This rating satisfies our desire to exceed a 90% approval rating.
 -

Chaplain Program

We currently have three Police Chaplains, Chaplain Gass, Chaplain Meador, and Chaplain Read. Our chaplains assist the Department, its members and the community as needed. The chaplains are on a rotating on-call schedule and are available 24 hours a day. In 2020, despite the COVID-19 pandemic, our chaplains donated over 408 hours to the department. Our chaplains have been a tremendous asset to the members of MPD and their willingness and availability is greatly appreciated.



Honor Guard



In 2020, the MPD Honor Guard provided their services at six different events, to include swearing-in ceremonies, Police Funerals, and community events. However, COVID-19 pandemic restrictions limited the participation opportunities for the Honor Guard.

Bicycle Patrol

The MPD Bicycle Program is comprised of approximately 40 officers who have been certified and trained by MPD's bicycle certification training course. The bicycle team is primarily used between March and October, but able to deploy at any time of the year if it is necessary. The team is used to assist with focused patrol in areas where vehicle traffic can be restricted. The MPD bicycle program also patrols city parks, the bike path/greenway, and the downtown corridor. This program has evolved over the years into a popular program in the community. The department often receives requests for bike patrol officers to attend special events. The bicycle program typically assists at over 60 special events each year and will have over 150 deployments. Deployments were impacted dramatically by COVID-19 with seven total deployments in 2020. Some of their typical deployments are community events such as the Pear Blossom Festival, Medford Cruise, and Movies in the Park, to name a few. The bike team also interacts with local youth and provides bicycle safety training courses during the summer Safety Fairs.



Sex Offender Compliance

In 2020, MPD maintained a Sex Offender Compliance Unit consisting of thirteen officers from the Patrol Division. The officers utilize their payback shifts and uncommitted patrol time to conduct compliance checks. During 2020, 76 suspects were arrested for Failure to Register

as a Sex Offender. This is a decrease from 150 arrests in 2019.

K9 Program



The K-9 Unit currently consists of a supervisor, four K-9 handlers and five K-9 dog partners (one K-9 handler has two K-9 partners). Three of the K-9's are used for narcotics detection and two are used for suspect apprehension.

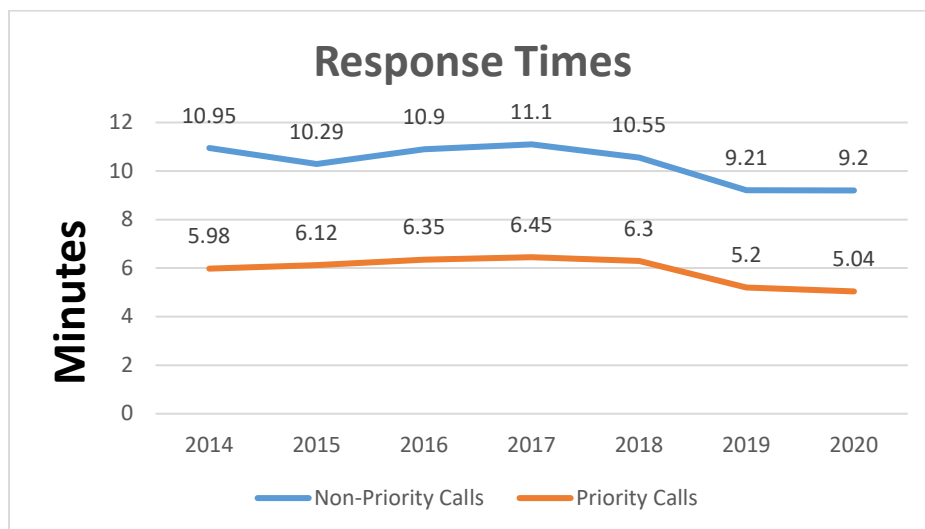
In 2020 our drug detection teams had 114 deployments resulting in the seizure of over 1,000 pounds of controlled substances, and over \$1,000,000 in illegal drug money. In 2020 the two patrol apprehension teams had 88 deployments resulting in 17 captures.

Naloxone Program

Our Naloxone Program continues to save lives. Medford Police Officers are trained in the deployment of Naloxone in life-threatening cases of an Opiate overdose. In 2020, our deployment of Naloxone saved the lives of 26 different people. This number adds to the 31 successful applications in 2019, and raises our total to 116 lives saved since we began utilizing this life-saving drug in 2015.

Patrol Response:

The average officer responded to 1,204 calls, which is a reduction from 1,370 (12.13%) in 2019. There was an improvement in our response times to both “priority” and “non-priority” calls: response times for non-priority calls improved slightly from 9.21 minutes in 2019 to 9.20 minutes in 2020; response times for priority calls improved from 5.20 minutes in 2019 to 5.04 minutes in 2020. (See chart below).



COMMUNITY ENGAGEMENT DIVISION (2123)

Community Engagement Division Leadership

One Lieutenant commands the Community Engagement Division and the Code Enforcement Division. The Community Engagement Division includes the Livability Team, Traffic Team, School Resource Officers, Community Service Officers, Photo Enforcement Program, and Community Resource/Cultural Outreach Program. Beginning in the 2021/23 biennium, the Community Engagement Division is no longer fiscally within the Patrol Division (2120) and is fiscally a stand-alone Community Engagement Division (2123).

Livability Team

Beginning in September of 2019, the Medford Police Department Livability Team was formed as a part of the City's Homeless Action Plan. The team is comprised of a Corporal, three Police Officers, a Community Service Officer and a Records Specialist. This specialized team was tasked with 1) Enforcement of laws and ordinances pertaining to livability issues along the greenway and downtown, 2) Managing Chronic Nuisance Properties, and 3) Conducting and facilitating outreach opportunities to the homeless. With those objectives in mind, the team set out to establish work practices to accomplish these goals.



Since its inception through the end of 2020 the Livability Team is responsible for connecting 277 houseless individuals with temporary/short term housing solutions. The team has partnered with Rogue Retreat to house the far majority of individuals at either the Kelly Shelter or the Urban Campground, which was established in the summer of 2020. The Livability Team has also assisted in the relocation of 16 individuals and were able to get 24 additional houseless individuals into services for mental health or addiction treatment that may not have otherwise sought treatment.

- **Key Performance Measure:** *The department will foster positive relationships with community stakeholders through meetings, inter-governmental agreements, and task force operations to promote community livability.*
 - Working with a multitude of other agencies, the Livability Team took the lead in developing the Chronic Homeless Outreach Partnership (CHOP). This partnership was modeled after the existing Neighborhood Livability Partnership. It brings various service providers together to casework prioritized chronically homeless individuals to work towards the end state of sustainable housing and integration into productive living. Working hand-in-hand with our partners, the leadership of the Livability Team has made a significant impact in the appearance and livability of the downtown areas, our parks and our greenway. During fiscal year 2019/20, ten (10) CHOP meetings

were held either in-person or virtually, and continue to be held monthly. More than 30 individuals representing 24 community stakeholder groups regularly attend these CHOP meetings.

Graffiti Eradication Program

The MPD Graffiti Eradication Program began in 2012, for the purpose of assisting with tackling the unsightly graffiti along the Bear Creek Greenway, parks and other locations within the City of Medford. The program is a partnership between MPD and Community Justice Juvenile Services of Jackson County, where youth from the “Barriers to Bridges” program are given an opportunity to participate each week. In 2020 the program was active approximately 7 months, due to the COVID-19 pandemic. Starting in the fall of 2020 two P/T Community Service Officers were selected to staff a specialty unit dedicated solely to patrolling the Bear Creek Greenway and graffiti eradication.



Traffic Enforcement

The traffic team currently consists of four officers who are dedicated to traffic enforcement and crash investigation.

In 2020, MPD Officers issued 3,202 traffic citations. MPD responded to and investigated 2,619 traffic crashes in 2020. This was a decrease of 21%, down from 3,299 traffic crash investigations in 2019. Several MPD Officers are members of the Jackson County wide Serious Traffic Accident Reconstruction (STAR) Team. The STAR Team is activated when a critical injury or fatal motor vehicle crash occurs within Jackson County. The STAR Team is supervised by the MPD Special Services Division Sergeant.



ODOT Grant Funded Patrols



In 2020, Oregon Department of Transportation (ODOT) increased our grant funding and MPD was awarded \$52,000 in Traffic Safety Division grant funds. This was a 23% increase in grant funds awarded to MPD compared to 2019 when we were awarded \$42,000 in Traffic Safety Division grant funds from ODOT.

These grant funds were awarded to cover overtime costs for Police Officers to conduct focused enforcement of impaired driving, speed

violations, safety belt violations, distracted driving (cell phone) violations and pedestrian safety. The grants required increased high visibility enforcement efforts during holiday periods such as Memorial Day, Labor Day, Thanksgiving and Christmas.

School Resource Officers

The Medford Police Department currently has four School Resource Officers (SRO's) assigned to our schools full-time, at North Medford High School, South Medford High School, McLoughlin Middle School, and Hedrick Middle School. Additionally, each SRO is assigned responsibility for individual elementary schools.

In 2020, our SRO's assisted with Patrol functions during the Coronavirus pandemic while the Medford School District provided exclusive distance-learning operations. The SRO's resumed their in-school duties in October, 2020, when limited in-person instruction resumed.



Our School Resource Officers are trained and certified by the National Association of School Resource Officers, where they are taught NASRO's "triad" concept. This concept says that an SRO is more than just a police officer: an SRO is a teacher, a counselor, and a cop.

SROs do more than just take incident reports and issue citations. They act as mentors and informal counselors. They develop and implement crisis plans. They conduct risk assessments of students and security assessments of our school facilities. They meet with parents, faculty and community members. They do classroom presentations on topics ranging from gang awareness to internet safety to drug addiction. They build relationships and foster a positive attitude towards law enforcement that benefits the entire community.

MPD has one of the premier SRO units on the west coast, and the Medford Police Department is a past winner of NASRO's "Model Agency of the Year Award." Our SROs are also members of the Oregon School Resource Officers Association (OSROA) and one serves on the board of directors with that organization as the current OSROA President.

Volunteers

Our volunteers are a valuable asset to Medford Police Department and to our community. They are part of the MPD family and are crucial in helping the department meet its goals and objectives. They perform many important tasks such as disabled parking patrol, school zone patrol, park patrol, daily delivery of court documents, and the delivery of confidential documents between City facilities and to other Law Enforcement agencies. In



addition, MPD volunteers patrol the Bear Creek Greenway, assist with vehicle maintenance, staff the MPD information window and deliver Neighborhood Watch newsletters. MPD volunteers also assist with special events such as Pear Blossom Festival, safety events, parades, Drug Take Back/Shred events and many others. Our MPD volunteers are crucial to the success of these events.

MPD currently has 29 citizens who volunteer their time to the police department and help us meet our mission and goals. In 2020, the volunteers donated 1,975 hours of their time to the Medford Police Department. The volunteers issued 22 citations for handicapped parking violations and an additional 18 warnings (Jan-Feb). The volunteers also donated 272 of the 1,975 hours of their time, by assisting with the screening of residents who visited City Hall in 2020, during the pandemic.



Community Resource/Cultural Outreach Unit

Our cultural liaison working in the Community Resource/Cultural Outreach Unit provides a valuable link between MPD and the Latino community. The unit remains a vital piece of the coordination and communication the department has with the community. The cultural liaison provides safety press releases as needed to Spanish radio stations and other media outlets concerning Latino safety issues. She also attends



and represents Medford Police Department at a number of monthly community meetings to include: Latino Interagency Committee, Jackson County Community Services Consortium, Jackson County Homeless Task Force and the Multicultural Commission.

Our cultural liaison provides and promotes education to local groups and agencies that provide services to the Latino Community. Training topics provided by MPD include gang awareness, ID theft, telephone & computer scams and domestic violence awareness.

The cultural liaison also provides translation services for Medford Police Department personnel as well Municipal Court staff when needed. She is approved to provide fingerprint services for Municipal Court when there is a language barrier. She provides translation services to the DA's Victim Services Section and the Children's Advocacy Center when requested.

Operation Care

The Medford Police Department, together with other City departments, City Council members and administrators from our local schools, annually conduct a walking neighborhood canvass within a targeted neighborhood, to hear questions and concerns from residents regarding livability and other issues affecting their neighborhood.

- **Key Performance Measure:** *Exceed an 80% approval rating from Operation Care*
 - Due to COVID-19 Pandemic restrictions, no Operation Care detail was conducted in 2020.

Code Enforcement

In 2019, our Code Enforcement team handled 3,600 cases. Fifty properties were posted for abatement and 22 were abated by the City. The total nuisance abatement expense incurred by the City was \$15,275. During the weed season (May 1 - Sept. 30) Code Enforcement investigated 704 dry/overgrown weed complaints and 38 properties were abated by the City for a total abatement expense of \$14,255. Code Enforcement also investigated 55 complaints of substandard housing and has 311 properties registered as vacant/bank-owned properties.



Several consecutive years of hot, dry summers and mild winters had increased the fire hazard risk and prompted Code Enforcement staff to push for a change to City Code. In April of 2019, the Grass & Weed Ordinance was amended to allow for the City of Medford fire season to begin 30 days earlier than it had in over 20 years. City Council voted to change fire season dates to begin on May 1 (as opposed to June 1) and end

September 30.

The two years prior to 2019 were so dry that a mowing prohibition was placed into effect in late & mid-July respectively, due to ODF's requirements which the City has adopted. This resulted in fewer non-compliant properties being abated. As stated, 38 properties were abated in 2019, as compared to 8 properties in 2018. In addition, the earlier start to fire season led to a 73% increase in the number of weed complaints investigated.

Chronic Nuisance Properties

The Chronic Nuisance Property (CNP) program is managed by the Community Engagement Division Corporal in assistance with the Livability Team and Code Enforcement. The program is set up to identify houses that obtain certain qualifying calls for service over a 30, 90, and 120 day period. When calls for service are determined to reach the qualifying offense threshold in relation to the Chronic Nuisance city code, the property owner is sent an official

notice advising them they are in violation of the code. The property owner must submit a Chronic Nuisance Abatement Plan to rectify the problem. The Livability Team assists the property owner with the social services deemed appropriate through the Neighborhood Livability Partnership to resolve their issues.

- **Key Performance Measure:** *Coordinate police services with the goal of reducing the number of "active" properties to no more than 5 Chronic Nuisance Properties*
 - In 2020, only 3 new properties were identified and deemed chronic nuisance properties. This was a significant decrease from the 18 properties deemed a CNP in 2019. Also significant, 11 properties were resolved or no longer deemed a CNP during 2020. There are currently only two active CNP's being monitored by Code Enforcement and the Livability Team.

SUPPORT BUREAU

The Support Bureau includes the Administration Division, the Administrative Support Division, the Investigations Division, the Medford Area Drug and Gang Enforcement (MADGE) Division, and the Records Division.

INVESTIGATIONS (2121)

Detectives from the Investigations Division are tasked with investigating the most serious cases law enforcement will face. From murder to child abuse, there is no greater responsibility than to solve the crimes that will have an effect on people for the rest of their lives.

The Detective Division handled a total of 840 cases in 2020. Of those cases, 80 remain open, 447 were closed with an arrest or citation, 33 were closed from an outside agency, and 100 were suspended.

The Criminal Investigations Division executed 106 search warrants in 2020.



Domestic Violence / Sexual Assault Advocate

MPD continues to partner with Community Works to assist Domestic Violence and Sexual Assault survivors. MPD funds this position through the City grant process. The DV Advocate has office space in the Detective Division, as well as at Community Works. She works directly with an MPD officer who is designated as the department's Domestic Violence (DV) Liaison. Together, they work with victims of domestic violence to provide them information and support through their very difficult time.

Officer Hull was assigned during 2020 as the DV Liaison. Unfortunately, the Community Works advocate position remained unfilled for much of 2020. Community Works has identified the next DV Advocate and we hope to have her working with us very soon.

Southern Oregon High Tech Crimes Task Force (SOHTCTF)



The SOHTCTF is a multi-agency task force created to provide digital forensic services to law enforcement investigations. The task force includes partners from Medford Police, Jackson County Sheriff's Office, Jackson County District Attorney's Office, Oregon State Police,

Department of Homeland Security, the Federal Bureau of Investigation, and the U.S. Attorney's Office. The SOHTCTF directly supports investigations with onsite forensic support during search warrants and later full forensic examinations of seized evidence. The SOHTCTF has a fully functional digital forensic laboratory.

In 2020, SOHTCTF examined 337 mobile devices. The types of devices examined include computers, tablets, mobile/cellular phones, external hard drives, USB drives, and others.

In 2020, SOHTCTF provided digital forensic examinations for 231 case investigations, including Murder and Attempted Murder cases, Child Sexual Exploitations, Rapes, Sexual Assaults, and Drug Trafficking investigations, among other crimes. Several live, local children were identified through investigations assisted by SOHTCTF and rescued from their offenders.

Significant Cases



There was a lot of great work in CID this past year. Unfortunately, the great work by our investigators typically comes on the heels of tragedy or tremendous loss of life or property. Here are some cases where great police work was on display.

- On January 27th, 2020, two female juveniles were arrested for attempted murder after stabbing their mother 17 times while she slept. The victim in this case survived.
- On March 5th, 2020, Amy Bender was arrested two hours after robbing the Mechanics Bank in Medford.
- On April 15th, 2020, detectives arrested Marc Burnett who kidnapped and sexually assaulted a female victim who was not known to him. Burnett's arrest was one day after the assault.
- On May 5th, 2020, detectives arrested Eli Keylor for Attempted Murder and Assault 1 after he stabbed a Minute Market employee on Table Rock Rd.

- On May 30th, 2020, the US Bank was robbed. One week later the suspect, John Bosco, was arrested following a citizen tip.
- On July 5th, 2020, the Biddle Rd Subway Sandwich Shop was robbed. One day later an alert officer observed Kyler Shaw, walking in town, wearing the same clothes as he wore during the robbery. He was arrested.
- On July 11th, 2020, Ethan Gutierrez murdered Ronald Satterfield behind the W. Main Albertsons. He was captured a short time after the murder and was arrested.
- On July 12th, 2020, Alec Imel and Christopher Fraizier were arrested for the attempted murder of Michael Mendenall at America's Best Value Inn.
- On December 6th, 2020, Jackson Frischman murdered Jeffrey Blackwood in a room at the Best Western Hotel. Blackwood was arrested on the day of the incident.
- MPD Detectives were also able to clear numerous theft and burglary cases throughout the year. Suspects were arrested and thousands of dollars in stolen property was located and returned to the owners.

Agency Assists

- Major Assault and Death Investigations Unit (MADIU) is an inter-agency team created to pool resources to investigate major crimes. MADIU also was created to assist small law enforcement agencies in Jackson County which would otherwise not have the resources available to investigate major crimes. The Detective Division assisted other agencies with various MADIU investigations during 2020 to include Homicides, Officer Involved Shootings, In-Custody Deaths, Missing Persons and the Almeda Fire.

MADGE-MEDFORD AREA DRUG AND GANG ENFORCEMENT DIVISION (2122)

The Medford Area Drug and Gang Enforcement team (MADGE) works cooperatively with local, state and federal law enforcement agencies throughout the county to hold those responsible for illegal transportation and distribution of controlled substances. Our team continues to produce and share information.

The Illegal Marijuana Enforcement Team (IMET) was created in 2019 by State grant funding to work cooperatively with local, state and federal law enforcement agencies throughout the county to hold those individuals responsible for transporting and distributing marijuana illegally.

MADGE currently consists of five different law enforcement agencies: Medford Police, the Jackson County Sheriff's Office, Jackson County Community Corrections, Federal Bureau of

Investigation and Homeland Security Investigations Division. In addition, MADGE has a designated prosecutor from the Jackson County District Attorney's Office.

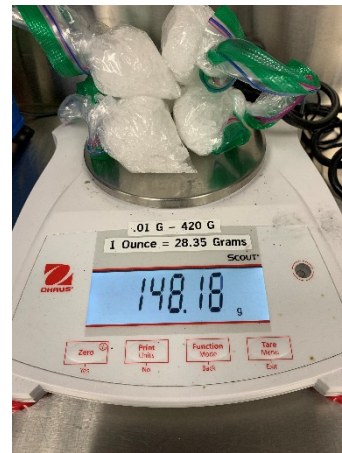
IMET currently consists of three different law enforcement agencies, Medford Police, the Jackson County Sheriff's Office, and the Jackson County District Attorney's Office. Also, both MADGE and IMET work with the local U.S. Attorney's Office on a case by case basis.

HIDTA Designation

Jackson County has been designated as a High Intensity Drug Trafficking Area (HIDTA) area. This allows federal funds to be spent to pull together resources from multiple agencies. In 2020, we received \$130,000 of federal money through HIDTA.

MADGE/IMET SEIZURES FOR 2020:

Methamphetamine:	136 lbs
Marijuana:	35,041 lbs
Marijuana plants:	40,470 plants
Heroin:	22 lbs
Cocaine:	1 lb.
Butane Honey Oil:	19 lbs
Firearms:	151
Money Seized:	\$2,818,898



In 2020, MADGE/IMET investigated 606 cases. These cases resulted in the service of 168 search warrants and 95 controlled buys of narcotics. MADGE/IMET arrested 243 suspects for their part in the possession, distribution and manufacturing of narcotics. As a result of these cases 151 firearms were taken off the street and away from criminals.

Case Operations

- **Key Performance Measure:** Will disrupt or dismantle a minimum of two (2) Drug Trafficking Organizations (DTO).
 - MADGE/IMET disrupted six (6) Drug Trafficking Organizations/Money Laundering Organizations (DTO/MLOs). MADGE/IMET exceeded their goal of dismantling two (2) DTO/MLOs.

Tactical Information Unit

Our Tactical Information Unit (TIU) consists of two full-time crime analysts. One of our crime analysts is also a member of the Oregon Homicide Investigators Association (OHIA), and serves on their advisory board.

MADGE also has a full-time crime analyst, who works with MADGE/IMET investigators on gang-related cases, drug traffickers, and money laundering organizations. She handles all forfeiture cases through state and federal channels.

ADMINISTRATION and ADMINISTRATIVE SUPPORT DIVISIONS (2110 & 2111)

The Administration and Administrative Support Divisions manage activities associated with personnel, fiscal affairs, training, vehicle fleet and logistical needs of the Operations Bureau, other governmental agencies, and the public in a timely, economical and courteous manner. These two divisions continue to seek out further improvements in processes and technology. This ensures that our department is continually finding new and innovative solutions to allow



us to be more efficient as we keep our community safe. We strive to ensure strong financial stewardship and long-term municipal financial stability for police services, assets & facilities.

Training Section

Training has consistently been a top priority – not only for the patrol division, but for MPD as a whole. Skills training has become a more important and dedicated facet of our monthly training regimen. Each month, MPD officers have a dedicated eight-hour training block. They also have opportunities to attend training outside of MPD. However, the Coronavirus pandemic drastically reduced the attendance of outside training in 2020.

In 2020, employees of the Medford Police Department completed 14,573 hours of training. Of those hours, sworn employees completed 12,649 hours of training, and non-sworn civilian employees completed 1,924 hours of training.

In 2019, sworn and non-sworn personnel completed over 18,200 hours of training.

We have several Key Performance Measure for employees pertaining to training:

- ***Key Performance Measure:*** *the department will meet or exceed the minimum hours of training per year for each employee upon completion of their initial training period and will meet the minimum Department of Public Safety Standards and Training (DPSST) standards to maintain certification (96 average training hours for sworn officers and 24 average training hours for non-sworn employees).*
 - Even with COVID travel restrictions, the department exceeded its 2020 yearly training goals for both sworn- and non-sworn employees: Sworn employees on average received 116 hours of annual training, and non-sworn employees on average received 49 hours of annual training. Some training courses were attended via online instruction platforms, such as Zoom. All in-house training sessions were conducted while observing social distancing protocols.

- In 2019, sworn employees attended 134 hours of training, and non-sworn employees on average received 46 hours of annual training.
- **Key Performance Measure:** *The department will provide leadership training to recently promoted Lieutenants, Sergeants, Supervisors and Managers to ensure they are at the highest DPSST certification level for the position (40 hours).*
 - In 2020, our two newest Lieutenants completed the DPSST Management Course (80 hours each). Our newest Sergeant and Corporal each completed the DPSST Supervisory Course (80 hours each).
 - In 2019, our newest Corporal completed the DPSST Supervisory Course (80 hours).
- **Key Performance Measure:** *Department will provide leadership training opportunities to obtain/maintain supervisor, management, and executive DPSST certification (minimum of 8 hours)*
 - The department partnered annually with ETHOS Consulting Team LLC to provide ethics and leadership training for all department employees. The goal is to foster sound decision-making and leadership success in ethical fitness and longevity. In both 2019 and 2020, all employees with the above DPSST certifications met this requirement to maintain their level of certification.
- **Key Performance Measure:** *Department will ensure individuals attend additional training annually in accordance with their assigned responsibilities to ensure proficiency (90% compliance).*
 - In 2020, this performance measure was met. Police employees completed a total of 14,573 hours of training. The total hours of training completed per Division are as follows:
 - Patrol: 8,161
 - Community Engagement: 2,215
 - Records: 584
 - Administration/Administrative Support: 1,079
 - Investigations: 2,009
 - MADGE/IMET: 525
 - In 2019, this performance measure was met, as employees completed a total of 18,278 hours of training.



Planning/Internal Affairs

We believe integrity is the basis for community trust. We strive to employ capable, hard-working people, and we are committed to high standards of agency and individual performance. By investigating complaints of misconduct against agency personnel, the Internal Affairs unit plays an important role in maintaining these standards.

- **Key Performance Measure:** *The department will not allow current hiring lists to fall below two qualified applicants.*
 - Due to current and anticipated budget constraints, hiring lists are based on existing openings as approved by the City Manager. Recruitment needs are analyzed monthly to stay ahead of the curve for anticipated vacancies. The ever-changing COVID restrictions greatly reduced our ability to conduct large scale testing opportunities. In spite of this, our department was able to be fully-staffed in 2020, filling several vacancies.

In addition to the above hiring actions, the Planning and Internal Affairs Unit coordinated internal selections for special assignments and promotions for several positions: Sergeant, Records Manager, Detective, Field Training Officer, Traffic Officer, School Resource Officer, Corporal, SWAT member, Honor Guard member, and CPR instructor.

Internal investigations and Backgrounds

In 2020, the Internal Affairs section completed 30 new hires' background investigations.

During 2020, the Medford Police Department received 23 complaints regarding employee behavior or actions. Of those complaints, ten were sustained, six were exonerated, six were unfounded, one was not sustained, and none were suspended.

2020		2019	
Allegations Findings	Count	Allegation Findings	Count:
Sustained	10	Sustained	14
Exonerated	6	Exonerated	4
Unfounded	6	Unfounded	8
Not Sustained	1	Not Sustained	1
Suspended	0	Suspended	0

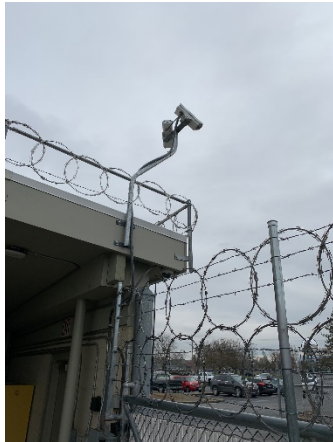
Property and Evidence Section

The Property and Evidence section is responsible for the receipt, storage, safekeeping, release, and disposal of all evidence and property taken in by the Medford Police Department. Maintaining and properly documenting the chain of custody for



these items is imperative to maintaining the integrity of the department’s property and evidence system.

- **Key Performance Measures:** *Property Control will process all evidence and property received.*



- In 2020, Property Control received 13,246 items of property or evidence and released 9,832 items, and maintained quarterly and yearly audits with 99% accuracy.

	2020	2019	% Change
Total Evidence Items Received*	13,246	14,543	-8.92%
Total Items Dispositioned*	9,832	7,929	+24.0%

*Evidence received in 2020 was impacted by the COVID-19 pandemic. The net amount of evidence processed increased by 2.6%.

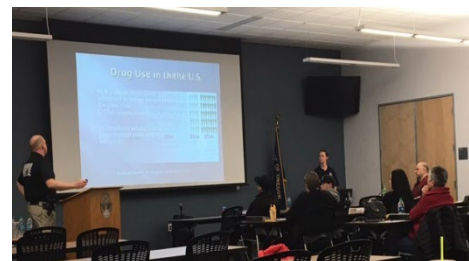
Police Advisory Committee

The Police Advisory Committee was created in September of 2010 and is involved in long term planning and goals for the police department, as well as a citizen review board, convening for the purpose of reviewing professional standards and officer complaints. The committee consists of eight community members, one Council Liaison, two Police Department Deputy Chiefs and the Chief of Police. Meetings are held quarterly and are open to the public.

The 2020 community members were: Roberta Thornton, Gary Duvall, Bob Roe, Denise James, James Coli, Ron Havniar, Addison Smith, Maureen Swift, and Councilor Brooks. Roberta Thornton is the current chairperson.

Police Citizens Academy

The Medford Police Department hosts an eleven week Citizen’s Police Academy once a year to provide interested community residents an opportunity to learn about the duties and responsibilities of our department through classroom instruction and hands-on training.



The Medford Police Department also hosts a Latino Citizens Academy annually. The event, presented in Spanish, has been designed to build bridges with the growing Latino population, and give the citizens an opportunity to learn about the department.

- **Key Performance Measure:** Conduct annual Citizen Academies in English and Spanish.
 - The department conducted the annual English Citizens Academy in January 2020, prior to the onset of the COVID-19 Pandemic. 22 citizens participated in this event. Unfortunately, the Spanish Citizens Academy was canceled due to the Pandemic.

Fleet Management

The Administrative Support Division is responsible for the overall purchasing and maintenance management of the entire department's vehicle fleet.

The division has strived to make timely purchases of vehicles to maintain the quality and cost effectiveness of the fleet to maximize their current use prior to expenditure of funds. In 2020 the following vehicles were purchased:

- 7 Hybrid Ford Interceptors
- 2 BMW Motorcycles
- 1 SWAT Sniper Truck (Ford F150)
- 1 MADGE K9 SUV (Chevy Tahoe)



Technology Report

Nine of our newest patrol vehicles are outfitted with Vigilant License Plate Readers (LPRs), which were purchased using a 2018 Byrne Jag grant. This has increased our ability to locate wanted / stolen vehicles, as well as providing intelligence on criminal investigations.

Additionally, we continue to use Axon Enterprises in-car video and body-worn camera systems.

RECORDS DIVISION (2124)



disposition in court.

The Records Division is responsible for the retention of all reports, citations, arrests, and other records and data that is utilized by the Medford Police Department. It is charged with the integrity and confidentiality of reports to ensure the credibility of the administration of justice from an arrest on the street to a

- **Key Performance Measure:** Records will exceed the Law Enforcement Data System 96% accuracy rate required for all Oregon-National Incident Bases Reporting System (O-NIBRS) crime statistical submissions as measured through the Law Enforcement Data System (LEDS) monthly audit reports.

- The Records Division had a 97.5% O-NIBRS accuracy rate during 2020 as measured by the State. This is within the Key Performance measure.

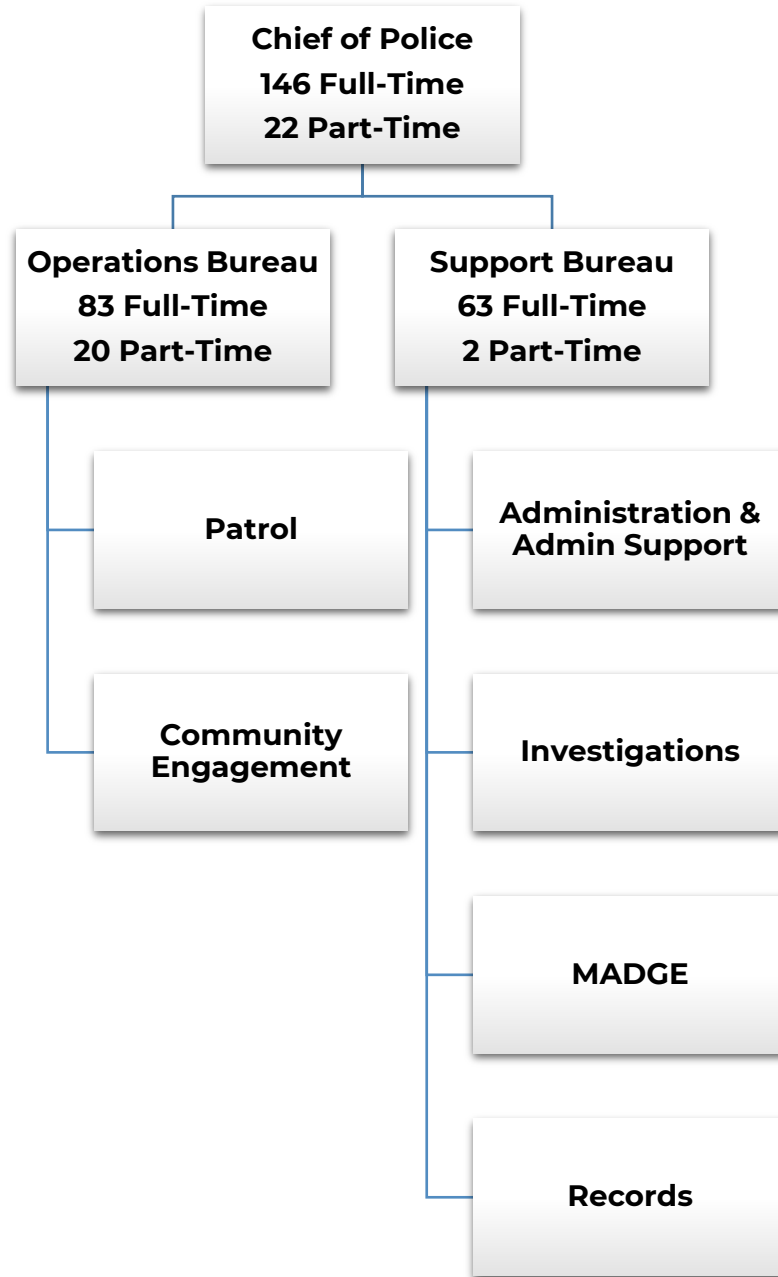
In 2020, the Records Division processed 27,198 cases and entered 4,212 warrants, while also implementing a new Records Management System (RMS).

Fund Descriptions

The majority of the funding of the Medford Police Department is in the General Fund. However, five newly hired Medford Police Officers' salaries, benefits, and necessary equipment to outfit these officers is funded by the Police Public Safety Utility Fund 200. The Livability Team is also funded by the Police Public Safety Utility Fund 200. This specialized team was formed in 2019 to improve livability issues along the Greenway and downtown, to manage chronic nuisance properties, and facilitate outreach opportunities for the homeless. This Livability Team includes three Police Officers, a Community Service Officer, and a Records Specialist. Fund 200 is funded by revenue received from utilities authorized for additional police services. Finally, the Medford Police Department also manages Federal (Funds 201 and 204) and State (Fund 202) Forfeiture funds. After criminal cases are fully adjudicated, any seized assets which are proceeds from illegal activity are managed via these two funds. Any expenditures of forfeiture money is restricted to law enforcement purposes only.

Organizational Chart

The Police Department organizational chart is found on the next page.



Position Listing

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
109	Police Chief	1	1	1	1	1	1
121	Deputy Chief of Police	2	2	2	2	2	2
144	Administrative Analyst	1	1	0	0	0	0
144	Police Sergeant	12	13	13	13	13	13
147	Tech Crimes Task Force Mgr	0	0	1	1	1	1
161	Property Specialist	3	3	3	3	3	3
162	Police Officer New Hire	0	5	2	2	2	2
166	Police Officer	85	81	86	86	86	86
186	Police Records Manager	1	1	1	1	1	1
193	Police Records Specialist	16	16	15	15	15	15
201	Community Service Officer	7	7	6	6	6	6
218	Police Lieutenant	4	4	4	4	4	4
240	Executive Support Specialist	2	2	2	2	2	2
247	Police Cultural Outreach Coord.	1	1	1	1	1	1
248	Police Crime Analyst	3	3	3	3	3	3
250	Office Administrator	0	0	1	1	1	1
273	Police Forensic Technician	1	1	1	1	1	1
333	Property Control Supervisor	1	1	1	1	1	1
334	Police Records Supervisor	2	2	1	1	1	1
378	Code Enforcement Officer	0	0	1	1	1	1
398	Code Enforcement Program Mgr	0	0	1	1	1	1
	Total	142	144	146	146	146	146
Positions Held Vacant in 2021-2023							
193	Records Specialist	0	0	1	1	1	1
201	Community Service Officer	0	0	1	1	1	1
	Sub-Total	0	0	2	2	2	2
	Grand Total	142	144	148	148	148	148

High Level Budget by Division

Operations Bureau – Divisions: Patrol/2120, Community Engagement/2123

The Operations Bureau is made up of two divisions: Patrol and Community Engagement. The Operations Bureau is dedicated to ensure efficient and quality policing services for our community, to improve community livability, to increase efficiency, and to maintain a positive relationship with the public.

Key Objectives:

- To ensure efficient and quality policing service for our community.
- Improve response times and cycle time for both criminal and code enforcement complaints.
- To promote and maintain professional partnerships with the community.
- Maintain excellent customer satisfaction.
- Improve neighborhood livability issues through Community Engagement.


The following measures will be reported to assess progress in achieving key departmental objectives.


Operations Bureau Performance Measures

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Exceed a 95% approval rating as measured by Department Service Audits	Received 96.5% approval rating	Received 96.6% approval rating to date	Exceed a 95% approval rating	Exceed a 95% approval rating
The department will foster positive relationships with community stakeholders through Chronic Homeless Outreach Partnership (CHOP) meetings, inter-governmental agreements, and task force operations to promote community livability.	Held 10 CHOP meetings	Held 5 CHOP meetings to date	Minimum of 6 CHOP Meetings	Minimum of 6 CHOP Meetings
Exceed at least an 80% approval rating from Operation Care	Not conducted due to COVID-19	Not conducted due to COVID-19	Exceed an 80% approval rate	Exceed a 90% approval rating
Coordinate police services with the goal of reducing the number of "active" properties to no more than 5 Chronic Nuisance Properties (CNP's)	5 Active CNP's at FY End	Currently 2 Active CNP's	No More than 5 active CNP's	No More than 5 active CNP's

**Note: Actual 2020-2021 is YTD 12/31/20*

Capital Outlay – Operations Bureau

Item Description	Justification	2021-2022	2022-2023	New or Replacement
Off-road side x side 	Utility Task Vehicle (UTV) for use by the Livability Team for code enforcement and health & safety operations, to access difficult terrain to address homelessness and livability issues occurring along Bear Creek and other rugged areas. (Fund 200)	\$20,000		New

Item Description	Justification	2021-2022	2022-2023	New or Replacement
2 Police K-9 Dogs 	1/year: Apprehension or drug detection dogs to replace aging K-9's (Fund 200)	\$15,000	\$15,000	Replacement
Total Capital Outlay		\$35,000	\$15,000	

SUPPORT BUREAU – Divisions: Administration/2110, Administrative Support/2111, Investigations/2121, MADGE/2122, Records/2124

The Support Bureau is made up of five divisions: Administration, Administrative Support, Investigations, MADGE, and Records. The Support Bureau manages the personnel, fiscal affairs, training, fleet services, technology, and logistical needs of the Medford Police Department. It safeguards and accurately tracks property and evidence, and provides professional law enforcement investigations and investigative support for the City of Medford, the Operations Bureau, and other Jackson County law enforcement partners.

Key Objectives:

- Increase community involvement in crime prevention.
- Maintain a well trained staff to deliver exceptional service.
- Impact or reduce drug distribution and gang activity
- Conduct thorough investigations for criminal arrests and prosecutions
- Maintain an efficient fleet.
- Document and safeguard criminal evidence.

The following measures will be reported to assess progress in achieving key departmental objectives.

SUPPORT BUREAU PERFORMANCE MEASURES


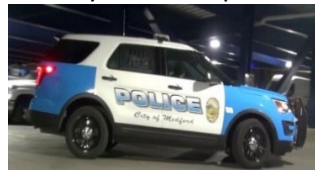


Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Disrupt/dismantle drug trafficking organizations	13 DTO's dismantled	1 to date (COVID impact)	2 DTO's	2 DTO's




Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
The department will meet or exceed the minimum hours of training per year for each employee upon completion of the initial training period and will meet the minimum DPSST standards to maintain certification. (96 hours sworn/24 hours non-sworn)	134 hours (sworn employees) and 46 hours (non-sworn employees)	116 hours (sworn employees) and 49 hours (non-sworn employees)	96 hours (sworn employees) and 24 hours (non-sworn employees)	96 hours (sworn employees) and 24 hours (non-sworn employees)
Provide leadership training to recently promoted lieutenants, sergeants, supervisors and managers to ensure they are at the highest DPSST certification level for that position	1 Corporal received Supervisory Certificate	2 Lieutenants received Management certificate; 1 Sergeant & 1 Corporal received Supervisory Certificate	All newly-promoted employees receive highest DPSST Certification available	All newly-promoted employees receive highest DPSST Certification available
Department will provide leadership training opportunities to obtain/maintain supervisor, management, and executive DPSST certification. (minimum 8 hours leadership training)	All employees maintained their supervisor, management and executive DPSST certifications	All employees maintained their supervisor, management and executive DPSST certifications	Minimum 8 hours leadership training to obtain or maintain certification	Minimum 8 hours leadership training to obtain or maintain certification
Department will ensure individuals attend additional training annually in accordance with their assigned responsibilities to ensure proficiency (90% compliance)	90% compliance (14,573 total hours of training)	90% compliance (18,278 total hours of training)	90% compliance	90% compliance
The department will maintain a hiring list with at least two qualified applicants for current full-time police officer and records specialist positions.	Met	Met	At least 2 qualified applicants	At least 2 qualified applicants
Property Control will process all property and evidence received	Met (14,543 evidence items received)	Met (13,246 evidence items received)	Process 100% of property & evidence received	Process 100% of property & evidence received

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Conduct annual citizen academies in English and Spanish	Both English and Spanish Citizens Academies were held	English Citizens Academy was held; Spanish Citizens Academy was canceled due to COVID	Conduct annual Citizens Academies in English and Spanish	Conduct annual Citizens Academies in English and Spanish
Records will exceed the Law Enforcement Data System 96% accuracy rating required for all ONIBRS.	Achieved 97% accuracy rating	Achieved 97.5% accuracy rating	Exceed 96% accuracy	Exceed 96% accuracy

*Note: Actual 2020-2021 is Y-T-D 12/31/20

Capital Outlay – Support Bureau

Item Description	Justification	2021-2022	2022-2023	New or Replacement
4 Fully-outfitted Patrol Cars 	2/year Fully-outfitted hybrid Ford Explorers/Patrol vehicles (Fund 100)	\$122,000	\$122,000	Replacement
10 Fully-outfitted patrol cars 	5/year Fully-outfitted hybrid Ford Explorers/Patrol vehicles (Forfeiture Funds 201 and 204)	\$305,000	\$305,000	New
1 Administration car 	1 Fully-equipped vehicle assigned to sworn administrative manager/rank of lieutenant or above (Fund 100)	\$50,000		Replacement
1 MADGE Commander car 	1 Fully-equipped vehicle assigned to the MADGE commander (Fund 202)	\$50,000		Replacement

Item Description	Justification	2021-2022	2022-2023	New or Replacement
<p>2 Investigator cars</p> 	<p>2 Fully-equipped vehicles assigned to sworn investigators (Fund 100)</p>	<p>\$100,000</p>		<p>Replacement</p>
<p>Security Camera Upgrade</p> 	<p>Security camera upgrade at Property Control, to ensure the safety and security of property and evidence stored in the facility (Fund 202)</p>	<p>\$25,000</p>		<p>Replacement</p>
<p>Automated Biometric Identification System (ABIS) Terminal</p> 	<p>System to accurately identify suspects using biometric technology to potentially match fingerprint, palm print, and facial recognition. The system will assist investigators to identify suspects from evidence collected at crime scenes. (Fund 202)</p>	<p>\$50,000</p>		<p>New</p>
<p>Total Capital Outlay</p>		<p>\$702,000</p>	<p>\$427,000</p>	

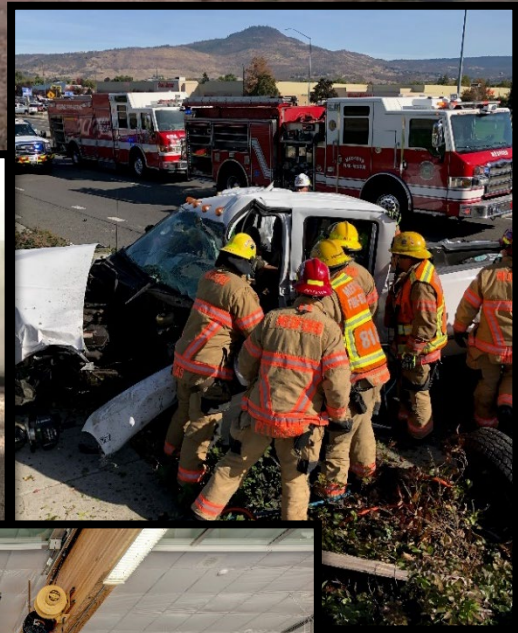
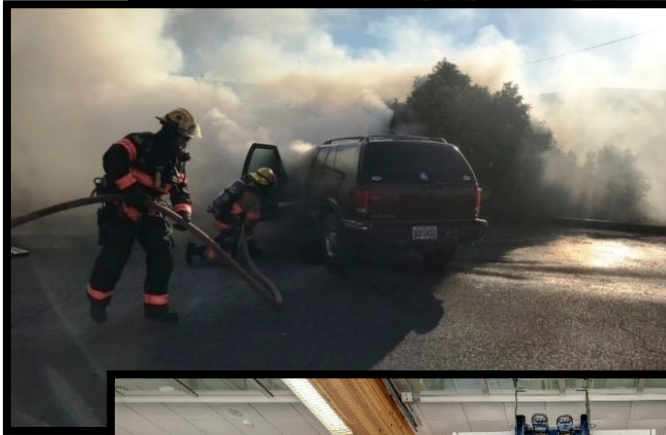
BUDGET SUMMARY - POLICE

POLICE (21)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	23,855,762	25,257,274	28,413,468	29,563,200	29,563,200	29,563,200
	FRINGE BENEFITS	12,585,202	14,643,665	17,716,237	18,451,300	18,451,300	18,451,300
	MATERIALS & SERVICES	6,854,455	7,483,671	7,820,667	7,716,800	7,716,800	7,716,800
	CAPITAL OUTLAY	1,085,067	1,707,951	2,183,706	1,179,000	1,179,000	1,179,000
	CAPITAL IMPROVEMENT PROJECTS	19,056,118	83,043	-	-	-	-
Grand Total		63,436,602	49,175,606	56,134,078	56,910,300	56,910,300	56,910,300
GENERAL FUND (100)							
	SALARIES & WAGES	23,118,784	24,520,338	26,908,148	27,704,500	27,704,500	27,704,500
	FRINGE BENEFITS	12,189,081	14,188,552	16,717,147	17,253,600	17,253,600	17,253,600
	MATERIALS & SERVICES	6,244,409	6,885,214	7,307,067	7,311,200	7,311,200	7,311,200
	CAPITAL OUTLAY	767,859	1,158,466	794,206	394,000	394,000	394,000
Fund Total		42,320,133	46,752,570	51,726,568	52,663,300	52,663,300	52,663,300
POLICE PUB SAFETY UTILITY FUND (200)							
	SALARIES & WAGES	736,977	736,936	1,505,320	1,858,700	1,858,700	1,858,700
	FRINGE BENEFITS	396,121	455,113	999,090	1,197,700	1,197,700	1,197,700
	MATERIALS & SERVICES	74,895	95,909	141,800	179,200	179,200	179,200
	CAPITAL OUTLAY	38,507	23,610	38,500	50,000	50,000	50,000
	CAPITAL IMPROVEMENT PROJECTS	19,056,118	-	-	-	-	-
Fund Total		20,302,618	1,311,568	2,684,710	3,285,600	3,285,600	3,285,600
POLICE FEDERAL FORFEITURE FUND (201)							
	MATERIALS & SERVICES	440,759	260,289	221,500	18,000	18,000	18,000
	CAPITAL OUTLAY	235,597	431,087	872,200	427,000	427,000	427,000
Fund Total		676,356	691,376	1,093,700	445,000	445,000	445,000
POLICE STATE FORFEITURE FUND (202)							
	MATERIALS & SERVICES	94,390	242,259	147,500	55,000	55,000	55,000
	CAPITAL OUTLAY	43,105	94,789	369,000	125,000	125,000	125,000
	CAPITAL IMPROVEMENT PROJECTS	-	83,043	-	-	-	-
Fund Total		137,495	420,091	516,500	180,000	180,000	180,000
POLICE FEDERAL TREASURY FORFEITURE FUND (204)							
	MATERIALS & SERVICES	-	-	2,800	153,400	153,400	153,400
	CAPITAL OUTLAY	-	-	109,800	183,000	183,000	183,000
Fund Total		-	-	112,600	336,400	336,400	336,400



Medford Fire Department



Department Description

The Medford Fire Department has proudly served and protected the community since 1886. The core functions of the Fire Department are carried out by 84 dedicated community servants, which include 78 sworn positions, and 6 non-sworn positions. We believe the quality of life in Medford depends on a partnership between the citizens, business community, elected officials, and city employees.



The mission of the Medford Fire Department is to serve our community through risk reduction and all-hazard response to emergencies. The membership share a vision of creating an organization that is recognized for exceeding expectations and setting the standard of excellence.

Core Values

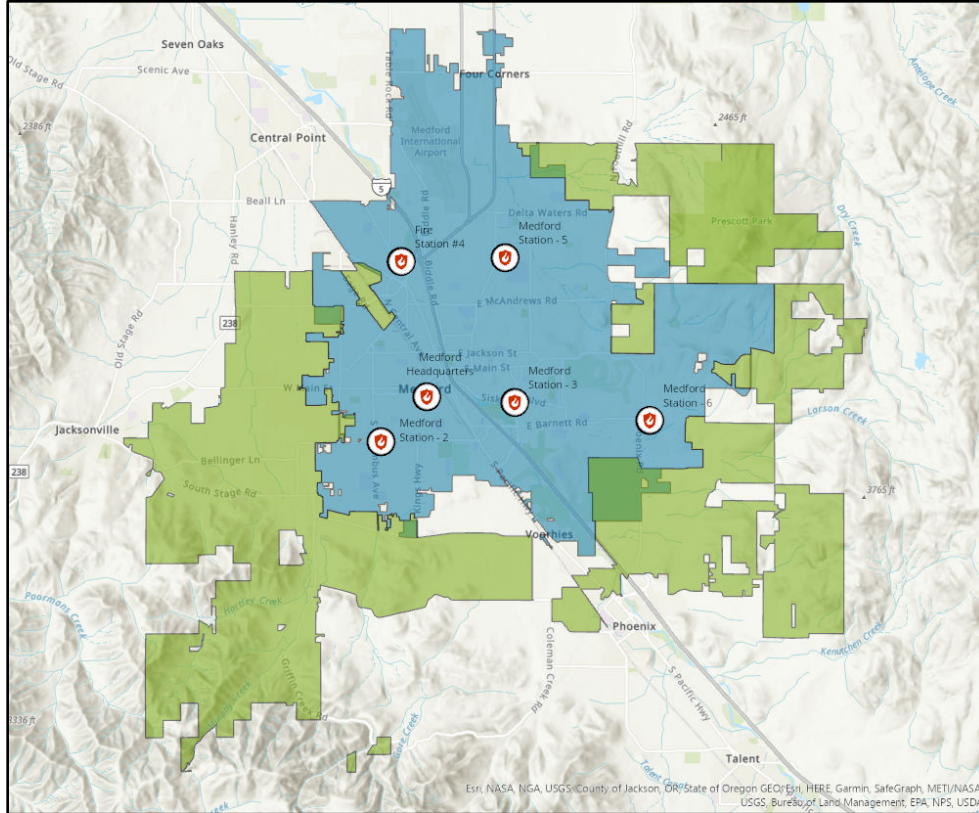
The *Core Values* in which the department operates include:



- **Honor** – respect and esteem for others, proud to be a part of Medford Fire Dept.
- **Service** – helpful action, addressing the individual as well as the collective needs of our community and providing consistent excellent service
- **Integrity** – adherence to moral principles and professional ethics, sound character
- **Pride** – inspires to achieve more, communicate better, and build on each other's strengths.

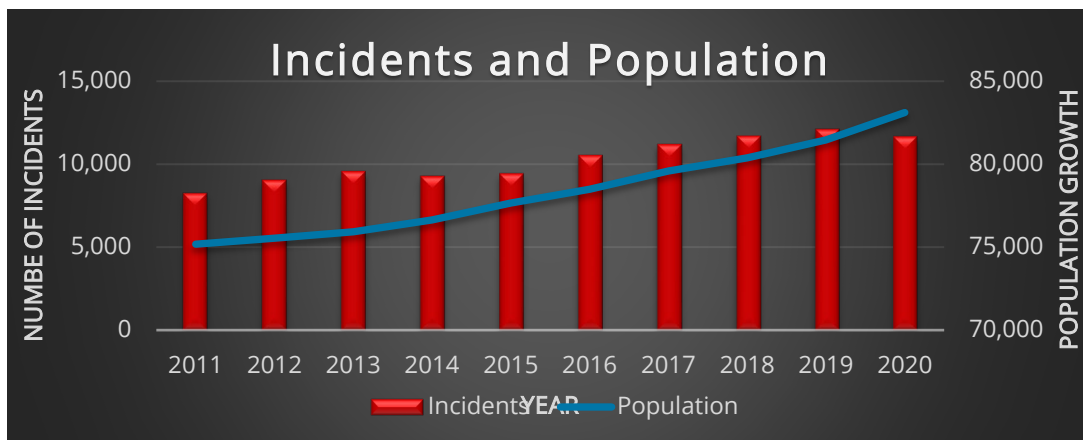
Medford Rural Fire Protection District #2

In addition to the Medford City limits, the fire department maintains an intergovernmental agreement with Medford Rural Fire Protection District 2. This partnership began over 60 years ago and extends our response area to 56 square miles encompassing the area surrounding the City of Medford.



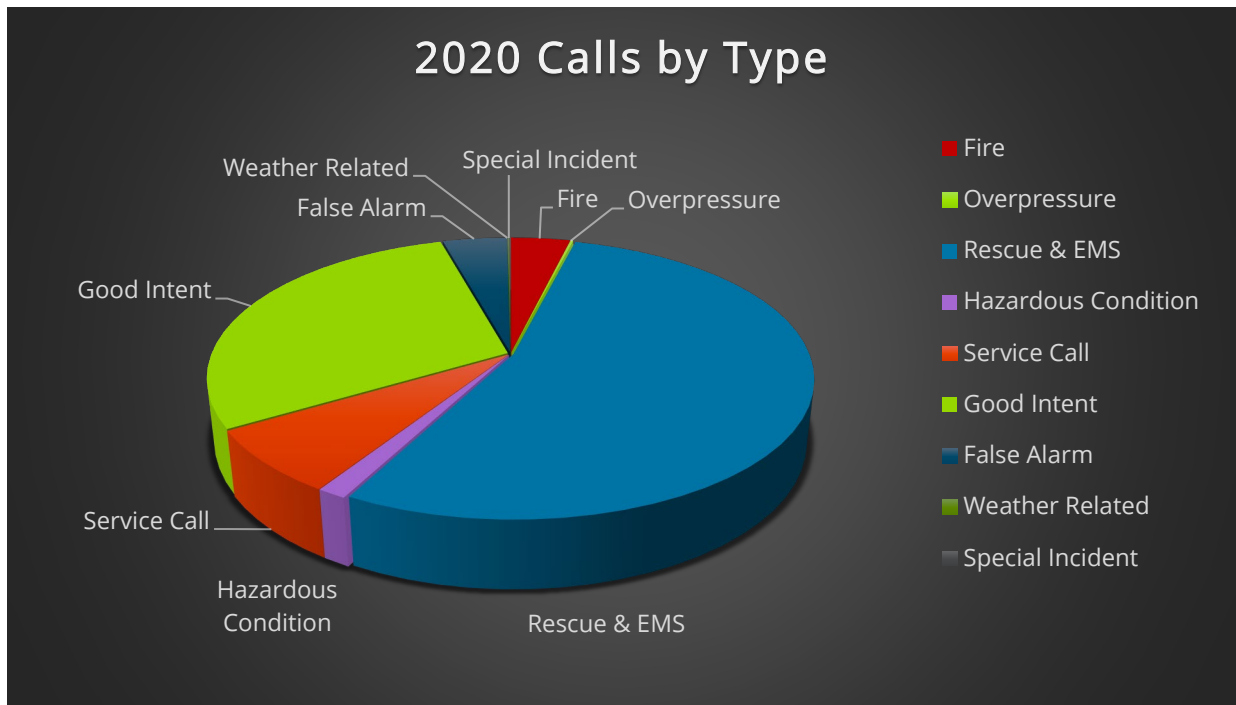
Department Statistics

- Call Volume – The call volume for emergency response has risen from 8,261 in 2011, to 2020’s total of 11,662, a **41%** increase.
- Population growth – Population has grown from 75,180 in 2011 to 83,115 in 2020, an **11%** increase.
- Budget growth – Budget has grown from \$24,403,570 in 2011 to \$34,091,310 in 2020, a **40%** increase.



Emergency Incidents

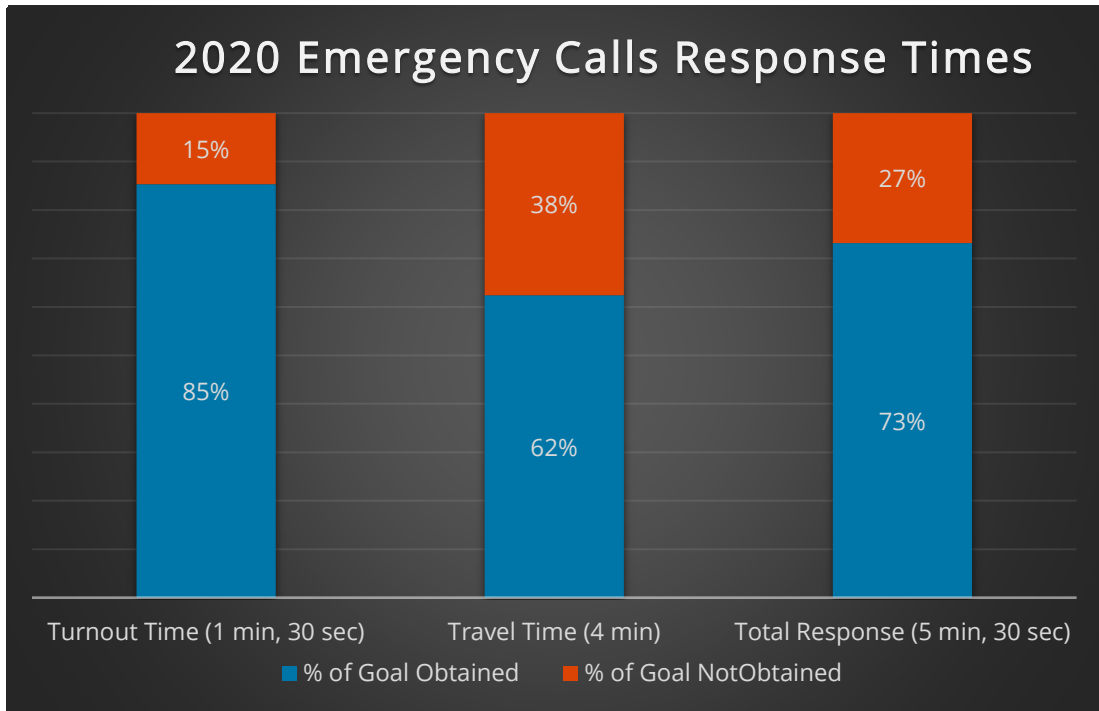
The Fire Department responds to a variety of incident types, including fires, medical emergencies, hazardous materials spills, and motor vehicle collisions. Each hour in the fire service is unpredictable; no day at work is ever the same. See the pie chart below which breaks down the types of incidents we responded to during the last year, 2020.



Response Times

The Council adopted Resolution No. 2012-20, which outlines the Fire Department’s goal to respond to 90% of emergency incidents within 5 minutes and 30 seconds of dispatch. The chart below shows the performance of the department in meeting this goal.

All Response Times were impacted by COVID-19 screening and safety protocols.



Fire and Life Safety (FLSD) Statistics

In addition to emergency responses, the Fire Department enforces fire and life safety code issues and other risk factors in local businesses and building projects. The Deputy Fire Marshals share the “fire safety message” through public education. Public education was very different for us in 2020. The traditional in-person delivery of public education was restricted due to the pandemic. The message delivery platform turned virtual. Additionally, a virtual inspection platform was utilized to continue high hazard inspections and construction inspections. This scope of our duties not only helps with the safety of our citizens, but the safety of our responding firefighters.

Fire Code Enforcement during 2019 and 2020		
Type of Code Enforcement	Instances	Violations or issues
Fire Protection Systems Maintenance Program	3,983	398
Existing Building and Development Inspections	2,638	1,347
Issued Fire Code Permits	179	Public assembly, mobile food vendors, tanks and other activities
Plan Reviews	749	391 involving fire suppression systems/ events, 358 were site development reviews

Fire Department Achievements and Accomplishments 2019-2020 Biennial Budget

Fire Administration

The department experienced a leadership transformation with the retirement of Chief Brian Fish. The City conducted a nationwide executive search to fill the vacant Fire Chief position. The City selected a candidate from the state of Texas, and Fire Chief Eric Thompson started his service with the City on January 2, 2020.



- Department rebranding:
 - Honoring MFD history
 - Aligning with City branding
 - Illustrating a partnership between department, City, and labor group
- Improved labor/management relationships.
- Completed Operational and Administrative Analysis by third party consultant.
- Reorganized the structure of Fire Administration.
- Improved collaboration and partnerships with community stakeholders.
- Conducted a series of promotional processes that include Deputy Chief, Battalion Chief, Captain, and Engineer. **Eleven** personnel achieved promotions as a result of retirements.
- Held two firefighter recruitments with over 100 applicants in each process. These processes resulted in **twelve** new firefighters, as a result of retirements.
- Filled Emergency Management Coordinator Vacancy.

Emergency Management

After a nationwide search, and competitive selection process we were able to hire a very qualified and capable Emergency Management Coordinator in July 2020. Emergency Management is essential for developing a coordinated and cooperative response that engages internal and external stakeholders to build and maintain a more resilient community. The COVID-19 pandemic is a dynamic and continuous element of the daily activities of this area of responsibility. Below we highlight notable progress and actions.

- Established an Emergency Management strategic plan.
- Completed a Hazard Vulnerability Analysis.
- Established an Emergency Evacuation task force.
 - Collaborated with internal and external stakeholders to establish a coordinated community evacuation plan.
- Launched Everbridge as the City's internal mass communication platform.
- Established COVID-19 Preparedness and Response Plan.

- Partnered with HR and completed OSHA mandated COVID-19 training for all City staff.
- Liaison with County, State, and Federal agencies in the response and recovery for the Alameda Fire.
- Coordinated with Deputy Fire Marshals and International Association of Fire Chiefs to facilitate a wildland table top exercise for internal and external stakeholders.
- Obtained grant funding for Personal Protection Equipment and Emergency Operation Center equipment.

Technology Upgrades

The department is investing in software that improves effectiveness and efficiencies. We are working collaboratively with regional partners to deploy programs that allow critical information sharing which increases operational effectiveness and awareness. Cooperative purchasing with surrounding agencies has financial benefits in addition to the operational benefits.

- **Tango Tango** was purchased for duty officer communications and interoperability with mutual aid response partners. This software allows users to utilize a cell phone and establish radio communications without the use of a radio. This increases the ability to communicate on multiple radio frequencies utilizing a cell phone. As long as the user has cell phone coverage there is radio connectivity regardless where the user is. This was a cooperative purchase with mutual aid partners.
- **First Due** Pre-Fire Plan program was purchased. This incident data is accessed by Medford and mutual aid responders with mobile data computers. Traditionally Pre-plans are for commercial and industrial occupancies. With this program, the responders now have residential property information. First Due allows for community engagement. The community can add important information they wish to share to responders before an emergency occurs. This information auto populates to the responding units. This is a regional collaboration with mutual aid partners.
- **First Watch** is a data analytic software that measures response metrics. This allows for real time information to be viewed on dashboards regarding response performance and activity. Once again, this is a partnership with mutual aid partners.

Fire Operations

The Deputy Chief of Operations position was vacant or staffed with a temporarily assigned staff member for approximately eight months of the biennium. The previous Deputy Chief left his post to seek new career opportunities with a neighboring fire agency. After conducting a competitive hiring process, the department had the opportunity to promote a qualified and capable candidate from within the organization. Additionally, the department has the opportunity to promote eleven personnel, and hire twelve firefighters as a result of retirements.



Refined Deployment Model and Standard of Coverage

- Re-distribution of personnel according to experience and certifications. Personnel with paramedic and advanced medical certifications were equally dispersed. This increases the opportunity to provide advanced life support first response more equally across the City. Every fire engine, ladder truck, and two brush trucks has equipment for providing medical response.
- Relocated and staffed ladder truck to align with risk profile. The aerial apparatus was re-located to station 3 which is closer to the core of the City, and closer to multi-story and multi-family occupancies that may not be protected with sprinkler systems. The apparatus is staffed with the crew at station 3 on Highland Drive.
- The re-distribution of personnel provided an opportunity to make adjustments to the staffing levels of the fire apparatus. Staff adjustments to accommodate four-person crews improves operational effectiveness, increases crew safety, and reduces time at task. When four people are on duty, we now have the ability to respond a brush truck or water tender without taking an engine completely out of service.
- In a collaborative effort, the fire service partnered with the contracted supervising physician and Emergency Communications of Southern Oregon (ESCO) to reprioritize medical responses. This was done system-wide to refine what medical responses require Fire Department first response.



- Coordinated with multiple stakeholders and public safety partners to reduce the fire risk on the Bear Creek Greenway. The department worked with law enforcement, Oregon Department of Forestry, and the Parks Department to conduct a risk assessment, performed fuel reduction, and placed fire breaks in strategic locations to protect high risk areas, and provide access for public safety.



- The Department took possession of three new wildland response apparatus: one wildland fire engine, and two brush trucks. These units were purchased by the citizens of Medford Rural Fire District 2. The engine is designed and equipped for wildland urban interface (WUI) responses and structure protection during WUI incidents. The brush units are equipped and designed for grass/brush fire responses.

Fire and Life Safety Activity - Calendar Years 2019 and 2020

- Fire Code Enforcement
 - Regulated occupancy and development inspections
 - ◆ 2,638 inspections recording 1,347 violations
 - ◆ 2019 Oregon Fire Code Adopted with Medford Code Amendments
 - Wildland assessments, consultations, licenses -
 - ◆ 371 Wildland Urban Interface Home Evaluations recording 103 violations
 - ◆ 708 consultations, business licenses and other
 - Fire Protection System Maintenance
 - ◆ 3,983 reviewed contractor reports, recording 398 violations
 - Construction Plan Review and Permit
 - ◆ Plan Reviews



- ◆ 360 fire protection system, building and event reviews
- ◆ 389 land development plan reviews
- Fire Code Permits Issued (Total 382)
 - ◆ 179 Public assembly, mobile food vendors, tanks and other
- Public Education and Community Relations 370 Public Education Events / Presentations reaching 10,078 people.
- Fire Investigations
 - 150 conducted origin and cause fire investigations
- Other 2020 Significant Events
 - Reached 2nd in the nation for the amount of time and work dedicated to wildfire prevention and mitigation under International Association of Fire Chiefs Ready, Set, Go program.
 - COVID-19: FLSD staff used remote video technology to assist with keeping development projects moving productively, and assisted with downtown restaurants to achieve safe outdoor tent dining environments.
 - Council Goals: FLSD staff worked collaboratively with other City stakeholders in advancing a variety of initiatives and projects, including:
 - Housing Strategies:
 - Feasibility meetings to examine repurposing older residential structures in the downtown area.
 - Worked with developers to streamline administrative and code-related issues related to housing developments.
 - Public Infrastructure:
 - Active role in Rogue Credit Union Community Complex development plan review to reduce direct and indirect costs to the City.
 - Health & Safety
 - Continued to support several Greenway fire and camping initiatives to improve challenges related to fuels mitigation and other livability concerns.

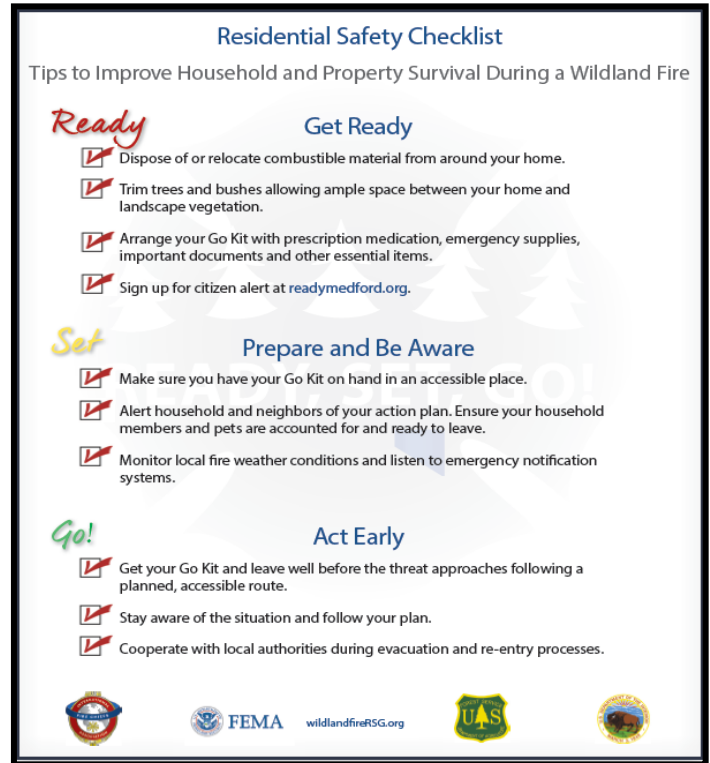


Ready, Set, Go! Targeted Risk Reduction Grant.

- MFD is one of fifteen communities selected across the nation for subject matter expertise assistance with community evacuation plans and coordination of an evacuation table top exercise.

Community Planning Assistance for Wildfire (CPAW) Grant

- FLSD partnered with the Planning Department to submit for a grant to Community Planning Assistance for Wildfire (CPAW). We were awarded the fully funded grant for focused assistance in January, 2020. This grant will help the City develop planning strategies and mitigation efforts, which could include new and amended planning and vegetation ordinances for wildfire hazard zones.



Firewise USA Communities – Sunridge Estates Achieves Firewise Status

- FLSD is successful in supporting and promoting Firewise USA Communities. With our help, the second Firewise USA Community was established in MFR’s jurisdiction in 2019 at Sunridge Estates in East Medford.

Chase Browning Named the 2020 recipient of the HFSC/NFPA Bringing Safety Home Award

- Chase has worked hard on the National and State levels to ensure these life-saving systems are affordable and tradeoffs in the building codes are retained. This allowed for a creative design that used less water so a standard water meter could be utilized, helping the end user save money in system development charges. Chase is known and respected nationally for his work.

Tanner Fairrington Receives Medford 2019 Employee of the Year Recognition

- Congratulations to Deputy Fire Marshal Tanner Fairrington for achieving City of Medford Employee of the Year for his leadership and work in helping to create a path for severe weather event shelters.

R327.4 Wildfire Mitigation State Code Adoption and Medford Adoption

- These requirements enhance protection of new homes built in wildfire hazard zones by requiring the use of exterior inherently ignition-resistant materials/assemblies or those that have passed a standardized ignition-resistant test.



Training

Training and developing firefighters continues to be a priority for the department. As the evolution of fire service continues, it is paramount the department continues to focus on preparing and developing personnel to hone the knowledge and skills of the 21st century fire service. COVID-19 restrictions resulted in many impacts on training opportunities during 2020. The majority of the offerings during 2020 were limited to internal classes and instruction being provided by MFD personnel. There were limited opportunities for external classes with virtual platforms.



The department facilitated over **10,000** hours of training delivered to all divisions through Dedicated Training Blocks, outside training opportunities and Target Solutions online platform. These training hours meet or exceed local, state, and national training mandates and provide opportunities to develop personnel for filling key leadership positions vacated by retirements.

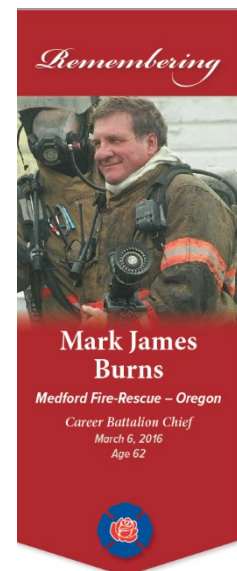


- All employees who drive and operate fire engines completed recertification training. This practice exceeds nationally recognized standards for driver/operators.
- Partnered with Rogue Interagency Fire Training Association to train on wildland qualifications for various wildland firefighting positions.
- Partnered with Fire District 3 and hosted a combined 10 week recruit academy for newly hired firefighters.
- Contributed in planning for the State of Jefferson EMS Conference. Unfortunately, the opportunity was cancelled due to COVID-19 restrictions; however, the planning continues to bring hundreds of medical professionals from around the nation to the Rouge Valley to deliver the latest in emergency medicine, treatment and pre-hospital care.
- All personnel completed in-service training on the new wildland engine. This training outlined the specifics of operation, proper use, and maintenance.
- The Battalion Chief of Training received his Executive Fire Officer certification (EFO). This certification is through the National Fire Academy.

Honor ~ Service ~ Tradition

Honoring Mark Burn at the National Fallen Firefighter Memorial

- In October, 2019 Command Staff Members Brian Fish and Tom McGowan accompanied the family of Mark Burns to the National Fallen Firefighter Memorial Service that took place in Emmetsburg. Burns was honored at the annual National ceremony after he succumbed to a deteriorating lung condition that progressed over the years following the 2010 Oak Knoll Fire in Ashland.



Medford Fire Pipes and Drums is a group of Firefighters dedicated to celebrating the honor, tradition, and brotherhood of the Fire service.



The **Medford Fire Honor Guard** represent Medford at various events, recognitions, and memorials such as at the 911 ceremony



Apparatus/Equipment

- Purchased 105' Aerial Ladder Truck with pumping capabilities. Estimated delivery is July 2021.
- Replaced Fire Chief and Fire Marshal staff vehicles with Ford F-150 trucks.
- Collaborated with Medford Rural Fire Protection District 2 for apparatus and equipment purchases:
 - Two fully equipped wildland brush trucks
 - One Type I Fire Engine
- To reduce firefighter exposure and risk to carcinogenic particles, the department purchased an ultra-sonic cleaner for firefighter protective equipment.

Employee Contracts

Ratified a three-year contract with IAFF Local 824, Medford Firefighter's Union. The contract period is 2020-2023.

Conflagrations



The Fire Department responded to **seven (7)** requests for assistance from the Governor’s Office, through the Office of the State Fire Marshal in 2020. These responses, or “conflagrations” as they are commonly known, brought support to communities battling the out-of-control Almeda, Obenchain, Moiser Creek, White River, Holiday Farm and Slater fires throughout the State of Oregon.

Almeda Disaster

Reflecting back on 2020, our department would never would have imagined the challenges and hardships that were endured as a community. Between the global pandemic and unprecedented Almeda Fire, the Rogue Valley has proven its resiliency. The fire losses were epic in scale. Neighbors helped neighbors proving the strength of this community.



Fire District 2 Almeda Wildfire Statistics

- Number of homes destroyed-1,041
- Number of homes damaged- 26
- Number of businesses destroyed- 54
- Estimated monetary damage- \$532,878,628
- Countywide citizens affected- 42,412

Fund Descriptions

- Fire Apparatus Fund (370). This fund supports for the replacement of fire department apparatus and specialized firefighting related equipment. This account is funded by monies set aside through the budget process from the General Fund.

- Fire Public Safety Fund (300). This fund produces revenues through the public safety fee. The funding supports five (5) firefighter positions and bond payments of three (3) new fire stations built in 2016-2018.

Department Organization

The Fire Department has 14 distinct employee positions listed in its organizational chart. The following is a breakdown of position descriptions.

Fire Administration:

- The **Fire Chief** provides leadership and direction to the department. The Chief is a department head within the City structure and carries the responsibility of setting policy, planning, and overall management of the department.
- The **Office Administrator** is a direct report to the Fire Chief. This position ensures the financial practices follow applicable policies and rules, as well as providing administrative support for the Fire Chief. This position supervises one part-time **Administrative Support Technician**.
- The **Emergency Management Coordinator (EMC)** reports directly to the Fire Chief. The EMC is responsible for developing a comprehensive planning strategy encompassing all threats and hazards. This position bolsters the City's preparedness through planning, training, and community outreach.



Fire Operations:

- **Deputy Chief of Operations** is responsible for leading and organizing the Operations Division. This position reports directly to the Fire Chief and manages five (5) Battalion Chiefs within its division, and one (1) **Administration Support Technician**. The Deputy Chief ensures the response readiness of all emergency response members of the department.
- There are three (3) line **Battalion Chiefs**, on duty shift commanders, each responsible for one of the three shifts covering our response area 24 hours a day, 7 days a week, and 365 days a year. Each shift has five companies of personnel consisting of five (5) **Captains**, five (5) **Engineers**, and 12 **Firefighters**.



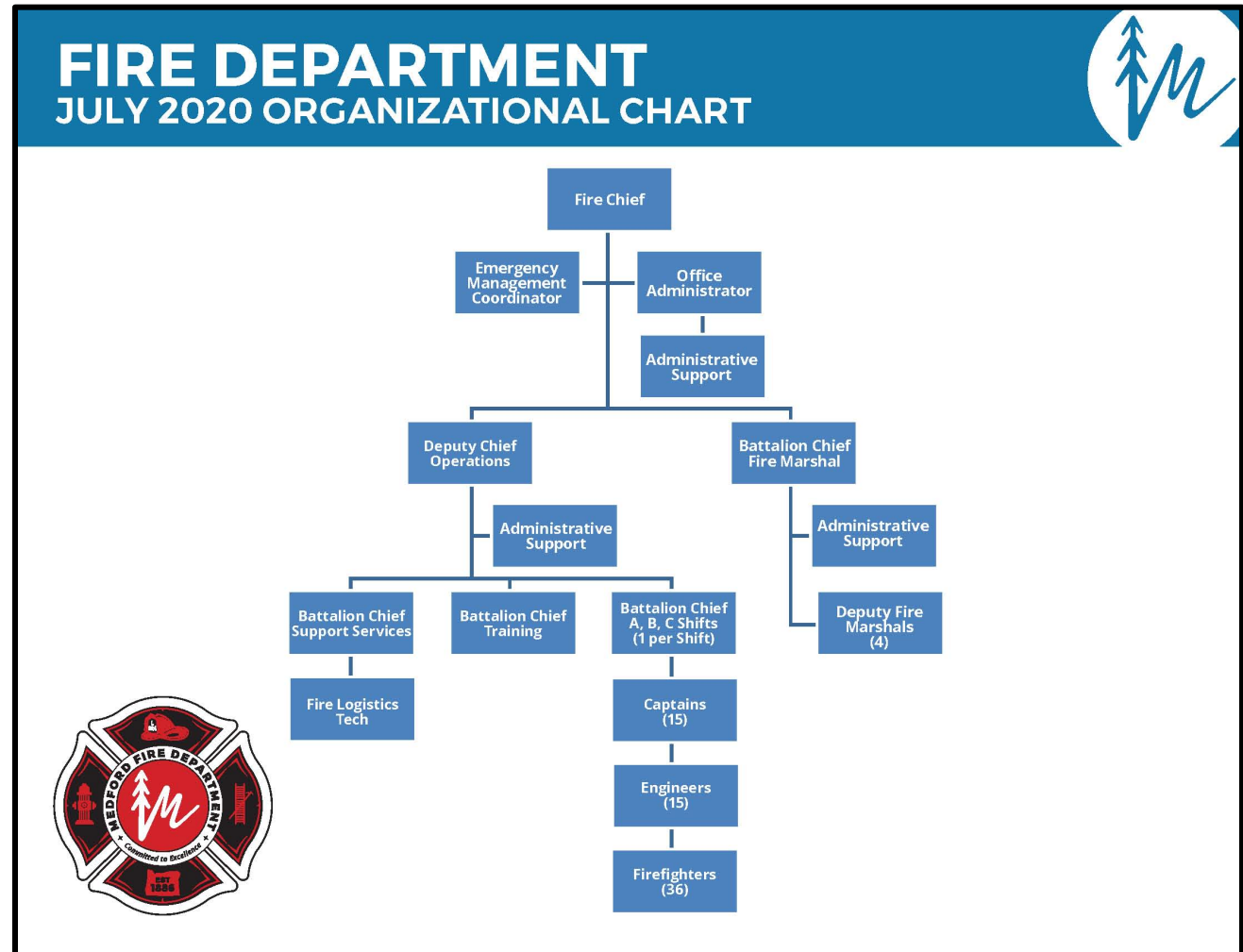
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- The **Training Chief** (Battalion Chief, 40 hour) is responsible for the department's training records, certifications, and in-house and external training classes and courses. The Training Chief also oversees the department safety and emergency medical services (EMS).
 - The **Support Services Chief** (Battalion Chief, 40 hour) is responsible for the logistical needs of the organization including equipment, apparatus, records management, and communications.
 - The **Fire Logistics Technician** works for the Support Services Chief, supporting the department's day to day support and supply needs of the operations division.

Fire and Life Safety (FLSD):

- The **Fire Marshal** (Battalion Chief, 40 hour) is responsible for leading and organizing FLSD. The Fire Marshal reports directly to the Fire Chief and manages four (4) **Deputy Fire Marshals**. The members of this division share responsibilities of fire investigations, construction plan review, wildland risk assessments, fire code enforcement, community engagement and educational programs. This division shares support from one (1) **Administrative Support Technician** with the Training Division.

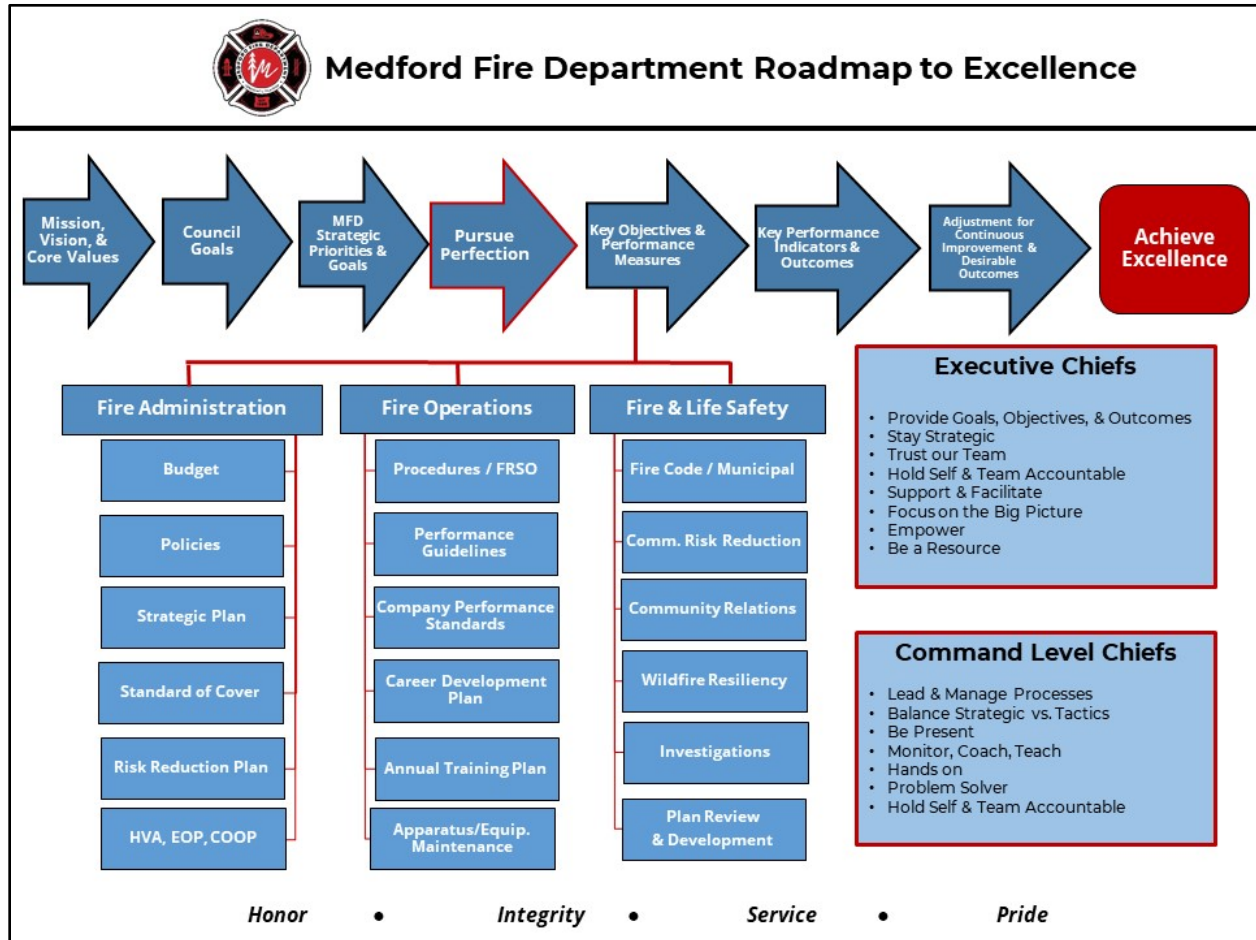
Organization Chart

Please see organizational chart on the next page.



Position Listing

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
110	Fire Chief	1	1	1	1	1	1
111	Fire Battalion Chief (40 hour)	1	1	2	2	2	2
127	Fire Battalion Chief (56 hour)	3	3	3	3	3	3
135	Fire Captain	15	15	15	15	15	15
154	Emergency Mgmt Coordinator	1	1	1	1	1	1
156	Fire Engineer	15	15	15	15	15	15
167	Firefighter	35	35	36	36	36	36
250	Office Administrator	0	0	1	1	1	1
264	Administrative Support Tech	1	1	2	2	2	2
270	Deputy Fire Chief	3	3	1	1	1	1
312	Deputy Fire Marshall I	0	1	0	0	0	0
314	Deputy Fire Marshal II	3	3	0	0	0	0
314	Deputy Fire Marshal III	1	1	4	4	4	4
345	Fire Administration Manager	1	1	0	0	0	0
347	Fire Logistics Technician	1	1	1	1	1	1
Total		82	83	82	82	82	82
Position Held Vacant in 2021-2023							
270	Deputy Fire Chief	0	0	1	1	1	1
Grand Total		82	82	83	83	83	83



High Level Budget by Division

Fire Administration (2210)

Description: The Administrative Division provides leadership, vision, and oversight for the Fire Department and Emergency Management of the City. The division sets policies, establishes protocols, and works collaboratively with City Administration, stakeholders and other City departments. It assures the highest level of service and livability to the citizens of Medford. The Administrative Division also oversees the management of the *Fire Apparatus Fund (370)* and the *Fire Public Safety Fund (300)*.

Key Objectives

1. Retain a prepared and responsive workforce of professionally trained staff members.
2. Develop a sustainable budget, manage implementation, and monitor performance.
3. Utilize greater use of data to assess department effectiveness and solve complex community problems.
4. Set policy based on “best practices” and data analytics.

5. Establish policy for professional development, to ensure members are current on the latest professional education, training, and credentialing.
6. Create a spirit of partnership with internal and external stakeholders.

The following measures will be reported to assess progress in achieving key departmental objectives.

Performance Measures				
Performance Measure	Actual 2019-20	Actual 2020-21	Target 2021-22	Target 2022-23
The department will provide professional leadership and effective communication to all divisions			Conduct performance evaluations and monthly staff meetings with leadership groups.	Conduct performance evaluations and monthly staff meetings with leadership groups.
Maintain proper funding oversight to ensure appropriate expenditures			Monthly review of budget to actual, communicate with command staff and program leads.	Monthly review of budget to actual, communicate with command staff and program leads.
Review and analyze incident response data with command staff			Analyze response data monthly for emerging trends; trends differing more than 10% shall receive a thorough review to include recommendations.	Analyze response data monthly for emerging trends; trends differing more than 10% shall receive a thorough review to include recommendations.
The department will foster cooperative relationships with community stakeholders through meetings, partnerships, and joint initiatives.			Minimum of 6 meetings	Minimum of 6 meetings
The department will foster cooperative relationships between labor and management through communication, meetings, and committee assignments			Monthly meetings with IAFF, and quarterly committee meetings.	Monthly meetings with IAFF, and quarterly committee meetings.

Emergency Management (2223)

Emergency Management provides an environment of readiness for the whole community through a comprehensive program of prevention, protection, mitigation, response, and disaster recovery. Through planning, training, and community collaboration, EM cultivates a culture of preparedness as we turn ideas into action. The goal is to foster a disaster ready and resilient community.



Key Objectives

1. Emergency Management Plans remain up-to-date.
2. Maintain/Review/Update Emergency Operations Center policies and procedures.
3. Enhance all-hazard capabilities through training and exercises.
4. Maintain National Incident Management Systems (NIMS) compliance.
5. Coordinate with Oregon Emergency Management, Jackson County Emergency Management and other external stakeholders to facilitate an effective cooperative relationship for emergency preparedness, response, and recovery activities.
6. Enhance outreach education by promoting Emergency Preparedness initiatives to include local hazard awareness, individual family preparedness, and business resilience.

Performance Measures				
Performance Measure	Actual 2019-20	Actual 2020-21	Target 2021-22	Target 2022-23
Conduct training, tabletop and functional/full scale exercises to develop staff and processes			Conduct one wildland tabletop	Conduct two City exercises
Ensure training requirements are met of all new employees and elected officials on NIMS			Ensure all new City employees, and elected officials are NIMS compliant within 45 days	Ensure all new City employees, and elected officials are NIMS compliant within 45 days
Develop and update the City's Emergency Operations Plan (EOP) and Continuity of Operations Plan (COOP)			Update EOP and COOP	Update EOP and COOP

Fire Operations (2220)

Fire Operations is made up of three divisions: Suppression, Support Services, and Training. Fire Operations is committed to deliver efficient and professional all-hazard response to protect, preserve, and improve the quality of life of the citizens.

Key Objectives


1. Maintain and improve the wellbeing, development and safety of personnel.
2. Review response performance for compliance with adopted response goals.
3. Develop the skills and abilities of all personnel. This includes leadership training for officers, and maintaining required DPSST certifications at the highest level for each position.
4. Conduct hiring and promotional assessments to establish qualified eligibility lists for each position.
5. Maintain and update fleet to ensure safety, dependability, and modernized apparatus/equipment.
6. Be a cooperative partner with neighboring fire agencies to leverage resources and improve service capabilities.


The following measures will be reported to assess progress in achieving key departmental objectives.

Performance Measures				
Performance Measure	Actual 2019-20	Actual 2020-21	Target 2021-22	Target 2022-23
The department will arrive at code 3 responses within five minutes and 30 seconds of dispatch. Council adopted goal, Resolution No. 2012-20			85%	85%
The department will meet or exceed the minimum hours of training per employee required to maintain DPSST certification standards.			Non-recertification year	100% will meet minimum certification requirements
The department will meet or exceed the minimum hours of training per employee required to maintain EMS certification standards.			DPSST and National Registry continuing education requirements per certification level	DPSST and National Registry continuing education requirements per certification level

Performance Measure	Actual 2019-20	Actual 2020-21	Target 2021-22	Target 2022-23
The department will provide leadership development opportunities to obtain/maintain advanced DPSST certification levels.			Newly promoted officers receive highest DPSST certification	Newly promoted officers receive highest DPSST certification
Region 8 Hazardous Materials Response Team members will meet biennial task book requirements from the Office of the State Fire Marshal			90% of team members 100% compliant with OSFM	Non-compliance year
The department will maintain a Firefighter hiring eligibility list & not allow promotional list to fall below two qualified candidates for each position.			Fill promotions within 30 days of vacancy and maintain eligibility list	Fill promotions within 30 days of vacancy and maintain eligibility list
The department will maintain Fleet/Equipment per NFPA and ISO standards			NFPA / ISO maintenance and testing standards	NFPA / ISO maintenance and testing standards
The department will foster cooperative relationships with neighboring fire agencies through meetings, inter-governmental agreements, joint training, and regional operating procedures.			Meet monthly with fire agencies, annual review of IGA's and joint procedure manual	Meet monthly with fire agencies, annual review of IGA's and joint procedure manual

Capital Outlay

Item Description	Justification	2021-2022	2022-2023	New or Replacement
3 - Crew Cab Pickup Trucks & Emergency Response Equipment (Fund 100) 	Staff Response Vehicles (\$43,000 vehicle and \$30,000 up fitting, each)	\$129,000 \$90,000		Replacement

Item Description	Justification	2021-2022	2022-2023	New or Replacement
Utility Terrain Vehicle (Fund 100)	6 X 6 Vehicle with pump package for greenway and off road use	\$40,000		New
Air Bag Lift System (Fund 100)		\$10,000		Replacement
Training Tower Building Modification (Fund 100)	Riser system to pump water into sprinkler system for training in tower	\$11,000		New
Fire Engine (Pumper) (Fund 370)	This vehicle replaced a 23 year-old pumper (reserve)	\$800,000		Replacement
Pumper Equipment (Fund 370)	Equipment for pumper, including vehicle extraction equipment	\$205,000		New
Ladder Truck Equipment (Fund 370)	Equipment for ladder truck purchased in 19-21 biennium	\$195,000		New
Total General Fund 100 Total Fire Apparatus Fund 370		\$280,000 \$1,200,000		

Fire and Life Safety (2221)

The Fire and Life Safety Division strives to prevent fires and promote life safety through code enforcement, public education, protection system oversight, investigations and hazard mitigation efforts. This proactive involvement helps reduce community risk and furthers the ability to make Medford a very safe community to live.



Key Objectives

1. Reduce hazards in identified risk areas, including existing occupancies and other hazards in the community by referencing or utilizing fire and life safety codes. This includes existing buildings, systems and processes, as well as outdoor events and other identified risk areas.
2. Ensure fire apparatus access roads, water supply, fire suppression, and detection systems are installed correctly in all new developments and buildings.
3. Investigate all fires for origin and cause.
4. Promote fire and injury prevention, early detection, suppression of fires, and other hazard mitigation through public education and community engagement efforts.
5. Engage in wildfire risk area mitigation efforts and encourage wildfire readiness through home assessments, “Firewise” and “Ready, Set, Go!” programs.
6. Oversee Community Connect platform and pre-incident planning for Operations Division.
7. Work with internal and external stakeholders to support initiatives and projects that correlate with City Council goals.

The following measures will be reported to assess progress in achieving key departmental objectives.

Performance Measures				
Performance Measure	Actual 2019-20	Actual 2020-21	Target 2021-22	Target 2022-23
Reduce identified hazards in the community through inspections, consultations, and other community risk reduction strategies			Quantity based on type of hazard and activity	Quantity based on type of hazard and activity

Performance Measure	Actual 2019-20	Actual 2020-21	Target 2021-22	Target 2022-23
Perform land development reviews, site inspections, and plan reviews of new development projects. Perform plan review and associated permit inspections for both new and modified fire protection systems in cooperation with the Building Department			As received from Building and Planning Departments, returned within two weeks	As received from Building and Planning Departments, returned within two weeks
Investigate and report origin and cause of fires to the Office of the State Fire Marshal (OSFM)			Investigate all fires for origin and cause reporting quarterly to OSFM	Investigate all fires for origin and cause reporting quarterly to OSFM
Provide fire and life safety education to the public using in-person, remote and web deliveries			100 public education events annually	100 public education events annually
Conduct site visits in wildland hazard risk areas			200 site visits annually	200 site visits annually
Ensure required inspection, testing, and maintenance of building fire protection systems are performed at code required intervals			Minimum 85% compliance of systems reviewed	Minimum 85% compliance of systems reviewed

BUDGET SUMMARY - FIRE

FIRE (22)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	15,743,162	16,991,700	17,688,163	18,933,800	18,933,800	18,933,800
	FRINGE BENEFITS	8,086,491	9,214,002	10,544,447	11,397,300	11,397,300	11,397,300
	MATERIALS & SERVICES	3,814,696	3,908,590	4,372,490	4,427,800	4,427,800	4,427,800
	CAPITAL OUTLAY	866,124	692,052	1,588,550	1,480,000	1,480,000	1,480,000
	CAPITAL IMPROVEMENT PROJECTS	8,240,017	4,391,201	135,000	-	-	-
Grand Total		36,750,490	35,197,546	34,328,651	36,238,900	36,238,900	36,238,900
GENERAL FUND (100)							
	SALARIES & WAGES	15,012,322	16,280,272	16,863,123	18,051,200	18,051,200	18,051,200
	FRINGE BENEFITS	7,696,546	8,809,627	10,023,067	10,816,100	10,816,100	10,816,100
	MATERIALS & SERVICES	3,627,954	3,888,229	4,196,890	4,235,100	4,235,100	4,235,100
	CAPITAL OUTLAY	159,873	250,827	280,000	280,000	280,000	280,000
	CAPITAL IMPROVEMENT PROJECTS	-	-	135,000	-	-	-
Fund Total		26,496,695	29,228,955	31,498,081	33,382,400	33,382,400	33,382,400
FIRE PUB SAFETY UTILITY FUND (300)							
	SALARIES & WAGES	730,840	711,429	825,040	882,600	882,600	882,600
	FRINGE BENEFITS	389,945	404,375	521,380	581,200	581,200	581,200
	MATERIALS & SERVICES	186,742	20,361	175,600	192,700	192,700	192,700
	CAPITAL OUTLAY	816	-	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	8,240,017	4,391,201	-	-	-	-
Fund Total		9,548,360	5,527,366	1,522,020	1,656,500	1,656,500	1,656,500
FIRE APPARATUS RESERVE FUND (370)							
	CAPITAL OUTLAY	705,435	441,225	1,308,550	1,200,000	1,200,000	1,200,000
Fund Total		705,435	441,225	1,308,550	1,200,000	1,200,000	1,200,000

Parks, Recreation and Facilities



Department Description

The Parks, Recreation and Facilities Department has stewarded the City of Medford’s park system and community recreation services since 1957, and our mission is to “Create healthy lives, happy people and a strong community.”

The Department maintains nearly 2,600 acres of civic parkland, special-use areas, beautification areas and right-of-ways:

Property Type	Sites	Acres
Neighborhood Parks	25	160
Community Parks	6	301
Special Use Areas	8	59
Greenway/Open Space/Linear Parks	7	2,050
Beautification Areas	41	25
Totals	87	2,595

Medford’s most valuable asset is Prescott Park, a 1,700-acre park containing the 3,800-foot Roxy Ann Peak landmark and 12 miles of multi-purpose trails featuring stunning vistas of the Rogue Valley. Meanwhile, park maintenance also includes a seven-mile stretch of the Bear Creek Greenway – a key regional transportation facility and an ongoing maintenance challenge due to the impacts of illegal camping.

The Department is the largest provider of community recreation programs and services in the Rogue Valley due to the coordination of a wide range of classes, programs, special events, and sports leagues for all ages.

Most of the low-cost, high-quality recreation services are delivered at two of the most-visited park and recreation facilities outside of the Portland metro area: the Santo Community Center (Medford’s only municipal community center) and U.S. Cellular Community Park (USCCP), a 132-acre, 15-field world-class sports park. USCCP typically generates approximately \$11 million in economic impact each year to the community as a result of youth and adult tournaments and events.

Since 1985, the Department is tasked with management and custodial care of all City-owned buildings, structures and parking areas covering in excess of 1.2 million square feet:

Area/Work Type	Quantity
Buildings/Structures Managed	35
Building Square Footage	386,293
Parking Areas Managed	19
Parking District Square Footage	893,479

The Department's core values are innovation, community enrichment, excellence, and exceptional customer service, and these values are evident to residents on a daily basis as a result of the successful implementation of comprehensive City Council-approved Leisure Services Plans over the years. The 2017 LSP serves as the Department's primary planning document for the next several years and it contains seven broad goals, 18 policies, and 40 implementation strategies as a result of extensive public input.



In 2012, the Department became one of only 125 nationally accredited Commission for Accreditation of Park and Recreation Agencies (CAPRA) parks and recreation agencies in the United States, and only the second in Oregon. Medford achieved re-accreditation in 2017 as a result of conforming to 151 standards of excellence based on industry best practices. The Department will seek CAPRA reaccreditation again in 2022.

A key element of a nationally accredited agency is outreach and responsiveness to citizen input. The leadership team routinely monitors customer satisfaction in all operational areas. Survey results collected in 2020 continued to reveal high citizen approval rates at "excellent" or "good" levels:

- Quality of recreation services (95%)
- Citizen satisfaction with park management (79%)
- User satisfaction with facility management (95%)

The Department is in the second decade of rapid growth in developed park acreage and in recreation program participation rates. Since 2003, 10 parks encompassing 170 acres have been developed, renovated or expanded. Meanwhile, athletics and youth program revenues have skyrocketed nearly five-fold as a result of new facilities and enhanced offerings. The Department's longtime level-of-service goal is to have a park within a half-mile of every Medford residence. To this end, the Department recently completed Village Center Park in the southeast and will open Cedar Links Park in east Medford this spring. The City has also



approved financing to build the Rogue Credit Union Community Complex in an effort to develop the 53-acre Wes Howard Memorial Sports Park in west Medford.

The overall benefit of a vibrant Parks and Recreation Department is multi-fold in terms of enhancing quality of life and building a proactive community. According to Department resident survey data, Medfordites say the five best attributes of parks and recreation services are to:

- Improve health and physical fitness
- Make Medford a more desirable place to live, work and play
- Improve mental health and lower stress
- Address childhood obesity
- Preserve open space and natural areas

Based on program revenue, visitor economic impact, and tax benefit of proximity of residences to well-maintained parks, for every \$1 invested in Parks and Recreation, the Department returns over \$3 in value to the community while creating healthy lives, happy people and a strong community.

Accomplishments

Administration Division

- **Completed Development of Village Center Park.** The City opened its 27th public park in October 2019, a three-acre development in the heart of the fast-growing southeast area. The neighborhood park was a partnership between Crystal Springs Development, the Medford Parks and Recreation Foundation, and the City.



- **Annexed and Leased Howard Memorial Sports Park (HMSP).** In cooperation with the HMSP Foundation, the City approved the 53-acre park's annexation then entered into a lease for what is the City's sixth community park in preparation for construction of the Rogue Credit Union Community Complex.
- **Developed Concepts and Received Approvals for the Rogue Credit Union Community Complex.** The City developed a concept, received voter approval of a key funding source, and the City Council later approved a \$60 million bond to build a 160,000 square foot sports and events complex at Howard Memorial Sports Park. The City

also entered into a 10-year, \$2.15 million naming-rights agreement for the new facility, which is slated to open in the summer of 2023.

- **Achieved “Bee City USA” Status.** The Department spearheaded efforts to gain national recognition for best practices in developing and maintaining pollinator habitat.
- **Completed A Strategic Fire Management Plan for Prescott Park.** Haley Cox and Tim Stevens worked with the Oregon Department of Forestry and Small Woodland Services on a prescriptive strategy to reduce wildfire risk in the City’s 1,700-acre Prescott Park.
- **Constructed the State’s First Paved Trail in Prescott Park.** The Department used a State of Oregon Local Government Grant to build a half-mile-long paved trail in Prescott Park – the first of its type using that funding source. The trail allows people with limited mobility to enjoy the park’s scenic splendor.
- **Completed Construction of Cedar Links Park.** The five-acre neighborhood park in east Medford will open in spring 2021.



Recreation Division

- **Served Nearly 2,000 Children in Summer Day Camps.** The 2019 Summer Day Camp program at the Santo Community Center had 1,227 registrations – a 33 percent increase from the previous year. In 2020, with pandemic restrictions in place, the annual summertime childcare service served 660 children.
- **Hosted 14,478 Visits to Jackson Aquatics Center in 2019.** Despite late-summer smoky conditions, Year 59 in the life of Medford’s lone remaining public pool had a 32 percent increase in usage compared to 2018. The pool did not open in 2020 due to the pandemic.
- **Expanded and Routinely Sold Out the Discovery Preschool Childcare Program.** Prior to the pandemic, a record-setting 67 children signed up for Santo Community Center preschool services. The program, now in its 13th year, continued on as an essential service through the pandemic under state safety protocols.



- **Creatively Adapted to the Pandemic.** Starting in May 2020, the City was the first in the region to offer drive-in outdoor movies, sponsored by Rogue Credit Union. In December 2020, it converted the annual Winter Lights Festival to a drive-thru event that attracted thousands to Pear Blossom Park. The Division introduced the “Steps to Success” childcare tutoring program at the Santo Community Center to aid children and families with online learning and supervision.
- **Helped Raise Money For Wildfire Relief.** The Department’s “Rogue Resilient” initiative raised money for the Rogue Credit Union Fire Relief Fund benefiting wildfire victims.
- **Attracted 2,727 Teams and Produced \$19.4 million in Economic Impact at U.S. Cellular Community Park in 2019 and 2020.** USCCP had a record-setting year in 2019 for economic impact (\$12.3 million). Demand for youth baseball and adult slowpitch softball skyrocketed in 2020.

Park Maintenance Division

- **Transformed Bear Creek Park Ballfields Into A Top-Notch Little League Complex.** Bolstered by a 10-year naming-rights agreement with Quality Fence and the ongoing partnership with Medford American Little League, the seven ballfields in Bear Creek Park were renovated, making “Quality Fence Fields” one of the best Little League facilities on the West Coast.
- **Paved the Road in Prescott Park.** A partnership between the City, Jackson County and Burl Brim resulted in two miles of Roxy Ann Road paving. The chip-sealing of the 83-year-old gravel road increased both motorist and pedestrian safety and reduced dust in the popular park.
- **Volunteers Picked Up 14 Tons of Trash.** Coordinated by part-time staff Michael Mace, the Department received over 400 hours of work from 1,322 volunteers between July 2019 and January 2021. Most of the work centered on picking up trash along the Bear Creek Greenway and in adjacent parks, which resulted in the removal of over 28,000 pounds of garbage.
- **Staff Picked Up 275 Tons of Trash and Cleaned Up Dozens of Illegal Camps.**



- **Removed 104 Acres of Blackberries.** Coordinated by Tim Stevens, the Department's riparian restoration efforts abated over 50 acres along Bear Creek in U.S. Cellular Community Park, 33 acres in Railroad and Midway Parks, and 20 acres in other areas. These ongoing efforts helped spare Medford's parks from major damage during the September 2020 wildfires.
- **Replaced 250,000 Square Feet of Turf at U.S. Cellular Community Park.** Fields 11 and 13 were replaced in July 2020 as part of the USCCP turf replacement strategy that will keep playing surfaces safe and vibrant.
- **Installed Attractive and Popular Shade Structures in Parks.** Based on citizen feedback in surveys, staff installed large picnic shade structures adjacent to playgrounds at Bear Creek and Fichtner-Mainwaring parks. The new features will help increase the Department's park rental revenue.
- **Completed Capital Improvement Projects:**
 - Park System ADA Upgrades
 - Irrigation Control System Upgrades
 - Enhanced Riparian Restoration
 - Neighborhood Street Tree Program
 - Bike and Pedestrian Path Repairs
 - Prescott Park Road Upgrades
 - USCCP Turf Replacement

Facilities Management Division

- **Received High Customer Satisfaction Ratings.** Over 95% of internal and external customers rated the quality of maintenance, repairs and responsiveness of Facilities staff as satisfactory or better. The Division responded to over 8,000 work orders.
- **Repaired the Lausmann Annex and Police Station Air-Conditioning Systems.** A \$200,000 emergency replacement of the Lausmann Annex cooling system in July 2019 gave it a new 25-year lease on life. An emergency repair of the Police Station HVAC compressor was completed in December 2020.
- **Assembled Fire Station No. 4 Training Tower.** The \$192,250 project provided a vital, modern training venue for Medford and surrounding community firefighters.
- **Fixed Crumbling Tiles on the Greyhound Arch.** Staff coordinated a spectacular repair of the deteriorating tiles that threatened the historic gateway to Pear Blossom Park.

- **Installed 69 Solar Lights Along the Bear Creek Greenway.** The Vision Fund subsidized the illumination of the central 2.5 miles of the Greenway in downtown Medford at 110-foot intervals.



- **Nimble Adapted to COVID-19 Sanitization Protocols.** Facilities administration and custodians continue to play a crucial role in the signage, workplace safety and sanitization efforts at City buildings. Staff respond on a moment's notice to clean office areas when notified of a COVID-19 issue.

- **Completed Capital Improvement Projects:**
 - ADA Compliance Items
 - Lausmann Annex Exterior Paint
 - City Hall Insulation
 - Jackson Cottage Demolition
 - Citywide Lock and Carpet Replacements

Fund Descriptions

The Parks, Recreation and Facilities Department receives funding from a variety of sources, including the General Fund, utility fees, system development charges, transient lodging and car rental taxes, grants, and self-generated sponsorship revenues.

The non-General Fund resources are:

600, Park Utility Fund

- *Purpose:* Provides for the operation, maintenance and construction of parks, facilities, beautification, and right-of-way areas.
- *Revenue source:* Park utility fee

620, Park SDC Fund

- *Purpose:* Provides funding for park and recreation improvements and new construction based on City Council-adopted SDC methodology.
- *Revenue source:* Parks system development charges

621, SE Area Park SDC Fund

- *Purpose:* Provides funding for park and recreation development and improvements in the City Council-approved Southeast (SE) Area Plan.

- *Revenue source:* Parks system development charges collected within the southeast area
- *Fund restrictions:* Funds collected within the SE Area must be expended in the SE Area, with limited exceptions.

630, Park Improvement Fund

- *Purpose:* Provides funding for park and recreation improvements and new construction.
- *Revenue source:* Transient lodging and airport car rental taxes

633, Cemetery Fund

- *Purpose:* Provides funding for special projects at the IOOF/Eastwood historic cemetery.
- *Revenue source:* Represents the balance of the cemetery trust from restricted gifts.

634, Veterans Park Fund

- *Purpose:* Provides funding for monument care and maintenance at Veteran's Park.
- *Revenue source:* Represents the balance of funds from grants and restricted gifts.

640, Rogue Credit Union Community Complex Fund

- *Purpose:* Provides funding to build the event center and aquatics facility at Howard Memorial Sports Park.
- *Revenue source:* City Council-approved revenue bond derived from revenue from prior bond refinancing, a portion of the Park utility fee, lodging tax and car rental tax proceeds.

650, Greenway Construction Fund

- *Purpose:* Provides funding for construction of Bear Creek greenways.
- *Revenue source:* Represents the balance of funds.

670, Community Park Reserve Fund

- *Purpose:* Provides funding for turf replacement and maintenance of capital items at U.S. Cellular Community Park.
- *Revenue source:* Proceeds generated from 5 percent of sports park field rental and sports league registration revenues.

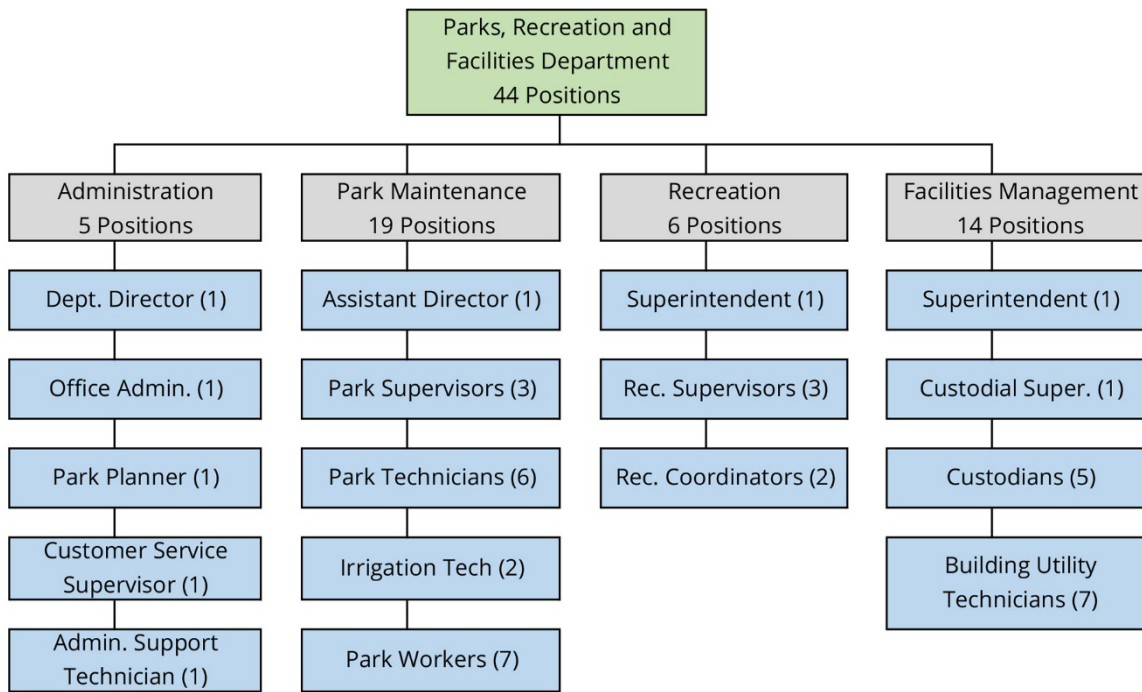
701, Parking Facilities Fund

- *Purpose:* Provides funding for the maintenance and operation of the City's parking facilities.
- *Revenue source:* Parking fees

Department Organization

The Department employs 44 full-time employees who are organized into four divisions as shown in the organization chart below. In addition to the Parks, Recreation, and Facilities Divisions, the Administration Division comprises the Department Director, administrative support staff, and park and facility development functions. Position titles and employee counts are shown below.

Organization Chart



Position Listing

Parks-Facilities

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
131	Facilities Mgmt Superintendent	1	1	1	1	1	1
209	Custodian	5	5	5	5	5	5
264	Admin Support Technician	1	1	0	0	0	0
272	Building Utility Tech II	0	0	2	2	2	2
320	Building Utility Tech III	1	4	3	3	3	3
329	Building Utility Tech I	2	2	1	1	1	1
366	Sr. Building Utility Tech	0	1	1	1	1	1
364	Custodian Supervisor	1	1	1	1	1	1
	Total	11	15	14	14	14	14

Parks-Recreation

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
118	Parks & Recreation Director	1	1	1	1	1	1
141	Recreation Superintendent	1	1	1	1	1	1
154	Parks Maint Superintendent	1	0	0	0	0	0
160	Recreation Supervisor	3	3	3	3	3	3
178	Parks Technician	5	6	6	6	6	6
202	Parks Maintenance Supervisor	1	3	3	3	3	3
250	Office Administrator	1	1	1	1	1	1
264	Admin Support Technician	1	1	1	1	1	1
293	Parks Planner	1	1	1	1	1	1
294	Parks Worker	7	5	7	7	7	7
295	Recreation Program Coord	1	1	1	1	1	1
338	Parks Tech II-Irrigation	0	0	2	2	2	2
342	Asst Parks & Rec Director	1	1	1	1	1	1
355	Parks Customer Svc Supervisor	1	1	1	1	1	1
365	Sports Official Coordinator	0	1	1	1	1	1
Total		25	26	30	30	30	30
Position Held Vacant							
328	Resource Devel. Coord	1	1	1	1	1	1
Grand Total		26	27	31	31	31	31

High Level Budget by Division

Administration Division (5110): This division is responsible for the overall direction and coordination for the Department, including the implementation of the Leisure Services Plan and other master plans, park and facility planning and development efforts, and staff technical support for City commissions and committees. Personnel ensure compliance with City financial/contracting protocols and CAPRA national accreditation standards of excellence.



Key Objectives

- Coordinate capital improvement projects to achieve goals outlined in the 10-year Capital Facilities Plan and the 6-year CIP.
- Implement strategies and recommendations from the Leisure Services Plan to provide for the fullest possible range of activities and opportunities to meet the needs of all residents.
- Routinely monitor customer satisfaction.

Goals

- Coordinate Rogue Credit Union Community Complex to summer 2023 completion.
- Revise the Midway Park master plan.
- Develop Bear Creek Greenway fire and riparian management plan.

Performance Measures

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Administer 11 CIPs	N/A	N/A	Begin projects	Complete projects
Revise Midway Park master plan	N/A	N/A	Complete revision	Solicit external funding to augment City development funds.
Complete Howard School Park renovation	On hold	Engr plans in process	Complete Phase 1	Complete Phase 2
Develop Bear Park Greenway fire and riparian management plan	N/A	N/A	Develop plan	Implement plan, solicit funding
Construct Rogue Credit Union Community Complex	N/A	N/A	Complete site design; begin construction	Progress to target opening date of 8-1-23
Implement Prescott Park Fire Management Plan	N/A	N/A	Complete Phase 1	Complete Phase 2

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

Special Restricted Funds (5140): This Administration sub-division is responsible for providing clerical support and funding to the Medford Arts Commission and the Cemetery Commission.

Key Objectives

- Assist Arts Commission with acquisition and stewardship of City-owned art, and implementation of public art initiatives.
- Administer best-practice management strategies for the IOOF/Eastwood Cemetery.
- Promote the efforts and purposes of the commissions and committees assigned to the Department.



Goals

- Acquire, install or support public art determined by the Medford Arts Commission.
- Manage and promote IOOF/Eastwood Cemetery with emphasis on its state and national historic designations.
- Utilize Department promotional tools to promote commissions and committees.

Performance Measures

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Public art programs assisted	2 assisted	N/A	2 assisted	2 assisted
Number of public art pieces acquired or commissioned.	2 murals in planning phase	2 murals in planning phase	1 or more	1 or more
Public outreach efforts and programs	1 tour with 12 participants	1 tour with 75 participants	Conduct guided cemetery tour	Conduct guided cemetery tour
Number of cemetery projects completed	3 projects	2 projects	2 projects	2 projects

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

Equipment Purchases (Capital Outlay)

Item Description	Justification	2021-2022	2022-2023	New or Replacement
Arts Commission Capital Outlay	Funds will be disbursed based on the public process administered by the Arts Commission. Projects may include murals or sculptures in parks or public spaces.	\$12,500	\$12,500	

Recreation Division (5120): This Division coordinates recreational activities and opportunities to improve the lives of Medford residents. It offers high-quality programs and services that meet and adapt to the ever-changing needs of the community based on goals and policies outlined in the Leisure Services Plan. Staff maximizes the value of park and recreation assets with passive and active recreational activities and events based on industry-best CAPRA national accreditation standards of excellence.



Key Objectives

- Expand the City’s role as a primary provider of recreation programs, services and programs.
- Strive to make programs as affordable as possible while adhering to the Cost Recovery Plan.
- Establish revenue-generating programs to increase program funding to offset highly subsidized programs.
- Assist the Medford Senior Center with transitioning services to the Santo Community Center.

Goals

- Increase public participation rates.
- Monitor efforts to adhere to the Cost Recovery Plan.
- Nurture alternative revenue sources for programs through sponsorships and signage sales.
- Improve programming opportunities for underserved populations.

Performance Measures

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Revenue generated from sponsorships and signage	\$287,722	\$318,392	\$200,000	\$225,000
Report on cost recovery effectiveness	Not completed due to COVID	Cost recovery at 57%	Cost recovery over 70%	Cost recovery over 72%
Expand services for underserved populations	N/A	N/A	Increase programs for older adults; implement trips & tours using ADA van	Provide Spanish program guide

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Customer satisfaction survey results	N/A	N/A	Satisfaction of 85% or better	Satisfaction of 85% or better

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

U.S Cellular Community Park Special Events (5121):

This Recreation sub-division is responsible for attracting tournaments and special events to U.S. Cellular Community Park (USCCP) for the economic and recreational benefit of the community.



Key Objectives

- Solicit tournaments and events to USCCP through state, regional or national processes.
- Coordinate and promote USA Softball national tournaments and other solicited events.
- Promote USCCP on state and regional levels.
- Calculate USCCP economic impact based on tournaments and events.

Goals

- Solicit state, regional and national tournaments and events to USCCP.
- Earn USA Softball tournament hosting excellence awards.
- Operate a minimum of 40 annual events generating in excess of \$10 million in estimated economic impact.

Performance Measures

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Solicit USA Softball or other events	National rescheduled to 2022 due to COVID	Solicitations in progress for USA Softball, Little League & adult slowpitch events.	4 state, regional or national tournaments	4 state, regional or national tournaments
Coordinate USA Softball events	Goal achieved	USA Softball Western Nat’ls slated for July 26-Aug 1 2021	16B, 18A, 18B Western Nationals	12A, 16A Western Nationals

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
USCCP annual economic impact	\$12.25 million	\$7.1 million	\$10.5 million	\$11.5 million

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

Arts & Culture (5122): This Recreation sub-division is responsible for coordinating arts and culture programs and events as a strategy outlined in the Leisure Services Plan to enhance the quality of life and to build community vibrancy. Recreation staff coordinate free-of-charge high-quality family entertainment in the form of summertime concert and movie series, and the mobile recreation program.



Key Objectives

- Coordinate summer outdoor performances with sponsorship fees offsetting program costs.
- Coordinate the annual Park & Play mobile recreation program at eight local parks.
- Monitor customer satisfaction.

Goals

- Operate the annual summer concert-, movie- and theater-in-the-park series with audience satisfaction of 95 percent “good” or better.
- Increase participation in the mobile recreation program.
- Cultivate sponsors to offset operating expenses.

Performance Measures

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Customer satisfaction of outdoor concerts and movies	Goal achieved	Canceled due to COVID-19	Customer satisfaction of 95%	Customer satisfaction of 95%
Mobile recreation program participation	882 visits	Canceled due to COVID-19	1,000 visits or more	1,100 visits or more
Sponsorship revenue vs. expense	Goal achieved	N/A	100% cost recovery	100% cost recovery

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

Park Maintenance Division (5130): This Division is responsible for maintenance of nearly 2,600 acres of parkland, right of ways, beautification areas, and other outdoor civic assets. Three park maintenance zone teams totaling 17 full-time staff provide clean, safe, attractive and functional parks and open space in order for the City to effectively and efficiently deliver services to the public.



Key Objectives

- Minimize ongoing maintenance costs and maximize effectiveness of maintenance specifications.
- Increase efficiencies of staff organization to reduce travel time and fuel use.
- Partner with the Livability Team and other partners to enhance the Bear Creek Greenway.
- Administer capital improvement projects.
- Implement projects outlined in the Parks ADA Transition Plan.
- Calculate annual maintenance costs per acre to forecast future needs.

Goals

- Complete capital improvement projects.
- Support “Bee City USA” and pollinator efforts.


Performance Measures

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Maintenance cost-per-acre vs. customer	\$8,197/acre vs. 78%	N/A	\$7,630/acre vs park maintenance meets/exceeds expectations 84%	\$7,630/acre vs park maintenance meets/exceeds expectations 84%
Replace USCCP artificial turf	Fields 11 & 13 complete	N/A	Replace fields 10, 12 & 14	N/A
Administer 13 approved capital improvement projects	N/A	N/A	Begin projects	Complete all projects
Install or enhance pollinator habitat; maintain Bee City USA status.	N/A	N/A	Install 1 new demonstration pollinator garden	Install 1 new demonstration pollinator garden

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Implement prescribed ADA improvements	2 picnic areas added to Fichtner-Mainwaring Park; accessible routes added to Quality Fence fields.	N/A	Begin projects	Complete all prescribed biennial projects by 6/30/23
Install or enhance pollinator habitat; maintain Bee City USA status.	N/A	N/A	Install 1 new demonstration pollinator garden	Install 1 new demonstration pollinator garden

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

Equipment Purchases (Capital Outlay)

Item Description	Justification	2021-2022	2022-2023	New or Replacement
 <p>Toro Large Area Mower-5900 Model</p>	Replaces an 11-year-old mower with 4,830 usage hours, as scheduled in the Department’s vehicle replacement plan. Historically, mowers over 3,000 hours have a high risk of breaking down or incurring high maintenance costs.	\$108,200		Replacement

Tree Program (5131): This sub-division of the Park Maintenance Division is responsible for urban forestry management and efforts to enhance the health, diversity and environmental benefits of trees. Community forestry is augmented through the Neighborhood Street Tree Program, the Tree City USA and Heritage Tree award programs, the annual Arbor Day event, and the partnership with the Tree Committee and others.



Key Objectives

- Increase tree plantings.
- Inventory urban forest and assess threats.
- Conduct public and staff trainings.
- Obtain “Tree City USA” status.

- Administer Heritage Tree award program.

Goals

- Report on urban forest status and threat response.
- Achieve “Tree City USA” status.
- Provide rapid response to tree emergencies.

Performance Measures

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Administer Neighborhood Street Tree Program	N/A	N/A	ID neighborhood and implement planting program	ID neighborhood and implement planting program
Report on status of urban forest	City continues to work with County on monitoring for Emerald Ash Borer. Currently, it has not reached the Rogue Valley.	N/A	Provide report on threats and mitigation strategies.	Provide report on threats and mitigation strategies.
Conduct public outreach events	Postponed due to COVID-19	Postponed due to COVID-19	Conduct Arbor Day event	Conduct Arbor Day event
Obtain Tree City USA status	Earned for 23 rd straight year	N/A	Earn for 26 th straight year	Earn for 27 th straight year

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

Park Utility Fund (6005130): This subdivision of the Park Maintenance Division is responsible for management and oversight of vegetation within City right-of-ways and beautification areas in an economical, professional and aesthetically appealing manner that conforms to established service standards.



Key Objectives

- Efficiently and effectively maintain right-of-ways and beautification areas based on established standards.

- Collaborate with other departments and agencies on areas that will become Department responsibility to minimize future requirements.

Goals

- Track cost-per-acre data to assist with future budgeting.
- Conduct riparian restoration projects that improve safety and environmental health.
- Report on inter-agency efforts to improve effectiveness and efficiency of maintenance.

Performance Measures

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Calculate maint. cost per acre vs. meets or exceeds customer satisfaction	\$2,110/acre with cust. sat. at 78%	N/A	\$1,376/acre vs. meets/exceed expectations 84%	\$1,376/acre vs. meets/exceed expectations 84%
Report on riparian restoration work	Approx. 65 acres was abated	N/A	Remove or treat 25 acres	Remove or treat 25 acres

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

Facilities Management Division

(1910): This Division is responsible for maintenance of 35 City buildings or structures comprising over 386,000 square feet, including aquatics facilities and Prescott Park communication towers. The Division coordinates facility-related capital improvement projects and building modifications. Staff provide custodial services, maintain building HVAC systems, and respond to over 4,000 maintenance work orders on an annual basis.



Key Objectives

- Coordinate timely maintenance with high customer satisfaction.
- Coordinate capital improvement projects.
- Provide functional, clean and attractive facilities for staff and visitors in the most cost-effective manner.
- Monitor and improve resource conservation in City facilities.

Goals

- Conduct an annual customer satisfaction survey.
- Track cost-per-square-foot data for future budgeting.
- Improve energy efficiency and conservation.
- Complete capital improvement projects.
- Implement Space Needs and Asset Management Plan.

Performance Measures

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Calculate cost per square foot data vs customer satisfaction with maintenance	\$14.32/sf; 99% cust sat for maint; 100% for custodial	\$13.36/sf; 90% cust sat for maint; 100% for custodial	\$13.36/sf; 90% for maint; 95% for custodial	\$13.36/sf; 90% Cust sat for maint; 95% for custodial
Report on energy and conservation measures	Data collection in process	LED lighting report complete for conversions at various locations	Provide analysis	Provide analysis and identify opportunities
Administer 15 capital improvement projects	N/A	N/A	Begin projects	Complete projects

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

Downtown Parking District (1910): This subdivision of the City Manager’s Office and the Facilities Management Division is responsible for maintenance and security of 893,479 square feet of downtown parking areas, including 17 surface lots and two multi-story parking structures.



Key Objectives

- Provide maintenance services in the most effective and economical manner.
- Conduct inspections and preventative maintenance to provide the public with sustainable and reliable parking solutions.

Goals

- Track cost-per-square-foot for future budgeting.
- Conduct annual customer satisfaction survey.

Performance Measures

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Calculate cost per square foot data vs cust satisfaction rate	\$0.48/sf; 79% cust sat rate	\$0.42/sf; 79% cust sat rate	\$0.42/sf; 75% cust sat rate	\$0.42/sf; 75% cust sat rate
Cost recovery	N/A	N/A	Revenues offset expenses	Revenues offset expenses

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

Parks, Recreation and Facilities Management

Capital Improvement Projects (5180)

Project Number	Description	Carry Forward*	20/21	21/22	Total
RAA1000	Acquisition and Administration	\$500,000			\$500,000
RAA1001	SDC-LSP Methodology Updates	16,600			16,600
RZZ1009	Pathway and Trail Development	275,000	175,000	175,000	625,000
RZZ1012	SE Area Plan Development	175,400	105,000	105,000	385,400
RZZ1013	Aquatics Facility Development		19,250,000	35,750,000	55,000,000
RZZ1025	Bike and Pedestrian Path Repair	4,500	27,500	27,500	59,500
RZZ1031	Parking Lot Rehabilitation		20,000	20,000	40,000
QBG1002	Bear Creek Greenway Improvements	93,000			93,000
QCL1001	Cedar Links Park Development	323,700			323,700
QCP1001	Chrissy Park Development	290,000			290,000
QHS1001	Howard School Park Renovation	925,800			925,800
QJA1001	Jackson School Park Improvements		37,500	37,500	75,000
QMD1001	Midway Park Development		25,000	25,000	50,000
QPP1002	Prescott Park Improvements	166,500	10,000	10,000	186,500
QUS1003	U.S. Cellular Community Park	160,700	25,000	25,000	210,700
QUS1006	USCCP Turf Replacement		650,000	650,000	1,300,000
	Administration TOTAL	\$ 2,931,200	\$ 20,325,000	\$ 36,825,000	\$ 60,081,200
RAD1002	Park System ADA Renovations	100,000			100,000
RTR1002	Neighborhood Street Tree Program	20,700			20,700
RZZ1020	Picnic Shelter Installation Program		12,500	12,500	25,000
RZZ1021	Irrigation Control Upgrades	34,900	25,000	25,000	84,900
RZZ1023	Park Restroom Replacement	169,800	25,000	25,000	219,800
RZZ1024	Park Safety Improvements	74,000	27,000	27,000	128,000
RZZ1028	Enhanced Riparian Restoration	10,000	320,000	45,000	375,000
	Parks Division TOTAL	\$ 409,400	\$ 409,500	\$ 134,500	\$ 953,400
BAA0008	ADA Compliance Items	50,000			50,000
BAA0011	Santo Community Center Repairs	75,000	50,000	50,000	175,000
BAA0013	Service Center Bldg A Exterior Paint	60,000			60,000
BAA0015	City Hall Insulation/Council Chambers Window	93,500	62,500	62,500	218,500
BAA0017	Spray Park Retrofit and Repairs	50,000			50,000
BAA0018	Lausmann Annex Boiler Replacment	100,000	50,000	50,000	200,000
BAA0019	Citywide Carpet and Paint Upgrades	19,900	28,000	28,000	75,900
BAA0020	Citywide Door Hardware and Lock Replacement	149,300	40,000	40,000	229,300
BAA0026	Fire Station No. 5 Roof and Gutter Repairs		25,000	25,000	50,000
BAA0030	City Hall OSHA Roof Access Safety System		92,500	92,500	185,000
BAA0031	City Hall Skylight Replacement		100,000	100,000	200,000
BAA0032	Citywide AED Standardization		12,000	12,000	24,000
BAA0033	Lausmann Annex Fire Alarm System Replace.		22,500	22,500	45,000
BAA0035	Roxy Ann Communication Tower Building Upg.		29,000	29,000	58,000
	Facilities Division TOTAL	\$ 597,700	\$ 511,500	\$ 511,500	\$ 1,620,700
	Parks, Recreation and Facilities (5180) TOTAL	\$ 3,938,300	\$ 21,246,000	\$ 37,471,000	\$ 62,655,300
Fund Number	Funding Source	Carry Forward*	20/21	21/22	Total
100	General Fund	\$1,046,200	\$656,500	\$656,500	\$2,359,200
620	Parks System Development Charges	1,835,700	200,000	200,000	2,235,700
621	SE Area Park SDC Fund	175,400	105,000	105,000	385,400
630	Park Improvement Fund	881,000	759,500	759,500	2,400,000
640	Rogue Credit Union Community Complex		19,250,000	35,750,000	55,000,000
420	Vision Fund		275,000		275,000

TOTAL FUNDING	\$3,938,300	\$21,246,000	\$37,471,000	\$62,655,300
CHECK				

* These projects were approved as part of a previous budget cycle and have not been completed.

Project # and Title: RAA1001 Parks System Development Charge/LSP Methodology							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Admin							Scheduled Completion: Ongoing		
Project Description: This project allows for periodic reviews and updates to Parks System Development Charge methodology and the Leisure Services Plan outlined in the municipal code. Technical analysis is conducted by consultants specializing in this work.							Project Status: Ongoing		
Operating Impacts: None							Funded/Unfunded Estimated Useful Life: N/A		
Project Costs	Prior Years	2020-2021	Carry Forward*	2021-2022	2022-2023	Total Biennium	2023-2025	2025-2027	Total Cost
	Project Costs	Forecast		Estimate	Estimate		Estimate	Estimate	
Consultants	\$ -	\$ -	\$ 16,600	\$ -	\$ -	\$ 16,600	\$ 80,000	\$ 10,000	\$ 106,600
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ 16,600	\$ -	\$ -	\$ 16,600	\$ 80,000	\$ 10,000	\$ 106,600
Revenue Sources:									
620 Parks SDC	\$ -	\$ -	\$ 16,600	\$ -	\$ -	\$ 16,600	\$ 80,000	\$ 10,000	\$ 106,600
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ 16,600	\$ -	\$ -	\$ 16,600	\$ 80,000	\$ 10,000	\$ 106,600
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.

Project # and Title: RZZ1009 Pathway and Trail Development							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Admin							Scheduled Completion: Ongoing		
Project Description: This project provides funding for installation and refurbishment of pathways and trails within the park system, including greenways, right-of-ways and beneficial locations. The Council-approved 2016 Leisure Services Plan calls for 16.67 additional miles of pathways and 4.64 miles of trails by 2026. Foothill Drive development, Biddle Road renovation, and Prescott Park trail expansion are example projects.							Project Status: Ongoing		
Operating Impacts: Future development and maintenance costs							Funded/Unfunded Estimated Useful Life: N/A		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Development	\$ -	\$ 7,500	\$ 275,000	\$ 175,000	\$ 175,000	\$ 625,000	\$ 300,000	\$ 300,000	\$ 1,232,500
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 7,500	\$ 275,000	\$ 175,000	\$ 175,000	\$ 625,000	\$ 300,000	\$ 300,000	\$ 1,232,500
Revenue Sources:									
620 Parks SDC	\$ -	\$ 7,500	\$ 275,000	\$ 175,000	\$ 175,000	\$ 625,000	\$ 300,000	\$ 300,000	\$ 1,232,500
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 7,500	\$ 275,000	\$ 175,000	\$ 175,000	\$ 625,000	\$ 300,000	\$ 300,000	\$ 1,232,500
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: RZZ1012 SE Area Plan Development							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Admin							Scheduled Completion: Ongoing		
Project Description: This project funds acquisition and development of greenways, pathways, trails and parks identified in the Southeast Area Plan, a 1,000-acre development experiencing heavy growth. Per municipal code, Parks SDCs collected in this area are to be spent on park-related projects within the area. Projects include greenways and paths connecting to Village Center Park.							Project Status: Ongoing		
Operating Impacts: Future development and maintenance costs							Funded/Unfunded Estimated Useful Life: N/A		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Planning and Development	\$ -	\$ 254,800	\$ 175,400	\$ 105,000	\$ 105,000	\$ 385,400	\$ 210,000	\$ 210,000	\$ 1,060,200
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 254,800	\$ 175,400	\$ 105,000	\$ 105,000	\$ 385,400	\$ 210,000	\$ 210,000	\$ 1,060,200
Revenue Sources:									
621 SE SDC	\$ -	\$ 254,800	\$ 175,400	\$ 105,000	\$ 105,000	\$ 385,400	\$ 210,000	\$ 210,000	\$ 1,060,200
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 254,800	\$ 175,400	\$ 105,000	\$ 105,000	\$ 385,400	\$ 210,000	\$ 210,000	\$ 1,060,200
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: RZZ1013 Aquatics Facility Development		Scheduled Start: 6/1/21							
Department/Division: Parks, Recreation and Facilities/Admin		Scheduled Completion: 8/1/23							
Project Description: A fund to assist the Department with expenses related to development of the Rogue Credit Union Community Complex at Howard Memorial Sports Park.		Project Status: Underway							
Operating Impacts: Development and future maintenance costs		Funded/Unfunded Estimated Useful Life	Funded 50 years						
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Development	\$ -	\$ 5,000,000		\$ 19,250,000	\$ 35,750,000	\$55,000,000	\$ -	\$ -	\$ 60,000,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 5,000,000	\$ -	\$ 19,250,000	\$ 35,750,000	\$55,000,000	\$ -	\$ -	\$ 60,000,000
Revenue Sources:									
620 Parks SDC	\$ -	23,500				\$ -	\$ -	\$ -	\$ 23,500
621 SE Area SDC		145,100				-			\$ 145,100
640 Aquatics Facility Fund		4,831,400		19,250,000	35,750,000	55,000,000			\$ 59,831,400
Total:	\$ -	\$ 5,000,000	\$ -	\$ 19,250,000	\$ 35,750,000	\$55,000,000	\$ -	\$ -	\$ 60,000,000
Operating Budget Impact									
Additional FTE					2	2			2
Department Expenses	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 500,000			\$ 500,000
Total:	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 500,000	\$ -	\$ -	\$ 500,000

* These projects were approved as part of a previous budget cycle and have not been completed.



Plan No. Option 1, 2, 3, 4 & 5 Competitive Bid
City of Medford Aquatics and Events Center
 Ross Lane and Rossanley Drive, Medford, Oregon 97501
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Project # and Title: RZZ1025 Bike and Pedestrian Path Repair							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Admin							Scheduled Completion: Ongoing		
Project Description: This ongoing project helps implement Goal 4 of the Leisure Services Plan pertaining to upgrading facilities in a strategic manner that reduces routine maintenance costs and upgrades accessibility within parks. This fund specifically mitigates pathway trip hazards caused by tree roots, expansive soils, and other factors.							Project Status: Ongoing		
Operating Impacts: Future maintenance costs							Funded/Unfunded Estimated Useful Life 25 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials and services	\$ -	\$ -	\$ 4,500	\$ -	\$ -	\$ 4,500	\$ -	\$ -	\$ 4,500
				27,500	27,500	55,000			55,000
						-			-
						-			-
						-			-
Total:	\$ -	\$ -	\$ 4,500	\$ 27,500	\$ 27,500	\$ 59,500	\$ -	\$ -	\$ 59,500
Revenue Sources:									
100 General Fund	\$ -	\$ 65,500	\$ 4,500	\$ -	\$ -	\$ 4,500	\$ -	\$ -	\$ 70,000
630 Park Improvement				27,500	27,500	55,000			55,000
						-			-
						-			-
Total:	\$ -	\$ 65,500	\$ 4,500	\$ 27,500	\$ 27,500	\$ 59,500	\$ -	\$ -	\$ 125,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: RZZ1031 Parking Lot Rehabilitation							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Admin							Scheduled Completion: Ongoing		
Project Description: This project funds repairs or preventive maintenance services for parking lots at neighborhood or community parks.							Project Status: Ongoing		
Operating Impacts: Future maintenance costs							Funded/Unfunded Estimated Useful Life		
							Funded 20 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials & Services	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 40,000	\$ -	\$ -	\$ 40,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 40,000	\$ -	\$ -	\$ 40,000
Revenue Sources:									
630 Park Improvement	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 40,000	\$ -	\$ -	\$ 40,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 40,000	\$ -	\$ -	\$ 40,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: QBG1002 Bear Creek Greenway Improvements							Scheduled Start: Ongoing		
							Scheduled Completion: Ongoing		
Department/Division: Parks, Recreation and Facilities/Admin							Project Status: Ongoing		
Project Description: This project provides funds for the City of Medford's efforts to install LED lighting and safety features along the Bear Creek Greenway within the city limits.									
Operating Impacts: Future development costs							Funded/Unfunded Estimated Useful Life 20 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Equipment installation	\$ -	\$ 257,100	\$ 93,000	\$ -	\$ -	\$ 93,000	\$ 200,000	\$ 200,000	\$ 750,100
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 257,100	\$ 93,000	\$ -	\$ -	\$ 93,000	\$ 200,000	\$ 200,000	\$ 750,100
Revenue Sources:									
100 General Fund	\$ -	\$ 228,000	\$ 72,000	\$ -	\$ -	\$ 72,000			\$ 300,000
630 Park Improvement		29,100	21,000			21,000	200,000	200,000	\$ 450,100
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 257,100	\$ 93,000	\$ -	\$ -	\$ 93,000	\$ 200,000	\$ 200,000	\$ 750,100
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



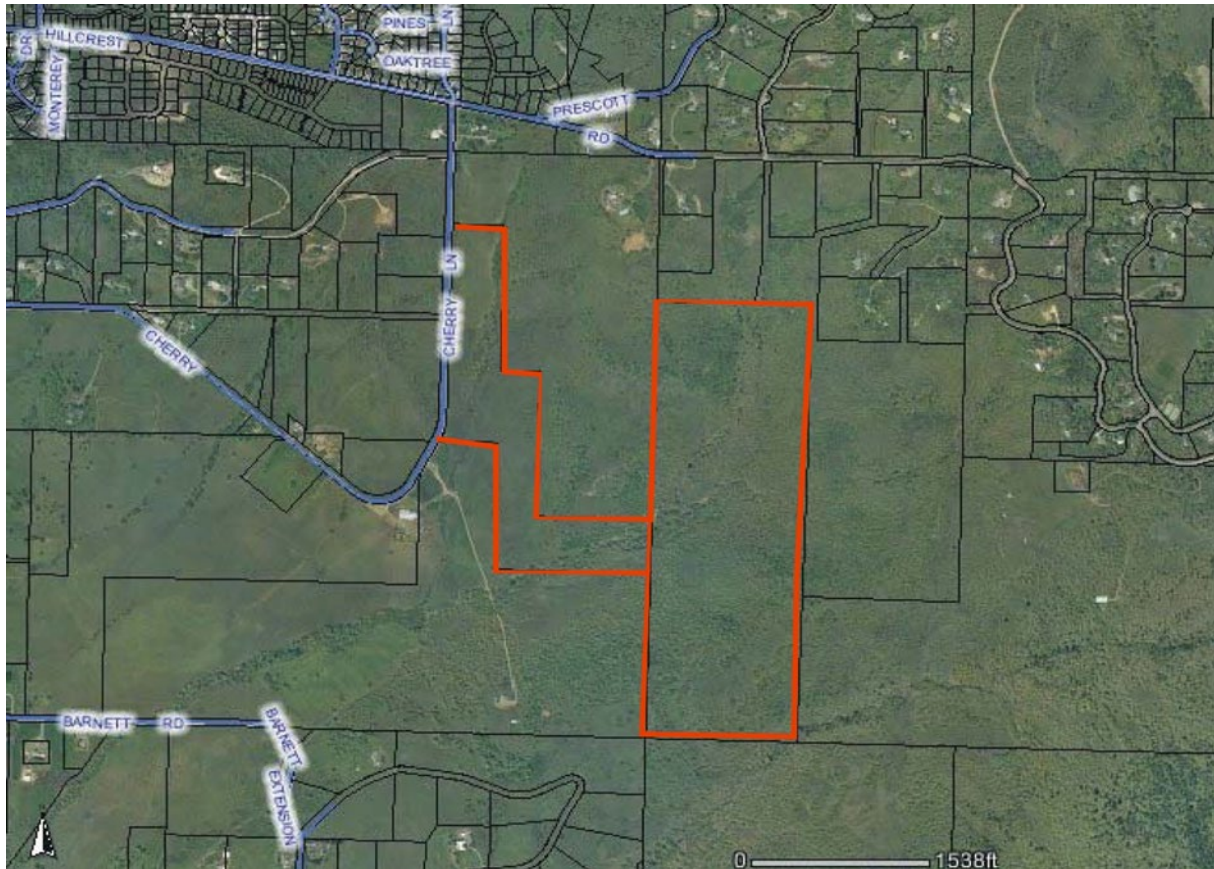
Project # and Title: QCL1001 Cedar Links Park Development						Scheduled Start: 4/1/18			
Department/Division: Parks, Recreation and Facilities/Admin						Scheduled Completion: 7/31/21			
Project Description: This project provides funding to complete Cedar Links Park development based on the 2017 park master plan and the Leisure Services Plan. The project began in 2018 and is slated for completion in Spring 2021. This CIP anticipates costs associated with punch-list items that may arise after June 30, 2021.						Project Status: Construction			
Operating Impacts:						Funded/Unfunded Estimated Useful Life			
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Development	\$ -	\$ 1,168,100	\$ 323,700	\$ -	\$ -	\$ 323,700	\$ -	\$ -	\$ 1,491,800
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ 1,168,100	\$ 323,700	\$ -	\$ -	\$ 323,700	\$ -	\$ -	\$ 1,491,800
Revenue Sources:									
620 Parks SDC	\$ -	\$ 357,100		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 357,100
630 Park Improvement		811,000	323,700			323,700			1,134,700
									\$ -
									\$ -
Total:	\$ -	\$ 1,168,100	\$ 323,700	\$ -	\$ -	\$ 323,700	\$ -	\$ -	\$ 1,491,800
Operating Budget Impact									
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: QCP1001 Chrissy Park Development							Scheduled Start: TBD		
Department/Division: Parks, Recreation and Facilities/Admin							Scheduled Completion: Unknown		
Project Description: This project provides funding from System Development Charges for the development of the 130-acre Chrissy Park property in east Medford, a capital project identified in the Council-approved 2016 Leisure Services Plan. In anticipation of future growth in the southeast area, a master plan for a neighborhood park was completed in 2006. Funding addresses costs of planning and site safety.							Project Status: Planning		
Operating Impacts:							Funded/Unfunded Estimated Useful Life		
							Funded		
							N/A		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Planning	\$ -	\$ -	\$ 290,000	\$ -	\$ -	\$ 290,000	\$ -	\$ -	\$ 290,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ 290,000	\$ -	\$ -	\$ 290,000	\$ -	\$ -	\$ 290,000
Revenue Sources:									
620 Parks SDC	\$ -	\$ -	\$ 290,000	\$ -	\$ -	\$ 290,000	\$ -	\$ -	\$ 290,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ 290,000	\$ -	\$ -	\$ 290,000	\$ -	\$ -	\$ 290,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: QHS1001 Howard School Park Renovation						Scheduled Start: 7/1/23			
Department/Division: Parks, Recreation and Facilities/Admin						Scheduled Completion: TBD			
Project Description: This project provides funding to renovate Howard School Park based on the 2016 master plan and the Leisure Services Plan capital facilities plan. Phase I funding will consist of refurbishment of sport courts, irrigation, and pathway lighting.						Project Status: Planning			
Operating Impacts: Future maintenance costs						Funded/Unfunded Estimated Useful Life: N/A			
	Prior Years	2020-2021	Carry Forward*	2021-2022	2022-2023	Total	2023-2025	2025-2027	Total
Project Costs	Project Costs	Forecast		Estimate	Estimate	Biennium	Estimate	Estimate	Cost
Development	\$ -	\$ 37,100	\$ 925,800	\$ -	\$ -	\$ 925,800	\$ 500,000	\$ -	\$ 1,462,900
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ 37,100	\$ 925,800	\$ -	\$ -	\$ 925,800	\$ 500,000	\$ -	\$ 1,462,900
Revenue Sources:									
620 Parks SDC	\$ -	\$ -	\$ 723,400	\$ -	\$ -	\$ 723,400	\$ 250,000		\$ 973,400
630 Park Improvement		37,100	202,400			202,400	250,000		\$ 489,500
									\$ -
									\$ -
Total:	\$ -	\$ 37,100	\$ 925,800	\$ -	\$ -	\$ 925,800	\$ 500,000	\$ -	\$ 1,462,900
Operating Budget Impact									
Additional FTE									
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: QJA1001 Jackson School Park Improvements							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Admin							Scheduled Completion: Ongoing		
Project Description: This project funds repairs and refurbishment to existing amenities with focus on Fagone Field for the FY21-23 biennium.							Project Status: Ongoing		
Operating Impacts: Future replacement and repairs							Funded/Unfunded Estimated Useful Life		
							Funded 10-20 years		
	Prior Years	2020-2021	Carry Forward*	2021-2022	2022-2023	Total Biennium	2023-2025	2025-2027	Total
Project Costs	Project Costs	Forecast		Estimate	Estimate		Estimate	Estimate	Cost
Materials & Services	\$ -	\$ -	\$ -	\$ 37,500	\$ 37,500	\$ 75,000	\$ 700,000	\$ 700,000	\$ 1,475,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 37,500	\$ 37,500	\$ 75,000	\$ 700,000	\$ 700,000	\$ 1,475,000
Revenue Sources:									
100 General Fund	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 350,000	\$ 350,000	\$ 750,000
630 Park Improvement				12,500	12,500	25,000	350,000	350,000	\$ 725,000
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 37,500	\$ 37,500	\$ 75,000	\$ 700,000	\$ 700,000	\$ 1,475,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: QMD1001 Midway Park Development							Scheduled Start: TBD		
Department/Division: Parks, Recreation and Facilities/Admin							Scheduled Completion: TBD		
Project Description: This project provides funding for Midway Park planning and pre-development costs based on the Leisure Services Plan capital facilities plan. A revision to the 2007 master plan will be reviewed by the Parks and Recreation Commission in late 2021 or early 2022.							Project Status: Planning		
Operating Impacts: Future development and maintenance costs							Funded/Unfunded Estimated Useful Life: Unfunded N/A		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Planning	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 1,200,000		\$ 1,250,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 1,200,000	\$ -	\$ 1,250,000
Revenue Sources:									
620, Parks SDC	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 1,200,000		\$ 1,250,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 1,200,000	\$ -	\$ 1,250,000
Operating Budget Impact									
Additional FTE									
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: QPP1002 Prescott Park Improvements							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Admin							Scheduled Completion: Ongoing		
Project Description: This Park project continues the implementation of the 2009 Prescott Park master plan and the park's trail-development plan.							Project Status: Ongoing		
Operating Impacts: Future development and maintenance costs							Funded/Unfunded Estimated Useful Life: N/A		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Development	\$ -	\$ 85,500	\$ 166,500	\$ 10,000	\$ 10,000	\$ 186,500	\$ 60,000	\$ 60,000	\$ 392,000
Administration						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 85,500	\$ 166,500	\$ 10,000	\$ 10,000	\$ 186,500	\$ 60,000	\$ 60,000	\$ 392,000
Revenue Sources:									
620 Parks SDC	\$ -	\$ 2,800	\$ 30,700	\$ -	\$ -	\$ 30,700			\$ 33,500
630 Park Improvement		82,700	99,200	10,000	10,000	119,200			\$ 201,900
100 General Fund			36,600			36,600	60,000	60,000	\$ 156,600
						-			\$ -
Total:	\$ -	\$ 85,500	\$ 166,500	\$ 10,000	\$ 10,000	\$ 186,500	\$ 60,000	\$ 60,000	\$ 392,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: QUS1003 U.S. Cellular Community Park							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Admin							Scheduled Completion: Ongoing		
Project Description: This project provides funding for ongoing security, safety, technology, parking and other capital initiatives or opportunities at U.S. Cellular Community Park.							Project Status: Ongoing		
Operating Impacts: Reduction of costs associated with vandalism							Funded/Unfunded Estimated Useful Life: N/A		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials & Services	\$ -	\$ 22,400	\$ 160,700	\$ 25,000	\$ 25,000	\$ 210,700	\$ 200,000	\$ 150,000	\$ 583,100
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 22,400	\$ 160,700	\$ 25,000	\$ 25,000	\$ 210,700	\$ 200,000	\$ 150,000	\$ 583,100
Revenue Sources:									
100 General Fund	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 200,000	\$ 150,000	\$ 400,000
630 Park Improvement		22,400	160,700			160,700			\$ 183,100
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 22,400	\$ 160,700	\$ 25,000	\$ 25,000	\$ 210,700	\$ 200,000	\$ 150,000	\$ 583,100
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: QUS1006 USCCP Turf Replacement							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Admin							Scheduled Completion: Ongoing		
Project Description: This project funds replacement of high-traffic areas of artificial turf at U.S. Cellular Community Park, which has 14 synthetic-grass fields. The Department developed a long-term turf replacement schedule in 2017; Fields 10, 12 and 14 are slated for refurbishment in FY21-23.							Project Status: Ongoing		
Operating Impacts: Ongoing maintenance costs; avoidance of water costs							Funded/Unfunded Estimated Useful Life		
							Funded		
							10-20 years		
Project Costs	Prior Years	2020-2021	Carry Forward*	2021-2022	2022-2023	Total Biennium	2023-2025	2025-2027	Total Cost
	Project Costs	Forecast		Estimate	Estimate		Estimate	Estimate	
Materials & Services	\$ -	\$ 742,000	\$ -	\$ 650,000	\$ 650,000	\$ 1,300,000	\$ 1,800,000	\$ 1,800,000	\$ 5,642,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 742,000	\$ -	\$ 650,000	\$ 650,000	\$ 1,300,000	\$ 1,800,000	\$ 1,800,000	\$ 5,642,000
Revenue Sources:									
100 General Fund	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 600,000	\$ 600,000	\$ 1,300,000
630 Park Improvement		742,000		600,000	600,000	1,200,000	1,200,000	1,200,000	\$ 4,342,000
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 742,000	\$ -	\$ 650,000	\$ 650,000	\$ 1,300,000	\$ 1,800,000	\$ 1,800,000	\$ 5,642,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.

Project # and Title: RAD1002 Park System ADA Renovations							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Parks							Scheduled Completion: Ongoing		
Project Description: This project addresses Policy 4 of the Leisure Services Plan identifying the need to upgrade facilities to reduce maintenance costs and to provide universal access. The project also implements the Council approved Parks ADA Transition Plan, which outlines a prioritized, sequential list of projects for parks in all four wards of the City.							Project Status: Ongoing		
Operating Impacts: Ongoing maintenance costs							Funded/Unfunded Estimated Useful Life 30 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials and services	\$ -	\$ 60,200	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 160,200
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 60,200	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 160,200
Revenue Sources:									
100 General Fund	\$ -	\$ 60,200	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 160,200
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 60,200	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 160,200
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: RTR1002 Neighborhood Street Tree Program							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Parks							Scheduled Completion: Ongoing		
Project Description: This popular ongoing project helps implement Goals 4 and 6 of the Leisure Services Plan that emphasize the importance of tree diversity, urban forestry and aesthetics throughout the City, and help the City achieve Tree City USA status. Funding offsets costs of installing or replacing street trees in select neighborhoods, as determined by the Tree Committee and City certified arborist(s).							Project Status: Ongoing		
Operating Impacts: Future maintenance costs							Funded/Unfunded Estimated Useful Life: N/A		
	Prior Years	2020-2021	Carry Forward*	2021-2022	2022-2023	Total Biennium	2023-2025	2025-2027	Total Cost
Project Costs	Project Costs	Forecast		Estimate	Estimate		Estimate	Estimate	
Materials and services	\$ -	\$ 7,600	\$ 20,700	\$ -	\$ -	\$ 20,700	\$ -	\$ -	\$ 28,300
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 7,600	\$ 20,700	\$ -	\$ -	\$ 20,700	\$ -	\$ -	\$ 28,300
Revenue Sources:									
100 General Fund	\$ -	\$ 7,600	\$ 20,700	\$ -	\$ -	\$ 20,700	\$ -	\$ -	\$ 28,300
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 7,600	\$ 20,700	\$ -	\$ -	\$ 20,700	\$ -	\$ -	\$ 28,300
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: RZZ1020 Picnic Shelter Installation Program							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Parks							Scheduled Completion: Ongoing		
Project Description: This project provides funding to install new picnic shelters in a multi-year effort to implement Policy 4-A(3) of the Leisure Services Plan specifying the need for more shade structures and shelters in the park system. Picnic shelters are rentable areas enhancing park rental revenue capabilities needed to offset park maintenance costs.							Project Status: Ongoing		
Operating Impacts: Ongoing maintenance; increased revenues							Funded/Unfunded Estimated Useful Life: 30 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials and services	\$ -	\$ -	\$ -	\$ 12,500	\$ 12,500	\$ 25,000	\$ -	\$ -	\$ 25,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 12,500	\$ 12,500	\$ 25,000	\$ -	\$ -	\$ 25,000
Revenue Sources:									
630 Park Improvement	\$ -	\$ -	\$ -	\$ 12,500	\$ 12,500	\$ 25,000	\$ -	\$ -	\$ 25,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 12,500	\$ 12,500	\$ 25,000	\$ -	\$ -	\$ 25,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: RZZ1021 Irrigation Control Upgrades							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Parks							Scheduled Completion: Ongoing		
Project Description: This phased multi-year project is a Department effort to conserve natural resources, a strategy identified in the 2016 Leisure Services Plan. The project standardizes park irrigation into a modern central control system connecting all areas to a single point of control that provides automated programming, based on daily recorded water demands.							Project Status: Ongoing		
Operating Impacts: Lowers irrigation costs							Funded/Unfunded Estimated Useful Life		Funded 30 years
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials and Services	\$ -	\$ 66,000	\$ 34,900	\$ 25,000	\$ 25,000	\$ 84,900	\$ -	\$ -	\$ 150,900
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 66,000	\$ 34,900	\$ 25,000	\$ 25,000	\$ 84,900	\$ -	\$ -	\$ 150,900
Revenue Sources:									
100 General Fund	\$ -	\$ 66,000	\$ 34,900	\$ -	\$ -	\$ 34,900	\$ -	\$ -	\$ 100,900
630 Park Improvement				25,000	25,000	50,000			\$ 50,000
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 66,000	\$ 34,900	\$ 25,000	\$ 25,000	\$ 84,900	\$ -	\$ -	\$ 150,900
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: RZZ1023 Park Restroom Replacement							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Parks							Scheduled Completion: Ongoing		
Project Description: This project addresses Policy 4 of the Leisure Services Plan identifying the need to upgrade facilities to reduce maintenance costs and to provide universal access. The project also implements elements of the Council-approved Parks ADA Transition Plan. The 35-year-old Bear Creek Park playground restroom is identified for replacement in FY21-23.							Project Status: Ongoing		
Operating Impacts: Ongoing maintenance costs							Funded/Unfunded Estimated Useful Life: 30 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials and services	\$ -	\$ 20,900	\$ 169,800	\$ 25,000	\$ 25,000	\$ 219,800	\$ -	\$ -	\$ 240,700
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 20,900	\$ 169,800	\$ 25,000	\$ 25,000	\$ 219,800	\$ -	\$ -	\$ 240,700
Revenue Sources:									
100 General Fund	\$ -	\$ 20,900	\$ 169,800	\$ -	\$ -	\$ 169,800	\$ -	\$ -	\$ 190,700
630 Park Improvement				25,000	25,000	50,000			\$ 50,000
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 20,900	\$ 169,800	\$ 25,000	\$ 25,000	\$ 219,800	\$ -	\$ -	\$ 240,700
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.

Project # and Title: RZZ1024 Parks Safety Improvements							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Parks							Scheduled Completion: Ongoing		
Project Description: This project provides funding for safety-related improvements in the park system for items not identified in the ADA Transition Plan such as lighting, hardscape and curb rehabilitation, bleacher repair or replacement, parking lot striping and patching, and installation of surveillance or alarm systems to thwart vandalism. FY21-23 priorities are Bear Creek and Fichtner-Mainwaring Parks.							Project Status: Ongoing		
Operating Impacts: Potential reduction in cost per acre maintenance							Funded/Unfunded Estimated Useful Life: N/A		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ 50,000	\$ 74,000	\$ 27,000	\$ 27,000	\$ 128,000	\$ 150,000	\$ 150,000	\$ 478,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 50,000	\$ 74,000	\$ 27,000	\$ 27,000	\$ 128,000	\$ 150,000	\$ 150,000	\$ 478,000
Revenue Sources:									
630 Park Improvement	\$ -	\$ 50,000	\$ 74,000	\$ 27,000	\$ 27,000	\$ 128,000	\$ 150,000	\$ 150,000	\$ 478,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 50,000	\$ 74,000	\$ 27,000	\$ 27,000	\$ 128,000	\$ 150,000	\$ 150,000	\$ 478,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: RZZ1028 Enhanced Riparian Restoration							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Parks							Scheduled Completion: Ongoing		
Project Description: This project provides funding for non-native vegetation removal efforts and enhancements that reduce the risk of fires, improves sightlines for safety, and improves riparian areas. The requested funding will help the City's grant solicitation efforts and will abate blackberries in parks and along greenways.							Project Status: Ongoing		
Operating Impacts: Ongoing maintenance costs							Funded/Unfunded Estimated Useful Life: N/A		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials and Services	\$ -	\$ 83,000	\$ 10,000	\$ 45,000	\$ 45,000	\$ 100,000	\$ -	\$ -	\$ 183,000
				275,000		275,000			\$ 275,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 83,000	\$ 10,000	\$ 320,000	\$ 45,000	\$ 375,000	\$ -	\$ -	\$ 458,000
Revenue Sources:									
100 General Fund	\$ -	\$ 83,000	\$ 10,000	\$ 45,000	\$ 45,000	\$ 100,000	\$ -	\$ -	\$ 183,000
420 Vision Fund				275,000		275,000			\$ 275,000
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 83,000	\$ 10,000	\$ 320,000	\$ 45,000	\$ 375,000	\$ -	\$ -	\$ 458,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: BAA0008 ADA Compliance Items							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Scheduled Completion: Ongoing		
Project Description: This ongoing project addresses ADA compliance deficiencies in and around 35 municipal buildings or structures maintained by the City of Medford, as determined by building inspections. This CIP provides safe and accessible conditions for employees and visitors and ensures compliance with Federal statutes.							Project Status: Ongoing		
Operating Impacts:							Funded/Unfunded Estimated Useful Life		
							Funded		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials & Services	\$ -	\$ 400	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,400
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 400	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,400
Revenue Sources:									
100 General Fund	\$ -	\$ 400	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,400
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 400	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,400
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: BAA0011 Santo Community Center Repairs							Scheduled Start: 9/1/21		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Scheduled Completion: 6/30/22		
Project Description: This CIP provides funding to mitigate or repair structural faults at the Santo Community Center. The 60-year-old brick-and-mortar building has sinking concrete slabs and walls that have rapidly deteriorated over the past two years to the extent that repairs rise to the CIP-level of necessary funding. A long-term repair will help avoid the potential of an expensive or catastrophic failure that would suddenly disrupt Community Center operations.							Project Status: Planned		
Operating Impacts: Mitigation of future repair costs and service impacts							Funded/Unfunded Estimated Useful Life 20 years		
	Prior Years	2020-2021	Carry Forward*	2021-2022	2022-2023	Total Biennium	2023-2025	2025-2027	Total Cost
Project Costs	Project Costs	Forecast		Estimate	Estimate		Estimate	Estimate	
Materials & Services	\$ -	\$ 42,600	\$ 75,000	\$ 50,000	\$ 50,000	\$ 175,000	\$ -	\$ -	\$ 217,600
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 42,600	\$ 75,000	\$ 50,000	\$ 50,000	\$ 175,000	\$ -	\$ -	\$ 217,600
Revenue Sources:									
100 General Fund	\$ -	\$ 42,600	\$ 75,000	\$ 50,000	\$ 50,000	\$ 175,000	\$ -	\$ -	\$ 217,600
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 42,600	\$ 75,000	\$ 50,000	\$ 50,000	\$ 175,000	\$ -	\$ -	\$ 217,600
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.

Project # and Title: BAA0013 Service Center Bldg A Exterior Paint							Scheduled Start: 8/1/21		
							Scheduled Completion: 9/30/21		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Project Status: Carryforward		
Project Description: The purpose of this project is to primer and paint Service Center Building A to protect and preserve the exterior facade to prevent further deterioration and environmental surface damage. The CIP funding is carried forward from the 2019-21 biennium. The project was deferred due to budgetary impacts of the COVID-19 pandemic.									
Operating Impacts:							Funded/Unfunded Estimated Useful Life		
							Funded		
							10-15 years		
	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Project Costs									
Materials & Services	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000
Revenue Sources:									
100 General Fund	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: BAA0015 City Hall Insulation/Council Chamber Window Replacement							Scheduled Start: 7/1/22		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Scheduled Completion: 6/30/23		
Project Description: This recurring CIP continues efforts to improve energy efficiency of City Hall and to avoid surprise/emergency repair costs. The project addresses thermal loss by replacing insulation and addressing water infiltration by replacing the circa-1968 windows in the Council Chambers.							Project Status: Scoped		
Operating Impacts: Prevents emergency repairs; improves energy efficiency							Funded/Unfunded Estimated Useful Life		
							Funded		
	Prior Years	2020-2021	Carry Forward*	2021-2022	2022-2023	Total Biennium	2023-2025	2025-2027	Total Cost
Project Costs	Project Costs	Forecast		Estimate	Estimate		Estimate	Estimate	
Materials & Services	\$ -	\$ 6,500	\$ 93,500	\$ 62,500	\$ 62,500	\$ 218,500	\$ -	\$ -	\$ 225,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 6,500	\$ 93,500	\$ 62,500	\$ 62,500	\$ 218,500	\$ -	\$ -	\$ 225,000
Revenue Sources:									
100 General Fund	\$ -	\$ 6,500	\$ 93,500	\$ 62,500	\$ 62,500	\$ 218,500	\$ -	\$ -	\$ 225,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 6,500	\$ 93,500	\$ 62,500	\$ 62,500	\$ 218,500	\$ -	\$ -	\$ 225,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.

Project # and Title: BAA0017 Spray Park Retrofit and Repairs							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Scheduled Completion: Ongoing		
Project Description: This project provides funding to upgrade splash pad water features in the park system in a multi-year effort to replace aging parts and to standardize components for the sake of simplifying maintenance efforts and reducing costs. This initiative is a multi-division effort to renovate existing amenities and to minimize long-term maintenance costs, Policy 4-B of the Leisure Services Plan.							Project Status: Ongoing		
Operating Impacts: Reduces maintenance costs							Funded/Unfunded Estimated Useful Life: N/A		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials & Services	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Revenue Sources:									
100 General Fund	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: BAA0018 Lausmann Annex Boiler Replacement							Scheduled Start: 7/1/21		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Scheduled Completion: 12/31/21		
Project Description: Funding for this project replaces the 24-year-old Lausmann Annex boiler with a high-efficiency natural gas redundant boiler heating system. The typical service life of a untreated commercial boiler system is 20 to 25 years, and the current system has become less reliable in recent years. The boiler upgrade will save maintenance time and improve energy efficiency.							Project Status:		
Operating Impacts: Improved energy efficiency							Funded/Unfunded Estimated Useful Life		
							Funded 20-25 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials & Services	\$ -	\$ 2,600	\$ 100,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ -	\$ -	\$ 202,600
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 2,600	\$ 100,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ -	\$ -	\$ 202,600
Revenue Sources:									
100 General Fund	\$ -	\$ 2,600	\$ 100,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ -	\$ -	\$ 202,600
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 2,600	\$ 100,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ -	\$ -	\$ 202,600
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



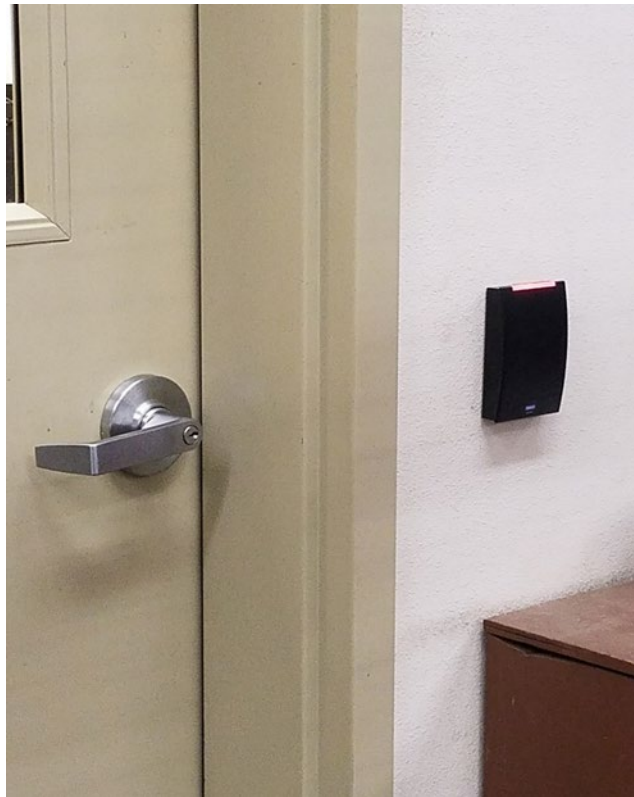
Project # and Title: BAA0019 Citywide Carpet and Paint Upgrades							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Scheduled Completion: Ongoing		
Project Description: This project continues a coordinated multi-year effort to replace carpet and re-paint areas within the City's 35 buildings, with emphasis on high-traffic areas with risks of carpet trip-hazards or excessive wear. The typical lifespan of commercial carpet is 5 to 10 years, and 10 to 12 years for commercial painting.							Project Status: Ongoing		
Operating Impacts:							Funded/Unfunded Estimated Useful Life		
							Funded 10 Years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials & Services	\$ -	\$ 80,000	\$ 19,900	\$ 28,000	\$ 28,000	\$ 75,900	\$ -	\$ -	\$ 155,900
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 80,000	\$ 19,900	\$ 28,000	\$ 28,000	\$ 75,900	\$ -	\$ -	\$ 155,900
Revenue Sources:									
100 General Fund	\$ -	\$ 80,000	\$ 19,900	\$ 28,000	\$ 28,000	\$ 75,900	\$ -	\$ -	\$ 155,900
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 80,000	\$ 19,900	\$ 28,000	\$ 28,000	\$ 75,900	\$ -	\$ -	\$ 155,900
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: BAA0020 Citywide Door Hardware and Lock Replacement							Scheduled Start: Ongoing		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Scheduled Completion: Ongoing		
Project Description: This recurring project provides funding to install ADA-compliant door hardware in City buildings and facilities and to continue installation of card-access equipment to entry doors for safety, security, ADA compliance, and long-term cost-savings purposes. The card-access system saves time and provides administrative efficiencies not possible with doors that have old-fashioned metal-key locks.							Project Status: Ongoing		
Operating Impacts: Potential reduction in ongoing maintenance costs							Funded/Unfunded Estimated Useful Life		Funded 30 Years
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials & Services	\$ -	\$ 700	\$ 149,300	\$ 40,000	\$ 40,000	\$ 229,300	\$ -	\$ -	\$ 230,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 700	\$ 149,300	\$ 40,000	\$ 40,000	\$ 229,300	\$ -	\$ -	\$ 230,000
Revenue Sources:									
100 General Fund	\$ -	\$ 700	\$ 149,300	\$ 40,000	\$ 40,000	\$ 229,300	\$ -	\$ -	\$ 230,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 700	\$ 149,300	\$ 40,000	\$ 40,000	\$ 229,300	\$ -	\$ -	\$ 230,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: BAA0026 Fire Station No. 5 Roof and Gutter Repairs							Scheduled Start: 7/1/22		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Scheduled Completion: 1/31/23		
Project Description: This project addresses the ongoing leaks caused by the decades-old (possibly original) Fire Station No. 5 roof and gutter infrastructure. Roof and gutter replacement is the most cost-effective long-term solution to an ongoing maintenance problem and expense.							Project Status: Planned		
Operating Impacts:							Funded/Unfunded Estimated Useful Life		Funded 30 Years
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials & Services	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Revenue Sources:									
100 General Fund	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.

Project # and Title: BAA0030 City Hall OSHA Roof Access Safety System							Scheduled Start: 8/1/21		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Scheduled Completion: 1/30/22		
Project Description: Funding allows the City to install proper City Hall roof access. OSHA identified the absence of roof access as a major violation during a 2020 inspection. Roof access must be completed before any other work, such as skylight replacement, can be performed on the upper roof.							Project Status: Scoped		
Operating Impacts: Cost avoidance for future biennia							Funded/Unfunded Estimated Useful Life 30 Years		
	Prior Years	2020-2021	Carry Forward*	2021-2022	2022-2023	Total	2023-2025	2025-2027	Total
Project Costs	Project Costs	Forecast		Estimate	Estimate	Biennium	Estimate	Estimate	Cost
Materials & Services	\$ -	\$ -	\$ -	\$ 92,500	\$ 92,500	\$ 185,000	\$ -	\$ -	\$ 185,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 92,500	\$ 92,500	\$ 185,000	\$ -	\$ -	\$ 185,000
Revenue Sources:									
100 General Fund	\$ -	\$ -	\$ -	\$ 92,500	\$ 92,500	\$ 185,000	\$ -	\$ -	\$ 185,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 92,500	\$ 92,500	\$ 185,000	\$ -	\$ -	\$ 185,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



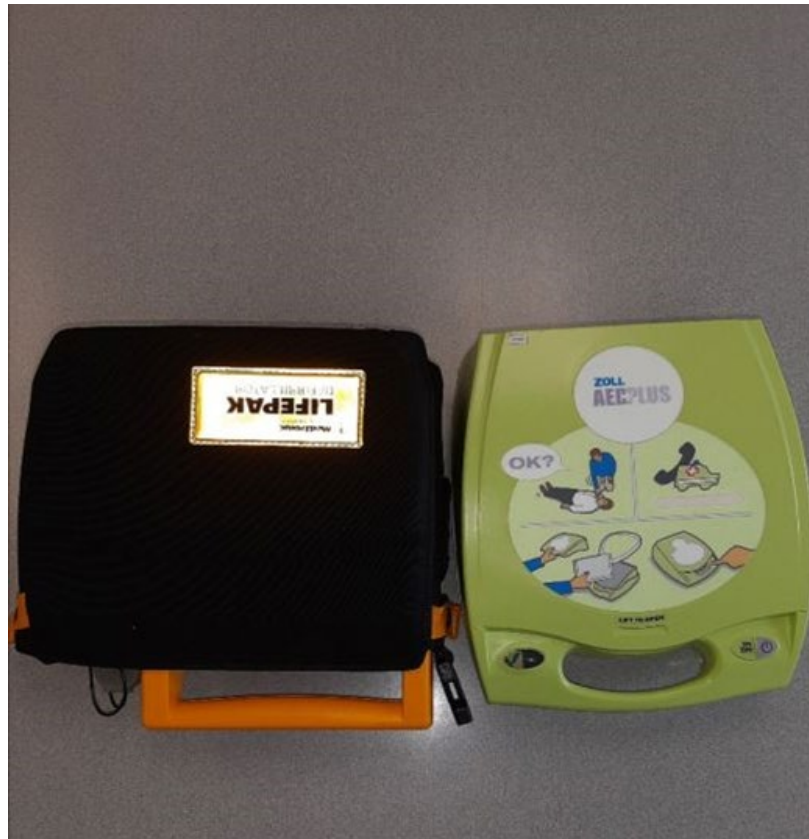
Project # and Title: BAA0031 City Hall Skylight Replacement							Scheduled Start: 7/1/22		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Scheduled Completion: 6/30/23		
Project Description: Funding will result in the long-deferred replacement of damaged skylights above the City Hall Council Chambers. The replacement will prevent potential failure requiring costly emergency replacement and clean-up.							Project Status: Scoped		
Operating Impacts:							Funded/Unfunded Estimated Useful Life		
							Funded 30 Years		
	Prior Years	2020-2021	Carry Forward*	2021-2022	2022-2023	Total Biennium	2023-2025	2025-2027	Total Cost
Project Costs	Project Costs	Forecast		Estimate	Estimate		Estimate	Estimate	
Materials & Services	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 200,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 200,000
Revenue Sources:									
100 General Fund	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 200,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 200,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: BAA0032 Citywide AED Standardization							Scheduled Start: 9/1/21		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Scheduled Completion: 3/31/22		
Project Description: Funding allows the City to standardize AED devices required by law that are deployed in City buildings. Standardization provides the City with the most cost-efficient way of maintaining these life-saving devices.							Project Status: Scoped		
Operating Impacts:							Funded/Unfunded Estimated Useful Life		
							Funded		
	Prior Years	2020-2021	Carry Forward*	2021-2022	2022-2023	Total Biennium	2023-2025	2025-2027	Total Cost
Project Costs	Project Costs	Forecast		Estimate	Estimate		Estimate	Estimate	
Materials & Services	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 24,000	\$ -	\$ -	\$ 24,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 24,000	\$ -	\$ -	\$ 24,000
Revenue Sources:									
100 General Fund	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 24,000	\$ -	\$ -	\$ 24,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 24,000	\$ -	\$ -	\$ 24,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: BAA0033 Lausmann Annex Fire Alarm System Replacement							Scheduled Start: 9/1/21		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Scheduled Completion: 4/30/22		
Project Description: This project addresses the long-term effectiveness of the fire alarm system at the Lausmann Annex. The 30-year-old fire alarm system panels and sensors are outdated, and replacement parts are scarce or even unavailable. This CIP is an investment in the workplace safety and security for dozens of City and Medford Water Commission employees.							Project Status: Planned		
Operating Impacts:							Funded/Unfunded Estimated Useful Life		
							Funded 30 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Materials & Services	\$ -	\$ -	\$ -	\$ 22,500	\$ 22,500	\$ 45,000	\$ -	\$ -	\$ 45,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 22,500	\$ 22,500	\$ 45,000	\$ -	\$ -	\$ 45,000
Revenue Sources:									
100 General Fund	\$ -	\$ -	\$ -	\$ 22,500	\$ 22,500	\$ 45,000	\$ -	\$ -	\$ 45,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 22,500	\$ 22,500	\$ 45,000	\$ -	\$ -	\$ 45,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.

Project # and Title: BAA0035 Roxy Ann Communication Tower Building Upgrades							Scheduled Start: 7/1/21		
							Scheduled Completion: 10/31/21		
Department/Division: Parks, Recreation and Facilities/Facilities Management							Project Status: Planned		
Project Description: The City manages and maintains two communication buildings atop Roxy Ann Peak in Prescott Park. Building No. 2, which houses RVTD dispatch and area radio station transmitters, does not have a back-up generator system in the event of a power failure, nor is it air-conditioned. This project will install UPS and HVAC systems and will be partially offset by facility use revenue from building users.									
Operating Impacts: One-time loss-prevention investment							Funded/Unfunded Estimated Useful Life		Funded 30 Years
Project Costs	Prior Years	2020-2021	Carry Forward*	2021-2022	2022-2023	Total Biennium	2023-2025	2025-2027	Total Cost
	Project Costs	Forecast		Estimate	Estimate		Estimate	Estimate	
Materials & Services	\$ -	\$ -	\$ -	\$ 29,000	\$ 29,000	\$ 58,000	\$ -	\$ -	\$ 58,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 29,000	\$ 29,000	\$ 58,000	\$ -	\$ -	\$ 58,000
Revenue Sources:									
100 General Fund	\$ -	\$ -	\$ -	\$ 29,000	\$ 29,000	\$ 58,000	\$ -	\$ -	\$ 58,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 29,000	\$ 29,000	\$ 58,000	\$ -	\$ -	\$ 58,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.

BUDGET SUMMARY - PARKS, RECREATION & FACILITIES

PARKS & RECREATION (51)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	4,177,612	4,940,461	5,818,810	5,759,500	5,759,500	5,759,500
	FRINGE BENEFITS	2,106,170	2,499,364	2,901,070	3,315,300	3,315,300	3,315,300
	MATERIALS & SERVICES	3,614,730	4,114,812	5,296,933	4,278,800	4,278,800	4,278,800
	CAPITAL OUTLAY	228,301	172,089	275,000	133,200	133,200	133,200
	CAPITAL IMPROVEMENT PROJECTS	2,825,336	6,277,421	12,242,800	60,759,600	60,759,600	60,759,600
Grand Total		12,952,148	18,004,147	26,534,613	74,246,400	74,246,400	74,246,400
GENERAL FUND (100)							
	SALARIES & WAGES	3,826,370	4,423,617	4,752,600	4,684,500	4,684,500	4,684,500
	FRINGE BENEFITS	1,915,839	2,248,105	2,448,780	2,576,800	2,576,800	2,576,800
	MATERIALS & SERVICES	3,396,328	3,745,448	4,226,333	4,024,600	4,024,600	4,024,600
	CAPITAL OUTLAY	228,301	172,089	275,000	133,200	133,200	133,200
	CAPITAL IMPROVEMENT PROJECTS	1,567,977	989,815	920,900	738,500	738,500	738,500
Fund Total		10,934,815	11,579,073	12,623,613	12,157,600	12,157,600	12,157,600
POLICE GRANT FUND (203)							
	CAPITAL IMPROVEMENT PROJECTS	35,630	-	-	-	-	-
Fund Total		35,630	-	-	-	-	-
PARK MAINTENANCE FUND (600)							
	SALARIES & WAGES	121,510	70,461	603,160	506,200	506,200	506,200
	FRINGE BENEFITS	52,262	34,355	190,940	367,700	367,700	367,700
	MATERIALS & SERVICES	156,444	256,335	259,000	242,500	242,500	242,500
Fund Total		330,216	361,152	1,053,100	1,116,400	1,116,400	1,116,400
PARK SDC FUND (620)							
	SALARIES & WAGES	229,732	87,965	27,110	30,300	30,300	30,300
	FRINGE BENEFITS	138,069	19,525	14,680	17,300	17,300	17,300
	MATERIALS & SERVICES	46,547	-	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	1,063,127	2,760,750	2,418,900	2,235,700	2,235,700	2,235,700
Fund Total		1,477,476	2,868,240	2,460,690	2,283,300	2,283,300	2,283,300
PARK SOUTHEAST AREA SDC FUND (621)							
	SALARIES & WAGES	-	3,302	-	-	-	-
	FRINGE BENEFITS	-	254	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	4,160	585,617	630,200	385,400	385,400	385,400
Fund Total		4,160	589,172	630,200	385,400	385,400	385,400
PARK IMPROVEMENT FUND (630)							
	SALARIES & WAGES	-	355,116	435,940	387,600	387,600	387,600
	FRINGE BENEFITS	-	197,125	246,670	263,000	263,000	263,000
	MATERIALS & SERVICES	2,183	94,799	794,900	-	-	-
	CAPITAL OUTLAY	-	-	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	44,469	1,863,755	4,272,800	2,400,000	2,400,000	2,400,000
Fund Total		46,652	2,510,796	5,750,310	3,050,600	3,050,600	3,050,600
BEAR CREEK MAINTENANCE FUND (631)							
	MATERIALS & SERVICES	1,500	-	-	-	-	-
Fund Total		1,500	-	-	-	-	-
CEMETERY FUND (633)							
	MATERIALS & SERVICES	11,727	18,230	11,700	11,700	11,700	11,700
	CAPITAL IMPROVEMENT PROJECTS	24,222	-	-	-	-	-
Fund Total		35,949	18,230	11,700	11,700	11,700	11,700
VETERANS PARK IMPROVEMNT FUND (634)							
	MATERIALS & SERVICES	-	-	5,000	-	-	-
Fund Total		-	-	5,000	-	-	-
RCUCC FUND (640)							
	SALARIES & WAGES	-	-	-	150,900	150,900	150,900
	FRINGE BENEFITS	-	-	-	90,500	90,500	90,500
	CAPITAL IMPROVEMENT PROJECTS	-	-	4,000,000	55,000,000	55,000,000	55,000,000
Fund Total		-	-	4,000,000	55,241,400	55,241,400	55,241,400

BUDGET SUMMARY - PARKS, RECREATION & FACILITIES

PARKS & RECREATION (51)

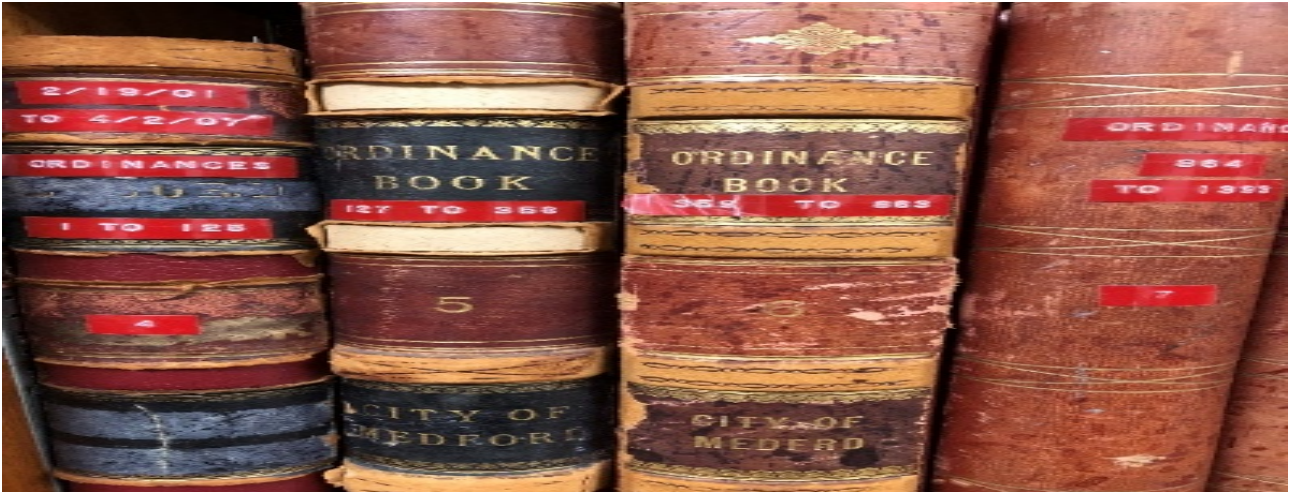
FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
COMMUNITY PARK RESERVE FUND (670)							
	CAPITAL IMPROVEMENT PROJECTS	45,750	77,484	-	-	-	-
Fund Total		45,750	77,484	-	-	-	-
CDBG FUND (731)							
	CAPITAL IMPROVEMENT PROJECTS	40,000	-	-	-	-	-
Fund Total		40,000	-	-	-	-	-

BUDGET SUMMARY - PARKS, RECREATION & FACILITIES

FACILITIES MANAGEMENT (19)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	1,398,130	1,795,280	1,837,650	1,811,100	1,811,100	1,811,100
	FRINGE BENEFITS	849,070	1,109,143	1,208,097	1,221,700	1,221,700	1,221,700
	MATERIALS & SERVICES	2,216,503	2,587,654	2,722,431	2,729,800	2,729,800	2,729,800
	CAPITAL OUTLAY	40,283	73,955	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	226,975	1,263,294	1,253,700	1,620,700	1,620,700	1,620,700
Grand Total		4,730,961	6,829,327	7,021,879	7,383,300	7,383,300	7,383,300
GENERAL FUND (100)							
	SALARIES & WAGES	1,318,712	1,679,804	1,697,270	1,675,600	1,675,600	1,675,600
	FRINGE BENEFITS	796,323	1,029,870	1,152,527	1,128,300	1,128,300	1,128,300
	MATERIALS & SERVICES	1,988,353	2,388,884	2,490,182	2,493,200	2,493,200	2,493,200
	CAPITAL OUTLAY	40,283	38,955	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	226,975	1,263,294	1,253,700	1,620,700	1,620,700	1,620,700
Fund Total		4,370,647	6,400,807	6,593,679	6,917,800	6,917,800	6,917,800
PARKING FUND (701)							
	SALARIES & WAGES	79,418	115,477	140,380	135,500	135,500	135,500
	FRINGE BENEFITS	52,747	79,273	55,570	93,400	93,400	93,400
	MATERIALS & SERVICES	228,150	198,770	232,250	236,600	236,600	236,600
	CAPITAL OUTLAY	-	35,000	-	-	-	-
Fund Total		360,314	428,520	428,200	465,500	465,500	465,500

Governance & City Management



Department Description

The City of Medford uses the Council-Manager form of government, where the City Council sets public policy and the City Manager, who is appointed by the Council, recommends, drafts and implements policy. The City Manager is also responsible for daily City operations. For budgeting purposes, the Governance and City Management budget is broken down into three divisions: Mayor and Council, City Manager and Communication.

Mayor & Council

The City Council is the legislative branch of the City government. The Mayor, who is elected to a four year term, serves as the chief official and presides over City Council meetings. There are eight councilors, two per ward, and are elected to staggered four-year terms.

The eight-member City Council and Mayor are the official policy-making body of the City. They represent the interests of residents and are responsible for the broad direction of City operations. The City Council appoints the City Manager, sets goals, adopts ordinances and resolutions, authorizes contracts, and adopts the annual budget. The City Council and Mayor also function as the Medford Urban Renewal Agency, which oversees activities within the Urban Renewal District.

City Management/Administration

The City Manager is the official budget officer for the City. The City Manager carries out Council policy by providing leadership and administrative support to coordinate overall operations of City services, implementation of public policy and directing the affairs of the City in support of the City Council's goals and objectives. The City Manager has no vote in the Council, but may take part in discussions of matters coming before the legislative body.

The City Manager's office works closely with the City Council, regional agencies, community partners and City departments to implement City Council goals, innovative ideas, and the community's vision for the City of Medford. In addition, the City Manager's Office also provides citywide services in the areas of organizational compliance, community outreach, communications, franchise management and budget preparation.

City Recorder

The City Recorder resides in the City Manager's office. The City Recorder serves as the clerk for the Council and Medford Water Commission. The main responsibilities of the City Recorder is to keep records of Council proceedings, ensure access to public records, sign all orders on the treasury and serve as the Elections Officer for the city.



Communication

The Communication division is responsible for planning and implementing city-wide internal and external communication programs, and collaborates with City leaders, departments, and outside organizations to ensure that residents, businesses and community partners are informed about and engaged in the work the City does on behalf of the community.

The Communication Division provides comprehensive strategic communications services that include media relations, marketing, crisis communications, public relations, brand management, graphic design publications, video production, photography, web communication strategy and content development, social media strategy, and community events.

Accomplishments 2019-2021



Housing
Strategies



Community & Employee
Engagement



Public
Infrastructure



Economic
Development



Downtown &
Redevelopment



Health & Safety

Governance

Progress toward Mayor & Council goals Adopted by Resolution 2019-63 through December 31, 2020:



Housing Strategies: Enhancing livability for all residents by providing and safeguarding a range of housing choices in Medford.

- Completed Residential Market Study
- Expansion of Parking District
- Progress toward redevelopment of 8th & Holly parking lot for infill housing (Opportunity Zone Project)
- Redevelopment of 325 E. Jackson Street for infill housing in analysis stage
- Completed Phase I and II Environmental Site Assessment supporting future mixed-use redevelopment of Budge-McHugh properties
- Adopted Flexible Development Standards (Ordinance No. 2021-07) which included provisions that modified parking requirements for residential development in the Central Business overlay
- Established Community Development Block Grant (CDBG) priorities for partnership funding for housing

- Completed the Newbridge Apartments – 64 units provided by Jackson County Housing Authority
- Granted ColumbiaCare funds to acquire a home to provide six Veterans with supportive co-housing
- Council established a 6-month housing performance goal for all homeless households served with City funds.
- Medford Police Department and the Planning Department developed the Chronically Homeless Outreach Partnership (CHOP) in January 2020.
- The City was awarded a grant from Providence, in partnership with Rogue Retreat and OnTrack, to support the CHOP with five dedicated transitional housing beds and case management to navigate homeless community members to permanent supportive housing.
- Council awarded Housing Opportunity Funds (HOF) dollars to support the development of 16 permanent affordable housing units for homeless and low-income Veterans, to be completed, by June 2021.
- Council awarded HOF dollars for the construction of a youth emergency homeless shelter with 15 new beds, completed in December 2020.
- Council awarded CDBG funds to acquire a house for conversion to transitional and permanent supportive housing for Veterans, to be completed by June 2021.
- Council awarded CDBG funds to create a Developer's Toolkit to help streamline the development of housing, to be completed in January 2021.
- The City maintained financial support and active participation in the Continuum of Care (CoC) to help build-out infrastructure through the CoC.
- Council financially supported the Kelly Shelter.
- Council increased funding for legal services to support Medford residents facing eviction.
- Council increased funding to Rapid Re-Housing (RRH) programs.
- The City joined the Jefferson Funders Forum to help identify potential partnerships, strategic funding priorities, and best practices.
- The City joined the Community Health Improvement Plan, All-In-For-Housing Group, to help cultivate housing strategies and partnerships.
- The City participated in the development of a Geographic Information System mapping tool of city-wide resources, created by Rogue Valley Council of Governments.
- The City developed an automated surplus property list and evaluation process to explore resource opportunities for the development of affordable housing partnerships.
- City staff enhanced the City's quarterly performance reporting to establish a platform for the implementation of best practices.
- The City, through collaboration with the CoC, developed best practices for the



Reunification Program.

- Council adopted the Homeless System Action Plan (HSAP) on July 2, 2020.
- At the recommendation of the Housing Advisory Commission, amendments were adopted to the Land Development Code to lower barriers to entry and encourage housing production including multi-family pad lots (2020-136) and Flexible Development Standards (2021-07).
- Adopted a new ADU program to assist with paying SDCs and providing readymade designs
- Council approved seven urbanization plans and annexed over 500 acres of land for further development
- Working with ECONorthwest to update the City's Housing Capacity Analysis and Housing Production Strategies prototype (the City is one of three jurisdictions selected to complete the prototype with grant from Department of Land Conservation and Development)
- Project Turnkey – City staff co-authored a grant application with Rogue Retreat to Oregon Community Foundation to acquire a hotel for conversion to transitional housing for fire victims (application is at Phase II/property identification). Council later approved the City to serve as co-applicant.
- City staff is working with community partners to implement a low-level medical respite shelter pilot through Project Turnkey.
- Council amended MMC 2.441 adding two individuals with lived experience of homelessness to the Community Services and Development Commission (CSDC) and expanded the CSDC's charge to include an advisory role on matters of homelessness and implementation of the HSAP.
- The City contracted Sustainable Leadership Consultants to facilitate a convening on the distribution of goods and services to the homeless and creation of a navigation center
- The City convened an ad hoc committee of homeless shelter providers and funders to establish of system to administer an annual severe event shelter system.

Cottage Housing





Community & Employee Engagement: Bring community stakeholders together to discuss common vision for what Medford is going to strive to accomplish. Engagement includes involving and informing citizens about the Vision, Mission and Goals for the City.

- Medford 2040 Visioning project is moving forward with completion set for December 2021
- 2021-23 Strategic Communications and Marketing Plan has been completed
- Established Firewise USA Community-Sunridge Estates
- Building Safety Department conducted trainings for real estate professionals
- Conducted annual Building Safety open house
- Provided information regarding Lodging Tax Ballot Measures 15-187 & 15-188
- Conducted two meetings with 549C
- Partnered with County and other jurisdictions in upgrade to Public Safety Records Management software
- Provided building code training to other cities in the Rogue Valley
- Entered into an agreement with Medford School District to share facilities for spring and summer 2021
- Staff regularly meeting with Jackson County and ODOT pertaining to Greenway issues
- Building Safety staff helped to train Ashland in ProjectDox
- Building Safety staff participates in Southern Oregon International Code Council Forms and Policy Committee that is working on standardizing forms and policies for most of Southern Oregon.
- Building Safety partnered with Chemeketa Community College Occupational Skills Program to develop and certify industry personnel.
- Provided Emergency Support and Communication during the Almeda Fire
- Completed Security Awareness Training
 - Innovation Competition has been conducted with two teams moving projects forward and will be completed by June 30, 2021
- 90 staff have participated in Leadership Discovery Training
- Awarded first Employee of the Year for 2019



Public Infrastructure: Proactively plan for and respond to identified infrastructure needs by providing facilities essential for citizens and visitors to live, work and play in a manner that is financially and environmentally sustainable.

- 65 acres of vegetation removed south of U.S. Cellular Community Park (USCCP) and Railroad Park Area; 10 acres abated in the Railroad Park/Midway Park area
- 69 solar lights have been installed from Bear Creek Park to McAndrews; 10 planned for installation in Railroad Park near Greenway in April 2021

The Rogue Credit Union Community Complex (RCUCC) at Howard Memorial Sports Park will contain indoor recreational and competitive pools and a multi-purpose events center. Progress on the RCUCC:

- Conceptual design completed with estimated cost of \$60 million
- Howard Memorial Sports Park annexation into City completed
- Lodging tax ballot measures 15-187 and 15-188 approved by voters
- Architectural firm hired (Perkins & Will); preliminary site and building design underway
- Construction firm selection in process with March 2021 onboarding timeframe
- Summer 2021 groundbreaking; completion in August 2023



- Council passed changes for expansion of Car Rental Tax
- Secured \$15.5 million BUILD Grant for Mega Corridor {N. Phoenix/Foothill}
 - Engineering staff are currently dedicated to this project due to the short timeline in the grant requirements
- Transportation Commission recommended and Council adopted a 6-year transportation project list

- Completed Projects
 - Crater Lake Ave./Owens Drive improvements
 - Larson Creek Greenway Trail Phase II
 - Cherry Street Storm Drain improvements
 - Table Rock & Morningside left turn lane
 - Oregon Hills Storm Water Detention Facility
 - East Jackson Street Traffic Signal and Striping Improvements



North Phoenix to Foothill Mega Corridor



Economic Development: The City will play an active role in maintaining and enhancing Medford’s diverse economy with an emphasis on family wage jobs.

- One Rogue Valley Comprehensive Economic Development Strategy completed through Southern Oregon Regional Economic Development, Inc. (SOREDI) in January 2020
 - Staff have begun working with SOREDI on the various workgroups that are identified in the One Rogue Valley Plan
 - Incorporation into the Comprehensive Plan will need to be evaluated as not all items related to One Rogue Valley are related to the City.
- Policy items completed or scheduled for FY 2021:
 - Climate Change Adaptation and Resilience Plan- work underway
 - Bear Creek Greenway enhancements completed
 - Parkland Natural Resources Strategy Development completed
 - Bee City USA status achieved
 - Prescott Park Fire Management Plan completed
- A number of code amendments have been completed including multi- family residential Type II review and cottage cluster development. Amendments implemented January 2021, except for developer lots. Includes multi-family pad lot development, developer lots, lot legality, utility easement vacation streamlining (PUE vacation update), and Flexible Design Standards
- Expansion of Downtown Parking District (7/2/20) parking requirements





- Sanitary Sewer master plan completed. Stormwater master plan is in process. Findings are being integrated into a GIS that will enable identification of infrastructure constraints and support policy responses. Planning and Public Works meet regularly on related

HB2001/2003 issues.

- Secured \$15 million BUILD Grant that will assist with infrastructure constraints for the Mega Corridor (N. Phoenix/Foothill Rd.)
- The Downtown 2050 Plan is in early stages of development with anticipated completion by June 2021
- Two Opportunity Funds established by local investors for Downtown projects
- Planning and Urban Renewal Staff are participating in One Rogue placemaking committee, and are working with SOREDI to better understand the City's role in those activities. Other Planning and UR initiatives focus on placemaking in Medford, particularly downtown, including the Vogel Plaza mural, Open Streets events, support for a downtown hotel, and redevelopment and public improvements in Liberty Park.





Downtown & Redevelopment: The City will seek opportunities to assist with the development and redevelopment opportunities within the downtown core area.

- Liberty Park Plan adopted by City Council on January 16, 2020
 - Implementation strategy being developed
- Acquisition of Central Avenue property completed in December 2019
- Acquisition of 325 E. Jackson Street July 2020
- 20 MPH Speed Limit approved by City Council on July 2, 2020
- Sidewalk installation being coordinated with existing Public Works activities

Reimagine Parking District: Develop an updated strategy to provide both public and private parking opportunities. Review opportunities to develop more robust and responsive parking options, including an assessment of potential expansion of the Parking District to address both business, student, and residential needs.

- Council approved expansion of Downtown Parking District
- MURA in negotiations for disposition of One West Main parking structure
- Exchange of MURA's N. Riverside parking lot for Lithia block in due diligence/appraisals – achieves consolidation of Lithia employee parking and frees space in Middleford Garage
- Additional on-street curbside parking created on Central Avenue from Jackson to 4th Street
- Currently reviewing Downtown street standards (cross-sections)
- Redevelopment of Holly Street parking lot for infill housing in process

Public/Private Partnerships: Create Public/Private Partnerships for the development of City and privately owned downtown properties for housing and/or retail. Create a streamlined development process to assist private property owners and developers. Update already established City plans that will help develop clean, safe and inviting spaces. Leverage existing, near-term and long-term opportunities to focus on economic development and Bear Creek Greenway as a recreational amenity. Update land-use and design standards for MURA and

Downtown areas that establishes a compatible use to achieve Council goals. Seek to replicate where appropriate throughout Medford.

- Bear Creek Greenway – Solar light installations completed and vegetation removal is on-going
- Completed Phase I and II Environmental Site Assessment supporting future mixed-use redevelopment of Budge-McHugh properties
- MURA and City are providing critical technical support for Project Turnkey



Health and Safety: The City will develop and implement programs that address safety and livability issues that impact residents' and visitors' lives.

Neighborhood Livability Partnership: Continue with the support of this program which partners with other government agencies and non-profits to address residential properties that are out of compliance.

- 2432 Alma Drive – Salinas residence and Chronic Nuisance Property (CNP) was sold 12/20
- America's Best Value Inn a CNP Motel was sold
- Chronic Nuisance Properties
 - 3 New Cases Opened
 - 11 Resolved/Closed
 - 2 are currently active
- Livability Team began in September 2019
 - Provided temporary/permanent housing for 277 individuals
 - Addition services - 7



- Mental Health & Medical services- 17
- Reunification of 16 individuals
- ID Vouchers- 71
- Employment- Assisted 6 people with securing a job
- 75 acres of vegetation removed
- 69 solar lights installed; 10 additional planned for Railroad Park area in April 2021
- Staff working on developing Bear Creek Greenway Fire Management Plan utilizing allocated Vision Funds

Homeless System Action Plan (HSAP): Implement goals and actions identified in the HSAP that address health and safety issues. Addressing unsheltered homelessness and encampments along with expanding diversion and prevention strategies through establishing partnerships and funding. Details on accomplishments of the HSAP are listed under the Housing Strategies goal.

Public Safety Level of Service: Update strategic and operational plans for both Fire Department and Police Department. Plans are to identify recommendations on levels of service and expectations by Mayor and Council.

- Fire Department- Fire Operational and Administrative Analysis study completed by consultant and presented to Council on July 9, 2020. Implementation of the recommendations has begun and additional staffing will require a multi-biennial approach. Fire administration is updating a department strategic plan based on the recommendations. Anticipated completion by April 2021.
- Police Department- Will be developing a level of service plan in FY 2021

Emergency Management: Complete an update to the City of Medford Emergency Operations Plan. Complete necessary training for elected officials, staff and volunteers. Plan needs to include access to east and west areas of Medford for Police, Fire, Public Works and other organizations as necessary, address first and second response teams, identify additional public works infrastructure that could be needed (e.g., eastside service center for Public Works that includes a fueling station) and include a business resumption plan for City offices and staff.

- Emergency Management Coordinator hired
- National Incident Management System (NIMS) Training for Elected Officials was completed in November 2019
- FEMA NIMS requirements were revised and adopted by City staff. These revisions define training requirements for employees and elected officials.
- An Incident Response Guide (IRG) for severe weather shelter activations was implemented. This IRG provides a coordinated process in activating severe weather shelters while providing a safe environment for patrons and staff.
- Implemented EverBridge, a mass notification system to automate emergency communications. The system enables quick communication of critical information to staff and elected officials.
- Created an Evacuation Taskforce for the purpose of enhancing wildfire preparedness and response. Evacuation routes have been identified and the group is working on developing a detailed deployment plan.
- Secured Grant funding through Oregon Emergency Management to develop a Hazard Mitigation Plan. Partnering with the University of Oregon to complete the plan
- Completed a COVID 19 Preparedness and Response Plan for all City staff.
- Began initial efforts of completing a Hazard Vulnerability Analysis for the City of Medford.
- Wildfire Table Top exercise planned for March 30, 2021. The participants include City staff and elected officials.
- Completed Strategic Plan for Emergency Management.
 - City staff enhanced the City's quarterly performance reporting to establish a platform for the implementation of best practices.
- Established urban campground in partnership with Rogue Retreat, the Medford Police Department and several other community partners.

General Fund Grants: In addition to progress toward Council goals, Mayor & Council provide non-competitive and competitive general fund grants to social service agencies to provide essential safety net services to the community.



GENERAL FUND GRANTS 2019-2021			
NON-COMPETITIVE GRANTS			
Addictions Recovery Center (ARC)	Sobering Unit	\$	189,600
Community Works	Sexual Assault Victim Advocate		120,000
ACCESS	Fresh Alliance Food Rescue		27,250
ACCESS	Continuum of Care		60,000
Southern Oregon University	Small Business Development Center		5,000
		\$	401,850
COMPETITIVE GRANTS			
Community Works	Dunn House Shelter	\$	10,050
Community Works	Transitional Living Program		38,800
Community Volunteer Network	RSVP		8,000
RV Council of Governments	Food & Friends		15,000
RV Council of Governments	Home At Last Program		24,800
CASA of Jackson County	Child Welfare Crisis Mitigation		30,000
Hearts with a Mission	Building Bridges to Brighter Futures		25,000
Rogue Valley District Council St. Vincent de Paul	Housing the Homeless		38,800
Maslow Project	Case Management		30,850
ACCESS	Nutrition Program		30,000
J.C Child Abuse Task Force	Services for Sexually Abused Children		5,000
Children's Advocacy Center			
Jackson County SART	Sexual Assault Acute Response (SART)		10,000
		\$	266,300
TOTAL NON-COMPETITIVE AND COMPETITIVE GENERAL FUND GRANTS		\$	668,150

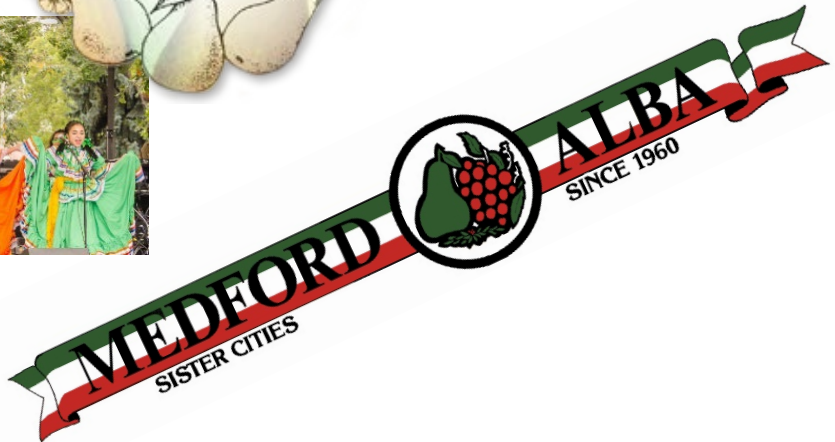
Council Vision Fund: Adoption of resolution 2019-78 created this fund from marijuana revenues. The funds are to be used for projects, programs, and activities according to the process approved with resolution 2019-128. Council supported and funded the following:

June		Council Goal(s) Met
Project, Program, and Activities::	Allocation	
Small Business Grants	\$ 250,000	Economic Development & Downtown and Redevelopment
Social Service Grants	100,000	Health and Safety
Scholarships	100,000	Health and Safety
Downtown Medford Assoc.	50,000	Downtown and Redevelopment
Private Property Abatement	44,258	Health and Safety & Public-Private Partnerships
St. Vincent Greenway Cleanup	7,500	Health and Safety
Total June 2020 Allocations	\$ 551,758	
Dec.		Council Goal(s) Met
Project, Program, and Activities::	Allocation	
Greenway Non-native Vegetation Removal	\$ 185,000	Health and Safety
Greenway Fire Management and Maintenance Plan	30,000	Public Infrastructure
Security Installations at Railroad Park	94,900	Health and Safety & Public Infrastructure
Small Business Assistance Grants	250,000	Economic Development
Work-force and Low-income/Assisted Housing	282,310	Housing Strategies
Total Dec. 2020 Allocations	\$ 842,210	
Total Biennium Allocations	\$ 1,393,968	

Vision Funds allowed us to be nimble and respond swiftly at the beginning of the pandemic to assist non-profit service providers to help our most vulnerable residents.

City Sponsored Events: Mayor & Council provided in-kind services support for the following City sponsored community special events. COVID-19 presented challenges for regular City sponsored special events. Most were canceled for 2020 due to the Governor’s restrictions on gatherings. Organizers anticipate being able to hold most of these events in the 2021-23 Biennium.

CITY SPONSORED SPECIAL EVENTS 2019-2021		
Art in Bloom	\$	18,800
Pear Blossom Festival		90,200
Medford Cruise		28,200
Veterans' Day Parade		7,000
Greystone Christmas Light Tour		7,600
Multicultural Festival		6,000
MLK Day		2,000
Taste of Alba		9,800
Misc. Events & Maintenance		3,000
TOTAL	\$	172,600



Accomplishments 2019-2021

City Management

City Administration, City Recorder, Communication & Marketing

2019

- Government Relations RFP and contract through 2021
- Boards & Commissions Recruitment
- Parking Committee transition to Transportation Commission
- Fleet Management Analysis with Enterprise
- Center for Public Safety Management Contract and Fire Analysis
- Boards & Commissions Achievement Luncheon
- Reorganization and update of all Administrative Regulations
- Created new City Guide for Medford Residence
- Citywide rebranding
- Citizen's Academy
- Employee Innovation Challenge
- Severe Event Shelter policy and community engagement
- Partnered with the One Rogue Valley Economic Development Plan
- Enhanced the Employee Recognition Program

2020

- COVID-19 Operations Protocol and Implementation
- COVID-19 Virtual Public Meeting guidelines and Implementation
- Rehired Kelly Madding / Deputy City Manager
- GovQA Public Records Request software implementation
- Review of RFP for Records Management software – on hold
- Small Business Grant Process and Implementation
- Charter Review Committee selection and May Ballot Initiative Measures 15-187 & 15-188
- COVID-19 In-Person Public Meetings with Social Distancing
- Records Management Training and audits for each department completed
- Absorbed duties of one full-time employee
- Created city-wide Community Newsletter
- Election of Mayor and Councilmembers
- Community Visioning RFP and selection
- Completed Security Awareness Training
- Provided leadership training to 90 employees.
- County support for Alameda Fire
- Medford 2040 Visioning project is moving forward with completion set for December 2021

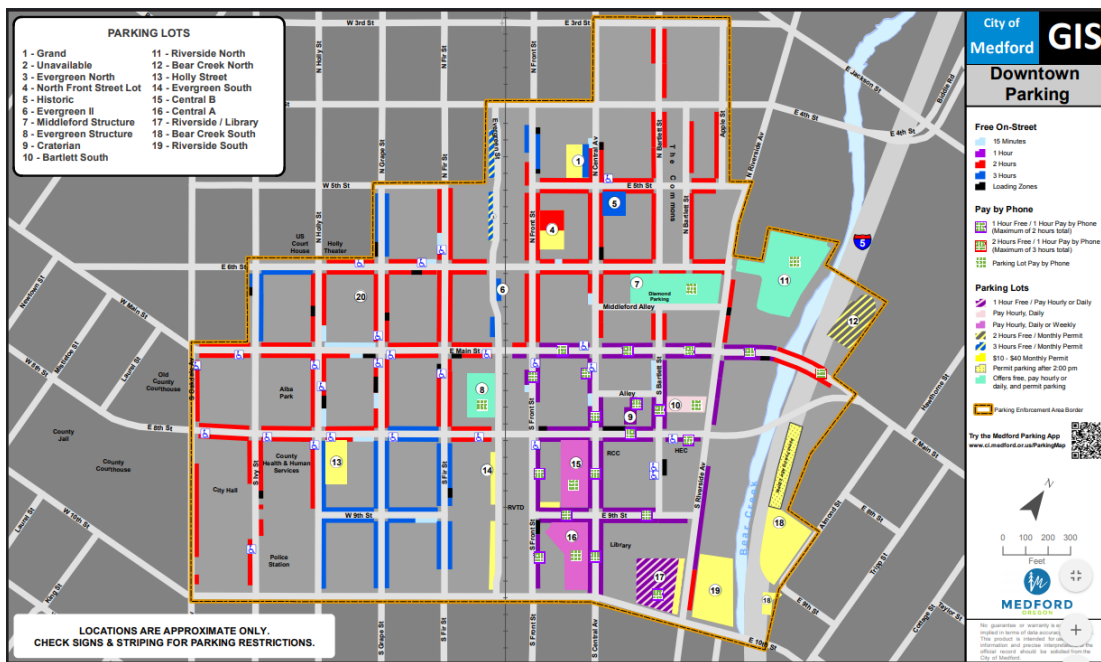


Downtown Parking District



Expansion of Downtown Parking District facilitating greater flexibility for new uses and redevelopment of Downtown property including new residential development.

Addition of 33 new on-street parking spaces in coordination with lane reconfiguration of Central Avenue between Jackson & 4th Street.



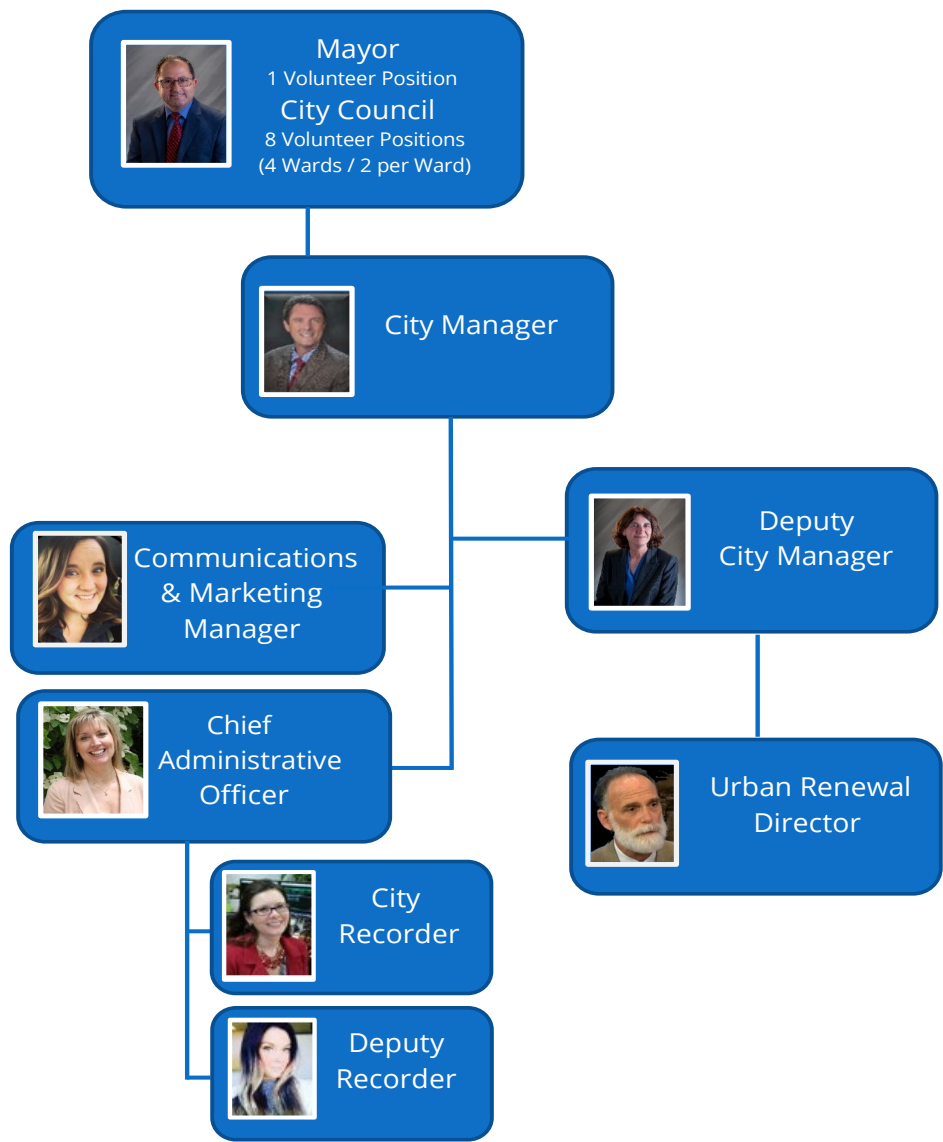
Fund Descriptions

The Governance and City Management department is primarily funded through the General fund with the exception of the Downtown Parking District which has its own enterprise fund and self-sustaining.

701, Parking Fund

- *Purpose.* The Parking Fund is an enterprise fund to pay for operations and maintenance of the City's parking facilities.
- *Major Revenue Source.* Parking fees.
- *Fund Restrictions.* Funds are limited to operations and maintenance of City parking facilities.

**Governance & City Management
Organizational Chart**



Position Listing

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
101	City Manager	1	1	1	1	1	1
102	Deputy City Manager	1	1	1	1	1	1
124	Deputy City Recorder	0	1	1	1	1	1
138	City Recorder	1	1	0	0	0	0
181	Executive Assistant	1	1	0	0	0	0
320	Assistant to the City Manager I	2	1	0	0	0	0
352	Executive Office Manager	1	1	0	0	0	0
363	Community Relations Coordinator	0	1	0	0	0	0
372	Chief Administrative Officer	0	0	1	1	1	1
375	Communications & Marketing Manager	0	0	1	1	1	1
Sub-Total		7	8	5	5	5	5
Position Held Vacant in 2021-2023							
320	Assistant to the City Manager I	0	0	1	1	1	1
Grand Total		7	8	6	6	6	6

Performance Objectives & Measures

Mayor & Council, Division 1110

Key Objectives:

Effectively represent the residents of Medford and provide leadership as the policy-making body of the City. Make Medford an outstandingly livable community – the financial, medical, tourist and business heart of the Rogue Valley. Seek to blend family lifestyles, engage in diverse educational, recreation, artistic and cultural resources and encourage a strong sense of environmental stewardship with robust economic activity to create a vibrant place for people to live, work, and play.

- Set biennial goals
- Engage the residents in creating and participating in the Medford 2040 Community Vision Plan around Medford being the Heart of the Rogue.
- Engage boards and commissions in supporting Council goals and vision plan
- Support key special events and community celebrations
- Further key initiatives through use of the Council Vision Fund
- Evaluate effectiveness of existing communication tools, such as:
 - RVTV
 - City website
 - Implementation of Strategic Communications and Marketing Plan

City Manager, Division 1210

Key Objectives:

Serve as the administrative office of the City by providing and coordinating the delivery of services in conformance with State and Federal regulations and Council policies, goals, and

objectives. Develop and present the biennial budget document to the Council and Budget Committee and ensure effective communication regarding City services and activities with the City Council and residents.

- Manage public resources responsibly in order to earn and maintain the public trust and facilitate building the best community for the residents and visitors of the city.
- Administer public policy to promote Council and community goals: Housing Strategies, Community & Employee Engagement, Public Infrastructure, Economic Development, Downtown & Redevelopment and Health & Safety.
- Provide proactive Administrative Regulations and records management
- Advocate for federal, state, and local support of City services, housing, transportation, public safety, and economic development.
- Ensure City departments have the resources necessary to accomplish their objectives and coordinated joint endeavors.
- Ensure compliance to Secretary of State records retention and public records request laws
- Facilitate biennial City Council goal setting
- Organize and complete community visioning process – Medford 2040 Community Vision Plan
- Coordinate with the Medford Urban Renewal Agency (MURA) to assist with accomplishing MURA’s City Center Revitalization Program, the Liberty Park Neighborhood Plan and downtown development

Communication, Division 1220

Key Objectives:

This division works to design and implement communication strategies that support the City’s vision, mission and core values by working with all departments to connect, inform, and enhance community relationships and increase public understanding.

- Develop, implement, monitor and evaluate a strategic communications and marketing plan that supports the City’s mission, vision, priorities, while building awareness of the City’s brand and services provided.
- Support strategic goals established by the City Council.
- Increase awareness about the City and the services provided through coordinated internal and external communication efforts.
- Use data-driven communication strategies to reach the variety of audiences within the City.
- Continue to guide the implementation of a consistent Citywide branding effort to support effectiveness of coordinated communication efforts.

Performance Measures

Performance Measures	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Update Council Tracker after each meeting and share with Leadership Team	24 completed and shared with department heads	22	24	24
Meet with new employees, Innovation Team and Our City, Your Role groups	Meetings are held quarterly with four held in fiscal year with new employees	Meetings on hold due to COVID-19 restrictions	Quarterly	Quarterly
Improve coordination and resourcing on city-wide efforts through effective use of Department Head Meetings	Resumed weekly Department Head meetings.	Determined that the Leadership Team was too large and not effective as desired. Disbanded and resumed Department Head meetings. Will resume for special projects as needed.	48	48
Review monthly financial statements and proactively make budget adjustments as needed	12 - Provided new department budget estimates for all CMO divisions through the biennium and monitoring regularly.	6 - Reviewed monthly. Adjustments being made for Parking expenses.	12	12
Establish a legislative agenda with our state and federal lobbyists	DC Trip canceled due to COVID. Completing the Legislative Policy Review.	2021 State Legislative review Jan/Feb.	Annually	Annually
Participate in furthering Economic Development by partnering with Economic Development Agencies	Participated in SOREDI Board meetings as well as One Rogue Valley implementation meetings.	Participated in SOREDI Board meetings as well as One Rogue Valley implementation meetings.	SOREDI board and Chamber involvement	SOREDI board and Chamber involvement
Monitor and update City Council biennial goals and objectives	January 2020	July 2020 & February 2021	Twice per year	Twice per year

Performance Measures	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Provide training and documentation to comply with records retention requirements, public records requests, proper scanning and maintenance of records.	Implemented GovQA public records software and trained departments. Reviewed criteria for a new Mgmt. software, but put on hold due to COVID and budget.	Managed the new records request software, worked with IT to resolve problems, contacted departments when requests are reported late or nearly late by the system, helped staff with software issues/questions. Continued training staff on records retention regulations.	All departments and new employees as needed	Refresher and new employees as needed
Social media channel following Videos produced / post & engagement statistics	Seven videos were completed and released. Videos combined reach: 32,622 Video combined engagements: 3,376 Facebook 29% increase, Twitter 9% increase Instagram followers: 1,486 (launched in Oct. 2019)	Six videos were completed and released.	10% increase	10% increase
Medford 2040 Vision: Develop and strengthen relationships with community groups that serve people of color and low-income households.			Establish connections with related community groups and process for translating outreach documents	Engagement level with audience members, translated documents and establish distribution list.
Complete the Medford 2040 Vision Process		Hired consultants, established Task Force and begun process	Council Adopt Plan	Implementation Strategies

Performance Measures	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Web Statistics	Contract with Open Cities finalized. Currently working through the website content audit, website training for all departments and content population on new site. Current target date for website completion is February 2021.	Completed website training for all departments, preparing website for Beta Test. Current target date for website completion is April 2021.	Implement new website and review quarterly stats	Review stats quarterly
Manage public resources responsibly in order to earn and maintain the public trust, and build better communities for the residents and visitors of the city.	General Fund Grant priorities established in November 2019	Competitive and Non-competitive General Fund Grants administered through the Community Services and Development Commission	Review Grant priorities Provide in-kind support for sponsored community special events	Administer and monitor grants Provide in-kind support for sponsored community special events
Archive all agendas and minutes from all areas required by law for the year by the end of January	100%	100%	100%	100%
City Council draft minutes distributed to Mayor, Council and key staff no later than the next Wednesday	98%	100% even during COVID	100%	100%

* Actuals through December 2020

BUDGET SUMMARY - GOVERNANCE & CITY MANAGEMENT

MAYOR & COUNCIL (11)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	63,541	53,966	-	-	-	-
	FRINGE BENEFITS	32,382	27,771	-	-	-	-
	MATERIALS & SERVICES	1,001,502	787,370	1,894,791	1,382,800	1,397,800	1,397,800
	CAPITAL OUTLAY	-	-	40,000	-	-	-
Grand Total		1,097,425	869,107	1,934,791	1,382,800	1,397,800	1,397,800
GENERAL FUND (100)							
	SALARIES & WAGES	63,541	53,966	-	-	-	-
	FRINGE BENEFITS	32,382	27,771	-	-	-	-
	MATERIALS & SERVICES	1,001,502	787,370	1,894,791	1,382,800	1,397,800	1,397,800
	CAPITAL OUTLAY	-	-	40,000	-	-	-
Fund Total		1,097,425	869,107	1,934,791	1,382,800	1,397,800	1,397,800

BUDGET SUMMARY - GOVERNANCE & CITY MANAGEMENT

CITY MANAGER (12)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	1,347,122	1,388,684	1,649,660	1,563,300	1,563,300	1,563,300
	FRINGE BENEFITS	625,730	723,905	838,240	833,300	833,300	833,300
	MATERIALS & SERVICES	781,965	807,925	1,125,300	400,400	400,400	400,400
	CAPITAL OUTLAY	105,926	-	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	1,418,788	-	-	-	-	-
Grand Total		4,279,531	2,920,515	3,613,200	2,797,000	2,797,000	2,797,000
GENERAL FUND (100)							
	SALARIES & WAGES	1,315,219	1,348,314	1,607,350	1,563,300	1,563,300	1,563,300
	FRINGE BENEFITS	605,990	701,010	812,840	833,300	833,300	833,300
	MATERIALS & SERVICES	204,026	237,528	518,100	400,400	400,400	400,400
	CAPITAL OUTLAY	24,340	-	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	1,418,788	-	-	-	-	-
Fund Total		3,568,362	2,286,852	2,938,290	2,797,000	2,797,000	2,797,000
PARKING FUND (701)							
	SALARIES & WAGES	31,904	40,371	42,310	-	-	-
	FRINGE BENEFITS	19,740	22,895	25,400	-	-	-
	MATERIALS & SERVICES	577,939	570,397	607,200	-	-	-
	CAPITAL OUTLAY	81,586	-	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	-	-	-	-	-	-
Fund Total		711,168	633,662	674,910	-	-	-

BUDGET SUMMARY - GOVERNANCE & CITY MANAGEMENT

PARKING MANAGEMENT (63)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	-	-	-	31,500	31,500	31,500
	FRINGE BENEFITS	-	-	-	22,900	22,900	22,900
	MATERIALS & SERVICES	-	-	-	605,000	605,000	605,000
Grand Total		-	-	-	659,400	659,400	659,400
PARKING FUND (701)							
	SALARIES & WAGES	-	-	-	31,500	31,500	31,500
	FRINGE BENEFITS	-	-	-	22,900	22,900	22,900
	MATERIALS & SERVICES	-	-	-	605,000	605,000	605,000
Fund Total		-	-	-	659,400	659,400	659,400

PLANNING DEPARTMENT



Biennial Budget
2021 - 2023

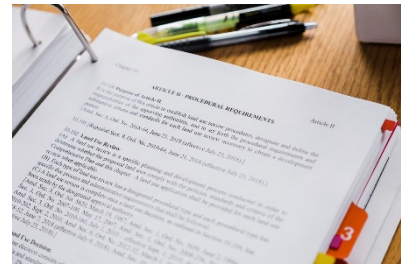
Department Description

The Planning Department is comprised of fifteen staff members, with three key areas of responsibility:

- Long Range (Comprehensive) Planning
- Current Planning
- Housing and Community Development

Working together, these divisions implement the City's Comprehensive Plan and Land Development Code, administer its Community Development Block Grant program, and manage a range of housing initiatives.

The Long Range Division manages the production and implementation of the City's Comprehensive Plan, reviews urbanization plans associated with the Urban Growth Boundary expansion, and updates different chapters of the Comprehensive Plan including the City's Transportation System Plan and Housing Element. Long Range is also primarily responsible for developing implementation policy for these plans (for example, Medford's Land Development Code). The Division has a GIS Coordinator, who provides geographic information analysis, cartographic production and data maintenance services to the Department and other internal and external customers (including other City departments).



Current Planning is responsible for processing land use permits such as site plan review, land divisions, zone changes, planned unit developments, conditional use permits, historic preservation, sign permits, etc. Current planners also provide guidance to the general public on land use-related issues and review building permits and business licenses.

Planning expanded its impact on the community by incorporating the Housing & Community Development division into the department in 2017. This division works directly to address community development, homelessness, and housing issues. It administers Community Development Block Grants (CDBG), the Neighborhood Stabilization Program (NSP), the Housing Opportunity Fund (HOF), Homeless System Action Plan implementation, and General Fund Grants (GFG); it also works with other City Departments and community partners to address blight and problem properties throughout the City along with other housing and public service related programs.

In addition to these functions, the Department's multidisciplinary staff also collaborate with the Medford Urban Renewal Agency on redevelopment and economic development initiatives. The Department also manages the City's floodplain program, processing floodplain permits and maintaining the City's Community Rating System status.

Planning Department staff also procure and administer a wide range of grants including ODOT Transportation and Growth Management (TGM), Department of Land Conservation and Development (DLCD) Technical Assistance (TA), Certified Local Government (CLG), and grants from local partners such as Providence Health & Services.

The department provides staff support to the:

- Planning Commission
- Site Plan and Architecture Commission
- Landmarks and Historic Preservation Commission
- Housing Advisory Commission
- Community Services and Development Commission
- Bicycle and Pedestrian Advisory Committee
- City Council
- Jackson County Continuum of Care
- Jefferson e Funders Forum
- Project-specific committees such as the Liberty Park Neighborhood Advisory Committee, Wayfinding Sign Advisory Committee, and the All-in-for Housing Committee

Planning staff is available from 8:00 a.m. to 5:00 p.m., Monday through Friday, to assist customers in the permit process and accept land use applications.

Accomplishments

The 19/21 biennium was unlike any other as the department contended with the COVID-19 pandemic as well as the Almeda and Obenchain wildfires. The pandemic forced staff to work differently while maintaining our usual level of service to the extent feasible. The fires were traumatic for everyone but demonstrated the need for cities to work together on recovery efforts in the aftermath. Our Planning staff met the challenges.

Staff quickly adapted to telework and virtual meetings. While much of the world experienced a slowdown, land development activity continued to be strong in spite of COVID-19 and housing and homeless needs were drastically magnified. Land use applications continued to be submitted and staff used technology to navigate the process without missing deadlines.



Staff weren't the only ones affected. Commission and committee members had to adapt to virtual meetings and decision making. Again, technology and our ability to adapt was the key to keep processes on track. The department's use of iPads proved invaluable in this new virtual environment, keeping staff and appointed officials connected and productive. While other communities postponed public hearings indefinitely, City of Medford commissions continued to process permit applications and make land use decisions.

Through all of this, the department experienced staff losses through an inter-department transfer, layoffs and a resignation. At the end of 2020, the department operated with four fewer staff members.

A. Land Development Applications Submitted

In spite of the unprecedented obstacles the department faced in the last couple of years, staff met these challenges, exceeded deadlines, and produced quality results. The department's workload is primarily driven by the amount and type of land use applications received. There are four types of applications, Type I through Type IV, and each type has its own process and decision requirements.

- Type I Administrative decision by Planning Director/designee
- Type II Administrative decision by Planning Director/designee
- Type III Quasi-Judicial decision by Planning Commission, SPAC, or LHPC; final action within 120 days from date application deemed complete

Type IV Quasi-Judicial or Legislative decision by City Council

Application Type	Number Received
• Annexation (Type IV)	12
• Comprehensive Plan Amendment (Type IV)	4
• Conditional Use Permit (Type III)	11
• Exception (Type III)	20
• General File	6
• General Land Use Plan Map Amendment (Type IV)	7
• Historic Review (Type I and Type III)	32
• Land Development Code Amendment (Type IV)	8
• Partition (Type II and Type III)	25
• Planned Unit Development (Type III)	6
• Pre-Application Conference	79
• Property Line Adjustment	37
• Site Plan and Architectural Review (Type II and Type III)	49
• Street Name Change (Type IV)	1
• Street Vacation (Type IV)	6
• Subdivision (Type III)	24
• Transportation Facility Proposal Review (Type IV)	2
• Zone Change (Type III)	30
• Urbanization Plan (Type IV)	8
Total Land Development Applications	367

B. Average Land Use Application Processing Times

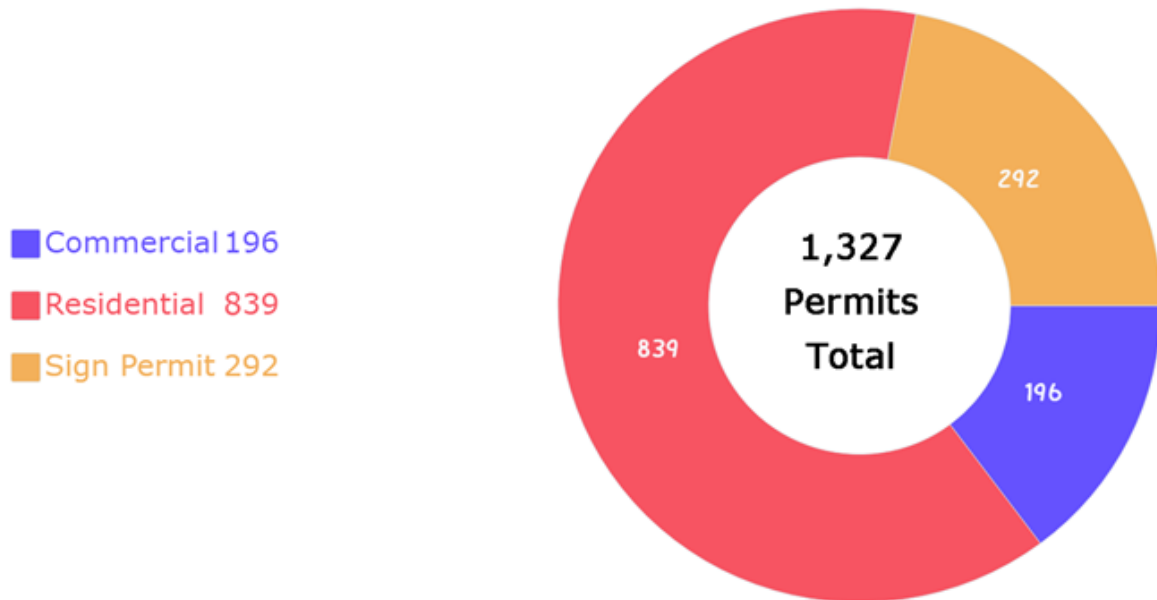
Application processing time is tracked to ensure compliance with statute-mandated requirements.

Year	Number of Applications*	Days to Deem Complete from Submittal (30 days max)	Days Submittal to Hearing	Days Complete to Hearing	Days Complete to Final Order	Total Processing Time (120 days max)
2014	129	28.14	70.33	40.13	58.15	87.15
2015	169	32.92	74.31	41.00	60.13	93.37
2016	155	32.81	74.83	42.01	62.33	95.49
2017	167	33.44	76.62	43.18	72.89	106.74
2018	181	22.52	66.68	44.03	68.95	91.46
2019	186	27.12	66.92	41.03	61.57	88.44
2020	181	22.55	62.02	40.92	63.33	86.26

* Combined current and long range planning permits & projects

C. Building & Sign Permits Reviewed

Permits are reviewed by Planning staff to ensure compliance with Medford Municipal Codes.



D. Customer Service

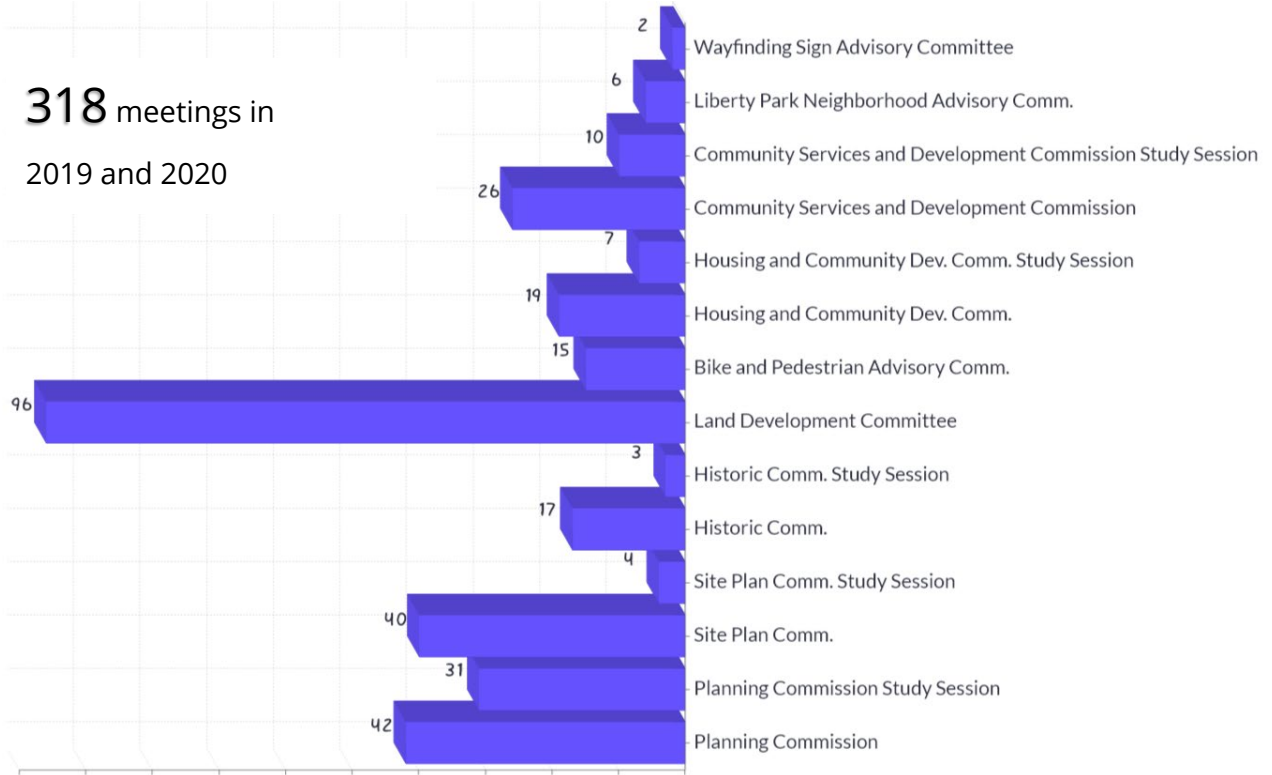
The Department is committed to assisting the public. Staff is available Monday through Friday, from 8:00 a.m. through 5:00 p.m. to advise, accept applications, and navigate the application and permit process.

Contact Type	Total
<ul style="list-style-type: none"> Dedicated staff time assisting customers (in hours) 	4,000
<ul style="list-style-type: none"> Express permits issued 	120

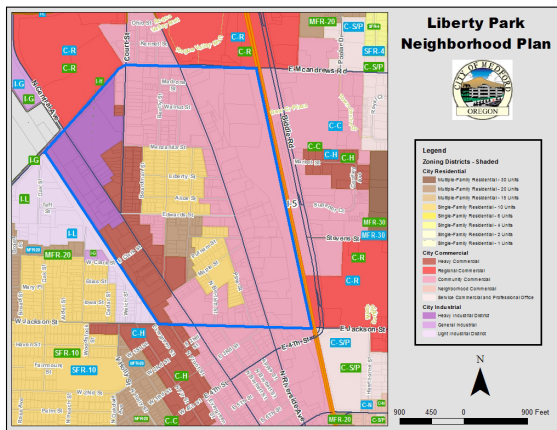
E. Meetings Staffed by Planning Department

In addition to applications received, another large part of the Department’s workload is to support and staff seven commissions. This involves managing many meetings each month and tasks include scheduling, determining agendas, preparing and presenting staff reports, disseminating information and noticing, and action notices. Staff also presents at City Council meetings on a regular basis.

318 meetings in
2019 and 2020



F. Major Comprehensive Plan Amendments



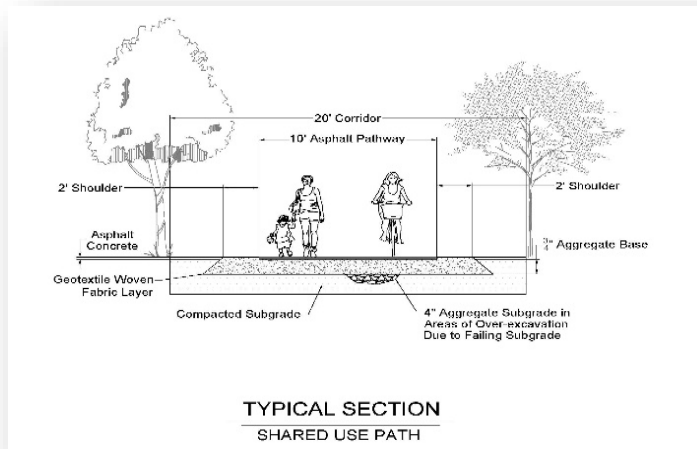
- Liberty Park Neighborhood Plan
- Southeast Plan Updates
- Urbanization Plans for six planning units

G. Land Development Code Amendments Adopted

Adopted a number of Municipal Code Amendments related to:

- Minor Historic Review

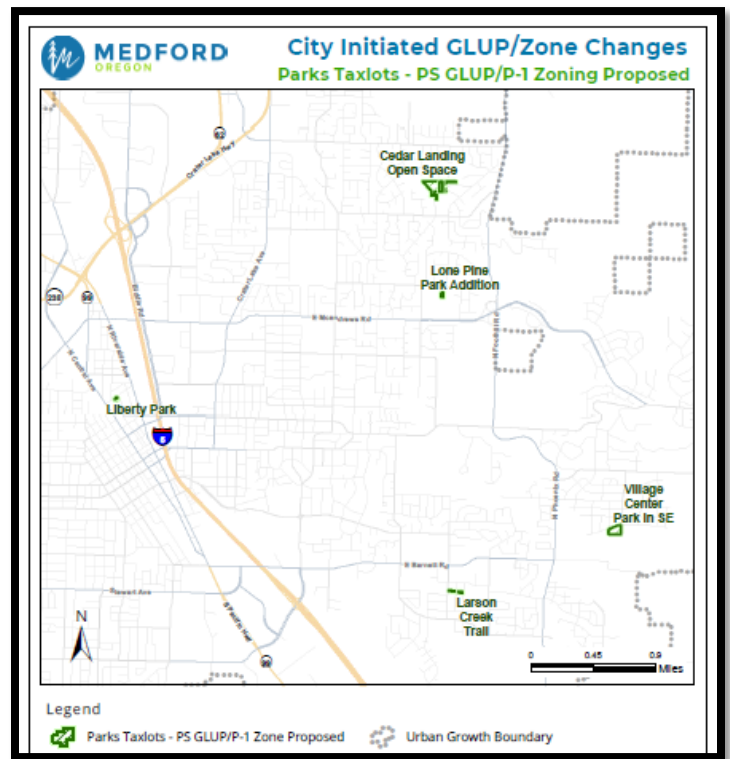
- Cottage Cluster Housing
- Chapter 10 Housekeeping
- Food pods and Street vending
- Concurrency
- Emergency Shelters
- Annexation Regulations
- Southeast Plan Chapter 10 updates
- Residential Administrative Review
- Electric Fences
- Shared Use Trails
- Public Utility Easements
- Multi-family Development & Pad Lots
- Temporary Shelter updates
- Lot Legality
- Sidewalk Maintenance (Chapter 3)
- Engineering Regulations (Chapter 9)
- Floodplain Regulations (new Chapter 13)



H. General Land Use Plan (GLUP) Amendments –

- The City Council approved the following GLUP amendments:

- 1.34 acres from Urban High Density Residential to General Industrial
- 5.07 acres from Urban Residential to Commercial
- 0.61 acres from Urban High Density Residential to Service Commercial
- 1.16 acres from General Industrial to Urban Medium Density Residential
- 5 acres from Urban High Density Residential to Urban Residential
- 1.85 acres from Urban High Density Residential to Service Commercial
- 10 parcels were converted to the Parks and School GLUP



- Overall changes to GLUP designations associated with approved Urbanization Plans:

GLUP	Original Acreage	Approved Acreage	Difference
Urban Residential	625.05	581.20	-43.85
Urban Medium Residential	23.87	33.28	9.41
Urban High Residential	119.26	127.49	8.23
Commercial	124.65	146.65	22
Service Commercial	55.59	58.94	3.35

I. Floodplain

- The Planning Department oversees administration of floodplain permitting and the Community Rating System (CRS)
- The City's Class 6 rating with the CRS program was successfully maintained
 - This translates to a floodplain insurance discount for Medford homeowners
- 12 floodplain permits were reviewed
- The City has a growing commercial area in the South Side Center at Garfield Street and Center Drive
 - This area has a considerable amount of development in progress

J. Historic Preservation

- The Landmarks and Historic Preservation Commission approved five different locations for painted murals to beautify the downtown district, including the Vogel Plaza Mural
- Exterior modifications to the Holly Theater building were reviewed and approved
- Staff initiated and Council adopted a development code amendment to streamline and reduce the processing time for Minor Historic Reviews
- Staff applied for and received a Certified Local Government grant to hire a consultant to survey Medford's Downtown Historic District
 - The local and National Register of Historic Places database will be updated
- Holmes House was nominated for the National Historic Register

*K. Transportation Facility Approvals (Street Improvement Projects) –*

- Foothill Road Transportation Facility project (Delta Waters Road to McAndrews Road)
- South Stage Road Extension from North Phoenix Road

L. Housing & Community Development

- Implemented the new Accessory Dwelling Unit (ADU) Systems Development Charge (SDC) Reduction Program
 - Working to complete ready-made ADU architectural plans
- Continued implementation of the Homeless System Action Plan (HSAP), consisting of five goals and 32 actions to address homelessness in coordination with the Continuum of Care and other partners
- City Council amended Section 2.441 of the Medford Municipal Code, increasing the Community Services and Development Commission to include two individuals who have experienced homelessness in the past or who are currently homeless, referred to as having “lived experience”, and also charged the CSDC to advise City Council on matters associated with homelessness, including implementing the HSAP
- Worked extensively with consultant ECONorthwest to develop and adopt the 2020-2024 Consolidated Plan, leveraging the Community Health Improvement Plan (CHIP), the HSAP, City's Liberty Park Plan, and others, along with incorporating public feedback through a community-wide survey and community listening session
- Expanded homeless diversion and prevention strategies by awarding \$150,000 in General Fund Grant dollars to rental support and move-in programs and awarding \$50,000 from the HSAP Fund to a reunification program to help homeless individuals return to safe and viable support systems outside of Medford
- Contributed to the development of the Chronically Homeless Outreach Partnership (CHOP), a 24-agency collaboration, supported with leverage from the City and a grant from Providence Health & Services. This partnership has leased the Summit House through OnTrack Rogue Valley to assist with providing transitional housing for homeless individuals identified through the CHOP.
- On June 18, 2020, Council approved Resolution No. 2020-83, authorizing the City of Medford CARES Act Amendment to the Program Year 2019 Action Plan, allocating \$432,691 to provide rental assistance and child care assistance to those impacted by COVID-19
- Provided testimony to the Oregon House Committee on Human Services and Housing in support of HB 4001, which resulted in Medford being added to the Bill for funding consideration in the amount of \$2.5 million for a navigation center



M. Partnered With and Participated In

- Planning and Parks staff won the City's first innovation competition and successfully commissioned the mural at Vogel Plaza
- Staffed a flood awareness booth at the Preparedness and Safety Fair in September 2019
- Partnered with Jackson County Library to promote a community book read on Jeff Speck's book *Walkable City Rules: 101 Steps to Making Places Better*
- Hosted a community forum on Jeff Speck's book through the Oregon Humanities Think and Drink series
- Co-sponsored RecFest Event at Hawthorne park with the Parks Department
- Hosted a bicycle breakfast with Public Works and RVTD for Bike to Work Week at Hawthorne Park (2019)
- Purchased a bicycle fix station installed in Hawthorne Park
- Completed a downtown residential market study with Johnson Economics
- Assisted downtown businesses by creating a parklet program to use public parking spaces as outdoor eating spaces
- Participated in the development of the Chronically Homeless Outreach Partnership (CHOP)
- Facilitated the development of the Medford Severe Weather Shelter pilot program to develop a partnership that networks services to offer shelter at various sites during the declaration of a severe weather event

***N. Grants***

- Secured a Community Planning Assistance for Wildfire (CPAW) grant to assist with review of vegetation and ignition zone regulations
- Awarded \$85,000 technical assistance grant by DLCD to update the City's Housing Capacity Analysis and Housing Production Strategy prototype
- Awarded \$50,000 in grant funds from Providence Health & Services to provide housing and case management resources to the Chronically Homeless Outreach Partnership
- Administered \$100,000 in COVID-19 Council Vision Funds to nonprofit agencies providing emergency food, shelter, housing, legal services, child care, medical care, financial counseling, and hygiene services to vulnerable households

O. Response to Alameda Fire

- Assisted the cities of Phoenix and Talent with mapping, floodplain permitting and housing policy to help Alameda fire victims
 - Over 300 structures in the floodplain were substantially damaged
- Worked with CMO and legal staff to develop executive orders allowing temporary, long term housing in RVs. The allowance has been used by Providence and Asante to house employers displaced by the fire.
- Created a mapping application for the Department of Land Conservation and Development and Jackson County
 - This mapping displayed potential temporary housing sites for FEMA
- Worked to define a rebuild process for five manufactured home parks and other multi-family structures in the floodplain
- Assisted churches to open as emergency shelters for families and chronically homeless individuals residing on the Bear Creek Greenway
- Assisted with tracking and communicating available resources to nonprofit agencies and fire victims
- Co-authored a grant to Oregon Community Foundation for Project Turnkey funding to acquire a motel for conversion to transitional living for fire victims
- Submitted a grant proposal to Providence Health & Services for \$120,000 to include recuperative care units as part of Project Turnkey

P. Miscellaneous Items

- Completed first City-initiated zone change project for 11 properties covering over 15 acres to enable multi-family development in three areas distributed throughout the City
- Presented to the Rogue Valley Association of Realtors and informed its membership about HB 2001, ADU SDC reduction and permit-ready program
- Conducted third annual public outreach meeting on Rent Burden (HB 4006)
- Transitioned the review of Land Development applications to an electronic process
- Updated a 2020 Census Address Inventory
 - Added over 1,100 addresses for the count

Fund Descriptions

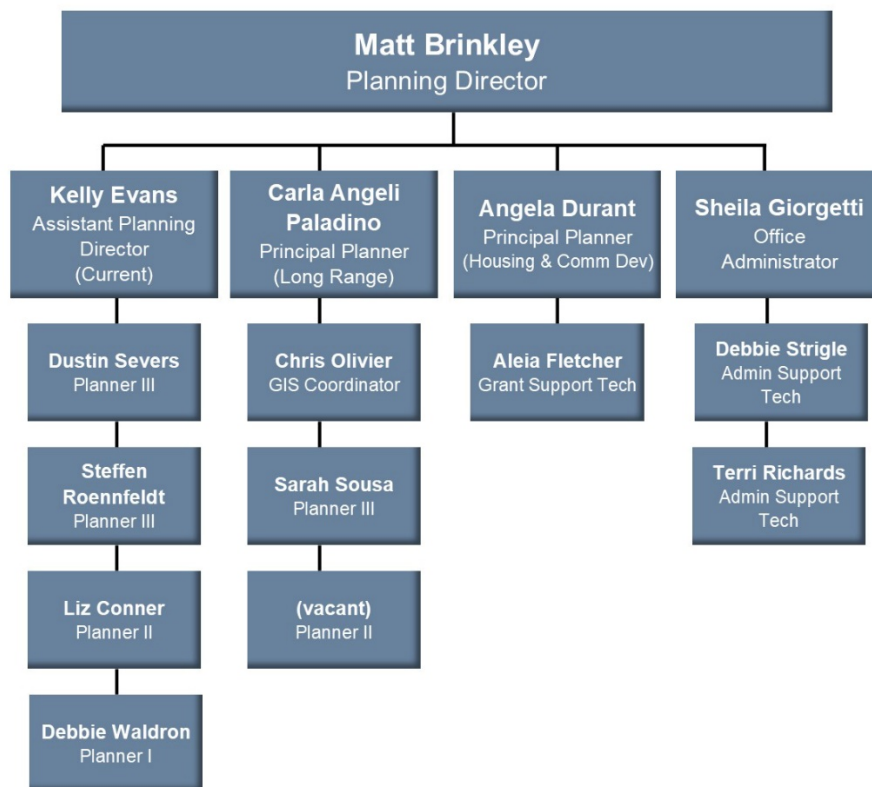
The majority of the Planning Department is funded through the General Fund. Community development activities and grants are funded through Fund 731.

Fund 731 – CDBG: The overall goal of the Community Development Block Grant (CDBG) program is to develop viable urban communities through allocation of financial resources and technical assistance to build suitable living environments, provide decent housing, and expand economic opportunities.

Department Organization

PLANNING DEPARTMENT ORGANIZATION CHART

January 2021



Position Listing

Planning

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
116	Planning Director	1	1	1	1	1	1
250	Office Administrator	1	1	1	1	1	1
264	Administrative Support Technician	3	3	2	2	2	2
266	Principal Planner	2	2	2	2	2	2
301	Assistant Planning Director	1	1	1	1	1	1
305	Planner I	1	2	1	1	1	1
306	Planner II	4	2	2	2	2	2
307	Planner III	1	3	3	3	3	3
308	Planner IV	2	1	0	0	0	0
339	GIS Coordinator	1	1	1	1	1	1
340	Grant Support Technician	0	1	1	1	1	1
Sub-Total		17	18	15	15	15	15
Positions Held Vacant in 2021-2023							
264	Administrative Support Technician	0	0	1	1	1	1
305	Planner I	0	0	1	1	1	1
307	Planner III	0	0	1	1	1	1
Sub-Total		0	0	3	3	3	3
Grand Total		17	18	18	18	18	18

High Level Budget by Division

Planning – 1810

The Planning Department is a dynamic team working with the community to shape a vibrant and exceptional city. The department is responsible for the review and issuance of land use permits, preparation and implementation of long range plans for the City, administering the Community Development Block Grant program, and overseeing affordable housing initiatives.

Key Objectives

- Objective #1: Improve the level of service to the communities we serve
- Objective #2: Improve the quality and availability of decent, affordable housing for households of all income levels
- Objective #3: Maintain long range plans that achieve excellence in the design and experience of the built environment; protect and responsibly manage natural resources and systems for generations to come; ensure a high quality of life for the residents of Medford; and welcome new people, businesses and ideas
- Objective #4: Continually improve the built environment
- Objective #5: Cultivate the depth and breadth of our skills and professional talent
- Objective #6: Foster a productive work environment that encourages balance between life and work and encourages collegial, interpersonal relationships

Performance Measures

Performance Measure	Actual 2019-20	Actual 2020-21*	Target 2021-22	Target 2022-23
Electronic submittal of land use applications	N/A	N/A	75%	Complete
Maintain application processing time (average 90 days)	95%	95%	95%	95%
Review applications within 20 days – average	90%	90%	90%	90%
Establish web-based dashboard to show application status	N/A	N/A	50%	Complete
Complete 6-Step toolkit for development of affordable housing	N/A	N/A	100%	n/a
Complete one per year of CDGB and HOF grants	1 Complete	1 Complete	1 Complete	1 Complete
Complete a cost analysis of homelessness	N/A	N/A	N/A	Complete
Fair Housing education and awareness in accordance with the 5-Year Consolidated Plan and Analysis of Impediments to Fair Housing Choice	N/A	Complete community trainings	One training or education/awareness event	One training or education/awareness event
Develop and implement a Wayfinding Sign Plan focused on downtown that guides residents and visitors to places of interest	N/A	Develop plan	Finalize plan and begin implementation	Complete priority projects pending funding.
Complete adoption of the Housing Capacity Analysis and Housing Production Strategy projects - the HCA will update the housing needs data of the City for the next 20 years and the HPS is a complimentary action plan that focuses on achieving a range of housing types to serve residents at a range of income levels	N/A	50%	Complete	N/A
City-Initiated Zone Change Project: Rezones areas that were upGLUPed as part of the Internal Study Areas amendment to assist in making land better suited for residential development opportunities	N/A	3 projects complete	1 project Complete	1 project Complete
Maintain CRS-6 designation, enabling floodplain insurance discount for Medford homeowners	100%	100%	100%	100%

*Note: Actual 2020-2021 is Y-T-D 12/31/20

BUDGET SUMMARY - PLANNING

PLANNING (18)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	2,087,102	2,124,799	2,540,450	2,338,800	2,338,800	2,338,800
	FRINGE BENEFITS	1,062,265	1,193,230	1,433,130	1,335,700	1,335,700	1,335,700
	MATERIALS & SERVICES	279,933	390,545	1,116,553	792,400	792,400	792,400
	CAPITAL OUTLAY	-	-	-	-	-	-
Grand Total		3,429,300	3,708,574	5,090,133	4,466,900	4,466,900	4,466,900
GENERAL FUND (100)							
	SALARIES & WAGES	2,087,102	2,124,799	2,540,450	2,338,800	2,338,800	2,338,800
	FRINGE BENEFITS	1,062,265	1,193,230	1,433,130	1,335,700	1,335,700	1,335,700
	MATERIALS & SERVICES	279,933	390,545	541,400	432,400	432,400	432,400
	CAPITAL OUTLAY	-	-	-	-	-	-
Fund Total		3,429,300	3,708,574	4,514,980	4,106,900	4,106,900	4,106,900
CONST EXCISE TAX FUND (120)							
	MATERIALS & SERVICES	-	-	575,153	360,000	360,000	360,000
Fund Total		-	-	575,153	360,000	360,000	360,000

BUDGET SUMMARY - PLANNING

COMMUNITY PROMOTION & GRANTS (61)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	82,652	142,995	165,490	181,000	181,000	181,000
	FRINGE BENEFITS	47,006	74,937	93,000	105,200	105,200	105,200
	MATERIALS & SERVICES	3,265,898	5,328,683	6,475,193	4,513,800	4,582,000	4,582,000
	CAPITAL IMPROVEMENT PROJECTS	-	-	-	275,000	275,000	275,000
Grand Total		3,395,556	5,546,615	6,733,683	5,075,000	5,143,200	5,143,200
GENERAL FUND (100)							
	SALARIES & WAGES	-	8,026	-	-	-	-
	FRINGE BENEFITS	-	4,078	-	-	-	-
	MATERIALS & SERVICES	605,778	1,242,892	804,655	600,000	668,200	668,200
Fund Total		605,778	1,254,996	804,655	600,000	668,200	668,200
COUNCIL GOALS FUND (420)							
	MATERIALS & SERVICES	-	-	1,248,150	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	-	-	-	275,000	275,000	275,000
Fund Total		-	-	1,248,150	275,000	275,000	275,000
COMMUNITY PROMOTION FUND (730)							
	MATERIALS & SERVICES	1,922,565	2,169,870	2,224,500	2,250,000	2,250,000	2,250,000
Fund Total		1,922,565	2,169,870	2,224,500	2,250,000	2,250,000	2,250,000
CDBG FUND (731)							
	SALARIES & WAGES	82,652	134,969	165,490	181,000	181,000	181,000
	FRINGE BENEFITS	47,006	70,858	93,000	105,200	105,200	105,200
	MATERIALS & SERVICES	737,555	1,915,921	2,197,888	1,663,800	1,663,800	1,663,800
Fund Total		867,213	2,121,749	2,456,378	1,950,000	1,950,000	1,950,000

Building Safety Department

Ensuring the community's safety and health, contributing to a vibrant economy, and protecting the environment through effective management of the building permit and licensing process.



BUILDING SAFETY

Consultation
Intake
Plan Review
Inspection
Code Compliance

BUSINESS LICENSE

Consultation
Application Review
Code Compliance
License Issuance

Providing responsive, timely and predictable delivery of quality customer service

Department Description



Featured left to right: Shannon Thorpe, Jay Stine, Carol Wedman, Chad Wilttrout, Craig Batesole, Kimberly London, Mary Montague, Todd Travalini, Sam Barnum, Jim Pruett, Holly Fay, Gary Duckworth – Not featured here: Cinthya Perezchica and Tracy Sargent

The City of Medford's Building Safety Department's mission is to ensure the community's safety and health, support a vibrant economy, and protect the environment through effective management of the building permit and business license process. This is achieved through conformance of State Building Codes, local and federal requirements for construction, and State and local licensing requirements. Meeting customer needs and providing direction through local meetings, open forums, training, media and consultation are priorities for the department.

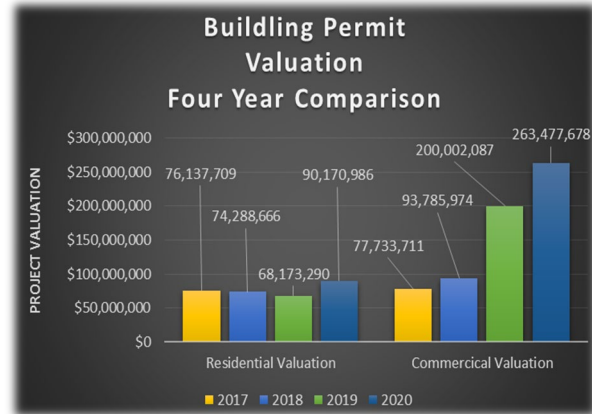
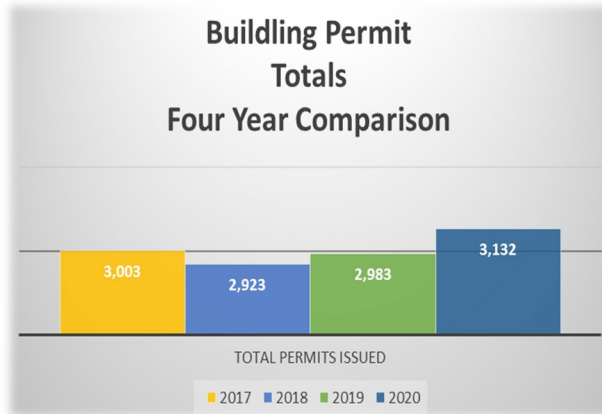
The Medford Building Safety Department has two primary functions.

- Building Safety staff provide application consultation, permitting, project consultation, and inspection services to the community. Knowledgeable front line staff provide aid for application submission and project questions. Highly trained staff deliver extensive plan review services to ensure that plans meet local and state building codes. Building Inspectors make certain that the projects are executed accordingly and are safe for the related purpose.
- Currently there are over 6,000 businesses licensed in the City of Medford. Consultation services are provided for community members contemplating starting and/or locating a business within the city limits of Medford. Coaching is provided throughout the process. Staff works closely with Fire, Planning, and Code Enforcement staff to ensure business licenses are current, structures are safe and are appropriately zoned for the type of business that is operating at a particular site.

Accomplishments

Statistics and Development

Below charts are based on Annual not Fiscal numbers



Permits and Inspections

Residential development has remained steady over the past four years. Commercial development valuation, however, has soared to more than triple of what it was four years ago. This is largely attributed to Asante’s submittal of the three story cancer center project on Barnett in 2019 and their tower remodel in 2020; this is just a portion of the overall Asante Forward ARRCM project. There were also four large hotels submitted over the course of 2019-20. From 2017 to present, the team has averaged 3,011 permit applications processed per year.

Inspectors currently average nearly 400 inspections per month for each full-time inspector. Cross training and certification of staff affords reallocation of resources to maintain service levels as necessary. In 2020 all field Inspectors received additional training to be able to perform plan review when they are available. Management is always looking at workflow, staffing, and training opportunities to maintain service levels and minimize the need for additional staff.

Building Safety and Business License staff helped 3,077 customers at the counter in 2020 and that is with the building being closed more than four months collectively due to COVID. They answered 9,780 phone calls and processed 7,418 emails for that same time period. This support is divided between 4.5 staff members.

Development Projects

Commercial and residential developments are the mainstay of the Building department. Funding is strictly obtained from permit and inspection fees.

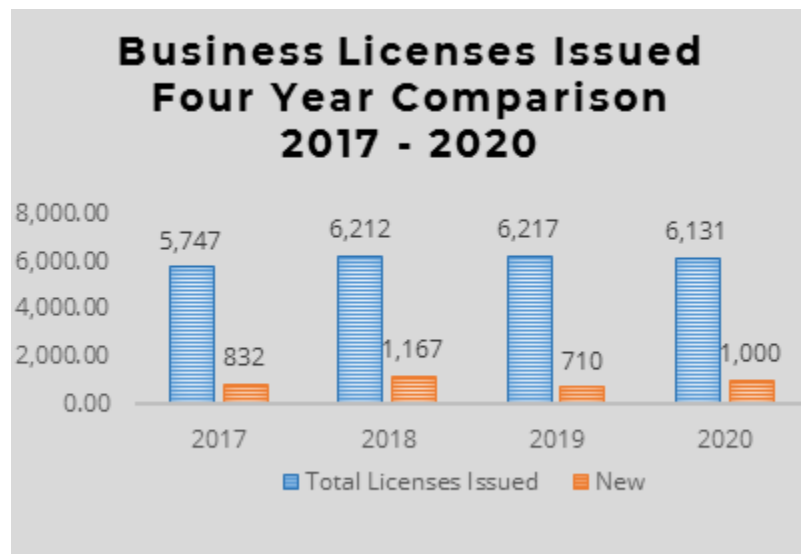
2019 – 2021 Substantial Commercial Development

Project/Description	Project Valuation
Asante Tower	\$ 116,148,408.0
Rogue Regional Cancer Center	\$ 30,175,000.0
Springhill Suites	\$ 13,450,000.0
Fairfield Inn & Suites by Marriott	\$ 7,500,000.0



Business Licenses

As of the end of 2020, there were just over 6,000 active business licenses. There were more than 1,000 new business license applications processed in 2020 and 710 new business license applications processed in 2019. Staff are working on a database comparison between the business license program and the utility billing system to identify businesses that are operating without a license. The goal of this project is to increase license compliance.



Program administration for the Rental Registration Program was moved under the Business License Program in early 2019. Presentations have been made in public forums such as the Citizens' Academy and an informational piece was included in Medford utility bills to educate citizens of the requirement and benefits of registering rental properties. At the time of this writing there are 797 active rental registrations. Business License staff worked closely with Medford Fire Department to work with multi-family complexes to ensure program compliance with this demographic.

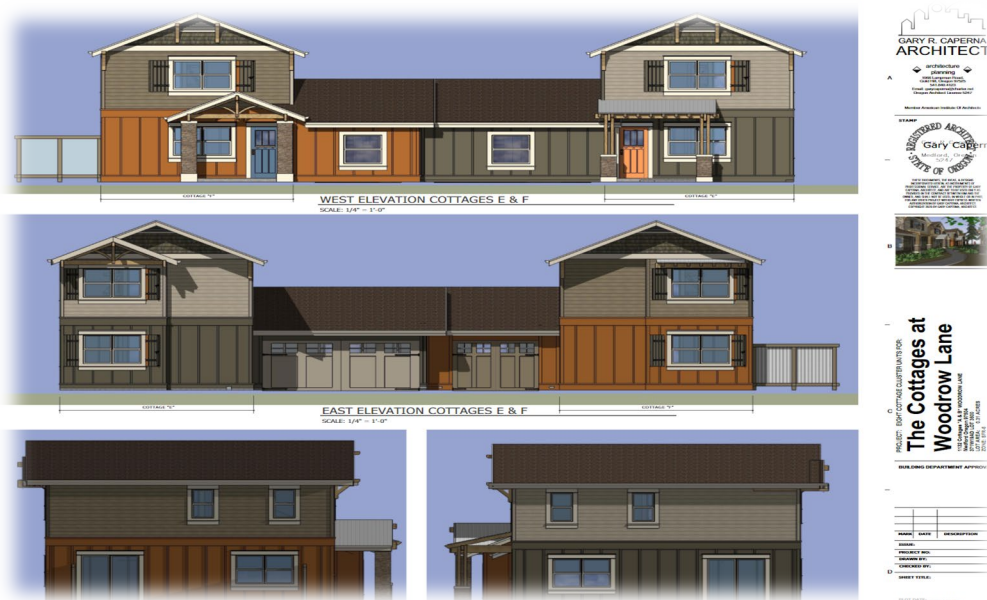
Programs and Projects

Receivership Program

In December of 2016, the Building Safety Department adopted the 2012 International Property Maintenance Code and subsequently created the Receivership Program. Through this program, vacant/boarded, blighted properties that pose a health and/or safety risk to the public were identified. Attempts were made to work with the property owner to bring the home into compliance.

Out of the original 46 properties, all but two properties came into compliance. The City was appointed as Receiver for one of the properties and demolition was completed in August 2018.

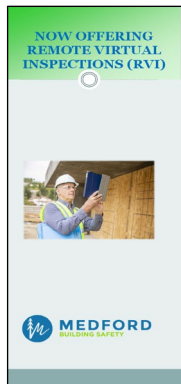
Two neighboring properties were bought by a developer who created a unique cottage development comprised of two duplexes and four single cottages built across the two lots. This is just one success story for the program.



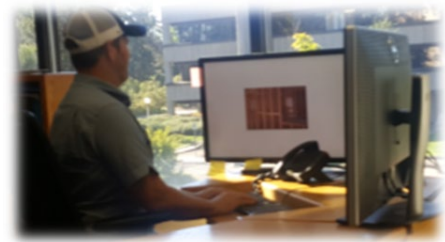
Legislation was passed that required the City to retire the program in August of 2019. As a result of this legislation, the program would have been too costly to continue. The program did prove to be a success.

Building Safety continues to work closely with Code Enforcement to alleviate blighted and dangerous buildings throughout the City.

Remote Virtual Inspections (RVI)



In 2020 the Building Safety Department launched a new Remote Virtual Inspection (RVI) program. Select inspection types qualify for this program. Inspectors use Zoom or FaceTime to gain visual access to the project. In some circumstances, photos will suffice. Meetings between parties are also done with Zoom or FaceTime. This program saves time for both the contractor and Building Inspector. It is less costly to the department as inspections take less time and no travel is involved.



Fire assistance



Several Building Safety staff members assisted with inspections for fire damaged properties from the 2020 Almeda and Obenchain fires. Building Safety Director Sam Barnum met with several facilities to establish shelters for victims of the fires. Staff worked closely with State Farm to place temporary offices in the Rogue Valley Mall parking lot to aid local citizens that were impacted by the fire.

Customer Service:

The Season of COVID

Offices were closed to the public for several months due to the COVID-19 pandemic. Staff worked closely with the community to assure easy project progression from inception to completion. To maintain continuity of development, which contributes to a strong economy, staff enhanced the electronic submittal process, provided consultation by appointment, implemented an additional automated system for scheduling inspections and paying permits and also developed the Remote Virtual Inspection program to ensure that development could continue to forge ahead.

The Business License program waived license renewal late fees for a short period of time to allow businesses a grace period to avoid additional financial strain and continue conducting business during this difficult time.

Interactive Voice Response System (IVR)

A new and improved Interactive Voice Response (IVR) system was implemented in June of 2020. This allows consumers to pay their permits and to schedule and/or check the status of an inspection over the phone. Payments and inspection scheduling can also be done online, speaking with a staff member, and by leaving a voicemail. Inspections called in by 7 a.m. are completed the same day. A special inspection program is available for customers needing after hours and unique inspections.

Express Permitting

Every Wednesday the Development Services Division offers over the counter permits for qualifying applicants. This allows minor residential and limited commercial applications to obtain permits the same day or at a significantly reduced turnaround time. This is accomplished through the express review process, eliminating the six to eight week review process.

Commercial Phased and Deferred Permits

The Medford Building Department allows phased and deferred plan submittal for commercial developments as per Oregon Structural Specialty Code (OSSC) sections 107.3.3 and 107.3.4.2. Applicants must complete and submit a phased and/or deferred submittal form to be authorized by the Building Safety Director. This offers contractors an opportunity to begin a project sooner as it does not require submittal of construction documents for the entire building or structure at time of the initial application.

Commercial Pre-Construction Meetings

For larger commercial projects, consultation is made available at no cost to the applicant. The Building Safety Director, the Assistant Building Safety Director, and inspectors will meet the general contractor, sub-contractors, design professionals, and/or special inspectors at the construction site prior to inspections, to review procedures and what is required by the City. It is also an opportunity for introduction and provides time for Q & A. It allows issues to be addressed before they become a problem and to provide clarity for all necessary documentation, plans, and pertinent information that is to be on the job site and readily available to inspectors.

Master Plan Permits

There were 50 applications submitted to the Master Plan Permit Program in 2020 to include Master Original and additions. The Master Plan Permit Program is available to residential developers. The developer submits an original master plan and pays the full plan review fee and an additional \$100 set-up fee. Once reviewed and approved by Building Safety staff, all resubmittals receive a 50% reduction in plan check fees. Currently there is one large developer utilizing this program.

Community Outreach

Multi-media Outreach

- Kimberly London, Development Support Specialist, has forged a professional alliance with the real estate community. She has recruited staff to attend real estate radio shows to answer questions and educate the community about building safety. In this biennium she developed a building block series of trainings that include, commercial development, code compliance, plumbing, electrical, online services and more. Surveys that have been returned from the trainings indicated that the agents and construction community are hungry for more.
- Chad Wilttrout, Assistant Building Safety Director, partnered with Medford Fire personnel and attended the Pete Belcastro Real Estate show where they provided an education on the new commercial building codes.
- Department Director Sam Barnum met with several local churches to explore the use of severe event shelters at their respective locations. There are six designated severe event shelter locations as of this writing.



Customer Survey

The department sent out 2,733 surveys to permit applicants upon project completion. The target performance measure was set to 88% positive results. When the last survey closed, the positive response rate was 89.4%. Nearly all comments were positive. Any negative responses were thoughtfully addressed for correction or were software related.

Public Relations

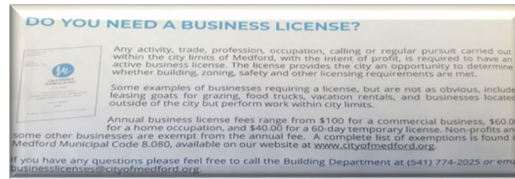
- In 2019 staff held a public open house to educate the community on recent building code changes.



Staff also held two *Citizens' Academy* events whereby citizens sign up to learn about what Building Safety does and why.



- In an effort to educate the public and subsequently increase compliance, information about business licensing and the Rental Registration program was included with utility bills.



Interdepartmental-Agency Engagement

Jurisdictional

- Assistant Building Safety Director Chad Wiltrout is working with the International Code Council (ICC) and other Southern Oregon jurisdictions to create universal forms throughout Southern Oregon. This provides consistency, elevates professionalism, increases technical expertise, and creates a standard for the industry throughout the area.
- Development Services Support Technician Shannon Thorpe worked closely with Grants Pass licensing department to develop a compliance process for Uber drivers who wish to be licensed in Medford.

Collaborations

- Meetings are held regularly with staff from Building Safety, Planning, and Engineering to work on issues and improve processes. Development Services Managers meet quarterly and Development Services Directors meet weekly to discuss current issues and problem solve.
- Staff representing Planning, Engineering, law enforcement, and Building worked together to begin to develop a Development Services safety plan for the second floor of the annex.
- Staff participated in the execution of the Small Business Grant program sponsored by the City that supported businesses through the COVID pandemic.
- Building Safety Director Sam Barnum met with contractors, home builders, designers, consultants, and Medford Fire staff to discuss community members' concerns with the proposed implementation of the Wildfire Hazard Mitigation requirements. A follow-up meeting occurred so that staff could allay any concerns that had been voiced by the public and answer any additional questions attendees had. Medford is the first Oregon City to implement a Wildfire Hazard Mitigation Plan and remains the only city in Oregon to have one.
- Staff participated in the Open Streets Event committee. The event provided a walkabout activity path through parts of Medford to showcase businesses and development. Many

activities were planned for children and adults, shops catered to the crowds and food trucks were present.



Fund Descriptions

Fund 400 Building Safety

The Building Safety Department's operational budget is supported primarily from building permit and inspection fees. The Building Safety fund does not receive any funding from the General Fund. Under Oregon Revised Statute (ORS) 455.210 (3) (c), "Fees collected by a municipality under this subsection shall be used for the administration and enforcement of a building inspection program for which the municipality has assumed responsibility under ORS 455.148 (Comprehensive Municipal Building Inspection Programs) or 455.150 (Selective Municipal Building Inspection Programs)."

Department Organization

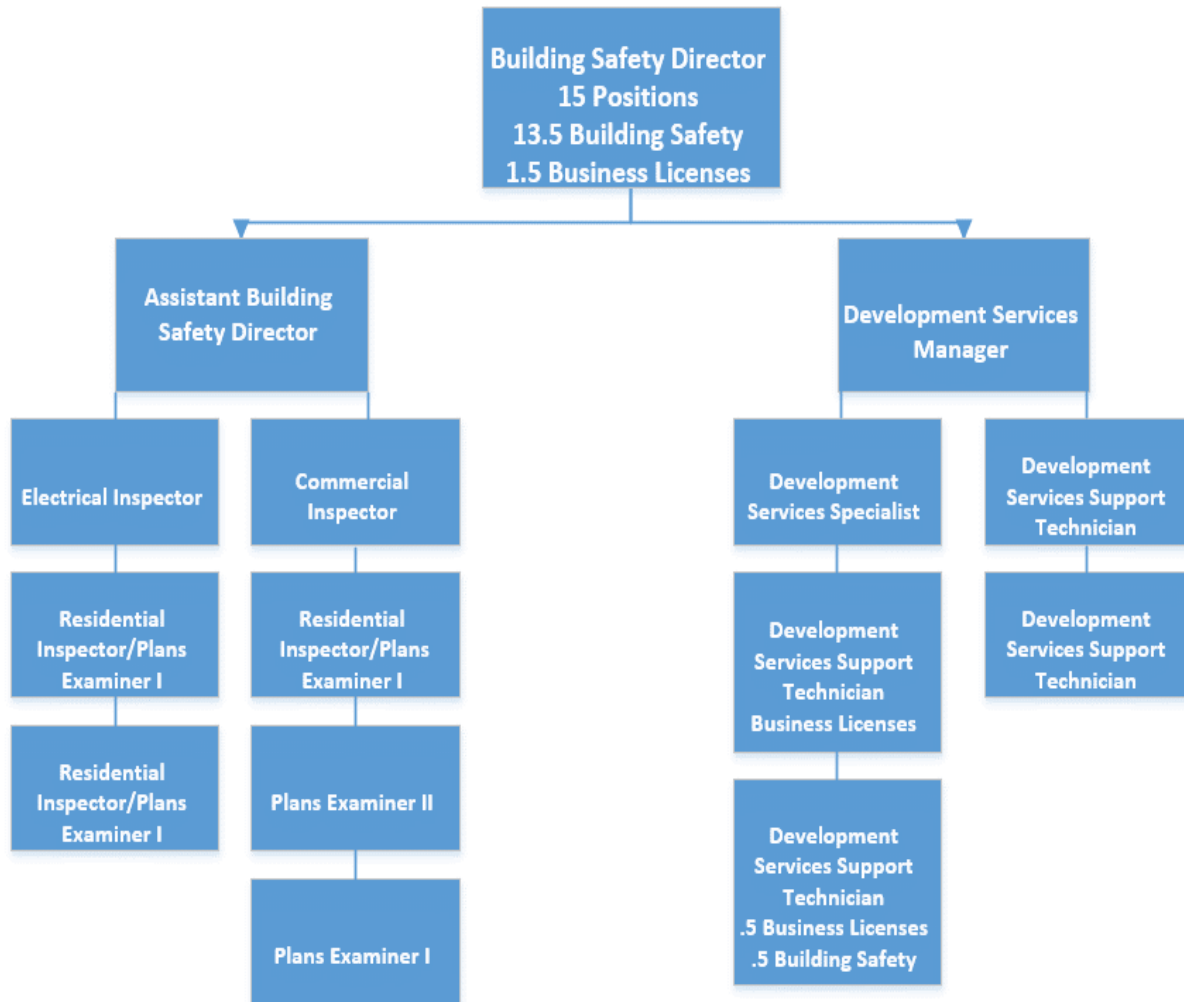
The Building Safety Department is responsible for building code enforcement, permit processing, plan review, inspections, and issuance of Certificate of Occupancy. Staff also work with developers and offer consultation services with general contractors on larger commercial projects. The Building Safety Department assures that structures built within the City limits comply with all local, state, and federal codes.

Business Licenses are administered under the Building Safety Department. Business License staff are responsible for issuance of licenses for businesses that operate within the City limits. Staff also track renewals and strive to ensure all entities conducting business within City limits are licensed.

Organization

BUILDING SAFETY DEPARTMENT

City of Medford



Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
115	Building Safety Director	1	1	1	1	1	1
140	Plans Examiner II	1	1	1	1	1	1
145	Electrical Inspector	1	1	1	1	1	1
159	Plans Examiner I	0	0	1	1	1	1
175	Structural/Mech. Inspector	1	1	1	1	1	1
254	Development Services Specialist	1	1	1	1	1	1
258	Database Technician	1	.7	0	0	0	0
292	Development Services Support Technician	4	4	2.5	3	3	3
300	Development Services Manager	1	1	1	1	1	1
310	Assistant Building Safety Director	1	1	1	1	1	1
348	Residential Inspector	2	3	2	2	2	2
	Residential Inspector/Plans Examiner	0	0	1	1	1	1
361	Development Services Support Technician II	0	0	1	1	1	1
	Total	14	14.7	14.5	15	15	15

High Level Budget by Division

Building Safety & Business Licenses (2310): The Building Safety Department protects the public’s safety by assuring that facilities are built to code. Staff strive to provide a gold standard of customer service through timely response, professional consultation, prompt turnaround time, and flexibility within the process. The department sets the industry standard by providing other Southern Oregon jurisdictions with training relative to plan review, building inspection and code interpretation. Staff are continually seeking education to elevate the overall expertise to provide the best services possible to the public.

The mission of the City of Medford Business License division is to assist the community with professional, accurate and timely application processing of business licenses. Staff work closely with Planning, Fire, Code Enforcement, and Finance to confirm eligibility of commercial and residential applications.

Key Objectives

The Building Safety Department’s main objective is assuring that the City of Medford is a safe and healthy environment for community members. This is accomplished by several measures.

- Expert plan review and inspection, ensuring that codes are met and understood and that City standards and policies are adhered to.
- Providing accurate information and expert guidance to developers, home owners, and contractors throughout the valley.
- Timely turnaround is a priority and closely monitored.
- Staff strive to provide the highest level of expertise by participating in continuing education and maintaining multiple certifications.

- Management assures that staff have an environment where they can thrive and are happy, believing that this translates to an increased level of customer service.
- Staff work with other departments to ensure consistency and resolve permit processing issues promptly.

The following measures will be reported to assess progress in achieving key departmental objectives.

Performance Measures

Performance Measures	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Meet or exceed 14 days for residential plan review turnaround time first year of biennium; meet or exceed 10 days for residential plan review turnaround time second year of biennium.	98.33%	99.1%	100%	100%
Meet or exceed 15-day commercial plan review turnaround time.	99.75%	100%	100%	100%
Meet or exceed 3 day turnaround time for Master Permit review	88.80%	84.6%	95%	100%
Educate the public on business license and rental registration programs and requirements, and Building Safety services by way of community outreach (Real Estate shows, radio & contractor realtor training) utility bill inserts, Citizen Academy, printed materials, and/or surveys to bring awareness to increase compliance for the relative programs.	12	15	5	6
Increase business license compliance by notifying businesses operating without a license and employing Medford Code Enforcement services when necessary. Will utilize the Utility Billing system to compare licensed businesses to the utility customer database to identify non-compliant businesses. The goal is to bring at least 20 non-compliant businesses into compliance each year.	25	29	20	20

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

Equipment Purchases (Capital Outlay)

Item Description	Justification	2021-2022	2022-2023	New or Replacement
Motive Equipment	Car utilized for inspections will have over 100,000 miles of in-town travel. Currently has the highest maintenance cost to-date	\$30,000		Replacement

BUDGET SUMMARY - BUILDING SAFETY

BUILDING SAFETY (23)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	1,637,412	1,952,664	2,187,230	2,476,700	2,476,700	2,476,700
	FRINGE BENEFITS	868,752	1,099,276	1,264,510	1,429,600	1,429,600	1,429,600
	MATERIALS & SERVICES	240,733	265,018	244,400	377,100	377,100	377,100
	CAPITAL OUTLAY	25,295	22,876	30,000	30,000	30,000	30,000
Grand Total		2,772,192	3,339,833	3,726,140	4,313,400	4,313,400	4,313,400
GENERAL FUND (100)							
	SALARIES & WAGES	216,013	207,801	138,610	-	-	-
	FRINGE BENEFITS	131,547	136,901	95,350	-	-	-
	MATERIALS & SERVICES	18,377	21,546	40,300	40,200	40,200	40,200
	CAPITAL OUTLAY	-	-	-	-	-	-
Fund Total		365,937	366,248	274,260	40,200	40,200	40,200
BUILDING SAFETY FUND (400)							
	SALARIES & WAGES	1,421,399	1,744,864	2,048,620	2,476,700	2,476,700	2,476,700
	FRINGE BENEFITS	737,205	962,375	1,169,160	1,429,600	1,429,600	1,429,600
	MATERIALS & SERVICES	222,357	243,472	204,100	336,900	336,900	336,900
	CAPITAL OUTLAY	25,295	22,876	30,000	30,000	30,000	30,000
Fund Total		2,406,255	2,973,586	3,451,880	4,273,200	4,273,200	4,273,200

Public Works



Public Works Department Description

The Public Works Department has 120 employees in three divisions: Engineering and Development, Operations, and Water Reclamation. All three divisions work closely together to ensure that the citizens of Medford enjoy properly built and maintained streets, sanitary sewer collection and storm drainage systems, and that wastewater is properly treated.

The Public Works Department maintains more than 270 miles of streets, 265 miles of sewer pipes, 180 miles of storm water runoff systems, and 7,000 street lights.

- Provide and maintain infrastructure which reliably provides the established level-of-service at the Lowest Life-Cycle Cost.
- Comply with federal and state regulations.
- Increase resiliency to maintain and restore service when unusual or unexpected events impact City facilities and services.
- Maintain community and Public Works pride in the condition and serviceability of Medford's public infrastructure.

Description of Facilities and Services:

Transportation System

Expand, maintain, and operate the City's transportation network in a financially sustainable manner which maximizes travelers' flexibility to choose the mode by which a trip will be made. Responsibilities include pavements, traffic markings and signs, traffic signals, access management, and construction of new facilities by the City and others.

Storm Drainage System

Constructs, improves, and operates the City's storm drainage infrastructure, which prolongs the life of street pavements, ensures subgrades are properly drained, flooding impacts are mitigated and impacts to natural streams and other water-dependent environments are minimized. Facilities include storm drain pipes, bioswales, streams, storm water detention and treatment ponds, and vaults.



Sanitary Sewer Collection System

Constructs, improves, maintains and operates the City's sewage collection system and ensures no discharges from the collection system endanger public health. Facilities include sewer pipes and sewage pump stations.

Regional Water Reclamation Facility (RWRF)

Expands, maintains, and operates the RWRF to treat sewage from the region prior to discharge of the effluent into the Rogue River. RWRF also ensures the requirements of the National Pollutant Discharge Elimination System (NPDES) permit are complied with and that sewage treatment capacity is available for anticipated growth in the region. Approximately half of the sewage volume originates in the City of Medford with the other half generated by other communities in the region. Facilities are located on the south bank of the Rogue River on Kirtland Road in Central Point.

Fleet Maintenance

Provides quality vehicle and equipment maintenance for the City of Medford fleet customers and non-City customers such as surrounding Fire Departments, local government agencies and other municipalities. The shop facility is located at the City Service Center on Columbus Ave.

Accomplishments

Engineering & Development

- Constructed the Oregon Hills Detention Pond
- Constructed left turn lane at Table Rock and Morningside
- Constructed Owen and Crater Lake Avenue signal and intersection improvements
- Constructed approximately 3,500 linear feet of the Larson Creek Greenway between Ellendale and Black Oak
- Constructed over 1,000 linear feet of sidewalk using Safe Route to School funding and local funding
- Completed design of Springbrook - Cedar Links to Pheasant, including a roundabout at Cedar Links, Construction started with an anticipated completion in Fall 2021
- Received \$15.5M BUILD Grant for the Foothill mega-corridor
- Completed and Council Adopted ADA Self Evaluation and Transition Plan
- Completed the 6-year Capital Improvement Plan with the Transportation Commission.
- Processed 1,110 Traffic Control Plans through January 2021
- Processed 134 Citizen Requests through January 2021
- Processed 1,602 right-of-way permits through January 2021
- Processed 168 final plats through January 2021
- Processed 2,444 development reviews and 245 staff reports through January 2021



Operations

Wastewater Collection system

- 2019 Pipe cleaning: 797,846 ft.
- 2020 Pipe cleaning: 705,708 ft.
- 2019 CCTV Pipe inspection: 345,965 ft.
- 2020 CCTV Pipe inspection: 235,090 ft.
- 2019 Pipe patches installed: 25 ea.
- 2020 Pipe patches installed: 22 ea.
- 2019 Sanitary sewer pipe replaced – 2,084 ft.
- 2020 Sanitary sewer pipe replaced – 975 ft.

Cured in Place Pipe (CIPP)

- 2019 CIPP liner installed: 20,895 ft.
- 2020 CIPP liner installed: 23,319 ft.

Storm drainage system

- 2019 - Pipe cleaning: 356,699 ft.
- 2020 - Pipe cleaning: 457,504 ft.
- 2019 - Storm Drain Pipe replaced – 60 ft.
- 2020 - Storm Drain Pipe replaced – 60 ft. & 18 Storm Structures.
- 2019 - Video Inspection 122,513 ft.
- 2019 - Video Inspection 118,895 ft.

Street sweeping

- 2019 – 11,953.62 miles.
- 2020 – 10,785.45 miles.

Mowing

- 2019 - 1,215 hrs.
- 2020 - 915 hrs.

Surface maintenance

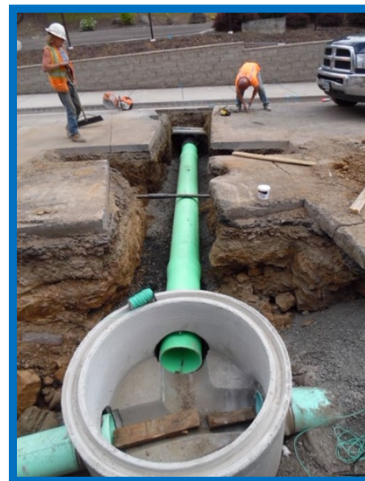
- 2019 62.03 Lane Miles of Pavement maintenance.
- 2020 37.10 Lane Miles of Pavement maintenance.
- 2019 ADA Ramps constructed – 145 ea.
- 2020 ADA Ramps constructed – 136 ea.
- 2019 Sidewalk replaced – 120 SY.
- 2020 Sidewalk replaced – 98.6 SY.
- 2019 Curb & Gutter replaced – 758 lf.
- 2020 Curb & Gutter replaced – 1,486 lf.

Traffic Signals

- 2019 – 137 Emergency Signal call outs.
- 2020 – 91 Emergency Signal call outs.
- 2,467 Street Light maintenance tasks completed for the biennium.
- Completion of the McAndrews and Jackson Corridor upgrades.

Signing & Striping

- 2019 - Longitudinal Stripes painted – 301 miles (includes work for other agencies).
- 2020 - Longitudinal Stripes painted – 360 miles (includes work for other agencies).
- 2019 – Completion of five School Zone Signage upgrades to current MUTCD Standards.
- 2020 – Completion of 15 School Zone Signage upgrades to current MUTCD Standards.
- 2019 – 63 Tasks completed within a school zone.
- 2020 – 752 Tasks completed within a school zone.
- 2019 – 464 Sign replacement tasks.
- 2020 – 705 Sign replacement tasks.



Regional Water Reclamation Facility

- Treated 11.6 billion gallons of water.



- Removed 8,587 tons of small solids and 3,362 yards of large solids.



- Produced 5,513 kWh of electricity saving \$420,672.



- Completed the Temperature Trading Program, restoring more than 49 acres of streambank across the entire project.



Figure 1. Rogue River Mile 128, Year 5

- Zero permit violations.
- Source Control completed 132 sampling events, 181 inspections, and issued, renewed, or modified 59 control mechanisms.

Fund Descriptions

The Public Works Department operational budget is separated into twelve distinct funds that support key functions of the Department. Funding is derived from a range of sources including utility fees, systems development charges, grants, and other miscellaneous fees.

- Street construction and maintenance, including traffic projects (e.g. signals, intersections, etc.) is covered by five funds:
 - Fund 500, Street Utility
 - Fund 520, Street SDC
 - Fund 530, Gas Tax
 - Fund 531, Sidewalk
 - Fund 550, Street Improvement
- Sewer construction and maintenance is funded by two funds:
 - Fund 502, Sewer Utility
 - Fund 521, Sewer SDC
- Storm water system construction and maintenance is covered by two funds:
 - Fund 501, Storm Drain Utility
 - Fund 522, Storm Drain SDC
- Wastewater treatment is covered by two funds:
 - Fund 503, Regional Sewage Treatment Utility
 - Fund 523, Regional Sewage Treatment SDC
- Fleet Services is covered by one fund:
 - Fund 540, Fleet Services



Operations Team

Detailed Fund Descriptions

A description of each Public Works fund, its primary funding source(s), and spending limitations is provided below.

500, Street Utility

- *Purpose:* Provides for the operation and maintenance of City streets and related facilities such as sidewalks, curb and gutters, street lights and traffic control devices. It includes activities that are necessary for proper operation and upkeep of the facilities and that the health, safety, and welfare of the City and its inhabitants are safeguarded.
- *Major revenue source:* Street utility fees.
- *Fund Restrictions:* Funds are limited by the Medford Municipal Code to operation and maintenance of City streets and related facilities.

501, Storm Drain Utility

- *Purpose:* Provides for construction, maintenance and administration of facilities for storm water management and control.
- *Major revenue source:* Storm Drain utility fees.
- *Fund Restrictions:* Funds are limited to construction, operation, and maintenance of storm water facilities.

502, Sanitary Sewer Utility Fund

- *Purpose:* Provides for construction, maintenance, and administration of facilities for the sewer collection system.
- *Major revenue source:* Sewer collection utility fees.
- *Fund Restrictions:* Funds are limited to construction, operation, and maintenance of sewer collection facilities.



503, Sewage Treatment Fund

- *Purpose:* Provides for construction, maintenance, and administration of the Regional Wastewater Treatment Plant to treat wastewater within federal, state, and local regulations.
- *Major revenue source:* Sewage treatment utility fees from the City of Medford, City of Eagle Point, and Rogue Valley Sewer Services.
- *Fund Restrictions:* Funds are limited to operation and maintenance of the Regional Wastewater Treatment Plant.

520, Street System Development Charges (SDC) Fund

- *Purpose:* Provides for construction of new streets that expand transportation capacity. An increase in system capacity occurs if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. The portion of the improvements funded by improvement fees must be related to demands created by development.
- *Major revenue source:* System Development Charges imposed upon developers of land within the City.
- *Fund Restrictions:* Expenditures are limited to capacity-increasing capital improvements, including expenditures relating to repayment of debt for the improvements.



521, Sewer Collection SDC Fund

- *Purpose:* Provides for construction of new sewer collection systems that expand sewage collection capacity. An increase in system capacity occurs if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. The portion of the improvements funded by improvement fees must be related to demands created by development.
- *Major revenue source:* System Development Charges imposed upon developers of land within the City.
- *Fund Restrictions:* Funds are limited to capacity-increasing capital improvements, including expenditures relating to repayment of debt for the improvements.

522, Storm Drain SDC Fund

- *Purpose:* Provides for construction of new storm drain systems that expand storm drainage capacity. An increase in system capacity occurs if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. The portion of the improvements funded by improvement fees must be related to demands created by development.
- *Major revenue source:* System Development Charges imposed upon developers of land within the City.
- *Fund Restrictions:* Funds are limited to capacity-increasing capital improvements, including expenditures relating to repayment of debt for the improvements.

523, Sewage Treatment (write it out?) SDC Fund

- *Purpose:* Provides for construction of facilities and capital projects that increase sewage treatment capacity at the Regional Water Reclamation Facility (RWRF). An increase in system capacity occurs if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. The portion of the improvements funded by improvement fees must be related to demands created by development.
- *Major revenue source:* System Development Charges imposed upon developers of land within the area served by the RWRF.
- *Fund Restrictions:* Funds are limited to capacity-increasing capital improvements, including expenditures relating to repayment of debt for the improvements.

530, Gas Tax Fund

- *Purpose:* Provides for the construction, operation, and maintenance of City streets and related facilities such as sidewalks, curb and gutters, street lights, and traffic control devices.
- *Major revenue source:* The City's share of state gasoline taxes.
- *Fund Restrictions:* Fund uses are limited by state law to transportation-related uses.

531, Sidewalk Fund

- *Purpose:* Provides for the construction of sidewalks.
- *Major revenue source:* Funding came from a voter-approved bond issue and a federal grant. Current projects are spending down the fund balance. Once all current funds are spent this fund will be eliminated unless replenished by new funding sources.
- *Fund Restrictions:* Funds are limited to construction of sidewalks, including street improvements necessary to install sidewalks.

540, Fleet Maintenance Fund

- *Purpose:* Provides for maintenance and repair of the City's vehicle fleet and equipment owned by other agencies.
- *Major revenue source:* Fees charged to customers (internal and external) for maintenance and repair of vehicles.
- *Fund Restrictions:* Funds are limited to maintenance and repair of fleet vehicles as well as associated equipment and facilities.



550, Street Improvement Fund

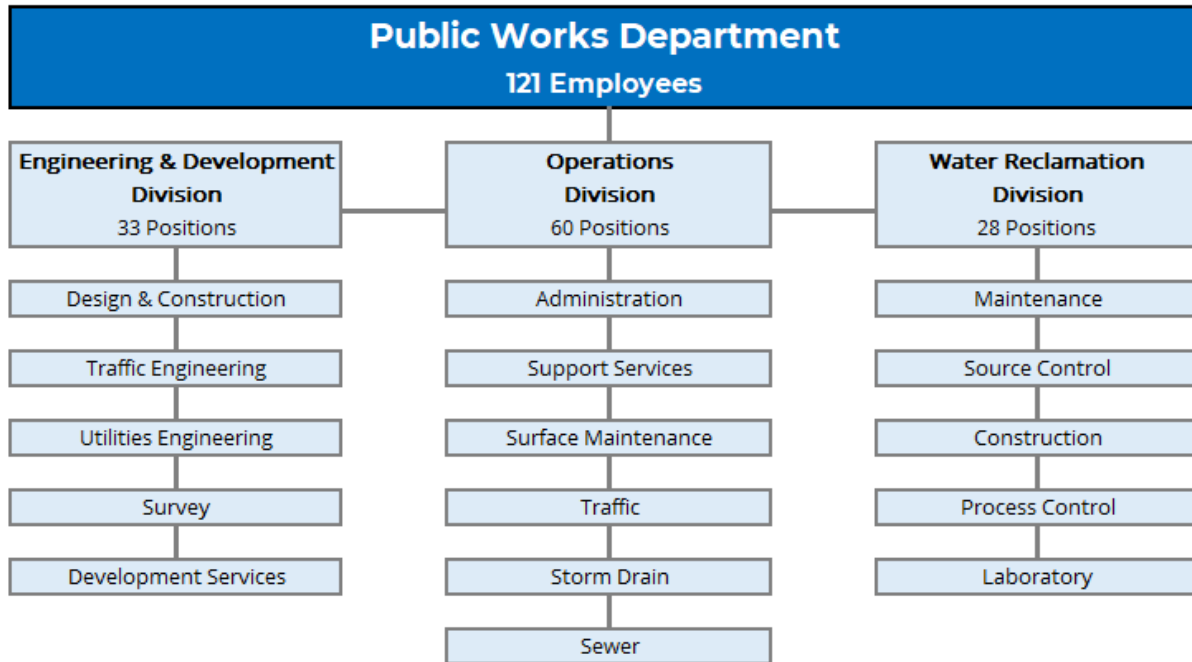
- *Purpose:* Provides for the construction and improvements of City streets.
- *Major revenue source:* Federal, state, and other grants as well as miscellaneous one-time payments.
- *Fund Restrictions:* Each grant and payment is designated to a specific improvement, construction, operation, or maintenance activity of City Streets and related facilities.

Department Organization

The Public Works Department is organized into three divisions as shown in the organization chart below. The Engineering and Development Division is responsible for designing and constructing new infrastructure or replacing existing infrastructure. This Division also works with developers on new projects. The Operations Division maintains existing infrastructure and operates the Fleet Shop, which maintains City vehicles as well as vehicles from outside agencies. The third division is the Regional Water Reclamation Facility (RWRF), which treats sewage from a large area in the Rogue Valley in compliance with all state and federal requirements.

Position titles and the number of employees in each position are shown in the Position Listing.

Organization Chart



Position Listing – Engineering & Development

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
ENGINEERING & DEVELOPMENT (3310)							
103	Public Works Director	0.85	.85	1	1	1	1
114	Transportation Manager	1	1	1	1	1	1
122	City Surveyor	1	1	1	1	1	1
143	Engineering Tech III	10	10	7	7	7	7
163	Engineering Tech II	2	2	0	0	0	0
195	Financial Services Technician	0	0	1	1	1	1
225	Assistant to Traffic Engineer	1	1	1	1	1	1
245	Associate Traffic Engineer	1	1	1	1	1	1
252	Utilities Engineer	1	1	1	1	1	1
258	Database Technician	0	.3	.3	.3	.3	.3
264	Administrative Support Tech.	0.95	.95	1	1	1	1
265	Design & Construction Mgr	1	1	2	2	2	2
275	Construction Inspector	2	2	3	3	3	3
300	Development Services Mgr	1	1	1	1	1	1
321	PW Business Manager	0.55	.55	1	1	1	1
326	Chief of Field Survey	1	1	1	1	1	1
335	Financial Support Specialist	0.9	.9	0	0	0	0
346	Deputy Public Works Director	1	1	1	1	1	1
358	Chief Construction Inspector	1	1	1	1	1	1
360	Traffic Signal Electrical Inspector	1	1	1	1	1	1
361	Development Service Support Tech II	1	1	1	1	1	1
367	Engineering Tech IV	0	0	5	5	5	5
	Deputy City Engineer	0	0	1	1	1	1
Total		29.25	29.55	33.3	33.3	33.3	33.3



Position Listing – Operations

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
OPERATIONS (3110, 3120, 3121, 3122, 3123, 3124)							
112	Operations Manager	0	0	1	1	1	1
142	Public Works Supervisor	5	5	4	4	4	4
143	Engineering Tech III	1	1	0	0	0	0
157	Traffic Signal Technician Sr.	1	1	0	0	0	0
165	Public Works Technician	29	31	33	33	33	33
174	Fleet Service Mechanic	3	3	5	5	5	5
179	Public Works Laborer	3	0	0	0	0	0
195	Financial Support Technician	1	1	1	1	1	1
207	Warehouse Trades Technician	1	1	2	2	2	2
258	Database Technician	1	1	1	1	1	1
263	Public Works Technician Sr.	4	4	4	4	4	4
264	Administrative Support Tech.	1	2	0	0	0	0
269	Traffic Signal Electrician	1	1	4	4	4	4
296	PW Administrative Supervisor	0	0	1	1	1	1
297	Support Services Manager	1	1	1	1	1	1
322	Public Works Utility Locator	0	0	1	1	1	1
327	Fleet Services Sr. Mechanic	5	5	0	0	0	0
346	Deputy Public Works Director	1	1	0	0	0	0
362	Fleet Services Coordinator	1	1	0	0	0	0
367	Engineering Tech IV	0	0	1	1	1	1
396	Fleet Services Coordinator	0	0	1	1	1	1
Total		59	59	60	60	60	60



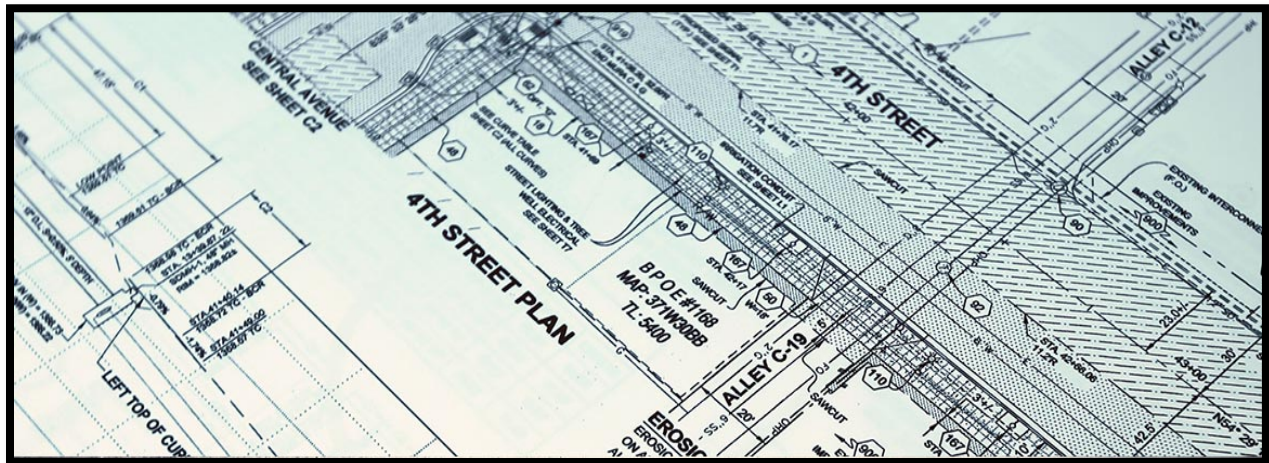
Position Listing – Regional Water Reclamation

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
WATER RECLAMATION (3210)							
103	Public Works Director	0.15	.15	0	0	0	0
119	WRD Manager	1	1	1	1	1	1
132	WRD Supervisor	4	4	4	4	4	4
143	Engineering Tech III	1	1	0	0	0	0
150	WRD Operator	16	16	15	15	15	15
222	WRD Construction Manager	1	1	0	0	0	0
264	Administrative Support Tech.	1.05	1.05	1	1	1	1
304	WRD Operator in Training	2	2	1	1	1	1
321	PW Business Manager	0.1	.1	0	0	0	0
335	Financial Support Specialist	0.1	.1	0	0	0	0
346	Deputy Public Works Director	0.3	.3	0	0	0	0
367	Engineering Tech IV	0	0	1	1	1	1
369	WRD Laborer	0	0	2	2	2	2
10019	Source Control Specialist	0	0	2	2	2	2
Total		26.7	26.7	26	26	26	26



High Level Budget by Division

Engineering and Development (3310): The Division protects the public's health and safety by establishing and enforcing standards for public infrastructure, including but not limited to: updating and implementing the Transportation System Plan, Sanitary Sewer Master Plan, and Storm Water Master Plan. Additionally, the Division designs public infrastructure and collaborates with developers, contractors, utilities, governmental agencies, and the general public who perform work in the public right-of-way.



Key Objectives

Contributing to new commercial and housing development in the City by making it easy for developers and contractors to do business with Public Works is essential. This goal will be accomplished through prompt, accurate reviews of development-related infrastructure projects to ensure compliance with City standards and policies and by processing permit applications for transportation, right-of-way construction, grading permits, and subdivision plans in a timely manner. Providing public infrastructure (streets, sewer, and storm drainage) construction and maintenance at the lowest life-cycle costs is critical to keep utility fees within Medford affordable.

Performance Measures – Engineering and Development

Performance Measure	Actual 2019-20	Actual 2020-21	Target 2021-22	Target 2022-23
Average percentage of public improvement plans reviewed by Engineering Division within 15 business days.	On average, 100% of public improvement plans were reviewed within 15 business days.	On average, 100% of public improvement plans were reviewed within 15 business days.	90% reviewed within 15 days	90% reviewed within 15 days
Cumulative construction contract change orders involving scope changes or unanticipated items as a percent of total contractor payments.	1.53%	1.27%	<6%	<6%
Percentage of construction projects within budget.	100%	100%	95% of construction projects in budget	95% of construction projects in budget
Average percentage of plat reviews by the Engineering Division within 15 business days.	On average, 100% of plats were reviewed within 15 business days.	On average, 100% of plats were reviewed within 15 business days.	90% reviewed within 15 days	90% reviewed within 15 days

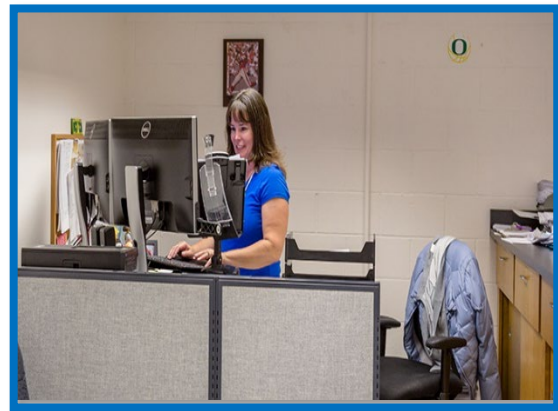
Capital Outlay – Engineering and Development

Item Description	Justification	2021-2022	2022-2023	New or Replacement
Vehicles	Replacement of three vehicles used by inspectors. All three vehicles have an annual maintenance cost of approximately \$4,000 per year and are expected to increase over time. Each vehicle is over 10 years old. Mileage is high which could lead to cost prohibitive repairs in the near future (i.e. transmission or engine)	\$52,500	\$52,500	Replacement

Operations Division: The Division evaluates, maintains, and repairs the City of Medford's existing utilities (storm drains and sewers) to provide quality public infrastructure at the lowest life-cycle costs. This is accomplished by proactively working with other City divisions and departments to respond to citizen reported concerns, infrastructure issues, safety hazards (including weather related damage and snow response), and performing routine scheduled maintenance. Additionally, Operations maintains an Inter-Governmental Agreement with several local agencies and the Oregon Department of Transportation (ODOT). This agreement is important as it provides uninterrupted safe, timely, cost effective, and professional services to citizens of the Rogue Valley when their local agencies don't have the resources to do so.

Public Works Administration (3110):

This Section provides management, administrative support, and procurement services for the staff that maintains the public infrastructure necessary to make Medford a fantastic place to live, work and play. The infrastructure includes the storm drainage system, the sanitary sewer system, and the transportation system. The division also provides management and support for fleet maintenance.



Surface Maintenance (3120):

This Section maintains public street pavements and associated infrastructure in good condition. Good pavements are critical to providing access to the businesses, homes, and recreational opportunities that make Medford a fantastic place to live, work and play.

Traffic Maintenance (3121):

This Section maintains safe and effective traffic controls which comply with the Manual on Uniform Traffic Control Devices (MUTCD) and maximize capacity of existing transportation infrastructure. Safe and effective traffic controls provide access to the businesses, homes, and recreational opportunities that make Medford a fantastic place to live, work and play.

Transportation System Objective

To maximize the resources needed to implement the 2008 City of Medford Pavement Management Strategy. Provide maintenance treatments that extend the life of pavements and provide sound travel surfaces at the lowest life-cycle cost. The performance measure for this objective is the network pavement rating, which is a measure of the condition of the entire street network on a scale of 0-100.

**Storm Drain Maintenance (3122):**

This Section provides preventative maintenance and repairs of the City's storm drainage system in order to provide a drainage system which ensures pavement subgrades do not fail due to moisture and mitigates high storm water flows while maintaining regulatory compliance. Protecting property and the environment helps to make Medford a fantastic place to live, work, and play.

Storm Drainage System Objective

Compliance with the City's National Pollution Discharge Elimination System (NPDES), Phase II Storm Water Permit; and the City's Storm Water Management Program (SWMP). The Phase II Permit, renewed in 2018 as required by the federal Clean Water Act, required the City to develop the SWMP. The SWMP provides the framework for performing certain maintenance and inspection activities on the City's storm water infrastructure in order to maintain permit compliance. The performance measures for this objective are the number of miles of streets swept and the percentage of the storm drainage system cleaned each year. Street sweeping prevents pollutants from entering natural waterways via the storm drainage system. Pipe cleaning ensures that the system will convey the volume of water that it is designed to carry.

Sewer Collection System Maintenance (3123): This Section provides preventative maintenance and repairs of the City of Medford's sanitary sewer collection system in order to provide a sewer system that is operating at design capacity, protects the environment as well as public health, and maintains regulatory compliance. Providing sewer system capacity for businesses and residences and protecting the environment helps to make Medford a fantastic place to live, work and play.

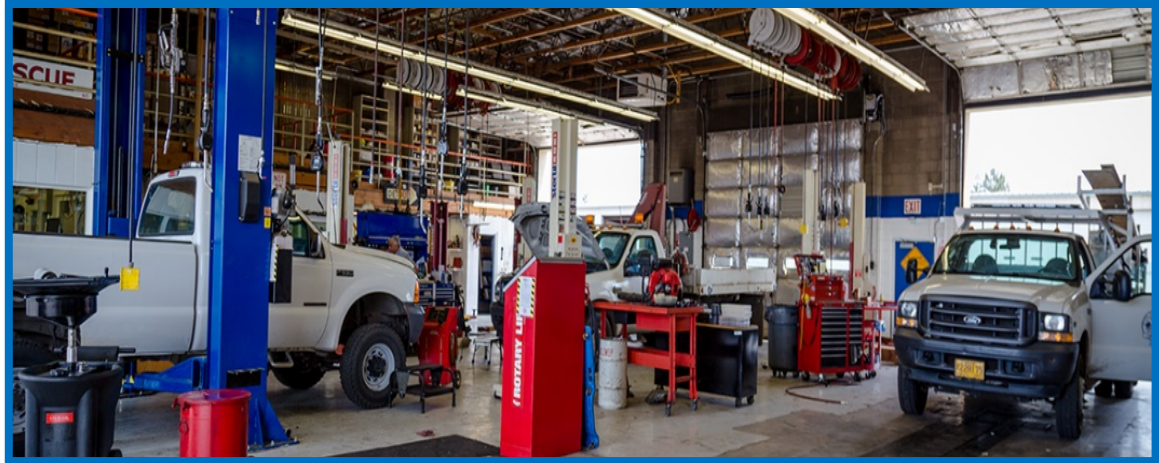


Sewer Collection System Objective

Compliance with the City's National Pollution Discharge Elimination System (NPDES) Permit requires sanitary sewer collection system maintenance activities. Maintaining the City's sanitary sewer collection system prevents sanitary sewer overflows. The performance measure for this objective is the percentage of the sanitary sewer collection system cleaned each year. Cleaning of pipes ensures the system will convey the volume of sewage that it is designed to carry.

Fleet Maintenance (3124):

This Section provides high quality vehicle and equipment maintenance for the City's fleet as well as for external customers such as fire departments, local government agencies, and municipalities. There are a total of 959 fleet vehicles supported; 554 belonging to the City of Medford, and 405 outside agency vehicles.



Fleet Maintenance Objective

Provide efficient, cost-effective vehicle and equipment maintenance for fleet customers in a sustainable manner. Fleet Maintenance is an internal service-funded operation. In order to remain viable, revenues must meet or exceed expenses. The performance measure for this objective is maintaining a sustainable fleet services organization as defined by revenues as a percentage of expenses.

Performance Measures – Operations

DIVISION	Performance Measure	Actual 2019-20	Actual 2020-21	Target 2021-22	Target 2022-23
OPS	Network pavement rating	74	74	Minimum of 75	Minimum of 76
OPS	Lane miles receiving surface treatment	57 Miles	25 miles (7/20-1/30/21)	25 miles	25 miles
OPS	Number of miles of streets swept per year	10,725 miles	6,467 miles (7/20-1/30/21)	10,000 Miles	10,000 Miles
OPS	Percentage of the storm drainage system cleaned	48%	24.9% (7/20-1/30/21)	16.5%	16.5%
OPS	Percentage of the sewer system cleaned	49%	27% (7/20-1/30/21)	33%	33%
OPS	Lane miles striped	303 Miles	290 Miles (7/20-1/30/21)	280	280
OPS	116 Traffic Signals Clean and Inspect and Conflict Testing	100%	86% (7/20-1/30/21)	100%	100%
OPS	Admin Warehouse purchasing over/under	(\$1,327.06)	(\$1,431.81)	\$0.00	Not to exceed \$10,000.00
OPS	Fleet revenues as a percentage of expenses	92.00%	90.00%	93%	100% minimum



Capital Outlay – Operations

Item Description	Justification	2021-2022	2022-2023	New or Replacement
3 Wheel Truckster	Currently Operation's Traffic section uses a 3 wheeled cart to set cones on striping projects; this helps to minimize tracking of fresh paint. Other sections in Operations also utilize the carts to set up work zone traffic control. Due to heavy use and 10 year life span the current carts are becoming increasingly unreliable. To continue an efficient and safe work zone set up the cart needs to be replaced.	\$ 30,000	\$ 30,000	Replacement
Trailer	A tilt trailer purchased in 1998 is not functional for current needs of the Striping section. The proposed trailer will have a GVW of 16,000lbs and will accommodate two pre-melt kettles, a thermoplastic applicator and material.		75,000	Replacement
Boom Truck	A Boom truck purchased in 2011 for the Traffic section is used on a daily basis to maintain signal heads and streetlight maintenance. The vehicle has been inoperable for almost a month due to cracks on the boom pedestal. The manufacturer is sending out gussets to be welded on by a certified welder. Operations is budgeting to replace the vehicle in 2022 with an Altec AT 48M/P which has a further reach and better safety features.	160,000		Replacement
QRT Truck	A 2008 F250 with a service body has been driven more than 140,000 miles. This is our everyday QRT On-Call response vehicle. We would like to auction this vehicle off and purchase a "like" build vehicle.	85,000		Replacement
5 Yard Dump	The 1979 Ford has surpassed its useful life and is requiring larger investment each year to maintain. Replacing this unit would provide a vehicle that has current safety features and can be used for a larger variety of uses.	110,000		Replacement

Item Description	Justification	2021-2022	2022-2023	New or Replacement
Sander Insert	Currently the sanders are set on obsolete vehicles and are of an age that requires significant maintenance each season to keep them functioning. A Slide in sander will allow the vehicles to be used for more than sanding which is more efficient than having vehicles that can only be used for sanding and sit in the yard for the remainder of the year.	\$ 20,000	\$ 20,000	1-New 1 Replacement
1 Ton Truck	A 2001, 1 ton Ford with a flat bed dump capabilities is at the end of it's useful life and needs to be replaced. Operations is budgeting to purchase a "like" vehicle in the 2023 fiscal year. A new vehicle would provide reliability for crews that are continually working in the public right-of-way.		70,000	Replacement
Sweeper	The City of Medford's first line of defense to keep debris out of the storm drain system is the street sweeping program. The City currently deploys three first-line sweepers and maintains two in a backup capacity. Public Works Operations sweeps residential streets every four to six weeks, and the more heavily traveled roads get swept once a week. We recently had a street sweeper severely damaged by fire. It is a 2011 Schwarze sweeper, and it was not due to be replaced. We had to take a sweeper from the backup role and keep it as a first-line sweeper. This sweeper is a 2008 GMC Schwarze Sweeper and has served its useful lifespan as a first-line unit. Over the years, we have noticed that when street sweeping units get past eight years of service life, the maintenance cost increases substantially. Operations is budgeting for the replacement of the 2008 GMC Schwarze sweeper.	310,000		Replacement
Combo Truck	Asset 9654 is a 1995 Ford Vacon with an average annual maintenance cost of \$27,255.00 per year since 2017. Prior to that date the annual cost was approximately \$9,861.00. Replacing this equipment would not only provide a lower annual maintenance cost but would be safer and more efficient. A new vacon would also be able to be used as a backup for other sections that currently use "like" equipment.	480,000		Replacement
4x4 Explorer	Asset 11099 is a 2006 full size Ford pickup with a manual transmission that sees minimal use because of its size and transmission. Asset 11099 is a 2003 hybrid at the end of it's lifecycle. The purchase of an Explorer would replace both of these assets while also providing a more versatile vehicle.	35,000		Replacement
5 Yard Dump	A 1979 Ford truck has surpassed its useful life and is requiring larger investment each year to maintain. Replacing this unit would provide a vehicle that has current safety features and can be used for a larger variety of uses.		110,000	Replacement
Self-propelled Cutter	A self-propelled cutter is used to remove roots, grout, and also to reestablish laterals that have been patched over. Currently this work is contracted out at a rate of \$600 per hour. Having this equipment would mean this work could be performed in-house.		185,000	New
Brush Cutter	The Operations Storm section provides ditch cleaning and brush removal to minimize fire hazards throughout Medford. This new piece of equipment would help crews access additional areas with equipment and be more efficient with brush removal.		40,000	New
TV Van Supplies	This TV van helps determine current conditions of the storm system though video inspection. Due to the equipment age some of the internal components need to be replaced. Operations is budgeting to replace several key components. This would include a crawler transporter unit, camera, controllers, wiring and other misc. equipment.	40,000		Replacement

Item Description	Justification	2021-2022	2022-2023	New or Replacement
Floor Scrubber	In an effort to maintain a clean and hazard free shop floor, Fleet is requesting a floor scrubber. This unit will apply a cleaning solution and aggressively scrub and dry the shop floor. This will help to eliminate oil and other fluid build ups that can cause slip hazards.		22,000	New
Total		\$1,270,000	\$552,000	

Water Reclamation Division (3210): The Division operates and maintains the City of Medford Regional Water Reclamation Facility (RWRF) that protects people, property, and the environment. The RWRF provides wastewater treatment services for residential, industrial, and commercial sewage from the cities of Medford, Central Point, Eagle Point, White City, Talent, Phoenix, and Jacksonville in accordance with the Regional Sewer Agreement. The Division also administers the Industrial Source Control Program to ensure the RWRF is protected from potential industrial discharges that could pass through or interfere with wastewater treatment processes.



Performance Measures – Regional Water Reclamation

Performance Measure	Actual 2019-20	Actual 2020-21	Target 2021-22	Target 2022-23
Number of Permit Violations	0	0	0	0
Public outreach activities (RWRF tours, media coverage, PW Day Participation)	8 tours completed, 106 total guests	0, Unable to provide tours due to COVID	8 instances	8 instances
Percentage of construction projects within budget	100%	100%	100%	100%

Capital Outlay – Regional Water Reclamation

Item Description	Justification	2021-2022	2022-2023	New or Replacement
Source Control Explorer	Current vehicle has over 120,000 miles and does not meet needs of the Section. Will replace current vehicle with Ford Transit Connect or similar.	\$ 35,000	\$ -	Replacement
Flask Scrubber	Current flask scrubber has exceeded life expectancy. In addition, current unit does not have adequate capacity to meet WRD's expanding laboratory testing needs.	15,000		Replacement
BOD Incubator	Current incubators have exceeded life expectancy. BOD incubators are critical equipment for performing NPDES permit required laboratory testing.	12,000		Replacement
Emergency Equipment Purchases	Unanticipated failure of critical wastewater treatment process equipment happens occasionally despite routine and preventive maintenance. When such failures occur rapid replacement is critical to ensure continued NPDES permit compliance. This item appropriates funds to cover associated costs for equipment with a replacement cost in excess of \$10,000.	50,000		Replacement
Sludge Density Meter	Replacement of current sludge density meter which has been in service over 10 years. Current meter is generating faults and has reached the end of its service life.	20,000		Replacement
Total		\$ 132,000	\$ -	



Public Works - Engineering
Capital Improvement Projects (Dept 3380)

Project Number	Description	Carry Forward*	21/22	22/23	Total
SAD2101	ADA Barrier Removal		25,000	25,000	50,000
SDC0000	SDC Credit Payments - Street and Right of Way	4,000,000	884,000	804,000	5,688,000
SDR0000	Unidentified Storm Drain Projects		150,000	150,000	300,000
SDR0967	Riparian Planting		50,000	50,000	100,000
SDR1000	SD Impts on West Main	392,500			392,500
SSS0000	Unidentified Sanitary Sewer Projects		150,000	150,000	300,000
SSS0885	SS Impts. In Alleys to Academy	375,000	100,000		475,000
SSS0886	Terminal Spur SS Impts	1,270,000			1,270,000
SSS0889	Dellwood-Murphy SS Impts	335,000	80,000		415,000
SSS0893	Ford-Springbrook SS Impts	210,000			210,000
STA1689	Springbrk-Cedar Links/Pheasant		2,900,000	1,000,000	3,900,000
STA1824	South Stage Road Improvements - BUILD	1,500,000	1,500,000		3,000,000
STA1825	Foothill Road Corridor Improvements - BUILD		7,663,000	10,000,000	17,663,000
STA2002	Owen Drive Extension/ Springbrook to 360 Feet East	525,000			525,000
STA2101	Stevens Street Improvements			850,000	850,000
STS2101	SRTS Jefferson - Gariel and Kenyon RRFB		78,000		78,000
STS2102	SRTS Kennedy - Sidewalk and Crosswalk Improvements		100,000	394,000	494,000
STS2103	SRTS Howard - Sidewalk and Crosswalk Improvements		162,000	300,000	462,000
STS2104	Table Rock Road Sidewalk Infill		40,000	110,000	150,000
STY2101	Alley A-48 Improvements			100,000	100,000
TCP0301	Main and Keene Way Crosswalk Improvements	208,000			208,000
TCP0308	Columbus Ave Lane Reconfiguration, Prune to McAndrews	122,000			122,000
TCP2101	Overlay Restriping Projects		25,000	25,000	50,000
TIL0278	Streetlight LED Upgrade	740,000			740,000
TIL0310	Residential Street Lights			30,000	30,000
TIM0000	Traffic System Management		125,000	125,000	250,000
TNS0000	Unidentified Traffic Signal		200,000	200,000	400,000
TNS0254	Main and Highland Intersection Improvements	700,000			700,000
TSM0271	Adaptive Signal-Barnett	500,000			500,000
TSM0272	Adaptive Signal - McAndrews	550,000			550,000
TSM0283	ARTS-Stewart and Riverside Signal	134,500			134,500
TSM0311	Traffic Central System Upgrades	200,000			200,000
TSM2101	Biddle & Stevens Signal Rebuild		50,000	450,000	500,000
TSM2102	Signal System Upgrades		125,000	125,000	250,000
TSM2103	ARTS - McAndrews Cycle Track		252,000	200,000	452,000
TSM2104	ARTS - Crater Lake Ave Signals and Crosswalks		200,000	250,000	450,000
TSM2105	ARTS - 10th Street Lane Reconfiguration		20,000	276,000	296,000
TSP2101	South Stage Road Environmental Planning		500,000	500,000	1,000,000
Public Works Engineering (Division 3380) TOTAL		\$ 11,762,000	\$ 15,379,000	\$16,114,000	\$ 43,255,000
Fund Number	Funding Source	Carry Forward*	21/22	22/23	Total
Fund 500	Street Utility Fund	\$ -	\$ 500,000	\$ -	\$ 500,000
Fund 501	Storm Drain Utility Fund	392,500	1,600,000	200,000	2,192,500
Fund 502	Sewer Collection Utility Fund	1,317,500	75,000	75,000	1,467,500
Fund 520	Street SDC Fund	4,000,000	3,064,000	1,544,000	8,608,000
Fund 521	Sewer Collection SDC Fund	872,500	355,000	95,000	1,322,500
Fund 522	Storm Drain SDC Fund	-	1,140,000	40,000	1,180,000
Fund 530	Gas Tax Fund	3,679,500	\$ 6,482,000	\$ 4,660,000	14,821,500
Fund 531	Special Sidewalk Fund	-	663,000	-	663,000
Fund 550	Street Improvement Fund	1,500,000	1,500,000	9,500,000	12,500,000
TOTAL FUNDING		\$ 11,762,000	\$ 15,379,000	\$ 16,114,000	\$ 43,255,000

Project # and Title: SAD2101 ADA Barrier Removal		Scheduled Start: TBD	
Department/Division: Public Works - Engineering		Scheduled Completion: TBD	
Project Description: This project is being budgeted to address accessibility barriers in the public right-of-way and will be prioritized based on the criteria in the City's ADA transition plan. This money may also be used as match for grant requests that remove barriers.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Operating Budget Impact									
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: SDC0000 SDC Credit Payments - Street and Right of Way		Scheduled Start: Various							
Department/Division: Public Works - Engineering		Scheduled Completion: TBD							
Project Description: Payments to developers for arterial and collector street construction done as part of new development by the private sector, construction of oversized sanitary sewer lines constructed as part of private development projects and/or construction of oversized storm drainage pipes required to handle future upstream flows.		Project Status:							
Operating Impacts:		Funded/Unfunded Estimated Useful Life	Funded 20 years						
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
SDC - Construction/ROW	\$ -	\$ -	\$ 4,000,000	\$ 884,000	\$ 804,000	\$ 5,688,000	\$ -	\$ -	\$ 5,688,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ 4,000,000	\$ 884,000	\$ 804,000	\$ 5,688,000	\$ -	\$ -	\$ 5,688,000
Revenue Sources:									
Fund 520	\$ -		\$ 4,000,000	\$ 744,000	\$ 744,000	\$ 5,488,000	\$ -	\$ -	\$ 5,488,000
Fund 521				100,000	20,000	120,000			\$ 120,000
Fund 522				40,000	40,000	80,000			\$ 80,000
									\$ -
Total:	\$ -	\$ -	\$ 4,000,000	\$ 884,000	\$ 804,000	\$ 5,688,000	\$ -	\$ -	\$ 5,688,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: SDR0000 Unidentified Storm Drain Projects							Scheduled Start: July 2021		
Department/Division: Public Works - Engineering							Scheduled Completion: June 2023		
Project Description: for unidentified SD projects							Project Status: not started		
Operating Impacts: Future Routine Maintenance Costs							Funded/Unfunded Estimated Useful Life: Unfunded 100 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 300,000	\$ -	\$ -	\$ 300,000
Total:	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 300,000	\$ -	\$ -	\$ 300,000
Revenue Sources:									
Fund 501	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 300,000	\$ -	\$ -	\$ 300,000
Total:	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 300,000	\$ -	\$ -	\$ 300,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: SDR0967 Riparian Planting							Scheduled Start: July 2021		
Department/Division: Public Works - Engineering							Scheduled Completion: June 2023		
Project Description: Riparian Planting as needed							Project Status: ongoing		
Operating Impacts: Future Routine Maintenance Costs							Funded/Unfunded Estimated Useful Life		Unfunded 100 years
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	\$ -	\$ 100,000
Total:	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	\$ -	\$ 100,000
Revenue Sources:									
Fund 501	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	\$ -	\$ 100,000
Total:	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	\$ -	\$ 100,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: SDR1000 SD Impts on West Main							Scheduled Start:		
Department/Division: Public Works - Engineering							Scheduled Completion: June 2023		
Project Description: SD Impts on West Main - Laural to Quince							Project Status: started		
Operating Impacts: Future Routine Maintenance Costs							Funded/Unfunded Estimated Useful Life		funded 100 years
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ 2,500	\$ 5,000	\$ 392,500	\$ -	\$ -	\$ 392,500	\$ -	\$ -	\$ 400,000
Total:	\$ 2,500	\$ 5,000	\$ 392,500	\$ -	\$ -	\$ 392,500	\$ -	\$ -	\$ 400,000
Revenue Sources:									
Fund 501	\$ 2,500	\$ 5,000	\$ 392,500	\$ -	\$ -	\$ 392,500	\$ -	\$ -	\$ 400,000
Total:	\$ 2,500	\$ 5,000	\$ 392,500	\$ -	\$ -	\$ 392,500	\$ -	\$ -	\$ 400,000
Operating Budget Impact									
Additional FTE									
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: SSS0000 Unidentified Sanitary Sewer Projects							Scheduled Start: July 2021	
Department/Division: Public Works - Engineering							Scheduled Completion: June 2023	
Project Description: for unidentified SS projects							Project Status: not started	
Operating Impacts: Future Routine Maintenance Costs							Funded/Unfunded Estimated Useful Life	Unfunded 100 years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 300,000	\$ -	\$ -	\$ 300,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 300,000	\$ -	\$ -	\$ 300,000

Revenue Sources:	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Fund 502	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 150,000	\$ -	\$ -	\$ 150,000
Fund 521				75,000	75,000	150,000			\$ 150,000
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 300,000	\$ -	\$ -	\$ 300,000

Operating Budget Impact	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



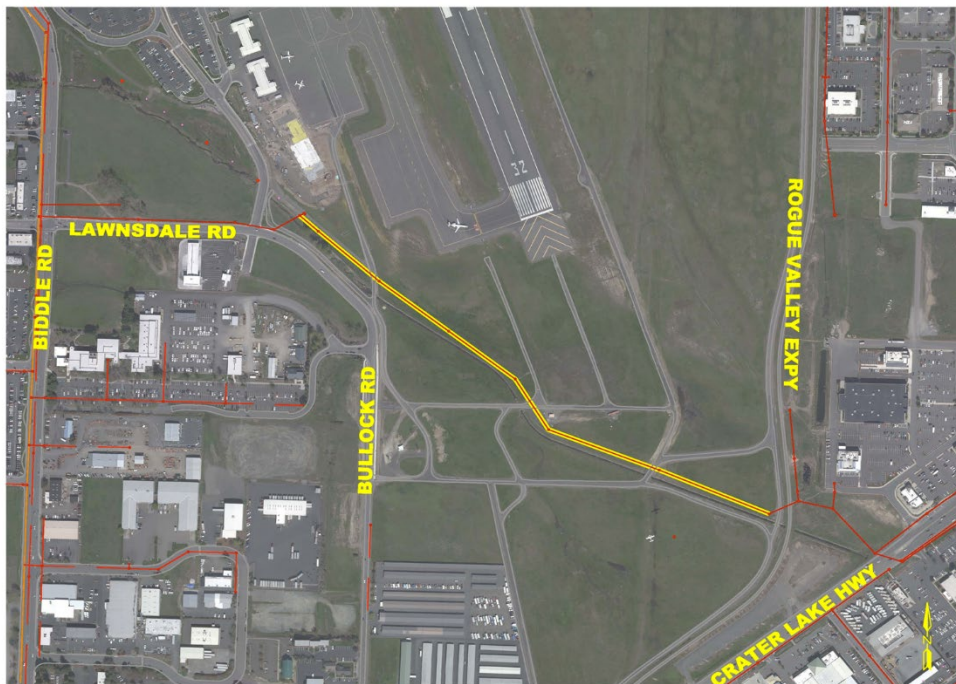
Project # and Title: SSS0885 SS Impts. In Alleys to Academy							Scheduled Start:		
Department/Division: Public Works - Engineering							Scheduled Completion: June 2023		
Project Description: SS Impts. in Alleys to Academy - N. of Reddy, N of Euclid, S of Euclid							Project Status: started		
Operating Impacts: Future Routine Maintenance Costs							Funded/Unfunded Estimated Useful Life		funded 100 years
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ 5,000	\$ 20,000	\$ 375,000	\$ 100,000	\$ -	\$ 475,000	\$ -	\$ -	\$ 500,000
Total:	\$ 5,000	\$ 20,000	\$ 375,000	\$ 100,000	\$ -	\$ 475,000	\$ -	\$ -	\$ 500,000
Revenue Sources:									
Fund 521	\$ 5,000	\$ 20,000	\$ 375,000	\$ 100,000	\$ -	\$ 475,000	\$ -	\$ -	\$ 500,000
Total:	\$ 5,000	\$ 20,000	\$ 375,000	\$ 100,000	\$ -	\$ 475,000	\$ -	\$ -	\$ 500,000
Operating Budget Impact									
Additional FTE									
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: SSS0886 Terminal Spur SS Impts							Scheduled Start:		
Department/Division: Public Works - Engineering							Scheduled Completion: June 2023		
Project Description: Terminal Spur SS Impts - Bullock Road to Hwy 62 Bypass							Project Status: started		
Operating Impacts: Future Routine Maintenance Costs							Funded/Unfunded		funded
							Estimated Useful Life		100 years
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5,000	25,000	1,270,000			1,270,000			1,300,000
Total:	\$ 5,000	\$ 25,000	\$ 1,270,000	\$ -	\$ -	\$ 1,270,000	\$ -	\$ -	\$ 1,300,000
Revenue Sources:									
Fund 502	\$ 5,000	\$ 25,000	\$ 952,500	\$ -	\$ -	\$ 952,500	\$ -	\$ -	\$ 982,500
Fund 521			317,500			317,500			\$ 317,500
									\$ -
									\$ -
Total:	\$ 5,000	\$ 25,000	\$ 1,270,000	\$ -	\$ -	\$ 1,270,000	\$ -	\$ -	\$ 1,300,000
Operating Budget Impact									
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: SSS0889 Dellwood-Murphy SS Impts							Scheduled Start:		
Department/Division: Public Works - Engineering							Scheduled Completion: June 2023		
Project Description: Dellwood-Murphy SS Impts - Siskiyou to Winter Nell							Project Status: started		
Operating Impacts: Future Routine Maintenance Costs							Funded/Unfunded Estimated Useful Life		funded 100 years
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5,000	5,000	415,000			415,000			425,000
Total:	\$ 5,000	\$ 5,000	\$ 415,000	\$ -	\$ -	\$ 415,000	\$ -	\$ -	\$ 425,000
Revenue Sources:									
Fund 502	\$ 2,500	\$ 2,500	\$ 207,500			\$ 207,500	\$ -	\$ -	\$ 212,500
Fund 521	\$ 2,500	\$ 2,500	127,500	80,000		207,500			\$ 212,500
Total:	\$ 5,000	\$ 5,000	\$ 335,000	\$ 80,000	\$ -	\$ 415,000	\$ -	\$ -	\$ 425,000
Operating Budget Impact									
Additional FTE									
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: SSS0893 Ford-Springbrook SS Impts		Scheduled Start: July 2021							
Department/Division: Public Works - Engineering		Scheduled Completion: June 2023							
Project Description: Ford-Springbrook SS Impts - Ford to Owen		Project Status: not started							
Operating Impacts: Future Routine Maintenance Costs		Funded/Unfunded	funded						
		Estimated Useful Life	100 years						
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ 210,000		\$ -	\$ 210,000	\$ -	\$ -	\$ 210,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ 210,000
Revenue Sources:									
Fund 502	\$ -	\$ -	\$ 157,500	\$ -	\$ -	\$ 157,500	\$ -	\$ -	\$ 157,500
Fund 521			52,500			52,500			\$ 52,500
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ 210,000
Operating Budget Impact									
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: STA 1689 Springbrk-Cedar Links/Pheasant		Scheduled Start: 2020							
Department/Division: Public Works - Engineering		Scheduled Completion: 2021							
Project Description: Improve Springbrook Road from Pheasant Lane to Cedar Links. Construct roundabout at intersection of Springbrook and Cedar Links		Project Status: Construction							
Operating Impacts:		Funded/Unfunded	Funded						
		Estimated Useful Life	20 years						
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Construction (incl CE)	\$ -		\$ -	\$ 2,900,000	\$ 1,000,000	\$ 3,900,000	\$ -	\$ -	\$ 3,900,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 2,900,000	\$ 1,000,000	\$ 3,900,000	\$ -	\$ -	\$ 3,900,000
Revenue Sources:									
Fund 520	\$ -	\$ -	\$ -	\$ 2,320,000	\$ 800,000	\$ 3,120,000	\$ -	\$ -	\$ 3,120,000
Fund 530				580,000	200,000	780,000			\$ 780,000
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 2,900,000	\$ 1,000,000	\$ 3,900,000	\$ -	\$ -	\$ 3,900,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: STA 1824 South Stage Road Improvements		Scheduled Start: 2020	
Department/Division: Public Works - Engineering		Scheduled Completion: 2026	
Project Description: Improve South Stage Road from North Phoenix Road to 1000 foot west. Project based on BUILD Grant funds		Project Status: Design	
Operating Impacts:		Funded/Unfunded Estimated Useful Life	Funded 20 years

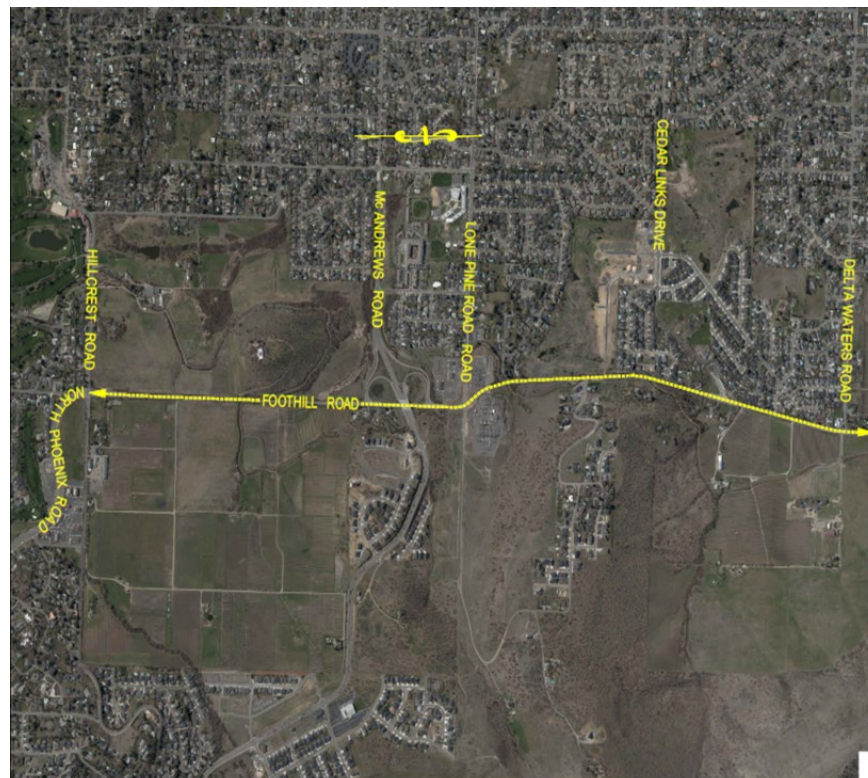
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Design and R/W acq	\$ -		\$ 1,500,000		\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Construction				1,500,000		1,500,000			1,500,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000
Revenue Sources:									
Fund 550	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000
Operating Budget Impact									
Additional FTE						-			\$ -
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: STA 1825 Foothill Road Corridor Improvements		Scheduled Start: 2020							
Department/Division: Public Works - Engineering		Scheduled Completion: 2026							
Project Description: Improve Foothill Road from Hillcrest Road to Delta Waters. Project based on BUILD Grant funds		Project Status: Design							
Operating Impacts:		Funded/Unfunded Estimated Useful Life	Funded 20 years						
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Design + R/W acq	\$ -	\$ 7,000,000			\$ -	\$ -	\$ -	\$ -	\$ 7,000,000
Construction				7,663,000	10,000,000	17,663,000			\$ 17,663,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ 7,000,000	\$ -	\$ 7,663,000	\$ 10,000,000	\$ 17,663,000	\$ -	\$ -	\$ 24,663,000
Revenue Sources:									
Fund 500			\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
Fund 501				1,400,000		\$ 1,400,000			\$ 1,400,000
Fund 522				1,100,000		\$ 1,100,000			\$ 1,100,000
Fund 530				4,000,000	500,000	\$ 4,500,000			\$ 4,500,000
Fund 531				663,000		\$ 663,000			\$ 663,000
Fund 550		7,000,000			9,500,000	\$ 9,500,000			\$ 16,500,000
Total:	\$ -	\$ 7,000,000	\$ -	\$ 7,663,000	\$ 10,000,000	\$ 17,663,000	\$ -	\$ -	\$ 24,663,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: STA2002 Owen Drive Extension/ Springbrook to 360 Feet East		Scheduled Start: TBD	
Department/Division: Public Works - Engineering		Scheduled Completion: TBD	
Project Description: Improve Owen Drive from Springbrook to 360 foot East		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ 525,000		\$ -	\$ 525,000	\$ -	\$ -	\$ 525,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ 525,000	\$ -	\$ -	\$ 525,000	\$ -	\$ -	\$ 525,000
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ 525,000	\$ -	\$ -	\$ 525,000	\$ -	\$ -	\$ 525,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ 525,000	\$ -	\$ -	\$ 525,000	\$ -	\$ -	\$ 525,000
Operating Budget Impact									
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: STA2101 Stevens Street Improvements		Scheduled Start: 2022	
Department/Division: Public Works - Engineering		Scheduled Completion: 2025	
Project Description: Stevens Street is a Minor Collector within the City of Medford. The project is proposed to add sidewalks, bike lanes, and street lights to both sides of Stevens Street between Crater Lake Ave and Wabash Ave.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ -	\$ 850,000	\$ 850,000	\$ 1,857,167	\$ -	\$ 2,707,167
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ 850,000	\$ 850,000	\$ 1,857,167	\$ -	\$ 2,707,167
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ -	\$ 850,000	\$ 850,000	\$ 1,857,167	\$ -	\$ 2,707,167
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ 850,000	\$ 850,000	\$ 1,857,167	\$ -	\$ 2,707,167
Operating Budget Impact									
Additional FTE									\$ -
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: STS2101 SRTS Jefferson - Garfield and Kenyon RRFB		Scheduled Start: 2021	
Department/Division: Public Works - Engineering		Scheduled Completion: 2022	
Project Description: Garfield Street at Kenyon Street. Project includes the installation of a rectangular rapid flashing beacon and curb ramps. Project is funded in part by an Oregon Department of Transportation Safe Routes to Schools Grant.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 78,000	\$ -	\$ 78,000	\$ -	\$ -	\$ 78,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 78,000	\$ -	\$ 78,000	\$ -	\$ -	\$ 78,000

Revenue Sources:	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Fund 530	\$ -	\$ -	\$ -	\$ 78,000	\$ -	\$ 78,000	\$ -	\$ -	\$ 78,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 78,000	\$ -	\$ 78,000	\$ -	\$ -	\$ 78,000

Operating Budget Impact	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: STS2102 SRTS Kennedy - Sidewalk and Crosswalk Improvements		Scheduled Start: 2021	
Department/Division: Public Works - Engineering		Scheduled Completion: 2023	
Project Description: Project includes the installation of rectangular rapid flashing beacon on Delta Waters Road at the Kennedy School driveway and crosswalk, the installation of rectangular rapid flashing beacon and curb ramps at Roberts Road and N. Keene Way Drive, the installation of marked crosswalks, in-street pedestrian crossing sign(s), and curb extension (curb bulbs) at Springbrook Road at Brookside Drive, and the installation of sidewalks on Bradbury Street from approximately Crater Lake Avenue to the Kennedy School. Project is funded in part by an Oregon Department of Transportation Safe Routes to Schools Grant.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 100,000	\$ 394,000	\$ 494,000	\$ -	\$ -	\$ 494,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 100,000	\$ 394,000	\$ 494,000	\$ -	\$ -	\$ 494,000
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ 100,000	\$ 394,000	\$ 494,000	\$ -	\$ -	\$ 494,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 100,000	\$ 394,000	\$ 494,000	\$ -	\$ -	\$ 494,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

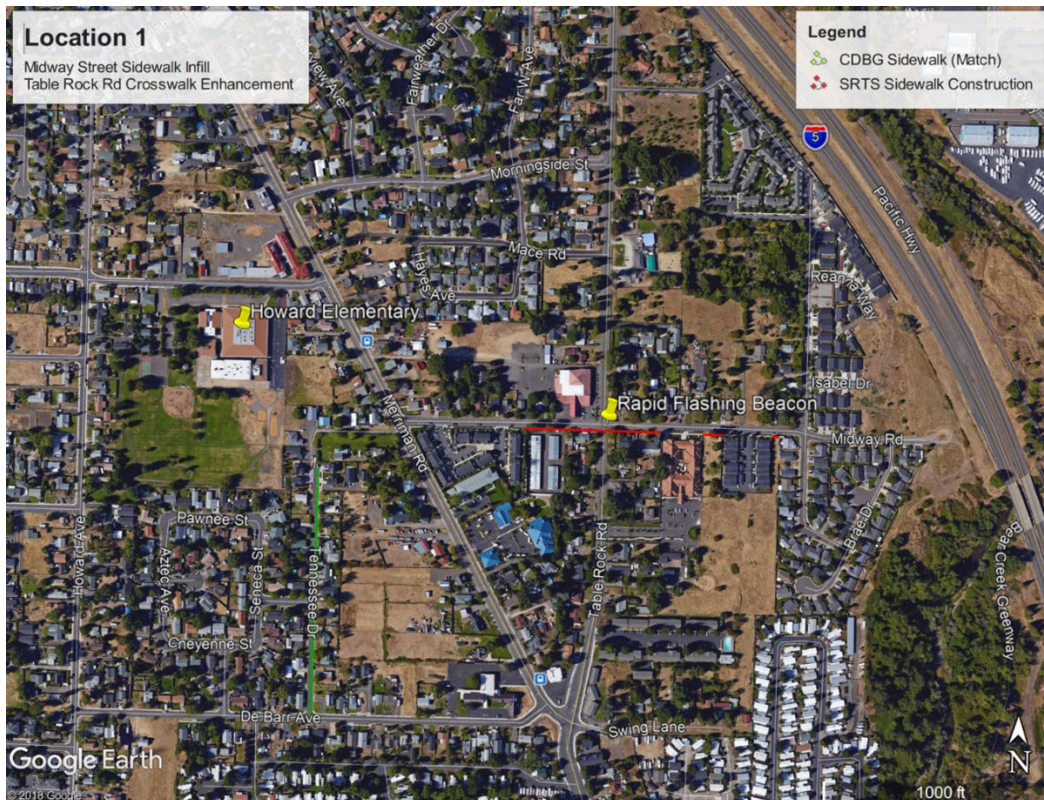
* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: STS2103 SRTS Howard - Sidewalk and Crosswalk Improvements		Scheduled Start: 2021	
Department/Division: Public Works - Engineering		Scheduled Completion: 2023	
Project Description: Table Rock Road at Midway Road. Project includes the installation of rectangular rapid flashing beacon, sidewalks, curb ramps, and overhead lighting. Project is funded in part by an Oregon Department of Transportation Safe Routes to Schools Grant.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 162,000	\$ 300,000	\$ 462,000	\$ -	\$ -	\$ 462,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 162,000	\$ 300,000	\$ 462,000	\$ -	\$ -	\$ 462,000
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ 162,000	\$ 300,000	\$ 462,000	\$ -	\$ -	\$ 462,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 162,000	\$ 300,000	\$ 462,000	\$ -	\$ -	\$ 462,000
Operating Budget Impact									
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: STS2104 Table Rock Road Sidewalk Infill		Scheduled Start: 2021							
Department/Division: Public Works - Engineering		Scheduled Completion: 2023							
Project Description: This project will install sidewalk along Table Rock Road near Berrydale Ave where there are gaps in the sidewalk network		Project Status: Not Started							
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years						
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Engineering	\$ -	\$ -	\$ -	\$ 40,000		\$ 40,000	\$ -	\$ -	\$ 40,000
Construction					110,000	110,000			\$ 110,000
Right of Way						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 40,000	\$ 110,000	\$ 150,000	\$ -	\$ -	\$ 150,000
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ 40,000	\$ 110,000	\$ 150,000	\$ -	\$ -	\$ 150,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 40,000	\$ 110,000	\$ 150,000	\$ -	\$ -	\$ 150,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: STY2101 Alley A-48 Improvements		Scheduled Start: 2022	
Department/Division: Public Works - Engineering		Scheduled Completion: 2025	
Project Description: Alley A-48 runs between Hamilton and Orange Streets, between 10th and 11th St. This project will pave the existing gravel alley which will reduce dust and provide paved access for potential development.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 299,724	\$ -	\$ 399,724
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 299,724	\$ -	\$ 399,724

Revenue Sources:	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Fund 530	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 299,724	\$ -	\$ 399,724
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 299,724	\$ -	\$ 399,724

Operating Budget Impact	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Additional FTE									\$ -
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TCP0301 Main and Keene Way Crosswalk Improvements		Scheduled Start: 2018	
Department/Division: Public Works - Engineering		Scheduled Completion: 2022	
Project Description: This project will improve the crosswalk at the intersection of E. Main Street and Keene Way Drive by installing a pedestrian refuge island. There is an existing crosswalk with warning signs and an always-blinking warning light that provides a crossing for Hedrick Middle School from the neighborhoods south of E. Main Street. The pedestrian refuge island will provide a higher level of pedestrian safety than the existing condition.		Project Status: Design	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Funded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ 1,069	\$ 3,431	\$ 208,000	\$ -	\$ -	\$ 208,000	\$ -	\$ -	\$ 212,500
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ 1,069	\$ 3,431	\$ 208,000	\$ -	\$ -	\$ 208,000	\$ -	\$ -	\$ 212,500

Revenue Sources:	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Fund 530	\$ 1,069	\$ 3,431	\$ 208,000	\$ -	\$ -	\$ 208,000	\$ -	\$ -	\$ 212,500
									\$ -
									\$ -
									\$ -
Total:	\$ 1,069	\$ 3,431	\$ 208,000	\$ -	\$ -	\$ 208,000	\$ -	\$ -	\$ 212,500

Operating Budget Impact	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

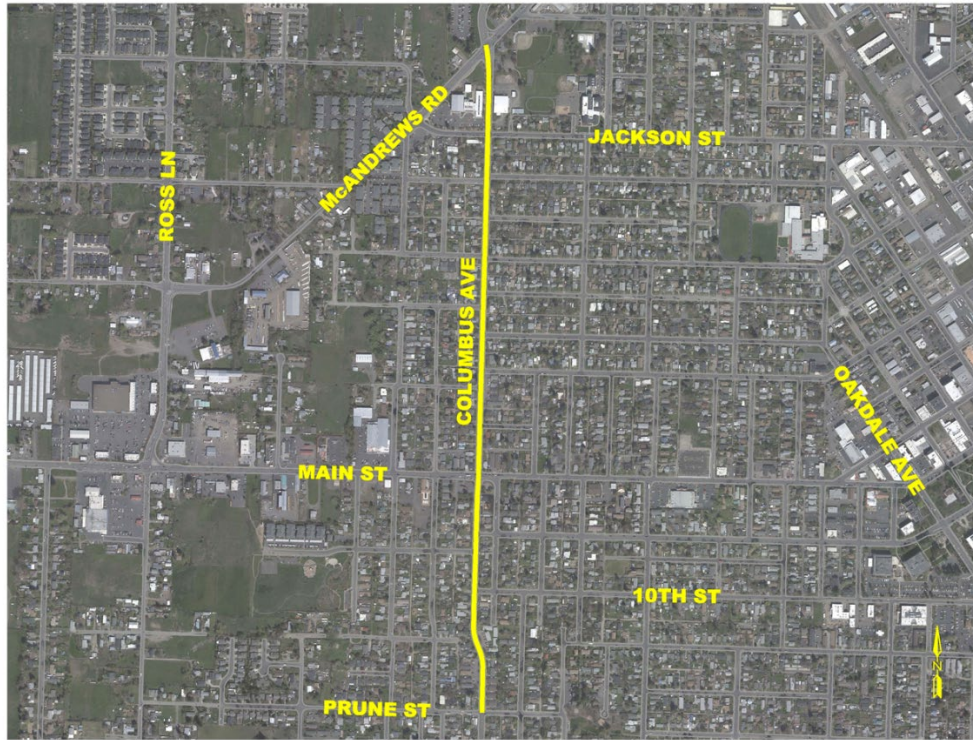
* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TCP0308 Columbus Ave Lane Reconfiguration, Prune to McAndrews		Scheduled Start: 2019	
Department/Division: Public Works - Engineering		Scheduled Completion: 10/1/2020	
Project Description: This project will change Columbus Ave from a 4-lane roadway to a 3-lane roadway between Prune St and McAndrews Rd, including modifications to the signal at W. Main St to remove the split timing. This project was ranked as the #1 priority for bike projects by the Bicycle and Pedestrian Advisory Committee in 2018.		Project Status: Design	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life: 20-years	

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ 3,066	\$ 175,000	\$ 122,000	\$ -	\$ -	\$ 122,000	\$ -	\$ -	\$ 300,066
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ 3,066	\$ 175,000	\$ 122,000	\$ -	\$ -	\$ 122,000	\$ -	\$ -	\$ 300,066
Revenue Sources:									
Fund 530	\$ 3,066	\$ 175,000	\$ 122,000	\$ -	\$ -	\$ 122,000	\$ -	\$ -	\$ 300,066
									\$ -
									\$ -
									\$ -
Total:	\$ 3,066	\$ 175,000	\$ 122,000	\$ -	\$ -	\$ 122,000	\$ -	\$ -	\$ 300,066
Operating Budget Impact									
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TCP2101 Overlay Restriping Projects		Scheduled Start: N/A	
Department/Division: Public Works - Engineering		Scheduled Completion: N/A	
Project Description: Pavement maintenance on streets is an opportune time to address any striping changes that are needed to bring the streets into compliance with current standards, address safety issues, add bike facilities, etc. Most of the cost of these projects are covered in the maintenance budget for the pavement maintenance, but there are sometimes additional expenses needed to tie the new striping back to the existing. For example, in 2021 Stevens Street will be overlaid and restriped to provide one travel lane, a center turn lane, and bike lanes between Biddle Rd and Crater Lake Ave but the limits of the pavement maintenance stop west of the signal detection for the Crater Lake Ave signal. This project will cover the costs of some striping removal and new detection at the Crater Lake Ave traffic signal.		Project Status: Recurring	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 25,000	\$ 25,000	\$ 100,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 25,000	\$ 25,000	\$ 100,000
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

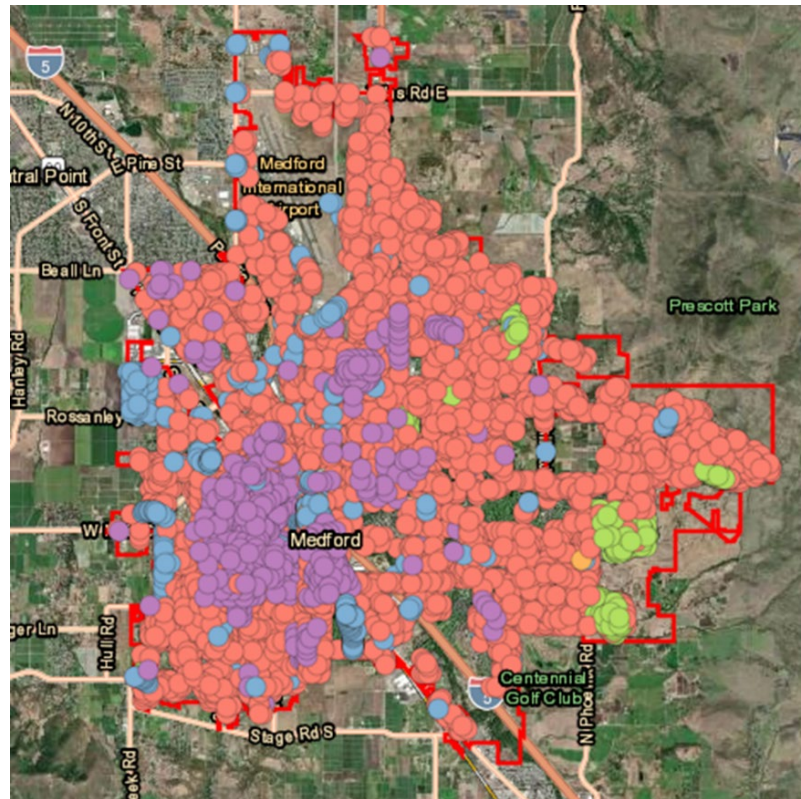
* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TIL0278 Streetlight LED Upgrade		Scheduled Start: 8/1/19	
Department/Division: Public Works - Engineering		Scheduled Completion: 6/1/22	
Project Description: This project will convert all the street lights within the City to light emitting diode (LED) technology. The project will impact approximately 7,000 lights across the city, including those owned by Pacific Power. The City has been converting a small portion of their lights to LED since 2016. This large-scale conversion will drastically reduce the city's energy use and electric bill for street lighting. After the conversion, residents will benefit from improved light quality and color rendering of Medford's roadways.		Project Status: In Construction	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Funded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Construction	\$ 95,262	\$ 3,207,482	\$ 740,000		\$ -	\$ 740,000	\$ -	\$ -	\$ 4,042,744
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ 95,262	\$ 3,207,482	\$ 740,000	\$ -	\$ -	\$ 740,000	\$ -	\$ -	\$ 4,042,744
Revenue Sources:									
Fund 530	\$ 95,262	\$ 3,207,482	\$ 740,000	\$ -	\$ -	\$ 740,000	\$ -	\$ -	\$ 4,042,744
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ 95,262	\$ 3,207,482	\$ 740,000	\$ -	\$ -	\$ 740,000	\$ -	\$ -	\$ 4,042,744
Operating Budget Impact									
Additional FTE						-			\$ -
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TIL0310 Residential Street Lights		Scheduled Start: 2022	
Department/Division: Public Works - Engineering		Scheduled Completion: 2023	
Project Description: This is a recurring project that installs a handful of street lights during each budget cycle. Streetlights are installed at locations requested by residents.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life Unfunded 20-years	

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 90,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 90,000
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 30,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 30,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

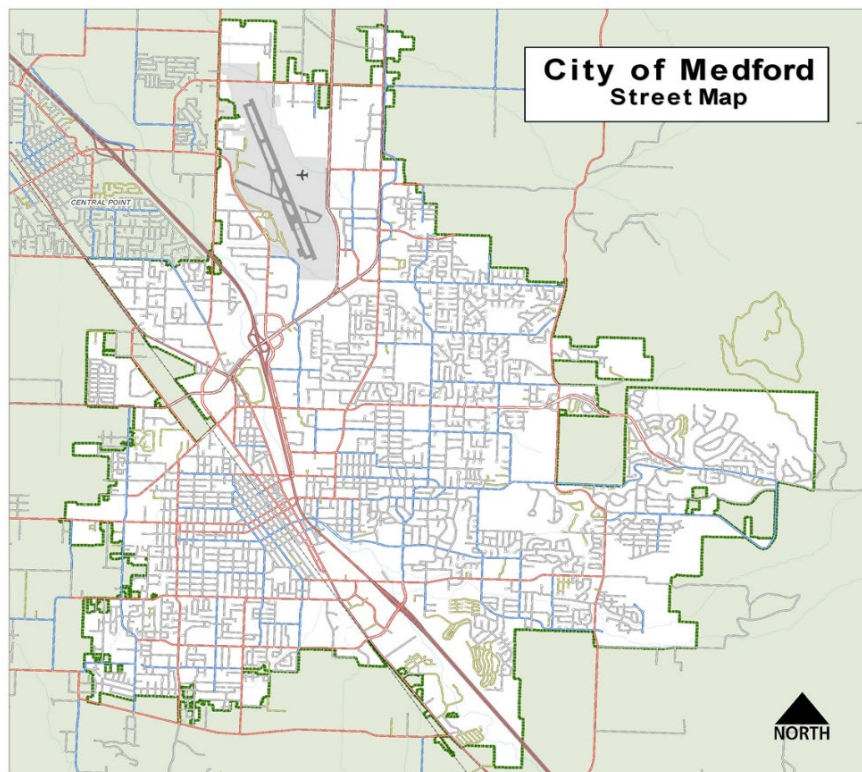
* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TIM0000 Traffic System Management		Scheduled Start: N/A	
Department/Division: Public Works - Engineering		Scheduled Completion: N/A	
Project Description: This project is budgeted for potential intersection modifications at an unidentified location so the City can respond quickly should an unanticipated need arise.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
				\$ 125,000	\$ 125,000	\$ 250,000	\$ -	\$ -	\$ 250,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 250,000	\$ -	\$ -	\$ 250,000
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 250,000	\$ -	\$ -	\$ 250,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 250,000	\$ -	\$ -	\$ 250,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



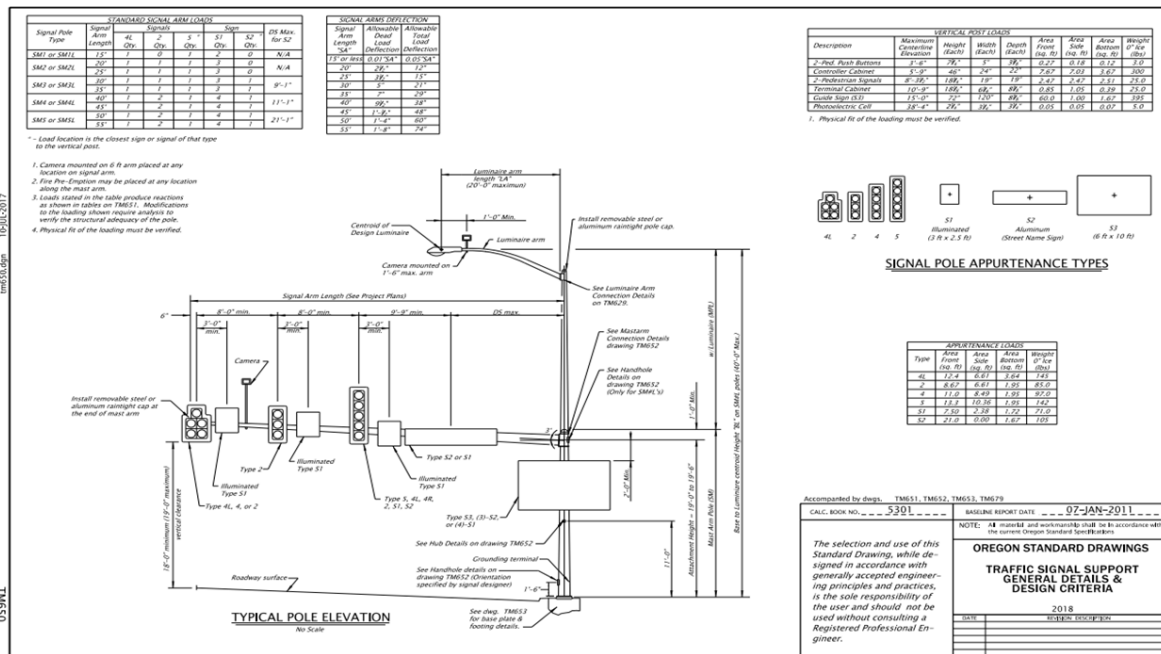
Project # and Title: TNS0000 Unidentified Traffic Signal		Scheduled Start: N/A	
Department/Division: Public Works - Engineering		Scheduled Completion: N/A	
Project Description: This project is budgeted for a new traffic signal at an unidentified location so the City can respond quickly should an unanticipated need arise.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life: 20-years	

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
		\$ -		\$ 200,000	\$ 200,000	\$ 400,000	\$ -	\$ -	\$ 400,000
Total:	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 400,000	\$ -	\$ -	\$ 400,000

Revenue Sources:	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Fund 530	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 400,000	\$ -	\$ -	\$ 400,000
Total:	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 400,000	\$ -	\$ -	\$ 400,000

Operating Budget Impact	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Additional FTE									
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TNS0254 Main and Highland Intersection Improvements		Scheduled Start: 2021	
Department/Division: Public Works - Engineering		Scheduled Completion: 2023	
Project Description: The intersection of E. Main Street and Highland Avenue has high enough traffic volume to warrant a traffic signal. This project will study a signal, roundabout, or mini-roundabout at this intersection. The nearby intersections of E. Main Street at Barneburg Road and Valley View Road will also be included in the mini-roundabout alternative.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Funded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ 217	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,217
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ 217	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,217

Revenue Sources:	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Fund 530	\$ 217	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,217
									\$ -
									\$ -
									\$ -
Total:	\$ 217	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,217

Operating Budget Impact	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

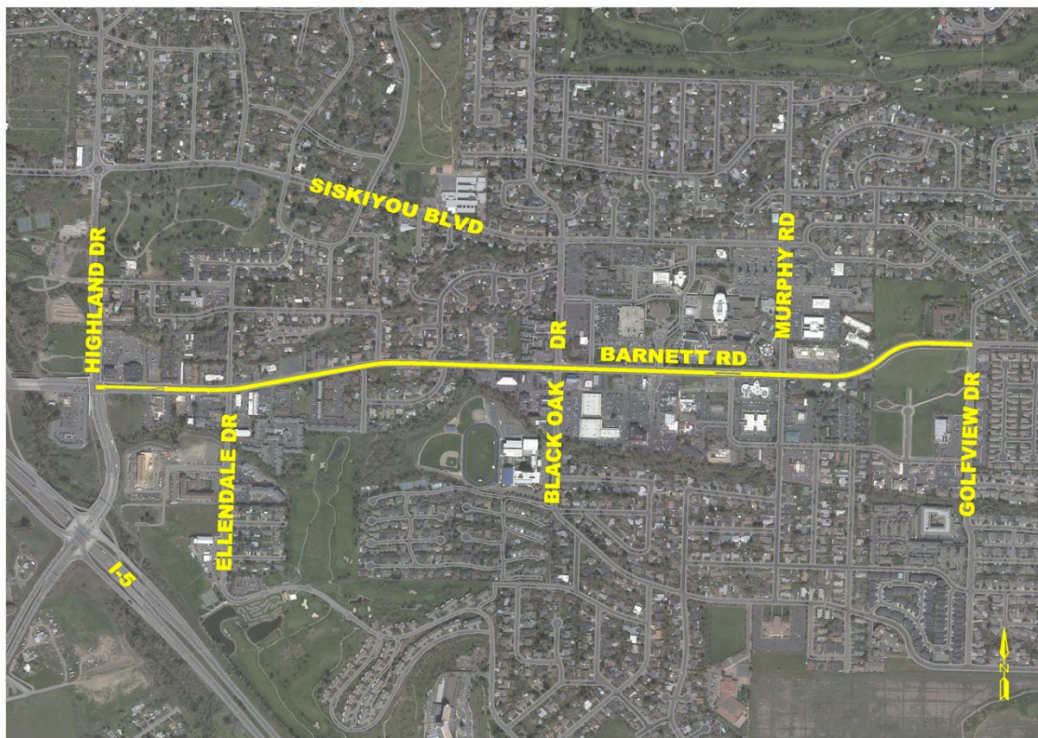
* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TSM0271 Adaptive Signal-Barnett		Scheduled Start: 2019	
Department/Division: Public Works - Engineering		Scheduled Completion: 2021	
Project Description: Barnett Road is one of the most congested corridors in the City of Medford, particularly between freeway ramps at Highland Drive and the Rogue Regional Medical Center employment area. The road is already built out to two lanes each direction plus a center turn lane, and the development along the corridor is well established. Traffic moves through the corridor well throughout most of the day with most of the congestion seen at peak commute times.		Project Status: Design	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Funded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ 29,401	\$ 51,599	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 581,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ 29,401	\$ 51,599	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 581,000
Revenue Sources:									
Fund 530	\$ 29,401	\$ 51,599	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 581,000
									\$ -
									\$ -
									\$ -
Total:	\$ 29,401	\$ 51,599	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 581,000
Operating Budget Impact									
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



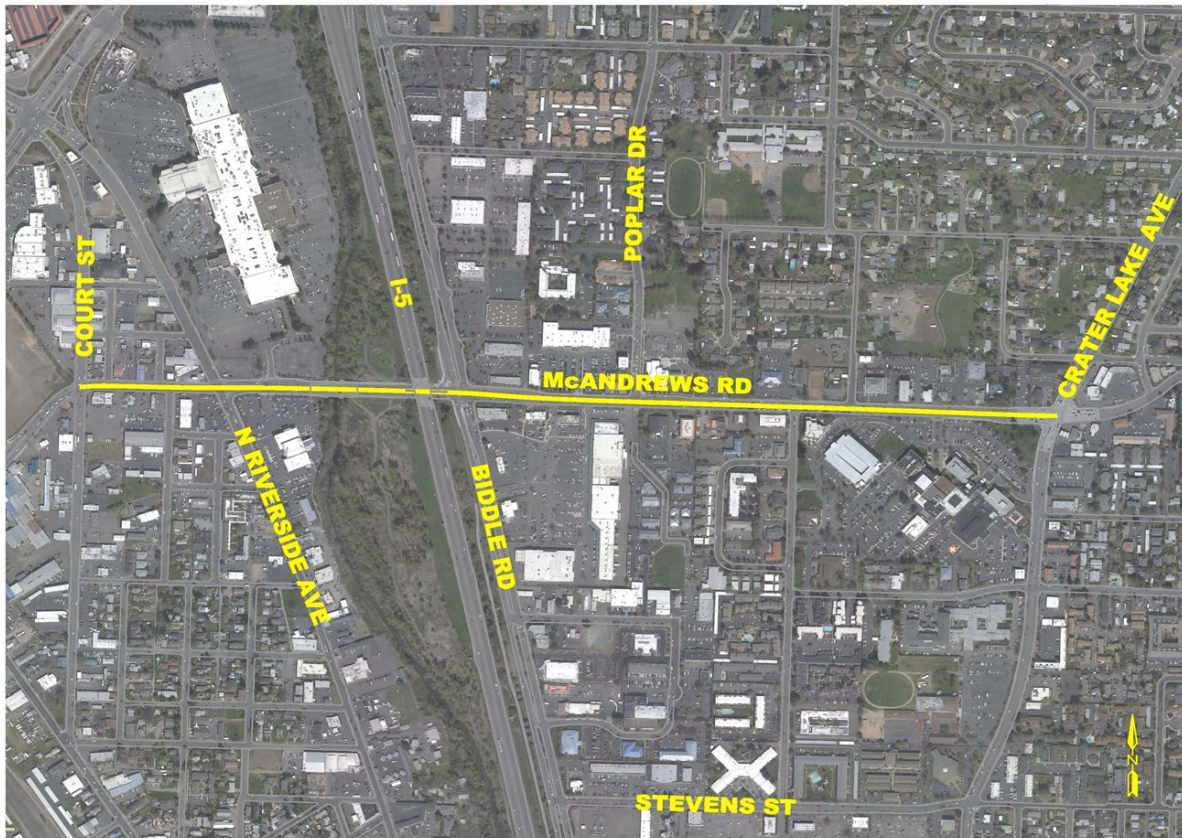
Project # and Title: TSM0272 Adaptive Signal - McAndrews		Scheduled Start: 2021	
Department/Division: Public Works - Engineering		Scheduled Completion: 2023	
Project Description: McAndrews Road is one of the most congested corridors in the City of Medford, particularly between Court Street and Crater Lake Avenue. The road is already built out to two lanes each direction plus a center turn lane, and the development along the corridor is well established. This project will upgrade the traffic signal equipment, communications, and timing plans to create an "adaptive" signal corridor that can respond to the changes in traffic demand along the corridor throughout the day.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Funded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000

Revenue Sources:	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Fund 530	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000

Operating Budget Impact	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Additional FTE									\$ -
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TSM0283 ARTS-Stewart and Riverside Signal		Scheduled Start: 2019	
Department/Division: Public Works - Engineering		Scheduled Completion: 2022	
Project Description: Upgrade signal equipment and install an actuated advanced flashing beacon on Stewart Avenue at Riverside Avenue as advance warning for the signalized intersection.		Project Status: Design	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Funded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ 794	\$ -	\$ 134,500	\$ -	\$ -	\$ 134,500	\$ -	\$ -	\$ 135,294
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ 794	\$ -	\$ 134,500	\$ -	\$ -	\$ 134,500	\$ -	\$ -	\$ 135,294
Revenue Sources:									
Fund 530	\$ 794	\$ -	\$ 134,500	\$ -	\$ -	\$ 134,500	\$ -	\$ -	\$ 135,294
									\$ -
									\$ -
									\$ -
Total:	\$ 794	\$ -	\$ 134,500	\$ -	\$ -	\$ 134,500	\$ -	\$ -	\$ 135,294
Operating Budget Impact									
Additional FTE									\$ -
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TSM0311 Traffic Central System Upgrades		Scheduled Start: 2019	
Department/Division: Public Works - Engineering		Scheduled Completion: 2021	
Project Description: This project is budgeted for a new central system to monitor and manage all traffic signals within the City of Medford (except for ODOT's signals). The current program is no longer supported by the manufacturer and will not communicate with newer signal controllers. The City has selected Econolite's Centracs ATMS system for the upgrade.		Project Status: Implementation	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Funded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -		\$ 200,000		\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000

Revenue Sources:	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Fund 530	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000

Operating Budget Impact	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TSM2101 Biddle & Stevens Signal Rebuild		Scheduled Start: 2021	
Department/Division: Public Works - Engineering		Scheduled Completion: 2023	
Project Description: The traffic signal at Biddle Road and Stevens Street has reached the end of it's useful life. This project will install a new traffic signal and remove the old one.		Project Status: Not started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 50,000	\$ 450,000	\$ 500,000	\$ -	\$ -	\$ 500,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 50,000	\$ 450,000	\$ 500,000	\$ -	\$ -	\$ 500,000
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ 50,000	\$ 450,000	\$ 500,000	\$ -	\$ -	\$ 500,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 50,000	\$ 450,000	\$ 500,000	\$ -	\$ -	\$ 500,000
Operating Budget Impact									
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TSM2102 Signal System Upgrades		Scheduled Start: 2021	
Department/Division: Public Works - Engineering		Scheduled Completion: 2023	
Project Description: This project will upgrade traffic signal controllers, communications, and other equipment so that Medford's signal system will be ready for connected vehicles, transit signal priority, and other Intelligent Transportation Systems (ITS).		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 750,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 750,000

Revenue Sources:	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Fund 530	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 250,000	\$ -	\$ -	\$ 250,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 250,000	\$ -	\$ -	\$ 250,000

Operating Budget Impact	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Additional FTE									\$ -
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TSM2103 ARTS - McAndrews Cycle Track		Scheduled Start: 2021	
Department/Division: Public Works - Engineering		Scheduled Completion: 2024	
Project Description: Construct a cycle track (separated bike facilities) behind the existing curb on McAndrews Rd between Biddle Road and Corona Ave. Includes driveway reconstruction, signal modifications at 3 intersections (Biddle, Poplar, Royal), and ROW purchases. Project is funded in part by an Oregon Department of Transportation All Roads Traffic Safety Grant.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 252,000	\$ 200,000	\$ 452,000	\$ 1,529,731	\$ -	\$ 1,981,731
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 252,000	\$ 200,000	\$ 452,000	\$ 1,529,731	\$ -	\$ 1,981,731
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ 252,000	\$ 200,000	\$ 452,000	\$ -	\$ -	\$ 452,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 252,000	\$ 200,000	\$ 452,000	\$ -	\$ -	\$ 452,000
Operating Budget Impact									
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TSM2104 ARTS - Crater Lake Ave Signals and Crosswalks		Scheduled Start: 2021							
Department/Division: Public Works - Engineering		Scheduled Completion: 2024							
Project Description: Replace the signal at Brookhurst and Crater Lake Ave including dedicated left turns. Install signal upgrades to all other traffic signals between Delta Waters Rd and Main St. Install pedestrian hybrid beacons or rectangular rapid flashing beacons at the intersections of Minnesota Ave, Grand Ave, and Bradbury St. Project is funded in part by an Oregon Department of Transportation All Roads Traffic Safety Grant.		Project Status: Not Started							
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years						
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 200,000	\$ 250,000	\$ 450,000	\$ 1,414,100	\$ -	\$ 1,864,100
Total:	\$ -	\$ -	\$ -	\$ 200,000	\$ 250,000	\$ 450,000	\$ 1,414,100	\$ -	\$ 1,864,100
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ 200,000	\$ 250,000	\$ 450,000	\$ -	\$ -	\$ 450,000
Total:	\$ -	\$ -	\$ -	\$ 200,000	\$ 250,000	\$ 450,000	\$ -	\$ -	\$ 450,000
Operating Budget Impact									
Additional FTE									
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

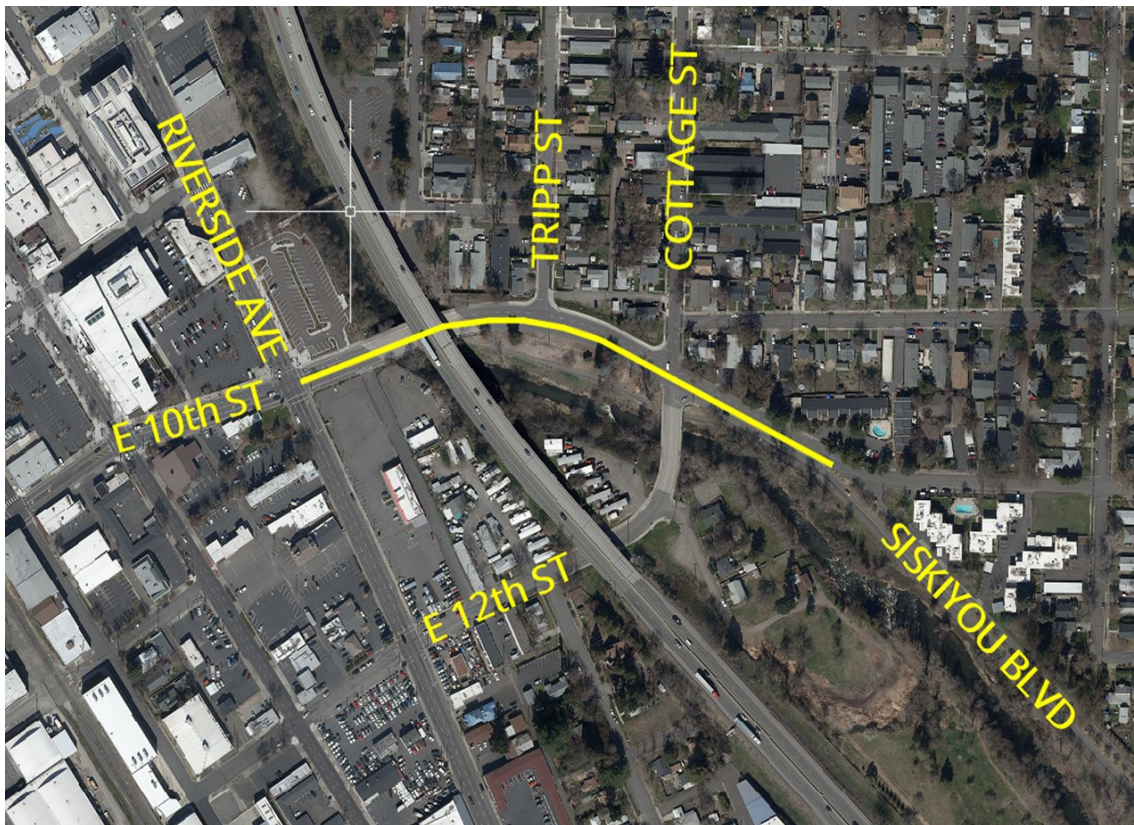
* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TSM2105 ARTS - 10th Street Lane Reconfiguration		Scheduled Start: 2021	
Department/Division: Public Works - Engineering		Scheduled Completion: 2023	
Project Description: Restripe 10th Street between Riverside Ave and Siskiyou Blvd to include bike lanes and improve sight distance at the intersection of 10th and Cottage Streets. Project is funded in part by an Oregon Department of Transportation All Roads Traffic Safety Grant.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 20,000	\$ 276,000	\$ 296,000	\$ -	\$ -	\$ 296,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 20,000	\$ 276,000	\$ 296,000	\$ -	\$ -	\$ 296,000
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ 20,000	\$ 276,000	\$ 296,000	\$ -	\$ -	\$ 296,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 20,000	\$ 276,000	\$ 296,000	\$ -	\$ -	\$ 296,000
Operating Budget Impact									
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: TSP2101 South Stage Road Environmental Planning		Scheduled Start: TBD	
Department/Division: Public Works - Engineering		Scheduled Completion: TBD	
Project Description: Complete environmental and planning work on the S Stage Road crossing over I-5 and Bear Creek.		Project Status: Not Started	
Operating Impacts: Future routine maintenance costs		Funded/Unfunded Estimated Useful Life	Unfunded 20-years

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Planning / Environmental	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Revenue Sources:									
Fund 530	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Operating Budget Impact									
Additional FTE									-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



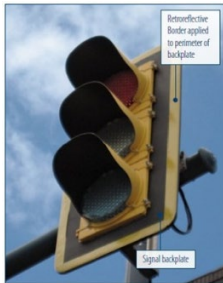
Project # and Title: MST 2200 Pavement Maintenance							Scheduled Start: 7/1/21		
							Scheduled Completion: 6/1/23		
Department/Division: Public Works Operations							Project Status: Design		
Project Description: The use of outside contractors to perform various types of pavement maintenance in addition to work performed by city forces assures that the city street network is maintained at the lowest life cycle cost. Pavement maintenance may include overlays, slurry seals, crack sealing and chip seals. Most of these treatments trigger the requirements for installing or updating ADA ramps.									
Operating Impacts: No additional costs due to operating impacts							Funded/Unfunded Estimated Useful Life		Funded
									Varies
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		2,250,000		2,900,000	2,900,000	5,800,000	5,900,000	6,000,000	\$ 19,950,000
Other						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 2,250,000	\$ -	\$ 2,900,000	\$ 2,900,000	\$ 5,800,000	\$ 5,900,000	\$ 6,000,000	\$ 19,950,000
Revenue Sources:									
500 Street Utility Fund	\$ -	\$ 2,250,000	\$ -	\$ 2,900,000	\$ 2,900,000	\$ 5,800,000	\$ 5,900,000	\$ 6,000,000	\$ 19,950,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 2,250,000	\$ -	\$ 2,900,000	\$ 2,900,000	\$ 5,800,000	\$ 5,900,000	\$ 6,000,000	\$ 19,950,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: MST 2201 Traffic Rehabilitation/Replacement							Scheduled Start: 7/1/21		
Department/Division: Public Works Operations							Scheduled Completion: 6/1/23		
Project Description: The use of outside contractors to perform various types of traffic maintenance in addition to work performed by City forces assures that the City's signals, lights and signing maintained at the lowest lifecycle costs. Traffic maintenance may include signal head upgrades, fiber optic installation, new technologies for signal detection systems, new striping upgrades and modifications.							Project Status: Design		
Operating Impacts: No additional costs due to operating impacts							Funded/Unfunded Estimated Useful Life Funded Various		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction				250,000	250,000	500,000	500,000	500,000	1,500,000
Other						-			-
						-			-
						-			-
Total:	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 1,500,000
Revenue Sources:									
530 Gas Tax Fund	\$ -	\$ -	\$ -	115,000	115,000	230,000	230,000	230,000	690,000
500 Street Utility Fund				135,000	135,000	270,000	270,000	270,000	810,000
						-			-
						-			-
Total:	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 1,500,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: MSD 2200 Storm Drain Rehabilitation/Replacement							Scheduled Start: 7/1/21		
Department/Division: Public Works Operations							Scheduled Completion: 6/1/23		
Project Description: The use of outside contractors to perform various types of storm drain rehabilitation in addition to the work performed by City forces assures that the City storm drain system is maintained at the lowest life cycle cost. Storm drain rehabilitation may include pipe repair, replacement, or trenchless rehabilitation.							Project Status: Design		
Operating Impacts: Avoid costs of future catastrophic pipe failure							Funded/Unfunded Estimated Useful Life: 50 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		1,000,000		1,250,000	1,250,000	2,500,000	2,500,000	2,600,000	\$ 8,600,000
Other						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 1,000,000	\$ -	\$ 1,250,000	\$ 1,250,000	\$ 2,500,000	\$ 2,500,000	\$ 2,600,000	\$ 8,600,000
Revenue Sources:									
501 Storm Drain Utility	\$ -	\$ 1,000,000	\$ -	\$ 1,250,000	\$ 1,250,000	\$ 2,500,000	\$ 2,500,000	\$ 2,600,000	\$ 8,600,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 1,000,000	\$ -	\$ 1,250,000	\$ 1,250,000	\$ 2,500,000	\$ 2,500,000	\$ 2,600,000	\$ 8,600,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: <u>MSC 2200 Sewer Rehabilitation/Replacement</u>						Scheduled Start: <u>7/1/21</u>			
Department/Division: <u>Public Works Operations</u>						Scheduled Completion: <u>6/1/23</u>			
Project Description: This project is to rehabilitate and/or replace deteriorating sanitary sewer pipelines. Various methods and technologies will be used to provide rehabilitation and/or replacement of sanitary sewer pipes at the lowest life cycle cost.						Project Status: <u>Design</u>			
Operating Impacts: <u>Avoid cost of future catastrophic pipe failure</u>						Funded/Unfunded Estimated Useful Life <u>Funded 50 years</u>			
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		1,000,000		1,300,000	1,300,000	2,600,000	2,650,000	2,700,000	\$ 8,950,000
Other						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 1,000,000	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 2,600,000	\$ 2,650,000	\$ 2,700,000	\$ 8,950,000
Revenue Sources:									
502 Sewer Utility Fund	\$ -	\$ 1,000,000	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 2,600,000	\$ 2,650,000	\$ 2,700,000	\$ 8,950,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ 1,000,000	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 2,600,000	\$ 2,650,000	\$ 2,700,000	\$ 8,950,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: MAA 2203 Diesel Powered Backup Generator							Scheduled Start: 7/1/21	
Department/Division: Public Works Operations							Scheduled Completion: 11/30/21	
Project Description: To maintain Fleet Services during extreme weather or natural disaster a diesel powered generator is required. This work would include a 200KW diesel generator with selfcontained tank, 200amp automatic transfer switch, trenching, asphalt repair, concrete pad and labor to install and connect.							Project Status: Design	
Operating Impacts: No additional costs due to operating impacts							Funded/Unfunded Estimated Useful Life: 20 years	

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Construction	\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ 110,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ 110,000
Revenue Sources:									
540 Fleet Svcs Fund	\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ 110,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ 110,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: WPR2101 Primary Clarifier Rehabilitation						Scheduled Start: 7/1/21			
Department/Division: Public Works/Water Reclamation Division						Scheduled Completion: 6/30/23			
Project Description: Evaluate and make structural concrete repairs. Replace coatings to both primary tanks and channels as needed. Replace both primary basin longitudinal sludge collectors with new wear components (Cogs, chains, flights, and wear plates).						Project Status: New			
Operating Impacts: Prevent Primary Process Infrastructure failure						Funded/Unfunded Estimated Useful Life		Fund 503	
								15 Years	
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
WPR1904 Skimmers Replaced		\$ 135,000	\$ -	\$ 350,000	\$ 350,000	\$ 700,000	\$ -	\$ -	\$ 835,000
WPR1702 Grit B Recoat	113,250					-			\$ 113,250
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ 113,250	\$ 135,000	\$ -	\$ 350,000	\$ 350,000	\$ 700,000	\$ -	\$ -	\$ 948,250
Revenue Sources:									
503 Sewage Treat Utility	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000	\$ 700,000	\$ -	\$ -	\$ 700,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000	\$ 700,000	\$ -	\$ -	\$ 700,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000	\$ 700,000	\$ -	\$ -	\$ 700,000

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: <u>WPR2102 Headworks Rehabilitation</u>		Scheduled Start: <u>7/1/21</u>	
Department/Division: <u>Public Works/Water Reclamation Division</u>		Scheduled Completion: <u>6/30/23</u>	
Project Description: <u>Includes Engineering Bypass Pumping Plan, CIPP for bypass 33's (2), Structural concrete and grating repairs at emergency bar screen bypass and Intake distribution.</u>		Project Status: <u>New</u>	
Operating Impacts: <u>Prevent infrastructure failure at Headworks</u>		Funded/Unfunded	Fund 503
		Estimated Useful Life	<u>20 Years</u>

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
			\$ -	\$ 450,000	\$ 450,000	\$ 900,000	\$ -	\$ -	\$ 900,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000	\$ 900,000	\$ -	\$ -	\$ 900,000
Revenue Sources:									
503 Sewage Treat Utility	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000	\$ 900,000	\$ -	\$ -	\$ 900,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000	\$ 900,000	\$ -	\$ -	\$ 900,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000	\$ 900,000	\$ -	\$ -	\$ 900,000

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: <u>WFC201 Nutrient Removal Project</u>						Scheduled Start: <u>7/1/21</u>	
Department/Division: <u>Public Works/Water Reclamation Division</u>						Scheduled Completion: <u>6/1/23</u>	
Project Description: <u>Includes Facility planning, Data collection, and Construction Pre-design addressing new NPDES Permit limits for Total Nitrogen and Total Phosphorus,Copper.</u>						Project Status: <u>New</u>	
Operating Impacts: <u>Address new NPDES Permit limits</u>						Funded/Unfunded Estimated Useful Life <u>Fund 523 N/A</u>	

Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
			\$ -	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Revenue Sources:									
523 Sewage Treat SDC	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Operating Budget Impact									
Additional FTE						-			\$ -
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: <u>WPR2104 Gravity Belt Thickener Rehabilitation</u>							Scheduled Start: <u>7/1/21</u>		
Department/Division: <u>Public Works/Water Reclamation Division</u>							Scheduled Completion: <u>6/1/23</u>		
Project Description: <u>Includes rebuilding of GBT and associated equipment that has been in service since 1993.</u>							Project Status: <u>New</u>		
Operating Impacts: <u>Digestion and gas production hindered during project</u>							Funded/Unfunded Estimated Useful Life <u>Fund 503 20 Years</u>		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
			\$ -	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 200,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 200,000
Revenue Sources:									
503 Sewage Treat Utility	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 200,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 200,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 200,000

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: WPR2105 Blower #4 Rebuild							Scheduled Start: 7/1/21		
Department/Division: Public Works/Water Reclamation Division							Scheduled Completion: 6/1/23		
Project Description: Includes overdue Class 1 and Class 2 rebuild for Turblex Blower #4 due to hours of service.							Project Status: New		
Operating Impacts: Blower #1 can provide service during project, Seasonal							Funded/Unfunded Estimated Useful Life: Fund 503 20 Years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
			\$ -	\$ 50,000		\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Revenue Sources:									
503 Sewage Treat Utility	\$ -	\$ -	\$ -	\$ 50,000		\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: <u>WPR2106 Grit Area Improvements</u>						Scheduled Start: <u>7/1/21</u>			
Department/Division: <u>Public Works/Water Reclamation Division</u>						Scheduled Completion: <u>6/30/23</u>			
Project Description: <u>Construct Grit platform for safe operator and maintenance access. Area drainage repairs.</u>						Project Status: <u>New</u>			
Operating Impacts: <u>Trickling Filter Operation redundancy</u>						Funded/Unfunded Estimated Useful Life: <u>Fund 503 15 Years</u>			
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
			\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	\$ -	\$ 100,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	\$ -	\$ 100,000
Revenue Sources:									
503 Sewage Treat Utility	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	\$ -	\$ 100,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	\$ -	\$ 100,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	\$ -	\$ 100,000

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: WPR2107 Digester Gas Optimization							Scheduled Start: 7/1/21		
Department/Division: Public Works/Water Reclamation Division							Scheduled Completion: 6/30/23		
Project Description: Replace the Digester #4 Gas compressor from 1995 install, has been rebuilt 3 times and should be the same efficiency as the SIHI Gas compressor on the #3 digester for redundancy.							Project Status: New		
Operating Impacts: Maintain redundant gas systems for digester operations.							Funded/Unfunded Estimated Useful Life		Fund 503
									20 Years
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
			\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Revenue Sources:									
503 Sewage Treat Utility	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: WNP2103 SCADA Upgrades						Scheduled Start: 7/1/21			
Department/Division: Public Works/Water Reclamation Division						Scheduled Completion: 6/30/23			
Project Description: Upgrades to accommodate new SCADA operating system (2007-2010) and include Instrumentation trending.						Project Status: New			
Operating Impacts: Maintain operating system and instrument trending.						Funded/Unfunded Estimated Useful Life: Fund 503 5 Years			
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
			\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Revenue Sources:									
503 Sewage Treat Utility	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: <u>WNP2104 Plant Wide Industrial Coatings</u>						Scheduled Start: <u>7/1/21</u>			
Department/Division: <u>Public Works/Water Reclamation Division</u>						Scheduled Completion: <u>6/1/23</u>			
Project Description: <u>Various areas needing equipment epoxy coatings throughout facility.</u>						Project Status: <u>New</u>			
Operating Impacts: <u>Maintain normal operation</u>						Funded/Unfunded Estimated Useful Life: <u>Fund 503 5 Years</u>			
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
			\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Revenue Sources:									
503 Sewage Treat Utility	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: <u>WNP2105 Pavement Maintenance</u>						Scheduled Start: <u>7/1/21</u>			
Department/Division: <u>Public Works/Water Reclamation Division</u>						Scheduled Completion: <u>6/1/23</u>			
Project Description: <u>Includes removal and replacement of failing asphalt areas at Operations entrance, patching various locations, crack seal and coating in high traffic areas.</u>						Project Status: <u>New</u>			
Operating Impacts: <u>Keep asphalt in service for high traffic areas</u>						Funded/Unfunded Estimated Useful Life: <u>Fund 503 10 Years</u>			
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
			\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 100,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 100,000
Revenue Sources:									
503 Sewage Treat Utility	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 100,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 100,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 100,000

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: <u>WSF2101 Safety Improvements Projects</u>							Scheduled Start: <u>7/1/21</u>		
Department/Division: <u>Public Works/Water Reclamation Division</u>							Scheduled Completion: <u>6/30/23</u>		
Project Description: <u>Various Safety Projects as needed for WRD worker safety</u>							Project Status: <u>New</u>		
Operating Impacts: <u>Improvements done while performing normal operation</u>							Funded/Unfunded Estimated Useful Life: <u>Fund 503 N/A</u>		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
WSF1901 Safety Project	\$ 20,000	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 95,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ 20,000	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 95,000
Revenue Sources:									
503 Sewage Treat Utility	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 50,000

* These projects were approved as part of a previous budget cycle and have not been completed.



Project # and Title: <u>WSF2102 Lagoon #1 Safety Gate and Wier Project</u>							Scheduled Start: <u>7/1/21</u>		
Department/Division: <u>Public Works/Water Reclamation Division</u>							Scheduled Completion: <u>6/30/23</u>		
Project Description: <u>This include safety engineering , platform, and downward gate/weir installation at lagoon #1 supernatant return outfall.</u>							Project Status: <u>New</u>		
Operating Impacts: <u>Improvements done while performing normal operation</u>							Funded/Unfunded Estimated Useful Life <u>Fund 503 15 Years</u>		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
			\$ -	\$ 90,000	\$ 90,000	\$ 180,000	\$ -	\$ -	\$ 180,000
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 180,000	\$ -	\$ -	\$ 180,000
Revenue Sources:									
503 Sewage Treat Utility	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 180,000	\$ -	\$ -	\$ 180,000
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 180,000	\$ -	\$ -	\$ 180,000
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total:	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 180,000	\$ -	\$ -	\$ 180,000

* These projects were approved as part of a previous budget cycle and have not been completed.



BUDGET SUMMARY - PUBLIC WORKS OPERATIONS

PUBLIC WORKS OPERATIONS (31)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	6,447,922	7,040,627	8,063,392	8,314,900	8,314,900	8,314,900
	FRINGE BENEFITS	4,066,508	4,557,699	5,230,221	5,466,000	5,466,000	5,466,000
	MATERIALS & SERVICES	8,646,513	9,712,505	10,816,801	11,774,600	11,774,600	11,774,600
	CAPITAL OUTLAY	1,230,529	1,094,209	1,398,000	1,822,200	1,822,200	1,822,200
	CAPITAL IMPROVEMENT PROJECTS	4,474,385	6,680,557	11,470,600	11,510,000	11,510,000	11,510,000
Grand Total		24,865,857	29,085,597	36,979,015	38,887,700	38,887,700	38,887,700
STREET UTILITY FUND (500)							
	SALARIES & WAGES	2,921,479	2,594,979	2,811,811	2,688,300	2,688,300	2,688,300
	FRINGE BENEFITS	1,906,277	1,664,911	1,792,500	1,766,800	1,766,800	1,766,800
	MATERIALS & SERVICES	3,728,774	3,333,140	4,166,000	4,217,000	4,217,000	4,217,000
	CAPITAL OUTLAY	716,993	413,290	353,000	467,600	467,600	467,600
	CAPITAL IMPROVEMENT PROJECTS	3,118,461	4,125,228	5,602,800	6,070,000	6,070,000	6,070,000
Fund Total		12,391,985	12,131,548	14,726,111	15,209,700	15,209,700	15,209,700
STORM DRAIN UTILITY FUND (501)							
	SALARIES & WAGES	1,255,709	1,701,498	2,021,231	2,144,600	2,144,600	2,144,600
	FRINGE BENEFITS	822,751	1,183,512	1,364,510	1,440,000	1,440,000	1,440,000
	MATERIALS & SERVICES	1,063,912	1,411,530	1,863,800	2,368,200	2,368,200	2,368,200
	CAPITAL OUTLAY	372,185	63,426	435,000	556,300	556,300	556,300
	CAPITAL IMPROVEMENT PROJECTS	163,941	853,200	2,971,100	2,500,000	2,500,000	2,500,000
Fund Total		3,678,497	5,213,166	8,655,641	9,009,100	9,009,100	9,009,100
SEWER COLLECTION UTILITY FUND (502)							
	SALARIES & WAGES	1,035,644	1,366,977	1,709,611	1,910,800	1,910,800	1,910,800
	FRINGE BENEFITS	676,226	940,932	1,162,490	1,319,600	1,319,600	1,319,600
	MATERIALS & SERVICES	1,394,852	1,877,617	2,199,600	2,408,600	2,408,600	2,408,600
	CAPITAL OUTLAY	101,592	542,918	90,000	741,300	741,300	741,300
	CAPITAL IMPROVEMENT PROJECTS	1,147,071	1,617,243	2,536,100	2,600,000	2,600,000	2,600,000
Fund Total		4,355,384	6,345,686	7,697,801	8,980,300	8,980,300	8,980,300
GAS TAX FUND (530)							
	SALARIES & WAGES	397,041	429,825	427,101	484,100	484,100	484,100
	FRINGE BENEFITS	210,563	236,076	253,210	286,500	286,500	286,500
	MATERIALS & SERVICES	1,307,480	1,402,953	1,295,201	1,313,600	1,313,600	1,313,600
	CAPITAL OUTLAY	-	38,720	500,000	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	41,472	84,886	-	230,000	230,000	230,000
Fund Total		1,956,556	2,192,461	2,475,512	2,314,200	2,314,200	2,314,200
FLEET MAINTENANCE FUND (540)							
	SALARIES & WAGES	838,050	947,348	1,093,640	1,087,100	1,087,100	1,087,100
	FRINGE BENEFITS	450,690	532,268	657,510	653,100	653,100	653,100
	MATERIALS & SERVICES	1,151,495	1,687,265	1,292,200	1,467,200	1,467,200	1,467,200
	CAPITAL OUTLAY	39,759	35,855	20,000	57,000	57,000	57,000
	CAPITAL IMPROVEMENT PROJECTS	3,440	-	360,600	110,000	110,000	110,000
Fund Total		2,483,435	3,202,736	3,423,950	3,374,400	3,374,400	3,374,400

BUDGET SUMMARY - REGIONAL WATER RECLAMATION

REGIONAL WATER RECLAMATION (32)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	3,480,306	3,565,445	3,934,988	3,888,400	3,888,400	3,888,400
	FRINGE BENEFITS	1,870,919	2,126,927	2,532,587	2,584,400	2,584,400	2,584,400
	MATERIALS & SERVICES	3,050,567	3,267,173	4,332,800	3,299,200	3,299,200	3,299,200
	CAPITAL OUTLAY	98,050	53,974	121,000	132,000	132,000	132,000
	CAPITAL IMPROVEMENT PROJECTS	3,710,349	5,041,096	2,768,000	3,430,000	3,430,000	3,430,000
Grand Total		12,210,191	14,054,614	13,689,376	13,334,000	13,334,000	13,334,000
REG SEW TREATMENT UTILITY FUND (503)							
	SALARIES & WAGES	3,463,850	3,565,445	3,934,988	3,888,400	3,888,400	3,888,400
	FRINGE BENEFITS	1,862,063	2,126,927	2,532,587	2,584,400	2,584,400	2,584,400
	MATERIALS & SERVICES	3,050,567	3,267,173	4,332,800	3,299,200	3,299,200	3,299,200
	CAPITAL OUTLAY	98,050	53,974	121,000	132,000	132,000	132,000
	CAPITAL IMPROVEMENT PROJECTS	3,242,219	1,788,854	2,768,000	2,430,000	2,430,000	2,430,000
Fund Total		11,716,748	10,802,373	13,689,376	12,334,000	12,334,000	12,334,000
REG SEW TREATMENT SDC FUND (523)							
	SALARIES & WAGES	16,456	-	-	-	-	-
	FRINGE BENEFITS	8,856	-	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	468,130	3,252,241	-	1,000,000	1,000,000	1,000,000
Fund Total		493,443	3,252,241	-	1,000,000	1,000,000	1,000,000

BUDGET SUMMARY - ENGINEERING & DEVELOPMENT

ENGINEERING & DEVELOPMENT (33)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	4,331,218	4,785,491	5,640,573	5,968,300	5,968,300	5,968,300
	FRINGE BENEFITS	2,147,695	2,527,519	2,900,491	3,185,700	3,185,700	3,185,700
	MATERIALS & SERVICES	1,022,999	1,045,585	2,922,200	2,689,800	2,689,800	2,689,800
	CAPITAL OUTLAY	58,959	59,445	400,000	105,000	105,000	105,000
	CAPITAL IMPROVEMENT PROJECTS	4,648,010	7,856,107	52,191,688	43,255,000	43,255,000	43,255,000
Grand Total		12,208,881	16,274,147	64,054,952	55,203,800	55,203,800	55,203,800
STREET UTILITY FUND (500)							
	SALARIES & WAGES	498,658	528,095	881,630	900,100	900,100	900,100
	FRINGE BENEFITS	251,768	282,733	437,598	498,900	498,900	498,900
	MATERIALS & SERVICES	233,674	368,936	421,100	373,700	373,700	373,700
	CAPITAL OUTLAY	14,740	15,682	35,000	26,200	26,200	26,200
	CAPITAL IMPROVEMENT PROJECTS	1,000,000	520,328	-	500,000	500,000	500,000
Fund Total		1,998,840	1,715,775	1,775,329	2,298,900	2,298,900	2,298,900
STORM DRAIN UTILITY FUND (501)							
	SALARIES & WAGES	657,647	807,422	1,093,268	1,219,200	1,219,200	1,219,200
	FRINGE BENEFITS	331,494	430,172	554,324	689,500	689,500	689,500
	MATERIALS & SERVICES	232,430	243,732	694,700	927,700	927,700	927,700
	CAPITAL OUTLAY	14,740	14,566	35,000	26,400	26,400	26,400
	CAPITAL IMPROVEMENT PROJECTS	207,528	1,609,070	3,427,600	2,192,500	2,192,500	2,192,500
Fund Total		1,443,840	3,104,963	5,804,892	5,055,300	5,055,300	5,055,300
SEWER COLLECTION UTILITY FUND (502)							
	SALARIES & WAGES	744,444	733,745	1,021,368	949,700	949,700	949,700
	FRINGE BENEFITS	384,351	400,468	533,314	537,800	537,800	537,800
	MATERIALS & SERVICES	390,624	204,816	279,300	549,400	549,400	549,400
	CAPITAL OUTLAY	14,740	14,631	35,000	26,200	26,200	26,200
	CAPITAL IMPROVEMENT PROJECTS	250,971	19,769	2,416,990	1,467,500	1,467,500	1,467,500
Fund Total		1,785,129	1,373,430	4,285,972	3,530,600	3,530,600	3,530,600
STREET SDC FUND (520)							
	SALARIES & WAGES	607,508	775,400	394,840	665,000	665,000	665,000
	FRINGE BENEFITS	294,569	403,510	221,530	382,200	382,200	382,200
	MATERIALS & SERVICES	-	9,000	9,400	11,900	11,900	11,900
	CAPITAL IMPROVEMENT PROJECTS	1,211,128	2,549,853	13,499,000	8,608,000	8,608,000	8,608,000
Fund Total		2,113,206	3,737,763	14,124,770	9,667,100	9,667,100	9,667,100
SEWER COLLECTION SDC FUND (521)							
	SALARIES & WAGES	13,885	578	-	-	-	-
	FRINGE BENEFITS	5,355	340	-	-	-	-
	MATERIALS & SERVICES	-	1,000	400	400	400	400
	CAPITAL IMPROVEMENT PROJECTS	-	-	1,085,800	1,322,500	1,322,500	1,322,500
Fund Total		19,240	1,918	1,086,200	1,322,900	1,322,900	1,322,900
STORM DRAIN SDC FUND (522)							
	SALARIES & WAGES	191,311	218,753	158,470	367,400	367,400	367,400
	FRINGE BENEFITS	90,719	108,820	85,880	209,900	209,900	209,900
	MATERIALS & SERVICES	-	3,000	2,800	3,400	3,400	3,400
	CAPITAL IMPROVEMENT PROJECTS	173,640	423,548	187,300	1,180,000	1,180,000	1,180,000
Fund Total		455,670	754,122	434,450	1,760,700	1,760,700	1,760,700
GAS TAX FUND (530)							
	SALARIES & WAGES	1,329,624	1,478,284	2,090,997	1,866,900	1,866,900	1,866,900
	FRINGE BENEFITS	647,875	767,287	1,067,845	867,400	867,400	867,400
	MATERIALS & SERVICES	161,382	200,158	504,500	811,200	811,200	811,200
	CAPITAL OUTLAY	14,740	14,566	295,000	26,200	26,200	26,200
	CAPITAL IMPROVEMENT PROJECTS	390,346	2,607,115	12,511,298	14,821,500	14,821,500	14,821,500
Fund Total		2,543,967	5,067,409	16,469,640	18,393,200	18,393,200	18,393,200
SIDEWALK FUND (531)							
	SALARIES & WAGES	-	540	-	-	-	-
	FRINGE BENEFITS	-	257	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	-	43	536,500	663,000	663,000	663,000
Fund Total		-	840	536,500	663,000	663,000	663,000

BUDGET SUMMARY - ENGINEERING & DEVELOPMENT

ENGINEERING & DEVELOPMENT (33)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
STREET IMPROVEMENT FUND (550)							
	SALARIES & WAGES	257,366	231,947	-	-	-	-
	FRINGE BENEFITS	125,743	128,359	-	-	-	-
	MATERIALS & SERVICES	4,890	14,943	1,010,000	12,100	12,100	12,100
	CAPITAL IMPROVEMENT PROJECTS	1,413,596	6,036	18,527,200	12,500,000	12,500,000	12,500,000
Fund Total		1,801,595	381,284	19,537,200	12,512,100	12,512,100	12,512,100
CDBG FUND (731)							
	SALARIES & WAGES	30,775	10,726	-	-	-	-
	FRINGE BENEFITS	15,820	5,573	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	800	120,344	-	-	-	-
Fund Total		47,395	136,643	-	-	-	-

BUDGET SUMMARY - PUBLIC WORKS

PUBLIC WORKS (COMBINED DEPARTMENTS 31, 32, 33)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	14,259,446	15,391,563	17,638,954	18,171,600	18,171,600	18,171,600
	FRINGE BENEFITS	8,085,122	9,212,144	10,663,299	11,236,100	11,236,100	11,236,100
	MATERIALS & SERVICES	12,720,080	14,025,263	18,071,801	17,763,600	17,763,600	17,763,600
	CAPITAL OUTLAY	1,387,538	1,207,628	1,919,000	2,059,200	2,059,200	2,059,200
	CAPITAL IMPROVEMENT PROJECTS	12,832,744	19,577,760	66,430,288	58,195,000	58,195,000	58,195,000
Grand Total		49,284,929	59,414,358	114,723,342	107,425,500	107,425,500	107,425,500
STREET UTILITY FUND (500)							
	SALARIES & WAGES	3,420,136	3,123,074	3,693,441	3,588,400	3,588,400	3,588,400
	FRINGE BENEFITS	2,158,046	1,947,644	2,230,099	2,265,700	2,265,700	2,265,700
	MATERIALS & SERVICES	3,962,448	3,702,076	4,587,100	4,590,700	4,590,700	4,590,700
	CAPITAL OUTLAY	731,733	428,972	388,000	493,800	493,800	493,800
	CAPITAL IMPROVEMENT PROJECTS	4,118,461	4,645,556	5,602,800	6,570,000	6,570,000	6,570,000
Fund Total		14,390,825	13,847,323	16,501,440	17,508,600	17,508,600	17,508,600
STORM DRAIN UTILITY FUND (501)							
	SALARIES & WAGES	1,913,356	2,508,921	3,114,499	3,363,800	3,363,800	3,363,800
	FRINGE BENEFITS	1,154,245	1,613,684	1,918,834	2,129,500	2,129,500	2,129,500
	MATERIALS & SERVICES	1,296,342	1,655,261	2,558,500	3,295,900	3,295,900	3,295,900
	CAPITAL OUTLAY	386,925	77,992	470,000	582,700	582,700	582,700
	CAPITAL IMPROVEMENT PROJECTS	371,469	2,462,270	6,398,700	4,692,500	4,692,500	4,692,500
Fund Total		5,122,337	8,318,128	14,460,532	14,064,400	14,064,400	14,064,400
SEWER COLLECTION UTILITY FUND (502)							
	SALARIES & WAGES	1,780,088	2,100,722	2,730,979	2,860,500	2,860,500	2,860,500
	FRINGE BENEFITS	1,060,577	1,341,400	1,695,804	1,857,400	1,857,400	1,857,400
	MATERIALS & SERVICES	1,785,476	2,082,433	2,478,900	2,958,000	2,958,000	2,958,000
	CAPITAL OUTLAY	116,332	557,549	125,000	767,500	767,500	767,500
	CAPITAL IMPROVEMENT PROJECTS	1,398,041	1,637,012	4,953,090	4,067,500	4,067,500	4,067,500
Fund Total		6,140,513	7,719,117	11,983,772	12,510,900	12,510,900	12,510,900
REG SEW TREATMENT UTILITY FUND (503)							
	SALARIES & WAGES	3,463,850	3,565,445	3,934,988	3,888,400	3,888,400	3,888,400
	FRINGE BENEFITS	1,862,063	2,126,927	2,532,587	2,584,400	2,584,400	2,584,400
	MATERIALS & SERVICES	3,050,567	3,267,173	4,332,800	3,299,200	3,299,200	3,299,200
	CAPITAL OUTLAY	98,050	53,974	121,000	132,000	132,000	132,000
	CAPITAL IMPROVEMENT PROJECTS	3,242,219	1,788,854	2,768,000	2,430,000	2,430,000	2,430,000
Fund Total		11,716,748	10,802,373	13,689,376	12,334,000	12,334,000	12,334,000
STREET SDC FUND (520)							
	SALARIES & WAGES	607,508	775,400	394,840	665,000	665,000	665,000
	FRINGE BENEFITS	294,569	403,510	221,530	382,200	382,200	382,200
	MATERIALS & SERVICES	-	9,000	9,400	11,900	11,900	11,900
	CAPITAL IMPROVEMENT PROJECTS	1,211,128	2,549,853	13,499,000	8,608,000	8,608,000	8,608,000
Fund Total		2,113,206	3,737,763	14,124,770	9,667,100	9,667,100	9,667,100
SEWER COLLECTION SDC FUND (521)							
	SALARIES & WAGES	13,885	578	-	-	-	-
	FRINGE BENEFITS	5,355	340	-	-	-	-
	MATERIALS & SERVICES	-	1,000	400	400	400	400
	CAPITAL IMPROVEMENT PROJECTS	-	-	1,085,800	1,322,500	1,322,500	1,322,500
Fund Total		19,240	1,918	1,086,200	1,322,900	1,322,900	1,322,900
STORM DRAIN SDC FUND (522)							
	SALARIES & WAGES	191,311	218,753	158,470	367,400	367,400	367,400
	FRINGE BENEFITS	90,719	108,820	85,880	209,900	209,900	209,900
	MATERIALS & SERVICES	-	3,000	2,800	3,400	3,400	3,400
	CAPITAL IMPROVEMENT PROJECTS	173,640	423,548	187,300	1,180,000	1,180,000	1,180,000
Fund Total		455,670	754,122	434,450	1,760,700	1,760,700	1,760,700
REG SEW TREATMENT SDC FUND (523)							
	SALARIES & WAGES	16,456	-	-	-	-	-
	FRINGE BENEFITS	8,856	-	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	468,130	3,252,241	-	1,000,000	1,000,000	1,000,000
Fund Total		493,443	3,252,241	-	1,000,000	1,000,000	1,000,000

BUDGET SUMMARY - PUBLIC WORKS

PUBLIC WORKS (COMBINED DEPARTMENTS 31, 32, 33)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GAS TAX FUND (530)							
	SALARIES & WAGES	1,726,665	1,908,109	2,518,098	2,351,000	2,351,000	2,351,000
	FRINGE BENEFITS	858,439	1,003,363	1,321,056	1,153,900	1,153,900	1,153,900
	MATERIALS & SERVICES	1,468,862	1,603,111	1,799,701	2,124,800	2,124,800	2,124,800
	CAPITAL OUTLAY	14,740	53,286	795,000	26,200	26,200	26,200
	CAPITAL IMPROVEMENT PROJECTS	431,818	2,692,001	12,511,298	15,051,500	15,051,500	15,051,500
Fund Total		4,500,523	7,259,870	18,945,152	20,707,400	20,707,400	20,707,400
SIDEWALK FUND (531)							
	SALARIES & WAGES	-	540	-	-	-	-
	FRINGE BENEFITS	-	257	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	-	43	536,500	663,000	663,000	663,000
Fund Total		-	840	536,500	663,000	663,000	663,000
FLEET MAINTENANCE FUND (540)							
	SALARIES & WAGES	838,050	947,348	1,093,640	1,087,100	1,087,100	1,087,100
	FRINGE BENEFITS	450,690	532,268	657,510	653,100	653,100	653,100
	MATERIALS & SERVICES	1,151,495	1,687,265	1,292,200	1,467,200	1,467,200	1,467,200
	CAPITAL OUTLAY	39,759	35,855	20,000	57,000	57,000	57,000
	CAPITAL IMPROVEMENT PROJECTS	3,440	-	360,600	110,000	110,000	110,000
Fund Total		2,483,435	3,202,736	3,423,950	3,374,400	3,374,400	3,374,400
STREET IMPROVEMENT FUND (550)							
	SALARIES & WAGES	257,366	231,947	-	-	-	-
	FRINGE BENEFITS	125,743	128,359	-	-	-	-
	MATERIALS & SERVICES	4,890	14,943	1,010,000	12,100	12,100	12,100
	CAPITAL IMPROVEMENT PROJECTS	1,413,596	6,036	18,527,200	12,500,000	12,500,000	12,500,000
Fund Total		1,801,595	381,284	19,537,200	12,512,100	12,512,100	12,512,100
CDBG FUND (731)							
	SALARIES & WAGES	30,775	10,726	-	-	-	-
	FRINGE BENEFITS	15,820	5,573	-	-	-	-
	CAPITAL IMPROVEMENT PROJECTS	800	120,344	-	-	-	-
Fund Total		47,395	136,643	-	-	-	-



MEDFORD
CITY ATTORNEY'S OFFICE



Department Description

The City Attorney's Office is responsible for all legal affairs of the City of Medford and provides representation to its elected officials, departments, employees, boards, and commissions. The mission of the City Attorney's Office is to provide responsive, high quality, and cost effective legal services. The City Attorney's Office ensures that day-to-day operations of the City are lawful and that administrative decisions are legally appropriate. Legal counsel is provided on a broad range of matters including policy development, land use, public records, contracts, torts, employment, economic development, civil rights, grants, and legislation. The City Attorney's Office also prepares and publishes revisions to the Medford Municipal Code, and drafts ordinances and resolutions for City Council. The office works closely with the Police Department and prosecutes state and local misdemeanor and violation offenses occurring within the City through the Medford Municipal Court. The prosecution efforts of the office include seeking restitution for crime victims who have suffered harm as a result of a crime. The City Attorney's office also effectively and vigorously advocates for and defends the City's interests in state and federal courts and administrative bodies.

The City Attorney's Office is also responsible for Risk Management, which includes managing the self-insurance program for primary General Liability, the purchase of other insurance including Excess Liability and Property Insurance, risk management loss control efforts, and insurance recovery claims on behalf of the City. Additionally, the City Attorney's Office includes the designated role for required administration and coordination of the efforts of the City to comply with Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act, and other nondiscrimination directives related to City programs and activities.

As a City internal service department, the attorneys recognize the importance of providing timely, high quality and cost-effective legal services. Many local governments have opted to use outside counsel for legal services, and a survey of some local law firms providing such services indicates the average rate for outside counsel is about \$243 per hour. In contrast, the 2019-2021 average cost for in-house counsel, including salaries, benefits, overhead, and support staff, is approximately \$93 per hour. If the attorneys work more than 40 hours per week, which is typical of this office, the hourly rate is even lower, which illustrates the exceptional, cost effective value of utilizing in-house counsel.

Accomplishments

- Successfully resolved all remaining components of the decade-old retirement benefits litigation, including a substantial recovery from two insurance carriers which had initially denied the claims.

- Assisted the City with declaring emergencies and addressing unique legal issues related to the COVID-19 pandemic and the Alameda Fire.
- Obtained summary judgment and dismissals in several lawsuits against the City, eliminating liability.
- Assisted in resolving ongoing problems with multiple chronic nuisance properties. Closed three chronic nuisance properties, supporting neighborhood livability and safety concerns.
- Supported and assisted outside legal counsel on cases where the City needed to use outside counsel.
- Initiated, prosecuted and settled cases in Municipal Court, including administering and enhancing the victim rights and restitution program.
- Active participant with Medford Police on the Neighborhood Livability Partnership and the Chronically Homeless Outreach Partnership.
- Assisted the Planning Department with numerous code amendments to remove impediments to land development.
- Prepared a ballot measure to increase the Transient Lodgings Tax and drafted code changes to the Car Rental Tax and Parks Systems Development Charges in order to generate additional revenues to finance the Rogue Credit Union Community Complex.
- Assisted Parks, Recreation and Facilities Department in issuing solicitation documents and drafting contracts for architectural and engineering services and Construction Manager/General Contractor (CM/GC) services for the Rogue Credit Union Community Complex.
- Assisted Public Works with BUILD Grant property acquisitions.
- Assisted the Police Department in interpreting developing federal case law regarding prohibited camping, providing training regarding the impacts, and revising code language to comply with those decisions.
- Assisted in transitioning the City to a new Public Records Management Software.
- Supported and defended the Police Department Photo Enforcement Program.

- Provided legal advice and services for the Medford Urban Renewal Agency.
- Assisted Utility Billing in handling bankruptcy matters.
- Provided legal support and drafted agreements for the establishment and operation of an Urban Campground for houseless residents.
- Worked with Council to draft revised procedures for filling Council vacancies.
- Assisted the Police Department in obtaining and extending the first law-enforcement-initiated Extreme Risk Protection Order issued by Jackson County Circuit Court.
- Responded to internal client survey by filling open attorney positions; distributing primary attorney points of contact by department and subject matter; and establishing contract review timelines and procedures.
- Developed quality insurance specifications, expanded underwriter understanding of City professional risk profile, and achieved best possible terms for renewal of commercial insurance portfolio.
- Pursued multiple insurance claims on behalf of the City, obtaining substantial City financial recoveries, including various loss claims and outside counsel expenses.
- Provided claims management leadership and oversight of Third Party Administrator for self-insured liability claims investigation and resolution.
- Fostered and maintained key relationships in the community of people with disabilities and other interested persons to support ADA work.
- Worked in cooperative leadership with Public Works Engineering to complete a new edition of ADA Self-evaluation/Transition Plan and Title VI Implementation Plan.
- Fielded ADA requests and addressed ADA Grievances for investigation and resolution.

Fund Descriptions

The City Attorney's Office is a General Fund department. The Risk Management division is funded through the Risk Management Fund.

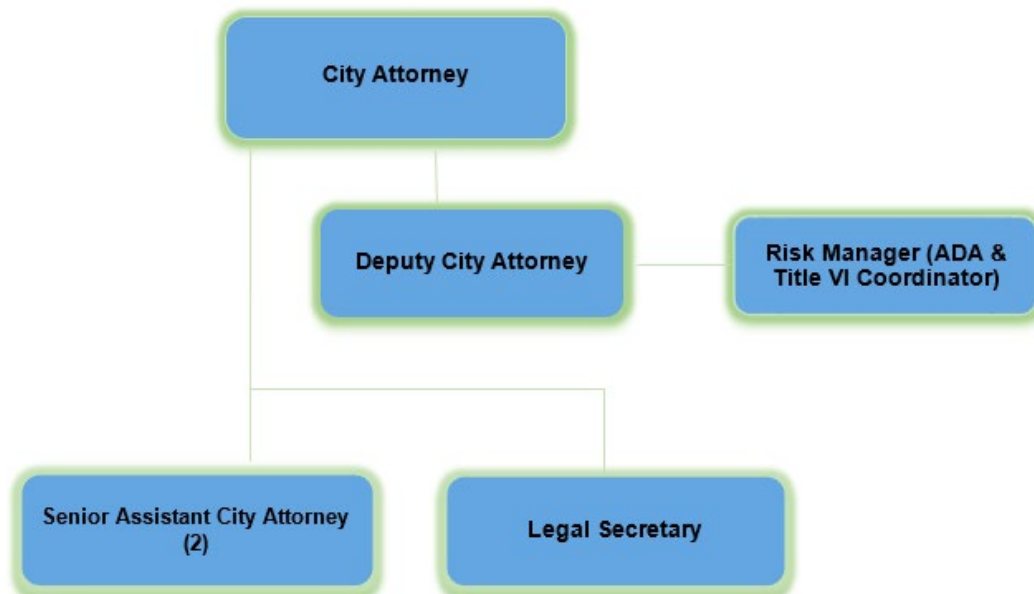
700, Risk Management Fund

- *Purpose:* The Risk Management Fund is an internal service fund from which the City operates its Risk Management division to protect the City from various risks of loss related to torts; theft of, damage to, and destruction of assets; and errors and omissions.
- *Major Revenue Source.* The revenue for the Risk Management Fund is derived through internal transfer of resources from all operating departments within the City, as well as external revenue from interest income on the risk fund reserves required to fund future self-insured liabilities. The amount of revenue required and the proportion transferred from each operating department is determined by actuary analysis for the City's self-insured liability program.
- *Fund Restrictions.* Funds are limited to risk management and safety/worker's compensation expenditures.

Department Organization

The City Attorney's Office is an internal services department that is structured as shown in the organizational chart below. The City Attorney oversees one Deputy City Attorney, two Senior Assistant City Attorneys, and one Legal Secretary. The Deputy City Attorney oversees the Risk Manager (ADA and Title VI Coordinator). Position titles and number of employees in each position are shown on the table following the organizational chart.

Organization Chart



Position Listing

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
104	City Attorney	1	1	1	1	1	1
336	Deputy City Attorney	1	1	1	1	1	1
129	Senior Assistant City Attorney	1	2	2	2	2	2
172	Legal Secretary	1	1	1	1	1	1
244	Risk Manager	1	1	1	1	1	1
Total		5	6	6	6	6	6

Key Objectives

The City Attorney's Office endeavors to assist the City in minimizing its financial exposure to claims and lawsuits. This is accomplished by pursuing earlier legal involvement in decisions and policies which raise legal or risk management questions. Educating other City departments regarding changes to laws and regulations, as well as ethics training for the City Manager, Mayor, Council, Commissions and Boards is crucial to reduce risk. The City Attorney's Office desires to reduce the need for outside counsel by resolving cases in-house, but also works with outside counsel on matters beyond our expertise or workload capacity. We endeavor to prosecute criminal cases successfully in Municipal Court. It is the aim of the City Attorney's Office to implement City Council goals by drafting code, providing legal advice, and responding to community concerns.

The following measures will be reported to drive departmental decision-making and to assess progress in achieving key departmental objectives.

Performance Measures

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Percentage of cases using inside counsel (civil cases only)	78% of cases	79% of cases	78% of cases	78% of cases
Training-City Mgr, Mayor, Council, Commissions, Boards & Employees (# of trainings given/ # of persons trained)	4 trainings (N/A)	3 trainings (N/A)	5 trainings	6 trainings
Survey Clients re: Legal Dept. Performance & Satisfaction	Created & sent to COM employees	Analyzed feedback and modified operations to address identified needs	Refine and update client survey and send to COM employees	Analyze feedback and implement action items from survey

Performance Measure	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Survey Clients re: Risk Management Performance & Satisfaction	N/A	N/A	Create & send to COM employees	Analyze feedback and implement action items from survey
Assist Neighborhood Livability Projects	Attended each Neighborhood Livability Project meeting. Reported on how many properties the City Attorney's Office has taken action on.	Attended each Neighborhood Livability Project meeting. Reported on how many properties the City Attorney's Office has taken action on.	Attend each Neighborhood Livability Project meeting. Report on how many properties the City Attorney's Office has taken action on.	Attend each Neighborhood Livability Project meeting. Report on how many properties the City Attorney's Office has taken action on.
Prepare Annual Statistical Report summarizing department activities and provide to City Manager	N/A	N/A	Prepare Report	Prepare Report

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

BUDGET SUMMARY - CITY ATTORNEY

CITY ATTORNEY (13)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	812,465	864,906	1,152,360	1,263,800	1,263,800	1,263,800
	FRINGE BENEFITS	340,540	413,145	595,710	691,600	691,600	691,600
	MATERIALS & SERVICES	81,285	61,254	3,059,400	2,091,700	2,091,700	2,091,700
	CAPITAL OUTLAY	993	-	-	-	-	-
Grand Total		1,235,284	1,339,306	4,807,470	4,047,100	4,047,100	4,047,100
GENERAL FUND (100)							
	SALARIES & WAGES	812,465	864,906	962,860	1,067,800	1,067,800	1,067,800
	FRINGE BENEFITS	340,540	413,145	495,460	584,400	584,400	584,400
	MATERIALS & SERVICES	81,285	61,254	86,800	89,600	89,600	89,600
	CAPITAL OUTLAY	993	-	-	-	-	-
Fund Total		1,235,284	1,339,306	1,545,120	1,741,800	1,741,800	1,741,800
RISK MANAGEMENT FUND (700)							
	SALARIES & WAGES	-	-	189,500	196,000	196,000	196,000
	FRINGE BENEFITS	-	-	100,250	107,200	107,200	107,200
	MATERIALS & SERVICES	-	-	2,972,600	2,002,100	2,002,100	2,002,100
Fund Total		-	-	3,262,350	2,305,300	2,305,300	2,305,300

HUMAN RESOURCES



MEET THE HR TEAM:

Our Human Resources (HR) Department is an agile, trusted, strategic partner for our organization. The HR team is committed to maintaining excellent customer service while achieving a high level of employee satisfaction and providing support to achieve both the goals for the City and the employee. Providing human resource services to 589 full-time, part-time and seasonal employees; our HR team consists of five (5) full-time employees. The positions are Director of HR, Senior HR Analyst, HR Analyst, Safety & Workers' Compensation Coordinator, and HR Assistant.



WHAT WE DO:

Recruitment & Selection



The recruitment and selection process is one of the most important aspects of our job. Hiring an employee is almost always a gamble as they can either be an incredible asset for our City, or a large financial risk when counting the costs associated with the recruitment and selection process, training time and resources, as well the damage a wrong hire can create for morale. In the past two years it has been more challenging to recruit qualified candidates for our vacant positions and sourcing good candidates has become more important than ever. HR continues to work on developing sources for a diverse and qualified candidate pool. This past year, we have created electronic and hard copy brochures and flyers, enhanced our job postings and have added more names and organizations to the email list bank where we send our job announcements. To assist further in obtaining the right candidate, HR created a Recruitment and Interview guide in 2020 for all hiring managers to aid them in their hiring process and to provide consistency in procedure across departments. We hire on the basis of merit and without discrimination and strive to create a workplace reflective of the City we serve, where everyone feels empowered to bring their full, authentic selves to work.

Compensation & Benefits



Great compensation and benefits ensure our employees are paid competitive to the market and employees know we are invested in their overall health and well-being. Good benefit packages are one of the keys of employee retention. HR collects and analyzes data to determine the best compensation salaries for both Union and Non-Union employees while evaluating the current public sector market. We also look at the total compensation which includes vacation, sick leave, paid holidays and other benefits. The City currently offers a full array of benefits including medical, dental, and vision insurance, an employee assistance program, life and voluntary insurances, a wellness program and the 24-hour on-site gym. HR is responsible for managing the total compensation plans for nine (9) employee groups. Each year all employees receive an annual total compensation statement so they can see the value of not only their salary but the benefits provided to them by the City. Our goal is to be the area Employer of Choice.

Serving as a resource for employees and managers, HR is responsible for compliance and administration of the City's leave benefit policies and practices. Leave administration includes, State & Federal leave laws such as the Family Medical Leave Act, the Oregon Family Leave Act, Military leave and Emergency leave laws such as the Families First Coronavirus Response Act in addition to other types of leave available to employees.

Labor & Employee Relations



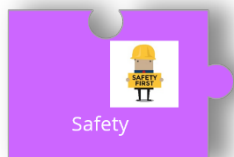
Positive employee and labor relations lead to higher motivation and employee engagement. It creates an environment that allows management to identify and resolve workplace issues before they become a significant problem. HR is responsible for bargaining, maintaining and administering the City's seven (7) union contracts. We also maintain and administer the two (2) non-represented employee groups which includes compensation and policies for this segment of employees. Partnering with our unions and workforce is vital for the work of HR. We endeavor to create a collaborative environment where employees feel appreciated for their input and acumen. When there are employee issues or concerns, we take a fair and consistent approach as we work to resolution. HR serves as the City labor representative for grievances, arbitrations or mediation. The lack of grievances and other labor issues is a good indicator of the value of this collaborative style we embrace.

Wellness Program



Participating in workplace wellness benefits both the employees and the City. In addition to a physically and mentally healthier workforce there is a direct correlation to wellness programs and reduced financial impact employers pay in healthcare plan premiums. Managed by HR, our wellness program offers a combination of challenges or activities that cover healthy eating, stress reduction, mental health, physical health and financial health. We provide education, support, and incentives to improve and maintain employees' overall health and well-being. Our goal is to inspire staff to participate in these activities for their own health and the health of their families. We have an annual health fair that offers fun and inspiring resources for living a healthy work-life balance. The City has an on-site gym available to employees and their families 24/7 in the Lausmann Annex; additionally, all fire stations have fully equipped fitness centers. Other wellness efforts include offering flu shot clinics in the month of October at multiple City locations and providing biometric screening for employees who are then educated on any health risks.

Safety & Workers' Compensation



The HR Safety and Workers' Compensation Coordinator (SWCC) monitors and manages all workers' compensation claims, performs worksite inspections to ensure minimal risk to employees, OSHA compliance and to create safety policies and procedures. In collaboration with the individual departments the SWCC assists the City in containing the costs of Workers' Compensation claims and premiums by identifying and correcting workplace hazards before an employee is injured.

Fostering a strong culture of safety throughout the organization is critical in keeping our employees, contractors and the public safe and healthy. We are always looking for ways to improve safety processes and safety awareness.

The SWCC leads the way in providing safety trainings and educating employees about the hazards within the various jobs they perform. Identifying the hazards, making available personal protective equipment for employees, and determining ways to engineer the hazards out, is an important part of the work in the world of safety management. Currently, each work location has a robust safety committee actively attended by the SWCC. The committees' work is to bring forth safety concerns and make recommendations for action to improve safety throughout the organization.

Training & Development



Investing in learning and development is an important aspect for HR. Offering training and development opportunities not only increases employee satisfaction, but also improves employees' expertise. Training can be an incentive for employees to stay within the City. We utilize in-house curriculum and trainers as well as outside training for employees.

Training our supervisors is one of the best and most effective ways to reduce the risk of costly employment lawsuits or arbitrations. All employees receive training on laws regarding workplace discrimination, workplace and sexual harassment, retaliation, diversity and inclusion, safety etc. This ensures the City's expectations of employee conduct within our organization are communicated.

All new employees are given an orientation from HR which covers policies, payroll information, and benefits. Additionally, new employees get to meet with the City Manager and learn more about City government and our specific workplace policies and expectations.

Performance Management



The HR Department is key to efficient administration of the performance management system. HR provides continued guidance to supervisory leadership in support of employee performance management. The foundation of our Performance Management program is to have communication often and regularly with employees outside the quarterly and annual review periods. Employees are more successful if communication is timely and meaningful. Our system acknowledges both the positive work and behaviors an employee exhibits, and also addresses areas of improvement if needed. When performance or behaviors are not corrected with coaching and require more attention, HR will assist management through the progressive disciplinary process. Discipline administration is guided by the specific labor agreement or our employee handbook and administrative

regulations. The goal is to assist the employee to get back on track so they may be successful in their position.

Employee Recognition



Recognizing employees is a rewarding part of the job in HR.

We are fortunate to have great employees and we want them to know they are appreciated. The City's recognition programs are varied; they include service awards recognizing employees for each five-years of service, retirements, the Team Award which acknowledges the great work within a team, Employee of the Quarter Award and Employee of the Year award, acknowledging individual accomplishments of an employee and the coveted Stretch Award for an employee who "sticks their neck out" for the good of the organization.

HR is responsible for administration of most of these programs. We track the service anniversaries, order and prepare the recognition awards, and we get the privilege of recognizing employees at Council meetings.

Legal Compliance



There are a myriad of federal, state, and local laws that cover the numerous areas of HR, such as recruitment, labor relations, benefits, and termination. HR must make sure the City operates with the full knowledge of these laws, so we are in compliance and avoid potentially damaging fines or legal action. HR is the front line of defense on employee matters, making sure the City treats people fairly and legally.

HR ACHIEVEMENTS & ACCOMPLISHMENTS 2019-2021

HR Technology

HR successfully further utilized NEOGOV, our workforce management platform by building additional processes within the existing framework.

NEOGOVS Onboard portal

- Pre-Boarding - setup and launched online portal for employee "pre-boarding", a process where employees are able to get to know a little more about the City that includes the ability to see monthly employee newsletters, employee



photos from events, detailed benefit information and have the option to complete some of the new hire paperwork in advance of their first day.

- Qualifying Event triggers – when employees experience qualifying events such as marriage, divorce or birth of a child, they are now able to complete all of the necessary insurance, beneficiary and tax forms online via the NEOGOV portal as well as upload a picture of the new baby to be put in the monthly employee newsletter. This is convenient for employees and efficient for HR processing.
- Self-scheduling - Candidates now have the ability to self-schedule their interviews when they are moving further in the recruitment process. This has proven more convenient for the candidate, allowing them to pick their own time from the choice list and reduces staff time trying to reach candidates.

HR has been a partner with Police's setup of CrewSense timekeeper/scheduling software to add sub-types for electronic Family Medical Leave Act (FMLA) reporting and tracking.

Working with our IT Department, HR successfully processed, printed and mailed all employee's 1095-C forms, a form required under the Affordable Care Act (ACA) and needed for tax purposes.

Technology was utilized within our Safety and Wellness division as well:

- Created an on-line reporting system for submitting on-the-job injuries and the required forms.
- An electronic safety suggestion method was developed so employees could use it from anywhere and remain anonymous if they choose.
- Paperless wellness form submittals were created and utilized for participation in the wellness milestones.

To be compliant with the Federal Motor Carrier Safety Administration's new rules regarding participation in the Drug & Alcohol Clearinghouse, HR met all requirements for registering all City employees with Commercial Driver's Licenses into the clearinghouse and we will be performing annual queries as required under the new law.

[COVID-19 Response](#)

The challenges which developed as a result of the global Coronavirus pandemic (COVID-19) dictated many actions performed by the HR department this past year. Unfortunately HR had to lay off one of our employees, who was our primary recruiter and back-up for other HR duties. Those duties had to be absorbed by others within the department.

We successfully navigated through the ever changing rules, legal requirements and nuances this unprecedented situation caused. Here are some of those accomplishments:



- Open enrollment meetings were increased to meet group size meeting restrictions and Zoom meetings were also utilized.
- Electronic gym sign up was created when the gym was able to re-open but size was limited in the amount of participants in the gym at one time.
- City-wide training sessions on safety and health related to the virus were held.
- COVID-19 temporary policies and frequently asked questions were developed and issued, including creating leave request forms for the Families First Coronavirus Response Act (FFCRA).
- HR administered the associated leaves and fielded numerous questions to assist employees during this difficult time.
- Worked with the City Manager's office to expanded telework and encouraged departments to accommodate employees with flexible schedules outside the normal business hours.
- HR is responsible for notification to those who may be affected when a suspected case or actual case of Coronavirus was reported within the workplace. We are responsible to coordinate with Facilities to have any City work areas including vehicles, properly disinfected and cleaned in those cases.

Collective Bargaining

We successfully bargained three (3) labor agreements:

- International Association of Fire Fighters (IAFF)
- Teamsters
 - Medford Municipal Mechanics
 - Construction & Maintenance

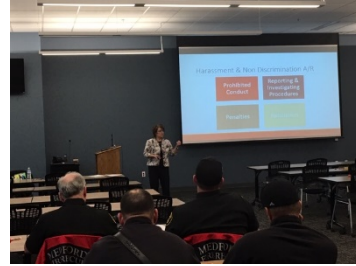


With the requirements and sensitivities to limiting in person meetings during a pandemic, we partnered with Unions to extend three (3) labor agreements for one year rather than meet for bargaining:

- American Federation of State, Counties and Municipal Employees (AFSCME)
- Teamsters
 - Parks, Maintenance and Facilities Management
 - Water Reclamation Division

Training & Development

During the past biennium, HR provided managers with in-person training on Performance Management. The curriculum covered navigating through the City's performance review process, how to properly complete the performance management forms and best practices for giving your employee feedback and an annual review.



With laws ever changing, HR also provided training to both employees and supervisors on the Family Medical Leave/Oregon Family Leave Acts (FMLA/OFLA). This training prepares managers to identify and properly respond to employee requests for FMLA/OFLA leave and assist the employee on what their rights are under the law.

Department Heads attended Ethics training put on by the Oregon Government Ethics Commission. The laws and current provisions of Oregon Government Ethics was covered and how the laws affect each of us in our position as a public official.

Every quarter, HR hosts an interactive meeting for all managers/supervisors to discuss any HR related questions, thoughts, or issues. We cover best practices, labor and employee relations, upcoming legal changes/updates and anything else on their minds. This has been a great format to hear what others may be going through and for managers/supervisors to bounce ideas off their peers, who may have had a similar question or experience. The meeting has been well-attended.

Recruitment & Selection

HR successfully recruited and subsequently filled the vacancies of several key positions in the City. In this biennium we sourced and filled the key positions of Fire Chief, Deputy Fire Chief, Emergency Management Coordinator, Purchasing Manager, City Attorney, Public Works Operations Manager, and Design and Construction Manager. In addition, HR has recruited for various positions throughout the City to fulfill department's needs for 97 full-time vacancies, 49 part-time year-round vacancies and 23 temporary/seasonal vacancies.

Compensation & Position Management

HR conducted compensation studies and analyzed positions for:

- Union bargaining
- Department Head Personnel

We produced and employed a process for position management throughout the City. This process is used anytime a full-time position vacancy is requested to be filled or a position is requested to be reclassified.

HR continues to do a pay equity analysis for all positions anytime there is movement in a position which would include a new hire or promotional opportunity.

Health Benefits

Working with our Agent of Record, HR closely monitors the performance of the benefit plans to minimize premium increases. For the 2021 renewal, we were able to work with our agent to achieve a 7.1% increase rather than an 8.2% increase with medical insurance and a 4.1% decrease with dental insurance.



The annual open enrollment benefit election process for health benefits continues to be efficient and effective as employees make their elections through the web based Employee On-Line portal. During the open

enrollment period, HR continued to hold numerous employee meetings within a two week period in the month of November. A total of seventeen (17) meetings were held for the 2020 enrollment and twenty-three (23) meetings were held for the 2021 enrollment. These meetings were held at various locations throughout the City and at a variety of hours (several held outside of normal business hours) to meet the employee's schedules; including meetings via Zoom. To aid Public Works employees in their enrollment, HR arranged for temporary computer stations at the Service Center for employee's to enroll in benefits. During that time, HR made themselves available to the employees and provided one-on-one assistance to those who needed additional help.

Maximizing a partnership with our HRA/VEBA provider, we changed our Flexible Spending Account (FSA) administer. This change saves the City money in annual fees and provides a single sign-in convenience for employees to access both benefits when using the phone app or website. For additional cost savings and ease of administration, HR also changed the Retiree/COBRA program administrator, and life and disability benefits provider.

Wellness Program



Through HR's Wellness Program, we held a variety of health activity events including both group and individual challenges. From 2019 – 2021 over twenty-three (23) Wellness Milestones were offered to City of Medford employees, promoting physical fitness, mental wellness, financial health and nutrition education. Lunch and Learns hosted guest speakers from local businesses to inform employees on achieving a healthier lifestyle. Flu shot clinics and biometric screenings are offered on-site, annually, and the City offers a 24-hour gym available to all employees to help support the Wellness Milestones and overall work-life balance. Our annual health fair was also planned for 2020. With the change in the way we do business during a

pandemic, we were not able to hold our health fair event, however it will be part of the plan to have a health fair in 2021.

Safety and Worker's Compensation

HR updated over five (5) safety programs that lead to meeting compliance as well as providing successful trainings on these topics. Some of these topics include, Personal Protective Equipment, Hazard Communication, and Bloodborne Pathogens.

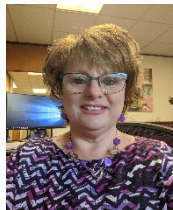
From 2019 – 2020, City of Medford reduced its “calendar days away from work” by over 50% creating a safety win by getting injured workers back to work sooner. This efficient process will benefit the City of Medford by reducing claims costs, increasing production, and allows for better claim management. In cases with job transfer or restriction, the City reduced its measures again by over 50% from 16 claims down to 7.



The SWCC was asked to provide two (2) presentations to the ASSP Southern Oregon chapter and was asked to serve on the board starting in 2021.

Department Organization

The Human Resources (HR) Department is comprised of a staff of five employees.



The department is led by the **Director of HR** who is responsible for the efficient operation of the City's human resources unit. Responsibilities include supervision of the HR team, providing consultation to management on staffing, compensation, benefits, training and development, employee and labor relations. This position is the Chief Spokesperson for all union contract bargaining.



The **Sr. HR Analyst** is responsible for benefits administration, labor and employee relations, and the recruitment process, training and the oversight of the personnel records management system. This position is the Human Resource Information System point person and technology department liaison.



The **HR Analyst** is responsible for new full-time employee orientations, Federal & State leave management, personnel record entry, benefit data entry, Department of Transportation reporting and tracking of Commercial Driver License holders for the City. This position also performs related research projects.

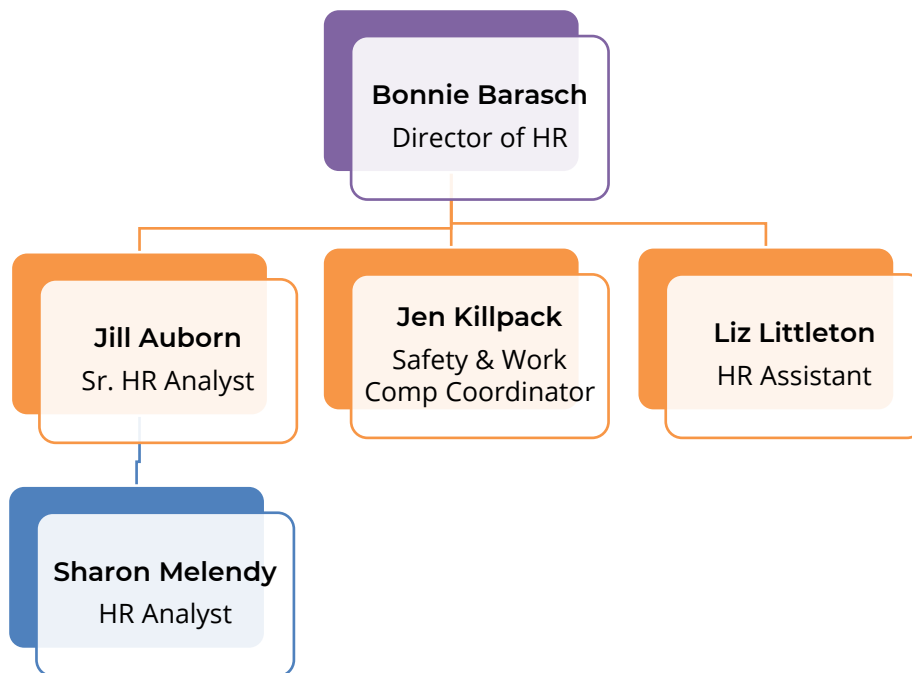


The **Safety & Worker’s Compensation Coordinator** duties include all tracking of workplace accidents and injuries, ensuring compliance with OSHA requirements and is the employer representative between the employee and the workers’ compensation carrier; this position is also responsible for workers’ compensation claim management through the life of the claim. This position writes policy and procedures related to safe operations, hazard identification and minimizing risk. This position conducts safety audits and coordinates training and activities of all safety committees. This role is also the wellness coordinator and creates wellness events to promote healthy lifestyles for our employees. As the coordinator, this position tracks all employee participation in each event.



The **HR Assistant** supports the HR department team and answers phones, performs clerical tasks, filing and is the receptionist for the division. Additional responsibilities are to perform payroll entry and processing of payables for the department. This position is responsible for administering employee security badges. Additionally, the HR Assistant performs all background check verifications for both employees and volunteers. Another area of responsibility is the employee recognition program which includes ordering of service awards, retirement gifts, creation of certificates and scheduling attendance at recognition events. This role is also responsible for planning and implementation of special events such as the Take Your Child to Work Day.

Organizational Chart



Position Listing

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
113	Director of HR	1	1	1	1	1	1
181	Executive Assistant	2	2	1	1	1	1
200	HR Analyst	1	1	1	1	1	1
211	HR Technician	1	1	0	0	0	0
325	Sr. HR Analyst	1	1	1	1	1	1
395	Safety & Worker's Comp Coordinator	0	1	1	1	1	1
Total		6	7	5	5	5	5
Position Held Vacant in 2021-2023							
211	HR Technician	0	0	1	1	1	1
Grand Total		6	7	6	6	6	6

Key Objectives

1. Make the City of Medford the Employer of Choice in the Rogue Valley
2. Increase safety awareness and reduce recordable injuries
3. Enhance employee understanding of Diversity, Equity & Inclusion (DE&I) issues
4. Improve employee health and well-being

Performance Measures

The following measures will be reported to assess progress in achieving key departmental objectives.

Performance Measures	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Maintain a 6% or less turnover rate	N/A	N/A	Turnover rate is 6% or less	Turnover rate is 6% or less
Enhance the employee on-boarding experience	N/A	N/A	Create welcoming on-boarding program	Assess effectiveness by survey results of employees hired in biennium
Managers & all employees attend training on Diversity, Equity & Inclusion (DE&I)	N/A	N/A	All employees attend semi-annual training	All employees attend semi-annual training
Increase overall participation in the wellness program	N/A	N/A	Wellness participation increase from 172 participants to 182 participants	Wellness participation increase from 182 participants to 190 participants

Performance Measures	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Reduce recordable injuries	N/A	N/A	Reduce number of recordable injuries from 36 to 33	Reduce number of recordable injuries from 33 to 30

**Note: 2020-2021 actuals are through December 2020.*

BUDGET SUMMARY - HUMAN RESOURCES

HUMAN RESOURCES (14)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	1,024,216	1,138,002	992,270	917,100	917,100	917,100
	FRINGE BENEFITS	502,919	580,018	567,800	527,900	527,900	527,900
	MATERIALS & SERVICES	3,001,227	3,096,179	1,482,600	1,598,300	1,598,300	1,598,300
Grand Total		4,528,362	4,814,198	3,042,670	3,043,300	3,043,300	3,043,300
GENERAL FUND (100)							
	SALARIES & WAGES	755,943	804,983	829,070	775,500	775,500	775,500
	FRINGE BENEFITS	367,520	420,715	476,900	436,500	436,500	436,500
	MATERIALS & SERVICES	203,219	269,486	330,200	319,600	319,600	319,600
Fund Total		1,326,682	1,495,185	1,636,170	1,531,600	1,531,600	1,531,600
RISK MANAGEMENT FUND (700)							
	SALARIES & WAGES	268,273	333,018	163,200	141,600	141,600	141,600
	FRINGE BENEFITS	135,400	159,303	90,900	91,400	91,400	91,400
	MATERIALS & SERVICES	2,798,008	2,826,693	1,152,400	1,278,700	1,278,700	1,278,700
Fund Total		3,201,681	3,319,014	1,406,500	1,511,700	1,511,700	1,511,700

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Finance Department



Department Description

The Finance Department is responsible for maintaining the fiscal integrity of the City through financial services, timely information and analysis, innovation, financial management and appropriate internal controls. The Finance Department accomplishes this through internal processes and procedures, external accounting rules and principles, and adequate oversight through the audit and budget processes.

There are three divisions within Finance:

- Financial Services Division – Provides accounting, accounts receivable, accounts payable, payroll, and purchasing services for other departments.
- Municipal Court Division – The Municipal Court handles criminal misdemeanors as well as parking, traffic, and city ordinance violations issued by the Medford Police Department. The Municipal Court ensures that every person accused of wrongdoing is provided the constitutional right of a fair and timely judicial process while preserving their rights and dignity.
- Utility Billing Services Division – Provides timely and accurate billing and collection of the City's utility fees in accordance with Medford's Municipal Code. With direction by the City Council for the rates and fees charged, the Utility Billing Services Division ensures sufficient funding is collected to maintain streets, sewer, storm drain, parks, and a portion of essential public safety services.

Accomplishments

Financial Services

- Purchasing functions were centralized under one organization. Department purchasing is being migrated into the centralized group under two phases. Departments whose purchasing functions are now centralized include Parks, Recreation and Facilities, Human Resources, Public Works Engineering, Finance, City manager's Office, Innovation and Technology, Fire, Legal and MURA. The remaining purchasing functions will be migrated in the 21/23 biennium. Benefits of centralized purchasing include standardization throughout the City, cost savings by consolidating orders and compliance with purchasing regulations.
- Payroll staff created an electronic Leave Slip which now allows employees to complete an absence request online and obtain supervisor approval via email. This eliminates a 3-page carbon form and will save the City several thousand dollars in printing costs.

- Finance successfully completed three bond issuances; one to finance LED street lights, one to pay for the Rogue Credit Union Community Center and one to refinance existing bonds at a lower interest rate while maintaining the City's credit rating at Aa2.
- Finance implemented HB2415 which requires amounts withheld from contractors as retainage to be deposited into an interest-bearing escrow account for all public improvement contracts exceeding \$500,000. To-date, eight accounts have been opened.
- Finance partnered with Umpqua Bank to offer alternative options for vendors to receive payments from the City. Vendors have the option to receive payment via check, which takes approximately two weeks from receipt of invoice or through a virtual credit card which takes considerably less time for vendors to receive their payment. The City receives a rebate on payments through the virtual credit card and received \$13,311 in the first six months of the program.
- Finance staff worked with FEMA to receive reimbursement for Police assistance to the cities of Talent and Phoenix during the Almeda fire, as well as costs associated with evacuations. Additionally, Finance staff assisted the Emergency Management Coordinator with a FEMA reimbursement for COVID related expenses.
- The City was awarded the Government Finance Officers Association (GFOA) Certificate of Excellence in financial reporting for the 32nd consecutive year.



Municipal Court

- ✓ The Municipal Court underwent tremendous change with four retirements of Court staff in 2019. The Court collectively lost many years of institutional knowledge and experience with those retirements. With new staffing came new ideas and improvements in processes. The Court has streamlined the warrant process allowing for timelier issuance of warrants and was able to eliminate the backlog of warrants prior to City Hall's closure due to the COVID-19 pandemic as well as keeping pace with the many warrants that were issued upon reopening. The Court has also reviewed and streamlined numerous other processes for increased efficiency.
- Due to the COVID-19 pandemic the Municipal Court has had to significantly change the way it operates due to social distancing requirements. Because of the size of the courtroom the jury room was converted into a court waiting room for defendants to wait until their case is called. The Municipal Court has continued to efficiently serve

citizens during two closures of City Hall by operating the courtroom telephonically and virtually. During the closure of City Hall, arraignments have been held telephonically at least twice a week and pretrial conferences have been conducted by Zoom. Notices are mailed to defendants prior to their criminal arraignment to notify them that their appearance will be by telephone. Criminal cases have been continued to allow for personal appearance upon reopening of City Hall for citizens the Municipal Court is unable to make contact with. A bench trial Zoom session was added as well. The closures of City Hall due to COVID-19 has caused a significant backlog in cases which proceed to trial. To keep up with this backlog the Court temporarily added another bench trial docket upon reopening after the first closure of City Hall. The Municipal Court also increased the pretrial docket and violation trial docket limit to keep up with the caseload.

Utility Billing Services

- The Utility Billing Services division began the process of taking over alarm billing beginning with the September 2020 renewals. It will take a full year to bill all alarm accounts as the renewal months are different for each customer. The alarm bill is an annual charge so it is a separate bill than the monthly bills which can include charges for Parks, Public Safety, Storm Drain, Sewer, Street and/or Ped Light.
- Utility Billing began using the services of Net Assets in June 2018 to collect outstanding balances on accounts through title companies when owners sell their property. For the two years ending June 2020 approximately \$450,000 was received towards payment on accounts.
- Customers using self-service payment options (including online bill pay, autopay or payments on the City's website or telephone line) has increased to 74% as of December 31, 2020. This is a 1% increase over the December 31, 2018 rate.
- Customers receiving electronic bills instead of paper bills has increased to 17% as of December 31, 2020. This is an 8% increase over the December 31, 2018 rates.
- The dollar amount of utility bill revenue that remains unpaid for 90 days or more decreased to 0.51% of total revenue billed as of December 31, 2020. This is 0.30% decrease from the December 31, 2018 rates and continues to remain low due to partnering with Net Assets (above) and a collection agency.

Fund Descriptions

All divisions within Finance are initially funded through the General Fund. The Utility Billing Services division costs are transferred to three Public Works funds as the majority of the utility fees are Public Works related. Parks, Fire and Police reimburse the Public Works funds for billing costs associated with their utility fees. The Public Works funds are described below.

500 - Street Utility

- *Purpose:* Provides for the operation and maintenance of city streets and related facilities such as sidewalks, curb and gutters, street lights and traffic initiatives. Includes such activities as are necessary so the facilities may be properly operated and maintained, and that the health, safety and welfare of the city and its inhabitants are safeguarded.
- *Major revenue source:* Street utility fees.

501 - Storm Drain Utility

- *Purpose:* Provides for construction, maintenance and administration of facilities for storm water management and control.
- *Major revenue source:* Storm Drain utility fees.

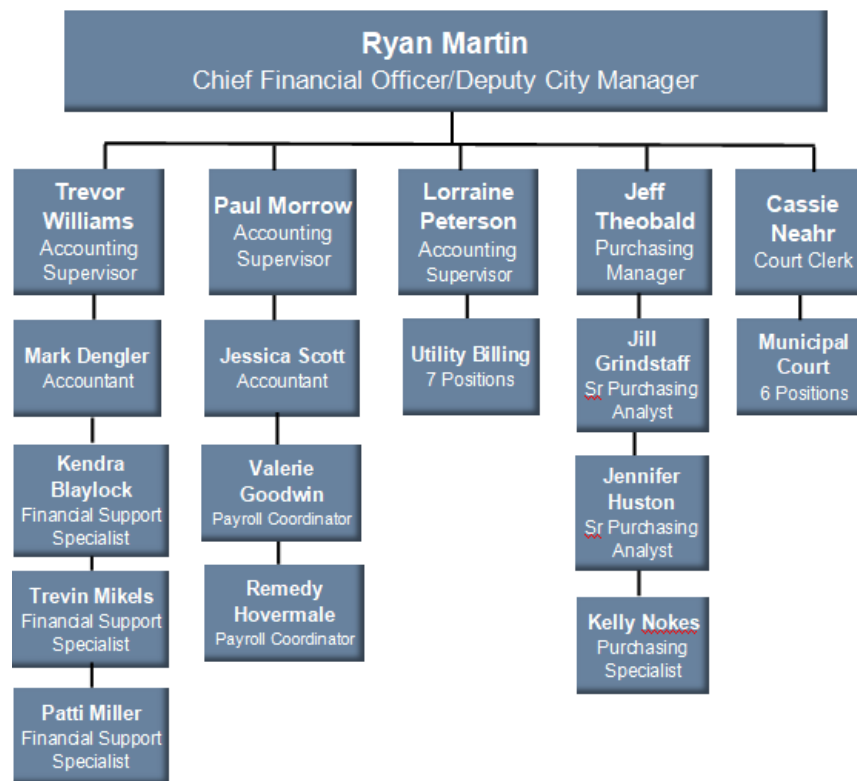
502 - Sanitary Sewer Utility Fund

- *Purpose:* Provides for construction, maintenance and administration of facilities for sewer collection management and control.
- *Major revenue source:* Sewer collection utility fees.

Organization

The Finance Department is organized into three divisions as shown in the Organization Chart below. The Financial Services division is responsible for ensuring the financial needs of the City are met. These responsibilities include paying vendor invoices, billing customers for services other than utilities, paying employees and complying with all payroll and benefits regulations, investing the City's cash, issuing debt where necessary, collecting various taxes due the City, coordinating the City's purchases of goods and services, and performing other accounting functions. The Municipal Court division ensures that every person accused of criminal wrongdoing is provided the constitutional guarantee of a fair and timely judicial process. The Utility Billing Services division bills and collects revenue for the City's various utility fees.

**FINANCE DEPARTMENT
ORGANIZATION CHART**



Position Listing

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
106	Municipal Judge	1	1	1	1	1	1
108	Finance Director	1	0	0	0	0	0
108	Chief Financial Officer/Deputy City Manager	0	1	1	1	1	1
125	Purchasing Agent	1	1	0	0	0	0
133	Accountant	1	2	1	1	1	1
137	Payroll Coordinator	2	2	3	3	3	3
177	Accounting Supervisor	2	1	3	3	3	3
187	Municipal Court Clerk	1	1	1	1	1	1
195	Financial Support Technician	2	0	0	0	0	0
197	Court Specialist	5	5	5	5	5	5
229	Purchasing Manager	0	0	1	1	1	1
253	Payroll Manager	1	1	0	0	0	0
268	Controller	0	1	0	0	0	0
321	Public Works Business Manager	0.35	0	0	0	0	0
335	Financial Support Specialist	1	3	3	3	3	3
341	Utility Billing Services Supervisor	1	1	1	1	1	1
343	Utility Billing Services Technician	2	2	2	2	2	2
351	Utility Billing Services Specialist	4	4	4	4	4	4
359	Court Program Specialist	1	1	1	1	1	1
381	Purchasing Specialist	0	0	1	1	1	1
382	Senior Purchasing Analyst	0	0	2	2	2	2
	Sub-Total	26.35	27	30	30	30	30

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
Positions Held Vacant in 2021-2023							
253	Payroll Manager	0	0	1	1	1	1
381	Purchasing Specialist	0	0	1	1	1	1
Sub-Total		0	0	2	2	2	2
Grand Total		26.35	27	32	32	32	32

Objectives and Performance Measures

Financial Services

Key Objectives

The Financial Services division will maintain the fiscal integrity of the City through accurate and timely information, appropriate internal controls and bond ratings high enough to permit borrowing at favorable rates.

- Objective #1: Accurate and timely reporting of financial information.
- Objective #2: Maintain the City's Moody's bond rating

The following measures will be reported to assess progress in achieving key departmental objectives.

Performance Measures

Goals & Objectives	Actual 2019/20	*Actual 2020/21	Target 2021/22	Target 2022/23
Close financial records and publish financial reports by the 12 th business day of the month.	67%	100%	100%	100%
Achieve an unmodified opinion on the City's financial audit with no reportable findings.	100%	100%	100%	100%
Achieve the GFOA Certificate of Excellence in Financial Reporting	100%	100%	100%	100%
Maintain Moody's Bond Rating	Aa2	Aa2	Aa2	Aa2

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

Municipal Court

Key Objectives

To ensure that every person accused of criminal wrongdoing is provided the constitutional guarantee of a fair and timely judicial process, preserving the rights and dignity of the defendant as well as the citizens of Medford. To strengthen trust and confidence in Municipal Court through transparency, accountability and reliable information. The Municipal Court strives to promote innovation and continual improvement through collaboration and best practices.

- Objective #1: Ensure efficient courtroom management, including fair and timely adjudication of cases
- Objective #2: Utilize enforcement sanctions to ensure compliance with judicial orders, including payment of fines and completion of obligations such as jail time, special programs, classes and community service.

The following measures will be reported to assess progress in achieving key departmental objectives.

Performance Measures

Goals and Objectives	Actual 2019-20	*Actual 2020-21	Target 2021-22	Target 2022-23
Migrate to electronically report traffic convictions to Department of Motor Vehicles			Begin Beta testing	Report convictions within an established timeframe
Measure Juror Yield (jurors selected for service as compared to jurors summoned) to minimize jury duty impact on citizens	25%	N/A	25%	25%
Measure the length of time it takes the Court to process a case.			Establish a baseline for measurement	Increase baseline by 2%

**Note: Actual 2020-2021 is Y-T-D 12/31/20*

Utility Billing Services

Key Objectives

Provide customers with accurate utility and/or alarm billing and collection services, including bill delivery (US mail and electronic bills) and multiple payment options (cash, check, credit/debit cards, bill pay and autopay) via multiple payment channels (US mail, website, phone, in-person and mobile devices) while ensuring amounts billed are collected.

Most customers desire to conduct financial transactions electronically; this includes bill receipt and payment. Promoting self-service payment options and electronic bill receipt enables customers to perform all City of Medford utility transactions over the phone, internet or mobile device while reducing payment processing and staff costs. Traditional channels such as US mail, in-person and contacting staff are also offered to meet the needs of customers who either do not have access to electronic options or desire to utilize these channels. Additionally, ensuring that revenue billed is actually collected is critical to the City's ability to maintain its infrastructure and provide essential public safety services. Initiatives to be undertaken in the biennium to further reduce costs are to aggressively promote the use of electronic bill presentment which will reduce bill printing and mailing costs, promoting

bank draft autopay which will reduce credit card fees and bringing payment processing in-house, which will eliminate the costs paid to the outside provider.

- Objective #1: Increase customer usage of self service options to pay their bills
- Objective #2: Increase customer adoption of e-bills
- Objective #3: Maintain delinquent account balances older than 90 days at or below targeted rate
- Objective #4: Increase customer adoption of bank draft autopay

The following measures will be reported to assess progress in achieving key departmental objectives.

Performance Measures

Goals & Objectives	Actual 2019/20	*Actual 2020/21	Target 2021/22	Target 2022/23
Percent of customer self-service payment transactions (website, IVR, autopay)	68%	74%	77%	80%
Electronic bills as a percent of total bills issued	15%	17%	21%	25%
Dollar amount of utility bill revenue that remains unpaid for 90 days or more, divided by total revenue	0.48%	0.51%	0.50%	0.50%
Percent of customers utilizing bank-draft autopay	15%	16%	20%	24%

*Note: Actual 2020-2021 is Y-T-D 12/31/20

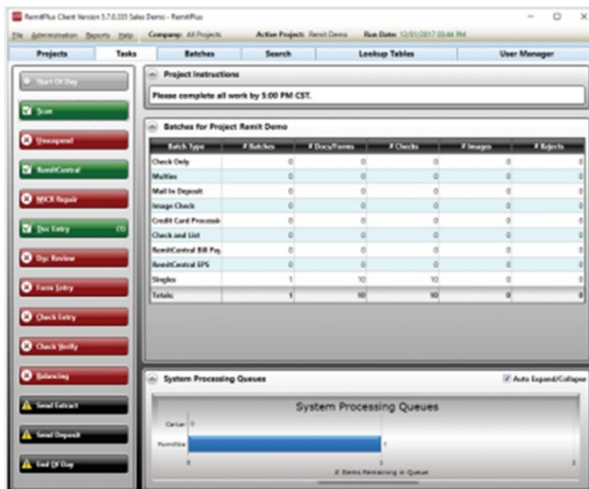
Finance-Utility Billing Services

Capital Improvement Projects (1580)

Project Number	Description	Carry Forward*	21/22	22/23	Total
EZZ1001	In-House Payment Processing			\$50,000	\$50,000
					-
					-
					-
					-
					-
					-
Finance-Utility Billing Services (1580) Total		\$0	\$0	\$50,000	\$50,000
Fund Number	Funding Source	Carry Forward*	21/22	22/23	Total
100	General Fund			\$50,000	\$50,000
					-
					-
TOTAL FUNDING		\$0	\$0	\$50,000	\$50,000
CHECK		-	-	-	-

* These projects were approved as part of a previous budget cycle and have not been completed.

Project # and Title: <u>EZZ1001 In-House Payment Processing</u>							Scheduled Start: <u>Jul-21</u>		
Department/Division: <u>Finance-Utility Billing Services</u>							Scheduled Completion: <u>Jun-22</u>		
							Project Status: <u>Not Started</u>		
Project Description: Currently mailed utility payments are processed by an outside vendor which costs approx. \$50,000 per year. With efficiencies gained from the new utility billing system, existing staff can process mailed payments. A scanning system and software are necessary to post payments to customers' accounts and prepare the bank deposit.									
Operating Impacts:							Funded/Unfunded		
							Estimated Useful Life		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Purchase/Installation	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 50,000
									\$ -
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Revenue Sources:									
100, General Fund	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 50,000
									\$ -
									\$ -
									\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 50,000
Operating Budget Impact									
Additional FTE									
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 40,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 40,000



BUDGET SUMMARY - FINANCE

FINANCE (15)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	1,524,177	1,574,606	3,058,365	3,441,600	3,441,600	3,441,600
	FRINGE BENEFITS	772,590	834,770	1,896,919	2,072,400	2,072,400	2,072,400
	MATERIALS & SERVICES	835,746	1,099,729	2,502,600	2,354,500	2,354,500	2,354,500
	CAPITAL IMPROVEMENT PROJECTS	-	-	50,000	50,000	50,000	50,000
	DEBT SERVICE	27,144,990	18,898,174	20,170,955	19,124,800	19,124,800	19,124,800
Grand Total		30,277,504	22,407,279	27,678,838	27,043,300	27,043,300	27,043,300
GENERAL FUND (100)							
	SALARIES & WAGES	1,524,177	1,574,606	3,058,365	3,441,600	3,441,600	3,441,600
	FRINGE BENEFITS	772,590	834,770	1,896,919	2,072,400	2,072,400	2,072,400
	MATERIALS & SERVICES	835,746	1,099,729	2,502,600	2,354,500	2,354,500	2,354,500
	CAPITAL IMPROVEMENT PROJECTS	-	-	50,000	50,000	50,000	50,000
Fund Total		3,132,513	3,509,105	7,507,884	7,918,500	7,918,500	7,918,500
GENERAL BOND FUND (160)							
	DEBT SERVICE	5,884,676	6,423,527	9,194,200	8,992,900	8,992,900	8,992,900
Fund Total		5,884,676	6,423,527	9,194,200	8,992,900	8,992,900	8,992,900
REVENUE BOND FUND (161)							
	DEBT SERVICE	21,260,314	12,474,648	10,976,755	10,131,900	10,131,900	10,131,900
Fund Total		21,260,314	12,474,648	10,976,755	10,131,900	10,131,900	10,131,900

BUDGET SUMMARY - MUNICIPAL COURT

MUNICIPAL COURT (16)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEPARTMENT-WIDE - ALL FUNDS							
	SALARIES & WAGES	910,467	1,011,979	966,380	981,800	981,800	981,800
	FRINGE BENEFITS	485,651	593,744	563,670	651,300	651,300	651,300
	MATERIALS & SERVICES	861,348	1,516,156	1,949,000	1,858,300	1,858,300	1,858,300
	CAPITAL OUTLAY	12,511	-	-	-	-	-
Grand Total		2,269,977	3,121,880	3,479,050	3,491,400	3,491,400	3,491,400
GENERAL FUND (100)							
	SALARIES & WAGES	910,467	1,011,979	966,380	981,800	981,800	981,800
	FRINGE BENEFITS	485,651	593,744	563,670	651,300	651,300	651,300
	MATERIALS & SERVICES	861,348	1,516,156	1,949,000	1,858,300	1,858,300	1,858,300
	CAPITAL OUTLAY	12,511	-	-	-	-	-
Fund Total		2,269,977	3,121,880	3,479,050	3,491,400	3,491,400	3,491,400



MEDFORD

INNOVATION & TECHNOLOGY

Workflow Instance: ANNX19-00027 - Medford Planning Template - 1/25/2019 10:31:49 AM

Medford Planning-Engineering Workflow

Completeness Check

Task Cost by Department

Department	Percentage
Surface	37.48%
Storm	24.43%
Sewer	18.92%
Sign/Stripe	6.88%
Signals	4.97%
Other	5.92%

On Call Tasks by Week 2021

Resource Costs by Department for WOs Completed YTD

Graffiti Requests Closed Within 2 Days

Metric	Value
Current	88.09%
Goal	98%

Top Request Issues in the Past Year

- Street Light
- Debris Clean
- Other
- Sewer Issue
- Sweeping
- Traffic Sign
- Sign/Stripe
- Storm Drain
- Tree
- Residential
- Alley Maintenance
- Graffiti
- MISC Responder

19-20 Foot 51 Pipe Replaced

48 ft

19-20 Footage 51 Pipe Cleaned

406,500 ft

Department Description

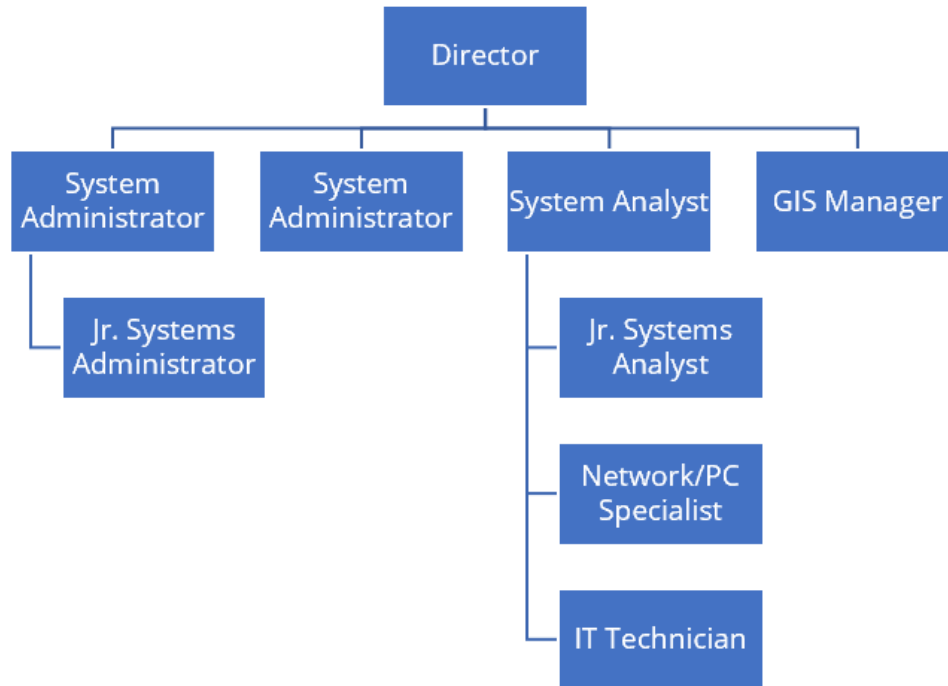
The Innovation and Technology department weaves the fabric that connects the citizens of Medford to the city services they rely on every day to live, work, and play. Staffed by just 9 creative, talented, and hardworking individuals, we strive to reduce down-time through proactive maintenance cycles, increase productivity by streamlining business processes and leveraging innovative hardware and software solutions, and reduce our reliance on inefficient and antiquated business applications. We provide roughly 600 internal staff members, spanning eleven remote sites, with the networking and computing needs they require. Beyond that, we extend our information systems and infrastructure to the over 30,000 external account holders who access Medford services online to process building permits, access our property and land data, file police reports, or make payments toward utility bills, municipal court matters, and business licenses 24-hours a day.

Accomplishments

- Scaled, trained, and supported a remote workforce due to the COVID-19 shutdown
- Acquired software and trained staff to support virtual public meetings via Zoom
- Implemented Police Records Management software solution County-wide
- Migrated the Public Works CarteGraph asset management solution to the cloud
- Implemented Security Awareness Training
- Participated in the National Security Awareness Month
- Acquired an electronic polling solution and trained staff
- Upgraded the City's phone system
- Completed the build-out for live-streaming of the first five fields at USCCP
- Implemented an upgraded Finance Enterprise software solution
- Implemented a new Fleet Maintenance software solution
- Upgraded the Networked Video Recording security camera solution in City Hall
- Installed City-owned fiber at Fire Stations 3 and 5
- Implemented a Public Records Request system
- Developed an electronic process for Special Event Permits
- Replaced equipment to support video arraignment for Municipal Court
- Developed online application to award \$250,000 to COVID-19 relief grant recipients
- Supported Fire with GIS integration to the citizen-facing Preplan system
- Supported Finance in development of enabling vendor payments via credit card
- Developed an automation routine to sync employee contacts into Everbridge
- Collaborated with Human Resources to create an annual total compensation report

Organization Chart

Innovation and Technology



Position Listing

Job #	Position	15-17 Biennium Actual	17-19 Biennium Actual	19-21 Adjusted Budget	21-22 City Mgr Proposed	22-23 City Mgr Proposed	21-23 City Mgr Proposed
126	System Administrator	1	2	2	2	2	2
199	Network/PC Specialist	2	2	1	1	1	1
219	IT Director	1	1	1	1	1	1
258	Database Technician	0	0	0.7	0.7	0.7	0.7
259	Sr. System Administrator	2	2	0	0	0	0
319	GIS Manager	1	1	1	1	1	1
337	Assistant IT Director	1	1	0	0	0	0
355	Systems Analyst	1	1	0	0	0	0
357	Jr. Systems Administrator	1	1	1	1	1	1
376	Jr. Systems Analyst	0	0	1	1	1	1
356	Systems Analyst	0	0	1	1	1	1
10029	IT Support Technician	0	0	1	1	1	1
Total		10	11	9.7	9.7	9.7	9.7
Positions Held Vacant in 2021-2023							
259	Sr. System Administrator	0	0	1	1	1	1
355	Systems Analyst	0	0	1	1	1	1
Sub-Total		0	0	2	2	2	2
Grand Total		10	11	11.7	11.7	11.7	11.7

High Level Budget by Division

Key Objectives

- Securely protect the integrity, availability, backup and recovery of the City's data and information systems
- Continue to ensure secure employee access to City data and systems for both on-site and remote locations
- Evolve City IT infrastructure to a cloud-based environment to increase collaboration and document accessibility between internal and external contacts alike
- Establish and maintain a high customer satisfaction rating

Performance Measures

Performance Measures	Actual 2019-20	Actual 2020-21	Target 2021-22	Target 2022-23
Work with the Department of Homeland Security's division, Center of Internet Security, to conduct an internal security assessment.	-	This was not possible to complete due to COVID-19	-	Achieve a "pass" rating
Continue to assess and train City employees' security awareness	Established a baseline.	Continued testing and training staff	Continue to test and train staff to achieve at or above our industry average of 4.3%	Continue to test and train staff to achieve at or above our industry average of 4.3%
Develop a disaster recovery plan and implement service	-	-	Develop a recovery plan	Implement plan with selected vendor
Achieve a 90% or greater customer service satisfaction rating through an annual survey of City staff	-	-	Complete annual survey	Complete annual survey

Equipment Purchases (Capital Outlay)**Capital Outlay**

Item Description	Justification	2021-2022	2022-2023	New or Replacement
Core Network Switches	The existing core network switches are more than 10 years old. To continue providing computing services to the City, this equipment should be replaced.	\$84,000		Replacement of aging equipment
Server Chassis	The existing server farm has exceeded the recommended specifications. Adding an additional chassis will allow relocation of an existing blade to continue providing services within the recommended specifications and increasing performance.	\$12,500		Expand capacity of virtual server farm
	Total	\$96,500	\$0	

Project # and Title: IAA1222 Software Replacement							Scheduled Start: 5/1/16		
Department/Division: 1780							Scheduled Completion: 6/30/22		
Project Description: There are a few outstanding implementation items to complete.							Project Status: Not started		
Operating Impacts:							Funded/Unfunded Estimated Useful Life 10 - 15 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Implementation	\$ 712,899	\$ 111,180	\$ 54,000		\$ -	\$ 54,000	\$ -	\$ -	\$ 878,079
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ 712,899	\$ 111,180	\$ 54,000	\$ -	\$ -	\$ 54,000	\$ -	\$ -	\$ 878,079
Revenue Sources:									
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.

Project # and Title: IAA1223 Police RMS Replacement							Scheduled Start: 2/1/19		
Department/Division: 1780							Scheduled Completion: 12/31/21		
Project Description: This system is live, we are working with the vendor to complete one remaining item.							Project Status: Not started		
Operating Impacts:							Funded/Unfunded Estimated Useful Life 10 - 15 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
Implementation	\$ 166,033	\$ 347,876	\$ 8,700		\$ -	\$ 8,700	\$ -	\$ -	\$ 522,609
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ 166,033	\$ 347,876	\$ 8,700	\$ -	\$ -	\$ 8,700	\$ -	\$ -	\$ 522,609
Revenue Sources:									
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* These projects were approved as part of a previous budget cycle and have not been completed.

Project # and Title: IAA1226 Council Chambers/Prescott Room Tech Improvements							Scheduled Start: 8/1/21		
Department/Division: 1780							Scheduled Completion: 6/30/22		
Project Description: This project will replace broadcast, cameras, and sound equipment in Council Chambers. The hearing impaired system will be replaced with a modern solution. After the upgrades, Council members will have a professional method of participating in the meeting via the phone.							Project Status: Not started		
Operating Impacts: \$23,000 for maintenance and support per biennium							Funded/Unfunded Estimated Useful Life 10 - 15 years		
Project Costs	Prior Years Project Costs	2020-2021 Forecast	Carry Forward*	2021-2022 Estimate	2022-2023 Estimate	Total Biennium	2023-2025 Estimate	2025-2027 Estimate	Total Cost
	\$ -	\$ -	\$ -	\$ 199,300	\$ -	\$ 199,300	\$ -	\$ -	\$ 199,300
						-			\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ 199,300	\$ -	\$ 199,300	\$ -	\$ -	\$ 199,300
Revenue Sources:									
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
						-			\$ -
						-			\$ -
						-			\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Budget Impact									
Additional FTE						-			-
Department Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,500	\$ 11,500	\$ 23,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,500	\$ 11,500	\$ 23,000

* These projects were approved as part of a previous budget cycle and have not been completed.

BUDGET SUMMARY - INNOVATION & TECHNOLOGY

INNOVATION & TECHNOLOGY (17)

FUND	EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED
DEPARTMENT-WIDE - ALL FUNDS					
	SALARIES & WAGES	1,652,365	1,842,084	2,047,520	1,796,200
	FRINGE BENEFITS	809,972	1,000,471	1,182,980	1,048,700
	MATERIALS & SERVICES	1,702,604	1,690,487	2,506,500	3,002,800
	CAPITAL OUTLAY	267,142	220,536	45,000	96,500
	CAPITAL IMPROVEMENT PROJECTS	1,477,300	654,832	1,120,600	262,000
Grand Total		5,909,384	5,408,410	6,902,600	6,206,200
GENERAL FUND (100)					
	SALARIES & WAGES	1,478,462	1,661,007	1,894,620	1,665,800
	FRINGE BENEFITS	718,775	895,931	1,089,780	970,700
	MATERIALS & SERVICES	1,606,671	1,590,659	2,309,400	2,807,600
	CAPITAL OUTLAY	204,175	220,536	45,000	96,500
	CAPITAL IMPROVEMENT PROJECTS	1,477,300	654,832	1,120,600	262,000
Fund Total		5,485,383	5,022,965	6,459,400	5,802,600
BUILDING SAFETY FUND (400)					
	MATERIALS & SERVICES	26,408	34,623	57,700	64,700
	CAPITAL OUTLAY	62,967	-	-	-
Fund Total		89,375	34,623	57,700	64,700
STREET UTILITY FUND (500)					
	SALARIES & WAGES	69,560	72,430	66,890	52,100
	FRINGE BENEFITS	36,467	41,816	40,820	30,300
	MATERIALS & SERVICES	17,485	6,943	22,000	21,700
Fund Total		123,512	121,189	129,710	104,100
STORM DRAIN UTILITY FUND (501)					
	SALARIES & WAGES	34,783	36,215	28,670	26,100
	FRINGE BENEFITS	18,244	20,909	17,460	15,900
	MATERIALS & SERVICES	13,885	3,704	18,500	8,700
Fund Total		66,912	60,828	64,630	50,700
SEWER COLLECTION UTILITY FUND (502)					
	SALARIES & WAGES	34,780	36,216	28,670	26,100
	FRINGE BENEFITS	18,243	20,908	17,460	15,900
	MATERIALS & SERVICES	12,604	3,833	16,600	8,900
Fund Total		65,627	60,956	62,730	50,900
REG SEW TREATMENT UTILITY FUND (503)					
	MATERIALS & SERVICES	11,901	7,203	16,500	18,300
Fund Total		11,901	7,203	16,500	18,300
STREET SDC FUND (520)					
	MATERIALS & SERVICES	1,352	601	-	-
Fund Total		1,352	601	-	-
STORM DRAIN SDC FUND (522)					
	MATERIALS & SERVICES	991	141	-	-
Fund Total		991	141	-	-
GAS TAX FUND (530)					
	SALARIES & WAGES	34,780	36,216	28,670	26,100
	FRINGE BENEFITS	18,243	20,908	17,460	15,900
	MATERIALS & SERVICES	10,752	3,559	21,500	11,800
Fund Total		63,775	60,683	67,630	53,800
FLEET MAINTENANCE FUND (540)					
	MATERIALS & SERVICES	555	240	4,300	21,700
Fund Total		555	240	4,300	21,700
RISK MANAGEMENT FUND (700)					
	MATERIALS & SERVICES	-	38,980	40,000	39,400
Fund Total		-	38,980	40,000	39,400

Resources and Requirements



The City utilizes funds to account for revenues (resources) that are designated for specific purposes and their associated expenditures (requirements). Detailed descriptions of each fund, including the purpose, funding sources and any restrictions, were included in the department narratives that utilize the specific fund. This section provides a brief description of each fund and its type.

The fund type determines how each fund can be spent. A description of each fund type is below; the summary listing of funds begins on the next page.

FUND TYPES**General Fund**

Accounts for the financial operation of the City not accounted for in any other fund. Principal sources of revenue are property taxes, franchise fees and State-shared revenue. Expenditures are primarily for general government operations.

Special Revenue Funds

Accounts for and reports the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt or capital projects.

Debt Service Funds

Accounts for and reports financial resources that are restricted, committed or assigned to expenditures for principal and interest.

Trust and Agency Funds

Accounts for and reports resources that are held in a trustee capacity for individuals, private organizations or other governmental units.

Capital Projects Funds

Accounts for and reports resources that are restricted, committed or assigned to expenditures for the acquisition or construction of capital facilities.

Enterprise Funds

Accounts for and reports resources used for the acquisition, operation and maintenance of City facilities and services which are entirely or predominately self-supporting through service charges to customers.

Internal Service Funds

Accounts for and reports resources used for activities and services performed primarily for other organizational units within the City on a cost reimbursement basis.

Reserve Fund

Accounts for the accumulation of money from year-to-year for a specific purpose, such as the purchase of new equipment.

SUMMARY LISTING OF FUNDS

Fund	Fund Name	Type	Description
100	General Fund	General	Accounts for primary government operations and activities not budgeted elsewhere.
120	Construction Excise Tax Fund	Special Revenue	Accounts for revenues collected from the imposition of a construction excise tax.
160	General Bond Fund	Debt Service	Accounts for principal and interest on general obligation debt.
161	Revenue Bond Fund	Debt Service	Accounts for debt payments on revenue bonds.
170	PERS Reserve Fund	Reserve	Accounts for future principal and interest on the General Fund portion of the PERS pension debt to smooth the payments during the last eight years of the debt service.
180	Federal Stimulus Grant Fund	Special Revenue	Accounts for funds received and expended from the American Rescue Plan (ARP) adopted by Congress in March, 2021.
200	Police Public Safety Utility Fund	Special Revenue	Accounts for revenues collected for the purpose of providing additional police funding.
201	Federal Forfeitures Fund	Special Revenue	Accounts for the receipt and expenditures of federal forfeiture funds, excluding Treasury, to be expended on local law enforcement.
202	State Forfeitures Fund	Special Revenue	Accounts for the receipt and expenditures of state forfeiture funds to be expended on local law enforcement.
203	Police Forfeiture & Grant Fund	Special Revenue	Accounts for federal grants and other federal funds to be expended on local law enforcement.
204	Treasury Forfeiture Fund	Special Revenue	Accounts for the receipt and expenditures of Treasury forfeiture funds to be expended on local law enforcement.
300	Fire Public Safety Utility Fund	Special Revenue	Accounts for revenues collected for the purpose of providing additional fire funding.
370	Fire Apparatus Reserve Fund	Reserve	Accounts for the replacement of fire department apparatus.
400	Building Safety Fund	Special Revenue	Accounts for fees received for building inspection and building permits.
420	Council Vision Fund	Special Revenue	Accounts for revenues collected from Marijuana Tax to be expended on Council initiatives.

SUMMARY LISTING OF FUNDS (Continued)

Fund	Fund Name	Type	Description
500	Street Utility Fund	Special Revenue	Accounts for utility fees to be expended on street improvements and maintenance.
501	Storm Drain Utility Fund	Special Revenue	Accounts for storm drain utility operations, improvements and maintenance.
502	Sanitary Sewer Maintenance Fund	Enterprise	Accounts for sanitary sewer user fees to be expended on the sewer operation and maintenance.
503	Sewage Treatment Fund	Enterprise	Accounts for Regional Waste Water Treatment Plant operation and maintenance.
520	Street SDC Fund	Special Revenue	Accounts for SDCs to be expended on arterial and collector street capacity improvements.
521	Sewer Collection System SDC Fund	Enterprise	Accounts for SDCs used to expand the sewer collection infrastructure.
522	Storm Drain SDC Fund	Special Revenue	Accounts for SDCs that are used to expand storm drain infrastructure.
523	Sewage Treatment SDC Fund	Enterprise	Accounts for SDCs for expansion of capacity of the Regional Waste Water Treatment Plant.
530	Gas Tax Fund	Special Revenue	Accounts for revenue from state gas taxes apportioned by the State of Oregon for roads.
531	Special Sidewalk Fund	Special Revenue	Accounts for the expenditure of the proceeds of the Sidewalk Bonds and sidewalk grants.
540	Fleet Maintenance Fund	Internal Service	Accounts for fleet maintenance services provided by the City.
550	Street Improvement Fund	Capital Projects	Accounts for construction and improvement of streets and is financed primarily with funds from the state and county.
600	Park Utility Fund	Special Revenue	Accounts for the operation, maintenance and construction of parks, facilities beautification and right-of-way issues.
620	Park SDC Fund	Special Revenue	Accounts for SDCs collected to be expended on park and recreation improvements and new construction.
621	Park Southeast Area SDC Fund	Special Revenue	Accounts for SDCs collected in the SE Area to be expended on park and recreation improvements and new construction in the SE area.
630	Park Improvement Fund	Special Reserve	Accounts for specified resources to be expended on park and recreation improvements and new construction.
631	Bear Creek Maintenance Fund	Special Revenue	Accounts for funds dedicated to repair and maintain playground facilities in Bear Creek Park.
632	Bear Creek Reconstruction Fund	Special Revenue	Accounts for funds dedicated to erect playground facilities in Bear Creek Park.

SUMMARY LISTING OF FUNDS (Continued)

Fund	Fund Name	Type	Description
633	Cemetery Fund	Special Revenue	Accounts for the principal balance of the cemetery trust and for special projects at the cemetery.
634	Veterans Park Fund	Special Revenue	Accounts for the betterment of the Veterans' Memorial in Medford's Veterans' Park.
640	RCUCC Fund	Capital Projects	Accounts for construction of Rogue Credit Union Community Complex
650	Greenway Construction Fund	Capital Projects	Accounts for construction of Bear Creek Greenway
670	Community Parks Fund	Capital Projects	Accounts for the replacement and maintenance of capital items at the community park.
671	Aquatic Fund	Capital Projects	Accounts for the development of an aquatic park.
700	Risk Management Fund	Internal Service	Accounts for administration and associated costs of workers' comp and other insurance programs.
701	Parking Facilities Fund	Enterprise	Accounts for maintenance and operation of the City's parking facilities.
730	Community Promotions Fund	Special Revenue	Accounts for transient lodging tax to be expended on projects that promote tourism and the community.
731	Community Development Block Grant (CDBG) Fund	Special Revenue	Accounts for federal community block grant funds to be spent on neighborhood revitalization projects.

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CITY-WIDE SUMMARY Resources & Requirements for all funds

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
PROPERTY TAXES	69,163,328	76,472,579	82,592,300	86,673,600	86,673,600	86,673,600
FRANCHISE FEES	17,881,462	18,361,190	18,826,800	18,419,800	18,419,800	18,419,800
USER TAXES	10,059,645	12,376,325	12,198,000	13,625,000	13,625,000	13,625,000
LICENSES	1,101,989	1,008,413	1,136,800	1,002,000	1,002,000	1,002,000
PERMITS	4,817,737	4,275,708	4,320,700	3,975,800	3,975,800	3,975,800
STATE SHARED REVENUE	13,606,729	15,981,154	15,370,900	15,849,000	15,849,000	15,849,000
GRANTS	5,445,379	6,323,254	10,036,527	13,716,800	13,716,800	13,716,800
CHARGES FOR SERVICES	53,432,724	59,053,299	68,302,900	67,598,400	67,598,400	67,598,400
GENERAL GOVERNMENT	5,071,808	5,801,311	4,992,052	7,314,600	7,314,600	7,314,600
SDC	13,015,506	9,088,334	8,016,800	9,237,700	9,237,700	9,237,700
INTERGOVERNMENTAL	11,274,923	13,561,951	22,066,427	13,734,100	13,734,100	13,734,100
SP ASSESSMENTS	6,384	3,807	-	-	-	-
FINES & FORFEITURES	2,967,510	3,904,234	4,601,000	3,698,000	3,698,000	3,698,000
CONTRIBUTIONS & DONATIONS	92,831	57,066	61,730	47,000	47,000	47,000
DEBT PROCEEDS	-	-	74,810,798	8,500,000	8,500,000	8,500,000
INTEREST INCOME	2,030,160	3,855,888	4,278,500	1,344,500	1,344,500	1,344,500
RENTAL INCOME	939,018	1,143,286	869,600	723,400	723,400	723,400
CONCESSIONS	42,554	33,616	41,800	28,000	28,000	28,000
SALES	15,221	14,657	16,000	7,000	7,000	7,000
SALE OF PROPERTY	706,099	133,080	69,867	-	-	-
SERVICE PAY & TRANSFERS	47,911,962	28,031,165	106,109,741	54,079,400	54,079,400	54,079,400
OTHER	13,658,550	3,303,475	1,354,500	-	-	-
Sub-Total	273,241,519	262,783,794	440,073,742	319,574,100	319,574,100	319,574,100
BEGINNING FUND BALANCE	116,737,446	113,948,482	121,678,600	212,048,700	212,048,700	212,048,700
Total Resources	\$ 389,978,965	\$ 376,732,275	\$ 561,752,342	\$ 531,622,800	\$ 531,622,800	\$ 531,622,800
REQUIREMENTS						
SALARIES & WAGES	71,270,076	77,245,759	86,156,770	89,231,000	89,231,000	89,231,000
FRINGE BENEFITS	37,668,303	43,673,059	51,469,110	54,340,300	54,340,300	54,340,300
MATERIALS & SERVICES	41,938,695	48,147,020	60,640,659	55,893,900	55,977,100	55,977,100
CAPITAL OUTLAY	4,019,180	4,097,088	6,081,256	4,977,900	4,977,900	4,977,900
CAPITAL IMPROVEMENT PROJECTS	46,077,277	33,597,707	81,232,388	121,162,300	121,162,300	121,162,300
DEBT SERVICE	27,144,990	18,898,174	20,170,955	19,124,800	19,124,800	19,124,800
TRANSFERS	47,911,962	28,031,165	107,372,227	54,079,400	54,079,400	54,079,400
Sub-Total	276,030,483	253,689,973	413,123,365	398,809,600	398,892,800	398,892,800
CONTINGENCY	-	-	93,001,917	60,899,400	60,899,400	60,899,400
Unappropriated Ending Fund Balance	113,948,482	123,042,303	55,627,060	71,913,800	71,830,600	71,830,600
Total Requirements	\$ 389,978,965	\$ 376,732,275	\$ 561,752,342	\$ 531,622,800	\$ 531,622,800	\$ 531,622,800

GENERAL FUND (100) This fund accounts for the financial operations of the City not accounted for in any other fund. Principal sources of revenue are property taxes, franchise fees, and state shared revenues. Expenditures are for primary general governmental operations, public safety, and recreation.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
PROPERTY TAXES	68,309,608	75,613,937	81,722,300	86,673,600	86,673,600	86,673,600
FRANCHISE FEES	17,881,462	18,361,190	18,826,800	18,419,800	18,419,800	18,419,800
USER TAXES	3,848,224	6,299,622	4,449,000	3,690,000	3,690,000	3,690,000
LICENSES	1,101,989	1,008,413	1,136,800	1,002,000	1,002,000	1,002,000
PERMITS	251,854	244,581	265,700	237,500	237,500	237,500
STATE SHARED REVENUE	4,340,516	5,011,056	4,920,900	4,939,000	4,939,000	4,939,000
GRANTS	897,036	2,519,481	1,736,239	456,000	456,000	456,000
CHARGES FOR SERVICES	3,220,393	3,316,090	4,053,300	3,014,500	3,014,500	3,014,500
GENERAL GOVERNMENT	185,973	773,708	502,557	-	-	-
INTERGOVERNMENTAL	4,142,204	4,801,823	7,136,427	4,275,000	4,275,000	4,275,000
SP ASSESSMENTS	6,384	3,807	-	-	-	-
FINES & FORFEITURES	2,502,891	3,534,848	4,320,000	3,513,000	3,513,000	3,513,000
CONTRIBUTIONS & DONATIONS	60,328	44,223	61,330	47,000	47,000	47,000
INTEREST INCOME	375,916	719,563	762,700	218,000	218,000	218,000
RENTAL INCOME	25,191	11,763	15,600	-	-	-
CONCESSIONS	42,554	33,616	41,800	28,000	28,000	28,000
SALES	11,146	10,432	10,000	-	-	-
SALE OF PROPERTY	465,328	112,865	68,967	-	-	-
SERVICE PAY & TRANSFERS	5,021,283	5,735,262	18,066,987	19,650,600	19,650,600	19,650,600
OTHER	13,658,550	3,303,475	1,354,500	-	-	-
Sub-Total	126,348,830	131,459,755	149,451,907	146,164,000	146,164,000	146,164,000
BEGINNING FUND BALANCE	18,351,863	17,662,870	17,630,300	35,926,800	35,926,800	35,926,800
Total Resources	\$ 144,700,693	\$ 149,122,625	\$ 167,082,207	\$ 182,090,800	\$ 182,090,800	\$ 182,090,800
REQUIREMENTS						
SALARIES & WAGES	52,439,579	56,564,418	62,218,846	63,950,400	63,950,400	63,950,400
FRINGE BENEFITS	27,115,047	31,497,449	37,205,571	38,659,100	38,659,100	38,659,100
MATERIALS & SERVICES	20,954,929	24,124,941	29,197,718	28,349,500	28,432,700	28,432,700
CAPITAL OUTLAY	1,438,335	1,840,873	1,434,206	903,700	903,700	903,700
CAPITAL IMPROVEMENT PROJECTS	4,691,040	2,907,941	3,480,200	2,671,200	2,671,200	2,671,200
TRANSFERS	20,398,893	11,646,780	17,600,296	24,908,700	24,908,700	24,908,700
Sub-Total	127,037,824	128,582,402	151,136,837	159,442,600	159,525,800	159,525,800
CONTINGENCY	-	-	1,850,000	3,200,000	3,200,000	3,200,000
Unappropriated Ending Fund Balance	17,662,870	20,540,223	14,095,370	19,448,200	19,365,000	19,365,000
Total Requirements	\$ 144,700,693	\$ 149,122,625	\$ 167,082,207	\$ 182,090,800	\$ 182,090,800	\$ 182,090,800

CONSTRUCTION EXCISE TAX FUND (120) This fund accounts for revenues collected from the imposition of a construction excise tax to be expended on programs and incentives related to affordable housing in the City.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
CHARGES FOR SERVICES	-	198,070	990,000	425,200	425,200	425,200
INTEREST INCOME	-	1,268	-	3,200	3,200	3,200
SERVICE PAY & TRANSFERS	-	-	1,000,000	-	-	-
Sub-Total	-	199,338	1,990,000	428,400	428,400	428,400
BEGINNING FUND BALANCE	-	-	300,300	683,500	683,500	683,500
Total Resources	\$ -	\$ 199,338	\$ 2,290,300	\$ 1,111,900	\$ 1,111,900	\$ 1,111,900
REQUIREMENTS						
MATERIALS & SERVICES	-	-	575,153	360,000	360,000	360,000
TRANSFERS	-	-	667,000	333,000	333,000	333,000
Sub-Total	-	-	1,242,153	693,000	693,000	693,000
CONTINGENCY	-	-	1,048,147	418,900	418,900	418,900
Unappropriated Ending Fund Balance	-	199,338	-	-	-	-
Total Requirements	\$ -	\$ 199,338	\$ 2,290,300	\$ 1,111,900	\$ 1,111,900	\$ 1,111,900

GENERAL BOND FUND (160) This fund accounts for principal and interest on general obligation debt.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
PROPERTY TAXES	853,719	858,641	870,000	-	-	-
INTEREST INCOME	7,727	16,145	15,900	-	-	-
SERVICE PAY & TRANSFERS	5,032,703	5,575,637	8,346,900	8,992,900	8,992,900	8,992,900
Sub-Total	5,894,150	6,450,423	9,232,800	8,992,900	8,992,900	8,992,900
BEGINNING FUND BALANCE	232,034	241,508	251,300	331,500	331,500	331,500
Total Resources	\$ 6,126,184	\$ 6,691,931	\$ 9,484,100	\$ 9,324,400	\$ 9,324,400	\$ 9,324,400
REQUIREMENTS						
DEBT SERVICE	5,884,676	6,423,527	9,194,200	8,992,900	8,992,900	8,992,900
Sub-Total	5,884,676	6,423,527	9,194,200	8,992,900	8,992,900	8,992,900
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	241,508	268,404	289,900	331,500	331,500	331,500
Total Requirements	\$ 6,126,184	\$ 6,691,931	\$ 9,484,100	\$ 9,324,400	\$ 9,324,400	\$ 9,324,400

REVENUE BOND FUND (161) This fund accounts for principal and interest on revenue bond debt.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
INTEREST INCOME	1	486	1,200	-	-	-
SERVICE PAY & TRANSFERS	21,260,313	12,474,599	10,976,955	10,132,300	10,132,300	10,132,300
Sub-Total	21,260,314	12,475,084	10,978,155	10,132,300	10,132,300	10,132,300
BEGINNING FUND BALANCE	2	1	500	6,500	6,500	6,500
Total Resources	\$ 21,260,315	\$ 12,475,085	\$ 10,978,655	\$ 10,138,800	\$ 10,138,800	\$ 10,138,800
REQUIREMENTS						
DEBT SERVICE	21,260,314	12,474,648	10,976,755	10,131,900	10,131,900	10,131,900
Sub-Total	21,260,314	12,474,648	10,976,755	10,131,900	10,131,900	10,131,900
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	1	438	1,900	6,900	6,900	6,900
Total Requirements	\$ 21,260,315	\$ 12,475,085	\$ 10,978,655	\$ 10,138,800	\$ 10,138,800	\$ 10,138,800

PERS RESERVE FUND (170) This fund accounts for future principal and interest on the General Fund portion of the PERS pension debt, to smooth the payments during the last eight years of the debt service.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
INTEREST INCOME	62,817	123,884	138,100	-	-	-
SERVICE PAY & TRANSFERS	600,000	100,000	-	-	-	-
Sub-Total	662,817	223,884	138,100	-	-	-
BEGINNING FUND BALANCE	3,441,896	4,104,713	4,326,200	4,462,100	4,462,100	4,462,100
Total Resources	\$ 4,104,713	\$ 4,328,596	\$ 4,464,300	\$ 4,462,100	\$ 4,462,100	\$ 4,462,100
REQUIREMENTS						
TRANSFERS	-	-	-	500,000	500,000	500,000
Sub-Total	-	-	-	500,000	500,000	500,000
CONTINGENCY	-	-	4,464,300	-	-	-
Unappropriated Ending Fund Balance	4,104,713	4,328,596	-	3,962,100	3,962,100	3,962,100
Total Requirements	\$ 4,104,713	\$ 4,328,596	\$ 4,464,300	\$ 4,462,100	\$ 4,462,100	\$ 4,462,100

FEDERAL STIMULUS GRANT FUND (180) This fund accounts for grant revenues and expenditures from Federal Stimulus Grants.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	-	-	-	9,167,700	9,167,700	9,167,700
SERVICE PAY & TRANSFERS	-	-	-	9,176,900	9,176,900	9,176,900
Sub-Total	-	-	-	18,344,600	18,344,600	18,344,600
BEGINNING FUND BALANCE	-	-	-	-	-	-
Total Resources	\$ -	\$ -	\$ -	\$ 18,344,600	\$ 18,344,600	\$ 18,344,600
REQUIREMENTS						
Sub-Total	-	-	-	-	-	-
CONTINGENCY	-	-	-	18,344,600	18,344,600	18,344,600
Unappropriated Ending Fund Balance	-	-	-	-	-	-
Total Requirements	\$ -	\$ -	\$ -	\$ 18,344,600	\$ 18,344,600	\$ 18,344,600

POLICE PUBLIC SAFETY FUND (200) This fund accounts for revenues collected for the purpose of providing additional police funding. Prior to 7/1/2015, Funds 200 and 300 were combined in a single fund (200). The 13-15 Biennium Actuals presented here are those of the combined fund.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	34,493	-	-	-	-	-
CHARGES FOR SERVICES	3,016,278	3,275,408	5,554,600	6,114,100	6,114,100	6,114,100
GENERAL GOVERNMENT	93,734	-	-	-	-	-
INTEREST INCOME	111,239	1,964	3,000	1,400	1,400	1,400
SERVICE PAY & TRANSFERS	998,130	-	300,000	-	-	-
Sub-Total	4,253,874	3,277,372	5,857,600	6,115,500	6,115,500	6,115,500
BEGINNING FUND BALANCE	30,138,696	448,750	207,000	478,200	478,200	478,200
Total Resources	\$ 34,392,569	\$ 3,726,121	\$ 6,064,600	\$ 6,593,700	\$ 6,593,700	\$ 6,593,700

REQUIREMENTS						
SALARIES & WAGES	736,977	736,936	1,505,320	1,858,700	1,858,700	1,858,700
FRINGE BENEFITS	396,121	455,113	999,090	1,197,700	1,197,700	1,197,700
MATERIALS & SERVICES	74,895	95,909	141,800	179,200	179,200	179,200
CAPITAL OUTLAY	38,507	23,610	38,500	50,000	50,000	50,000
CAPITAL IMPROVEMENT PROJECTS	19,056,118	-	-	-	-	-
TRANSFERS	13,641,202	2,215,318	3,118,600	2,794,900	2,794,900	2,794,900
Sub-Total	33,943,820	3,526,886	5,803,310	6,080,500	6,080,500	6,080,500
CONTINGENCY	-	-	200,500	100,000	100,000	100,000
Unappropriated Ending Fund Balance	448,750	199,235	60,790	413,200	413,200	413,200
Total Requirements	\$ 34,392,569	\$ 3,726,121	\$ 6,064,600	\$ 6,593,700	\$ 6,593,700	\$ 6,593,700

FEDERAL FORFEITURES FUND (201) This fund accounts for the receipt and expenditure of federal forfeiture funds to be expended on local law enforcement.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	729,464	347,915	541,700	-	-	-
GENERAL GOVERNMENT	34	-	-	-	-	-
INTEREST INCOME	20,005	32,155	37,600	10,500	10,500	10,500
SALE OF PROPERTY	13,666	-	-	-	-	-
Sub-Total	763,169	380,069	579,300	10,500	10,500	10,500
BEGINNING FUND BALANCE	1,105,631	1,192,443	769,700	823,300	823,300	823,300
Total Resources	\$ 1,868,800	\$ 1,572,513	\$ 1,349,000	\$ 833,800	\$ 833,800	\$ 833,800

REQUIREMENTS						
MATERIALS & SERVICES	440,759	260,289	221,500	18,000	18,000	18,000
CAPITAL OUTLAY	235,597	431,087	872,200	427,000	427,000	427,000
Sub-Total	676,356	691,376	1,348,900	445,000	445,000	445,000
CONTINGENCY	-	-	100	388,800	388,800	388,800
Unappropriated Ending Fund Balance	1,192,443	881,136	-	-	-	-
Total Requirements	\$ 1,868,800	\$ 1,572,513	\$ 1,349,000	\$ 833,800	\$ 833,800	\$ 833,800

STATE FORFEITURES FUND (202) This fund accounts for the receipt and expenditure of state forfeiture funds to be expended on local law enforcement.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	-	61,068	96,000	-	-	-
GENERAL GOVERNMENT	192,020	519,645	190,500	-	-	-
INTEREST INCOME	15,438	22,829	18,500	18,000	18,000	18,000
Sub-Total	207,458	603,542	305,000	18,000	18,000	18,000
BEGINNING FUND BALANCE	226,392	296,355	479,500	535,800	535,800	535,800
Total Resources	\$ 433,850	\$ 899,897	\$ 784,500	\$ 553,800	\$ 553,800	\$ 553,800
REQUIREMENTS						
MATERIALS & SERVICES	94,390	242,259	147,500	55,000	55,000	55,000
CAPITAL OUTLAY	43,105	94,789	369,000	125,000	125,000	125,000
CAPITAL IMPROVEMENT PROJECTS	-	83,043	-	-	-	-
Sub-Total	137,495	420,091	516,500	180,000	180,000	180,000
CONTINGENCY	-	-	268,000	373,800	373,800	373,800
Unappropriated Ending Fund Balance	296,355	479,806	-	-	-	-
Total Requirements	\$ 433,850	\$ 899,897	\$ 784,500	\$ 553,800	\$ 553,800	\$ 553,800

POLICE GRANT FUND (203) This fund accounts for the receipt and expenditure of federal grants and other federal funds to be expended on local law enforcement. State and federal forfeitures were transferred into State Forfeitures Fund (202) and Federal Forfeitures Fund (201) during the 13-15 Biennium.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
INTEREST INCOME	8	-	-	-	-	-
Sub-Total	8	-	-	-	-	-
BEGINNING FUND BALANCE	36,263	-	-	-	-	-
Total Resources	\$ 36,270	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS						
CAPITAL IMPROVEMENT PROJECTS	35,630	-	-	-	-	-
TRANSFERS	640	-	-	-	-	-
Sub-Total	36,270	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-
Total Requirements	\$ 36,270	\$ -	\$ -	\$ -	\$ -	\$ -

TREASURY FORFEITURES FUND (204) This fund accounts for the receipt and expenditure of Federal Treasury Department forfeiture funds to be expended on local law enforcement. Prior to the 21-23 biennium, Treasury funds were comingled with other federal forfeiture funds in the Federal Forfeiture Fund (201).

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	-	-	-	-	-	-
Sub-Total	-	-	255,200	-	-	-
BEGINNING FUND BALANCE	-	-	-	336,400	336,400	336,400
Total Resources	\$ -	\$ -	\$ 255,200	\$ 336,400	\$ 336,400	\$ 336,400
REQUIREMENTS						
MATERIALS & SERVICES	-	-	2,800	153,400	153,400	153,400
CAPITAL OUTLAY	-	-	109,800	183,000	183,000	183,000
Sub-Total	-	-	112,600	336,400	336,400	336,400
CONTINGENCY	-	-	142,600	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-
Total Requirements	\$ -	\$ -	\$ 255,200	\$ 336,400	\$ 336,400	\$ 336,400

FIRE PUBLIC SAFETY FUND (300) This fund accounts for revenues collected for the purpose of providing additional Fire funding. Prior to 7/1/2015, Funds 200 and 300 were combined in a single fund (200). Please see Fund 200 for combined 13-15 Biennium Actuals.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
CHARGES FOR SERVICES	2,772,886	3,675,369	3,365,000	3,149,600	3,149,600	3,149,600
GENERAL GOVERNMENT	43,454	13,929	-	-	-	-
INTEREST INCOME	101,962	8,887	42,400	2,400	2,400	2,400
SERVICE PAY & TRANSFERS	11,634,642	234,860	-	-	-	-
Sub-Total	14,552,944	3,933,045	3,407,400	3,152,000	3,152,000	3,152,000
BEGINNING FUND BALANCE	-	2,890,236	22,400	482,100	482,100	482,100
Total Resources	\$ 14,552,944	\$ 6,823,281	\$ 3,429,800	\$ 3,634,100	\$ 3,634,100	\$ 3,634,100

REQUIREMENTS						
SALARIES & WAGES	730,840	711,429	825,040	882,600	882,600	882,600
FRINGE BENEFITS	389,945	404,375	521,380	581,200	581,200	581,200
MATERIALS & SERVICES	186,742	20,361	175,600	192,700	192,700	192,700
CAPITAL OUTLAY	816	-	-	-	-	-
CAPITAL IMPROVEMENT PROJECTS	8,240,017	4,391,201	-	-	-	-
TRANSFERS	2,114,349	1,039,931	1,560,100	1,692,900	1,692,900	1,692,900
Sub-Total	11,662,709	6,567,297	3,082,120	3,349,400	3,349,400	3,349,400
CONTINGENCY	-	-	190,300	150,000	150,000	150,000
Unappropriated Ending Fund Balance	2,890,236	255,984	157,380	134,700	134,700	134,700
Total Requirements	\$ 14,552,944	\$ 6,823,281	\$ 3,429,800	\$ 3,634,100	\$ 3,634,100	\$ 3,634,100

FIRE APARATUS RESERVE FUND (370) This fund accounts for the replacement of Fire Department apparatus. Sixteen apparatus are included in this replacement plan.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
INTEREST INCOME	1,606	7,044	3,600	700	700	700
SERVICE PAY & TRANSFERS	810,000	1,000,000	1,008,550	900,000	900,000	900,000
Sub-Total	811,606	1,007,044	1,012,150	900,700	900,700	900,700
BEGINNING FUND BALANCE	-	106,171	668,000	381,900	381,900	381,900
Total Resources	\$ 811,606	\$ 1,113,215	\$ 1,680,150	\$ 1,282,600	\$ 1,282,600	\$ 1,282,600
REQUIREMENTS						
CAPITAL OUTLAY	705,435	441,225	1,308,550	1,200,000	1,200,000	1,200,000
Sub-Total	705,435	441,225	1,308,550	1,200,000	1,200,000	1,200,000
CONTINGENCY	-	-	371,600	-	-	-
Unappropriated Ending Fund Balance	106,171	671,989	-	82,600	82,600	82,600
Total Requirements	\$ 811,606	\$ 1,113,215	\$ 1,680,150	\$ 1,282,600	\$ 1,282,600	\$ 1,282,600

BUILDING SAFETY FUND (400) This fund accounts for revenues received from building inspections and building permits.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
PERMITS	4,565,882	4,031,127	4,055,000	3,738,300	3,738,300	3,738,300
CHARGES FOR SERVICES	13,050	10,275	9,000	10,200	10,200	10,200
GENERAL GOVERNMENT	85,901	78,369	61,000	57,000	57,000	57,000
INTERGOVERNMENTAL	4,323	2,923	-	3,500	3,500	3,500
DEBT PROCEEDS	-	-	-	-	-	-
INTEREST INCOME	57,878	139,322	149,200	46,900	46,900	46,900
SALE OF PROPERTY	-	-	-	-	-	-
SERVICE PAY & TRANSFERS	-	-	667,000	333,000	333,000	333,000
Sub-Total	4,727,033	4,262,016	4,941,200	4,188,900	4,188,900	4,188,900
BEGINNING FUND BALANCE	2,661,270	4,307,557	4,907,400	5,196,000	5,196,000	5,196,000
Total Resources	\$ 7,388,303	\$ 8,569,573	\$ 9,848,600	\$ 9,384,900	\$ 9,384,900	\$ 9,384,900
REQUIREMENTS						
SALARIES & WAGES	1,421,399	1,744,864	2,048,620	2,476,700	2,476,700	2,476,700
FRINGE BENEFITS	737,205	962,375	1,169,160	1,429,600	1,429,600	1,429,600
MATERIALS & SERVICES	248,764	278,095	261,800	401,600	401,600	401,600
CAPITAL OUTLAY	88,262	22,876	30,000	30,000	30,000	30,000
TRANSFERS	585,116	657,552	1,729,000	659,300	659,300	659,300
Sub-Total	3,080,746	3,665,760	5,238,580	4,997,200	4,997,200	4,997,200
CONTINGENCY	-	-	410,000	200,000	200,000	200,000
Unappropriated Ending Fund Balance	4,307,557	4,903,813	4,200,020	4,187,700	4,187,700	4,187,700
Total Requirements	\$ 7,388,303	\$ 8,569,573	\$ 9,848,600	\$ 9,384,900	\$ 9,384,900	\$ 9,384,900

COUNCIL GOALS FUND (420) This fund accounts for revenues received from the City's 3% tax on retail marijuana sales as well as the City's portion of state-shared marijuana tax.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
USER TAXES	-	-	600,000	2,175,000	2,175,000	2,175,000
STATE SHARED REVENUE	-	-	550,000	210,000	210,000	210,000
GRANTS	-	-	-	-	-	-
INTEREST INCOME	-	-	-	5,100	5,100	5,100
SERVICE PAY & TRANSFERS	-	-	398,150	-	-	-
Sub-Total	-	-	1,548,150	2,390,100	2,390,100	2,390,100
BEGINNING FUND BALANCE	-	-	-	1,484,700	1,484,700	1,484,700
Total Resources	\$ -	\$ -	\$ 1,548,150	\$ 3,874,800	\$ 3,874,800	\$ 3,874,800
REQUIREMENTS						
MATERIALS & SERVICES	-	-	1,248,150	-	-	-
CAPITAL IMPROVEMENT PROJECTS	-	-	-	275,000	275,000	275,000
TRANSFERS	-	-	300,000	-	-	-
Sub-Total	-	-	1,548,150	275,000	275,000	275,000
CONTINGENCY	-	-	-	3,599,800	3,599,800	3,599,800
Unappropriated Ending Fund Balance	-	-	-	-	-	-
Total Requirements	\$ -	\$ -	\$ 1,548,150	\$ 3,874,800	\$ 3,874,800	\$ 3,874,800

STREET UTILITY FUND (500) This fund accounts for street user fees to be expended on street maintenance.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	1,000,000	500,000	-	-	-	-
CHARGES FOR SERVICES	15,721,940	15,614,566	15,905,200	16,487,200	16,487,200	16,487,200
GENERAL GOVERNMENT	159,165	138,817	74,000	77,600	77,600	77,600
INTERGOVERNMENTAL	34,100	65,705	240,000	-	-	-
INTEREST INCOME	135,438	251,417	301,100	71,400	71,400	71,400
RENTAL INCOME	-	2,400	-	-	-	-
SALE OF PROPERTY	43,941	5,400	-	-	-	-
SERVICE PAY & TRANSFERS	180,951	162,287	330,000	420,000	420,000	420,000
Sub-Total	17,275,535	16,740,592	16,850,300	17,056,200	17,056,200	17,056,200
BEGINNING FUND BALANCE	6,249,319	6,913,230	6,665,400	5,893,700	5,893,700	5,893,700
Total Resources	\$ 23,524,854	\$ 23,653,823	\$ 23,515,700	\$ 22,949,900	\$ 22,949,900	\$ 22,949,900

REQUIREMENTS						
SALARIES & WAGES	3,768,775	3,493,635	3,760,331	3,640,500	3,640,500	3,640,500
FRINGE BENEFITS	2,359,096	2,164,950	2,270,919	2,296,000	2,296,000	2,296,000
MATERIALS & SERVICES	4,244,542	4,051,961	4,609,100	4,612,400	4,612,400	4,612,400
CAPITAL OUTLAY	731,733	428,972	388,000	493,800	493,800	493,800
CAPITAL IMPROVEMENT PROJECTS	4,118,461	5,223,858	5,602,800	6,570,000	6,570,000	6,570,000
TRANSFERS	1,389,016	2,831,789	2,411,600	2,552,300	2,552,300	2,552,300
Sub-Total	16,611,624	18,195,164	19,042,750	20,165,000	20,165,000	20,165,000
CONTINGENCY	-	-	1,195,400	1,000,000	1,000,000	1,000,000
Unappropriated Ending Fund Balance	6,913,230	5,458,658	3,277,550	1,784,900	1,784,900	1,784,900
Total Requirements	\$ 23,524,854	\$ 23,653,823	\$ 23,515,700	\$ 22,949,900	\$ 22,949,900	\$ 22,949,900

STORM DRAIN UTILITY FUND (501) This fund accounts for storm drain utility fees to be expended on storm drain improvements and maintenance.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	-	-	-	-	-	-
CHARGES FOR SERVICES	11,484,409	13,053,895	13,354,200	11,920,800	11,920,800	11,920,800
GENERAL GOVERNMENT	5,532	12,271	-	-	-	-
INTERGOVERNMENTAL	78,077	84,692	75,000	-	-	-
INTEREST INCOME	188,061	465,078	515,600	180,600	180,600	180,600
SALES	-	-	-	-	-	-
SALE OF PROPERTY	2,675	11,250	-	-	-	-
OTHER	-	-	-	-	-	-
Sub-Total	11,758,755	13,627,186	13,944,800	12,101,400	12,101,400	12,101,400
BEGINNING FUND BALANCE	7,643,175	13,062,860	15,932,700	17,061,300	17,061,300	17,061,300
Total Resources	\$ 19,401,930	\$ 26,690,046	\$ 29,877,500	\$ 29,162,700	\$ 29,162,700	\$ 29,162,700

REQUIREMENTS						
SALARIES & WAGES	2,155,613	2,784,467	3,143,169	3,389,900	3,389,900	3,389,900
FRINGE BENEFITS	1,295,113	1,773,700	1,936,294	2,145,400	2,145,400	2,145,400
MATERIALS & SERVICES	1,510,897	1,979,444	2,577,000	3,304,600	3,304,600	3,304,600
CAPITAL OUTLAY	386,925	77,992	470,000	582,700	582,700	582,700
CAPITAL IMPROVEMENT PROJECTS	371,469	2,848,197	6,398,700	4,692,500	4,692,500	4,692,500
TRANSFERS	619,054	679,487	2,029,528	2,172,400	2,172,400	2,172,400
Sub-Total	6,339,070	10,143,287	16,554,690	16,287,500	16,287,500	16,287,500
CONTINGENCY	-	-	13,322,810	5,500,000	5,500,000	5,500,000
Unappropriated Ending Fund Balance	13,062,860	16,546,759	-	7,375,200	7,375,200	7,375,200
Total Requirements	\$ 19,401,930	\$ 26,690,046	\$ 29,877,500	\$ 29,162,700	\$ 29,162,700	\$ 29,162,700

SANITARY SEWER MAINTENANCE FUND (502) This fund accounts for sanitary sewer user fees to be expended on the maintenance and operations of the City sewer system.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	-	-	-	-	-	-
CHARGES FOR SERVICES	8,117,442	9,878,315	12,477,200	13,185,000	13,185,000	13,185,000
GENERAL GOVERNMENT	1,795	1,419	-	-	-	-
INTERGOVERNMENTAL	20,970	16,640	26,800	-	-	-
INTEREST INCOME	75,501	152,859	180,100	53,700	53,700	53,700
SALE OF PROPERTY	1,537	-	-	-	-	-
OTHER	-	-	-	-	-	-
Sub-Total	8,217,245	10,049,233	12,684,100	13,238,700	13,238,700	13,238,700
BEGINNING FUND BALANCE	3,042,040	3,912,746	4,849,900	6,179,500	6,179,500	6,179,500
Total Resources	\$ 11,259,285	\$ 13,961,979	\$ 17,534,000	\$ 19,418,200	\$ 19,418,200	\$ 19,418,200

REQUIREMENTS						
SALARIES & WAGES	2,022,759	2,374,271	2,759,649	2,886,600	2,886,600	2,886,600
FRINGE BENEFITS	1,200,055	1,501,186	1,713,264	1,873,300	1,873,300	1,873,300
MATERIALS & SERVICES	1,998,791	2,406,528	2,495,500	2,966,900	2,966,900	2,966,900
CAPITAL OUTLAY	116,332	557,549	125,000	767,500	767,500	767,500
CAPITAL IMPROVEMENT PROJECTS	1,398,041	2,022,939	4,953,090	4,067,500	4,067,500	4,067,500
TRANSFERS	610,560	685,111	1,970,328	2,110,700	2,110,700	2,110,700
Sub-Total	7,346,539	9,547,584	14,016,830	14,672,500	14,672,500	14,672,500
CONTINGENCY	-	-	786,900	2,100,000	2,100,000	2,100,000
Unappropriated Ending Fund Balance	3,912,746	4,414,395	2,730,270	2,645,700	2,645,700	2,645,700
Total Requirements	\$ 11,259,285	\$ 13,961,979	\$ 17,534,000	\$ 19,418,200	\$ 19,418,200	\$ 19,418,200

SEWAGE TREATMENT FUND (503) This fund accounts for operation and maintenance of the regional sewage treatment facility.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	-	3,848	-	-	-	-
CHARGES FOR SERVICES	4,588,300	5,504,667	6,414,000	6,536,000	6,536,000	6,536,000
GENERAL GOVERNMENT	19,208	38,495	49,400	40,000	40,000	40,000
INTERGOVERNMENTAL	5,727,442	6,725,694	6,468,200	7,050,600	7,050,600	7,050,600
INTEREST INCOME	37,556	78,426	78,800	34,300	34,300	34,300
RENTAL INCOME	3,848	-	-	-	-	-
SALE OF PROPERTY	22,244	-	-	-	-	-
Sub-Total	10,398,598	12,351,129	13,010,400	13,660,900	13,660,900	13,660,900
BEGINNING FUND BALANCE	3,925,361	1,979,049	3,153,600	3,996,400	3,996,400	3,996,400
Total Resources	\$ 14,323,959	\$ 14,330,178	\$ 16,164,000	\$ 17,657,300	\$ 17,657,300	\$ 17,657,300
REQUIREMENTS						
SALARIES & WAGES	3,463,850	3,565,445	3,934,988	3,888,400	3,888,400	3,888,400
FRINGE BENEFITS	1,862,063	2,126,927	2,532,587	2,584,400	2,584,400	2,584,400
MATERIALS & SERVICES	3,062,468	3,274,376	4,349,300	3,317,500	3,317,500	3,317,500
CAPITAL OUTLAY	98,050	53,974	121,000	132,000	132,000	132,000
CAPITAL IMPROVEMENT PROJECTS	3,242,219	1,788,854	2,768,000	2,430,000	2,430,000	2,430,000
TRANSFERS	616,262	678,566	821,694	804,600	804,600	804,600
Sub-Total	12,344,910	11,488,142	14,527,570	13,156,900	13,156,900	13,156,900
CONTINGENCY	-	-	1,247,300	2,500,000	2,500,000	2,500,000
Unappropriated Ending Fund Balance	1,979,049	2,842,036	389,130	2,000,400	2,000,400	2,000,400
Total Requirements	\$ 14,323,959	\$ 14,330,178	\$ 16,164,000	\$ 17,657,300	\$ 17,657,300	\$ 17,657,300

STREET SDC FUND (520) This fund accounts for street system development fees to be expended on arterial and collector street improvements.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	350,937	96,014	-	-	-	-
GENERAL GOVERNMENT	6	-	-	-	-	-
SDC	5,993,820	3,452,363	3,476,600	3,648,200	3,648,200	3,648,200
INTERGOVERNMENTAL	-	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-	-
INTEREST INCOME	177,065	386,988	418,700	135,100	135,100	135,100
Sub-Total	6,521,829	3,935,365	3,895,300	3,783,300	3,783,300	3,783,300
BEGINNING FUND BALANCE	8,251,607	12,612,786	11,971,000	11,186,400	11,186,400	11,186,400
Total Resources	\$ 14,773,437	\$ 16,548,151	\$ 15,866,300	\$ 14,969,700	\$ 14,969,700	\$ 14,969,700

REQUIREMENTS						
SALARIES & WAGES	607,508	775,400	394,840	665,000	665,000	665,000
FRINGE BENEFITS	294,569	403,510	221,530	382,200	382,200	382,200
MATERIALS & SERVICES	1,352	9,601	9,400	11,900	11,900	11,900
CAPITAL IMPROVEMENT PROJECTS	1,211,128	2,549,853	13,499,000	8,608,000	8,608,000	8,608,000
TRANSFERS	46,092	74,451	1,207,200	1,229,100	1,229,100	1,229,100
Sub-Total	2,160,650	3,812,815	15,331,970	10,896,200	10,896,200	10,896,200
CONTINGENCY	-	-	200,000	500,000	500,000	500,000
Unappropriated Ending Fund Balance	12,612,786	12,735,336	334,330	3,573,500	3,573,500	3,573,500
Total Requirements	\$ 14,773,437	\$ 16,548,151	\$ 15,866,300	\$ 14,969,700	\$ 14,969,700	\$ 14,969,700

SEWER COLLECTION SYSTEM SDC FUND (521) This fund accounts for sewer collection system development fees to be expended on the sewer collection infrastructure.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	-	-	-	-	-	-
GENERAL GOVERNMENT	-	-	-	-	-	-
SDC	580,881	421,878	360,000	535,500	535,500	535,500
INTEREST INCOME	12,500	38,169	38,200	17,500	17,500	17,500
Sub-Total	593,381	460,047	398,200	553,000	553,000	553,000
BEGINNING FUND BALANCE	473,818	1,039,955	1,392,400	2,051,100	2,051,100	2,051,100
Total Resources	\$ 1,067,199	\$ 1,500,002	\$ 1,790,600	\$ 2,604,100	\$ 2,604,100	\$ 2,604,100

REQUIREMENTS						
SALARIES & WAGES	13,885	578	-	-	-	-
FRINGE BENEFITS	5,355	340	-	-	-	-
MATERIALS & SERVICES	-	1,000	400	400	400	400
CAPITAL IMPROVEMENT PROJECTS	-	-	1,085,800	1,322,500	1,322,500	1,322,500
TRANSFERS	8,004	849	400	200	200	200
Sub-Total	27,244	2,767	1,086,600	1,323,100	1,323,100	1,323,100
CONTINGENCY	-	-	200,000	275,000	275,000	275,000
Unappropriated Ending Fund Balance	1,039,955	1,497,236	504,000	1,006,000	1,006,000	1,006,000
Total Requirements	\$ 1,067,199	\$ 1,500,002	\$ 1,790,600	\$ 2,604,100	\$ 2,604,100	\$ 2,604,100

STORM DRAIN SDC FUND (522) This fund accounts for storm drain system development fees to be expended on storm drain improvements.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GENERAL GOVERNMENT	2	-	-	-	-	-
SDC	764,181	477,022	492,600	633,200	633,200	633,200
INTEREST INCOME	36,893	66,231	79,400	21,300	21,300	21,300
Sub-Total	801,075	543,253	572,000	654,500	654,500	654,500
BEGINNING FUND BALANCE	2,048,465	2,366,172	2,198,700	2,299,300	2,299,300	2,299,300
Total Resources	\$ 2,849,540	\$ 2,909,425	\$ 2,770,700	\$ 2,953,800	\$ 2,953,800	\$ 2,953,800

REQUIREMENTS						
SALARIES & WAGES	191,311	218,753	158,470	367,400	367,400	367,400
FRINGE BENEFITS	90,719	108,820	85,880	209,900	209,900	209,900
MATERIALS & SERVICES	991	3,141	2,800	3,400	3,400	3,400
CAPITAL IMPROVEMENT PROJECTS	173,640	423,548	187,300	1,180,000	1,180,000	1,180,000
TRANSFERS	26,707	24,915	44,100	36,300	36,300	36,300
Sub-Total	483,368	779,178	478,550	1,797,000	1,797,000	1,797,000
CONTINGENCY	-	-	32,700	200,000	200,000	200,000
Unappropriated Ending Fund Balance	2,366,172	2,130,247	2,259,450	956,800	956,800	956,800
Total Requirements	\$ 2,849,540	\$ 2,909,425	\$ 2,770,700	\$ 2,953,800	\$ 2,953,800	\$ 2,953,800

SEWAGE TREATMENT SDC FUND (523) This fund accounts for sewer system development fees to be expended on regional sewage treatment plant improvements.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GENERAL GOVERNMENT	606	-	-	-	-	-
SDC	2,764,430	2,506,483	2,087,600	2,420,800	2,420,800	2,420,800
INTEREST INCOME	103,063	218,865	258,700	78,400	78,400	78,400
Sub-Total	2,868,099	2,725,348	2,346,300	2,499,200	2,499,200	2,499,200
BEGINNING FUND BALANCE	4,999,346	7,346,991	6,746,600	9,407,300	9,407,300	9,407,300
Total Resources	\$ 7,867,445	\$ 10,072,339	\$ 9,092,900	\$ 11,906,500	\$ 11,906,500	\$ 11,906,500

REQUIREMENTS						
SALARIES & WAGES	16,456	-	-	-	-	-
FRINGE BENEFITS	8,856	-	-	-	-	-
CAPITAL IMPROVEMENT PROJECTS	468,130	3,252,241	-	1,000,000	1,000,000	1,000,000
TRANSFERS	27,011	29,848	-	-	-	-
Sub-Total	520,454	3,282,090	-	1,000,000	1,000,000	1,000,000
CONTINGENCY	-	-	500,000	10,000,000	10,000,000	10,000,000
Unappropriated Ending Fund Balance	7,346,991	6,790,249	8,592,900	906,500	906,500	906,500
Total Requirements	\$ 7,867,445	\$ 10,072,339	\$ 9,092,900	\$ 11,906,500	\$ 11,906,500	\$ 11,906,500

GAS TAX FUND (530) This fund accounts for revenue from state gasoline taxes apportioned from the State of Oregon and expenditures as specified under Article IX, Section 3, of the Constitution of the State of Oregon.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
STATE SHARED REVENUE	9,266,212	10,970,098	9,900,000	10,700,000	10,700,000	10,700,000
GRANTS	154,427	226,616	-	-	-	-
CHARGES FOR SERVICES	313,713	255,995	427,000	167,800	167,800	167,800
GENERAL GOVERNMENT	465,211	75,458	241,200	-	-	-
INTERGOVERNMENTAL	-	-	-	-	-	-
DEBT PROCEEDS	-	-	3,842,698	-	-	-
INTEREST INCOME	229,797	557,954	588,800	216,700	216,700	216,700
SALE OF PROPERTY	125	750	-	-	-	-
Sub-Total	10,429,486	12,086,871	14,999,698	11,084,500	11,084,500	11,084,500
BEGINNING FUND BALANCE	10,548,196	16,007,511	19,661,500	22,783,600	22,783,600	22,783,600
Total Resources	\$ 20,977,682	\$ 28,094,382	\$ 34,661,198	\$ 33,868,100	\$ 33,868,100	\$ 33,868,100
REQUIREMENTS						
SALARIES & WAGES	1,761,445	1,944,325	2,546,768	2,377,100	2,377,100	2,377,100
FRINGE BENEFITS	876,682	1,024,271	1,338,516	1,169,800	1,169,800	1,169,800
MATERIALS & SERVICES	1,479,613	1,606,670	1,821,201	2,136,600	2,136,600	2,136,600
CAPITAL OUTLAY	14,740	53,286	795,000	26,200	26,200	26,200
CAPITAL IMPROVEMENT PROJECTS	431,818	2,692,001	12,511,298	15,051,500	15,051,500	15,051,500
TRANSFERS	405,873	431,140	2,486,336	2,796,600	2,796,600	2,796,600
Sub-Total	4,970,171	7,751,693	21,499,118	23,557,800	23,557,800	23,557,800
CONTINGENCY	-	-	962,500	3,000,000	3,000,000	3,000,000
Unappropriated Ending Fund Balance	16,007,511	20,342,689	12,199,580	7,310,300	7,310,300	7,310,300
Total Requirements	\$ 20,977,682	\$ 28,094,382	\$ 34,661,198	\$ 33,868,100	\$ 33,868,100	\$ 33,868,100

SPECIAL SIDEWALK FUND (531) This fund accounts for the expenditure of the proceeds of Sidewalk Bonds and Sidewalk Grants.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
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RESOURCES

INTEREST INCOME	10,090	18,693	20,900	6,400	6,400	6,400
Sub-Total	10,090	18,693	20,900	6,400	6,400	6,400
BEGINNING FUND BALANCE	609,860	619,950	537,400	657,300	657,300	657,300

Total Resources	\$ 619,950	\$ 638,643	\$ 558,300	\$ 663,700	\$ 663,700	\$ 663,700
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REQUIREMENTS

SALARIES & WAGES	-	540	-	-	-	-
FRINGE BENEFITS	-	257	-	-	-	-
CAPITAL IMPROVEMENT PROJECTS	-	43	536,500	663,000	663,000	663,000
TRANSFERS	-	-	200	200	200	200
Sub-Total	-	840	536,700	663,200	663,200	663,200
CONTINGENCY	-	-	21,600	-	-	-
Unappropriated Ending Fund Balance	619,950	637,804	-	500	500	500

Total Requirements	\$ 619,950	\$ 638,643	\$ 558,300	\$ 663,700	\$ 663,700	\$ 663,700
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FLEET MAINTENANCE FUND (540) This fund accounts for garage services provided by the City.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
CHARGES FOR SERVICES	1,475,197	1,309,659	1,368,000	1,584,000	1,584,000	1,584,000
GENERAL GOVERNMENT	405	274	-	-	-	-
INTERGOVERNMENTAL	1,267,808	1,864,475	1,910,000	2,405,000	2,405,000	2,405,000
INTEREST INCOME	12,494	23,835	42,400	1,400	1,400	1,400
SALE OF PROPERTY	1,194	-	-	-	-	-
Sub-Total	2,757,098	3,198,243	3,320,400	3,990,400	3,990,400	3,990,400
BEGINNING FUND BALANCE	770,378	914,003	761,200	424,900	424,900	424,900
Total Resources	\$ 3,527,476	\$ 4,112,246	\$ 4,081,600	\$ 4,415,300	\$ 4,415,300	\$ 4,415,300
REQUIREMENTS						
SALARIES & WAGES	838,050	947,348	1,093,640	1,087,100	1,087,100	1,087,100
FRINGE BENEFITS	450,690	532,268	657,510	653,100	653,100	653,100
MATERIALS & SERVICES	1,152,051	1,687,505	1,296,500	1,488,900	1,488,900	1,488,900
CAPITAL OUTLAY	39,759	35,855	20,000	57,000	57,000	57,000
CAPITAL IMPROVEMENT PROJECTS	3,440	-	360,600	110,000	110,000	110,000
TRANSFERS	129,474	150,171	280,300	301,200	301,200	301,200
Sub-Total	2,613,464	3,353,148	3,708,550	3,697,300	3,697,300	3,697,300
CONTINGENCY	-	-	373,050	200,000	200,000	200,000
Unappropriated Ending Fund Balance	914,012	759,098	-	518,000	518,000	518,000
Total Requirements	\$ 3,527,476	\$ 4,112,246	\$ 4,081,600	\$ 4,415,300	\$ 4,415,300	\$ 4,415,300

STREET IMPROVEMENT FUND (550) This fund accounts for construction of streets and is financed primarily with funds from the State and County.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	1,196,703	205,743	4,886,200	2,143,100	2,143,100	2,143,100
CHARGES FOR SERVICES	4,671	157,622	471,600	-	-	-
GENERAL GOVERNMENT	155,864	15,174	18,400	3,000,000	3,000,000	3,000,000
INTERGOVERNMENTAL	-	-	6,210,000	-	-	-
DEBT PROCEEDS	-	-	10,000,000	8,500,000	8,500,000	8,500,000
INTEREST INCOME	75,722	155,349	156,400	87,500	87,500	87,500
RENTAL INCOME	-	-	-	-	-	-
SALE OF PROPERTY	-	-	-	-	-	-
SERVICE PAY & TRANSFERS	-	1,300,000	-	-	-	-
Sub-Total	1,432,960	1,833,888	21,742,600	13,730,600	13,730,600	13,730,600
BEGINNING FUND BALANCE	3,295,953	2,867,574	6,607,900	10,710,500	10,710,500	10,710,500
Total Resources	\$ 4,728,913	\$ 4,701,462	\$ 28,350,500	\$ 24,441,100	\$ 24,441,100	\$ 24,441,100
REQUIREMENTS						
SALARIES & WAGES	257,366	231,947	-	-	-	-
FRINGE BENEFITS	125,743	128,359	-	-	-	-
MATERIALS & SERVICES	4,890	14,943	1,010,000	12,100	12,100	12,100
CAPITAL IMPROVEMENT PROJECTS	1,413,596	6,036	18,527,200	12,500,000	12,500,000	12,500,000
TRANSFERS	59,744	53,288	59,500	45,100	45,100	45,100
Sub-Total	1,861,339	434,572	19,596,700	12,557,200	12,557,200	12,557,200
CONTINGENCY	-	-	5,710,000	2,000,000	2,000,000	2,000,000
Unappropriated Ending Fund Balance	2,867,574	4,266,890	3,043,800	9,883,900	9,883,900	9,883,900
Total Requirements	\$ 4,728,913	\$ 4,701,462	\$ 28,350,500	\$ 24,441,100	\$ 24,441,100	\$ 24,441,100

PARK UTILITY FUND (600) This fund accounts for the operation and maintenance of parks, facilities, beautifications, and Right of Way areas.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
CHARGES FOR SERVICES	2,659,864	2,745,402	3,863,800	2,729,000	2,729,000	2,729,000
GENERAL GOVERNMENT	23	-	-	-	-	-
INTEREST INCOME	3,600	26,422	16,500	8,600	8,600	8,600
Sub-Total	2,663,487	2,771,823	3,880,300	2,737,600	2,737,600	2,737,600
BEGINNING FUND BALANCE	330,829	402,220	1,737,100	1,207,500	1,207,500	1,207,500
Total Resources	\$ 2,994,316	\$ 3,174,043	\$ 5,617,400	\$ 3,945,100	\$ 3,945,100	\$ 3,945,100

REQUIREMENTS						
SALARIES & WAGES	121,510	70,461	603,160	506,200	506,200	506,200
FRINGE BENEFITS	52,262	34,355	190,940	367,700	367,700	367,700
MATERIALS & SERVICES	156,444	256,335	259,000	242,500	242,500	242,500
TRANSFERS	2,261,881	1,009,989	3,480,800	1,433,000	1,433,000	1,433,000
Sub-Total	2,592,097	1,371,141	4,533,900	2,549,400	2,549,400	2,549,400
CONTINGENCY	-	-	-	500,000	500,000	500,000
Unappropriated Ending Fund Balance	402,220	1,802,902	1,083,500	895,700	895,700	895,700
Total Requirements	\$ 2,994,316	\$ 3,174,043	\$ 5,617,400	\$ 3,945,100	\$ 3,945,100	\$ 3,945,100

PARK SDC FUND (620) This fund accounts for system development fees collected to be expended on parks and recreation improvements and new construction. This fund was split into two additional funds (621 & 630) in the 15-17 Biennium in order to better manage the various types of revenues.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
USER TAXES	3,111,508	-	-	-	-	-
GRANTS	41,545	-	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-	-	-
GENERAL GOVERNMENT	517	1,439	-	-	-	-
SDC	2,912,194	1,814,985	1,300,000	1,700,000	1,700,000	1,700,000
INTERGOVERNMENTAL	-	-	-	-	-	-
CONTRIBUTIONS & DONATIONS	32,480	-	-	-	-	-
INTEREST INCOME	114,016	110,821	158,000	27,100	27,100	27,100
SALE OF PROPERTY	155,389	-	-	-	-	-
Sub-Total	6,367,650	1,927,244	1,458,000	1,727,100	1,727,100	1,727,100
BEGINNING FUND BALANCE	4,926,177	12,771	2,183,900	2,599,000	2,599,000	2,599,000
Total Resources	\$ 11,293,827	\$ 1,940,015	\$ 3,641,900	\$ 4,326,100	\$ 4,326,100	\$ 4,326,100
REQUIREMENTS						
SALARIES & WAGES	229,732	87,965	27,110	30,300	30,300	30,300
FRINGE BENEFITS	138,069	19,525	14,680	17,300	17,300	17,300
MATERIALS & SERVICES	46,547	-	-	-	-	-
CAPITAL IMPROVEMENT PROJECTS	1,063,127	2,760,750	2,418,900	2,235,700	2,235,700	2,235,700
TRANSFERS	4,768,888	1,887,860	872,700	7,700	7,700	7,700
Sub-Total	6,246,364	4,756,100	3,333,390	2,291,000	2,291,000	2,291,000
CONTINGENCY	-	-	308,510	1,115,900	1,115,900	1,115,900
Unappropriated Ending Fund Balance	5,047,463	(2,816,085)	-	919,200	919,200	919,200
Total Requirements	\$ 11,293,827	\$ 1,940,015	\$ 3,641,900	\$ 4,326,100	\$ 4,326,100	\$ 4,326,100

PARK SOUTHEAST AREA SDC FUND (621) This fund accounts for system development fees collected in the SE area to be expended on parks and recreation improvements and new construction in the same area. Prior to the 15-17 Biennium, the revenue and expenditures in this fund were account for in the Park SDC Fund (620)

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GRANTS	-	-	-	-	-	-
GENERAL GOVERNMENT	-	115,488	-	-	-	-
SDC	-	415,603	300,000	300,000	300,000	300,000
INTEREST INCOME	12	7,071	5,900	2,100	2,100	2,100
SERVICE PAY & TRANSFERS	367,000	-	-	-	-	-
Sub-Total	367,012	538,161	305,900	302,100	302,100	302,100
BEGINNING FUND BALANCE	-	362,851	346,300	206,000	206,000	206,000
Total Resources	\$ 367,012	\$ 901,013	\$ 652,200	\$ 508,100	\$ 508,100	\$ 508,100
REQUIREMENTS						
SALARIES & WAGES	-	3,302	-	-	-	-
FRINGE BENEFITS	-	254	-	-	-	-
CAPITAL IMPROVEMENT PROJECTS	4,160	585,617	630,200	385,400	385,400	385,400
Sub-Total	4,160	589,172	630,200	385,400	385,400	385,400
CONTINGENCY	-	-	22,000	122,700	122,700	122,700
Unappropriated Ending Fund Balance	362,851	311,840	-	-	-	-
Total Requirements	\$ 367,012	\$ 901,013	\$ 652,200	\$ 508,100	\$ 508,100	\$ 508,100

PARK IMPROVEMENT FUND (630) This fund accounts for park development fees to be expended on parks and recreation improvement and new construction. Prior to the 15-17 Biennium, the revenue and expenditures in this fund were accounted for in the Park SDC Fund (620)

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
USER TAXES	1,177,347	3,908,458	4,924,500	5,510,000	5,510,000	5,510,000
GRANTS	30,194	100,019	320,000	-	-	-
GENERAL GOVERNMENT	-	224,422	-	-	-	-
CONTRIBUTIONS & DONATIONS	-	-	-	-	-	-
DEBT PROCEEDS	-	-	60,968,100	-	-	-
INTEREST INCOME	750	79,769	97,100	39,200	39,200	39,200
SERVICE PAY & TRANSFERS	1,630,040	1,380,520	2,002,800	156,400	156,400	156,400
Sub-Total	2,838,332	5,693,189	68,312,500	5,705,600	5,705,600	5,705,600
BEGINNING FUND BALANCE	-	2,791,680	2,539,800	2,048,300	2,048,300	2,048,300
Total Resources	\$ 2,838,332	\$ 8,484,868	\$ 70,852,300	\$ 7,753,900	\$ 7,753,900	\$ 7,753,900

REQUIREMENTS						
SALARIES & WAGES	-	355,116	435,940	387,600	387,600	387,600
FRINGE BENEFITS	-	197,125	246,670	263,000	263,000	263,000
MATERIALS & SERVICES	2,183	94,799	794,900	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-
CAPITAL IMPROVEMENT PROJECTS	44,469	1,863,755	4,272,800	2,400,000	2,400,000	2,400,000
TRANSFERS	-	3,441,629	64,455,900	4,421,100	4,421,100	4,421,100
Sub-Total	46,652	5,952,424	70,206,210	7,471,700	7,471,700	7,471,700
CONTINGENCY	-	-	297,400	282,200	282,200	282,200
Unappropriated Ending Fund Balance	2,791,680	2,532,444	348,690	-	-	-
Total Requirements	\$ 2,838,332	\$ 8,484,868	\$ 70,852,300	\$ 7,753,900	\$ 7,753,900	\$ 7,753,900

BEAR CREEK MAINTENANCE FUND (631) This fund accounts for funds dedicated to repair and maintain playground facilities in Bear Creek Park. This fund was closed in the 17-19 Biennium.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
CONTRIBUTIONS & DONATIONS	-	-	-	-	-	-
INTEREST INCOME	590	660	-	-	-	-
Sub-Total	590	660	-	-	-	-
BEGINNING FUND BALANCE	36,849	35,939	-	-	-	-
Total Resources	\$ 37,439	\$ 36,599	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS						
MATERIALS & SERVICES	1,500	-	-	-	-	-
TRANSFERS	-	36,599	-	-	-	-
Sub-Total	1,500	36,599	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	35,939	-	-	-	-	-
Total Requirements	\$ 37,439	\$ 36,599	\$ -	\$ -	\$ -	\$ -

BEAR CREEK RECONSTRUCTION FUND (632) This fund accounts for funds dedicated to erect playground facilities in Bear Creek Park. This fund was closed in the 17-19 Biennium.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
INTEREST INCOME	208	235	-	-	-	-
Sub-Total	208	235	-	-	-	-
BEGINNING FUND BALANCE	12,563	12,771	-	-	-	-
Total Resources	\$ 12,771	\$ 13,005	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS						
TRANSFERS	-	13,005	-	-	-	-
Sub-Total	-	13,005	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	12,771	-	-	-	-	-
Total Requirements	\$ 12,771	\$ 13,005	\$ -	\$ -	\$ -	\$ -

CEMETERY FUND (633) This fund accounts for the principal balance of the cemetery trust and for special projects at the cemetery.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GENERAL GOVERNMENT	395	72	-	-	-	-
CONTRIBUTIONS & DONATIONS	23	12,843	400	-	-	-
INTEREST INCOME	703	256	400	-	-	-
SALES	4,075	4,225	6,000	7,000	7,000	7,000
SERVICE PAY & TRANSFERS	30,000	-	-	-	-	-
Sub-Total	35,197	17,397	6,800	7,000	7,000	7,000
BEGINNING FUND BALANCE	33,520	32,768	26,400	32,900	32,900	32,900
Total Resources	\$ 68,717	\$ 50,165	\$ 33,200	\$ 39,900	\$ 39,900	\$ 39,900
REQUIREMENTS						
MATERIALS & SERVICES	11,727	18,230	11,700	11,700	11,700	11,700
CAPITAL IMPROVEMENT PROJECTS	24,222	-	-	-	-	-
Sub-Total	35,949	18,230	11,700	11,700	11,700	11,700
CONTINGENCY	-	-	21,500	28,200	28,200	28,200
Unappropriated Ending Fund Balance	32,768	31,934	-	-	-	-
Total Requirements	\$ 68,717	\$ 50,165	\$ 33,200	\$ 39,900	\$ 39,900	\$ 39,900

VETERANS PARK FUND (634) This fund accounts for the betterment of the Veterans Memorial in Medford's Veteran's Park.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
INTEREST INCOME	126	234	200	-	-	-
Sub-Total	126	234	200	-	-	-
BEGINNING FUND BALANCE	7,638	7,764	8,000	8,300	8,300	8,300
Total Resources	\$ 7,764	\$ 7,998	\$ 8,200	\$ 8,300	\$ 8,300	\$ 8,300
REQUIREMENTS						
MATERIALS & SERVICES	-	-	5,000	-	-	-
Sub-Total	-	-	5,000	-	-	-
CONTINGENCY	-	-	3,200	8,300	8,300	8,300
Unappropriated Ending Fund Balance	7,764	7,998	-	-	-	-
Total Requirements	\$ 7,764	\$ 7,998	\$ 8,200	\$ 8,300	\$ 8,300	\$ 8,300

ROGUE CREDIT UNION COMMUNITY COMPLEX FUND (640) This fund accounts for the construction and operation of the Rogue Credit Union Community Complex

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
CHARGES FOR SERVICES	-	-	-	2,215,000	2,215,000	2,215,000
INTEREST INCOME	-	-	-	-	-	-
SERVICE PAY & TRANSFERS	-	-	61,741,700	4,317,300	4,317,300	4,317,300
Sub-Total	-	-	61,741,700	6,532,300	6,532,300	6,532,300
BEGINNING FUND BALANCE	-	-	-	57,741,700	57,741,700	57,741,700
Total Resources	\$ -	\$ -	\$ 61,741,700	\$ 64,274,000	\$ 64,274,000	\$ 64,274,000

REQUIREMENTS						
SALARIES & WAGES	-	-	-	150,900	150,900	150,900
FRINGE BENEFITS	-	-	-	90,500	90,500	90,500
CAPITAL IMPROVEMENT PROJECTS	-	-	4,000,000	55,000,000	55,000,000	55,000,000
TRANSFERS	-	-	-	4,743,400	4,743,400	4,743,400
Sub-Total	-	-	4,000,000	59,984,800	59,984,800	59,984,800
CONTINGENCY	-	-	57,741,700	4,289,200	4,289,200	4,289,200
Unappropriated Ending Fund Balance	-	-	-	-	-	-
Total Requirements	\$ -	\$ -	\$ 61,741,700	\$ 64,274,000	\$ 64,274,000	\$ 64,274,000

GREENWAY CONSTRUCTION FUND (650) This fund accounts for the construction of greenways.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
INTEREST INCOME	31	57	-	-	-	-
Sub-Total	31	57	-	-	-	-
BEGINNING FUND BALANCE	1,851	1,882	1,900	2,000	2,000	2,000
Total Resources	\$ 1,882	\$ 1,939	\$ 1,900	\$ 2,000	\$ 2,000	\$ 2,000
REQUIREMENTS						
Sub-Total	-	-	-	-	-	-
CONTINGENCY	-	-	1,900	2,000	2,000	2,000
Unappropriated Ending Fund Balance	1,882	1,939	-	-	-	-
Total Requirements	\$ 1,882	\$ 1,939	\$ 1,900	\$ 2,000	\$ 2,000	\$ 2,000

COMMUNITY PARK RESERVE FUND (670) This fund accounts for the replacement and maintenance of capital items at the community park.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
CHARGES FOR SERVICES	44,579	57,967	50,000	60,000	60,000	60,000
INTEREST INCOME	1,894	2,796	3,400	-	-	-
Sub-Total	46,474	60,763	53,400	60,000	60,000	60,000
BEGINNING FUND BALANCE	122,241	122,965	99,400	116,300	116,300	116,300
Total Resources	\$ 168,715	\$ 183,728	\$ 152,800	\$ 176,300	\$ 176,300	\$ 176,300
REQUIREMENTS						
CAPITAL IMPROVEMENT PROJECTS	45,750	77,484	-	-	-	-
TRANSFERS	-	-	44,900	156,400	156,400	156,400
Sub-Total	45,750	77,484	44,900	156,400	156,400	156,400
CONTINGENCY	-	-	107,900	-	-	-
Unappropriated Ending Fund Balance	122,965	106,245	-	19,900	19,900	19,900
Total Requirements	\$ 168,715	\$ 183,728	\$ 152,800	\$ 176,300	\$ 176,300	\$ 176,300

AQUATICS RESERVE FUND (671) This fund accounts for the development of an aquatic park.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
INTEREST INCOME	4,160	11,767	11,800	-	-	-
SERVICE PAY & TRANSFERS	346,900	68,000	1,015,500	-	-	-
Sub-Total	351,060	79,767	1,027,300	-	-	-
BEGINNING FUND BALANCE	-	351,060	430,600	-	-	-
Total Resources	\$ 351,060	\$ 430,827	\$ 1,457,900	\$ -	\$ -	\$ -
REQUIREMENTS						
TRANSFERS	-	-	1,457,900	-	-	-
Sub-Total	-	-	1,457,900	-	-	-
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	351,060	430,827	-	-	-	-
Total Requirements	\$ 351,060	\$ 430,827	\$ 1,457,900	\$ -	\$ -	\$ -

RISK MANAGEMENT FUND (700) This fund accounts for all insurance services provided by the City.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GENERAL GOVERNMENT	3,658,097	3,791,524	3,853,600	4,140,000	4,140,000	4,140,000
INTEREST INCOME	43,760	96,718	102,800	43,400	43,400	43,400
Sub-Total	3,701,857	3,888,242	3,956,400	4,183,400	4,183,400	4,183,400
BEGINNING FUND BALANCE	2,630,839	2,969,129	3,103,700	3,533,900	3,533,900	3,533,900
Total Resources	\$ 6,332,696	\$ 6,857,370	\$ 7,060,100	\$ 7,717,300	\$ 7,717,300	\$ 7,717,300
REQUIREMENTS						
SALARIES & WAGES	268,273	333,018	352,700	337,600	337,600	337,600
FRINGE BENEFITS	135,400	159,303	191,150	198,600	198,600	198,600
MATERIALS & SERVICES	2,798,008	2,865,673	4,165,000	3,320,200	3,320,200	3,320,200
TRANSFERS	161,886	394,514	253,200	261,600	261,600	261,600
Sub-Total	3,363,567	3,752,508	4,962,050	4,118,000	4,118,000	4,118,000
CONTINGENCY	-	-	500,000	500,000	500,000	500,000
Unappropriated Ending Fund Balance	2,969,129	3,104,863	1,598,050	3,099,300	3,099,300	3,099,300
Total Requirements	\$ 6,332,696	\$ 6,857,370	\$ 7,060,100	\$ 7,717,300	\$ 7,717,300	\$ 7,717,300

PARKING FACILITIES FUND (701) This fund accounts for the operation and maintenance of the City's parking facilities.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
GENERAL GOVERNMENT	3,866	808	1,395	-	-	-
FINES & FORFEITURES	464,619	369,385	281,000	185,000	185,000	185,000
INTEREST INCOME	11,533	31,672	31,100	13,600	13,600	13,600
RENTAL INCOME	909,979	1,129,123	854,000	723,400	723,400	723,400
Sub-Total	1,389,997	1,530,988	1,167,495	922,000	922,000	922,000
BEGINNING FUND BALANCE	583,374	860,579	1,160,600	734,200	734,200	734,200
Total Resources	\$ 1,973,372	\$ 2,391,567	\$ 2,328,095	\$ 1,656,200	\$ 1,656,200	\$ 1,656,200

REQUIREMENTS						
SALARIES & WAGES	111,321	155,847	182,690	167,000	167,000	167,000
FRINGE BENEFITS	72,486	102,168	80,970	116,300	116,300	116,300
MATERIALS & SERVICES	806,089	769,167	839,450	841,600	841,600	841,600
CAPITAL OUTLAY	81,586	35,000	-	-	-	-
CAPITAL IMPROVEMENT PROJECTS	-	-	-	-	-	-
TRANSFERS	41,310	48,373	265,445	118,700	118,700	118,700
Sub-Total	1,112,793	1,110,555	1,368,555	1,243,600	1,243,600	1,243,600
CONTINGENCY	-	-	500,000	-	-	-
Unappropriated Ending Fund Balance	860,579	1,281,012	459,540	412,600	412,600	412,600
Total Requirements	\$ 1,973,372	\$ 2,391,567	\$ 2,328,095	\$ 1,656,200	\$ 1,656,200	\$ 1,656,200

COMMUNITY PROMOTIONS FUND (730) This fund accounts for transient lodging tax to be expended on projects that promote the community.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
RESOURCES						
USER TAXES	1,922,566	2,168,245	2,224,500	2,250,000	2,250,000	2,250,000
Sub-Total	1,922,566	2,168,245	2,224,500	2,250,000	2,250,000	2,250,000
BEGINNING FUND BALANCE	-	-	-	-	-	-
Total Resources	\$ 1,922,566	\$ 2,168,245	\$ 2,224,500	\$ 2,250,000	\$ 2,250,000	\$ 2,250,000
REQUIREMENTS						
MATERIALS & SERVICES	1,922,565	2,169,870	2,224,500	2,250,000	2,250,000	2,250,000
Sub-Total	1,922,565	2,169,870	2,224,500	2,250,000	2,250,000	2,250,000
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	1	(1,625)	-	-	-	-
Total Requirements	\$ 1,922,566	\$ 2,168,245	\$ 2,224,500	\$ 2,250,000	\$ 2,250,000	\$ 2,250,000

COMMUNITY DEVELOPMENT BLOCK GRANT FUND (731) This fund accounts for the receipt and expenditure of HUD Block Grant funds.

RESOURCES & REQUIREMENTS	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
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RESOURCES

GRANTS	1,010,580	2,262,552	2,456,388	1,950,000	1,950,000	1,950,000
Sub-Total	1,010,580	2,262,552	2,456,388	1,950,000	1,950,000	1,950,000
BEGINNING FUND BALANCE	-	55,972	-	-	-	-

Total Resources	\$ 1,010,580	\$ 2,318,524	\$ 2,456,388	\$ 1,950,000	\$ 1,950,000	\$ 1,950,000
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REQUIREMENTS

SALARIES & WAGES	113,427	145,695	165,490	181,000	181,000	181,000
FRINGE BENEFITS	62,826	76,431	93,000	105,200	105,200	105,200
MATERIALS & SERVICES	737,555	1,915,921	2,197,888	1,663,800	1,663,800	1,663,800
CAPITAL IMPROVEMENT PROJECTS	40,800	120,344	-	-	-	-
TRANSFERS	-	-	-	-	-	-
Sub-Total	954,608	2,258,392	2,456,378	1,950,000	1,950,000	1,950,000
CONTINGENCY	-	-	-	-	-	-
Unappropriated Ending Fund Balance	55,972	60,132	10	-	-	-

Total Requirements	\$ 1,010,580	\$ 2,318,524	\$ 2,456,388	\$ 1,950,000	\$ 1,950,000	\$ 1,950,000
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CITY-WIDE Resources Summary by Type

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PROPERTY TAXES						
CURRENT PROPERTY TAX	67,478,294	74,905,546	80,579,000	85,123,600	85,123,600	85,123,600
DELINQUENT PROPERTY TAX	1,685,034	1,567,033	2,013,300	1,550,000	1,550,000	1,550,000
PROPERTY TAXES TOTAL	69,163,328	76,472,579	82,592,300	86,673,600	86,673,600	86,673,600
FRANCHISE FEES						
FRANCHISE FEES	17,881,462	18,361,190	18,826,800	18,419,800	18,419,800	18,419,800
FRANCHISE FEES TOTAL	17,881,462	18,361,190	18,826,800	18,419,800	18,419,800	18,419,800
USER TAXES						
LODGING TAX	7,690,265	8,680,288	8,898,000	9,000,000	9,000,000	9,000,000
MARIJUANA 3% TAX	3,089	626,466	600,000	2,175,000	2,175,000	2,175,000
CAR RENTAL TAX	2,366,291	3,069,571	2,700,000	2,450,000	2,450,000	2,450,000
USER TAXES TOTAL	10,059,645	12,376,325	12,198,000	13,625,000	13,625,000	13,625,000
LICENSES						
BUSINESS LICENSES	1,040,855	953,479	1,074,700	955,000	955,000	955,000
BUSINESS LICENSE PENALTY	48,725	46,124	56,200	36,000	36,000	36,000
REGULATORY LICENSES	12,409	8,811	5,900	11,000	11,000	11,000
LICENSES TOTAL	1,101,989	1,008,413	1,136,800	1,002,000	1,002,000	1,002,000
PERMITS						
RENTAL REGISTRATION	67,915	51,665	60,000	-	-	-
STREET PRIVILEGES/PERMIT	625	1,092	600	32,500	32,500	32,500
ALARM PERMITS	183,314	191,824	205,100	205,000	205,000	205,000
BUILDING INSPECTION PERMIT	4,020,865	3,548,562	3,540,000	3,438,300	3,438,300	3,438,300
ELECTRICAL PERMIT	545,017	482,566	515,000	300,000	300,000	300,000
PERMITS TOTAL	4,817,737	4,275,708	4,320,700	3,975,800	3,975,800	3,975,800
STATE SHARED REVENUE						
CIGARETTE TAX	200,943	189,440	221,000	184,000	184,000	184,000
ALCOHOLIC BEVERAGE TAX	2,408,572	2,595,986	2,907,000	2,915,000	2,915,000	2,915,000
STATE REVENUE SHARING	1,507,253	1,666,568	1,792,900	1,840,000	1,840,000	1,840,000
STATE MARIJUANA TAX	223,749	559,062	550,000	210,000	210,000	210,000
GASOLINE TAX	9,266,212	10,970,098	9,900,000	10,700,000	10,700,000	10,700,000
STATE SHARED REVENUE TOTAL	13,606,729	15,981,154	15,370,900	15,849,000	15,849,000	15,849,000
GRANTS						
FEMA GRANT	20,399	-	-	-	-	-
MISCELLANEOUS FEDERAL GRANT	1,739,615	1,238,104	3,061,525	9,167,700	9,167,700	9,167,700
LLEBG/JAG/BYRNE JUST GRANT	305,513	269,684	391,649	-	-	-
BULLET PROOF VESTS GRANT	3,372	-	-	-	-	-
COPS GRANT	61,594	-	-	-	-	-
DUII AND SEAT BELT GRANT	13,034	50,582	-	46,000	46,000	46,000
STATE GRANTS	1,287,169	1,428,870	874,305	-	-	-
HISTORIC PRESERVATION GRANT	-	-	12,000	-	-	-
IMPAIRED DRIVER (DUII) GRANT	37,001	64,823	-	50,000	50,000	50,000

CITY-WIDE Resources Summary by Type

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
POLICE REIMBURSEMENT GRANT	186	144,899	356,100	360,000	360,000	360,000
MISCELLANEOUS STATE GRANT	201,193	449,410	222,455	2,143,100	2,143,100	2,143,100
PRIVATE AGENCY GRANTS	12,527	1,500	55,500	-	-	-
FED FORF PROPERTY GRANT	570,371	408,982	635,000	-	-	-
STATE FORFPROPERTY GRANT	159,093	-	-	-	-	-
ODOT/CMAQ GRANT	-	3,848	1,729,000	-	-	-
LAND/WATER CONSERVATION GRANT	23,733	-	-	-	-	-
COMMUNITY DEV BLOCK GRANT	706,755	1,946,631	2,046,157	1,450,000	1,450,000	1,450,000
PROGRAM INCOME	303,825	315,920	652,836	500,000	500,000	500,000
GRANTS TOTAL	5,445,379	6,323,254	10,036,527	13,716,800	13,716,800	13,716,800
CHARGES FOR SERVICES						
LIQUOR LICENSE PROCESSING	20,175	24,175	21,300	18,500	18,500	18,500
TRASH PROGRAM	33,851	34,753	36,000	36,000	36,000	36,000
LIEN SEARCH FEES	116,050	111,898	112,000	180,000	180,000	180,000
COURT THEFT RECOVERY PROGRAM	54,935	31,724	50,000	27,500	27,500	27,500
COURT FINGERPRINT PROGRAM	40,010	35,707	70,000	30,000	30,000	30,000
PLANNING FEES	238,867	285,293	800,000	550,000	550,000	550,000
PLANNING BP SURCHARGE	60,440	69,175	100,000	103,000	103,000	103,000
PLAN REVIEW FEES	400	200	1,000	-	-	-
SDC DEFERRAL APP FEE	-	2,550	-	1,000	1,000	1,000
TOWED VEHICLE FEES	24,480	28,920	30,000	40,000	40,000	40,000
POLICE REPORTS	76,028	104,907	180,000	110,000	110,000	110,000
POLICE SERVICES	45,655	12,264	24,000	8,500	8,500	8,500
FALSE ALARMS	42,900	52,855	50,000	41,000	41,000	41,000
MISC POLICE ACTIVITIES	3,522	761	10,000	-	-	-
WEED ABATEMENT	72,061	52,971	60,000	36,000	36,000	36,000
FIRST AID TRAINING FEES	4,410	1,790	1,000	-	-	-
SEMINAR TRAINING FEES	9,073	250	-	-	-	-
FIRE RECEIPTS	5,750	6,206	7,000	-	-	-
FIRE REIMBURSEMENTS	81	-	-	-	-	-
STORAGE TANK INSPECTION	900	300	-	-	-	-
PUBLIC IMPV PLAN REVIEW/INSPEC	525,440	574,323	1,091,600	300,300	300,300	300,300
PARK SERVICE FEES	88,592	111,036	100,000	125,000	125,000	125,000
PARK PROMOTION FEES	108,458	116,155	180,000	165,000	165,000	165,000
PARKS -IN KIND SERVICES	162,590	246,222	320,000	150,000	150,000	150,000
SWIMMING POOL FEES	94,430	98,972	60,000	-	-	-
ATHLETIC PROGRAM FEES	977,630	1,018,178	1,000,000	800,000	800,000	800,000
CONCERT PERFORMANCE FEES	59,660	44,680	40,000	25,000	25,000	25,000
PARK RESERVATIONS	94,334	110,188	97,000	75,000	75,000	75,000
PARK RESERVATIONS-SPORTS PARK	106,529	98,943	79,000	115,000	115,000	115,000
PARK RESERVATIONS-USCCP SP EV	91,917	38,841	50,000	63,000	63,000	63,000

CITY-WIDE Resources Summary by Type

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PARKS-ENRICHMENT CLASSES	586,665	576,175	575,000	315,000	315,000	315,000
CET AFFORDABLE HOUSING RES	-	7,204	109,200	46,800	46,800	46,800
CET AFFORDABLE HOUSING COMM	-	43,913	9,600	4,300	4,300	4,300
CET AFFORDABLE HOUSING RES 35%	-	60,510	199,600	85,000	85,000	85,000
CET AFFORDABLE HOUSING RES 50%	-	86,443	285,200	123,300	123,300	123,300
CET AFFORD HOUSING COMM 100%	-	-	386,400	165,800	165,800	165,800
POLICE UTILITY FEE	3,016,278	3,275,408	5,554,600	6,114,100	6,114,100	6,114,100
FIRE UTILITY FEE	2,772,886	3,675,369	3,365,000	3,149,600	3,149,600	3,149,600
ELECTRIC MINOR LABELS	2,325	1,950	2,000	8,500	8,500	8,500
PLUMBING MINOR LABELS	10,725	8,325	7,000	1,700	1,700	1,700
STREET UTILITY FEES	15,080,436	15,043,496	15,334,000	15,903,500	15,903,500	15,903,500
UTILITY LATE FEES	449,431	343,586	346,000	365,000	365,000	365,000
PEDESTRIAN STREET LIGHT	61,411	81,171	75,600	98,800	98,800	98,800
STREET CHARGES	147,086	114,637	115,400	-	-	-
UTILITY COLLECTIONS FEES	(5,823)	33,814	40,000	100,000	100,000	100,000
UTILITY EARLY PAYMENT DISCOUNT	(34,617)	(47,175)	(41,400)	(35,000)	(35,000)	(35,000)
STORM DRAIN UTILITY FEES	11,344,703	12,973,436	13,242,000	11,870,800	11,870,800	11,870,800
SEWER UTILITY FEES	8,074,108	9,843,105	12,432,000	13,157,400	13,157,400	13,157,400
SEWAGE TREATMENT, MEDFORD	4,588,300	5,504,667	6,414,000	6,536,000	6,536,000	6,536,000
GARAGE SERVICES - CITY	61,610	-	-	-	-	-
GARAGE SERVICES - LABOR	883,848	1,302,687	1,368,000	1,584,000	1,584,000	1,584,000
GARAGE SERVICES - FIXED MONTHL	525,462	6,972	-	-	-	-
GARAGE SERVICES - POOL VEHICLE	4,277	-	-	-	-	-
PARK UTILITY FEES-PARK MAINT	2,659,864	2,745,402	3,863,800	4,944,000	4,944,000	4,944,000
PARK RESERVATIONS-MAINT RESER	44,579	57,967	50,000	60,000	60,000	60,000
CHARGES FOR SERVICES TOTAL	53,432,724	59,053,299	68,302,900	67,598,400	67,598,400	67,598,400
GENERAL GOVERNMENT						
LEASE REVENUE	9,600	9,600	-	-	-	-
FUNDS FROM O/S SOURCE	509,803	20,243	-	3,000,000	3,000,000	3,000,000
REFUNDS	355,816	365,412	-	-	-	-
DAMAGE CLAIMS	160,147	155,683	31,857	-	-	-
CASH OVER/SHORT	(671)	(8,456)	-	-	-	-
BAD DEBT RE-ESTABLISH	-	127	-	-	-	-
MISCELLANEOUS REVENUE	657,947	1,817,219	938,195	174,600	174,600	174,600
CREDIT CARD PROCESSING FEE	-	-	150,000	-	-	-
MORATORIUM STREET CUT FEE	35,540	14,904	18,400	-	-	-
INTER DEPT SAIF REVENUE	1,744,960	1,539,400	1,663,000	1,574,100	1,574,100	1,574,100
INTER DEPT INSURANCE REVENUE	1,598,668	1,887,180	2,190,600	2,565,900	2,565,900	2,565,900
GENERAL GOVERNMENT TOTAL	5,071,808	5,801,311	4,992,052	7,314,600	7,314,600	7,314,600
SDC						
STREET SDC	9,339,132	3,452,363	3,476,600	3,648,200	3,648,200	3,648,200

CITY-WIDE Resources Summary by Type

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
SEWER SDC FEE	-	421,878	360,000	535,500	535,500	535,500
STORM DRAIN REIMB SDC FEE	501,841	322,707	332,600	432,200	432,200	432,200
STORM DRAIN IMPV SDC FEE	262,340	154,315	160,000	201,000	201,000	201,000
SEWAGE TREATMENT SDC FEE	-	2,506,483	2,087,600	2,420,800	2,420,800	2,420,800
PARK DEDICATION SDC	2,912,194	214,994	100,000	-	-	-
PARK SDC COMM NON SE	-	2,743	-	-	-	-
PARK SDC RESIDENTIAL NON SE	-	1,597,248	1,200,000	1,400,000	1,400,000	1,400,000
PARK SDC RESIDENTIAL SE	-	415,603	300,000	600,000	600,000	600,000
SDC TOTAL	13,015,506	9,088,334	8,016,800	9,237,700	9,237,700	9,237,700
INTERGOVERNMENTAL						
MADGE/HIDTA REIMBURSEMENT	-	-	263,000	-	-	-
INTERGOV'T REVENUE-UNSPECIFIED	9,644	256,143	6,479,791	-	-	-
MWC SERVICE CHARGE	238,318	230,136	462,600	210,000	210,000	210,000
MURA SERVICE CHARGES	410,000	165,000	2,349,036	425,000	425,000	425,000
REIMBURSE SECURITY SERVICES	8,792	7,800	10,000	-	-	-
MEDFORD 549C SCHOOL	100,000	272,404	452,000	440,000	440,000	440,000
RURAL FIRE PROTECTION DISTRICT	3,126,082	3,437,571	3,582,600	3,200,000	3,200,000	3,200,000
SERVICE TO OTHER AGENCIES	386,838	602,727	89,200	3,500	3,500	3,500
SEWAGE TREATMENT, RVSS	5,160,876	6,007,510	5,837,000	6,235,700	6,235,700	6,235,700
SEWAGE TREATMENT, EAGLE POINT	566,566	718,183	631,200	814,900	814,900	814,900
GARAGE SERVICCS - MWC	261,310	334,206	370,000	585,000	585,000	585,000
GARAGE SERVICES - OUTSIDE AGEN	796,556	972,426	940,000	980,000	980,000	980,000
INVENTORY MARK-UP	209,942	557,843	600,000	840,000	840,000	840,000
INTERGOVERNMENTAL TOTAL	11,274,923	13,561,951	22,066,427	13,734,100	13,734,100	13,734,100
SP ASSESSMENTS						
SPECIAL ASSESSMENT IMPROVEMENT	6,384	3,807	-	-	-	-
SP ASSESSMENTS TOTAL	6,384	3,807	-	-	-	-
FINES & FORFEITURES						
CITY COURT	1,255,251	1,092,921	1,200,000	845,000	845,000	845,000
PHOTO RADAR PROGRAM	161,903	740,842	1,120,000	1,050,000	1,050,000	1,050,000
RED LIGHT CAMERA PROGRAM	638,046	1,244,561	1,572,000	1,110,000	1,110,000	1,110,000
OFFENSE SURCHARGE TEMP	19,692	11,138	10,000	10,000	10,000	10,000
CIRCUIT COURT	67,480	69,907	66,000	73,000	73,000	73,000
COURT OPERATING COST	134,465	121,850	112,000	100,000	100,000	100,000
FINE COLLECTION PENALTY	206,269	217,710	200,000	290,000	290,000	290,000
LEMLA	19,785	35,919	40,000	35,000	35,000	35,000
PARKING VIOLATIONS	464,579	369,385	281,000	185,000	185,000	185,000
OTHER PARKING FINES	40	-	-	-	-	-
FINES & FORFEITURES TOTAL	2,967,510	3,904,234	4,601,000	3,698,000	3,698,000	3,698,000
CONTRIBUTIONS & DONATIONS						
DONATIONS	778	15,413	14,730	-	-	-

CITY-WIDE Resources Summary by Type

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PARK FACILITY DONATION - SCHOL	24,647	5,964	7,000	7,000	7,000	7,000
PARK FOUNDATION - PARK DEVELOP	23,000	-	-	-	-	-
PARK FOUNDATION - SCHOLARSHIPS	44,407	35,689	40,000	40,000	40,000	40,000
CONTRIBUTIONS & DONATIONS TOTAL	92,831	57,066	61,730	47,000	47,000	47,000
DEBT PROCEEDS						
OTIA LOAN PROCEEDS	-	-	10,000,000	8,500,000	8,500,000	8,500,000
BOND SALES	-	-	64,810,798	-	-	-
DEBT PROCEEDS TOTAL	-	-	74,810,798	8,500,000	8,500,000	8,500,000
INTEREST INCOME						
INTEREST INCOME	2,030,160	3,855,888	4,278,500	1,344,500	1,344,500	1,344,500
INTEREST INCOME TOTAL	2,030,160	3,855,888	4,278,500	1,344,500	1,344,500	1,344,500
RENTAL INCOME						
RENTAL INCOME	31,439	47,128	35,600	18,400	18,400	18,400
SALES - PERMIT PARKING	482,036	487,626	384,000	382,000	382,000	382,000
SALES - PAY & DISPLAY	425,543	608,532	450,000	323,000	323,000	323,000
RENTAL INCOME TOTAL	939,018	1,143,286	869,600	723,400	723,400	723,400
CONCESSIONS						
CONCESSIONS	5,968	8,442	3,000	7,500	7,500	7,500
SPORTS PK SALES PERCENT GROSS	32,119	22,527	34,000	20,500	20,500	20,500
SPORT PARK CONCESSION RENT	4,223	2,132	4,800	-	-	-
SALES - VENDING MACHINE COMMIS	244	516	-	-	-	-
CONCESSIONS TOTAL	42,554	33,616	41,800	28,000	28,000	28,000
SALES						
SALES - MAPS & PRINTS	11,146	10,432	10,000	-	-	-
SALES - CEMETERY PLOTS	4,075	4,225	6,000	7,000	7,000	7,000
SALES TOTAL	15,221	14,657	16,000	7,000	7,000	7,000
SALE OF PROPERTY						
SALES - PROPERTY	706,099	133,080	69,867	-	-	-
SALE OF PROPERTY TOTAL	706,099	133,080	69,867	-	-	-
SERVICE PAY & TRANSFERS						
SERV PYMTS-PERS RSV FUND 170	-	-	-	500,000	500,000	500,000
SERV PYMTS-POLICE UT FUND 200	119,887	150,652	142,100	207,600	207,600	207,600
SERV PYMTS-FIRE UT FUND 300	143,509	49,794	135,500	151,400	151,400	151,400
SERV PYMTS-BUILDING SAFETY 400	585,116	657,552	629,000	659,300	659,300	659,300
SERV PYMTS-STREET UTILITY 500	1,389,016	1,531,789	2,284,700	2,552,300	2,552,300	2,552,300
SERV PYMTS-STRM DRAIN UT 501	629,959	679,487	1,908,100	2,172,400	2,172,400	2,172,400
SERV PYMTS-SEWER COLL UT 502	610,560	685,111	1,848,900	2,110,700	2,110,700	2,110,700
SERV PYMTS-SEW TRT UT FUND 503	616,262	678,566	791,800	804,600	804,600	804,600
SERV PYMTS- STREET SDC 520	46,092	74,451	116,400	138,300	138,300	138,300
SERV PYMTS-STORM DRAIN SDC 521	8,004	849	400	200	200	200
SERV PYMTS-SEWER COLL SDC 522	26,707	24,915	44,100	36,300	36,300	36,300

CITY-WIDE Resources Summary by Type

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
SERV PYMTS-REG SEW TRT UT 523	27,011	29,848	-	-	-	-
SERV PYMTS-GAS TAX FUND 530	405,873	431,140	1,068,600	1,107,600	1,107,600	1,107,600
SERV PYMTS-SIDEWALK FUND 531	-	-	200	200	200	200
SERV PYMTS-FLEET MAINT 540	129,474	150,171	280,300	301,200	301,200	301,200
SERV PYMTS-STREET IMPR 550	48,839	53,288	59,500	45,100	45,100	45,100
SERV PYMTS-PARK MAINT FUND 600	15,644	18,868	18,700	41,100	41,100	41,100
SERV PYMTS-PARK SDC FUND 620	-	7,200	7,200	7,700	7,700	7,700
SERV PYMTS-PARK IMPR FUND 630	15,494	19,090	438,300	456,300	456,300	456,300
SERV PYMTS-BEAR CREEK MAIN 631	-	36,599	-	-	-	-
SERV PYMTS-BEAR CREEK REC 632	-	13,005	-	-	-	-
SERV PYMTS-RISK MGMT FUND 700	161,886	394,514	253,200	261,600	261,600	261,600
SERV PYMTS-PARKING FUND 701	41,310	48,373	185,700	105,700	105,700	105,700
TF FROM POLICE GRANT FUND 203	640	-	-	-	-	-
TF FROM MURA GEN 901	-	-	7,193,700	7,991,000	7,991,000	7,991,000
TF FROM BUILDING SAFETY 400	-	-	1,100,000	-	-	-
TF FROM GENERAL 100	20,398,893	11,646,780	9,444,110	16,917,700	16,917,700	16,917,700
TF FROM STREET SDC	-	-	1,090,800	1,090,800	1,090,800	1,090,800
TF FROM GAS TAX 530	-	-	1,417,736	1,689,000	1,689,000	1,689,000
TF FROM POLICE PUB SAFE UT 200	13,652,277	2,064,666	2,976,500	2,587,300	2,587,300	2,587,300
TF FROM FIRE PUB SAFETY UT 300	1,970,840	990,137	1,424,600	1,541,500	1,541,500	1,541,500
TF FROM FLEET MAINTENANCE 540	1,697,169	-	-	-	-	-
TF FROM PARK MAINTENANCE 600	418,105	991,121	3,462,100	1,391,900	1,391,900	1,391,900
TF FROM PARK IMPROVEMENT 620	3,164,340	1,861,571	865,500	-	-	-
TF FROM PARK IMPROVEMENT 630	1,589,054	3,441,629	64,017,600	3,964,800	3,964,800	3,964,800
CET FUND LOAN PAYMENTS	-	-	667,000	333,000	333,000	333,000
TF FROM PARK RESERVE 670	-	-	44,900	156,400	156,400	156,400
TF FROM AQUATIC RESERVE 671	-	-	1,457,900	-	-	-
TF FROM STREET UT 500	-	1,300,000	126,900	-	-	-
TF FROM STORM DRAIN UT 501	-	-	121,428	-	-	-
TF FROM SEW COLLECTION UT 502	-	-	121,428	-	-	-
TF FROM PARKING FUND 701	-	-	79,745	13,000	13,000	13,000
TF FROM SEW TREATMENT UT 503	-	-	29,894	-	-	-
TF FROM RCUCC 640	-	-	-	4,743,400	4,743,400	4,743,400
TF FROM FEDERAL FORFEIT 201	-	-	255,200	-	-	-
SERVICE PAY & TRANSFERS TOTAL	47,911,962	28,031,165	106,109,741	54,079,400	54,079,400	54,079,400
OTHER						
MURA LOAN PAYMENTS	13,658,550	3,303,475	1,354,500	-	-	-
OTHER TOTAL	13,658,550	3,303,475	1,354,500	-	-	-
GRAND TOTAL	\$273,241,519	\$262,783,794	\$440,073,742	\$319,574,100	\$319,574,100	\$319,574,100

REVENUE SUMMARY BY FUND - 21/23 BIENNIUM

FUND NUMBER AND NAME	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
100 GENERAL FUND	126,348,830	131,459,755	149,451,907	146,164,000	146,164,000	146,164,000
120 CONST EXCISE TAX FUND	-	199,338	1,990,000	428,400	428,400	428,400
160 GENERAL BOND FUND	5,894,150	6,450,423	9,232,800	8,992,900	8,992,900	8,992,900
161 REVENUE BOND FUND	21,260,314	12,475,084	10,978,155	10,132,300	10,132,300	10,132,300
162 BANCROFT BOND FUND	-	-	-	-	-	-
170 PERS RESERVE FUND	662,817	223,884	138,100	-	-	-
180 FEDERAL STIMULUS GRANT FUND	-	-	-	18,344,600	18,344,600	18,344,600
200 POLICE PUB SAFETY UTILITY FUND	4,253,874	3,280,187	5,858,500	6,115,500	6,115,500	6,115,500
201 POLICE FEDERAL FORFEITURE FUND	763,169	380,069	579,300	10,500	10,500	10,500
202 POLICE STATE FORFEITURE FUND	207,458	603,542	305,000	18,000	18,000	18,000
203 POLICE GRANT FUND	8	-	-	-	-	-
204 POLICE FEDERAL TREASURY FORFEITU	-	-	255,200	-	-	-
300 FIRE PUB SAFETY UTILITY FUND	14,552,944	3,933,045	3,407,400	3,152,000	3,152,000	3,152,000
370 FIRE APPARATUS RESERVE FUND	811,606	1,007,044	1,012,150	900,700	900,700	900,700
400 BUILDING SAFETY FUND	4,727,033	4,262,016	4,941,200	4,188,900	4,188,900	4,188,900
420 COUNCIL GOALS FUND	-	-	1,548,150	2,390,100	2,390,100	2,390,100
500 STREET UTILITY FUND	17,275,535	16,740,592	16,850,300	17,056,200	17,056,200	17,056,200
501 STORM DRAIN UTILITY FUND	11,758,755	13,627,186	13,944,800	12,101,400	12,101,400	12,101,400
502 SEWER COLLECTION UTILITY FUND	8,217,245	10,049,233	12,684,100	13,238,700	13,238,700	13,238,700
503 REG SEW TREATMENT UTILITY FUND	10,398,598	12,351,129	13,010,400	13,660,900	13,660,900	13,660,900
520 STREET SDC FUND	6,521,829	3,935,365	3,895,300	3,783,300	3,783,300	3,783,300
521 SEWER COLLECTION SDC FUND	593,381	460,047	398,200	553,000	553,000	553,000
522 STORM DRAIN SDC FUND	801,075	543,253	572,000	654,500	654,500	654,500
523 REG SEW TREATMENT SDC FUND	2,868,099	2,725,348	2,346,300	2,499,200	2,499,200	2,499,200
530 GAS TAX FUND	10,429,486	12,086,871	14,999,698	11,084,500	11,084,500	11,084,500
531 SIDEWALK FUND	10,090	18,693	20,900	6,400	6,400	6,400
540 FLEET MAINTENANCE FUND	2,757,098	3,198,243	3,320,400	3,990,400	3,990,400	3,990,400
550 STREET IMPROVEMENT FUND	1,432,960	1,833,888	21,742,600	13,730,600	13,730,600	13,730,600
600 PARK MAINTENANCE FUND	2,663,487	2,771,823	3,880,300	2,737,600	2,737,600	2,737,600
620 PARK SDC FUND	6,367,650	1,927,244	1,458,000	1,727,100	1,727,100	1,727,100
621 PARK SOUTHEAST AREA SDC FUND	367,012	538,161	305,900	302,100	302,100	302,100
630 PARK IMPROVEMENT FUND	2,838,332	5,693,189	68,312,500	5,705,600	5,705,600	5,705,600
631 BEAR CREEK MAINTENANCE FUND	590	660	-	-	-	-
632 BEAR CREEK RECONSTRUCTION FUND	208	235	-	-	-	-
633 CEMETERY FUND	35,197	17,397	6,800	7,000	7,000	7,000
634 VETERANS PARK IMPROVEMNT FUND	126	234	200	-	-	-
640 RCUCC FUND	-	-	61,741,700	6,532,300	6,532,300	6,532,300
650 GREENWAY CONSTRUCTION FUND	31	57	-	-	-	-
670 COMMUNITY PARK RESERVE FUND	46,474	60,763	53,400	60,000	60,000	60,000
671 AQUATIC RESERVE FUND	351,060	79,767	1,027,300	-	-	-
700 RISK MANAGEMENT FUND	3,701,857	3,888,242	3,956,400	4,183,400	4,183,400	4,183,400
701 PARKING FACILITIES FUND	1,389,997	1,530,988	1,167,495	922,000	922,000	922,000
730 COMMUNITY PROMOTION FUND	1,922,566	2,168,245	2,224,500	2,250,000	2,250,000	2,250,000
731 CDBG FUND	1,010,580	2,262,552	2,456,388	1,950,000	1,950,000	1,950,000
Grand Total	\$273,241,519	\$262,783,794	\$440,073,742	\$319,574,100	\$319,574,100	\$319,574,100

GENERAL FUND (100)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PROPERTY TAXES						
CURRENT PROPERTY TAX	66,649,073	74,066,747	79,729,000	85,123,600	85,123,600	85,123,600
DELINQUENT PROPERTY TAX	1,660,535	1,547,191	1,993,300	1,550,000	1,550,000	1,550,000
PROPERTY TAXES TOTAL	68,309,608	75,613,937	81,722,300	86,673,600	86,673,600	86,673,600
FRANCHISE FEES						
FRANCHISE FEES	17,881,462	18,361,190	18,826,800	18,419,800	18,419,800	18,419,800
FRANCHISE FEES TOTAL	17,881,462	18,361,190	18,826,800	18,419,800	18,419,800	18,419,800
USER TAXES						
LODGING TAX	3,845,135	5,673,155	4,449,000	3,690,000	3,690,000	3,690,000
MARIJUANA 3% TAX	3,089	626,466	-	-	-	-
USER TAXES TOTAL	3,848,224	6,299,622	4,449,000	3,690,000	3,690,000	3,690,000
LICENSES						
BUSINESS LICENSES	1,040,855	953,479	1,074,700	955,000	955,000	955,000
BUSINESS LICENSE PENALTY	48,725	46,124	56,200	36,000	36,000	36,000
REGULATORY LICENSES	12,409	8,811	5,900	11,000	11,000	11,000
LICENSES TOTAL	1,101,989	1,008,413	1,136,800	1,002,000	1,002,000	1,002,000
PERMITS						
RENTAL REGISTRATION	67,915	51,665	60,000	-	-	-
STREET PRIVILEGES/PERMIT	625	1,092	600	32,500	32,500	32,500
ALARM PERMITS	183,314	191,824	205,100	205,000	205,000	205,000
PERMITS TOTAL	251,854	244,581	265,700	237,500	237,500	237,500
STATE SHARED REVENUE						
CIGARETTE TAX	200,943	189,440	221,000	184,000	184,000	184,000
ALCOHOLIC BEVERAGE TAX	2,408,572	2,595,986	2,907,000	2,915,000	2,915,000	2,915,000
STATE REVENUE SHARING	1,507,253	1,666,568	1,792,900	1,840,000	1,840,000	1,840,000
STATE MARIJUANA TAX	223,749	559,062	-	-	-	-
STATE SHARED REVENUE TOTAL	4,340,516	5,011,056	4,920,900	4,939,000	4,939,000	4,939,000
GRANTS						
FEMA GRANT	20,399	-	-	-	-	-
MISCELLANEOUS FEDERAL GRANT	188,145	825,228	42,325	-	-	-
LLEBG/JAG/BYRNE JUST GRANT	305,513	269,684	391,649	-	-	-
BULLET PROOF VESTS GRANT	3,372	-	-	-	-	-
COPS GRANT	27,101	-	-	-	-	-
DUII AND SEAT BELT GRANT	13,034	50,582	-	46,000	46,000	46,000
STATE GRANTS	287,169	828,851	624,305	-	-	-
HISTORIC PRESERVATION GRANT	-	-	12,000	-	-	-
IMPAIRED DRIVER (DUII) GRANT	37,001	64,823	-	50,000	50,000	50,000
POLICE REIMBURSEMENT GRANT	186	144,899	356,100	360,000	360,000	360,000
MISCELLANEOUS STATE GRANT	2,589	333,914	14,455	-	-	-
PRIVATE AGENCY GRANTS	12,527	1,500	55,500	-	-	-

GENERAL FUND (100)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PROGRAM INCOME	-	-	239,905	-	-	-
GRANTS TOTAL	897,036	2,519,481	1,736,239	456,000	456,000	456,000
CHARGES FOR SERVICES						
LIQUOR LICENSE PROCESSING	20,175	24,175	21,300	18,500	18,500	18,500
TRASH PROGRAM	33,851	34,753	36,000	36,000	36,000	36,000
LIEN SEARCH FEES	116,050	111,898	112,000	180,000	180,000	180,000
COURT THEFT RECOVERY PROGRAM	54,935	31,724	50,000	27,500	27,500	27,500
COURT FINGERPRINT PROGRAM	40,010	35,707	70,000	30,000	30,000	30,000
PLANNING FEES	238,867	285,293	800,000	550,000	550,000	550,000
PLANNING BP SURCHARGE	60,440	69,175	100,000	103,000	103,000	103,000
PLAN REVIEW FEES	400	200	1,000	-	-	-
SDC DEFERRAL APP FEE	-	2,550	-	1,000	1,000	1,000
TOWED VEHICLE FEES	24,480	28,920	30,000	40,000	40,000	40,000
POLICE REPORTS	76,028	104,907	180,000	110,000	110,000	110,000
POLICE SERVICES	45,655	12,264	24,000	8,500	8,500	8,500
FALSE ALARMS	42,900	52,855	50,000	41,000	41,000	41,000
MISC POLICE ACTIVITIES	3,522	761	10,000	-	-	-
WEED ABATEMENT	72,061	52,971	60,000	36,000	36,000	36,000
FIRST AID TRAINING FEES	4,410	1,790	1,000	-	-	-
SEMINAR TRAINING FEES	9,073	250	-	-	-	-
FIRE RECEIPTS	5,750	6,206	7,000	-	-	-
FIRE REIMBURSEMENTS	81	-	-	-	-	-
STORAGE TANK INSPECTION	900	300	-	-	-	-
PARK SERVICE FEES	88,592	111,036	100,000	125,000	125,000	125,000
PARK PROMOTION FEES	108,458	116,155	180,000	165,000	165,000	165,000
PARKS -IN KIND SERVICES	162,590	246,222	320,000	150,000	150,000	150,000
SWIMMING POOL FEES	94,430	98,972	60,000	-	-	-
ATHLETIC PROGRAM FEES	977,630	1,018,178	1,000,000	800,000	800,000	800,000
CONCERT PERFORMANCE FEES	59,660	44,680	40,000	25,000	25,000	25,000
PARK RESERVATIONS	94,334	110,188	97,000	75,000	75,000	75,000
PARK RESERVATIONS-SPORTS PARK	106,529	98,943	79,000	115,000	115,000	115,000
PARK RESERVATIONS-USCCP SP EV	91,917	38,841	50,000	63,000	63,000	63,000
PARKS-ENRICHMENT CLASSES	586,665	576,175	575,000	315,000	315,000	315,000
CHARGES FOR SERVICES TOTAL	3,220,393	3,316,090	4,053,300	3,014,500	3,014,500	3,014,500
GENERAL GOVERNMENT						
LEASE REVENUE	9,600	9,600	-	-	-	-
FUNDS FROM O/S SOURCE	30,442	20,243	-	-	-	-
REFUNDS	7,918	223	-	-	-	-
DAMAGE CLAIMS	13,602	88,342	22,662	-	-	-
CASH OVER/SHORT	(595)	(8,430)	-	-	-	-
MISCELLANEOUS REVENUE	125,006	663,730	329,895	-	-	-

GENERAL FUND (100)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CREDIT CARD PROCESSING FEE	-	-	150,000	-	-	-
GENERAL GOVERNMENT TOTAL	185,973	773,708	502,557	-	-	-
INTERGOVERNMENTAL						
MADGE/HIDTA REIMBURSEMENT	-	-	263,000	-	-	-
INTERGOV'T REVENUE-UNSPECIFIED	9,644	256,143	29,791	-	-	-
MWC SERVICE CHARGE	229,796	222,449	450,000	210,000	210,000	210,000
MURA SERVICE CHARGES	410,000	165,000	2,349,036	425,000	425,000	425,000
REIMBURSE SECURITY SERVICES	8,792	7,800	10,000	-	-	-
MEDFORD 549C SCHOOL	100,000	272,404	452,000	440,000	440,000	440,000
RURAL FIRE PROTECTION DISTRICT	3,126,082	3,437,571	3,582,600	3,200,000	3,200,000	3,200,000
SERVICE TO OTHER AGENCIES	257,891	440,455	-	-	-	-
INTERGOVERNMENTAL TOTAL	4,142,204	4,801,823	7,136,427	4,275,000	4,275,000	4,275,000
SP ASSESSMENTS						
SPECIAL ASSESSMENT IMPROVEMENT	6,384	3,807	-	-	-	-
SP ASSESSMENTS TOTAL	6,384	3,807	-	-	-	-
FINES & FORFEITURES						
CITY COURT	1,255,251	1,092,921	1,200,000	845,000	845,000	845,000
PHOTO RADAR PROGRAM	161,903	740,842	1,120,000	1,050,000	1,050,000	1,050,000
RED LIGHT CAMERA PROGRAM	638,046	1,244,561	1,572,000	1,110,000	1,110,000	1,110,000
OFFENSE SURCHARGE TEMP	19,692	11,138	10,000	10,000	10,000	10,000
CIRCUIT COURT	67,480	69,907	66,000	73,000	73,000	73,000
COURT OPERATING COST	134,465	121,850	112,000	100,000	100,000	100,000
FINE COLLECTION PENALTY	206,269	217,710	200,000	290,000	290,000	290,000
LEMLA	19,785	35,919	40,000	35,000	35,000	35,000
FINES & FORFEITURES TOTAL	2,502,891	3,534,848	4,320,000	3,513,000	3,513,000	3,513,000
CONTRIBUTIONS & DONATIONS						
DONATIONS	755	2,570	14,330	-	-	-
PARK FACILITY DONATION - SCHOL	7,167	5,964	7,000	7,000	7,000	7,000
PARK FOUNDATION - PARK DEVELOP	8,000	-	-	-	-	-
PARK FOUNDATION - SCHOLARSHIPS	44,407	35,689	40,000	40,000	40,000	40,000
CONTRIBUTIONS & DONATIONS TOTAL	60,328	44,223	61,330	47,000	47,000	47,000
INTEREST INCOME						
INTEREST INCOME	375,916	719,563	762,700	218,000	218,000	218,000
INTEREST INCOME TOTAL	375,916	719,563	762,700	218,000	218,000	218,000
RENTAL INCOME						
RENTAL INCOME	25,191	11,763	15,600	-	-	-
RENTAL INCOME TOTAL	25,191	11,763	15,600	-	-	-
CONCESSIONS						
CONCESSIONS	5,968	8,442	3,000	7,500	7,500	7,500
SPORTS PK SALES PERCENT GROSS	32,119	22,527	34,000	20,500	20,500	20,500
SPORT PARK CONCESSION RENT	4,223	2,132	4,800	-	-	-

GENERAL FUND (100)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
SALES - VENDING MACHINE COMMIS	244	516	-	-	-	-
CONCESSIONS TOTAL	42,554	33,616	41,800	28,000	28,000	28,000
SALES						
SALES - MAPS & PRINTS	11,146	10,432	10,000	-	-	-
SALES TOTAL	11,146	10,432	10,000	-	-	-
SALE OF PROPERTY						
SALES - PROPERTY	465,328	112,865	68,967	-	-	-
SALE OF PROPERTY TOTAL	465,328	112,865	68,967	-	-	-
SERVICE PAY & TRANSFERS						
SERV PYMTS-PERS RSV FUND 170	-	-	-	500,000	500,000	500,000
SERV PYMTS-POLICE UT FUND 200	119,887	150,652	142,100	207,600	207,600	207,600
SERV PYMTS-FIRE UT FUND 300	143,509	49,794	135,500	151,400	151,400	151,400
SERV PYMTS-BUILDING SAFETY 400	585,116	657,552	629,000	659,300	659,300	659,300
SERV PYMTS-STREET UTILITY 500	1,389,016	1,531,789	2,284,700	2,552,300	2,552,300	2,552,300
SERV PYMTS-STRM DRAIN UT 501	629,959	679,487	1,908,100	2,172,400	2,172,400	2,172,400
SERV PYMTS-SEWER COLL UT 502	610,560	685,111	1,848,900	2,110,700	2,110,700	2,110,700
SERV PYMTS-SEW TRT UT FUND 503	616,262	678,566	791,800	804,600	804,600	804,600
SERV PYMTS- STREET SDC 520	46,092	74,451	116,400	138,300	138,300	138,300
SERV PYMTS-STORM DRAIN SDC 521	8,004	849	400	200	200	200
SERV PYMTS-SEWER COLL SDC 522	26,707	24,915	44,100	36,300	36,300	36,300
SERV PYMTS-REG SEW TRT UT 523	27,011	29,848	-	-	-	-
SERV PYMTS-GAS TAX FUND 530	405,873	431,140	1,068,600	1,107,600	1,107,600	1,107,600
SERV PYMTS-SIDEWALK FUND 531	-	-	200	200	200	200
SERV PYMTS-FLEET MAINT 540	129,474	150,171	280,300	301,200	301,200	301,200
SERV PYMTS-STREET IMPR 550	48,839	53,288	59,500	45,100	45,100	45,100
SERV PYMTS-PARK MAINT FUND 600	15,644	18,868	18,700	41,100	41,100	41,100
SERV PYMTS-PARK SDC FUND 620	-	7,200	7,200	7,700	7,700	7,700
SERV PYMTS-PARK IMPR FUND 630	15,494	19,090	438,300	456,300	456,300	456,300
SERV PYMTS-BEAR CREEK MAIN 631	-	36,599	-	-	-	-
SERV PYMTS-BEAR CREEK REC 632	-	13,005	-	-	-	-
SERV PYMTS-RISK MGMT FUND 700	161,886	394,514	253,200	261,600	261,600	261,600
SERV PYMTS-PARKING FUND 701	41,310	48,373	185,700	105,700	105,700	105,700
TF FROM POLICE GRANT FUND 203	640	-	-	-	-	-
TF FROM MURA GEN 901	-	-	7,193,700	7,991,000	7,991,000	7,991,000
TF FROM BUILDING SAFETY 400	-	-	100,000	-	-	-
TF FROM GAS TAX 530	-	-	86,937	-	-	-
TF FROM STREET UT 500	-	-	126,900	-	-	-
TF FROM STORM DRAIN UT 501	-	-	121,428	-	-	-
TF FROM SEW COLLECTION UT 502	-	-	121,428	-	-	-
TF FROM PARKING FUND 701	-	-	74,000	-	-	-

GENERAL FUND (100)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
TF FROM SEW TREATMENT UT 503	-	-	29,894	-	-	-
SERVICE PAY & TRANSFERS TOTAL	5,021,283	5,735,262	18,066,987	19,650,600	19,650,600	19,650,600
OTHER						
MURA LOAN PAYMENTS	13,658,550	3,303,475	1,354,500	-	-	-
OTHER TOTAL	13,658,550	3,303,475	1,354,500	-	-	-
GRAND TOTAL	\$126,348,830	\$131,459,755	\$149,451,907	\$146,164,000	\$146,164,000	\$146,164,000

CONST EXCISE TAX FUND (120)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CHARGES FOR SERVICES						
CET AFFORDABLE HOUSING RES	-	7,204	109,200	46,800	46,800	46,800
CET AFFORDABLE HOUSING COMM	-	43,913	9,600	4,300	4,300	4,300
CET AFFORDABLE HOUSING RES 35%	-	60,510	199,600	85,000	85,000	85,000
CET AFFORDABLE HOUSING RES 50%	-	86,443	285,200	123,300	123,300	123,300
CET AFFORD HOUSING COMM 100%	-	-	386,400	165,800	165,800	165,800
CHARGES FOR SERVICES TOTAL	-	198,070	990,000	425,200	425,200	425,200
INTEREST INCOME						
INTEREST INCOME	-	1,268	-	3,200	3,200	3,200
INTEREST INCOME TOTAL	-	1,268	-	3,200	3,200	3,200
SERVICE PAY & TRANSFERS						
TF FROM BUILDING SAFETY 400	-	-	1,000,000	-	-	-
SERVICE PAY & TRANSFERS TOTAL	-	-	1,000,000	-	-	-
GRAND TOTAL	\$ -	\$ 199,338	\$ 1,990,000	\$ 428,400	\$ 428,400	\$ 428,400

GENERAL BOND FUND (160)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PROPERTY TAXES						
CURRENT PROPERTY TAX	829,221	838,799	850,000	-	-	-
DELINQUENT PROPERTY TAX	24,499	19,842	20,000	-	-	-
PROPERTY TAXES TOTAL	853,719	858,641	870,000	-	-	-
INTEREST INCOME						
INTEREST INCOME	7,727	16,145	15,900	-	-	-
INTEREST INCOME TOTAL	7,727	16,145	15,900	-	-	-
SERVICE PAY & TRANSFERS						
TF FROM GENERAL 100	5,032,703	5,575,637	6,165,300	6,811,300	6,811,300	6,811,300
TF FROM STREET SDC	-	-	1,090,800	1,090,800	1,090,800	1,090,800
TF FROM GAS TAX 530	-	-	1,090,800	1,090,800	1,090,800	1,090,800
SERVICE PAY & TRANSFERS TOTAL	5,032,703	5,575,637	8,346,900	8,992,900	8,992,900	8,992,900
GRAND TOTAL	\$ 5,894,150	\$ 6,450,423	\$ 9,232,800	\$ 8,992,900	\$ 8,992,900	\$ 8,992,900

REVENUE BOND FUND (161)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
INTEREST INCOME						
INTEREST INCOME	1	486	1,200	-	-	-
INTEREST INCOME TOTAL	1	486	1,200	-	-	-
SERVICE PAY & TRANSFERS						
TF FROM GENERAL 100	13,658,549	3,303,475	1,372,110	39,500	39,500	39,500
TF FROM GAS TAX 530	-	-	239,999	598,200	598,200	598,200
TF FROM POLICE PUB SAFE UT 200	2,160,635	2,029,666	2,931,500	2,542,300	2,542,300	2,542,300
TF FROM FIRE PUB SAFETY UT 300	955,140	955,137	1,379,600	1,196,500	1,196,500	1,196,500
TF FROM FLEET MAINTENANCE 540	1,697,169	-	-	-	-	-
TF FROM PARK MAINTENANCE 600	379,365	951,121	2,219,500	999,400	999,400	999,400
TF FROM PARK IMPROVEMENT 620	1,167,300	1,861,571	-	-	-	-
TF FROM PARK IMPROVEMENT 630	1,242,154	3,373,629	2,828,500	-	-	-
TF FROM PARKING FUND 701	-	-	5,745	13,000	13,000	13,000
TF FROM RCUCC 640	-	-	-	4,743,400	4,743,400	4,743,400
SERVICE PAY & TRANSFERS TOTAL	21,260,313	12,474,599	10,976,955	10,132,300	10,132,300	10,132,300
GRAND TOTAL	\$ 21,260,314	\$ 12,475,084	\$ 10,978,155	\$ 10,132,300	\$ 10,132,300	\$ 10,132,300

PERS RESERVE FUND (170)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
INTEREST INCOME						
INTEREST INCOME	62,817	123,884	138,100	-	-	-
INTEREST INCOME TOTAL	62,817	123,884	138,100	-	-	-
SERVICE PAY & TRANSFERS						
TF FROM GENERAL 100	600,000	100,000	-	-	-	-
SERVICE PAY & TRANSFERS TOTAL	600,000	100,000	-	-	-	-
GRAND TOTAL	\$ 662,817	\$ 223,884	\$ 138,100	\$ -	\$ -	\$ -

FEDERAL STIMULUS GRANT FUND (180)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GRANTS						
MISCELLANEOUS FEDERAL GRANT	-	-	-	9,167,700	9,167,700	9,167,700
GRANTS TOTAL	-	-	-	9,167,700	9,167,700	9,167,700
SERVICE PAY & TRANSFERS						
TF FROM GENERAL 100	-	-	-	9,176,900	9,176,900	9,176,900
SERVICE PAY & TRANSFERS TOTAL	-	-	-	9,176,900	9,176,900	9,176,900
GRAND TOTAL	\$ -	\$ -	\$ -	\$ 18,344,600	\$ 18,344,600	\$ 18,344,600

POLICE PUB SAFETY UTILITY FUND (200)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GRANTS						
COPS GRANT	34,493	-	-	-	-	-
GRANTS TOTAL	34,493	-	-	-	-	-
CHARGES FOR SERVICES						
POLICE UTILITY FEE	3,016,278	3,275,408	5,554,600	6,114,100	6,114,100	6,114,100
CHARGES FOR SERVICES TOTAL	3,016,278	3,275,408	5,554,600	6,114,100	6,114,100	6,114,100
GENERAL GOVERNMENT						
MISCELLANEOUS REVENUE	93,734	-	-	-	-	-
GENERAL GOVERNMENT TOTAL	93,734	-	-	-	-	-
INTEREST INCOME						
INTEREST INCOME	111,239	1,964	3,000	1,400	1,400	1,400
INTEREST INCOME TOTAL	111,239	1,964	3,000	1,400	1,400	1,400
SALE OF PROPERTY						
SALES - PROPERTY	-	2,815	900	-	-	-
SALE OF PROPERTY TOTAL	-	2,815	900	-	-	-
SERVICE PAY & TRANSFERS						
TF FROM GENERAL 100	-	-	300,000	-	-	-
TF FROM FIRE PUB SAFETY UT 300	998,130	-	-	-	-	-
SERVICE PAY & TRANSFERS TOTAL	998,130	-	300,000	-	-	-
GRAND TOTAL	\$ 4,253,874	\$ 3,280,187	\$ 5,858,500	\$ 6,115,500	\$ 6,115,500	\$ 6,115,500

POLICE FEDERAL FORFEITURE FUND (201)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GRANTS						
FED FORF PROPERTY GRANT	570,371	347,915	539,000	-	-	-
STATE FORFPROPERTY GRANT	159,093	-	-	-	-	-
PROGRAM INCOME	-	-	2,700	-	-	-
GRANTS TOTAL	729,464	347,915	541,700	-	-	-
GENERAL GOVERNMENT						
MISCELLANEOUS REVENUE	34	-	-	-	-	-
GENERAL GOVERNMENT TOTAL	34	-	-	-	-	-
INTEREST INCOME						
INTEREST INCOME	20,005	32,155	37,600	10,500	10,500	10,500
INTEREST INCOME TOTAL	20,005	32,155	37,600	10,500	10,500	10,500
SALE OF PROPERTY						
SALES - PROPERTY	13,666	-	-	-	-	-
SALE OF PROPERTY TOTAL	13,666	-	-	-	-	-
GRAND TOTAL	\$ 763,169	\$ 380,069	\$ 579,300	\$ 10,500	\$ 10,500	\$ 10,500

POLICE STATE FORFEITURE FUND (202)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GRANTS						
FED FORF PROPERTY GRANT	-	61,068	96,000	-	-	-
GRANTS TOTAL	-	61,068	96,000	-	-	-
GENERAL GOVERNMENT						
MISCELLANEOUS REVENUE	192,020	519,645	190,500	-	-	-
GENERAL GOVERNMENT TOTAL	192,020	519,645	190,500	-	-	-
INTEREST INCOME						
INTEREST INCOME	15,438	22,829	18,500	18,000	18,000	18,000
INTEREST INCOME TOTAL	15,438	22,829	18,500	18,000	18,000	18,000
GRAND TOTAL	\$ 207,458	\$ 603,542	\$ 305,000	\$ 18,000	\$ 18,000	\$ 18,000

POLICE GRANT FUND (203)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
INTEREST INCOME						
INTEREST INCOME	8	-	-	-	-	-
INTEREST INCOME TOTAL	8	-	-	-	-	-
GRAND TOTAL	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -

POLICE FEDERAL TREASURY FORFEITURE FUND (204)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
SERVICE PAY & TRANSFERS						
TF FROM FEDERAL FORFEIT 201	-	-	255,200	-	-	-
SERVICE PAY & TRANSFERS TOTAL	-	-	255,200	-	-	-
GRAND TOTAL	\$ -	\$ -	\$ 255,200	\$ -	\$ -	\$ -

FIRE PUB SAFETY UTILITY FUND (300)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CHARGES FOR SERVICES						
FIRE UTILITY FEE	2,772,886	3,675,369	3,365,000	3,149,600	3,149,600	3,149,600
CHARGES FOR SERVICES TOTAL	2,772,886	3,675,369	3,365,000	3,149,600	3,149,600	3,149,600
GENERAL GOVERNMENT						
REFUNDS	38,754	-	-	-	-	-
MISCELLANEOUS REVENUE	4,700	13,929	-	-	-	-
GENERAL GOVERNMENT TOTAL	43,454	13,929	-	-	-	-
INTEREST INCOME						
INTEREST INCOME	101,962	8,887	42,400	2,400	2,400	2,400
INTEREST INCOME TOTAL	101,962	8,887	42,400	2,400	2,400	2,400
SERVICE PAY & TRANSFERS						
TF FROM GENERAL 100	160,570	234,860	-	-	-	-
TF FROM POLICE PUB SAFE UT 200	11,474,072	-	-	-	-	-
SERVICE PAY & TRANSFERS TOTAL	11,634,642	234,860	-	-	-	-
GRAND TOTAL	\$ 14,552,944	\$ 3,933,045	\$ 3,407,400	\$ 3,152,000	\$ 3,152,000	\$ 3,152,000

FIRE APPARATUS RESERVE FUND (370)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
INTEREST INCOME						
INTEREST INCOME	1,606	7,044	3,600	700	700	700
INTEREST INCOME TOTAL	1,606	7,044	3,600	700	700	700
SERVICE PAY & TRANSFERS						
TF FROM GENERAL 100	810,000	1,000,000	1,008,550	600,000	600,000	600,000
TF FROM FIRE PUB SAFETY UT 300	-	-	-	300,000	300,000	300,000
SERVICE PAY & TRANSFERS TOTAL	810,000	1,000,000	1,008,550	900,000	900,000	900,000
GRAND TOTAL	\$ 811,606	\$ 1,007,044	\$ 1,012,150	\$ 900,700	\$ 900,700	\$ 900,700

BUILDING SAFETY FUND (400)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERMITS						
BUILDING INSPECTION PERMIT	4,020,865	3,548,562	3,540,000	3,438,300	3,438,300	3,438,300
ELECTRICAL PERMIT	545,017	482,566	515,000	300,000	300,000	300,000
PERMITS TOTAL	4,565,882	4,031,127	4,055,000	3,738,300	3,738,300	3,738,300
CHARGES FOR SERVICES						
ELECTRIC MINOR LABELS	2,325	1,950	2,000	8,500	8,500	8,500
PLUMBING MINOR LABELS	10,725	8,325	7,000	1,700	1,700	1,700
CHARGES FOR SERVICES TOTAL	13,050	10,275	9,000	10,200	10,200	10,200
GENERAL GOVERNMENT						
CASH OVER/SHORT	1	9	-	-	-	-
MISCELLANEOUS REVENUE	85,900	78,360	61,000	57,000	57,000	57,000
GENERAL GOVERNMENT TOTAL	85,901	78,369	61,000	57,000	57,000	57,000
INTERGOVERNMENTAL						
SERVICE TO OTHER AGENCIES	4,323	2,923	-	3,500	3,500	3,500
INTERGOVERNMENTAL TOTAL	4,323	2,923	-	3,500	3,500	3,500
INTEREST INCOME						
INTEREST INCOME	57,878	139,322	149,200	46,900	46,900	46,900
INTEREST INCOME TOTAL	57,878	139,322	149,200	46,900	46,900	46,900
SERVICE PAY & TRANSFERS						
CET FUND LOAN PAYMENTS	-	-	667,000	333,000	333,000	333,000
SERVICE PAY & TRANSFERS TOTAL	-	-	667,000	333,000	333,000	333,000
GRAND TOTAL	\$ 4,727,033	\$ 4,262,016	\$ 4,941,200	\$ 4,188,900	\$ 4,188,900	\$ 4,188,900

COUNCIL GOALS FUND (420)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
USER TAXES						
MARIJUANA 3% TAX	-	-	600,000	2,175,000	2,175,000	2,175,000
USER TAXES TOTAL	-	-	600,000	2,175,000	2,175,000	2,175,000
STATE SHARED REVENUE						
STATE MARIJUANA TAX	-	-	550,000	210,000	210,000	210,000
STATE SHARED REVENUE TOTAL	-	-	550,000	210,000	210,000	210,000
INTEREST INCOME						
INTEREST INCOME	-	-	-	5,100	5,100	5,100
INTEREST INCOME TOTAL	-	-	-	5,100	5,100	5,100
SERVICE PAY & TRANSFERS						
TF FROM GENERAL 100	-	-	398,150	-	-	-
SERVICE PAY & TRANSFERS TOTAL	-	-	398,150	-	-	-
GRAND TOTAL	\$ -	\$ -	\$ 1,548,150	\$ 2,390,100	\$ 2,390,100	\$ 2,390,100

STREET UTILITY FUND (500)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GRANTS						
STATE GRANTS	1,000,000	500,000	-	-	-	-
GRANTS TOTAL	1,000,000	500,000	-	-	-	-
CHARGES FOR SERVICES						
PUBLIC IMPV PLAN REVIEW/INSPEC	24,538	47,300	40,600	54,900	54,900	54,900
STREET UTILITY FEES	15,080,436	15,043,496	15,334,000	15,903,500	15,903,500	15,903,500
UTILITY LATE FEES	449,431	343,586	346,000	365,000	365,000	365,000
PEDESTRIAN STREET LIGHT	61,411	81,171	75,600	98,800	98,800	98,800
STREET CHARGES	146,564	112,375	110,400	-	-	-
UTILITY COLLECTIONS FEES	(5,823)	33,814	40,000	100,000	100,000	100,000
UTILITY EARLY PAYMENT DISCOUNT	(34,617)	(47,175)	(41,400)	(35,000)	(35,000)	(35,000)
CHARGES FOR SERVICES TOTAL	15,721,940	15,614,566	15,905,200	16,487,200	16,487,200	16,487,200
GENERAL GOVERNMENT						
REFUNDS	881	-	-	-	-	-
DAMAGE CLAIMS	91,292	66,369	7,800	-	-	-
CASH OVER/SHORT	(77)	(10)	-	-	-	-
BAD DEBT RE-ESTABLISH	-	42	-	-	-	-
MISCELLANEOUS REVENUE	67,069	72,416	66,200	77,600	77,600	77,600
GENERAL GOVERNMENT TOTAL	159,165	138,817	74,000	77,600	77,600	77,600
INTERGOVERNMENTAL						
INTERGOV'T REVENUE-UNSPECIFIED	-	-	240,000	-	-	-
SERVICE TO OTHER AGENCIES	34,100	65,705	-	-	-	-
INTERGOVERNMENTAL TOTAL	34,100	65,705	240,000	-	-	-
INTEREST INCOME						
INTEREST INCOME	135,438	251,417	301,100	71,400	71,400	71,400
INTEREST INCOME TOTAL	135,438	251,417	301,100	71,400	71,400	71,400
RENTAL INCOME						
RENTAL INCOME	-	2,400	-	-	-	-
RENTAL INCOME TOTAL	-	2,400	-	-	-	-
SALE OF PROPERTY						
SALES - PROPERTY	43,941	5,400	-	-	-	-
SALE OF PROPERTY TOTAL	43,941	5,400	-	-	-	-
SERVICE PAY & TRANSFERS						
TF FROM GENERAL 100	107,071	52,287	200,000	290,000	290,000	290,000
TF FROM POLICE PUB SAFE UT 200	17,570	35,000	45,000	45,000	45,000	45,000
TF FROM FIRE PUB SAFETY UT 300	17,570	35,000	45,000	45,000	45,000	45,000
TF FROM PARK MAINTENANCE 600	38,740	40,000	40,000	40,000	40,000	40,000
SERVICE PAY & TRANSFERS TOTAL	180,951	162,287	330,000	420,000	420,000	420,000
GRAND TOTAL	\$ 17,275,535	\$ 16,740,592	\$ 16,850,300	\$ 17,056,200	\$ 17,056,200	\$ 17,056,200

STORM DRAIN UTILITY FUND (501)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CHARGES FOR SERVICES						
PUBLIC IMPV PLAN REVIEW/INSPEC	139,707	80,459	112,200	50,000	50,000	50,000
STORM DRAIN UTILITY FEES	11,344,703	12,973,436	13,242,000	11,870,800	11,870,800	11,870,800
CHARGES FOR SERVICES TOTAL	11,484,409	13,053,895	13,354,200	11,920,800	11,920,800	11,920,800
GENERAL GOVERNMENT						
REFUNDS	52	-	-	-	-	-
DAMAGE CLAIMS	4,938	820	-	-	-	-
CASH OVER/SHORT	-	(19)	-	-	-	-
BAD DEBT RE-ESTABLISH	-	42	-	-	-	-
MISCELLANEOUS REVENUE	542	11,427	-	-	-	-
GENERAL GOVERNMENT TOTAL	5,532	12,271	-	-	-	-
INTERGOVERNMENTAL						
MWC SERVICE CHARGE	8,522	7,687	12,600	-	-	-
SERVICE TO OTHER AGENCIES	69,555	77,005	62,400	-	-	-
INTERGOVERNMENTAL TOTAL	78,077	84,692	75,000	-	-	-
INTEREST INCOME						
INTEREST INCOME	188,061	465,078	515,600	180,600	180,600	180,600
INTEREST INCOME TOTAL	188,061	465,078	515,600	180,600	180,600	180,600
SALE OF PROPERTY						
SALES - PROPERTY	2,675	11,250	-	-	-	-
SALE OF PROPERTY TOTAL	2,675	11,250	-	-	-	-
GRAND TOTAL	\$ 11,758,755	\$ 13,627,186	\$ 13,944,800	\$ 12,101,400	\$ 12,101,400	\$ 12,101,400

SEWER COLLECTION UTILITY FUND (502)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CHARGES FOR SERVICES						
PUBLIC IMPV PLAN REVIEW/INSPEC	43,334	35,209	45,200	27,600	27,600	27,600
SEWER UTILITY FEES	8,074,108	9,843,105	12,432,000	13,157,400	13,157,400	13,157,400
CHARGES FOR SERVICES TOTAL	8,117,442	9,878,315	12,477,200	13,185,000	13,185,000	13,185,000
GENERAL GOVERNMENT						
REFUNDS	52	-	-	-	-	-
DAMAGE CLAIMS	314	152	-	-	-	-
BAD DEBT RE-ESTABLISH	-	42	-	-	-	-
MISCELLANEOUS REVENUE	1,429	1,224	-	-	-	-
GENERAL GOVERNMENT TOTAL	1,795	1,419	-	-	-	-
INTERGOVERNMENTAL						
SERVICE TO OTHER AGENCIES	20,970	16,640	26,800	-	-	-
INTERGOVERNMENTAL TOTAL	20,970	16,640	26,800	-	-	-
INTEREST INCOME						
INTEREST INCOME	75,501	152,859	180,100	53,700	53,700	53,700
INTEREST INCOME TOTAL	75,501	152,859	180,100	53,700	53,700	53,700
SALE OF PROPERTY						
SALES - PROPERTY	1,537	-	-	-	-	-
SALE OF PROPERTY TOTAL	1,537	-	-	-	-	-
GRAND TOTAL	\$ 8,217,245	\$ 10,049,233	\$ 12,684,100	\$ 13,238,700	\$ 13,238,700	\$ 13,238,700

REG SEW TREATMENT UTILITY FUND (503)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GRANTS						
ODOT/CMAQ GRANT	-	3,848	-	-	-	-
GRANTS TOTAL	-	3,848	-	-	-	-
CHARGES FOR SERVICES						
SEWAGE TREATMENT, MEDFORD	4,588,300	5,504,667	6,414,000	6,536,000	6,536,000	6,536,000
CHARGES FOR SERVICES TOTAL	4,588,300	5,504,667	6,414,000	6,536,000	6,536,000	6,536,000
GENERAL GOVERNMENT						
FUNDS FROM O/S SOURCE	15,739	-	-	-	-	-
CASH OVER/SHORT	-	(5)	-	-	-	-
MISCELLANEOUS REVENUE	3,469	38,500	49,400	40,000	40,000	40,000
GENERAL GOVERNMENT TOTAL	19,208	38,495	49,400	40,000	40,000	40,000
INTERGOVERNMENTAL						
SEWAGE TREATMENT, RVSS	5,160,876	6,007,510	5,837,000	6,235,700	6,235,700	6,235,700
SEWAGE TREATMENT, EAGLE POINT	566,566	718,183	631,200	814,900	814,900	814,900
INTERGOVERNMENTAL TOTAL	5,727,442	6,725,694	6,468,200	7,050,600	7,050,600	7,050,600
INTEREST INCOME						
INTEREST INCOME	37,556	78,426	78,800	34,300	34,300	34,300
INTEREST INCOME TOTAL	37,556	78,426	78,800	34,300	34,300	34,300
RENTAL INCOME						
RENTAL INCOME	3,848	-	-	-	-	-
RENTAL INCOME TOTAL	3,848	-	-	-	-	-
SALE OF PROPERTY						
SALES - PROPERTY	22,244	-	-	-	-	-
SALE OF PROPERTY TOTAL	22,244	-	-	-	-	-
GRAND TOTAL	\$ 10,398,598	\$ 12,351,129	\$ 13,010,400	\$ 13,660,900	\$ 13,660,900	\$ 13,660,900

STREET SDC FUND (520)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GRANTS						
MISCELLANEOUS FEDERAL GRANT	349,290	96,014	-	-	-	-
MISCELLANEOUS STATE GRANT	1,647	-	-	-	-	-
GRANTS TOTAL	350,937	96,014	-	-	-	-
GENERAL GOVERNMENT						
MISCELLANEOUS REVENUE	6	-	-	-	-	-
GENERAL GOVERNMENT TOTAL	6	-	-	-	-	-
SDC						
STREET SDC	5,993,820	3,452,363	3,476,600	3,648,200	3,648,200	3,648,200
SDC TOTAL	5,993,820	3,452,363	3,476,600	3,648,200	3,648,200	3,648,200
INTEREST INCOME						
INTEREST INCOME	177,065	386,988	418,700	135,100	135,100	135,100
INTEREST INCOME TOTAL	177,065	386,988	418,700	135,100	135,100	135,100
GRAND TOTAL	\$ 6,521,829	\$ 3,935,365	\$ 3,895,300	\$ 3,783,300	\$ 3,783,300	\$ 3,783,300

SEWER COLLECTION SDC FUND (521)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
SDC						
STREET SDC	580,881	-	-	-	-	-
SEWER SDC FEE	-	421,878	360,000	535,500	535,500	535,500
SDC TOTAL	580,881	421,878	360,000	535,500	535,500	535,500
INTEREST INCOME						
INTEREST INCOME	12,500	38,169	38,200	17,500	17,500	17,500
INTEREST INCOME TOTAL	12,500	38,169	38,200	17,500	17,500	17,500
GRAND TOTAL	\$ 593,381	\$ 460,047	\$ 398,200	\$ 553,000	\$ 553,000	\$ 553,000

STORM DRAIN SDC FUND (522)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GENERAL GOVERNMENT						
MISCELLANEOUS REVENUE	2	-	-	-	-	-
GENERAL GOVERNMENT TOTAL	2	-	-	-	-	-
SDC						
STORM DRAIN REIMB SDC FEE	501,841	322,707	332,600	432,200	432,200	432,200
STORM DRAIN IMPV SDC FEE	262,340	154,315	160,000	201,000	201,000	201,000
SDC TOTAL	764,181	477,022	492,600	633,200	633,200	633,200
INTEREST INCOME						
INTEREST INCOME	36,893	66,231	79,400	21,300	21,300	21,300
INTEREST INCOME TOTAL	36,893	66,231	79,400	21,300	21,300	21,300
GRAND TOTAL	\$ 801,075	\$ 543,253	\$ 572,000	\$ 654,500	\$ 654,500	\$ 654,500

REG SEW TREATMENT SDC FUND (523)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GENERAL GOVERNMENT						
MISCELLANEOUS REVENUE	606	-	-	-	-	-
GENERAL GOVERNMENT TOTAL	606	-	-	-	-	-
SDC						
STREET SDC	2,764,430	-	-	-	-	-
SEWAGE TREATMENT SDC FEE	-	2,506,483	2,087,600	2,420,800	2,420,800	2,420,800
SDC TOTAL	2,764,430	2,506,483	2,087,600	2,420,800	2,420,800	2,420,800
INTEREST INCOME						
INTEREST INCOME	103,063	218,865	258,700	78,400	78,400	78,400
INTEREST INCOME TOTAL	103,063	218,865	258,700	78,400	78,400	78,400
GRAND TOTAL	\$ 2,868,099	\$ 2,725,348	\$ 2,346,300	\$ 2,499,200	\$ 2,499,200	\$ 2,499,200

GAS TAX FUND (530)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
STATE SHARED REVENUE						
GASOLINE TAX	9,266,212	10,970,098	9,900,000	10,700,000	10,700,000	10,700,000
STATE SHARED REVENUE TOTAL	9,266,212	10,970,098	9,900,000	10,700,000	10,700,000	10,700,000
GRANTS						
MISCELLANEOUS FEDERAL GRANT	-	131,889	-	-	-	-
MISCELLANEOUS STATE GRANT	154,427	94,726	-	-	-	-
GRANTS TOTAL	154,427	226,616	-	-	-	-
CHARGES FOR SERVICES						
PUBLIC IMPV PLAN REVIEW/INSPEC	313,191	253,733	422,000	167,800	167,800	167,800
STREET CHARGES	522	2,262	5,000	-	-	-
CHARGES FOR SERVICES TOTAL	313,713	255,995	427,000	167,800	167,800	167,800
GENERAL GOVERNMENT						
FUNDS FROM O/S SOURCE	393,300	-	-	-	-	-
REFUNDS	52	-	-	-	-	-
MISCELLANEOUS REVENUE	71,859	75,458	241,200	-	-	-
GENERAL GOVERNMENT TOTAL	465,211	75,458	241,200	-	-	-
DEBT PROCEEDS						
BOND SALES	-	-	3,842,698	-	-	-
DEBT PROCEEDS TOTAL	-	-	3,842,698	-	-	-
INTEREST INCOME						
INTEREST INCOME	229,797	557,954	588,800	216,700	216,700	216,700
INTEREST INCOME TOTAL	229,797	557,954	588,800	216,700	216,700	216,700
SALE OF PROPERTY						
SALES - PROPERTY	125	750	-	-	-	-
SALE OF PROPERTY TOTAL	125	750	-	-	-	-
GRAND TOTAL	\$ 10,429,486	\$ 12,086,871	\$ 14,999,698	\$ 11,084,500	\$ 11,084,500	\$ 11,084,500

SIDEWALK FUND (531)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
INTEREST INCOME						
INTEREST INCOME	10,090	18,693	20,900	6,400	6,400	6,400
INTEREST INCOME TOTAL	10,090	18,693	20,900	6,400	6,400	6,400
GRAND TOTAL	\$ 10,090	\$ 18,693	\$ 20,900	\$ 6,400	\$ 6,400	\$ 6,400

FLEET MAINTENANCE FUND (540)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CHARGES FOR SERVICES						
GARAGE SERVICES - CITY	61,610	-	-	-	-	-
GARAGE SERVICES - LABOR	883,848	1,302,687	1,368,000	1,584,000	1,584,000	1,584,000
GARAGE SERVICES - FIXED MONTHL	525,462	6,972	-	-	-	-
GARAGE SERVICES - POOL VEHICLE	4,277	-	-	-	-	-
CHARGES FOR SERVICES TOTAL	1,475,197	1,309,659	1,368,000	1,584,000	1,584,000	1,584,000
GENERAL GOVERNMENT						
REFUNDS	-	245	-	-	-	-
CASH OVER/SHORT	0	-	-	-	-	-
MISCELLANEOUS REVENUE	405	29	-	-	-	-
GENERAL GOVERNMENT TOTAL	405	274	-	-	-	-
INTERGOVERNMENTAL						
GARAGE SERVICES - MWC	261,310	334,206	370,000	585,000	585,000	585,000
GARAGE SERVICES - OUTSIDE AGEN	796,556	972,426	940,000	980,000	980,000	980,000
INVENTORY MARK-UP	209,942	557,843	600,000	840,000	840,000	840,000
INTERGOVERNMENTAL TOTAL	1,267,808	1,864,475	1,910,000	2,405,000	2,405,000	2,405,000
INTEREST INCOME						
INTEREST INCOME	12,494	23,835	42,400	1,400	1,400	1,400
INTEREST INCOME TOTAL	12,494	23,835	42,400	1,400	1,400	1,400
SALE OF PROPERTY						
SALES - PROPERTY	1,194	-	-	-	-	-
SALE OF PROPERTY TOTAL	1,194	-	-	-	-	-
GRAND TOTAL	\$ 2,757,098	\$ 3,198,243	\$ 3,320,400	\$ 3,990,400	\$ 3,990,400	\$ 3,990,400

STREET IMPROVEMENT FUND (550)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GRANTS						
MISCELLANEOUS FEDERAL GRANT	1,154,173	184,973	2,949,200	-	-	-
MISCELLANEOUS STATE GRANT	42,530	20,770	208,000	2,143,100	2,143,100	2,143,100
ODOT/CMAQ GRANT	-	-	1,729,000	-	-	-
GRANTS TOTAL	1,196,703	205,743	4,886,200	2,143,100	2,143,100	2,143,100
CHARGES FOR SERVICES						
PUBLIC IMPV PLAN REVIEW/INSPEC	4,671	157,622	471,600	-	-	-
CHARGES FOR SERVICES TOTAL	4,671	157,622	471,600	-	-	-
GENERAL GOVERNMENT						
FUNDS FROM O/S SOURCE	70,322	-	-	3,000,000	3,000,000	3,000,000
REFUNDS	1	-	-	-	-	-
DAMAGE CLAIMS	50,000	-	-	-	-	-
MISCELLANEOUS REVENUE	1	270	-	-	-	-
MORATORIUM STREET CUT FEE	35,540	14,904	18,400	-	-	-
GENERAL GOVERNMENT TOTAL	155,864	15,174	18,400	3,000,000	3,000,000	3,000,000
INTERGOVERNMENTAL						
INTERGOV'T REVENUE-UNSPECIFIED	-	-	6,210,000	-	-	-
INTERGOVERNMENTAL TOTAL	-	-	6,210,000	-	-	-
DEBT PROCEEDS						
OTIA LOAN PROCEEDS	-	-	10,000,000	8,500,000	8,500,000	8,500,000
DEBT PROCEEDS TOTAL	-	-	10,000,000	8,500,000	8,500,000	8,500,000
INTEREST INCOME						
INTEREST INCOME	75,722	155,349	156,400	87,500	87,500	87,500
INTEREST INCOME TOTAL	75,722	155,349	156,400	87,500	87,500	87,500
SERVICE PAY & TRANSFERS						
TF FROM STREET UT 500	-	1,300,000	-	-	-	-
SERVICE PAY & TRANSFERS TOTAL	-	1,300,000	-	-	-	-
GRAND TOTAL	\$ 1,432,960	\$ 1,833,888	\$ 21,742,600	\$ 13,730,600	\$ 13,730,600	\$ 13,730,600

PARK MAINTENANCE FUND (600)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CHARGES FOR SERVICES						
PARK UTILITY FEES-PARK MAINT	2,659,864	2,745,402	3,863,800	2,729,000	2,729,000	2,729,000
CHARGES FOR SERVICES TOTAL	2,659,864	2,745,402	3,863,800	2,729,000	2,729,000	2,729,000
GENERAL GOVERNMENT						
MISCELLANEOUS REVENUE	23	-	-	-	-	-
GENERAL GOVERNMENT TOTAL	23	-	-	-	-	-
INTEREST INCOME						
INTEREST INCOME	3,600	26,422	16,500	8,600	8,600	8,600
INTEREST INCOME TOTAL	3,600	26,422	16,500	8,600	8,600	8,600
GRAND TOTAL	\$ 2,663,487	\$ 2,771,823	\$ 3,880,300	\$ 2,737,600	\$ 2,737,600	\$ 2,737,600

PARK SDC FUND (620)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
USER TAXES						
LODGING TAX	1,359,625	-	-	-	-	-
CAR RENTAL TAX	1,751,883	-	-	-	-	-
USER TAXES TOTAL	3,111,508	-	-	-	-	-
GRANTS						
MISCELLANEOUS FEDERAL GRANT	17,812	-	-	-	-	-
LAND/WATER CONSERVATION GRANT	23,733	-	-	-	-	-
GRANTS TOTAL	41,545	-	-	-	-	-
GENERAL GOVERNMENT						
CASH OVER/SHORT	0	-	-	-	-	-
MISCELLANEOUS REVENUE	517	1,439	-	-	-	-
GENERAL GOVERNMENT TOTAL	517	1,439	-	-	-	-
SDC						
PARK DEDICATION SDC	2,912,194	214,994	100,000	-	-	-
PARK SDC COMM NON SE	-	2,743	-	-	-	-
PARK SDC RESIDENTIAL NON SE	-	1,597,248	1,200,000	1,400,000	1,400,000	1,400,000
PARK SDC RESIDENTIAL SE	-	-	-	300,000	300,000	300,000
SDC TOTAL	2,912,194	1,814,985	1,300,000	1,700,000	1,700,000	1,700,000
CONTRIBUTIONS & DONATIONS						
PARK FACILITY DONATION - SCHOL	17,480	-	-	-	-	-
PARK FOUNDATION - PARK DEVELOP	15,000	-	-	-	-	-
CONTRIBUTIONS & DONATIONS TOTAL	32,480	-	-	-	-	-
INTEREST INCOME						
INTEREST INCOME	114,016	110,821	158,000	27,100	27,100	27,100
INTEREST INCOME TOTAL	114,016	110,821	158,000	27,100	27,100	27,100
SALE OF PROPERTY						
SALES - PROPERTY	155,389	-	-	-	-	-
SALE OF PROPERTY TOTAL	155,389	-	-	-	-	-
GRAND TOTAL	\$ 6,367,650	\$ 1,927,244	\$ 1,458,000	\$ 1,727,100	\$ 1,727,100	\$ 1,727,100

PARK SOUTHEAST AREA SDC FUND (621)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GENERAL GOVERNMENT						
MISCELLANEOUS REVENUE	-	115,488	-	-	-	-
GENERAL GOVERNMENT TOTAL	-	115,488	-	-	-	-
SDC						
PARK SDC RESIDENTIAL SE	-	415,603	300,000	300,000	300,000	300,000
SDC TOTAL	-	415,603	300,000	300,000	300,000	300,000
INTEREST INCOME						
INTEREST INCOME	12	7,071	5,900	2,100	2,100	2,100
INTEREST INCOME TOTAL	12	7,071	5,900	2,100	2,100	2,100
SERVICE PAY & TRANSFERS						
TF FROM PARK IMPROVEMENT 620	367,000	-	-	-	-	-
SERVICE PAY & TRANSFERS TOTAL	367,000	-	-	-	-	-
GRAND TOTAL	\$ 367,012	\$ 538,161	\$ 305,900	\$ 302,100	\$ 302,100	\$ 302,100

PARK IMPROVEMENT FUND (630)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
USER TAXES						
LODGING TAX	562,939	838,887	2,224,500	3,060,000	3,060,000	3,060,000
CAR RENTAL TAX	614,409	3,069,571	2,700,000	2,450,000	2,450,000	2,450,000
USER TAXES TOTAL	1,177,347	3,908,458	4,924,500	5,510,000	5,510,000	5,510,000
GRANTS						
MISCELLANEOUS FEDERAL GRANT	30,194	-	70,000	-	-	-
STATE GRANTS	-	100,019	250,000	-	-	-
GRANTS TOTAL	30,194	100,019	320,000	-	-	-
GENERAL GOVERNMENT						
MISCELLANEOUS REVENUE	-	224,422	-	-	-	-
GENERAL GOVERNMENT TOTAL	-	224,422	-	-	-	-
DEBT PROCEEDS						
BOND SALES	-	-	60,968,100	-	-	-
DEBT PROCEEDS TOTAL	-	-	60,968,100	-	-	-
INTEREST INCOME						
INTEREST INCOME	750	79,769	97,100	39,200	39,200	39,200
INTEREST INCOME TOTAL	750	79,769	97,100	39,200	39,200	39,200
SERVICE PAY & TRANSFERS						
TF FROM GENERAL 100	-	1,380,520	-	-	-	-
TF FROM PARK MAINTENANCE 600	-	-	500,000	-	-	-
TF FROM PARK IMPROVEMENT 620	1,630,040	-	-	-	-	-
TF FROM PARK RESERVE 670	-	-	44,900	156,400	156,400	156,400
TF FROM AQUATIC RESERVE 671	-	-	1,457,900	-	-	-
SERVICE PAY & TRANSFERS TOTAL	1,630,040	1,380,520	2,002,800	156,400	156,400	156,400
GRAND TOTAL	\$ 2,838,332	\$ 5,693,189	\$ 68,312,500	\$ 5,705,600	\$ 5,705,600	\$ 5,705,600

BEAR CREEK MAINTENANCE FUND (631)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
INTEREST INCOME						
INTEREST INCOME	590	660	-	-	-	-
INTEREST INCOME TOTAL	590	660	-	-	-	-
GRAND TOTAL	\$ 590	\$ 660	\$ -	\$ -	\$ -	\$ -

BEAR CREEK RECONSTRUCTION FUND (632)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
INTEREST INCOME						
INTEREST INCOME	208	235	-	-	-	-
INTEREST INCOME TOTAL	208	235	-	-	-	-
GRAND TOTAL	\$ 208	\$ 235	\$ -	\$ -	\$ -	\$ -

CEMETERY FUND (633)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GENERAL GOVERNMENT						
MISCELLANEOUS REVENUE	395	72	-	-	-	-
GENERAL GOVERNMENT TOTAL	395	72	-	-	-	-
CONTRIBUTIONS & DONATIONS						
DONATIONS	23	12,843	400	-	-	-
CONTRIBUTIONS & DONATIONS TOTAL	23	12,843	400	-	-	-
INTEREST INCOME						
INTEREST INCOME	703	256	400	-	-	-
INTEREST INCOME TOTAL	703	256	400	-	-	-
SALES						
SALES - CEMETERY PLOTS	4,075	4,225	6,000	7,000	7,000	7,000
SALES TOTAL	4,075	4,225	6,000	7,000	7,000	7,000
SERVICE PAY & TRANSFERS						
TF FROM GENERAL 100	30,000	-	-	-	-	-
SERVICE PAY & TRANSFERS TOTAL	30,000	-	-	-	-	-
GRAND TOTAL	\$ 35,197	\$ 17,397	\$ 6,800	\$ 7,000	\$ 7,000	\$ 7,000

VETERANS PARK IMPROVEMNT FUND (634)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
INTEREST INCOME						
INTEREST INCOME	126	234	200	-	-	-
INTEREST INCOME TOTAL	126	234	200	-	-	-
GRAND TOTAL	\$ 126	\$ 234	\$ 200	\$ -	\$ -	\$ -

RCUCC FUND (640)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CHARGES FOR SERVICES						
PARK UTILITY FEES-PARK MAINT	-	-	-	2,215,000	2,215,000	2,215,000
CHARGES FOR SERVICES TOTAL	-	-	-	2,215,000	2,215,000	2,215,000
SERVICE PAY & TRANSFERS						
TF FROM PARK MAINTENANCE 600	-	-	702,600	352,500	352,500	352,500
TF FROM PARK IMPROVEMENT 630	-	-	61,039,100	3,964,800	3,964,800	3,964,800
SERVICE PAY & TRANSFERS TOTAL	-	-	61,741,700	4,317,300	4,317,300	4,317,300
GRAND TOTAL	\$ -	\$ -	\$ 61,741,700	\$ 6,532,300	\$ 6,532,300	\$ 6,532,300

GREENWAY CONSTRUCTION FUND (650)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
INTEREST INCOME						
INTEREST INCOME	31	57	-	-	-	-
INTEREST INCOME TOTAL	31	57	-	-	-	-
GRAND TOTAL	\$ 31	\$ 57	\$ -	\$ -	\$ -	\$ -

COMMUNITY PARK RESERVE FUND (670)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CHARGES FOR SERVICES						
PARK RESERVATIONS-MAINT RESER	44,579	57,967	50,000	60,000	60,000	60,000
CHARGES FOR SERVICES TOTAL	44,579	57,967	50,000	60,000	60,000	60,000
INTEREST INCOME						
INTEREST INCOME	1,894	2,796	3,400	-	-	-
INTEREST INCOME TOTAL	1,894	2,796	3,400	-	-	-
GRAND TOTAL	\$ 46,474	\$ 60,763	\$ 53,400	\$ 60,000	\$ 60,000	\$ 60,000

AQUATIC RESERVE FUND (671)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
INTEREST INCOME						
INTEREST INCOME	4,160	11,767	11,800	-	-	-
INTEREST INCOME TOTAL	4,160	11,767	11,800	-	-	-
SERVICE PAY & TRANSFERS						
TF FROM PARK IMPROVEMENT 620	-	-	865,500	-	-	-
TF FROM PARK IMPROVEMENT 630	346,900	68,000	150,000	-	-	-
SERVICE PAY & TRANSFERS TOTAL	346,900	68,000	1,015,500	-	-	-
GRAND TOTAL	\$ 351,060	\$ 79,767	\$ 1,027,300	\$ -	\$ -	\$ -

RISK MANAGEMENT FUND (700)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GENERAL GOVERNMENT						
REFUNDS	305,077	364,944	-	-	-	-
MISCELLANEOUS REVENUE	9,393	-	-	-	-	-
INTER DEPT SAIF REVENUE	1,744,960	1,539,400	1,663,000	1,574,100	1,574,100	1,574,100
INTER DEPT INSURANCE REVENUE	1,598,668	1,887,180	2,190,600	2,565,900	2,565,900	2,565,900
GENERAL GOVERNMENT TOTAL	3,658,097	3,791,524	3,853,600	4,140,000	4,140,000	4,140,000
INTEREST INCOME						
INTEREST INCOME	43,760	96,718	102,800	43,400	43,400	43,400
INTEREST INCOME TOTAL	43,760	96,718	102,800	43,400	43,400	43,400
GRAND TOTAL	\$ 3,701,857	\$ 3,888,242	\$ 3,956,400	\$ 4,183,400	\$ 4,183,400	\$ 4,183,400

PARKING FACILITIES FUND (701)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GENERAL GOVERNMENT						
REFUNDS	3,029	-	-	-	-	-
DAMAGE CLAIMS	-	-	1,395	-	-	-
MISCELLANEOUS REVENUE	837	808	-	-	-	-
GENERAL GOVERNMENT TOTAL	3,866	808	1,395	-	-	-
FINES & FORFEITURES						
PARKING VIOLATIONS	464,579	369,385	281,000	185,000	185,000	185,000
OTHER PARKING FINES	40	-	-	-	-	-
FINES & FORFEITURES TOTAL	464,619	369,385	281,000	185,000	185,000	185,000
INTEREST INCOME						
INTEREST INCOME	11,533	31,672	31,100	13,600	13,600	13,600
INTEREST INCOME TOTAL	11,533	31,672	31,100	13,600	13,600	13,600
RENTAL INCOME						
RENTAL INCOME	2,400	32,965	20,000	18,400	18,400	18,400
SALES - PERMIT PARKING	482,036	487,626	384,000	382,000	382,000	382,000
SALES - PAY & DISPLAY	425,543	608,532	450,000	323,000	323,000	323,000
RENTAL INCOME TOTAL	909,979	1,129,123	854,000	723,400	723,400	723,400
GRAND TOTAL	\$ 1,389,997	\$ 1,530,988	\$ 1,167,495	\$ 922,000	\$ 922,000	\$ 922,000

COMMUNITY PROMOTION FUND (730)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
USER TAXES						
LODGING TAX	1,922,566	2,168,245	2,224,500	2,250,000	2,250,000	2,250,000
USER TAXES TOTAL	1,922,566	2,168,245	2,224,500	2,250,000	2,250,000	2,250,000
GRAND TOTAL	\$ 1,922,566	\$ 2,168,245	\$ 2,224,500	\$ 2,250,000	\$ 2,250,000	\$ 2,250,000

CDBG FUND (731)

RESOURCE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
GRANTS						
COMMUNITY DEV BLOCK GRANT	706,755	1,946,631	2,046,157	1,450,000	1,450,000	1,450,000
PROGRAM INCOME	303,825	315,920	410,231	500,000	500,000	500,000
GRANTS TOTAL	1,010,580	2,262,552	2,456,388	1,950,000	1,950,000	1,950,000
GRAND TOTAL	\$ 1,010,580	\$ 2,262,552	\$ 2,456,388	\$ 1,950,000	\$ 1,950,000	\$ 1,950,000

EXPENDITURE SUMMARY BY FUND - 21/23 BIENNIUM

FUND NUMBER AND NAME	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CAPITAL IMPROVEMENT	DEBT SERVICE	TRANSFERS & SPECIAL PAYMENTS	TOTAL EXPENSE
100 GENERAL FUND	102,609,500	28,432,700	903,700	2,671,200	-	24,908,700	159,525,800
120 CONST EXCISE TAX FUND	-	360,000	-	-	-	333,000	693,000
160 GENERAL BOND FUND	-	-	-	-	8,992,900	-	8,992,900
161 REVENUE BOND FUND	-	-	-	-	10,131,900	-	10,131,900
162 BANCROFT BOND FUND	-	-	-	-	-	-	-
170 PERS RESERVE FUND	-	-	-	-	-	500,000	500,000
180 FEDERAL STIMULUS GRANT FUND	-	-	-	-	-	-	-
200 POLICE PUB SAFETY UTILITY FUND	3,056,400	179,200	50,000	-	-	2,794,900	6,080,500
201 POLICE FEDERAL FORFEITURE FUND	-	18,000	427,000	-	-	-	445,000
202 POLICE STATE FORFEITURE FUND	-	55,000	125,000	-	-	-	180,000
203 POLICE GRANT FUND	-	-	-	-	-	-	-
204 POLICE FED TREAS FORF FUND	-	153,400	183,000	-	-	-	336,400
300 FIRE PUB SAFETY UTILITY FUND	1,463,800	192,700	-	-	-	1,692,900	3,349,400
370 FIRE APPARATUS RESERVE FUND	-	-	1,200,000	-	-	-	1,200,000
400 BUILDING SAFETY FUND	3,906,300	401,600	30,000	-	-	659,300	4,997,200
420 COUNCIL GOALS FUND	-	-	-	275,000	-	-	275,000
500 STREET UTILITY FUND	5,936,500	4,612,400	493,800	6,570,000	-	2,552,300	20,165,000
501 STORM DRAIN UTILITY FUND	5,535,300	3,304,600	582,700	4,692,500	-	2,172,400	16,287,500
502 SEWER COLLECTION UTILITY FUND	4,759,900	2,966,900	767,500	4,067,500	-	2,110,700	14,672,500
503 REG SEW TREATMENT UTILITY FUND	6,472,800	3,317,500	132,000	2,430,000	-	804,600	13,156,900
520 STREET SDC FUND	1,047,200	11,900	-	8,608,000	-	1,229,100	10,896,200
521 SEWER COLLECTION SDC FUND	-	400	-	1,322,500	-	200	1,323,100
522 STORM DRAIN SDC FUND	577,300	3,400	-	1,180,000	-	36,300	1,797,000
523 REG SEW TREATMENT SDC FUND	-	-	-	1,000,000	-	-	1,000,000
530 GAS TAX FUND	3,546,900	2,136,600	26,200	15,051,500	-	2,796,600	23,557,800
531 SIDEWALK FUND	-	-	-	663,000	-	200	663,200
540 FLEET MAINTENANCE FUND	1,740,200	1,488,900	57,000	110,000	-	301,200	3,697,300
550 STREET IMPROVEMENT FUND	-	12,100	-	12,500,000	-	45,100	12,557,200
600 PARK MAINTENANCE FUND	873,900	242,500	-	-	-	1,433,000	2,549,400
620 PARK SDC FUND	47,600	-	-	2,235,700	-	7,700	2,291,000
621 PARK SOUTHEAST AREA SDC FUND	-	-	-	385,400	-	-	385,400
630 PARK IMPROVEMENT FUND	650,600	-	-	2,400,000	-	4,421,100	7,471,700
631 BEAR CREEK MAINTENANCE FUND	-	-	-	-	-	-	-
632 BEAR CREEK RECONSTRUCTION FUND	-	-	-	-	-	-	-
633 CEMETERY FUND	-	11,700	-	-	-	-	11,700
634 VETERANS PARK IMPROVEMNT FUND	-	-	-	-	-	-	-
640 RCUCC FUND	241,400	-	-	55,000,000	-	4,743,400	59,984,800
650 GREENWAY CONSTRUCTION FUND	-	-	-	-	-	-	-
670 COMMUNITY PARK RESERVE FUND	-	-	-	-	-	156,400	156,400
671 AQUATIC RESERVE FUND	-	-	-	-	-	-	-
700 RISK MANAGEMENT FUND	536,200	3,320,200	-	-	-	261,600	4,118,000
701 PARKING FACILITIES FUND	283,300	841,600	-	-	-	118,700	1,243,600
730 COMMUNITY PROMOTION FUND	-	2,250,000	-	-	-	-	2,250,000
731 CDBG FUND	286,200	1,663,800	-	-	-	-	1,950,000
Total Budget	\$ 143,571,300	\$55,977,100	\$ 4,977,900	\$121,162,300	\$19,124,800	\$54,079,400	\$ 398,892,800

EXPENDITURE SUMMARY BY FUND - 21/23 BIENNIUM

FUND NUMBER AND NAME	21-23 BIENNIUM		
	CONTINGENCY	ADOPTED APPROPRIATION	UNAPPROPRIATED
100 GENERAL FUND	3,200,000	162,725,800	19,365,100
120 CONST EXCISE TAX FUND	418,900	1,111,900	-
160 GENERAL BOND FUND	-	8,992,900	331,500
161 REVENUE BOND FUND	-	10,131,900	6,900
162 BANCROFT BOND FUND	-	-	-
170 PERS RESERVE FUND	-	500,000	3,962,100
180 FEDERAL STIMULUS GRANT FUND	18,344,600	18,344,600	-
200 POLICE PUB SAFETY UTILITY FUND	100,000	6,180,500	413,300
201 POLICE FEDERAL FORFEITURE FUND	388,800	833,800	100
202 POLICE STATE FORFEITURE FUND	373,800	553,800	100
203 POLICE GRANT FUND	-	-	-
204 POLICE FED TREAS FORF FUND	-	336,400	-
300 FIRE PUB SAFETY UTILITY FUND	150,000	3,499,400	134,700
370 FIRE APPARATUS RESERVE FUND	-	1,200,000	82,700
400 BUILDING SAFETY FUND	200,000	5,197,200	4,187,800
420 COUNCIL GOALS FUND	3,599,800	3,874,800	-
500 STREET UTILITY FUND	1,000,000	21,165,000	1,784,900
501 STORM DRAIN UTILITY FUND	5,500,000	21,787,500	7,375,200
502 SEWER COLLECTION UTILITY FUND	2,100,000	16,772,500	2,645,700
503 REG SEW TREATMENT UTILITY FUND	2,500,000	15,656,900	2,000,400
520 STREET SDC FUND	500,000	11,396,200	3,573,600
521 SEWER COLLECTION SDC FUND	275,000	1,598,100	1,006,000
522 STORM DRAIN SDC FUND	200,000	1,997,000	956,800
523 REG SEW TREATMENT SDC FUND	10,000,000	11,000,000	906,600
530 GAS TAX FUND	3,000,000	26,557,800	7,310,400
531 SIDEWALK FUND	-	663,200	500
540 FLEET MAINTENANCE FUND	200,000	3,897,300	545,200
550 STREET IMPROVEMENT FUND	2,000,000	14,557,200	9,884,000
600 PARK MAINTENANCE FUND	500,000	3,049,400	895,800
620 PARK SDC FUND	1,115,900	3,406,900	919,300
621 PARK SOUTHEAST AREA SDC FUND	122,700	508,100	7,400
630 PARK IMPROVEMENT FUND	282,200	7,753,900	-
631 BEAR CREEK MAINTENANCE FUND	-	-	-
632 BEAR CREEK RECONSTRUCTION FUND	-	-	-
633 CEMETERY FUND	28,200	39,900	-
634 VETERANS PARK IMPROVEMNT FUND	8,300	8,300	-
640 RCUCC FUND	4,289,200	64,274,000	-
650 GREENWAY CONSTRUCTION FUND	2,000	2,000	-
670 COMMUNITY PARK RESERVE FUND	-	156,400	20,000
671 AQUATIC RESERVE FUND	-	-	-
700 RISK MANAGEMENT FUND	500,000	4,618,000	3,099,300
701 PARKING FACILITIES FUND	-	1,243,600	415,200
730 COMMUNITY PROMOTION FUND	-	2,250,000	-
731 CDBG FUND	-	1,950,000	-
Total Budget	\$ 60,899,400	\$ 459,792,200	\$ 71,830,600

MAYOR & COUNCIL (11)

GENERAL FUND (100)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	63,384	52,694	-	-	-	-
TEMPORARY WAGES	157	1,273	-	-	-	-
FRINGE BENEFITS	32,382	27,771	-	-	-	-
PERSONNEL SERVICES TOTAL	95,923	81,737	-	-	-	-
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	455,092	401,468	1,075,991	661,200	676,200	676,200
MEMBERSHIP DUES & FEES	173,883	160,506	174,100	184,900	184,900	184,900
INSURANCE PREMIUMS	1,360	-	-	-	-	-
ADVERTISING	14,618	13,135	21,800	21,800	21,800	21,800
COPIER & PRINTING	71,610	72,295	122,600	112,600	112,600	112,600
JL PROJECT M&S	46,540	50,274	272,600	172,600	172,600	172,600
STAFF RECRUITING	30,984	-	-	-	-	-
TRAINING & TRAVEL	37,449	33,908	53,400	55,200	55,200	55,200
EXPENSE ALLOWANCE	802	730	44,200	22,200	22,200	22,200
OFFICE SUPPLIES	991	762	800	2,600	2,600	2,600
COMPUTER EXPENSE	164	2,081	2,000	1,400	1,400	1,400
BOOKS MAPS & SUBSCRIPTIONS	78	125	200	-	-	-
POSTAGE & SHIPPING	156	155	600	600	600	600
FOOD & BEVERAGE	70,643	49,753	77,300	77,300	77,300	77,300
AWARDS	4,763	1,859	9,200	7,200	7,200	7,200
OPERATING TOOLS & MATERIAL	2,028	244	1,000	1,000	1,000	1,000
SMALL EQUIP & FURNISHINGS	2,638	75	4,800	33,000	33,000	33,000
OPPORTUNITY COSTS	87,515	-	20,000	15,000	15,000	15,000
ELECTRIC UTILITY	179	-	-	-	-	-
COMMUNICATION UTILITY	10	-	14,200	14,200	14,200	14,200
MATERIALS & SERVICES TOTAL	1,001,502	787,370	1,894,791	1,382,800	1,397,800	1,397,800
CAPITAL OUTLAY						
LAND	-	-	40,000	-	-	-
CAPITAL OUTLAY TOTAL	-	-	40,000	-	-	-
GRAND TOTAL	1,097,425	869,107	1,934,791	1,382,800	1,397,800	1,397,800

CITY MANAGER (12)

GENERAL FUND (100)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	1,289,522	1,348,314	1,534,550	1,497,500	1,497,500	1,497,500
TEMPORARY WAGES	25,696	-	72,800	65,800	65,800	65,800
FRINGE BENEFITS	605,990	701,010	812,840	833,300	833,300	833,300
PERSONNEL SERVICES TOTAL	1,921,209	2,049,324	2,420,190	2,396,600	2,396,600	2,396,600
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	78,514	29,520	207,200	90,800	90,800	90,800
MEMBERSHIP DUES & FEES	6,629	124,713	128,800	128,400	128,400	128,400
RECORDING EXPENSE	67	-	-	-	-	-
INSURANCE PREMIUMS	23,630	15,000	20,900	33,400	33,400	33,400
ADVERTISING	37,320	6,300	26,000	19,000	19,000	19,000
COPIER & PRINTING	15,592	12,452	25,000	15,200	15,200	15,200
JL PROJECT M&S	-	7,100	-	-	-	-
STAFF RECRUITING	292	181	-	-	-	-
TRAINING & TRAVEL	14,373	27,595	73,000	82,800	82,800	82,800
EXPENSE ALLOWANCE	2,177	1,428	3,600	1,800	1,800	1,800
OFFICE SUPPLIES	5,531	1,474	6,600	5,800	5,800	5,800
COMPUTER EXPENSE	719	1,076	3,200	3,200	3,200	3,200
BOOKS MAPS & SUBSCRIPTIONS	276	899	1,000	1,200	1,200	1,200
POSTAGE & SHIPPING	4,171	1,599	5,200	2,000	2,000	2,000
FOOD & BEVERAGE	1,374	1,693	5,200	4,200	4,200	4,200
AWARDS	2,383	1,989	6,000	9,600	9,600	9,600
OPERATING TOOLS & MATERIAL	3,597	-	-	-	-	-
SMALL EQUIP & FURNISHINGS	6,343	2,116	5,400	3,000	3,000	3,000
COMPUTER EQUIPMENT	-	1,711	-	-	-	-
COMMUNICATION UTILITY	1,039	680	1,000	-	-	-
MATERIALS & SERVICES TOTAL	204,026	237,528	518,100	400,400	400,400	400,400
CAPITAL OUTLAY						
FURNISHINGS	24,340	-	-	-	-	-
CAPITAL OUTLAY TOTAL	24,340	-	-	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	1,418,788	-	-	-	-	-
CAPITAL IMPROVEMENT TOTAL	1,418,788	-	-	-	-	-
GRAND TOTAL	3,568,362	2,286,852	2,938,290	2,797,000	2,797,000	2,797,000

CITY MANAGER (12)

PARKING FACILITIES FUND (701)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	31,862	40,371	42,310	-	-	-
TEMPORARY WAGES	41	-	-	-	-	-
FRINGE BENEFITS	19,740	22,895	25,400	-	-	-
PERSONNEL SERVICES TOTAL	51,643	63,266	67,710	-	-	-
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	494,524	485,573	568,600	-	-	-
BANK & CREDIT CARD FEES	56,717	66,564	10,000	-	-	-
INSURANCE PREMIUMS	12,820	2,000	2,000	-	-	-
ADVERTISING	124	253	600	-	-	-
COPIER & PRINTING	3,423	4,751	6,800	-	-	-
RENTAL OF LAND & BUILDINGS	-	1,526	-	-	-	-
PROPERTY TAXES	7,256	7,419	7,800	-	-	-
OFFICE SUPPLIES	447	185	400	-	-	-
COMPUTER EXPENSE	-	1,089	-	-	-	-
POSTAGE & SHIPPING	52	-	-	-	-	-
OPERATING TOOLS & MATERIAL	1,179	-	1,000	-	-	-
SMALL EQUIP & FURNISHINGS	603	1,037	10,000	-	-	-
BUILDING MAINTENANCE	219	-	-	-	-	-
GROUNDS & FIELDS MAINTENANCE	575	-	-	-	-	-
MATERIALS & SERVICES TOTAL	577,939	570,397	607,200	-	-	-
CAPITAL OUTLAY						
BUILDINGS & FIXTURES	81,586	-	-	-	-	-
CAPITAL OUTLAY TOTAL	81,586	-	-	-	-	-
GRAND TOTAL	711,168	633,662	674,910	-	-	-

CITY ATTORNEY (13)**GENERAL FUND (100)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	727,256	860,336	961,640	1,067,800	1,067,800	1,067,800
TEMPORARY WAGES	85,209	4,571	1,220	-	-	-
FRINGE BENEFITS	340,540	413,145	495,460	584,400	584,400	584,400
PERSONNEL SERVICES TOTAL	1,153,006	1,278,052	1,458,320	1,652,200	1,652,200	1,652,200
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	19,627	2,163	13,100	25,000	25,000	25,000
MEMBERSHIP DUES & FEES	17,695	23,032	7,800	8,600	8,600	8,600
INSURANCE PREMIUMS	12,270	10,000	12,000	13,600	13,600	13,600
ADVERTISING	319	260	900	2,000	2,000	2,000
COPIER & PRINTING	4,226	5,547	4,900	5,000	5,000	5,000
TRAINING & TRAVEL	17,322	14,802	20,000	9,800	9,800	9,800
OFFICE SUPPLIES	1,152	968	1,600	1,600	1,600	1,600
COMPUTER EXPENSE	901	334	800	3,000	3,000	3,000
BOOKS MAPS & SUBSCRIPTIONS	1,813	1,887	21,100	16,000	16,000	16,000
POSTAGE & SHIPPING	2,006	1,435	2,400	2,400	2,400	2,400
FOOD & BEVERAGE	73	627	800	800	800	800
SMALL EQUIP & FURNISHINGS	32	200	1,400	1,400	1,400	1,400
BUILDING EQUIPMENT MAINT	3,850	-	-	-	-	-
WITNESS FEES	-	-	-	400	400	400
MATERIALS & SERVICES TOTAL	81,285	61,254	86,800	89,600	89,600	89,600
CAPITAL OUTLAY						
OFFICE EQUIPMENT	993	-	-	-	-	-
CAPITAL OUTLAY TOTAL	993	-	-	-	-	-
GRAND TOTAL	1,235,284	1,339,306	1,545,120	1,741,800	1,741,800	1,741,800

CITY ATTORNEY (13)

RISK MANAGEMENT FUND (700)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	-	-	189,500	196,000	196,000	196,000
FRINGE BENEFITS	-	-	100,250	107,200	107,200	107,200
PERSONNEL SERVICES TOTAL	-	-	289,750	303,200	303,200	303,200
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	-	-	137,200	129,400	129,400	129,400
MEMBERSHIP DUES & FEES	-	-	2,000	2,400	2,400	2,400
INSURANCE PREMIUMS	-	-	907,600	1,361,900	1,361,900	1,361,900
CLAIMS	-	-	1,884,000	473,900	473,900	473,900
COPIER & PRINTING	-	-	3,000	1,800	1,800	1,800
TRAINING & TRAVEL	-	-	20,000	20,000	20,000	20,000
OFFICE SUPPLIES	-	-	3,000	2,000	2,000	2,000
COMPUTER EXPENSE	-	-	600	200	200	200
BOOKS MAPS & SUBSCRIPTIONS	-	-	1,000	200	200	200
FOOD & BEVERAGE	-	-	1,800	300	300	300
SMALL EQUIP & FURNISHINGS	-	-	12,400	10,000	10,000	10,000
MATERIALS & SERVICES TOTAL	-	-	2,972,600	2,002,100	2,002,100	2,002,100
GRAND TOTAL	-	-	3,262,350	2,305,300	2,305,300	2,305,300

HUMAN RESOURCES (14)

GENERAL FUND (100)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	751,906	797,164	826,030	775,500	775,500	775,500
TEMPORARY WAGES	4,037	7,819	3,040	-	-	-
FRINGE BENEFITS	367,520	420,715	476,900	436,500	436,500	436,500
PERSONNEL SERVICES TOTAL	1,123,463	1,225,698	1,305,970	1,212,000	1,212,000	1,212,000
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	136,830	207,247	252,200	236,000	236,000	236,000
MEMBERSHIP DUES & FEES	1,530	2,779	3,300	3,800	3,800	3,800
INSURANCE PREMIUMS	7,850	10,199	10,500	13,600	13,600	13,600
ADVERTISING	11,706	5,726	7,200	7,200	7,200	7,200
COPIER & PRINTING	12,697	8,203	11,000	11,000	11,000	11,000
STAFF RECRUITING	36	-	-	2,000	2,000	2,000
TRAINING & TRAVEL	16,305	17,957	28,000	28,000	28,000	28,000
OFFICE SUPPLIES	3,323	3,136	4,000	4,000	4,000	4,000
COMPUTER EXPENSE	-	100	-	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	707	1,222	1,000	1,000	1,000	1,000
POSTAGE & SHIPPING	991	539	1,000	1,000	1,000	1,000
FOOD & BEVERAGE	1,902	2,314	2,000	2,000	2,000	2,000
AWARDS	6,149	8,731	8,000	8,000	8,000	8,000
SMALL EQUIP & FURNISHINGS	2,785	1,333	2,000	2,000	2,000	2,000
COMMUNICATION UTILITY	248	-	-	-	-	-
BUILDING EQUIPMENT MAINT	160	-	-	-	-	-
MATERIALS & SERVICES TOTAL	203,219	269,486	330,200	319,600	319,600	319,600
GRAND TOTAL	1,326,682	1,495,185	1,636,170	1,531,600	1,531,600	1,531,600

HUMAN RESOURCES (14)**RISK MANAGEMENT FUND (700)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	264,245	294,280	122,580	141,600	141,600	141,600
TEMPORARY WAGES	4,028	38,738	40,620	-	-	-
FRINGE BENEFITS	135,400	159,303	90,900	91,400	91,400	91,400
PERSONNEL SERVICES TOTAL	403,673	492,321	254,100	233,000	233,000	233,000
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	266,822	123,205	6,000	6,000	6,000	6,000
MEMBERSHIP DUES & FEES	2,278	2,380	1,200	1,200	1,200	1,200
INSURANCE PREMIUMS	668,351	750,449	-	3,000	3,000	3,000
WORKERS COMPENSATION PREMIUM	908,900	964,171	1,000,000	1,110,700	1,110,700	1,110,700
WORKERS COMPENSATION CLAIMS	213,165	75,255	70,000	70,000	70,000	70,000
CLAIMS	636,848	841,184	-	-	-	-
COPIER & PRINTING	5,777	2,833	1,000	2,800	2,800	2,800
MEDICAL SERVICES	21,725	9,131	20,200	20,200	20,200	20,200
TRAINING & TRAVEL	20,654	16,657	9,000	9,000	9,000	9,000
OFFICE SUPPLIES	496	1,360	1,200	1,200	1,200	1,200
COMPUTER EXPENSE	2,657	69	-	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	1,497	443	-	-	-	-
POSTAGE & SHIPPING	58	-	-	-	-	-
FOOD & BEVERAGE	4,319	2,180	1,800	2,600	2,600	2,600
AWARDS	14,962	410	2,000	2,000	2,000	2,000
SMALL EQUIP & FURNISHINGS	29,498	1,352	-	-	-	-
HEATH PROMOTION SUPPLIES	-	35,615	40,000	50,000	50,000	50,000
AP WRITE OFF	-	(0)	-	-	-	-
MATERIALS & SERVICES TOTAL	2,798,008	2,826,693	1,152,400	1,278,700	1,278,700	1,278,700
GRAND TOTAL	3,201,681	3,319,014	1,406,500	1,511,700	1,511,700	1,511,700

FINANCE (15)**GENERAL FUND (100)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	1,491,759	1,507,119	3,018,785	3,374,200	3,374,200	3,374,200
TEMPORARY WAGES	32,418	67,487	39,580	67,400	67,400	67,400
FRINGE BENEFITS	772,590	834,770	1,896,919	2,072,400	2,072,400	2,072,400
PERSONNEL SERVICES TOTAL	2,296,767	2,409,376	4,955,284	5,514,000	5,514,000	5,514,000
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	317,563	642,834	1,046,000	999,000	999,000	999,000
MEMBERSHIP DUES & FEES	15,214	14,470	18,400	20,000	20,000	20,000
CERTIFICATIONS AND RENEWALS	-	-	-	600	600	600
PENALTIES	109	876	-	-	-	-
BANK & CREDIT CARD FEES	104,548	132,614	807,000	598,000	598,000	598,000
RECORDING EXPENSE	-	-	-	500	500	500
CONTR COLLECT AGENCY FEES	-	-	40,000	49,000	49,000	49,000
INSURANCE PREMIUMS	23,410	18,000	31,400	45,200	45,200	45,200
ADVERTISING	1,563	3,769	5,000	3,500	3,500	3,500
COPIER & PRINTING	34,142	34,123	56,600	43,000	43,000	43,000
MEDICAL SERVICES	182,486	127,479	114,600	150,000	150,000	150,000
EQUIPMENT RENTAL	7,399	10,992	10,600	18,500	18,500	18,500
PROPERTY TAXES	3,299	810	-	1,000	1,000	1,000
STAFF RECRUITING	-	2,465	200	700	700	700
TRAINING & TRAVEL	36,037	18,141	64,000	36,100	36,100	36,100
UNEMPLOYMENT EXPENSE	53,436	18,617	55,200	100,000	100,000	100,000
OFFICE SUPPLIES	6,884	9,347	14,000	12,800	12,800	12,800
COMPUTER EXPENSE	3,889	4,344	5,000	6,200	6,200	6,200
COMPUTER SOFTWARE	1,495	1,840	-	15,500	15,500	15,500
BOOKS MAPS & SUBSCRIPTIONS	1,793	823	2,000	500	500	500
POSTAGE & SHIPPING	20,164	18,024	38,800	36,200	36,200	36,200
FOOD & BEVERAGE	1,156	1,261	3,100	2,400	2,400	2,400
OPERATING TOOLS & MATERIAL	202	-	-	-	-	-
SMALL EQUIP & FURNISHINGS	13,182	37,042	4,000	5,000	5,000	5,000
WATER UTILITY	453	522	-	800	800	800
CITY UTILITIES	198	233	-	200	200	200
REFUSE COLLECTION UTILITY	813	1,035	2,000	1,300	1,300	1,300
COMMUNICATION UTILITY	-	-	2,000	500	500	500
COMPUTER HARDWARE MAINT	3,318	-	-	-	-	-
COMPUTER SOFTWARE MAINT	-	-	179,700	208,000	208,000	208,000
BUILDING EQUIPMENT MAINT	2,996	1,076	3,000	-	-	-
AP WRITE OFF	-	(1,007)	-	-	-	-
MATERIALS & SERVICES TOTAL	835,746	1,099,729	2,502,600	2,354,500	2,354,500	2,354,500
CAPITAL IMPROVEMENT						
CIP GENERAL	-	-	50,000	50,000	50,000	50,000
CAPITAL IMPROVEMENT TOTAL	-	-	50,000	50,000	50,000	50,000
GRAND TOTAL	3,132,513	3,509,105	7,507,884	7,918,500	7,918,500	7,918,500

* Effective 7/1/2019 Utility Billing Services was moved under Finance's supervision. As such, their budget is now included in Finance's General Fund (100) budget. The division's expenses will be transferred at the end of each year to funds 500, 501, and 502. The transfer expense (Funds 500, 501, and 502) and revenue (Fund 100) budgets have been increased to reflect this change.

FINANCE (15)

GENERAL BOND FUND (160)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEBT SERVICE						
PRINCIPAL	2,450,000	3,280,000	6,265,000	6,565,000	6,565,000	6,565,000
INTEREST	3,434,676	3,143,527	2,929,200	2,427,900	2,427,900	2,427,900
DEBT SERVICE TOTAL	5,884,676	6,423,527	9,194,200	8,992,900	8,992,900	8,992,900
GRAND TOTAL	5,884,676	6,423,527	9,194,200	8,992,900	8,992,900	8,992,900

FINANCE (15)

REVENUE BOND FUND (161)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
DEBT SERVICE						
PRINCIPAL	15,473,000	8,065,305	7,134,041	4,913,700	4,913,700	4,913,700
INTEREST	5,787,314	4,409,343	3,842,714	5,218,200	5,218,200	5,218,200
DEBT SERVICE TOTAL	21,260,314	12,474,648	10,976,755	10,131,900	10,131,900	10,131,900
GRAND TOTAL	21,260,314	12,474,648	10,976,755	10,131,900	10,131,900	10,131,900

FINANCE (15)

TRANSFERS - ALL FUNDS

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
TRANSFERS						
GENERAL FUND (100)						
TF TO GENERAL BOND 160	5,032,703	5,575,637	6,182,910	6,811,300	6,811,300	6,811,300
TF TO REVENUE BOND 161	13,658,549	3,303,475	1,354,500	39,500	39,500	39,500
TF TO PERS RESERVE 170	600,000	100,000	-	-	-	-
TF TO FIRE UTILITY 300	160,570	234,860	-	-	-	-
TF TO FIRE RESERVE 370	810,000	1,000,000	708,550	600,000	600,000	600,000
TF TO STREET UTILITY 500	107,071	52,287	200,000	290,000	290,000	290,000
TF TO PARK IMPR 630	-	1,380,520	-	-	-	-
TF CEMETERY 633	30,000	-	-	-	-	-
TF TO MURA GEN 901	-	-	9,154,336	7,991,000	7,991,000	7,991,000
TF TO FED STIM 180	-	-	-	9,176,900	9,176,900	9,176,900
CONST EXCISE TAX FUND (120)						
TF TO BUILDING SAFETY 400	-	-	667,000	333,000	333,000	333,000
PERS RESERVE FUND (170)						
TF TO GENERAL FUND 100	-	-	-	500,000	500,000	500,000
POLICE PUB SAFETY UTILITY FUND (200)						
TF TO GENERAL FUND 100	119,887	150,652	142,100	207,600	207,600	207,600
TF TO REVENUE BOND 161	2,029,673	2,029,666	2,931,500	2,542,300	2,542,300	2,542,300
TF TO FIRE UTILITY 300	11,474,072	-	-	-	-	-
TF TO STREET UTILITY 500	17,570	35,000	45,000	45,000	45,000	45,000
POLICE FEDERAL FORFEITURE FUND (201)						
TF TO FED TREAS FORF 204	-	-	255,200	-	-	-
POLICE GRANT FUND (203)						
TF TO GENERAL FUND 100	640	-	-	-	-	-
FIRE PUB SAFETY UTILITY FUND (300)						
TF TO GENERAL FUND 100	143,509	49,794	135,500	151,400	151,400	151,400
TF TO REVENUE BOND 161	955,140	955,137	1,379,600	1,196,500	1,196,500	1,196,500
TF TO POLICE UT 200	998,130	-	-	-	-	-
TF TO FIRE RESERVE 370	-	-	-	300,000	300,000	300,000
TF TO STREET UTILITY 500	17,570	35,000	45,000	45,000	45,000	45,000
BUILDING SAFETY FUND (400)						
TF TO GENERAL FUND 100	585,116	657,552	729,000	659,300	659,300	659,300
TF TO CET FUND 120	-	-	1,000,000	-	-	-
COUNCIL GOALS FUND (420)						
TF TO POLICE UT 200	-	-	300,000	-	-	-
STREET UTILITY FUND (500)						
TF TO GENERAL FUND 100	1,389,016	1,531,789	2,411,600	2,552,300	2,552,300	2,552,300
TF TO STREET IMPROVEMENT 550	-	1,300,000	-	-	-	-
STORM DRAIN UTILITY FUND (501)						
TF TO GENERAL FUND 100	619,054	679,487	2,029,528	2,172,400	2,172,400	2,172,400
SEWER COLLECTION UTILITY FUND (502)						
TF TO GENERAL FUND 100	610,560	685,111	1,970,328	2,110,700	2,110,700	2,110,700
REG SEW TREATMENT UTILITY FUND (503)						
TF TO GENERAL FUND 100	616,262	678,566	821,694	804,600	804,600	804,600
STREET SDC FUND (520)						
TF TO GENERAL FUND 100	46,092	74,451	116,400	138,300	138,300	138,300
TF TO GENERAL BOND 160	-	-	1,090,800	1,090,800	1,090,800	1,090,800
SEWER COLLECTION SDC FUND (521)						
TF TO GENERAL FUND 100	8,004	849	400	200	200	200
STORM DRAIN SDC FUND (522)						
TF TO GENERAL FUND 100	26,707	24,915	44,100	36,300	36,300	36,300
REG SEW TREATMENT SDC FUND (523)						
TF TO GENERAL FUND 100	27,011	29,848	-	-	-	-
GAS TAX FUND (530)						
TF TO GENERAL FUND 100	405,873	431,140	1,155,537	1,107,600	1,107,600	1,107,600
TF TO GENERAL BOND 160	-	-	1,330,799	1,090,800	1,090,800	1,090,800
TF TO REVENUE BOND 161	-	-	-	598,200	598,200	598,200
SIDEWALK FUND (531)						
TF TO GENERAL FUND 100	-	-	200	200	200	200
FLEET MAINTENANCE FUND (540)						
TF TO GENERAL FUND 100	129,474	150,171	280,300	301,200	301,200	301,200
STREET IMPROVEMENT FUND (550)						
TF TO GENERAL FUND 100	59,744	53,288	59,500	45,100	45,100	45,100
PARK MAINTENANCE FUND (600)						
TF TO GENERAL FUND 100	15,644	18,868	18,700	41,100	41,100	41,100
TF TO REVENUE BOND 161	2,207,497	951,121	2,219,500	999,400	999,400	999,400
TF TO STREET UTILITY 500	38,740	40,000	40,000	40,000	40,000	40,000

FINANCE (15)

TRANSFERS - ALL FUNDS

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
TF TO PARK IMPR 630	-	-	500,000	-	-	-
TF TO RCUCC 640	-	-	702,600	352,500	352,500	352,500
PARK SDC FUND (620)						
TF TO GENERAL FUND 100	15,494	26,290	7,200	7,700	7,700	7,700
TF TO REVENUE BOND 161	2,409,454	1,861,571	-	-	-	-
TF TO FIRE UTILITY 300	346,900	-	-	-	-	-
TF TO PARKS SDC SE AREA 621	367,000	-	-	-	-	-
TF TO PARK IMPR 630	1,630,040	-	-	-	-	-
TF TO ACQUATIC RESERVE 671	-	-	865,500	-	-	-
PARK IMPROVEMENT FUND (630)						
TF TO GENERAL FUND 100	-	-	438,300	456,300	456,300	456,300
TF TO REVENUE BOND 161	-	3,373,629	2,828,500	-	-	-
TF TO ACQUATIC RESERVE 671	-	68,000	150,000	-	-	-
TF TO RCUCC 640	-	-	61,039,100	3,964,800	3,964,800	3,964,800
BEAR CREEK MAINTENANCE FUND (631)						
TF TO GENERAL FUND 100	-	36,599	-	-	-	-
BEAR CREEK RECONSTRUCTION FUND (632)						
TF TO GENERAL FUND 100	-	13,005	-	-	-	-
RCUCC FUND (640)	-	-	-	-	-	-
TF TO REVENUE BOND 161	-	-	-	4,743,400	4,743,400	4,743,400
COMMUNITY PARK RESERVE FUND (670)						
TF TO PARK IMPR 630	-	-	44,900	156,400	156,400	156,400
AQUATIC RESERVE FUND (671)						
TF TO PARK IMPR 630	-	-	1,457,900	-	-	-
RISK MANAGEMENT FUND (700)						
TF TO GENERAL FUND 100	161,886	394,514	253,200	261,600	261,600	261,600
PARKING FACILITIES FUND (701)						
TF TO GENERAL FUND 100	41,310	48,373	259,700	105,700	105,700	105,700
TF TO GENERAL BOND 160	-	-	5,745	-	-	-
TF TO REVENUE BOND 161	-	-	-	13,000	13,000	13,000
GRAND TOTAL	47,911,962	28,031,165	107,372,227	54,079,400	54,079,400	54,079,400

MUNICIPAL COURT (16)**GENERAL FUND (100)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	860,107	989,939	912,480	952,800	952,800	952,800
TEMPORARY WAGES	50,360	22,041	53,900	29,000	29,000	29,000
FRINGE BENEFITS	485,651	593,744	563,670	651,300	651,300	651,300
PERSONNEL SERVICES TOTAL	1,396,118	1,605,723	1,530,050	1,633,100	1,633,100	1,633,100
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	781,628	1,409,786	1,799,600	1,727,800	1,727,800	1,727,800
MEMBERSHIP DUES & FEES	1,439	1,047	1,600	1,600	1,600	1,600
BANK & CREDIT CARD FEES	23,053	52,649	64,000	64,000	64,000	64,000
JURY EXPENSE	260	500	1,200	1,200	1,200	1,200
INSURANCE PREMIUMS	12,830	12,000	13,400	15,700	15,700	15,700
ADVERTISING	-	274	600	600	600	600
COPIER & PRINTING	13,839	14,396	16,600	16,600	16,600	16,600
EQUIPMENT RENTAL	-	680	3,200	-	-	-
TRAINING & TRAVEL	7,424	4,765	8,000	5,800	5,800	5,800
OFFICE SUPPLIES	5,159	3,919	6,200	6,400	6,400	6,400
COMPUTER EXPENSE	1,696	432	2,400	-	-	-
POSTAGE & SHIPPING	10,082	13,782	20,000	14,200	14,200	14,200
FOOD & BEVERAGE	118	858	800	800	800	800
SMALL EQUIP & FURNISHINGS	2,584	332	3,000	-	-	-
REFUSE COLLECTION UTILITY	-	735	800	1,000	1,000	1,000
COMPUTER HARDWARE MAINT	1,236	-	600	600	600	600
COMPUTER SOFTWARE MAINT	-	-	6,000	-	-	-
BUILDING MAINTENANCE	-	-	1,000	2,000	2,000	2,000
MATERIALS & SERVICES TOTAL	861,348	1,516,156	1,949,000	1,858,300	1,858,300	1,858,300
CAPITAL OUTLAY						
OFFICE EQUIPMENT	12,511	-	-	-	-	-
CAPITAL OUTLAY TOTAL	12,511	-	-	-	-	-
GRAND TOTAL	2,269,977	3,121,880	3,479,050	3,491,400	3,491,400	3,491,400

INNOVATION & TECHNOLOGY (17)**GENERAL FUND (100)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	1,478,462	1,660,779	1,894,620	1,665,800	1,665,800	1,665,800
TEMPORARY WAGES	-	229	-	-	-	-
FRINGE BENEFITS	718,775	895,931	1,089,780	970,700	970,700	970,700
PERSONNEL SERVICES TOTAL	2,197,237	2,556,938	2,984,400	2,636,500	2,636,500	2,636,500
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	115,223	79,683	202,776	109,400	109,400	109,400
MEMBERSHIP DUES & FEES	1,758	1,628	3,000	3,000	3,000	3,000
COMPUTING SERVICES	113,479	108,461	313,500	578,500	578,500	578,500
INSURANCE PREMIUMS	20,830	17,000	21,600	26,500	26,500	26,500
ADVERTISING	-	555	-	-	-	-
COPIER & PRINTING	577	641	1,000	1,000	1,000	1,000
EQUIPMENT RENTAL	94	-	-	-	-	-
STAFF RECRUITING	-	176	500	-	-	-
TRAINING & TRAVEL	54,368	58,534	66,000	36,000	36,000	36,000
OFFICE SUPPLIES	1,845	265	3,000	3,000	3,000	3,000
COMPUTER EXPENSE	6,298	19,139	10,000	10,000	10,000	10,000
COMPUTER SOFTWARE	28,948	35,486	16,900	448,100	448,100	448,100
BOOKS MAPS & SUBSCRIPTIONS	118	36	1,200	1,200	1,200	1,200
POSTAGE & SHIPPING	328	115	1,000	1,000	1,000	1,000
FOOD & BEVERAGE	2,088	1,308	1,000	1,000	1,000	1,000
OPERATING TOOLS & MATERIAL	2,004	143	-	-	-	-
SMALL EQUIP & FURNISHINGS	70,678	88,459	80,000	78,200	78,200	78,200
COMPUTER EQUIPMENT	86,824	46,219	178,500	200,900	200,900	200,900
COMMUNICATION EQUIPMENT	-	1,278	30,824	10,000	10,000	10,000
COMMUNICATION UTILITY	184,329	184,495	200,600	180,600	180,600	180,600
COMPUTER HARDWARE MAINT	59,403	67,751	177,500	190,000	190,000	190,000
COMPUTER SOFTWARE MAINT	857,480	879,080	1,000,500	929,200	929,200	929,200
BUILDING MAINTENANCE	-	207	-	-	-	-
MATERIALS & SERVICES TOTAL	1,606,671	1,590,659	2,309,400	2,807,600	2,807,600	2,807,600
CAPITAL OUTLAY						
OFFICE EQUIPMENT	204,175	220,536	45,000	96,500	96,500	96,500
CAPITAL OUTLAY TOTAL	204,175	220,536	45,000	96,500	96,500	96,500
CAPITAL IMPROVEMENT						
CIP GENERAL	1,477,300	654,832	1,120,600	262,000	262,000	262,000
CAPITAL IMPROVEMENT TOTAL	1,477,300	654,832	1,120,600	262,000	262,000	262,000
GRAND TOTAL	5,485,383	5,022,965	6,459,400	5,802,600	5,802,600	5,802,600

INNOVATION & TECHNOLOGY (17)

BUILDING SAFETY FUND (400)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
COMPUTING SERVICES	-	-	-	2,800	2,800	2,800
COMPUTER SOFTWARE	790	238	3,500	2,000	2,000	2,000
SMALL EQUIP & FURNISHINGS	7,238	-	7,500	6,500	6,500	6,500
COMPUTER EQUIPMENT	-	4,559	9,200	19,500	19,500	19,500
COMMUNICATION UTILITY	5,484	5,726	9,000	5,400	5,400	5,400
COMPUTER HARDWARE MAINT	12,895	24,100	28,500	-	-	-
COMPUTER SOFTWARE MAINT	-	-	-	28,500	28,500	28,500
MATERIALS & SERVICES TOTAL	26,408	34,623	57,700	64,700	64,700	64,700
CAPITAL OUTLAY						
OFFICE EQUIPMENT	62,967	-	-	-	-	-
CAPITAL OUTLAY TOTAL	62,967	-	-	-	-	-
GRAND TOTAL	89,375	34,623	57,700	64,700	64,700	64,700

INNOVATION & TECHNOLOGY (17)**STREET UTILITY FUND (500)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	69,560	72,430	66,890	52,100	52,100	52,100
FRINGE BENEFITS	36,467	41,816	40,820	30,300	30,300	30,300
PERSONNEL SERVICES TOTAL	106,027	114,246	107,710	82,400	82,400	82,400
MATERIALS & SERVICES						
COMPUTING SERVICES	-	-	-	5,000	5,000	5,000
INSURANCE PREMIUMS	-	1,000	1,200	1,300	1,300	1,300
TRAINING & TRAVEL	-	-	2,200	-	-	-
COMPUTER EXPENSE	60	-	-	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	-	-	400	-	-	-
SMALL EQUIP & FURNISHINGS	1,256	-	2,000	-	-	-
COMPUTER EQUIPMENT	15,709	5,509	14,000	15,400	15,400	15,400
COMMUNICATION UTILITY	459	435	2,200	-	-	-
MATERIALS & SERVICES TOTAL	17,485	6,943	22,000	21,700	21,700	21,700
GRAND TOTAL	123,512	121,189	129,710	104,100	104,100	104,100

INNOVATION & TECHNOLOGY (17)**STORM DRAIN UTILITY FUND (501)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	34,783	36,215	28,670	26,100	26,100	26,100
FRINGE BENEFITS	18,244	20,909	17,460	15,900	15,900	15,900
PERSONNEL SERVICES TOTAL	53,026	57,124	46,130	42,000	42,000	42,000
MATERIALS & SERVICES						
COMPUTING SERVICES	-	-	-	3,200	3,200	3,200
INSURANCE PREMIUMS	-	1,000	600	700	700	700
TRAINING & TRAVEL	-	-	1,600	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	-	-	200	-	-	-
SMALL EQUIP & FURNISHINGS	208	-	400	-	-	-
COMPUTER EQUIPMENT	13,448	2,438	14,000	4,800	4,800	4,800
COMMUNICATION UTILITY	230	266	1,700	-	-	-
MATERIALS & SERVICES TOTAL	13,885	3,704	18,500	8,700	8,700	8,700
GRAND TOTAL	66,912	60,828	64,630	50,700	50,700	50,700

INNOVATION & TECHNOLOGY (17)**SEWER COLLECTION UTILITY FUND (502)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	34,780	36,216	28,670	26,100	26,100	26,100
FRINGE BENEFITS	18,243	20,908	17,460	15,900	15,900	15,900
PERSONNEL SERVICES TOTAL	53,023	57,124	46,130	42,000	42,000	42,000
MATERIALS & SERVICES						
COMPUTING SERVICES	-	-	-	3,400	3,400	3,400
INSURANCE PREMIUMS	-	1,000	600	700	700	700
TRAINING & TRAVEL	-	-	1,600	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	-	-	200	-	-	-
SMALL EQUIP & FURNISHINGS	208	-	600	-	-	-
COMPUTER EQUIPMENT	12,166	2,615	11,700	4,800	4,800	4,800
COMMUNICATION UTILITY	230	217	1,900	-	-	-
MATERIALS & SERVICES TOTAL	12,604	3,833	16,600	8,900	8,900	8,900
GRAND TOTAL	65,627	60,956	62,730	50,900	50,900	50,900

INNOVATION & TECHNOLOGY (17)

REG SEW TREATMENT UTILITY FUND (503)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
COMPUTING SERVICES	-	-	-	2,400	2,400	2,400
COMPUTER EXPENSE	-	-	2,600	-	-	-
SMALL EQUIP & FURNISHINGS	487	-	6,900	10,000	10,000	10,000
COMPUTER EQUIPMENT	6,959	2,128	-	-	-	-
COMMUNICATION UTILITY	4,454	5,076	7,000	5,900	5,900	5,900
MATERIALS & SERVICES TOTAL	11,901	7,203	16,500	18,300	18,300	18,300
GRAND TOTAL	11,901	7,203	16,500	18,300	18,300	18,300

INNOVATION & TECHNOLOGY (17)

STREET SDC FUND (520)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
COMPUTER EQUIPMENT	1,352	601	-	-	-	-
MATERIALS & SERVICES TOTAL	1,352	601	-	-	-	-
GRAND TOTAL	1,352	601	-	-	-	-

INNOVATION & TECHNOLOGY (17)

STORM DRAIN SDC FUND (522)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
COMPUTER EQUIPMENT	991	141	-	-	-	-
MATERIALS & SERVICES TOTAL	991	141	-	-	-	-
GRAND TOTAL	991	141	-	-	-	-

INNOVATION & TECHNOLOGY (17)

GAS TAX FUND (530)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	34,780	36,216	28,670	26,100	26,100	26,100
FRINGE BENEFITS	18,243	20,908	17,460	15,900	15,900	15,900
PERSONNEL SERVICES TOTAL	53,023	57,124	46,130	42,000	42,000	42,000
MATERIALS & SERVICES						
COMPUTING SERVICES	-	-	-	3,000	3,000	3,000
INSURANCE PREMIUMS	-	1,000	600	700	700	700
TRAINING & TRAVEL	-	-	1,600	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	-	-	200	-	-	-
SMALL EQUIP & FURNISHINGS	208	-	400	-	-	-
COMPUTER EQUIPMENT	10,314	2,342	17,000	8,100	8,100	8,100
COMMUNICATION UTILITY	230	217	1,700	-	-	-
MATERIALS & SERVICES TOTAL	10,752	3,559	21,500	11,800	11,800	11,800
GRAND TOTAL	63,775	60,683	67,630	53,800	53,800	53,800

INNOVATION & TECHNOLOGY (17)

FLEET MAINTENANCE FUND (540)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
COMPUTING SERVICES	-	-	-	1,400	1,400	1,400
COMPUTER EQUIPMENT	555	240	3,000	5,900	5,900	5,900
COMMUNICATION UTILITY	-	-	1,300	-	-	-
COMPUTER SOFTWARE MAINT	-	-	-	14,400	14,400	14,400
MATERIALS & SERVICES TOTAL	555	240	4,300	21,700	21,700	21,700
GRAND TOTAL	555	240	4,300	21,700	21,700	21,700

INNOVATION & TECHNOLOGY (17)

RISK MANAGEMENT FUND (700)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
COMPUTING SERVICES	-	38,980	40,000	-	-	-
COMPUTER SOFTWARE MAINT	-	-	-	39,400	39,400	39,400
MATERIALS & SERVICES TOTAL	-	38,980	40,000	39,400	39,400	39,400
GRAND TOTAL	-	38,980	40,000	39,400	39,400	39,400

PLANNING (18)

GENERAL FUND (100)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	2,024,138	2,112,204	2,531,550	2,312,600	2,312,600	2,312,600
TEMPORARY WAGES	62,964	12,595	8,900	26,200	26,200	26,200
FRINGE BENEFITS	1,062,265	1,193,230	1,433,130	1,335,700	1,335,700	1,335,700
PERSONNEL SERVICES TOTAL	3,149,367	3,318,029	3,973,580	3,674,500	3,674,500	3,674,500
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	108,255	102,551	117,100	33,300	33,300	33,300
MEMBERSHIP DUES & FEES	5,009	9,608	16,000	13,200	13,200	13,200
INSURANCE PREMIUMS	25,230	34,099	32,200	43,700	43,700	43,700
ADVERTISING	11,668	9,521	12,000	15,600	15,600	15,600
COPIER & PRINTING	28,054	36,311	43,800	45,900	45,900	45,900
EQUIPMENT RENTAL	-	942	1,600	1,000	1,000	1,000
JL PROJECT M&S	8,176	88,788	179,000	156,000	156,000	156,000
STAFF RECRUITING	1,870	635	800	600	600	600
TRAINING & TRAVEL	37,424	55,535	72,600	57,900	57,900	57,900
OFFICE SUPPLIES	7,295	10,954	12,000	9,400	9,400	9,400
COMPUTER EXPENSE	794	3,096	3,200	3,800	3,800	3,800
COMPUTER SOFTWARE	3,076	1,128	-	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	96	767	1,100	600	600	600
POSTAGE & SHIPPING	7,722	11,607	12,000	16,400	16,400	16,400
FOOD & BEVERAGE	15,649	21,172	26,400	29,400	29,400	29,400
FUEL & OIL	(10)	23	400	200	200	200
AWARDS	15	25	-	800	800	800
OPERATING TOOLS & MATERIAL	503	246	600	400	400	400
SMALL EQUIP & FURNISHINGS	15,634	2,149	5,500	2,600	2,600	2,600
COMPUTER EQUIPMENT	131	-	-	-	-	-
COMMUNICATION UTILITY	960	909	1,000	-	-	-
COMPUTER HARDWARE MAINT	20	-	400	400	400	400
VEHICLE MAINTENANCE	1,471	481	1,200	-	-	-
BUILDING EQUIPMENT MAINT	892	-	2,000	1,000	1,000	1,000
EQUIPMENT PARTS	-	-	500	200	200	200
MATERIALS & SERVICES TOTAL	279,933	390,545	541,400	432,400	432,400	432,400
GRAND TOTAL	3,429,300	3,708,574	4,514,980	4,106,900	4,106,900	4,106,900

PLANNING (18)

CONST EXCISE TAX FUND (120)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
ADVERTISING	-	-	-	60,000	60,000	60,000
JL PROJECT M&S	-	-	575,153	300,000	300,000	300,000
MATERIALS & SERVICES TOTAL	-	-	575,153	360,000	360,000	360,000
GRAND TOTAL	-	-	575,153	360,000	360,000	360,000

FACILITIES MANAGEMENT (19)

GENERAL FUND (100)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	1,222,380	1,396,562	1,540,430	1,434,800	1,434,800	1,434,800
TEMPORARY WAGES	96,332	283,242	156,840	240,800	240,800	240,800
FRINGE BENEFITS	796,323	1,029,870	1,152,527	1,128,300	1,128,300	1,128,300
PERSONNEL SERVICES TOTAL	2,115,035	2,709,674	2,849,797	2,803,900	2,803,900	2,803,900
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	92,473	118,440	160,000	160,000	160,000	160,000
MEMBERSHIP DUES & FEES	2,526	1,906	2,200	1,600	1,600	1,600
INSURANCE PREMIUMS	12,610	27,201	39,300	40,800	40,800	40,800
ADVERTISING	-	163	-	600	600	600
COPIER & PRINTING	3,882	2,834	3,400	3,000	3,000	3,000
LAUNDRY & CLEANING	13,760	18,186	18,000	14,000	14,000	14,000
FEDERAL STATE & LOCAL PERMITS	5,840	4,414	7,200	9,000	9,000	9,000
EQUIPMENT RENTAL	978	1,122	1,400	5,000	5,000	5,000
STAFF RECRUITING	-	-	-	200	200	200
TRAINING & TRAVEL	6,688	11,942	8,800	6,000	6,000	6,000
EXPENSE ALLOWANCE	-	25	8,000	2,000	2,000	2,000
OFFICE SUPPLIES	1,909	2,044	1,000	1,000	1,000	1,000
COMPUTER EXPENSE	445	703	1,400	1,400	1,400	1,400
COMPUTER SOFTWARE	-	3,786	-	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	500	-	-	-	-	-
POSTAGE & SHIPPING	29	1	-	200	200	200
FOOD & BEVERAGE	24	103	-	400	400	400
JANITORIAL SUPPLIES	62,203	79,283	76,000	84,000	84,000	84,000
FUEL & OIL	11,664	18,486	18,800	20,000	20,000	20,000
CLOTHING	8,248	7,384	3,600	6,000	6,000	6,000
OPERATING TOOLS & MATERIAL	78,813	96,251	60,400	50,000	50,000	50,000
SAFETY EQUIP SUPPLIES	10,387	12,306	15,000	8,000	8,000	8,000
SMALL EQUIP & FURNISHINGS	27,569	7,870	6,000	4,000	4,000	4,000
COMPUTER EQUIPMENT	-	3,711	4,000	4,000	4,000	4,000
CHEMICALS	31,549	39,788	42,000	38,000	38,000	38,000
NATURAL GAS UTILITY	200,492	241,309	260,000	260,000	260,000	260,000
ELECTRIC UTILITY	569,864	642,585	648,482	620,000	620,000	620,000
WATER UTILITY	53,560	81,203	88,000	92,000	92,000	92,000
CITY UTILITIES	254,737	321,195	314,000	330,000	330,000	330,000
REFUSE COLLECTION UTILITY	100,746	117,252	126,000	126,000	126,000	126,000
COMMUNICATION UTILITY	27,765	33,313	35,000	34,000	34,000	34,000
COMPUTER SOFTWARE MAINT	2,826	367	1,000	1,000	1,000	1,000
VEHICLE MAINTENANCE	24,144	28,237	26,000	26,000	26,000	26,000
BUILDING EQUIPMENT MAINT	4,489	47,728	27,000	32,000	32,000	32,000
EQUIPMENT PARTS	15,712	37,679	56,000	60,000	60,000	60,000
BUILDING MAINTENANCE	328,209	345,648	395,000	412,000	412,000	412,000
ELEVATOR MAINT	18,976	26,528	30,200	34,000	34,000	34,000
IRRIGATION & PLUMBING	14,734	7,891	7,000	7,000	7,000	7,000
MATERIALS & SERVICES TOTAL	1,988,353	2,388,884	2,490,182	2,493,200	2,493,200	2,493,200
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	25,554	38,955	-	-	-	-
GENERAL EQUIPMENT	14,729	-	-	-	-	-
CAPITAL OUTLAY TOTAL	40,283	38,955	-	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	226,975	1,263,294	1,253,700	1,620,700	1,620,700	1,620,700
CAPITAL IMPROVEMENT TOTAL	226,975	1,263,294	1,253,700	1,620,700	1,620,700	1,620,700
GRAND TOTAL	4,370,647	6,400,807	6,593,679	6,917,800	6,917,800	6,917,800

FACILITIES MANAGEMENT (19)**PARKING FACILITIES FUND (701)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	65,593	97,539	41,820	90,100	90,100	90,100
TEMPORARY WAGES	13,824	17,937	98,560	45,400	45,400	45,400
FRINGE BENEFITS	52,747	79,273	55,570	93,400	93,400	93,400
PERSONNEL SERVICES TOTAL	132,164	194,750	195,950	228,900	228,900	228,900
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	25,532	11,536	12,000	14,000	14,000	14,000
INSURANCE PREMIUMS	29,430	-	-	-	-	-
FEDERAL STATE & LOCAL PERMITS	964	866	1,200	1,400	1,400	1,400
EQUIPMENT RENTAL	-	-	2,000	1,600	1,600	1,600
TRAINING & TRAVEL	337	-	-	-	-	-
JANITORIAL SUPPLIES	3,913	4,053	3,600	5,000	5,000	5,000
FUEL & OIL	2,821	5,420	6,000	6,000	6,000	6,000
CLOTHING	100	570	600	600	600	600
OPERATING TOOLS & MATERIAL	15,012	10,042	16,000	10,000	10,000	10,000
SMALL EQUIP & FURNISHINGS	1,539	115	400	400	400	400
CHEMICALS	-	-	600	600	600	600
ELECTRIC UTILITY	69,515	62,114	64,255	70,000	70,000	70,000
WATER UTILITY	11,798	12,858	13,000	20,000	20,000	20,000
CITY UTILITIES	24,880	26,666	28,000	28,000	28,000	28,000
REFUSE COLLECTION UTILITY	31	-	-	-	-	-
COMMUNICATION UTILITY	1,718	1,885	2,000	2,000	2,000	2,000
VEHICLE MAINTENANCE	6,542	3,319	4,000	4,000	4,000	4,000
BUILDING EQUIPMENT MAINT	892	3,915	14,000	10,000	10,000	10,000
EQUIPMENT PARTS	66	87	2,000	4,000	4,000	4,000
BUILDING MAINTENANCE	11,840	29,530	25,395	28,000	28,000	28,000
ELEVATOR MAINT	19,366	25,339	35,000	27,000	27,000	27,000
LANDSCAPE MAINTENANCE	-	113	2,000	3,000	3,000	3,000
IRRIGATION & PLUMBING	1,853	342	200	1,000	1,000	1,000
MATERIALS & SERVICES TOTAL	228,150	198,770	232,250	236,600	236,600	236,600
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	-	35,000	-	-	-	-
CAPITAL OUTLAY TOTAL	-	35,000	-	-	-	-
GRAND TOTAL	360,314	428,520	428,200	465,500	465,500	465,500

POLICE (21)

GENERAL FUND (100)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	22,546,902	23,892,267	25,953,988	26,465,400	26,465,400	26,465,400
TEMPORARY WAGES	571,882	628,072	954,160	1,239,100	1,239,100	1,239,100
FRINGE BENEFITS	12,189,081	14,188,552	16,717,147	17,253,600	17,253,600	17,253,600
PERSONNEL SERVICES TOTAL	35,307,865	38,708,890	43,625,295	44,958,100	44,958,100	44,958,100
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	2,832,525	3,042,758	3,203,395	3,299,100	3,299,100	3,299,100
MEMBERSHIP DUES & FEES	13,179	29,649	7,000	9,000	9,000	9,000
INSURANCE PREMIUMS	564,080	868,057	945,200	968,400	968,400	968,400
ADVERTISING	12,147	7,582	14,600	9,200	9,200	9,200
COPIER & PRINTING	166,989	143,629	154,000	155,000	155,000	155,000
LAUNDRY & CLEANING	1,949	4,140	1,600	2,600	2,600	2,600
MEDICAL SERVICES	-	-	15,800	27,000	27,000	27,000
EQUIPMENT RENTAL	19,236	49,299	70,300	121,400	121,400	121,400
JL PROJECT M&S	20,270	189,373	479,002	-	-	-
STAFF RECRUITING	14,231	8,332	15,000	15,000	15,000	15,000
TRAINING & TRAVEL	228,656	261,973	234,800	176,100	176,100	176,100
OFFICE SUPPLIES	36,644	27,193	38,400	36,600	36,600	36,600
COMPUTER EXPENSE	22,675	23,298	22,000	19,400	19,400	19,400
BOOKS MAPS & SUBSCRIPTIONS	8,042	9,983	12,000	11,200	11,200	11,200
POSTAGE & SHIPPING	32,999	34,910	30,000	34,000	34,000	34,000
FOOD & BEVERAGE	13,328	13,023	7,000	10,000	10,000	10,000
FUEL & OIL	311,208	407,549	325,000	325,000	325,000	325,000
AWARDS	17,081	18,402	14,000	7,000	7,000	7,000
CLOTHING	77,351	89,079	100,800	100,800	100,800	100,800
OPERATING TOOLS & MATERIAL	238,533	208,529	227,000	236,200	236,200	236,200
SAFETY EQUIP SUPPLIES	14,359	23,184	12,000	26,000	26,000	26,000
SMALL EQUIP & FURNISHINGS	368,690	289,215	256,800	264,300	264,300	264,300
COMPUTER EQUIPMENT	-	137	6,400	-	-	-
HEATH PROMOTION SUPPLIES	-	-	-	16,000	16,000	16,000
INVESTIGATION EXPENSE	15,538	27,623	29,000	30,400	30,400	30,400
INVESTIGATION HIDTA BUY MONEY	90,000	19,163	40,000	42,000	42,000	42,000
ELECTRIC UTILITY	24,341	24,719	22,000	22,000	22,000	22,000
REFUSE COLLECTION UTILITY	5,802	6,260	4,400	4,400	4,400	4,400
COMMUNICATION UTILITY	165,558	170,503	151,800	154,700	154,700	154,700
COMPUTER SOFTWARE MAINT	245,422	381,777	381,000	698,000	698,000	698,000
DAMAGED POLICE VEHICLE REPAIRS	-	32,177	30,000	30,000	30,000	30,000
VEHICLE MAINTENANCE	579,982	406,960	387,570	387,600	387,600	387,600
BUILDING EQUIPMENT MAINT	10,663	19,122	22,800	21,600	21,600	21,600
RADIO MAINTENANCE	92,931	47,618	46,400	51,200	51,200	51,200
MATERIALS & SERVICES TOTAL	6,244,409	6,885,214	7,307,067	7,311,200	7,311,200	7,311,200
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	701,407	1,114,374	632,359	394,000	394,000	394,000
OFFICE EQUIPMENT	-	7,800	-	-	-	-
GENERAL EQUIPMENT	66,452	36,291	78,600	-	-	-
JL PROJECT CAPITAL	-	-	83,247	-	-	-
CAPITAL OUTLAY TOTAL	767,859	1,158,466	794,206	394,000	394,000	394,000
GRAND TOTAL	42,320,133	46,752,570	51,726,568	52,663,300	52,663,300	52,663,300

POLICE (21)**POLICE PUB SAFETY UTILITY FUND (200)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	736,977	736,936	1,505,320	1,858,700	1,858,700	1,858,700
FRINGE BENEFITS	396,121	455,113	999,090	1,197,700	1,197,700	1,197,700
PERSONNEL SERVICES TOTAL	1,133,098	1,192,049	2,504,410	3,056,400	3,056,400	3,056,400
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	868	-	36,400	2,000	2,000	2,000
INSURANCE PREMIUMS	12,540	30,000	28,600	29,200	29,200	29,200
EQUIPMENT RENTAL	-	-	-	60,800	60,800	60,800
CLOTHING	10,547	11,928	8,200	8,800	8,800	8,800
OPERATING TOOLS & MATERIAL	1,665	1,653	9,000	12,800	12,800	12,800
SMALL EQUIP & FURNISHINGS	49,276	52,328	59,600	65,600	65,600	65,600
MATERIALS & SERVICES TOTAL	74,895	95,909	141,800	179,200	179,200	179,200
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	38,507	-	26,500	20,000	20,000	20,000
GENERAL EQUIPMENT	-	23,610	12,000	30,000	30,000	30,000
CAPITAL OUTLAY TOTAL	38,507	23,610	38,500	50,000	50,000	50,000
CAPITAL IMPROVEMENT						
CIP GENERAL	19,056,118	-	-	-	-	-
CAPITAL IMPROVEMENT TOTAL	19,056,118	-	-	-	-	-
GRAND TOTAL	20,302,618	1,311,568	2,684,710	3,285,600	3,285,600	3,285,600

POLICE (21)

POLICE FEDERAL FORFEITURE FUND (201)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	204,132	-	-	-	-	-
JL PROJECT M&S	18,729	260,289	221,500	18,000	18,000	18,000
OPERATING TOOLS & MATERIAL	3,772	-	-	-	-	-
SMALL EQUIP & FURNISHINGS	111,992	-	-	-	-	-
INVESTIGATION EXPENSE	2,726	-	-	-	-	-
COMPUTER SOFTWARE MAINT	99,408	-	-	-	-	-
MATERIALS & SERVICES TOTAL	440,759	260,289	221,500	18,000	18,000	18,000
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	51,323	-	-	-	-	-
GENERAL EQUIPMENT	106,992	13,379	-	-	-	-
JL PROJECT CAPITAL	77,282	417,708	872,200	427,000	427,000	427,000
CAPITAL OUTLAY TOTAL	235,597	431,087	872,200	427,000	427,000	427,000
GRAND TOTAL	676,356	691,376	1,093,700	445,000	445,000	445,000

POLICE (21)

POLICE STATE FORFEITURE FUND (202)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
ADVERTISING	6,168	-	-	-	-	-
JL PROJECT M&S	(648)	242,259	147,500	55,000	55,000	55,000
SMALL EQUIP & FURNISHINGS	88,870	-	-	-	-	-
MATERIALS & SERVICES TOTAL	94,390	242,259	147,500	55,000	55,000	55,000
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	27,115	-	-	-	-	-
GENERAL EQUIPMENT	15,990	-	-	-	-	-
JL PROJECT CAPITAL	-	94,789	369,000	125,000	125,000	125,000
CAPITAL OUTLAY TOTAL	43,105	94,789	369,000	125,000	125,000	125,000
CAPITAL IMPROVEMENT						
CIP GENERAL	-	83,043	-	-	-	-
CAPITAL IMPROVEMENT TOTAL	-	83,043	-	-	-	-
GRAND TOTAL	137,495	420,091	516,500	180,000	180,000	180,000

POLICE (21)

POLICE FEDERAL TREASURY FORFEITURE FUND (204)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
JL PROJECT M&S	-	-	2,800	153,400	153,400	153,400
MATERIALS & SERVICES TOTAL	-	-	2,800	153,400	153,400	153,400
CAPITAL OUTLAY						
JL PROJECT CAPITAL	-	-	109,800	183,000	183,000	183,000
CAPITAL OUTLAY TOTAL	-	-	109,800	183,000	183,000	183,000
GRAND TOTAL	-	-	112,600	336,400	336,400	336,400

FIRE (22)

GENERAL FUND (100)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	14,804,340	16,129,176	16,679,683	18,006,700	18,006,700	18,006,700
TEMPORARY WAGES	207,982	151,096	183,440	44,500	44,500	44,500
FRINGE BENEFITS	7,696,546	8,809,627	10,023,067	10,816,100	10,816,100	10,816,100
PERSONNEL SERVICES TOTAL	22,708,868	25,089,899	26,886,191	28,867,300	28,867,300	28,867,300
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	1,381,527	1,474,189	1,599,400	1,783,300	1,783,300	1,783,300
MEMBERSHIP DUES & FEES	31,794	50,994	49,600	40,600	40,600	40,600
INSURANCE PREMIUMS	238,240	317,000	337,800	389,700	389,700	389,700
ADVERTISING	2,748	2,838	8,400	16,000	16,000	16,000
COPIER & PRINTING	50,027	49,535	40,000	46,400	46,400	46,400
LAUNDRY & CLEANING	31,698	11,977	12,000	8,000	8,000	8,000
MEDICAL SERVICES	-	-	118,800	140,000	140,000	140,000
EQUIPMENT RENTAL	205	788	200	2,400	2,400	2,400
STAFF RECRUITING	1,165	22,896	11,000	9,000	9,000	9,000
TRAINING & TRAVEL	201,067	184,002	208,900	167,500	167,500	167,500
EXPENSE ALLOWANCE	601	-	-	-	-	-
OFFICE SUPPLIES	16,230	11,408	26,400	21,200	21,200	21,200
COMPUTER EXPENSE	9,545	5,203	7,600	9,200	9,200	9,200
COMPUTER SOFTWARE	4,370	17,772	400	800	800	800
BOOKS MAPS & SUBSCRIPTIONS	17,971	8,273	17,000	8,300	8,300	8,300
POSTAGE & SHIPPING	3,088	1,661	2,600	4,000	4,000	4,000
FOOD & BEVERAGE	13,145	13,713	17,400	13,000	13,000	13,000
JANITORIAL SUPPLIES	18,262	16,106	14,000	15,000	15,000	15,000
FUEL & OIL	128,263	162,711	175,000	120,000	120,000	120,000
AWARDS	1,941	3,003	4,400	6,000	6,000	6,000
CLOTHING	84,710	110,646	99,600	105,600	105,600	105,600
OPERATING TOOLS & MATERIAL	229,786	223,948	179,790	107,600	107,600	107,600
SAFETY EQUIP SUPPLIES	143,846	169,653	239,100	250,000	250,000	250,000
SMALL EQUIP & FURNISHINGS	134,551	102,040	174,300	112,400	112,400	112,400
COMPUTER EQUIPMENT	5,486	-	-	-	-	-
CHEMICALS	7,695	-	-	-	-	-
FIRST AID PROGRAM EXPENSE	6,852	4,137	3,000	-	-	-
HAZ-MAT PROGRAM EXPENSES	10,119	4,867	10,000	8,000	8,000	8,000
NATURAL GAS UTILITY	569	-	-	-	-	-
REFUSE COLLECTION UTILITY	1,108	538	2,000	1,000	1,000	1,000
COMMUNICATION UTILITY	101,140	76,731	70,600	73,000	73,000	73,000
VEHICLE MAINTENANCE	565,151	747,281	636,000	630,000	630,000	630,000
HEAVY EQUIPMENT MAINT	98	-	-	-	-	-
BUILDING EQUIPMENT MAINT	31,725	36,693	49,700	80,200	80,200	80,200
EQUIPMENT PARTS	466	35,821	27,900	30,900	30,900	30,900
BUILDING MAINTENANCE	80,107	2,749	10,000	-	-	-
LANDSCAPE MAINTENANCE	293	-	8,000	-	-	-
RADIO MAINTENANCE	72,363	19,058	36,000	36,000	36,000	36,000
MATERIALS & SERVICES TOTAL	3,627,954	3,888,229	4,196,890	4,235,100	4,235,100	4,235,100
CAPITAL OUTLAY						
BUILDINGS & FIXTURES	-	-	-	11,000	11,000	11,000
MOTIVE EQUIPMENT	6,428	114,514	175,000	259,000	259,000	259,000
GENERAL EQUIPMENT	153,444	136,313	105,000	10,000	10,000	10,000
CAPITAL OUTLAY TOTAL	159,873	250,827	280,000	280,000	280,000	280,000
CAPITAL IMPROVEMENT						
CIP GENERAL	-	-	135,000	-	-	-
CAPITAL IMPROVEMENT TOTAL	-	-	135,000	-	-	-
GRAND TOTAL	26,496,695	29,228,955	31,498,081	33,382,400	33,382,400	33,382,400

FIRE (22)**FIRE PUB SAFETY UTILITY FUND (300)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	670,165	644,491	825,040	882,600	882,600	882,600
TEMPORARY WAGES	60,675	66,938	-	-	-	-
FRINGE BENEFITS	389,945	404,375	521,380	581,200	581,200	581,200
PERSONNEL SERVICES TOTAL	1,120,785	1,115,804	1,346,420	1,463,800	1,463,800	1,463,800
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	868	4,550	-	6,000	6,000	6,000
INSURANCE PREMIUMS	13,200	-	15,600	17,700	17,700	17,700
STAFF RECRUITING	12,173	-	10,000	20,000	20,000	20,000
TRAINING & TRAVEL	5,455	-	13,000	11,000	11,000	11,000
OFFICE SUPPLIES	172	-	-	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	808	-	400	1,000	1,000	1,000
FOOD & BEVERAGE	2,340	-	4,000	-	-	-
CLOTHING	16,038	-	20,000	22,000	22,000	22,000
OPERATING TOOLS & MATERIAL	31,539	-	17,600	26,000	26,000	26,000
SAFETY EQUIP SUPPLIES	45,744	-	65,000	73,000	73,000	73,000
SMALL EQUIP & FURNISHINGS	58,406	15,811	30,000	16,000	16,000	16,000
MATERIALS & SERVICES TOTAL	186,742	20,361	175,600	192,700	192,700	192,700
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	816	-	-	-	-	-
CAPITAL OUTLAY TOTAL	816	-	-	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	8,240,017	4,391,201	-	-	-	-
CAPITAL IMPROVEMENT TOTAL	8,240,017	4,391,201	-	-	-	-
GRAND TOTAL	9,548,360	5,527,366	1,522,020	1,656,500	1,656,500	1,656,500

FIRE (22)

FIRE APPARATUS RESERVE FUND (370)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	705,435	-	-	800,000	800,000	800,000
GENERAL EQUIPMENT	-	441,225	1,308,550	400,000	400,000	400,000
CAPITAL OUTLAY TOTAL	705,435	441,225	1,308,550	1,200,000	1,200,000	1,200,000
GRAND TOTAL	705,435	441,225	1,308,550	1,200,000	1,200,000	1,200,000

BUILDING SAFETY (23)

GENERAL FUND (100)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	215,323	204,582	138,610	-	-	-
TEMPORARY WAGES	690	3,219	-	-	-	-
FRINGE BENEFITS	131,547	136,901	95,350	-	-	-
PERSONNEL SERVICES TOTAL	347,560	344,702	233,960	-	-	-
MATERIALS & SERVICES						
MEMBERSHIP DUES & FEES	80	199	200	200	200	200
INSURANCE PREMIUMS	730	4,000	3,800	4,700	4,700	4,700
COPIER & PRINTING	1,578	1,230	4,000	2,600	2,600	2,600
EQUIPMENT RENTAL	-	680	6,200	2,000	2,000	2,000
TRAINING & TRAVEL	-	154	2,600	4,000	4,000	4,000
OFFICE SUPPLIES	126	989	2,000	1,600	1,600	1,600
POSTAGE & SHIPPING	14,839	14,134	16,000	20,000	20,000	20,000
SMALL EQUIP & FURNISHINGS	1,023	154	1,800	2,000	2,000	2,000
COMPUTER EQUIPMENT	-	6	3,700	3,100	3,100	3,100
MATERIALS & SERVICES TOTAL	18,377	21,546	40,300	40,200	40,200	40,200
GRAND TOTAL	365,937	366,248	274,260	40,200	40,200	40,200

BUILDING SAFETY (23)

BUILDING SAFETY FUND (400)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	1,378,248	1,715,696	1,971,820	2,346,400	2,346,400	2,346,400
TEMPORARY WAGES	43,151	29,168	76,800	130,300	130,300	130,300
FRINGE BENEFITS	737,205	962,375	1,169,160	1,429,600	1,429,600	1,429,600
PERSONNEL SERVICES TOTAL	2,158,604	2,707,238	3,217,780	3,906,300	3,906,300	3,906,300
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	10,112	23,122	13,700	72,600	72,600	72,600
MEMBERSHIP DUES & FEES	6,476	4,275	8,000	7,600	7,600	7,600
BANK & CREDIT CARD FEES	87,880	82,967	10,000	-	-	-
INSURANCE PREMIUMS	12,800	22,000	25,800	31,800	31,800	31,800
ADVERTISING	262	797	1,000	1,000	1,000	1,000
COPIER & PRINTING	12,185	13,489	14,600	15,200	15,200	15,200
JL PROJECT M&S	-	-	-	1,000	1,000	1,000
STAFF RECRUITING	-	-	600	1,600	1,600	1,600
TRAINING & TRAVEL	30,555	32,810	34,000	40,000	40,000	40,000
UNEMPLOYMENT EXPENSE	4,272	14,014	5,000	5,000	5,000	5,000
OFFICE SUPPLIES	8,041	2,367	10,000	3,000	3,000	3,000
COMPUTER EXPENSE	4,047	420	5,600	10,000	10,000	10,000
COMPUTER SOFTWARE	-	83	-	7,100	7,100	7,100
BOOKS MAPS & SUBSCRIPTIONS	3,892	5,284	7,000	10,000	10,000	10,000
POSTAGE & SHIPPING	915	507	3,200	3,200	3,200	3,200
FOOD & BEVERAGE	390	1,415	2,000	2,000	2,000	2,000
FUEL & OIL	6,701	9,496	12,000	15,000	15,000	15,000
OPERATING TOOLS & MATERIAL	3,797	1,198	5,000	5,000	5,000	5,000
SAFETY EQUIP SUPPLIES	768	26	4,000	70,000	70,000	70,000
SMALL EQUIP & FURNISHINGS	5,042	1,649	5,000	5,000	5,000	5,000
COMPUTER EQUIPMENT	3,577	-	7,000	4,000	4,000	4,000
COMMUNICATION EQUIPMENT	-	513	1,000	1,600	1,600	1,600
COMMUNICATION UTILITY	6,891	10,874	10,600	8,000	8,000	8,000
VEHICLE MAINTENANCE	12,861	16,166	19,000	17,200	17,200	17,200
BUILDING EQUIPMENT MAINT	892	-	-	-	-	-
MATERIALS & SERVICES TOTAL	222,357	243,472	204,100	336,900	336,900	336,900
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	25,295	22,876	30,000	30,000	30,000	30,000
CAPITAL OUTLAY TOTAL	25,295	22,876	30,000	30,000	30,000	30,000
GRAND TOTAL	2,406,255	2,973,586	3,451,880	4,273,200	4,273,200	4,273,200

PUBLIC WORKS OPERATIONS (31)

STREET UTILITY FUND (500)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	2,787,029	2,465,309	2,527,991	2,662,600	2,662,600	2,662,600
TEMPORARY WAGES	134,450	129,670	283,820	25,700	25,700	25,700
FRINGE BENEFITS	1,906,277	1,664,911	1,792,500	1,766,800	1,766,800	1,766,800
PERSONNEL SERVICES TOTAL	4,827,756	4,259,891	4,604,311	4,455,100	4,455,100	4,455,100
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	336,390	389,758	360,000	315,000	315,000	315,000
MEMBERSHIP DUES & FEES	3,043	3,199	4,000	4,000	4,000	4,000
INSURANCE PREMIUMS	44,950	96,000	122,000	162,400	162,400	162,400
ADVERTISING	3,362	1,155	1,200	1,200	1,200	1,200
COPIER & PRINTING	3,166	2,872	3,200	2,600	2,600	2,600
LAUNDRY & CLEANING	9,322	6,465	11,000	15,600	15,600	15,600
MEDICAL SERVICES	-	-	1,400	2,400	2,400	2,400
RENTAL OF LAND & BUILDINGS	-	-	64,000	-	-	-
EQUIPMENT RENTAL	23,917	13,351	8,400	5,800	5,800	5,800
JL PROJECT M&S	-	-	300,000	-	-	-
TRAINING & TRAVEL	45,952	40,052	39,000	44,000	44,000	44,000
UNEMPLOYMENT EXPENSE	1,455	8,457	2,400	19,600	19,600	19,600
OFFICE SUPPLIES	2,937	546	800	1,600	1,600	1,600
COMPUTER EXPENSE	542	32,985	30,000	61,000	61,000	61,000
COMPUTER SOFTWARE	-	27,683	10,000	5,800	5,800	5,800
BOOKS MAPS & SUBSCRIPTIONS	74	-	400	400	400	400
POSTAGE & SHIPPING	1,143	439	1,200	600	600	600
FOOD & BEVERAGE	744	461	1,000	800	800	800
FUEL & OIL	126,782	111,663	132,000	135,000	135,000	135,000
AWARDS	-	50	-	-	-	-
CLOTHING	(65)	36	800	400	400	400
OPERATING TOOLS & MATERIAL	504,053	673,532	712,000	758,000	758,000	758,000
SAFETY EQUIP SUPPLIES	43,838	24,697	32,000	28,000	28,000	28,000
SMALL EQUIP & FURNISHINGS	53,663	36,594	33,000	26,000	26,000	26,000
ELECTRIC UTILITY	69	-	-	-	-	-
WATER UTILITY	-	-	200	200	200	200
REFUSE COLLECTION UTILITY	16,300	24,659	14,000	22,000	22,000	22,000
COMMUNICATION UTILITY	36,780	44,535	52,600	52,600	52,600	52,600
COMPUTER SOFTWARE MAINT	24,955	9,214	30,000	1,600	1,600	1,600
VEHICLE MAINTENANCE	749,875	502,162	465,000	375,000	375,000	375,000
BUILDING EQUIPMENT MAINT	21,619	17,207	20,000	264,600	264,600	264,600
EQUIPMENT PARTS	1,437	1,775	4,000	400	400	400
RADIO MAINTENANCE	1,181	-	800	400	400	400
STREET MAINTENANCE	377,433	132,889	309,600	410,000	410,000	410,000
PAVEMENT MAINTENANCE	1,293,859	1,130,705	1,400,000	1,500,000	1,500,000	1,500,000
MATERIALS & SERVICES TOTAL	3,728,774	3,333,140	4,166,000	4,217,000	4,217,000	4,217,000
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	655,773	291,061	310,841	447,600	447,600	447,600
GENERAL EQUIPMENT	61,221	122,229	42,159	20,000	20,000	20,000
CAPITAL OUTLAY TOTAL	716,993	413,290	353,000	467,600	467,600	467,600
CAPITAL IMPROVEMENT						
CIP GENERAL	3,118,461	4,125,228	5,602,800	6,070,000	6,070,000	6,070,000
CAPITAL IMPROVEMENT TOTAL	3,118,461	4,125,228	5,602,800	6,070,000	6,070,000	6,070,000
GRAND TOTAL	12,391,985	12,131,548	14,726,111	15,209,700	15,209,700	15,209,700

PUBLIC WORKS OPERATIONS (31)**STORM DRAIN UTILITY FUND (501)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	1,195,342	1,630,174	1,818,451	2,017,200	2,017,200	2,017,200
TEMPORARY WAGES	60,367	71,325	202,780	127,400	127,400	127,400
FRINGE BENEFITS	822,751	1,183,512	1,364,510	1,440,000	1,440,000	1,440,000
PERSONNEL SERVICES TOTAL	2,078,459	2,885,010	3,385,741	3,584,600	3,584,600	3,584,600
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	340,991	297,116	510,000	650,000	650,000	650,000
MEMBERSHIP DUES & FEES	838	642	1,200	1,200	1,200	1,200
INSURANCE PREMIUMS	15,350	40,000	59,200	123,800	123,800	123,800
ADVERTISING	545	708	1,200	200	200	200
COPIER & PRINTING	446	244	1,400	1,200	1,200	1,200
LAUNDRY & CLEANING	3,955	4,821	8,200	15,000	15,000	15,000
MEDICAL SERVICES	-	-	1,000	1,000	1,000	1,000
RENTAL OF LAND & BUILDINGS	-	-	32,000	-	-	-
EQUIPMENT RENTAL	-	-	14,000	15,000	15,000	15,000
TRAINING & TRAVEL	13,707	26,196	22,000	30,000	30,000	30,000
UNEMPLOYMENT EXPENSE	-	2,727	1,000	7,600	7,600	7,600
OFFICE SUPPLIES	-	990	2,400	2,400	2,400	2,400
COMPUTER EXPENSE	1,364	20,388	25,000	50,000	50,000	50,000
COMPUTER SOFTWARE	-	22,229	8,000	2,000	2,000	2,000
BOOKS MAPS & SUBSCRIPTIONS	-	-	400	200	200	200
POSTAGE & SHIPPING	92	-	200	400	400	400
FOOD & BEVERAGE	316	255	800	800	800	800
FUEL & OIL	78,966	202,829	160,000	160,000	160,000	160,000
AWARDS	-	50	-	-	-	-
CLOTHING	-	271	600	600	600	600
OPERATING TOOLS & MATERIAL	19,068	31,049	42,000	42,600	42,600	42,600
SAFETY EQUIP SUPPLIES	16,297	16,996	24,000	24,000	24,000	24,000
SMALL EQUIP & FURNISHINGS	17,781	32,319	30,000	50,000	50,000	50,000
COMPUTER EQUIPMENT	-	-	14,000	10,000	10,000	10,000
WATER UTILITY	5,778	8,002	8,000	8,000	8,000	8,000
REFUSE COLLECTION UTILITY	588	288	5,000	5,000	5,000	5,000
COMMUNICATION UTILITY	6,804	12,230	18,000	25,000	25,000	25,000
COMPUTER SOFTWARE MAINT	13,651	12,185	6,000	6,000	6,000	6,000
VEHICLE MAINTENANCE	375,425	497,607	545,000	600,000	600,000	600,000
BUILDING EQUIPMENT MAINT	10,927	5,884	22,000	135,000	135,000	135,000
EQUIPMENT PARTS	705	837	1,000	1,000	1,000	1,000
RADIO MAINTENANCE	558	-	200	200	200	200
PAVEMENT MAINTENANCE	-	60	-	-	-	-
SYSTEM CLEANING	139,761	172,604	100,000	150,000	150,000	150,000
SYSTEM REHAB	-	2,001	200,000	250,000	250,000	250,000
MATERIALS & SERVICES TOTAL	1,063,912	1,411,530	1,863,800	2,368,200	2,368,200	2,368,200
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	356,837	29,334	320,000	456,300	456,300	456,300
GENERAL EQUIPMENT	15,348	34,092	115,000	100,000	100,000	100,000
CAPITAL OUTLAY TOTAL	372,185	63,426	435,000	556,300	556,300	556,300
CAPITAL IMPROVEMENT						
CIP GENERAL	163,941	853,200	2,971,100	2,500,000	2,500,000	2,500,000
CAPITAL IMPROVEMENT TOTAL	163,941	853,200	2,971,100	2,500,000	2,500,000	2,500,000
GRAND TOTAL	3,678,497	5,213,166	8,655,641	9,009,100	9,009,100	9,009,100

PUBLIC WORKS OPERATIONS (31)

SEWER COLLECTION UTILITY FUND (502)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	1,032,787	1,345,089	1,583,331	1,871,800	1,871,800	1,871,800
TEMPORARY WAGES	2,857	21,888	126,280	39,000	39,000	39,000
FRINGE BENEFITS	676,226	940,932	1,162,490	1,319,600	1,319,600	1,319,600
PERSONNEL SERVICES TOTAL	1,711,869	2,307,909	2,872,101	3,230,400	3,230,400	3,230,400
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	836,989	1,001,208	1,000,000	1,000,000	1,000,000	1,000,000
MEMBERSHIP DUES & FEES	938	847	1,200	1,200	1,200	1,200
INSURANCE PREMIUMS	29,920	47,000	44,600	97,400	97,400	97,400
ADVERTISING	295	40	400	400	400	400
COPIER & PRINTING	420	595	1,200	1,200	1,200	1,200
LAUNDRY & CLEANING	2,987	4,361	6,000	15,000	15,000	15,000
MEDICAL SERVICES	1,390	278	1,200	1,200	1,200	1,200
RENTAL OF LAND & BUILDINGS	-	-	32,000	-	-	-
EQUIPMENT RENTAL	-	7,094	12,400	12,000	12,000	12,000
TRAINING & TRAVEL	14,955	28,272	24,000	24,000	24,000	24,000
UNEMPLOYMENT EXPENSE	4,130	9,331	7,000	7,000	7,000	7,000
OFFICE SUPPLIES	-	557	1,400	1,400	1,400	1,400
COMPUTER EXPENSE	1,629	21,131	30,800	45,000	45,000	45,000
COMPUTER SOFTWARE	-	22,165	6,000	2,000	2,000	2,000
BOOKS MAPS & SUBSCRIPTIONS	114	-	800	400	400	400
POSTAGE & SHIPPING	-	1	-	1,000	1,000	1,000
FOOD & BEVERAGE	371	248	600	600	600	600
FUEL & OIL	25,804	(26,840)	90,000	80,000	80,000	80,000
AWARDS	-	50	-	-	-	-
CLOTHING	-	36	600	600	600	600
OPERATING TOOLS & MATERIAL	29,217	42,316	44,000	44,000	44,000	44,000
SAFETY EQUIP SUPPLIES	13,699	22,622	25,000	25,000	25,000	25,000
SMALL EQUIP & FURNISHINGS	20,410	25,887	30,000	30,000	30,000	30,000
HEATH PROMOTION SUPPLIES	-	765	-	-	-	-
NATURAL GAS UTILITY	1,687	1,644	-	2,000	2,000	2,000
ELECTRIC UTILITY	13,451	12,946	15,000	15,000	15,000	15,000
WATER UTILITY	5,426	7,137	8,000	9,000	9,000	9,000
CITY UTILITIES	1,474	1,585	1,600	1,600	1,600	1,600
REFUSE COLLECTION UTILITY	-	288	3,000	3,000	3,000	3,000
COMMUNICATION UTILITY	13,460	25,464	28,000	28,000	28,000	28,000
COMPUTER SOFTWARE MAINT	14,541	12,355	8,000	5,000	5,000	5,000
VEHICLE MAINTENANCE	117,646	237,863	286,000	310,000	310,000	310,000
BUILDING EQUIPMENT MAINT	16,407	5,656	30,000	132,000	132,000	132,000
RADIO MAINTENANCE	562	-	800	800	800	800
STREET MAINTENANCE	-	398	-	-	-	-
PAVEMENT MAINTENANCE	-	27	-	-	-	-
SYSTEM CLEANING	-	7,361	250,000	275,000	275,000	275,000
SYSTEM REHAB	226,930	356,928	210,000	237,800	237,800	237,800
MATERIALS & SERVICES TOTAL	1,394,852	1,877,617	2,199,600	2,408,600	2,408,600	2,408,600
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	-	532,748	20,000	556,300	556,300	556,300
GENERAL EQUIPMENT	101,592	10,170	70,000	185,000	185,000	185,000
CAPITAL OUTLAY TOTAL	101,592	542,918	90,000	741,300	741,300	741,300
CAPITAL IMPROVEMENT						
CIP GENERAL	1,147,071	1,617,243	2,536,100	2,600,000	2,600,000	2,600,000
CAPITAL IMPROVEMENT TOTAL	1,147,071	1,617,243	2,536,100	2,600,000	2,600,000	2,600,000
GRAND TOTAL	4,355,384	6,345,686	7,697,801	8,980,300	8,980,300	8,980,300

PUBLIC WORKS OPERATIONS (31)

GAS TAX FUND (530)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	396,844	415,428	427,101	484,100	484,100	484,100
TEMPORARY WAGES	197	14,398	-	-	-	-
FRINGE BENEFITS	210,563	236,076	253,210	286,500	286,500	286,500
PERSONNEL SERVICES TOTAL	607,604	665,902	680,311	770,600	770,600	770,600
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	19,761	23,017	22,000	40,000	40,000	40,000
MEMBERSHIP DUES & FEES	533	493	600	600	600	600
INSURANCE PREMIUMS	21,210	16,000	33,400	53,400	53,400	53,400
ADVERTISING	-	266	-	400	400	400
COPIER & PRINTING	8,585	9,448	11,000	11,000	11,000	11,000
LAUNDRY & CLEANING	-	-	400	1,600	1,600	1,600
RENTAL OF LAND & BUILDINGS	-	-	32,000	-	-	-
TRAINING & TRAVEL	10,528	16,395	23,000	30,000	30,000	30,000
UNEMPLOYMENT EXPENSE	-	-	-	5,000	5,000	5,000
OFFICE SUPPLIES	6,012	5,167	6,000	8,000	8,000	8,000
COMPUTER EXPENSE	1,270	1,356	20,000	25,000	25,000	25,000
COMPUTER SOFTWARE	-	30,182	5,000	5,000	5,000	5,000
BOOKS MAPS & SUBSCRIPTIONS	683	210	400	400	400	400
POSTAGE & SHIPPING	926	1,282	1,000	3,000	3,000	3,000
FOOD & BEVERAGE	393	205	600	600	600	600
FUEL & OIL	1,723	2,378	2,600	3,000	3,000	3,000
CLOTHING	158	674	1,000	1,000	1,000	1,000
OPERATING TOOLS & MATERIAL	74	456	400	10,000	10,000	10,000
SAFETY EQUIP SUPPLIES	527	1,411	1,200	5,000	5,000	5,000
SMALL EQUIP & FURNISHINGS	9,658	3,287	10,000	10,000	10,000	10,000
ELECTRIC UTILITY	1,189,309	1,261,941	1,090,001	1,045,800	1,045,800	1,045,800
COMMUNICATION UTILITY	16,781	16,470	19,000	20,000	20,000	20,000
COMPUTER SOFTWARE MAINT	10,618	4,077	4,000	2,000	2,000	2,000
VEHICLE MAINTENANCE	8,174	7,925	10,000	12,600	12,600	12,600
BUILDING EQUIPMENT MAINT	-	353	1,400	20,000	20,000	20,000
RADIO MAINTENANCE	558	-	200	200	200	200
AP WRITE OFF	-	(38)	-	-	-	-
MATERIALS & SERVICES TOTAL	1,307,480	1,402,953	1,295,201	1,313,600	1,313,600	1,313,600
CAPITAL OUTLAY						
FURNISHINGS	-	38,720	-	-	-	-
MOTIVE EQUIPMENT	-	-	500,000	-	-	-
CAPITAL OUTLAY TOTAL	-	38,720	500,000	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	41,472	84,886	-	230,000	230,000	230,000
CAPITAL IMPROVEMENT TOTAL	41,472	84,886	-	230,000	230,000	230,000
GRAND TOTAL	1,956,556	2,192,461	2,475,512	2,314,200	2,314,200	2,314,200

PUBLIC WORKS OPERATIONS (31)

FLEET MAINTENANCE FUND (540)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	838,048	947,348	1,038,300	1,087,100	1,087,100	1,087,100
TEMPORARY WAGES	2	-	55,340	-	-	-
FRINGE BENEFITS	450,690	532,268	657,510	653,100	653,100	653,100
PERSONNEL SERVICES TOTAL	1,288,740	1,479,616	1,751,150	1,740,200	1,740,200	1,740,200
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	40,526	25,759	36,400	40,000	40,000	40,000
MEMBERSHIP DUES & FEES	1,250	1,104	1,400	2,000	2,000	2,000
INSURANCE PREMIUMS	13,480	28,000	26,400	46,200	46,200	46,200
COPIER & PRINTING	3,367	1,433	1,000	3,000	3,000	3,000
LAUNDRY & CLEANING	11,890	11,521	12,000	22,000	22,000	22,000
FEDERAL STATE & LOCAL PERMITS	1,235	1,189	1,800	1,800	1,800	1,800
MEDICAL SERVICES	-	-	200	600	600	600
TRAINING & TRAVEL	13,008	8,797	17,000	20,000	20,000	20,000
OFFICE SUPPLIES	1,364	1,189	1,200	1,200	1,200	1,200
COMPUTER EXPENSE	470	8,930	8,000	15,000	15,000	15,000
COMPUTER SOFTWARE	-	877	2,000	2,000	2,000	2,000
BOOKS MAPS & SUBSCRIPTIONS	357	-	2,800	200	200	200
POSTAGE & SHIPPING	-	37	-	400	400	400
FOOD & BEVERAGE	237	101	200	200	200	200
FUEL & OIL	5,180	6,938	7,200	7,000	7,000	7,000
CLOTHING	(130)	621	600	400	400	400
OPERATING TOOLS & MATERIAL	35,031	39,195	28,000	30,000	30,000	30,000
SAFETY EQUIP SUPPLIES	2,597	3,696	3,000	5,000	5,000	5,000
SMALL EQUIP & FURNISHINGS	15,797	38,829	14,000	12,000	12,000	12,000
COMPUTER EQUIPMENT	-	-	5,000	1,000	1,000	1,000
REFUSE COLLECTION UTILITY	4,869	2,645	4,600	3,600	3,600	3,600
COMMUNICATION UTILITY	1,900	4,841	5,800	6,000	6,000	6,000
MWC PURCHASES	266,197	340,108	300,000	325,000	325,000	325,000
COMPUTER SOFTWARE MAINT	9,218	5,964	4,000	2,000	2,000	2,000
VEHICLE MAINTENANCE	41,555	59,916	20,000	20,000	20,000	20,000
WARRANTY VEHICLE REPAIR	13,924	15,347	15,000	18,000	18,000	18,000
BUILDING EQUIPMENT MAINT	9,561	11,945	11,000	5,000	5,000	5,000
EQUIPMENT PARTS	1,748	1,994	1,600	1,600	1,600	1,600
RADIO MAINTENANCE	510	-	-	-	-	-
MEDFORD 549C FLEET	168,976	250,318	200,000	200,000	200,000	200,000
ROGUE COMM COLLEGE FLEET	5,857	6,433	3,000	-	-	-
SODEXO	-	-	-	30,000	30,000	30,000
CITY OF PHOENIX FLEET	18,202	19,386	10,000	30,000	30,000	30,000
CITY OF JACKSONVILLE FLEET	41,930	72,893	50,000	50,000	50,000	50,000
CITY OF CENTRAL POINT FLEET	51,559	51,224	55,000	5,000	5,000	5,000
TOWN OF FORT JONES CA FLEET	25,123	55,791	5,000	25,000	25,000	25,000
CITY OF GRANTS PASS	12,558	6,851	-	5,000	5,000	5,000
CITY OF TALENT	1,019	9,295	1,600	10,000	10,000	10,000
JC FIRE DISTRICT #3 FLEET	261,648	391,486	390,000	390,000	390,000	390,000
JC FIRE DISTRICT #4 FLEET	22,338	15,173	15,000	20,000	20,000	20,000
JC FIRE DISTRICT #5 FLEET	20,518	63,741	25,000	-	-	-
BRICELAND VOLUNTEER FIRE FLT	3,844	7,798	-	45,000	45,000	45,000
LAKE SHASTINA FIRE CSD	3,908	8,516	-	40,000	40,000	40,000
OR ST FIRE TRAINING VHCL	-	1,761	1,400	1,000	1,000	1,000
ROGUE VALLEY SEWER SVCS FLEET	9,287	365	-	-	-	-
BUREAU OF LAND MGT FLEET	11,391	8,662	6,000	15,000	15,000	15,000
INVENTORY OVER & SHORT	(1,803)	(1,183)	-	10,000	10,000	10,000
FLEET INVENTORY CLEARING	-	97,930	-	-	-	-
AP WRITE OFF	-	(154)	-	-	-	-
MATERIALS & SERVICES TOTAL	1,151,495	1,687,265	1,292,200	1,467,200	1,467,200	1,467,200
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	28,022	30,022	-	35,000	35,000	35,000
GENERAL EQUIPMENT	11,737	5,833	20,000	22,000	22,000	22,000
CAPITAL OUTLAY TOTAL	39,759	35,855	20,000	57,000	57,000	57,000
CAPITAL IMPROVEMENT						
CIP GENERAL	3,440	-	360,600	110,000	110,000	110,000
CAPITAL IMPROVEMENT TOTAL	3,440	-	360,600	110,000	110,000	110,000
GRAND TOTAL	2,483,435	3,202,736	3,423,950	3,374,400	3,374,400	3,374,400

REGIONAL WATER RECLAMATION (32)

REG SEW TREATMENT UTILITY FUND (503)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	3,354,175	3,516,405	3,909,488	3,888,400	3,888,400	3,888,400
TEMPORARY WAGES	109,675	49,039	25,500	-	-	-
FRINGE BENEFITS	1,862,063	2,126,927	2,532,587	2,584,400	2,584,400	2,584,400
PERSONNEL SERVICES TOTAL	5,325,913	5,692,371	6,467,576	6,472,800	6,472,800	6,472,800
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	707,603	1,071,288	1,400,800	900,000	900,000	900,000
MEMBERSHIP DUES & FEES	12,072	15,400	20,000	20,000	20,000	20,000
CERTIFICATIONS AND RENEWALS	-	-	10,000	6,000	6,000	6,000
BANK & CREDIT CARD FEES	20,598	18,889	-	-	-	-
SLUDGE HAULING	-	79,663	105,000	115,000	115,000	115,000
INSURANCE PREMIUMS	149,950	92,000	100,000	154,600	154,600	154,600
ADVERTISING	1,287	1,277	5,000	1,000	1,000	1,000
COPIER & PRINTING	6,273	10,119	15,000	7,800	7,800	7,800
LAUNDRY & CLEANING	18,529	18,224	30,000	40,000	40,000	40,000
FEDERAL STATE & LOCAL PERMITS	146,008	184,551	173,000	300,000	300,000	300,000
EQUIPMENT RENTAL	41,414	7,767	20,000	2,000	2,000	2,000
JL PROJECT M&S	-	-	225,000	-	-	-
STAFF RECRUITING	824	2,357	2,000	1,400	1,400	1,400
TRAINING & TRAVEL	41,478	41,139	53,800	50,000	50,000	50,000
UNEMPLOYMENT EXPENSE	1,150	1,506	-	-	-	-
OFFICE SUPPLIES	3,004	1,989	12,000	2,600	2,600	2,600
COMPUTER EXPENSE	-	395	8,600	2,000	2,000	2,000
COMPUTER SOFTWARE	-	-	2,200	600	600	600
BOOKS MAPS & SUBSCRIPTIONS	1,155	667	2,000	600	600	600
POSTAGE & SHIPPING	1,828	1,317	2,000	2,600	2,600	2,600
FOOD & BEVERAGE	1,536	1,468	2,000	2,000	2,000	2,000
JANITORIAL SUPPLIES	4,232	4,868	7,000	3,600	3,600	3,600
FUEL & OIL	2,347	72,883	35,000	60,000	60,000	60,000
CLOTHING	6,748	5,078	-	1,600	1,600	1,600
PUBLIC RELATIONS SUPPLIES	-	-	3,000	3,000	3,000	3,000
OPERATING TOOLS & MATERIAL	43,080	68,272	83,000	90,000	90,000	90,000
SAFETY EQUIP SUPPLIES	8,531	14,049	23,600	20,000	20,000	20,000
SMALL EQUIP & FURNISHINGS	12,184	10,510	-	-	-	-
COMPUTER EQUIPMENT	11,184	-	5,000	12,600	12,600	12,600
SCBA EQUIPMENT	-	-	38,000	-	-	-
TECHNICAL EQUIPMENT WRD	-	-	-	46,000	46,000	46,000
SCADA EXPENSES WRD	-	-	35,000	20,000	20,000	20,000
CHEMICALS	613,232	572,132	755,000	600,000	600,000	600,000
NATURAL GAS UTILITY	72,028	14,694	22,000	20,000	20,000	20,000
ELECTRIC UTILITY	521,985	481,196	500,000	420,000	420,000	420,000
WATER UTILITY	5,711	7,740	8,000	12,000	12,000	12,000
REFUSE COLLECTION UTILITY	123,549	93,608	94,000	96,000	96,000	96,000
COMMUNICATION UTILITY	3,851	5,764	4,000	2,000	2,000	2,000
COMPUTER HARDWARE MAINT	4,324	7,280	5,000	-	-	-
COMPUTER SOFTWARE MAINT	-	11,578	24,800	20,000	20,000	20,000
VEHICLE MAINTENANCE	67,737	40,720	56,000	36,000	36,000	36,000
HEAVY EQUIPMENT MAINT	28,184	293,471	85,000	66,000	66,000	66,000
BUILDING EQUIPMENT MAINT	9,347	4,991	8,000	5,600	5,600	5,600
EQUIPMENT PARTS	311,591	-	320,000	150,000	150,000	150,000
BUILDING MAINTENANCE	41,245	4,822	5,000	2,000	2,000	2,000
LANDSCAPE MAINTENANCE	4,768	3,501	25,000	4,000	4,000	4,000
IRRIGATION & PLUMBING	-	-	3,000	600	600	600
MATERIALS & SERVICES TOTAL	3,050,567	3,267,173	4,332,800	3,299,200	3,299,200	3,299,200
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	31,604	-	-	-	-	-
GENERAL EQUIPMENT	66,445	53,974	121,000	132,000	132,000	132,000
CAPITAL OUTLAY TOTAL	98,050	53,974	121,000	132,000	132,000	132,000
CAPITAL IMPROVEMENT						
CIP GENERAL	3,242,219	1,788,854	2,768,000	2,430,000	2,430,000	2,430,000
CAPITAL IMPROVEMENT TOTAL	3,242,219	1,788,854	2,768,000	2,430,000	2,430,000	2,430,000
GRAND TOTAL	11,716,748	10,802,373	13,689,376	12,334,000	12,334,000	12,334,000

REGIONAL WATER RECLAMATION (32)

REG SEW TREATMENT SDC FUND (523)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	16,456	-	-	-	-	-
FRINGE BENEFITS	8,856	-	-	-	-	-
PERSONNEL SERVICES TOTAL	25,313	-	-	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	468,130	3,252,241	-	1,000,000	1,000,000	1,000,000
CAPITAL IMPROVEMENT TOTAL	468,130	3,252,241	-	1,000,000	1,000,000	1,000,000
GRAND TOTAL	493,443	3,252,241	-	1,000,000	1,000,000	1,000,000

ENGINEERING & DEVELOPMENT (33)

STREET UTILITY FUND (500)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	483,285	512,840	810,510	854,100	854,100	854,100
TEMPORARY WAGES	15,373	15,255	71,120	46,000	46,000	46,000
FRINGE BENEFITS	251,768	282,733	437,598	498,900	498,900	498,900
PERSONNEL SERVICES TOTAL	750,426	810,828	1,319,229	1,399,000	1,399,000	1,399,000
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	13,176	34,498	20,000	20,000	20,000	20,000
MEMBERSHIP DUES & FEES	3,871	7,850	21,400	6,000	6,000	6,000
CERTIFICATIONS AND RENEWALS	-	-	-	2,000	2,000	2,000
BANK & CREDIT CARD FEES	45,435	36,720	1,800	-	-	-
RECORDING EXPENSE	284	113	600	400	400	400
INSURANCE PREMIUMS	3,850	7,000	7,000	8,900	8,900	8,900
ADVERTISING	47	121	600	2,000	2,000	2,000
COPIER & PRINTING	7,587	4,280	8,000	10,000	10,000	10,000
EQUIPMENT RENTAL	-	163	1,000	2,000	2,000	2,000
JL PROJECT M&S	57,873	172,843	125,000	-	-	-
STAFF RECRUITING	-	143	600	2,000	2,000	2,000
TRAINING & TRAVEL	4,653	8,456	26,500	21,000	21,000	21,000
OFFICE SUPPLIES	1,367	1,640	6,000	20,000	20,000	20,000
COMPUTER EXPENSE	199	12,289	33,000	20,000	20,000	20,000
COMPUTER SOFTWARE	500	104	-	30,000	30,000	30,000
BOOKS MAPS & SUBSCRIPTIONS	327	198	800	200	200	200
POSTAGE & SHIPPING	2,441	7,521	8,000	4,000	4,000	4,000
FOOD & BEVERAGE	-	762	1,000	10,000	10,000	10,000
FUEL & OIL	7,920	9,442	8,800	7,200	7,200	7,200
CLOTHING	691	104	800	2,000	2,000	2,000
OPERATING TOOLS & MATERIAL	3,257	7,502	6,000	10,000	10,000	10,000
SAFETY EQUIP SUPPLIES	242	1,696	2,000	2,000	2,000	2,000
SMALL EQUIP & FURNISHINGS	5,641	1,993	15,000	52,000	52,000	52,000
COMPUTER EQUIPMENT	-	-	-	2,000	2,000	2,000
COMMUNICATION EQUIPMENT	-	56	200	2,000	2,000	2,000
WATER UTILITY	-	934	1,200	2,000	2,000	2,000
COMMUNICATION UTILITY	2,430	2,655	2,800	10,000	10,000	10,000
COMPUTER HARDWARE MAINT	-	163	-	-	-	-
COMPUTER SOFTWARE MAINT	32,131	509	10,000	21,000	21,000	21,000
VEHICLE MAINTENANCE	15,577	19,633	13,000	30,000	30,000	30,000
BUILDING EQUIPMENT MAINT	340	-	-	-	-	-
STREET MAINTENANCE	23,835	29,550	100,000	75,000	75,000	75,000
MATERIALS & SERVICES TOTAL	233,674	368,936	421,100	373,700	373,700	373,700
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	7,369	15,682	35,000	26,200	26,200	26,200
GENERAL EQUIPMENT	7,371	-	-	-	-	-
CAPITAL OUTLAY TOTAL	14,740	15,682	35,000	26,200	26,200	26,200
CAPITAL IMPROVEMENT						
CIP GENERAL	1,000,000	520,328	-	500,000	500,000	500,000
CAPITAL IMPROVEMENT TOTAL	1,000,000	520,328	-	500,000	500,000	500,000
GRAND TOTAL	1,998,840	1,715,775	1,775,329	2,298,900	2,298,900	2,298,900

ENGINEERING & DEVELOPMENT (33)

STORM DRAIN UTILITY FUND (501)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	627,351	769,913	1,022,148	1,187,300	1,187,300	1,187,300
TEMPORARY WAGES	30,296	37,510	71,120	31,900	31,900	31,900
FRINGE BENEFITS	331,494	430,172	554,324	689,500	689,500	689,500
PERSONNEL SERVICES TOTAL	989,142	1,237,595	1,647,592	1,908,700	1,908,700	1,908,700
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	112,860	122,645	10,000	177,000	177,000	177,000
MEMBERSHIP DUES & FEES	4,759	8,413	13,400	6,000	6,000	6,000
CERTIFICATIONS AND RENEWALS	-	-	-	2,000	2,000	2,000
BANK & CREDIT CARD FEES	2,475	1,251	1,800	-	-	-
RECORDING EXPENSE	-	-	-	400	400	400
INSURANCE PREMIUMS	5,650	9,000	9,400	11,700	11,700	11,700
ADVERTISING	-	-	-	2,000	2,000	2,000
COPIER & PRINTING	5,894	8,173	8,000	10,000	10,000	10,000
FEDERAL STATE & LOCAL PERMITS	-	8,958	10,000	1,000	1,000	1,000
EQUIPMENT RENTAL	-	194	-	2,000	2,000	2,000
JL PROJECT M&S	-	7,692	500,000	400,000	400,000	400,000
STAFF RECRUITING	-	117	600	2,000	2,000	2,000
TRAINING & TRAVEL	7,214	7,319	22,100	21,000	21,000	21,000
UNEMPLOYMENT EXPENSE	1,103	-	-	-	-	-
OFFICE SUPPLIES	1,225	1,325	6,000	20,000	20,000	20,000
COMPUTER EXPENSE	236	37,038	20,000	20,000	20,000	20,000
COMPUTER SOFTWARE	500	177	-	30,000	30,000	30,000
BOOKS MAPS & SUBSCRIPTIONS	312	218	800	200	200	200
POSTAGE & SHIPPING	86	175	8,000	4,000	4,000	4,000
FOOD & BEVERAGE	87	763	1,000	10,000	10,000	10,000
FUEL & OIL	7,525	7,484	8,800	7,200	7,200	7,200
CLOTHING	361	-	600	2,000	2,000	2,000
OPERATING TOOLS & MATERIAL	2,632	5,007	6,000	10,000	10,000	10,000
SAFETY EQUIP SUPPLIES	34	-	2,000	2,000	2,000	2,000
SMALL EQUIP & FURNISHINGS	5,570	1,938	15,000	52,000	52,000	52,000
COMPUTER EQUIPMENT	-	-	-	2,000	2,000	2,000
COMMUNICATION EQUIPMENT	-	285	400	2,000	2,000	2,000
WATER UTILITY	-	-	-	1,200	1,200	1,200
COMMUNICATION UTILITY	2,445	2,647	2,800	10,000	10,000	10,000
COMPUTER SOFTWARE MAINT	58,148	1,117	35,000	21,000	21,000	21,000
VEHICLE MAINTENANCE	12,972	11,020	13,000	24,000	24,000	24,000
BUILDING EQUIPMENT MAINT	340	-	-	-	-	-
STREET MAINTENANCE	-	-	-	75,000	75,000	75,000
AP WRITE OFF	-	780	-	-	-	-
MATERIALS & SERVICES TOTAL	232,430	243,732	694,700	927,700	927,700	927,700
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	7,369	14,566	35,000	26,400	26,400	26,400
GENERAL EQUIPMENT	7,371	-	-	-	-	-
CAPITAL OUTLAY TOTAL	14,740	14,566	35,000	26,400	26,400	26,400
CAPITAL IMPROVEMENT						
CIP GENERAL	207,528	1,609,070	3,427,600	2,192,500	2,192,500	2,192,500
CAPITAL IMPROVEMENT TOTAL	207,528	1,609,070	3,427,600	2,192,500	2,192,500	2,192,500
GRAND TOTAL	1,443,840	3,104,963	5,804,892	5,055,300	5,055,300	5,055,300

ENGINEERING & DEVELOPMENT (33)

SEWER COLLECTION UTILITY FUND (502)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	728,054	695,934	950,248	917,800	917,800	917,800
TEMPORARY WAGES	16,390	37,812	71,120	31,900	31,900	31,900
FRINGE BENEFITS	384,351	400,468	533,314	537,800	537,800	537,800
PERSONNEL SERVICES TOTAL	1,128,795	1,134,214	1,554,682	1,487,500	1,487,500	1,487,500
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	215,786	22,412	7,000	167,000	167,000	167,000
MEMBERSHIP DUES & FEES	3,987	8,413	5,400	6,000	6,000	6,000
CERTIFICATIONS AND RENEWALS	-	-	-	2,000	2,000	2,000
BANK & CREDIT CARD FEES	8,198	17,261	1,800	-	-	-
RECORDING EXPENSE	-	-	-	400	400	400
INSURANCE PREMIUMS	5,650	10,000	10,600	13,400	13,400	13,400
CLAIMS	1,000	-	-	-	-	-
ADVERTISING	-	227	-	2,000	2,000	2,000
COPIER & PRINTING	6,242	8,373	8,000	10,000	10,000	10,000
FEDERAL STATE & LOCAL PERMITS	-	-	2,000	1,000	1,000	1,000
EQUIPMENT RENTAL	-	193	-	2,000	2,000	2,000
JL PROJECT M&S	51,241	65,576	125,000	30,000	30,000	30,000
STAFF RECRUITING	-	117	600	2,000	2,000	2,000
TRAINING & TRAVEL	5,953	7,169	17,700	21,000	21,000	21,000
OFFICE SUPPLIES	1,250	1,246	6,000	20,000	20,000	20,000
COMPUTER EXPENSE	236	37,087	6,000	20,000	20,000	20,000
COMPUTER SOFTWARE	-	177	-	30,000	30,000	30,000
BOOKS MAPS & SUBSCRIPTIONS	312	218	1,600	200	200	200
POSTAGE & SHIPPING	29	211	8,000	4,000	4,000	4,000
FOOD & BEVERAGE	87	763	1,000	10,000	10,000	10,000
FUEL & OIL	7,478	7,484	8,800	7,200	7,200	7,200
CLOTHING	257	76	400	2,000	2,000	2,000
OPERATING TOOLS & MATERIAL	3,551	2,462	6,000	10,000	10,000	10,000
SAFETY EQUIP SUPPLIES	34	-	2,000	2,000	2,000	2,000
SMALL EQUIP & FURNISHINGS	5,570	1,938	15,000	52,000	52,000	52,000
COMPUTER EQUIPMENT	-	-	-	2,000	2,000	2,000
COMMUNICATION EQUIPMENT	-	20	200	2,000	2,000	2,000
WATER UTILITY	-	-	-	1,200	1,200	1,200
COMMUNICATION UTILITY	2,429	2,716	2,800	10,000	10,000	10,000
COMPUTER SOFTWARE MAINT	58,023	1,117	30,400	21,000	21,000	21,000
VEHICLE MAINTENANCE	12,971	11,020	13,000	24,000	24,000	24,000
BUILDING EQUIPMENT MAINT	340	-	-	-	-	-
STREET MAINTENANCE	-	-	-	75,000	75,000	75,000
AP WRITE OFF	-	(1,456)	-	-	-	-
MATERIALS & SERVICES TOTAL	390,624	204,816	279,300	549,400	549,400	549,400
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	7,369	14,631	35,000	26,200	26,200	26,200
GENERAL EQUIPMENT	7,371	-	-	-	-	-
CAPITAL OUTLAY TOTAL	14,740	14,631	35,000	26,200	26,200	26,200
CAPITAL IMPROVEMENT						
CIP GENERAL	250,971	19,769	2,416,990	1,467,500	1,467,500	1,467,500
CAPITAL IMPROVEMENT TOTAL	250,971	19,769	2,416,990	1,467,500	1,467,500	1,467,500
GRAND TOTAL	1,785,129	1,373,430	4,285,972	3,530,600	3,530,600	3,530,600

ENGINEERING & DEVELOPMENT (33)

STREET SDC FUND (520)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	583,445	760,791	394,840	665,000	665,000	665,000
TEMPORARY WAGES	24,063	14,608	-	-	-	-
FRINGE BENEFITS	294,569	403,510	221,530	382,200	382,200	382,200
PERSONNEL SERVICES TOTAL	902,078	1,178,910	616,370	1,047,200	1,047,200	1,047,200
MATERIALS & SERVICES						
INSURANCE PREMIUMS	-	9,000	9,400	11,900	11,900	11,900
MATERIALS & SERVICES TOTAL	-	9,000	9,400	11,900	11,900	11,900
CAPITAL IMPROVEMENT						
CIP GENERAL	1,211,128	2,549,853	13,499,000	8,608,000	8,608,000	8,608,000
CAPITAL IMPROVEMENT TOTAL	1,211,128	2,549,853	13,499,000	8,608,000	8,608,000	8,608,000
GRAND TOTAL	2,113,206	3,737,763	14,124,770	9,667,100	9,667,100	9,667,100

ENGINEERING & DEVELOPMENT (33)

SEWER COLLECTION SDC FUND (521)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	7,643	578	-	-	-	-
TEMPORARY WAGES	6,242	-	-	-	-	-
FRINGE BENEFITS	5,355	340	-	-	-	-
PERSONNEL SERVICES TOTAL	19,240	918	-	-	-	-
MATERIALS & SERVICES						
INSURANCE PREMIUMS	-	1,000	400	400	400	400
MATERIALS & SERVICES TOTAL	-	1,000	400	400	400	400
CAPITAL IMPROVEMENT						
CIP GENERAL	-	-	1,085,800	1,322,500	1,322,500	1,322,500
CAPITAL IMPROVEMENT TOTAL	-	-	1,085,800	1,322,500	1,322,500	1,322,500
GRAND TOTAL	19,240	1,918	1,086,200	1,322,900	1,322,900	1,322,900

ENGINEERING & DEVELOPMENT (33)**STORM DRAIN SDC FUND (522)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	178,789	208,319	158,470	367,200	367,200	367,200
TEMPORARY WAGES	12,522	10,435	-	200	200	200
FRINGE BENEFITS	90,719	108,820	85,880	209,900	209,900	209,900
PERSONNEL SERVICES TOTAL	282,029	327,574	244,350	577,300	577,300	577,300
MATERIALS & SERVICES						
INSURANCE PREMIUMS	-	3,000	2,800	3,400	3,400	3,400
MATERIALS & SERVICES TOTAL	-	3,000	2,800	3,400	3,400	3,400
CAPITAL IMPROVEMENT						
CIP GENERAL	173,640	423,548	187,300	1,180,000	1,180,000	1,180,000
CAPITAL IMPROVEMENT TOTAL	173,640	423,548	187,300	1,180,000	1,180,000	1,180,000
GRAND TOTAL	455,670	754,122	434,450	1,760,700	1,760,700	1,760,700

ENGINEERING & DEVELOPMENT (33)

GAS TAX FUND (530)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	1,280,699	1,442,270	1,966,457	1,472,100	1,472,100	1,472,100
TEMPORARY WAGES	48,925	36,014	124,540	394,800	394,800	394,800
FRINGE BENEFITS	647,875	767,287	1,067,845	867,400	867,400	867,400
PERSONNEL SERVICES TOTAL	1,977,500	2,245,571	3,158,842	2,734,300	2,734,300	2,734,300
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	7,606	10,699	12,000	17,000	17,000	17,000
MEMBERSHIP DUES & FEES	5,305	11,018	13,400	6,000	6,000	6,000
CERTIFICATIONS AND RENEWALS	-	-	-	2,000	2,000	2,000
BANK & CREDIT CARD FEES	6,133	6,068	1,800	-	-	-
RECORDING EXPENSE	-	-	-	400	400	400
INSURANCE PREMIUMS	7,430	18,000	19,200	24,200	24,200	24,200
ADVERTISING	295	372	600	2,000	2,000	2,000
COPIER & PRINTING	6,628	7,778	8,000	10,000	10,000	10,000
EQUIPMENT RENTAL	-	193	-	2,000	2,000	2,000
JL PROJECT M&S	-	62,447	290,000	460,000	460,000	460,000
STAFF RECRUITING	495	117	600	2,000	2,000	2,000
TRAINING & TRAVEL	14,858	15,283	22,100	29,000	29,000	29,000
UNEMPLOYMENT EXPENSE	7,399	-	-	-	-	-
OFFICE SUPPLIES	1,714	1,769	6,000	20,000	20,000	20,000
COMPUTER EXPENSE	10,774	25,138	14,000	14,000	14,000	14,000
COMPUTER SOFTWARE	500	3,427	-	30,000	30,000	30,000
BOOKS MAPS & SUBSCRIPTIONS	1,162	1,616	2,800	200	200	200
POSTAGE & SHIPPING	2,622	7,867	8,000	4,000	4,000	4,000
FOOD & BEVERAGE	3,582	3,157	9,000	10,000	10,000	10,000
FUEL & OIL	214	492	8,800	7,200	7,200	7,200
CLOTHING	943	38	1,000	2,000	2,000	2,000
PUBLIC RELATIONS SUPPLIES	-	-	-	10,000	10,000	10,000
OPERATING TOOLS & MATERIAL	10,542	8,999	8,000	10,000	10,000	10,000
SAFETY EQUIP SUPPLIES	495	-	2,000	2,000	2,000	2,000
SMALL EQUIP & FURNISHINGS	6,512	1,462	15,000	50,000	50,000	50,000
COMMUNICATION EQUIPMENT	-	20	200	2,000	2,000	2,000
WATER UTILITY	1,195	1,009	1,200	1,200	1,200	1,200
COMMUNICATION UTILITY	2,453	2,600	2,800	6,000	6,000	6,000
COMPUTER HARDWARE MAINT	-	163	-	-	-	-
COMPUTER SOFTWARE MAINT	62,120	2,859	45,000	2,000	2,000	2,000
VEHICLE MAINTENANCE	65	53	13,000	16,000	16,000	16,000
BUILDING EQUIPMENT MAINT	341	-	-	-	-	-
STREET MAINTENANCE	-	7,514	-	70,000	70,000	70,000
MATERIALS & SERVICES TOTAL	161,382	200,158	504,500	811,200	811,200	811,200
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	7,369	14,566	295,000	26,200	26,200	26,200
GENERAL EQUIPMENT	7,371	-	-	-	-	-
CAPITAL OUTLAY TOTAL	14,740	14,566	295,000	26,200	26,200	26,200
CAPITAL IMPROVEMENT						
CIP GENERAL	390,346	2,607,115	12,511,298	14,821,500	14,821,500	14,821,500
CAPITAL IMPROVEMENT TOTAL	390,346	2,607,115	12,511,298	14,821,500	14,821,500	14,821,500
GRAND TOTAL	2,543,967	5,067,409	16,469,640	18,393,200	18,393,200	18,393,200

ENGINEERING & DEVELOPMENT (33)

SIDEWALK FUND (531)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	-	540	-	-	-	-
FRINGE BENEFITS	-	257	-	-	-	-
PERSONNEL SERVICES TOTAL	-	797	-	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	-	43	536,500	663,000	663,000	663,000
CAPITAL IMPROVEMENT TOTAL	-	43	536,500	663,000	663,000	663,000
GRAND TOTAL	-	840	536,500	663,000	663,000	663,000

ENGINEERING & DEVELOPMENT (33)**STREET IMPROVEMENT FUND (550)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	257,330	226,639	-	-	-	-
TEMPORARY WAGES	36	5,308	-	-	-	-
FRINGE BENEFITS	125,743	128,359	-	-	-	-
PERSONNEL SERVICES TOTAL	383,109	360,305	-	-	-	-
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	-	7,000	1,000,000	-	-	-
INSURANCE PREMIUMS	-	4,000	4,000	4,900	4,900	4,900
JL PROJECT M&S	4,890	3,745	6,000	6,000	6,000	6,000
SMALL EQUIP & FURNISHINGS	-	198	-	-	-	-
WATER UTILITY	-	-	-	1,200	1,200	1,200
MATERIALS & SERVICES TOTAL	4,890	14,943	1,010,000	12,100	12,100	12,100
CAPITAL IMPROVEMENT						
CIP GENERAL	1,413,596	6,036	18,527,200	12,500,000	12,500,000	12,500,000
CAPITAL IMPROVEMENT TOTAL	1,413,596	6,036	18,527,200	12,500,000	12,500,000	12,500,000
GRAND TOTAL	1,801,595	381,284	19,537,200	12,512,100	12,512,100	12,512,100

ENGINEERING & DEVELOPMENT (33)

CDBG FUND (731)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	30,775	10,726	-	-	-	-
FRINGE BENEFITS	15,820	5,573	-	-	-	-
PERSONNEL SERVICES TOTAL	46,595	16,299	-	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	800	120,344	-	-	-	-
CAPITAL IMPROVEMENT TOTAL	800	120,344	-	-	-	-
GRAND TOTAL	47,395	136,643	-	-	-	-

UTILITY BILLING SERVICES (34)***STREET UTILITY FUND (500)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	273,812	273,342	-	-	-	-
TEMPORARY WAGES	5,267	24,788	-	-	-	-
FRINGE BENEFITS	164,584	175,490	-	-	-	-
PERSONNEL SERVICES TOTAL	443,662	473,620	-	-	-	-
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	130,242	151,085	-	-	-	-
MEMBERSHIP DUES & FEES	1	-	-	-	-	-
BANK & CREDIT CARD FEES	89,385	108,749	-	-	-	-
CONTR COLLECT AGENCY FEES	-	8,088	-	-	-	-
INSURANCE PREMIUMS	1,930	5,000	-	-	-	-
COPIER & PRINTING	3,787	6,153	-	-	-	-
EQUIPMENT RENTAL	-	208	-	-	-	-
STAFF RECRUITING	-	19	-	-	-	-
TRAINING & TRAVEL	4,411	2,273	-	-	-	-
UNEMPLOYMENT EXPENSE	-	5,004	-	-	-	-
OFFICE SUPPLIES	738	1,272	-	-	-	-
COMPUTER EXPENSE	3,024	6,128	-	-	-	-
COMPUTER SOFTWARE	-	572	-	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	12	-	-	-	-	-
POSTAGE & SHIPPING	7,241	6,299	-	-	-	-
FOOD & BEVERAGE	395	372	-	-	-	-
SMALL EQUIP & FURNISHINGS	303	1,528	-	-	-	-
COMMUNICATION UTILITY	1,386	371	-	-	-	-
COMPUTER SOFTWARE MAINT	21,754	39,821	-	-	-	-
MATERIALS & SERVICES TOTAL	264,609	342,942	-	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	-	578,302	-	-	-	-
CAPITAL IMPROVEMENT TOTAL	-	578,302	-	-	-	-
GRAND TOTAL	708,271	1,394,864	-	-	-	-

* Effective 7/1/2019 Utility Billing Services was moved under Finance's supervision. As such, their budget is now included in Finance's General Fund (100) budget. The division's expenses will be transferred at the end of each year to funds 500, 501, and 502. The transfer expense (Funds 500, 501, and 502) and revenue (Fund 100) budgets have been increased to reflect this change.

UTILITY BILLING SERVICES (34)***STORM DRAIN UTILITY FUND (501)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	203,554	216,301	-	-	-	-
TEMPORARY WAGES	3,921	23,030	-	-	-	-
FRINGE BENEFITS	122,624	139,107	-	-	-	-
PERSONNEL SERVICES TOTAL	330,098	378,438	-	-	-	-
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	98,743	148,575	-	-	-	-
MEMBERSHIP DUES & FEES	1	-	-	-	-	-
BANK & CREDIT CARD FEES	67,006	102,717	-	-	-	-
CONTR COLLECT AGENCY FEES	-	1,976	-	-	-	-
INSURANCE PREMIUMS	1,520	4,000	-	-	-	-
COPIER & PRINTING	2,869	4,316	-	-	-	-
EQUIPMENT RENTAL	-	206	-	-	-	-
STAFF RECRUITING	-	17	-	-	-	-
TRAINING & TRAVEL	3,751	2,216	-	-	-	-
UNEMPLOYMENT EXPENSE	-	4,857	-	-	-	-
OFFICE SUPPLIES	522	1,096	-	-	-	-
COMPUTER EXPENSE	2,688	5,947	-	-	-	-
COMPUTER SOFTWARE	-	555	-	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	9	-	-	-	-	-
POSTAGE & SHIPPING	5,497	4,972	-	-	-	-
FOOD & BEVERAGE	298	309	-	-	-	-
OPERATING TOOLS & MATERIAL	2	-	-	-	-	-
SMALL EQUIP & FURNISHINGS	227	1,700	-	-	-	-
COMMUNICATION UTILITY	1,195	499	-	-	-	-
COMPUTER SOFTWARE MAINT	16,340	36,520	-	-	-	-
MATERIALS & SERVICES TOTAL	200,669	320,478	-	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	-	385,927	-	-	-	-
CAPITAL IMPROVEMENT TOTAL	-	385,927	-	-	-	-
GRAND TOTAL	530,767	1,084,843	-	-	-	-

* Effective 7/1/2019 Utility Billing Services was moved under Finance's supervision. As such, their budget is now included in Finance's General Fund (100) budget. The division's expenses will be transferred at the end of each year to funds 500, 501, and 502. The transfer expense (Funds 500, 501, and 502) and revenue (Fund 100) budgets have been increased to reflect this change.

UTILITY BILLING SERVICES (34)***SEWER COLLECTION UTILITY FUND (502)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	203,561	216,179	-	-	-	-
TEMPORARY WAGES	4,330	21,154	-	-	-	-
FRINGE BENEFITS	121,235	138,878	-	-	-	-
PERSONNEL SERVICES TOTAL	329,126	376,210	-	-	-	-
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	98,749	148,493	-	-	-	-
MEMBERSHIP DUES & FEES	1	-	-	-	-	-
BANK & CREDIT CARD FEES	66,963	102,717	-	-	-	-
CONTR COLLECT AGENCY FEES	-	1,976	-	-	-	-
INSURANCE PREMIUMS	1,520	4,000	-	-	-	-
COPIER & PRINTING	3,101	4,543	-	-	-	-
LAUNDRY & CLEANING	2	-	-	-	-	-
EQUIPMENT RENTAL	-	206	-	-	-	-
STAFF RECRUITING	-	17	-	-	-	-
TRAINING & TRAVEL	3,751	2,140	-	-	-	-
UNEMPLOYMENT EXPENSE	-	4,857	-	-	-	-
OFFICE SUPPLIES	527	1,051	-	-	-	-
COMPUTER EXPENSE	2,688	5,947	-	-	-	-
COMPUTER SOFTWARE	-	555	-	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	9	-	-	-	-	-
POSTAGE & SHIPPING	5,293	4,975	-	-	-	-
FOOD & BEVERAGE	303	309	-	-	-	-
SMALL EQUIP & FURNISHINGS	253	1,583	-	-	-	-
COMMUNICATION UTILITY	1,210	371	-	-	-	-
COMPUTER SOFTWARE MAINT	16,340	36,520	-	-	-	-
MATERIALS & SERVICES TOTAL	200,712	320,262	-	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	-	385,927	-	-	-	-
CAPITAL IMPROVEMENT TOTAL	-	385,927	-	-	-	-
GRAND TOTAL	529,838	1,082,399	-	-	-	-

* Effective 7/1/2019 Utility Billing Services was moved under Finance's supervision. As such, their budget is now included in Finance's General Fund (100) budget. The division's expenses will be transferred at the end of each year to funds 500, 501, and 502. The transfer expense (Funds 500, 501, and 502) and revenue (Fund 100) budgets have been increased to reflect this change.

PARKS & RECREATION (51)

GENERAL FUND (100)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	2,737,060	2,977,095	3,182,180	3,185,900	3,185,900	3,185,900
TEMPORARY WAGES	1,089,310	1,446,521	1,570,420	1,498,600	1,498,600	1,498,600
FRINGE BENEFITS	1,915,839	2,248,105	2,448,780	2,576,800	2,576,800	2,576,800
PERSONNEL SERVICES TOTAL	5,742,208	6,671,721	7,201,380	7,261,300	7,261,300	7,261,300
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	814,883	915,210	998,725	1,100,000	1,100,000	1,100,000
MEMBERSHIP DUES & FEES	25,088	23,807	38,200	36,200	36,200	36,200
INSURANCE PREMIUMS	100,400	91,000	125,400	148,700	148,700	148,700
ADVERTISING	85,788	100,448	102,400	103,800	103,800	103,800
IN KIND SERVICES	162,640	246,222	177,400	177,400	177,400	177,400
COPIER & PRINTING	43,057	44,479	55,900	53,900	53,900	53,900
EQUIPMENT RENTAL	28,578	27,810	31,800	29,000	29,000	29,000
JL PROJECT M&S	-	-	300,000	-	-	-
TRAINING & TRAVEL	48,845	52,921	53,800	48,600	48,600	48,600
EXPENSE ALLOWANCE	-	-	-	11,800	11,800	11,800
OFFICE SUPPLIES	13,462	12,157	23,200	6,800	6,800	6,800
COMPUTER EXPENSE	6,672	27,305	26,800	34,000	34,000	34,000
BOOKS MAPS & SUBSCRIPTIONS	941	956	1,200	1,200	1,200	1,200
POSTAGE & SHIPPING	44,453	37,104	54,600	50,600	50,600	50,600
FOOD & BEVERAGE	33,232	20,029	42,000	33,200	33,200	33,200
JANITORIAL SUPPLIES	81,605	88,975	80,000	70,000	70,000	70,000
FUEL & OIL	76,307	104,749	99,800	99,800	99,800	99,800
AWARDS	81,200	88,323	108,000	107,400	107,400	107,400
CLOTHING	28,951	16,927	26,000	26,000	26,000	26,000
OPERATING TOOLS & MATERIAL	229,723	256,280	257,400	256,200	256,200	256,200
SAFETY EQUIP SUPPLIES	7,407	12,708	11,200	11,200	11,200	11,200
SMALL EQUIP & FURNISHINGS	62,546	51,444	56,800	50,000	50,000	50,000
COMPUTER EQUIPMENT	-	-	600	600	600	600
CONCESSION SUPPLIES	2,801	6,403	6,000	4,000	4,000	4,000
CHEMICALS	78,120	69,288	90,000	80,000	80,000	80,000
ELECTRIC UTILITY	238,971	236,531	242,308	282,400	282,400	282,400
WATER UTILITY	291,882	385,928	380,000	380,000	380,000	380,000
CITY UTILITIES	183,521	254,968	250,000	230,000	230,000	230,000
REFUSE COLLECTION UTILITY	91,403	117,450	110,000	140,000	140,000	140,000
COMMUNICATION UTILITY	31,297	39,616	38,800	38,800	38,800	38,800
COMPUTER SOFTWARE MAINT	18,688	3	2,400	2,400	2,400	2,400
VEHICLE MAINTENANCE	275,771	209,919	242,000	241,000	241,000	241,000
BUILDING EQUIPMENT MAINT	4,648	5,490	6,600	6,600	6,600	6,600
EQUIPMENT PARTS	4,795	4,929	8,000	8,000	8,000	8,000
BUILDING MAINTENANCE	35,989	32,756	30,000	16,000	16,000	16,000
LANDSCAPE MAINTENANCE	45,153	50,734	39,000	39,000	39,000	39,000
GROUNDS & FIELDS MAINTENANCE	20,431	27,989	36,000	26,000	26,000	26,000
IRRIGATION & PLUMBING	31,872	25,046	34,000	34,000	34,000	34,000
STREET MAINTENANCE	65,207	59,544	40,000	40,000	40,000	40,000
MATERIALS & SERVICES TOTAL	3,396,328	3,745,448	4,226,333	4,024,600	4,024,600	4,024,600
CAPITAL OUTLAY						
MOTIVE EQUIPMENT	85,812	69,971	84,000	-	-	-
GENERAL EQUIPMENT	102,638	84,675	160,000	108,200	108,200	108,200
ARTS COMMISSION	39,850	17,443	31,000	25,000	25,000	25,000
CAPITAL OUTLAY TOTAL	228,301	172,089	275,000	133,200	133,200	133,200
CAPITAL IMPROVEMENT						
CIP GENERAL	1,567,977	989,815	920,900	738,500	738,500	738,500
CAPITAL IMPROVEMENT TOTAL	1,567,977	989,815	920,900	738,500	738,500	738,500
GRAND TOTAL	10,934,815	11,579,073	12,623,613	12,157,600	12,157,600	12,157,600

PARKS & RECREATION (51)

POLICE GRANT FUND (203)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CAPITAL IMPROVEMENT						
CIP GENERAL	35,630	-	-	-	-	-
CAPITAL IMPROVEMENT TOTAL	35,630	-	-	-	-	-
GRAND TOTAL	35,630	-	-	-	-	-

PARKS & RECREATION (51)**PARK MAINTENANCE FUND (600)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	63,009	41,906	524,740	419,300	419,300	419,300
TEMPORARY WAGES	58,501	28,555	78,420	86,900	86,900	86,900
FRINGE BENEFITS	52,262	34,355	190,940	367,700	367,700	367,700
PERSONNEL SERVICES TOTAL	173,772	104,816	794,100	873,900	873,900	873,900
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	66,260	196,537	169,400	178,600	178,600	178,600
INSURANCE PREMIUMS	-	3,000	4,200	5,100	5,100	5,100
COPIER & PRINTING	375	-	400	400	400	400
TRAINING & TRAVEL	285	-	-	-	-	-
FUEL & OIL	823	954	400	400	400	400
CLOTHING	-	(30)	-	-	-	-
OPERATING TOOLS & MATERIAL	54	434	11,000	1,000	1,000	1,000
SAFETY EQUIP SUPPLIES	138	189	400	400	400	400
SMALL EQUIP & FURNISHINGS	1,958	796	2,200	2,200	2,200	2,200
CHEMICALS	5,790	1,696	10,000	10,000	10,000	10,000
WATER UTILITY	32,835	41,620	56,600	40,000	40,000	40,000
CITY UTILITIES	42,260	8,322	-	-	-	-
VEHICLE MAINTENANCE	1,704	828	400	400	400	400
IRRIGATION & PLUMBING	3,962	1,988	4,000	4,000	4,000	4,000
MATERIALS & SERVICES TOTAL	156,444	256,335	259,000	242,500	242,500	242,500
GRAND TOTAL	330,216	361,152	1,053,100	1,116,400	1,116,400	1,116,400

PARKS & RECREATION (51)**PARK SDC FUND (620)**

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	229,711	31,401	27,110	30,300	30,300	30,300
TEMPORARY WAGES	21	56,563	-	-	-	-
FRINGE BENEFITS	138,069	19,525	14,680	17,300	17,300	17,300
PERSONNEL SERVICES TOTAL	367,802	107,490	41,790	47,600	47,600	47,600
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	747	-	-	-	-	-
BANK & CREDIT CARD FEES	36,371	-	-	-	-	-
COPIER & PRINTING	2,827	-	-	-	-	-
TRAINING & TRAVEL	4,360	-	-	-	-	-
OFFICE SUPPLIES	243	-	-	-	-	-
FOOD & BEVERAGE	131	-	-	-	-	-
SMALL EQUIP & FURNISHINGS	374	-	-	-	-	-
COMPUTER EQUIPMENT	1,493	-	-	-	-	-
MATERIALS & SERVICES TOTAL	46,547	-	-	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	1,063,127	2,760,750	2,418,900	2,235,700	2,235,700	2,235,700
CAPITAL IMPROVEMENT TOTAL	1,063,127	2,760,750	2,418,900	2,235,700	2,235,700	2,235,700
GRAND TOTAL	1,477,476	2,868,240	2,460,690	2,283,300	2,283,300	2,283,300

PARKS & RECREATION (51)

PARK SOUTHEAST AREA SDC FUND (621)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	-	140	-	-	-	-
TEMPORARY WAGES	-	3,162	-	-	-	-
FRINGE BENEFITS	-	254	-	-	-	-
PERSONNEL SERVICES TOTAL	-	3,555	-	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	4,160	585,617	630,200	385,400	385,400	385,400
CAPITAL IMPROVEMENT TOTAL	4,160	585,617	630,200	385,400	385,400	385,400
GRAND TOTAL	4,160	589,172	630,200	385,400	385,400	385,400

PARKS & RECREATION (51)

PARK IMPROVEMENT FUND (630)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	-	283,707	357,940	387,600	387,600	387,600
TEMPORARY WAGES	-	71,410	78,000	-	-	-
FRINGE BENEFITS	-	197,125	246,670	263,000	263,000	263,000
PERSONNEL SERVICES TOTAL	-	552,242	682,610	650,600	650,600	650,600
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	-	63,000	794,900	-	-	-
BANK & CREDIT CARD FEES	2,183	26,710	-	-	-	-
TRAINING & TRAVEL	-	600	-	-	-	-
POSTAGE & SHIPPING	-	37	-	-	-	-
COMPUTER EQUIPMENT	-	4,452	-	-	-	-
MATERIALS & SERVICES TOTAL	2,183	94,799	794,900	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	44,469	1,863,755	4,272,800	2,400,000	2,400,000	2,400,000
CAPITAL IMPROVEMENT TOTAL	44,469	1,863,755	4,272,800	2,400,000	2,400,000	2,400,000
GRAND TOTAL	46,652	2,510,796	5,750,310	3,050,600	3,050,600	3,050,600

PARKS & RECREATION (51)

BEAR CREEK MAINTENANCE FUND (631)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
BUILDING MAINTENANCE	1,500	-	-	-	-	-
MATERIALS & SERVICES TOTAL	1,500	-	-	-	-	-
GRAND TOTAL	1,500	-	-	-	-	-

PARKS & RECREATION (51)

CEMETERY FUND (633)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
FOOD & BEVERAGE	14	-	-	-	-	-
OPERATING TOOLS & MATERIAL	1,937	3,071	1,000	1,000	1,000	1,000
IOOF CEMETERY MAINTENANCE	9,777	15,160	10,700	10,700	10,700	10,700
MATERIALS & SERVICES TOTAL	11,727	18,230	11,700	11,700	11,700	11,700
CAPITAL IMPROVEMENT						
CIP GENERAL	24,222	-	-	-	-	-
CAPITAL IMPROVEMENT TOTAL	24,222	-	-	-	-	-
GRAND TOTAL	35,949	18,230	11,700	11,700	11,700	11,700

PARKS & RECREATION (51)

VETERANS PARK IMPROVEMNT FUND (634)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
EQUIPMENT PARTS	-	-	5,000	-	-	-
MATERIALS & SERVICES TOTAL	-	-	5,000	-	-	-
GRAND TOTAL	-	-	5,000	-	-	-

PARKS & RECREATION (51)

RCUCC FUND (640)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	-	-	-	150,900	150,900	150,900
FRINGE BENEFITS	-	-	-	90,500	90,500	90,500
PERSONNEL SERVICES TOTAL	-	-	-	241,400	241,400	241,400
CAPITAL IMPROVEMENT						
CIP GENERAL	-	-	4,000,000	55,000,000	55,000,000	55,000,000
CAPITAL IMPROVEMENT TOTAL	-	-	4,000,000	55,000,000	55,000,000	55,000,000
GRAND TOTAL	-	-	4,000,000	55,241,400	55,241,400	55,241,400

PARKS & RECREATION (51)

COMMUNITY PARK RESERVE FUND (670)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CAPITAL IMPROVEMENT						
CIP GENERAL	45,750	77,484	-	-	-	-
CAPITAL IMPROVEMENT TOTAL	45,750	77,484	-	-	-	-
GRAND TOTAL	45,750	77,484	-	-	-	-

PARKS & RECREATION (51)

CDBG FUND (731)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
CAPITAL IMPROVEMENT						
CIP GENERAL	40,000	-	-	-	-	-
CAPITAL IMPROVEMENT TOTAL	40,000	-	-	-	-	-
GRAND TOTAL	40,000	-	-	-	-	-

COMMUNITY PROMOTION & GRANTS (61)

GENERAL FUND (100)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	-	8,026	-	-	-	-
FRINGE BENEFITS	-	4,078	-	-	-	-
PERSONNEL SERVICES TOTAL	-	12,105	-	-	-	-
MATERIALS & SERVICES						
JL PROJECT M&S	33,708	678,851	95,105	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	567,366	-	-	-	-	-
FOOD & BEVERAGE	418	-	-	-	-	-
SOCIAL SERVICES GRANT	-	564,041	702,050	600,000	668,200	668,200
NON SOCIAL SERVICES GRANT	4,285	-	-	-	-	-
SMALL BUSINESS GRANT	-	-	7,500	-	-	-
MATERIALS & SERVICES TOTAL	605,778	1,242,892	804,655	600,000	668,200	668,200
GRAND TOTAL	605,778	1,254,996	804,655	600,000	668,200	668,200

COMMUNITY PROMOTION & GRANTS (61)

COUNCIL GOALS FUND (420)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
COMMUNITY PROMOTION GRANT	-	-	696,392	-	-	-
SOCIAL SERVICES GRANT	-	-	100,000	-	-	-
SMALL BUSINESS GRANT	-	-	250,000	-	-	-
COUNCIL VISION PROJECTS	-	-	201,758	-	-	-
MATERIALS & SERVICES TOTAL	-	-	1,248,150	-	-	-
CAPITAL IMPROVEMENT						
CIP GENERAL	-	-	-	275,000	275,000	275,000
CAPITAL IMPROVEMENT TOTAL	-	-	-	275,000	275,000	275,000
GRAND TOTAL	-	-	1,248,150	275,000	275,000	275,000

COMMUNITY PROMOTION & GRANTS (61)

COMMUNITY PROMOTION FUND (730)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
MATERIALS & SERVICES						
COMMUNITY PROMOTION GRANT	1,922,565	2,169,870	2,224,500	2,250,000	2,250,000	2,250,000
MATERIALS & SERVICES TOTAL	1,922,565	2,169,870	2,224,500	2,250,000	2,250,000	2,250,000
GRAND TOTAL	1,922,565	2,169,870	2,224,500	2,250,000	2,250,000	2,250,000

COMMUNITY PROMOTION & GRANTS (61)

CDBG FUND (731)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	82,197	131,911	164,730	181,000	181,000	181,000
TEMPORARY WAGES	455	3,058	760	-	-	-
FRINGE BENEFITS	47,006	70,858	93,000	105,200	105,200	105,200
PERSONNEL SERVICES TOTAL	129,658	205,827	258,490	286,200	286,200	286,200
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	15,226	2,200	35,000	-	-	-
MEMBERSHIP DUES & FEES	1,880	50	2,000	-	-	-
ADVERTISING	1,118	-	2,000	-	-	-
COPIER & PRINTING	2,622	1,537	2,800	-	-	-
JL PROJECT M&S	141,549	1,911,309	2,042,456	1,663,800	1,663,800	1,663,800
TRAINING & TRAVEL	1,212	-	6,000	-	-	-
OFFICE SUPPLIES	383	358	600	-	-	-
COMPUTER EXPENSE	1,589	468	-	-	-	-
BOOKS MAPS & SUBSCRIPTIONS	397,140	-	400	-	-	-
POSTAGE & SHIPPING	30	-	200	-	-	-
SMALL EQUIP & FURNISHINGS	842	-	-	-	-	-
SOCIAL SERVICES GRANT	173,965	-	106,432	-	-	-
MATERIALS & SERVICES TOTAL	737,555	1,915,921	2,197,888	1,663,800	1,663,800	1,663,800
GRAND TOTAL	867,213	2,121,749	2,456,378	1,950,000	1,950,000	1,950,000

PARKING MANAGEMENT (63)

PARKING FACILITIES FUND (701)

EXPENSE DESCRIPTION	15-17 BIENNIUM ACTUAL	17-19 BIENNIUM ACTUAL	19-21 ADJUSTED BUDGET	21-23 CITY MGR PROPOSED	21-23 BUD COMM APPROVED	21-23 COUNCIL ADOPTED
PERSONNEL SERVICES						
SALARIES & WAGES	-	-	-	31,500	31,500	31,500
FRINGE BENEFITS	-	-	-	22,900	22,900	22,900
PERSONNEL SERVICES TOTAL	-	-	-	54,400	54,400	54,400
MATERIALS & SERVICES						
PROFESSIONAL & CONTRACT SVCS	-	-	-	582,200	582,200	582,200
INSURANCE PREMIUMS	-	-	-	2,000	2,000	2,000
ADVERTISING	-	-	-	600	600	600
COPIER & PRINTING	-	-	-	5,800	5,800	5,800
PROPERTY TAXES	-	-	-	8,000	8,000	8,000
OFFICE SUPPLIES	-	-	-	400	400	400
OPERATING TOOLS & MATERIAL	-	-	-	1,000	1,000	1,000
SMALL EQUIP & FURNISHINGS	-	-	-	5,000	5,000	5,000
MATERIALS & SERVICES TOTAL	-	-	-	605,000	605,000	605,000
GRAND TOTAL	-	-	-	659,400	659,400	659,400

FUTURE BIENNIA



OVERVIEW

This Chapter presents an outlook over the next six years of issues, trends, opportunities, and risks that will impact City finances. This outlook will be used to identify anticipated financial issues so that a plan can be developed to correct those issues before they become reality.

The outlook presents global issues impacting the City, as well as discussions by major fund within the following categories:

- General Fund
- Debt Service
- Development
- Utilities
- Tourism and Community
- Fleet Services
- Parking District

Each category provides an overview of the types of revenues and expenses within the category, basis for revenue growth, and an analysis of future trends including anticipated opportunities and challenges.

For this long-range outlook, potential recessions or periods of robust expansion were not anticipated. Instead, the outlook assumes continued, moderate growth in the economy and the City's population of 1.2%. Likewise, the outlook does not assume significant inflationary growth, other than what is specifically identified in the narrative.

GLOBAL ISSUES

In a hopefully once-in-a-lifetime pandemic, the City has seen an interesting balance of decreased revenues and exciting opportunities. Tourism and recreational revenues have seen the biggest declines and the end of the pandemic will likely begin the increase of many revenues. The timing of this is extremely important. The demand for services has not seen a substantial decrease like revenues, which makes it difficult to cut expenses. Nonetheless, the City in the last year implemented cost cutting measures in all major expense categories – including personnel services, materials & services, and capital.

Many risks and opportunities have come to light in the past year and are detailed below.

PERS

After Senate Bill 1049 (SB 1049) passed in 2019, the rules changed for pensions and individual retirement accounts. Active members in PERS are affected by one or more of the following:

- Salary limit changes
- Member redirect
- Work after retirement
- Withdrawal

The goal of SB 1049 is to slow the drastic increases in pension costs that public employers in Oregon pay. The major factor in rates being reduced for employers came from increasing the number of years to amortize the unfunded liability from 20 years to 22 years. Overall, this does not save money, but just extends the deadline to pay the unfunded liability.

PERS rates in future biennia are unknown, but this does not diminish their importance. The City has seen many biennia of PERS cost increasing by several millions of dollars. While the PERS legislation has helped in the short-term, the PERS rates are mainly driven by investment returns. While investment returns have been good the past few years, it is unlikely they will stay that way. Once returns start to drop, the unfunded liability inherently increases. Once the unfunded liability increases, rates for employers also increase.

The City created the PERS Reserve Fund in the early 2000s to help mitigate increasing PERS costs. It was anticipated this reserve fund would help cover PERS costs and PERS debt service in the 2021-23, 2023-25, and 2025-27 biennia. In the 2021-23 biennium, \$500,000 will be transferred to help with PERS costs, and \$4 million is remaining in the reserve fund for future biennia.

Homeless

The City of Medford has partnered with many different agencies and non-profits to address the growing homeless population, including people displaced by the Almeda fire, that will likely continue and even expand into the 2023-25 and 2025-27 biennia. The City's commitment to addressing homelessness through a coordinated approach is reflected in City Council's goals to support the development of affordable housing and to implement actions identified in the Medford Homeless System Action Plan. The City remains focused on addressing unsheltered homelessness and encampments, along with increasing temporary housing programs that lead to permanent housing placements. One example is the partnership with Rogue Retreat on several projects that assist the homeless, including the urban campground that was created in 2020 in response to the pandemic which provided a safe place for many homeless individuals to stay while waiting to move into other types of housing.

The Housing and Community Development Division will continue to increase collaboration with other government agencies, nonprofits, faith-based organizations, and the business community to create new solutions. Securing additional resources to serve as leverage for limited funding available through the City's Community Development Block Grant, General Fund Grant, and Housing Opportunity Fund will be crucial in increasing community impact.

With continued commitment, the City can help secure funding and develop impactful projects such as Project Turnkey. Convening partners and serving as a co-applicant with Rogue Retreat resulted in a grant award of \$2.55 million from the Oregon Community Foundation to acquire and renovate a 47-unit motel that will serve as transitional housing for Alameda fire victims. This project will also offer recuperative care units through a partnership with many healthcare agencies. Recuperative care units on site will provide medically fragile unhoused community members with non-congregate shelter to heal with dignity after being discharged from hospitals.

While the City is taking several steps to help the homeless population, there are some challenges that the City will face in dealing with this population, including illegal camping.

Two recent court decisions have hampered the ability to enforce prohibited camping along the Greenway. *Blake vs. City of Grants Pass* and *Martin vs. Boise*, along with the presence of COVID-19, have limited the Police Department's enforcement capability over the last 18 months. As a result, there is a high volume of campers along the Greenway section of our city which has created a major public health and safety risk as well as resulting environmental damage. One example of environmental impacts is the significant amount of trash accumulation along the Greenway and adjacent parks. The significant amounts of staff time associated with trash collection threatens the quality of Medford's park system.

The Police Department must continue to find ways to strike a balance between offering resources and enforcement without violating the law. We know from experience that without enforcement there is very little motivation for campers to progress out of their situations, which is often due to substance abuse and mental illness. We must continue to find ways of addressing this issue to prevent another wildfire scenario and a feeling that the Greenway is unsafe for the general public to use for recreation. Police and Parks and Recreation staff are working together with outside agencies to mitigate the impacts of homelessness along the Greenway.

Affordable Housing

Affordable housing projects are being brought to fruition like never before with cooperation from the City, MURA, non-profits, and developers. Affordable housing has many impacts on the City of Medford including:

- More diverse housing and citizens
- Opportunities for workforce housing
- Increased property taxes
- Increased utility revenues
- Increased state shared revenues

As median house prices have skyrocketed, the need for more innovative solutions to affordable housing is more apparent than ever. Fortify Holdings has purchased four motels

in Medford and is turning them into affordable housing, and two larger affordable housing developments are being planned or negotiated. More affordable housing is being prioritized for not only the current biennium but also the 2023-25 and 2025-27 biennia when many of the projects will come to fruition.

Housing opportunities also exist with areas newly annexed into the City. Work has been done for the last twenty years as part of the Regional Problem-Solving Group and recently by the Planning Commission and City Council to approve the annexations. Most of the homes will be built after 2023. The number of homes built between 2023 and 2027 will depend on the housing market and economy.

City Facilities

The City has learned that the Medford Water Commission will most likely move out of the Lausmann Annex and Service Center in approximately four years, which will free up significant space for City staff. Additionally, there is potential for teleworking to continue in some form when the pandemic ends. These events could reduce the need (and expense) for certain City facilities to be expanded as originally envisioned in the City's comprehensive 2018 Space Needs Study. However, building modifications to transform existing work spaces to meet the workplace needs and expectations in a post-pandemic world may need to be considered. This includes investments in technologies that allow for secure connections to our network for both City staff and customers. Services like Zoom and Teams will become common place for not only interoffice work, but also to provide safe and convenient customer engagement. Beyond leveraging progressive software solutions to facilitate a connection to our customers, we will also need to stay in front of the increased burden on physical bandwidth requirements.

Fire Department facilities are utilized 24/7 which results in the most intense and demanding use of a public facility. The City has done an excellent job of replacing three out of five fire stations, and the replacement of Fire Station #5 will be reviewed in these biennia. The original Station #5 was constructed in 1975 and requires costly upgrades and repairs. The Fire Department will be recommending an update to the Facilities Master Plan to address and define the scope of a project to deal with the aging building. Additionally, updating the Facilities Plan will aid in determining future facility needs.

The Facilities Division routinely analyzes the condition of all City buildings. Key upcoming capital improvements include resurfacing parking lots, installing backup power systems, updating HVAC systems more than 20 years old, repainting buildings, addressing ADA needs, and fixing roofs. The Division has identified over 40 potential CIPs of varying degrees of priority for the coming biennia.

Personnel

As the City of Medford continues to grow each year, there will be an increased demand on current service levels as well as additional services to support the expanding community. The increased need to provide services and the new responsibilities associated with the 2023 opening of the Rogue Credit Union Community Complex (RCUCC) are some examples where additional personnel will need to be hired.

The next six years will see retirements of key personnel in several departments who possess decades of institutional knowledge. It will be critical to have those retirees partner with management to create an effective succession plan that focuses on the preservation of that knowledge.

One trend we are seeing in recruiting is that finding qualified employees has become more challenging. Additionally, social unrest in our nation as well as several recent legislative bills may jeopardize our ability to attract candidates to law enforcement. Legislation that lowers employee protection (qualified immunity) and erodes job security may cause candidates to seek out other careers. The result of these trends is that it will take more time to source candidates, market our job openings and fill a position.

The way in which employees work is also likely to change over the next six years. The pandemic showed that many employees can work effectively from off-site locations, freeing up office space for other uses. Additionally, there is a potential to reduce the demand on front-line personnel, as well as back-office staff, by increasing the reliance on technologies that leverage artificial intelligence (A.I.) and machine learning. Seamless automation will become commonplace as A.I. driven chatbots and voice assistants create a sort of 'virtual employee' providing citizens with faster access to City services without expanding staffing levels. While it will increase efficiency and reduce the amount of time for our customers to conduct business, it will put a greater emphasis on fast and stable network/internet access.

Insurance

The City's property and liability insurance costs are anticipated to increase up to 15% - 20% per year over the next several biennia. The increase in the cost of property insurance coverage will be driven by several factors including increases in the values of the City's assets with the addition of the new, Rogue Credit Union Community Complex in the 2023-25 biennium; increased replacement cost values for existing facilities due to sharp increases in construction costs; and significant increases in the insurance premium rate charged per unit of value for property insurance due to high industry losses from wildfire and numerous other catastrophic losses that affect the market as a whole and our region specifically.

The cost of liability insurance for public entities has also gone up due to recent industry loss experience and the excess insurance market perception of increased exposure arising out of increased civil unrest and police operational liability. Proposed legislative changes, if passed, could also substantially increase the tort liability limits for cities, and numerous other

legislative changes under consideration could drastically increase the City's litigation risk and liability exposure.

Medical costs have also continued to rise which results in increased insurance premiums paid by the City. It is anticipated that these premiums will increase 10%-15% each year for the next four years.

Wildfires

The Almeda and Obenchain fires wreaked havoc on nearby cities in September of last year. Devastation to Phoenix and Talent was like nothing Southern Oregon has ever seen. Had the winds not have subsided when they did, Medford would be in a similar situation. These threats affect lives and property from direct exposure, as well as the quality of life from lingering smoke during the summer months. In addition to the health and safety aspects, improving the wildfire resiliency has direct impacts for protecting the economic health in our community. Additional vegetation removal along the Greenway and stricter building codes are two ways the City is mitigating the risk of fire.

GENERAL FUND

(Funds 100 and 180)

Overview

The General Fund is the primary fund used to finance the daily and long-term operations of the City that are not accounted for in specialized funds. Revenues for this fund come from a variety of sources including property taxes, franchise fees, state shared revenues and charges for services such as recreation, business licenses and liquor registration.

The City is expected to receive approximately \$18.3 million from the American Rescue Plan (ARP) adopted by Congress in March 2021, which will be deposited into a new fund - 180, Federal Stimulus Grant Fund. The money is somewhat restricted in how it can be spent and the City is awaiting further guidance before any expenditures are made. ARP funds may be used to offset lost revenues from the COVID-19 pandemic, for sewer infrastructure and awarded to community organizations.

Analysis of Future Trends

If revenue increases in the General Fund were in line with the prior three biennia, the City would see a gain of approximately \$13 million. However, the General Fund revenues in 2021-23 are budgeted to be less than in 2019-21. Substantial decreases are found in the following revenue accounts:

- User Taxes
- Fines and Forfeitures
- Franchise Fees

- Interest Income
- Charges for Services

The General Fund budget for 2021-23 is running at a deficit of over \$3 million – meaning expenses are greater than revenues. Early in the pandemic this was anticipated, and the City began cost cutting measures to help prepare for the remainder of the 2019-21 biennium and future biennia. It is expected that revenues will take a few years to return to prior highs that were seen in Fiscal Year 2019 and the first nine months of Fiscal Year 2020. If revenues do not increase like expected in 2023-25 and 2025-27, more cost cutting measures must be taken.

Opportunities

Police Department

The Police Department has a proud history of representing the best in law enforcement. During an era of nationwide police controversy and reformation we have been able to say, “We’re already doing that.” The Department hires highly qualified applicants and makes substantial investments in the professional development of our employees that goes beyond skill building. The Department promotes an ethical culture of decision making and a high level of service to the public. We will continue to operate in this manner, yet still be cognizant of the emerging issues and opportunities facing the Department.

There is growing interest from the public and Jackson County Mental Health in a Cahoots style model that incorporates mental health practitioners into our community responses. Depending on the level of service desired, it is estimated that 5-7% percent of police calls for service could be transferred to these civilian responders. For MPD this is about 5,000 calls for service a year. A program like this would not only reduce the number of calls that officers respond to annually but could also allow officers to clear the scene and allow a practitioner to assist. This would free up additional time for officers to investigate criminal matters and respond to crimes in progress.

Our Department has a twenty-year history of building relationships with underserved groups and in particular our Latino population. We have a full time dedicated Cultural Outreach Coordinator that focuses exclusively on this cause. The Southern Oregon Black, Indigenous and People of Color (BIPOC) community is also asking for a dedicated professional to focus on their needs. Local Law Enforcement Chiefs and the Jackson County Sheriff have focused on meeting the needs of these groups through public forums and relationship building. Our department is working to ensure that their liaisons have data available to help reduce mistrust among their population. We must be diligent in using the statewide mandated STOP (Statistical Transparency of Policing) data and ensure that our use-of-force and complaints are clearly transparent to the public.

Fire Department

Increased emergency medical demands call for a refined deployment model that is more cost effective. EMS squads are generally light duty vehicles, such as an SUV staffed with two EMS personnel. Adding single roll EMS squads staffed with fewer personnel in high volume areas could result in lower operating costs and increase the availability of the engine companies.

Technology

We expect to see 5G supplant 4G/LTE wireless technologies. As 5G becomes ubiquitous, we anticipate managing an increased amount of Internet of Things (IoT) devices such as sensors, meters, smart-lights, etc. An example might be working with Public Works to deploy internet-connected wireless sensors that monitor flow rates in real time to help prevent flooding or detecting leaks, or traffic signals that intelligently manage traffic flow by directly communicating with traffic.

Software as a Service (SaaS), or generally “the cloud”, is hardly a new business model. What is new are the associated costs and the services they offer. The decision of where to host software solutions will not be a choice that we make out of preference, but rather out of fiscal prudence or due to the vendor only supporting a cloud environment. The annual support and maintenance costs of onsite installations will begin to eclipse the costs for annual hosting. We will have access to a broader range of software solutions, offered with higher availability, and we will be able to provide these solutions with less demand for the network administrators traditionally required for hardware support.

Challenges

Revenue

There are two bills currently in process that may increase property tax refunds to owners of damaged property from the Almeda and Obenchain wildfires. Property tax is also being pro-rated for those wildfire damaged properties. This may result in a reduction of property tax revenue to the General Fund as total property receipts for Jackson County are distributed amongst the various taxing districts within the County.

Police Department

The Police Department’s body camera program has been successful in capturing evidence and increasing public trust. We were fortunate to integrate a proven system that reduced the need to burn evidence to DVD’s but instead uses portals that can be accessed by the City Attorney, DA’s Office, and the Courts. This one size fits all approach has many benefits but remains costly to police departments of all sizes. In the last five years the cost of data storage and equipment has doubled. In addition, scheduling software, professional standards applications, and records management software have increased at an average of 6-10% a year.

Statewide Measure 110, which went into effect February 1, 2021, de-criminalized felony drug categories and has already resulted in a small reduction of enforcement when drugs are located on persons and in vehicles. With the lack of felony drug charges, we have seen a reduction in overtime costs as officers are no longer being summoned for Grand Jury. These overtime savings will likely continue as there should be a reduction in officers needing to testify in court in the future. While there have been personnel services savings, Law Enforcement leaders in Southern Oregon share a common concern about a potential increase of individuals struggling with substance abuse disorders who may come to Oregon due to lax laws. An influx of these individuals could increase the demand for recovery programs and homeless services that are already over-burdened with local clientele. We are watching closely to ensure that petty theft and crime rates do not increase.

The Department will continue to tell our story and use social media platforms to correct misinformation. This last year we have seen how quickly small factions can spread false and often inflammatory stories about the actions of members of our department. We must be diligent in correcting those stories and will be in close coordination with our City Communications & Marketing Manager.

City Attorney

While it is hard to predict what kinds of matters may arise in the coming years, the overcrowding of the Jackson County jail has contributed to high rates of recidivism, thereby increasing the number of criminal cases that require Municipal Court prosecution. The amount of time spent by our office on Municipal prosecution has steadily grown in recent years and currently demands approximately .75 of an FTE. If City Council moves forward with a proposed Community Court program, which will require a hands-on approach to connecting program defendants with various social and legal services, it is anticipated that prosecutor staffing may need to increase to handle the additional responsibilities. Continuing to keep legal matters handled internally by City legal counsel, instead of hiring outside legal counsel, enables the City to keep litigation costs down. Grant funding may be available through the U.S Bureau of Justice Assistance to handle the expanded prosecutorial and court responsibilities.

Fire Department

There are increased demands on personnel to meet the needs of our citizens for their emergencies. Through the Fire & Life Safety Division, the continued approach is to proactively prepare citizens through improved community relations and public education. One proactive risk reduction response model, Community Risk Reduction, is transformative to the fire service with a goal of preventing calls for service.

The demands for service continue to change. A significant contributing factor is the increase in medical and fire related incidents involving the homeless. The increased call load also affects our ability to meet the day-to-day needs to those emergencies. As the call load

increases, we experience reduced training opportunities and the ability of our personnel to perform the logistical needs for projects.

Parks, Recreation and Facilities Department

Utilities costs will likely exceed the projected 1.2% growth rate due to undetermined annual rate increases and the variable volumes of resources consumed or collected by City operations. For example, the pandemic caused a major spike in trash disposal costs, and extreme weather conditions impact consumption of electricity. We have also added additional park properties to our inventory to include Village Center Park and Cedar Links Park which will increase costs, as well as the opening of the RCUCC in 2023.

Human Resources

In 2020 due to the negative financial impacts related to the COVID-19 pandemic, Human Resources laid off the recruiter position believing the City would not be recruiting many positions. However, necessary seasonal and vacancy recruitments have continued creating difficulty for existing staff who cannot maintain performing the duties of this full-time recruiter position. It has become increasingly more difficult to recruit workers. HR is seeing an overall reduction in applicants, causing staff to create new methods of recruitment including after-hours job fairs. HR will be asking for a full-time recruiter to meet the hiring needs of our internal customers.

DEBT SERVICE

(Funds 160 and 161)

In the last year, the City issued \$60 million of tax-exempt bonds that will be repaid by transient lodging taxes, car rental taxes, and a new park utility fee. The first two years of payments are interest only with the full payments beginning in year three. The debt service will be ultimately paid for by the new RCUCC Fund 640. The bond issuance is full faith and credit, meaning that if the revenues have not returned to their previous values, the General Fund would need to cover the difference. If the County avoids further lockdowns, we are reasonably sure revenues into Fund 640 will be sufficient to cover the debt service.

DEVELOPMENT

(Funds 120, 400, 520, 521, 522, 523, 530, 620, 621)

Overview

Medford has experienced steady growth over the past several years. An expanded urban growth boundary coupled with a strong construction industry has resulted in a vibrant development community. Several departments within the City work closely with the development community including Building Safety, Engineering and Planning. The primary revenue sources for Development staff include permit fees, Systems Development Charges

(SDCs) and Gas Tax. Permit fees cover the cost of staff involved in various aspects of development work while SDC fees and Gas Tax pay for increased capacity in the City's infrastructure including streets, storm drain, sewer, sewage treatment and parks.

Revenue growth occurs in two ways: fee increases and increased development. Many SDCs are tied to Cost of Living Adjustments (COLAs), which allows them to be raised each year. SDC rates are also reviewed as part of master plan updates. Many permit and other construction fees require state approval before they can be changed. These fees will be reviewed in the 2021-23 biennium as part of the City-wide fee study.

Analysis of Future Trends

Development has remained surprisingly strong throughout the pandemic season. The City of Medford continues to realize steady population growth in addition to an increase of visitors that come to the City primarily to work or play. The recent expansion of the Urban Growth Boundary establishes the framework for additional growth in future years. Current growth has increased infrastructure requirements relating to transportation, street, sewer, and storm drain expansion, as well as the need to ensure that commercial and residential neighborhoods are designed to support the overall growth. Although growth continues, the rate of growth has slowed, resulting in decreased revenue for certain SDCs over the last four years.

To meet the growing needs within the City, the expectation over the next several years is that streets, sewers, and storm drains will require increased maintenance and repair as well as infrastructure expansion. The plan is to continue working with the updated Transportation System Plan and Sanitary Sewer Master Plan that identify areas within the City that need additional capacity. Within the 2021-23 biennium, a new Storm Drain Master Plan will be completed that will identify existing and future needs as well.

Due to a complex economic environment (pandemic, construction labor shortage, high construction material costs, and extreme demand versus low supply for housing) it is impossible to accurately predict a growth trend for the next several biennia. The current biennium saw strong revenues which is attributed to very large commercial projects such as multiple hotels and a long-term master development plan being implemented by Asante. We cannot depend on this trajectory to hold as historically the economy and development community tend to adjust and are very cyclical.

Opportunities

The COVID-19 pandemic created an opportunity to pause and analyze life and work in general. It forced us to find new and pandemic-safe ways to conduct business. While challenging, it was not all bad. We were able to look at our processes and make changes that facilitated collaborative teamwork, ensured deadlines were met, and increased efficiency. This opportunity to thoroughly review tasks and processes will translate into improved operation of departments in the future. Love them or hate them, virtual meetings

were a lifesaver at the onset of the pandemic and are now routine. We foresee continued use of this platform for some meetings, such as Planning study sessions and committee meetings.

Staff designed a completely electronic process for building application submittal, alleviating the need for in person communication. Applications can be mailed or emailed. Plans are electronically uploaded to our electronic plan review system. Inspections can be scheduled via a telephone or through a web-based program. Permit fees can be paid and inspection results can also be obtained electronically.

A remote virtual inspection (RVI) program was launched for qualifying projects. There are specific parameters that must be met to assure that the inspection can be done with the same level of efficacy as an in-person inspection. This program allows inspectors, homeowners, and developers to use programs such as FaceTime to complete the inspection and consult on any issues. This saves time and money as the inspectors can perform the task at any location without incurring travel time or the cost of mileage.

The near-term future will also see a renewed emphasis on electronic submission of land use applications. During the 2019-21 biennium, an electronic review process of land development requests was implemented which will pave the way for full electronic submittal of applications.

Through the urbanization planning process, modifications to land use regulations, and support for current planning processes, the Planning department will advance the creation of new residential and commercial developments within these areas. The Comprehensive Plan will be evaluated for updates including a new Economic Element. The vision and implementation of the City Center/Downtown 2040 plan will be in process along with a wayfinding program to enhance the experience of residents and guests visiting the historic downtown.

It is anticipated that after things are back to “normal,” some constituents will wish to continue to operate exclusively electronically for all project submittals.

The City will continue to seek grant funding to help support project development. Coordination with the Current Planning and Housing and Community Development divisions will be strengthened to accomplish the long-term vision of this growing city. The long-range division will continue to seek innovative solutions to address the challenges of a changing and diverse community.

The Building and Safety department anticipates purchasing a Drone to perform aerial inspections within the 2023-25 biennium for roof and other inspections. This will increase safety by alleviating the need, on occasion, for inspectors to perform inspections in areas that are difficult, unsafe, or costly to physically access. We anticipate that this can be a shared resource for all departments.

Challenges

One area of concern is developing infrastructure at the same pace that growth is occurring. Sanitary sewer will be the area of greatest concern as aging infrastructure and capacity needs have outpaced revenues. Challenges include being nimble enough to adjust projects to meet future growth demands as development shifts throughout the City. In general, facilities will be replaced, upgraded, or constructed when development needs are not directing projects outside of that order.

This past biennium has seen an explosion of hotels and hospital development. The Building Safety Department is considering adding one full-time plumbing inspector to replace contracted and retained part time staff to perform A-level plumbing inspections. Doing so will provide additional revenue for plumbing plan review and the ability to contract to other jurisdictions which would offset some of the personnel costs.

The 2019-21 biennium saw significant staff cuts in the Planning department. One administrative position was lost to an inter-department transfer and two Planner positions were laid off. Planning will remain understaffed by three positions. Existing Long Range, Current, and administrative staff are at capacity.

UTILITIES

(Funds 200, 300, 500, 501, 502, 503, 600)

Overview

The City charges utility fees to maintain streets, storm drain, sewer, sewage treatment, parks and pedestrian street light infrastructure. Utility fees also pay for five police officers and five firefighters with their associated expenses as well as the Livability Team. The primary revenue source for the seven utility funds is utility fees assessed to all properties within City limits.

There are two means to increase utility fee revenue: a rate increase, which must be approved by City Council, and population growth which increases the number of utility customers. Currently, there are no approved utility fee increases for the next six years; the last utility rate change was July 2020, which increased the Parks fee and reduced the Storm Drain fee by a comparable amount. This long-term forecast assumed the inflation rate for expenses and the population growth rate are the same, 1.2%; any expenditures greater than the growth factor will reduce fund balances without an increase in utility rates.

Analysis of Future Trends

The utility funds will be impacted by several anticipated events over the next few years. Regulatory requirements regarding accessibility for people affected by disability, operating permits for sewer and storm drain, and aging infrastructure that requires repair or

replacement will all impact utility fund balances. These events are discussed more fully in the Challenges section.

Opportunities

In recent years, Public Works has worked in cooperation with Jackson County to perform pavement maintenance related services. Over the past four years, Public Works crews have worked with other agencies to respond to both routine maintenance and emergency situations. In 2020, City, state, and county crews worked together during the Alameda Fire to support emergency personnel with traffic control, refueling, and water supply. County crews also performed chip seals to several City streets helping to extend the useful life of those locations. The anticipated trend over the next six years is that this cooperative will grow.

Challenges

Implementation of the Department of Justice (DOJ)/Federal Highway Administration (FHWA) Joint Interpretation of the Americans with Disabilities Act (ADA), requires the installation and/or upgrading of ADA ramps any time a street is “altered”. It has been interpreted that an asphalt overlay is an “alteration” that triggers the ADA ramp requirement. Installation of ADA ramps necessitated by asphalt overlays currently uses the same funding source as pavement maintenance. The anticipated trend over the next six years is that the City will employ more alternative treatments that do not trigger the ADA upgrade requirement, such as a chip seal. It is also anticipated that, without additional funding, the condition of the pavement network will slowly decline.

Upon completion of the City’s self-assessment and transition plan required under ADA, it is anticipated that significant funding will be needed to remain in ADA compliance. The current process of installing and/or upgrading existing ADA ramps may not be satisfactory and additional direct funding to meet the requirements of the transition plan may be necessary.

The City’s sanitary sewer collection system is aging. There are many operational sewer mains that are more than 100 years old. Public Works has been addressing this situation by utilizing alternative methods to traditional “dig and replace”, such as cured in place pipe (CIPP) and pipe bursting. Use of this type of technology will continue, however there are pipe segments in the system for which this technology is not practical and “dig and replace” will be necessary. The Department is working to identify and forecast future projects that need to be included in the Sewer Collection Master Plan.

The recent expansion of the Urban Growth Boundary establishes the framework for more rapid growth of the City. With growth comes more infrastructure for the City to maintain. This will necessitate continuing to be as fiscally efficient as possible but will eventually mean adding staff, equipment, and a second maintenance yard.

The regulatory environment in which Public Works operates is becoming more stringent and complex. Additional federal and state regulations not only increase the operational costs for the department, but also impose obligations on the City to enforce regulations on the private

sector. These increased requirements reduce resources available to provide established levels-of-service for Medford's residents. One example is the National Pollutant Discharge Elimination System (NPDES) permit for the Regional Water Reclamation Facility (RWRF).

The Oregon Department of Environmental Quality (DEQ) provided the City with an applicant review draft of the proposed NPDES Permit for the RWRF. The draft permit includes strict nutrient discharge limits which will necessitate extensive modifications of existing facilities and construction of new facilities. Additionally, RWRF facilities continue to age and will require replacement and rehabilitation. Finally, urban growth in the Rogue Valley will continue to increase flows that the RWRF must treat, which may require capacity expansion. Growth is currently being offset by ongoing improvements to the sanitary sewer collection system that have reduced storm water and groundwater intrusion into the collection system, but long-term growth is expected to outpace these reductions.

In addition to maintaining aging infrastructure and complying with regulations, the process of issuing utility bills and collecting payments will likely see changes in the next six years. The software used to calculate and issue utility bills (CIS version 4) was purchased in February 2019. In June 2020, CIS Version 5 was released, which is a transformational change from the current version. It is uncertain how long the current software will be maintained by the vendor; at some point, the City will need to upgrade to the new version. During the 2025-27 biennium a review will be made to determine how long the current software will still be available. A rough estimate of the cost to upgrade is approximately \$250,000.

The software vendor has also upgraded its customer portal or website that customers use to access their utility account. It is probable that we will need to upgrade to this latest portal during the upcoming biennia.

The methods by which customers pay their utility bills is likely to change over the next six years as well. We are seeing tremendous growth in digital payments, such as Google Pay, Apple Wallet and mobile apps, most of which assess fees to the vendor (i.e. the City) to receive those payments. With COVID-19 we have already seen a decrease in cash payments and a slow increase in customer self service payments. It is important for the City to offer payment methods other than credit cards, such as on-line bill pay, bank draft autopay and e-check, and work on getting customers to migrate to those options to keep credit card fees down (at this time there is no charge to customers when they pay by credit card). We are currently offering a customer incentive of \$10 for customers who add bank draft autopay as their method of payment for at least one year. If credit card fees continue to increase, we may need to explore other alternatives which might include charging the customer a nominal fee to pay by credit card.

TOURISM AND COMMUNITY

(Funds 420, 630, 640, 730, 731)

Overview

The City's mission is to ensure that Medford is a fantastic place to live, work and play. There are two focal points that contribute to this mission within this section of the long-range outlook: recreation and community development. The City has 31 neighborhood and community parks and 8 special use areas which cover 520 acres of land for leisure activities. The City is also the largest provider of community recreation programs and services in the Rogue Valley which is comprised of a wide range of classes, programs, special events and sports leagues for all ages. The City also administers a Community Development Block Grant (CDGB) program and oversees affordable housing initiatives in addition to supporting developers and nonprofit agencies primarily serving low and moderate income residents.

Major revenue sources for these sectors include Car Rental Tax, Lodging Tax, Marijuana Tax, recreational fees and various grants.

Analysis of Future Trends

The future looks bright for tourism. Citizens as well as visitors to the Rogue Valley are eager to get out and recreate after the long-term shut down. The opening of RCUCC will also draw visitors to our city. It is anticipated that tourism will experience healthy growth over the next several years.

The demand for homeless actions and housing strategies are anticipated to continue growing. Investment in resources and funding will continue to be required.

Opportunities

The COVID-19 pandemic is spooling interest in a wide variety of recreation services and park rentals. When the crisis eases, we expect heavy demand for youth and adult sports programs. Revenue from these types of programs help the Recreation Division achieve a higher degree of cost recovery.

When completed in 2023, the new RCUCC recreation facility will greatly expand existing programs and create new markets for the City such as competitive swimming meets, water polo and trade shows. Even with an estimated annual operating cost of \$1.3 million that includes three new full-time positions, the state-of-the-art facility has a very reasonable chance to generate revenues that keep the aquatics subsidy at the current level.

The City is striving to improve services and outreach to older adults, the Latino population, and other underserved groups within the community. To this end, the City is transitioning Medford Senior Center operations to the Santo Community Center as part of a multi-

generational array of program opportunities. The City also strives to make more inroads with Medford's growing Latino community.

Best practices in the administration of the City's Community Development Block Grant (CDBG), General Fund Grant (GFG) programs and the Housing Opportunity Fund will continue to be implemented. The adopted actions of the Homeless System Action Plan will move forward during the upcoming biennia. Staff will often take a lead in the development of new projects, programs, and actions to address complex community issues. A few examples include the implementation of new housing development incentives, actions to remediate impediments to fair housing, a lead-based paint hazard removal program, and the completion of a 6-step developer toolkit, homeless cost analysis, and a diversity, equity, and inclusion plan.

The City will continue to cultivate collaboration and partnerships necessary to accomplish Council's goals. Seeking additional resources through grants and in-kind leverage will also contribute to the success of these programs.

Challenges

The Parks and Recreation Department is at capacity for its ability to maintain the existing inventory of parkland. Future parkland development considerations need to be tied to an increase in park maintenance resources.

The Parks and Recreation Department is the portal through which many citizens engage the City on climate change related matters including subjects like habitat enhancement, chemical and fossil-fuel reduction, and adaptation. Climate change will influence recreation programming, impact the availability and cost of natural resources, and potentially result in use of City facilities in new ways.

The Housing and Community Development Division was impacted by staff cuts and needs additional staff to implement homeless actions and housing strategies to meet current and rising demands. The division continues to grow and diversify in other areas, making staffing not only a challenge, but a concern.

FLEET

(Fund 540)

Overview

The Fleet Services Section in Public Works is responsible for the scheduling and maintenance of vehicles and equipment for several City departments, as well as outside agencies. The Department services all City of Medford departmental vehicles except for Police Department vehicles; the City of Medford's Police Department outsources maintenance and repair for its vehicles.

The Fleet Services section is a self-sufficient cost-center with its own fund. Approximately one third of its work is performed for non-City customers. Its sole source of revenue is from the labor and markup rates charged to internal and external customers for maintenance and repair of vehicles and large equipment. In order to remain viable, revenues must meet or exceed expenses.

In 2020, the City hired an outside consulting firm to review and recommend appropriate Fleet shop labor rates as well as parts and fuel cost markups. The study revealed that the City has been undercharging for repair services and this is partially rectified in the 2021-23 biennium through an adjustment to hourly rates and markups for parts, fuel, and outsourced repairs. The study also highlighted that there is no centralized fleet management function that covers acquisition, licensing and titling, replacement, decommissioning and disposal of fleet assets. Currently, these functions are handled by multiple departments.

An additional study will be commissioned during the 2021-23 biennium to determine how to best manage overall fleet operations. The study will address the benefits and risks of a centralized fleet management function, as well as the role of the fleet maintenance function. Overall maintenance operations will be reviewed to determine which services should remain in-house and which should be outsourced. Additionally, the study will review whether the City should repair and maintain vehicles for other jurisdictions.

Implementation of the study's recommendations will take place over the next few biennia as deemed appropriate.

PARKING DISTRICT

(Fund 701)

Overview

The City owns, operates, and maintains several parking facilities throughout the City. One result of sheltering-in-place and teleworking last year is that fewer people drove into the City and paid to park. Rogue Community College had to create an exclusively on-line teaching model furthering reductions in revues from student parking permit fees. This had a significant, adverse impact on the Parking Fund. The primary revenue source for this fund is parking fees.

Analysis of Future Trends

It is likely that many employers throughout the City will continue allowing employees to telework once the pandemic is over, reducing Parking revenue from pre-pandemic levels. However, pent-up demand to "get out of the house" may lead to an increase in downtown parking by citizens and visitors.

Opportunities

One option to consider would be selling the Evergreen parking structure, which would result in approximately 15% of current Parking District maintenance staff time to be reallocated to better maintaining the Middleford parking structure and the surface parking lots.

Challenges

The ending fund balance is quite low.

Utilities costs will likely exceed the projected 1.2% growth rate due to undetermined annual rate increases and the variable volumes of resources consumed or collected by City operations. For example, the pandemic caused a major spike in trash disposal costs, and extreme weather conditions impact consumption of electricity.