

The City of Medford has been working with our community's service providers to develop the framework for opening a Severe Event shelter for the past few months. Please keep in mind – the City does not provide direct social services, instead the City relies on those in our community who have the tools and the expertise to staff the shelter. This includes a vast team of volunteers. The City's actions are described below:

1. City staff will look ahead at the forecasted weather and determine if the forecasted temperatures meet the criteria of [Administrative Regulation No. 708](#). The City must take into consideration that the service provider community has asked for 24-48 hours' notice to staff-up.
2. City staff will make a recommendation to the City Manager and the City Manager may declare a Severe Event. If he/she does, move to #3.
3. City Staff communicates with the Chair of the Homeless Task Force that:
  - A Severe Event has been declared.
  - The Medford Senior Center can be opened and can act as a Severe Event shelter.

Again, the City provides the space but does not provide direct social services. Instead the City depends on our local service providers and volunteers to support a Severe Event shelter. If you would like volunteer please email Christine Quitt, Chair of the Homeless Task Force, at [christinequittthf@gmail.com](mailto:christinequittthf@gmail.com).