



MEDFORD
BUILDING SAFETY

BUILDING SAFETY DEPARTMENT
2ND FLOOR
www.ci.medford.or.us

CITY OF MEDFORD
LAUSMANN ANNEX
200 SOUTH IVY STREET
MEDFORD, OR 97501

TELEPHONE (541) 774-2350
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E-MAIL: building@cityofmedford.org

APPLICATION FOR PRIVATE UNDERGROUND UTILITIES, EXCAVATION, GRADING

Subdivision Name _____ Date: _____ Permit #: _____

Map & Tax Lot _____

Contact _____ Company Name _____ Phone No# _____

Applicant's email address _____

General Contractor _____ CCB No# _____

Subcontractors (if applicable) _____ CCB No# _____

Valuation \$ _____

Storm Drainage: How many feet _____ Material Type _____

Catch Basin(s): Yes or No How Many _____ Type _____

Manhole (s): Yes or No How Many _____

Water Line: Yes or No How many feet _____ Material Type _____

Sanitary Sewer Line: Yes or No How many feet _____ Material Type _____

Underground Electric: Yes or No _____

Please be advised that this is not an over the counter permit and electronic files are required for review. Plans must be reviewed by the Building & Engineering Departments and it may take up to 3 weeks to obtain this permit. We will contact you when the permit is ready and give you the permit fees at that time. If the above information is not complete, plans will not be accepted.